

Jody L. McLeod
MAYOR

Bruce Thompson
TOWN ATTORNEY

Steve Biggs
TOWN MANAGER



Bob Satterfield
Alex Harding
R.S. "Butch" Lawter, Jr.
Art Holder
COUNCIL MEMBERS

Michael Grannis
MAYOR PRO TEM

TOWN COUNCIL MEETING

OCTOBER 17, 2011

AGENDA

MAYOR AND TOWN COUNCIL

**MAYOR JODY L. MCLEOD
MAYOR PRO TEM MICHAEL GRANNIS
COUNCILMAN BOB SATTERFIELD**

**COUNCILMAN ALEX HARDING
COUNCILMAN R.S. "BUTCH" LAWTER, JR.
COUNCILMAN ART HOLDER**

TOWN STAFF

**STEVE BIGGS, TOWN MANAGER
SHERRY L. SCOGGINS, TOWN CLERK
BRUCE THOMPSON II, TOWN ATTORNEY**

AGENDA
THE WORK SESSION MEETING OF THE CLAYTON TOWN COUNCIL

MONDAY, OCTOBER 17, 2011
7:30 PM

THE CLAYTON CENTER
COUNCIL CHAMBERS

1. **CALL TO ORDER**
Pledge of Allegiance
Invocation – Mayor Jody L. McLeod
2. **ADJUSTMENT OF THE AGENDA**
3. **ACTION AGENDA**
 - a. Draft minutes from the September 19, 2011, work session meeting
draft minutes from the October 3, 2011, regular meeting.
4. **INTRODUCTIONS AND SPECIAL PRESENTATIONS**
 - a. Introduction of new Town of Clayton employee(s).
 - b. Recognition of two Electric Department employees promoted to Crew Leader.
 - c. Recognition of two Electric Department employees for completing the ElectriCities Lineman Career Development Program.
5. **ITEMS SCHEDULED FOR THE REGULAR MEETING AGENDA**
 - a. Presentation of ordinance directing the building inspector to remove or demolish property located at 119 Liberty Lane.
 - b. Presentation of report on finding in the UDC relative to manufactured homes proposed for placement in established manufactured home parks.
 - c. Presentation of memo requesting no parking on Collinsworth Drive between Athletic Club Boulevard and Manning Drive in the Riverwood Athletic Club Subdivision.
 - d. Presentation of temporary easement between the Town of Clayton and NCDOT.
 - e. Presentation of resolution for 2012 Council schedule.
 - f. Presentation of resolution for 2012 holiday schedule.
 - g. Presentation of Town board and committee applications.
 - h. Presentation of warranty acceptance for public water and sewer utilities for South Tech Park.
6. **ITEMS CONTINGENT FOR THE REGULAR MEETING**

7. **ITEMS FOR DISCUSSION**
 - a. Discussion on possibility to designate Barbour Street as one way (south) from Second to Horne Streets.
8. **OLD BUSINESS**
9. **STAFF REPORTS**
 - a. Town Manager
 - b. Town Attorney
 - c. Town Clerk
 - Calendar of Events
 - d. Other Staff
10. **OTHER BUSINESS**
 - a. Informal Discussion & Public Comment.
 - b. Council Comments.
11. **ADJOURNMENT**

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3a

Meeting Date: 10/17/11

TITLE: DRAFT MINUTES FROM THE SEPTEMBER 19, 2011, WORK SESSION AND THE OCTOBER 3, 2011, REGULAR MEETING.

DESCRIPTION: Minutes.

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
10-17-11	Approval.	DRAFT minutes from the 9/19/2011 work session & 10/03/2011 regular meeting.

**MINUTES
CLAYTON TOWN COUNCIL
SEPTEMBER 19, 2011**

The second regular meeting of the Clayton Town Council for the month of September was held on Monday, September 19, 2011, at 7:30 PM at Town Hall, 111 East Second Street.

PRESENT: Mayor Jody L. McLeod, Mayor Pro Tem Michael Grannis (arrived 8:09 PM), Councilman Bob Satterfield, Councilman R. S. "Butch" Lawter Jr., and Councilman Art Holder.

ABSENT: Councilman Alex Harding

ALSO PRESENT: Steve Biggs, Town Manager; Brenton McConkey, Town Attorney; Sherry Scoggins, Town Clerk; Nancy Medlin, Deputy Town Manager; David DeYoung, Planning Director; Tim Simpson, Public Works & Utilities Director

ITEM 1. CALL TO ORDER

Mayor McLeod called the meeting to order at 7:33 PM and led the Pledge of Allegiance. Mayor McLeod gave the invocation.

ITEM 2. ADJUSTMENT OF THE AGENDA

Town Manager Steve Biggs requested the following adjustment of the agenda:

- Table Items 4e, 4f, and 4h.
- Add as Item 10d, Closed session to discuss a potential real estate negotiation in accordance with NC GS 143-318.11 (a) (5).

It was the consensus of the Council to approve the adjustment of the agenda as presented.

ITEM 3. ACTION AGENDA

Councilman Holder motioned to approve the action agenda as presented; Councilman Lawter seconded the motion. The motion carried 3-0 with the following action agenda item being approved at 7:35 PM:

Item 3a. Draft minutes from the September 6, 2011, Council meeting.

ITEM 4. INTRODUCTIONS & SPECIAL PRESENTATIONS

Item 4a. Introduction of new Town of Clayton employee(s).

No new Town of Clayton employee was introduced.

Item 4b. Presentation to provide update on ElectriCities.

Mr. Robert Ahlert, Eastern Power Agency Commissioner for the Town of Clayton, provided an overview of the Annual ElectriCities Conference.

- Representative Thom Tillis and Senator David Rouzer spoke about regulatory reform legislation. He stated in the next session, the legislature will review the numerous regulations for elimination or modification. He recommended the Town review all the regulations that impact the Town in cost, restrictions, or are burdensome and share with the Johnston County delegates seeking relief from these regulations.**
- Presentation by the lead of the Charlotte Area Partnership on economic development. He stated the point that was impressive is they have a website listing buildings for industrial and commercial uses. He stated in reviewing local sites about the Triangle and Johnston County, it did not have the amount of information seen in the Charlotte website. He stated the website needs to be friendly and he recommended an economic development tab listing industrial, commercial and residential developments. He stated Downtown Development Coordinator Bruce Naegelen has done a good job with Downtown sites, and it needs to be expanded beyond Downtown.**
- Key account managers are used by ElectriCities for heavy electrical users. He stated the Town has heavy utility users and he recommended expanding the key account manager program to include water, electric, or other services of the Town. He added this formalizes a relationship.**

Mayor McLeod thanked Mr. Ahlert for his service to the Town.

Item 4c. Presentation of recommendations for the Comprehensive Transportation Plan.

Mr. Scott Walston of the Transportation Planning Branch of NCDOT provided a PowerPoint presentation; herewith attached and incorporated:

[Remainder of page left blank intentionally.]

Johnston County Comprehensive Transportation Plan



September 19, 2011
Town of Clayton

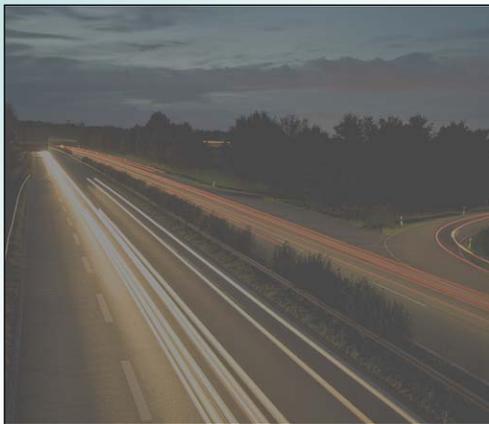


NCDOT Transportation
Planning Branch



2

Overview



- Review CTP progress
 - Changes since draft recommendation presentation
- Overview of final CTP maps
 - Goal: seeking adoption of the CTP maps
- Next Steps

3

Overview of a CTP

- Replaces previous thoroughfare plans
- County-wide, multi-modal, long-range, fiscally unconstrained
- Developed by CTP committee with representation from Johnston County, municipalities, Upper Coastal Plain RPO, Capital Area MPO, and NCDOT
 - Incorporates local interests, community goals, and statewide needs in one common plan
- Identifies future transportation deficiencies, generates recommendations that decision-makers can use to guide future transportation decisions
 - Provides a “needs list” for year 2035
 - Designed to be easily updated in order to remain relevant



4

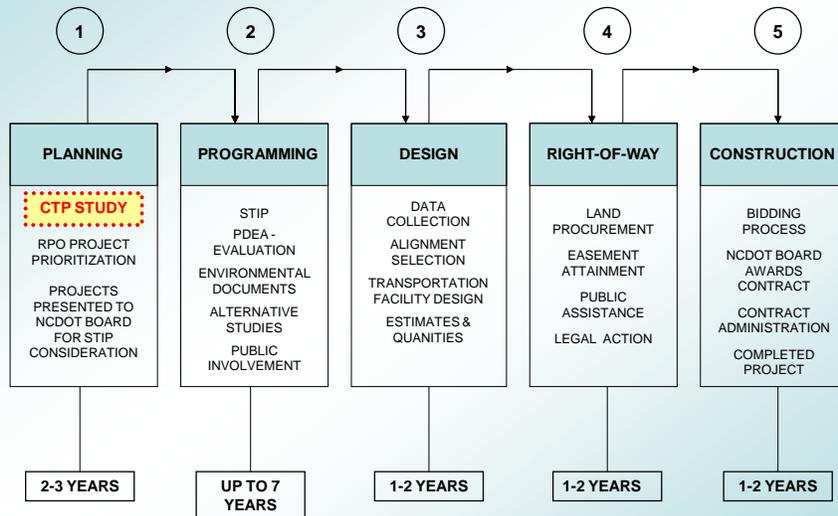
Overview of a CTP

- A CTP does not...
 - Make a promise to build roads
 - Determine a pinpoint location of new roads
- Final plan is comprised of...
 - A map set of recommendations for each mode
 - A written report for documentation
- Adopted/endorsed at 3 levels
 - Local (county/municipalities)
 - Regional (RPO/MPO)
 - State (NCDOT)



5

Typical Sequence of NCDOT Project Development

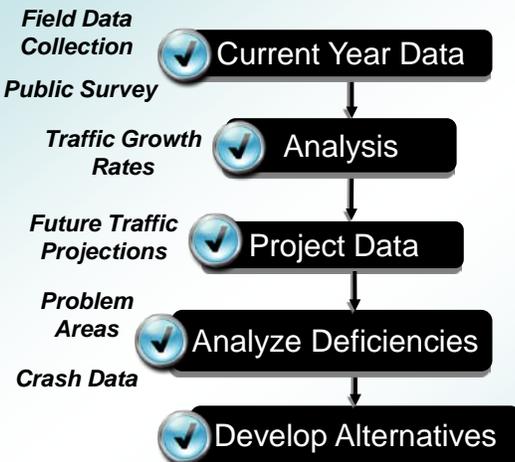


6

Committee's Progress (in the CTP process)

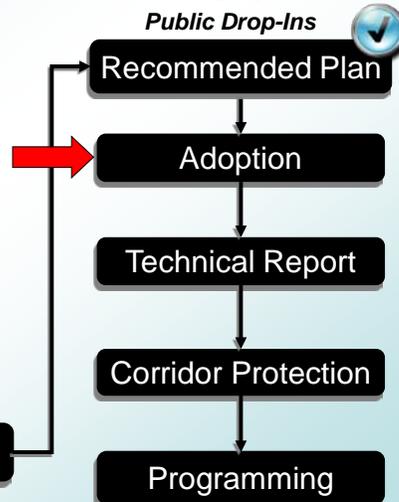
Monthly Committee Meetings

Identify Roads to Study



Draft Recommendations & Presentations

Town / County Input



7

Recommendations – Where Did the Committee Start?

- Highway
 - Found out where problem areas would likely be in future
 - Examined safety and crash data
 - Took ideas from committee and local ideas / requests / plans (ex. Clayton Strategic Growth Plan, Johnston County Community College Master Plan)
 - Referred to local DOT for additional knowledge
 - Incorporated NCDOT Strategic Highway Corridors Plan
- Other modes
 - Took ideas from committee members
 - Referred to local requests and plans (ex. Benson Community Park Master Plan, Wilson's Mills Capital Improvement Plan, Clayton Bicycle Plan)

8

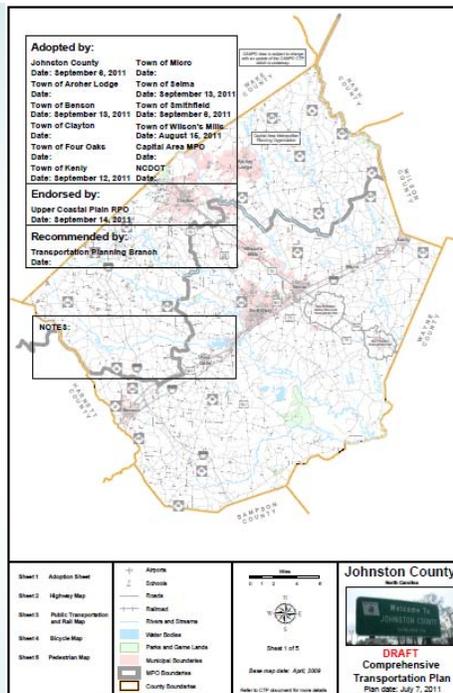
Recent Changes Incorporated

- Presented draft recommendations earlier this year
 - Wilson's Mills added improvements to Powhatan Rd
 - Selma agreed that Ricks Rd and US 301 need attention
 - Selma requested a greenway, also added NC 39 and NC 96 improvements
 - Meetings with CAMPO and Clayton resulted in minor modifications on both sides of Wake county line
 - Four Oaks new interchange was researched in depth
 - Four Oaks added a greenway and sidewalks
 - County added Monroe Road to be paved

Recent Changes Incorporated

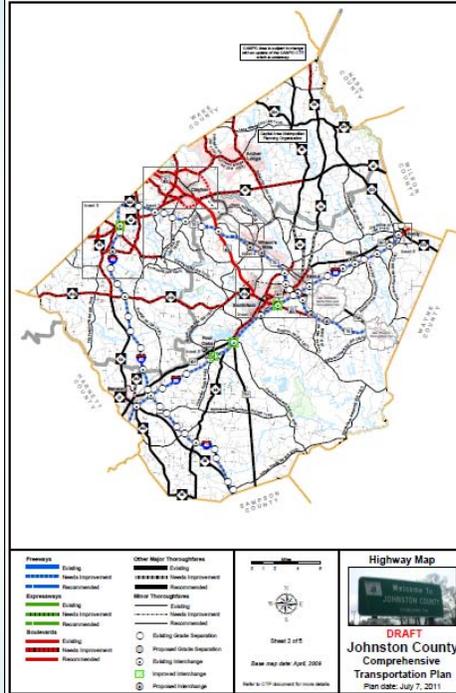
- Public drop-in sessions held...
 - Benson (Tuesday, April 12)
 - Attended by a few citizens, as well as town staff and elected officials
 - Opportunity to discuss Four Oaks interchange in depth
 - Clayton (Tuesday, April 26)
 - Attended by many citizens, as well as town staff and elected officials
 - Good interest in the overall plan, bicycle map was sufficient
 - Smithfield (Tuesday, May 3)
 - Attended by many citizens
- Overall, good attendance and public input, received no opposition to project proposals
- Also received positive publicity in various news articles

Johnston CTP Adoption Sheet (Sheet 1 of 5)



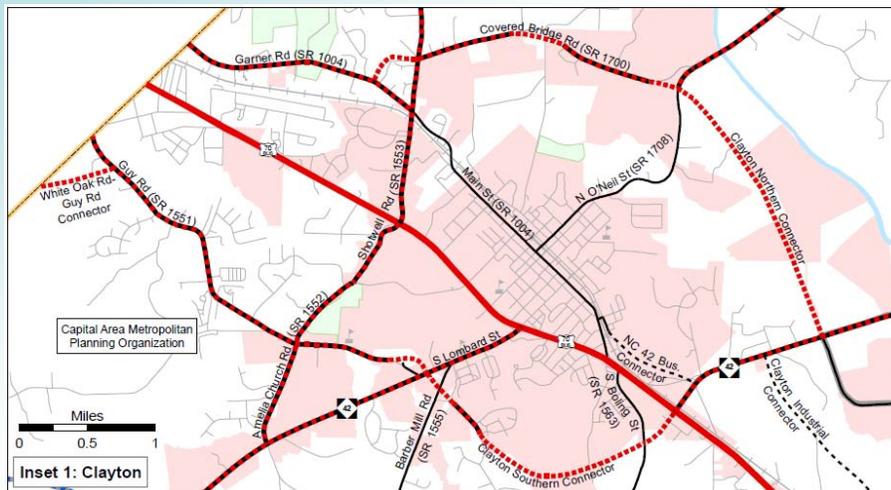
11

Highway Map (Sheet 2 of 5)



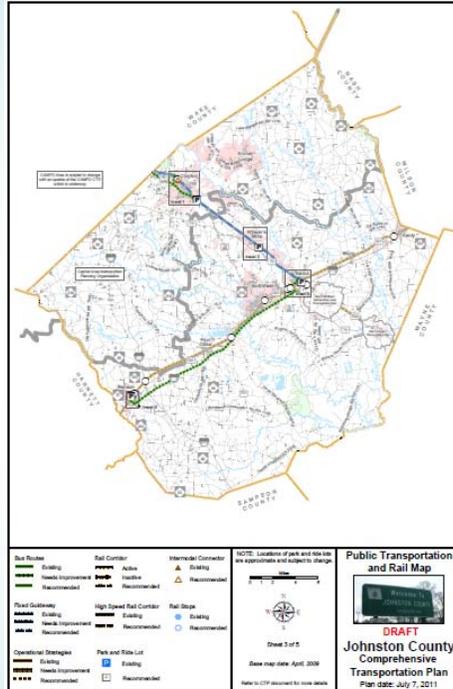
12

Highway Map: Clayton Inset



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Public Transportation
 & Rail Map
 (Sheet 3 of 5)



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PT & Rail Map: Clayton Inset

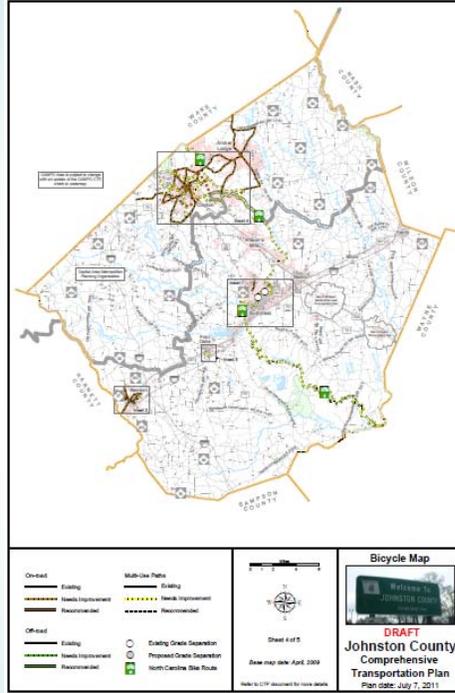


Mr. Walston stated the blue line denotes the rail line and the green line denotes the bus line.

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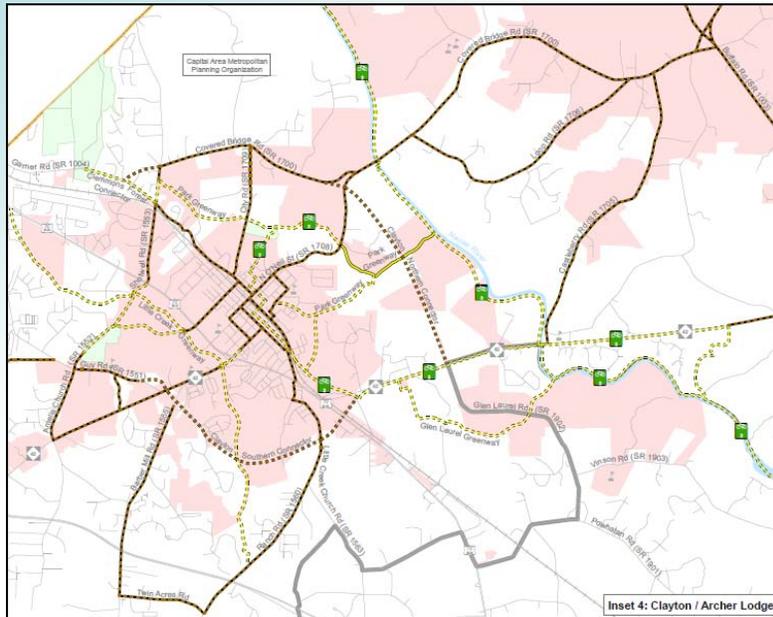
Bicycle Map (Sheet 4 of 5)

*Selma greenway location TBD



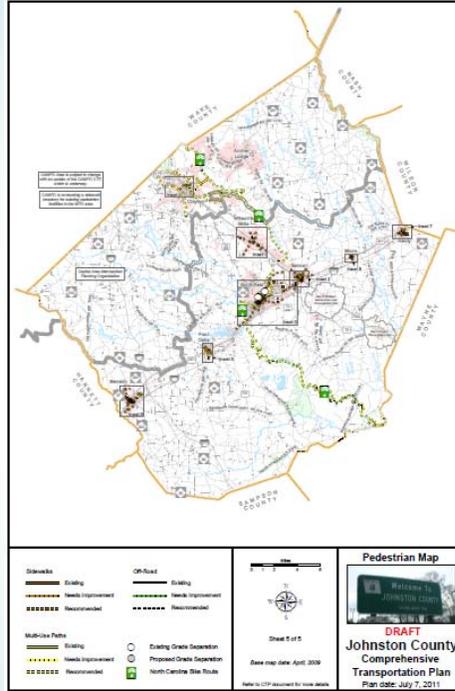
16

Bicycle Map: Clayton Inset



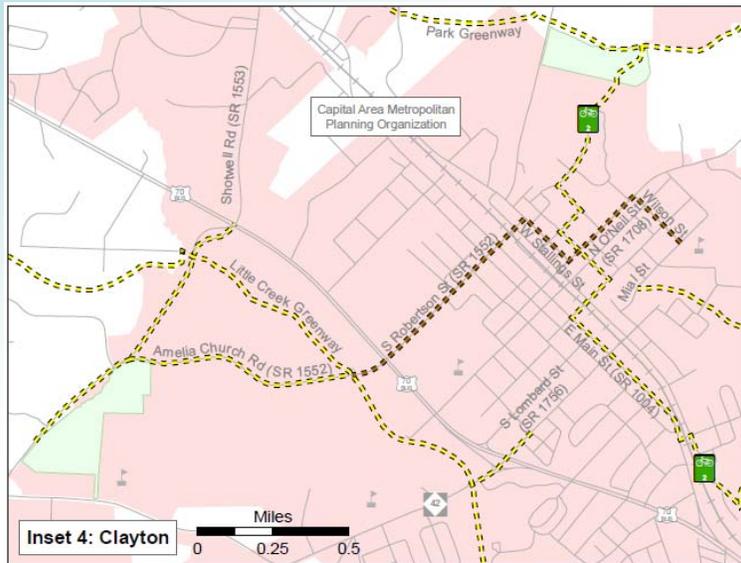
17

Pedestrian Map (Sheet 5 of 5)



18

Pedestrian Map: Clayton Inset

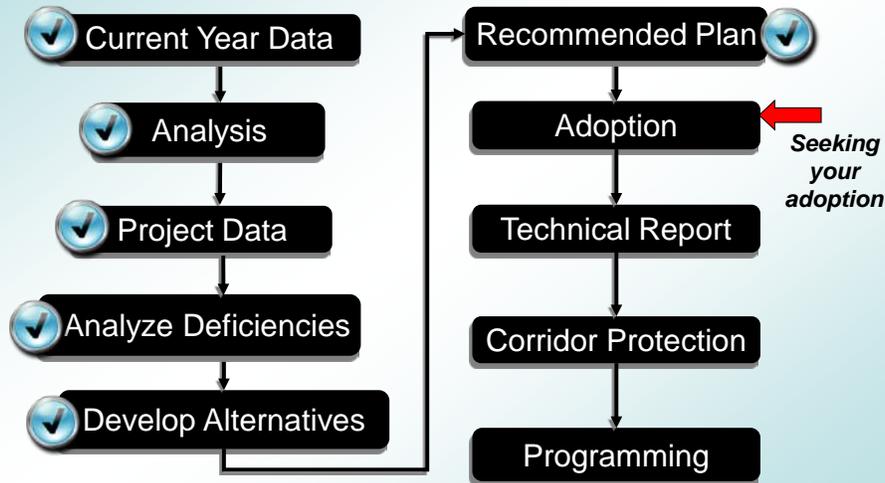


Councilman Lawter stated it was brought to his attention a service from Clayton to Smithfield is needed to transport persons to work or to the government entities.

Mr. Walston stated a bus route is not proposed at this time.

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Next Steps



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Adoption / Endorsement Schedule

- August 15, Wilson's Mills
- September 6, Johnston County BCC
- September 6, Smithfield
- September 12, Kenly
- September 13, Selma & Benson
- September 14, Upper Coastal Plain RPO
- September 19, Clayton
- October 3, Archer Lodge
- October 6, Capital Area MPO TCC
- October 10, Four Oaks
- October 11, Micro
- October 19, Capital Area MPO TAC



Mr. Walston stated there is a resolution behind the maps for the Council's action to adopt the plan.

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More Info / Contact Info

Johnston County CTP Website:

<http://www.ncdot.org/doh/preconstruct/tpb/planning/johnstonCo.html>

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Scott Walston

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More info at www.ncdot.org/~tpb

Councilman Lawter questioned the road from Main Street across Shotwell to 70 Business.

Town Manager Biggs stated that is a local street connector and contingent upon development in that area.

It was the consensus of the Council to place the resolution on the consent agenda.

Item 4d. Presentation by the Clayton Chamber for Squealin on the Square in October.

Mr. Jim Godfrey, Clayton Chamber Executive Director, requested the use of the Town Square and the temporary closure of Fayetteville Street between Main and Second Streets for a barbecue competition known as Squealin in the Square beginning Friday, October 14 and wrapping up Saturday, October 15 at 3 PM. He stated the cookers would be on the asphalt of the parking lot and Fayetteville Street. He added the Farmers Market is agreeable to sharing the Town Square on Saturday morning.

It was the consensus of the Council to place this item on the consent agenda.

Mayor McLeod emphasized safety for this event as a neighboring community experienced a grease fire.

Mr. Godfrey expressed his appreciation for the cooperation of the Town for a successful Harvest Festival.

Item 4e. Presentation by the Downtown Development Association; hereafter DDA, on 2011 National Main Street Accreditation.

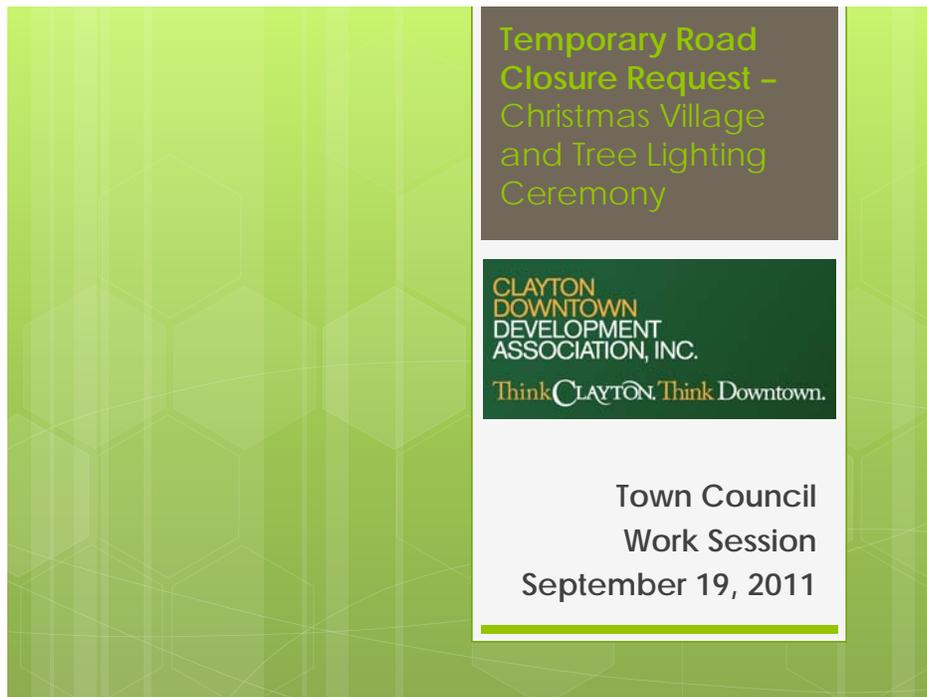
This item was tabled.

Item 4f. Presentation by DDA on FY 2010-2011 Downtown Statistics Report.

This item was tabled.

Item 4g. Presentation by DDA for the temporary road closure request for the Christmas Village and Tree Lighting Ceremony.

Planning Director David DeYoung stated the request is to temporarily close the portion of Main Street between O’Neal to Smith Streets, the Town Square and Horne Square for the Christmas Village and Tree Lighting Ceremony on Thursday, December 1, 2011. He provided the following PowerPoint presentation:



Think CLAYTON. Think Downtown.

Road Closure Request – December 1, 2011

- Requesting permission to close a portion of Main Street from Smith Street to O'Neil Street
 - Time: 5:00 pm – 9:00 pm
- We are also requesting permission to close:
 - Town Square parking lot from Noon to 9:00 pm
 - Horne Square parking lot from 6:00 am to 9:00 pm.

The DDA and Home Town Realty will contact property and business owners in advance

Planning Director DeYoung stated the gravel parking lot behind HomeTowne Realty will be available for parking while Horne Square is closed.

Think CLAYTON. Think Downtown.

2011 Christmas Village & Tree Lighting
Map Key - 10/20/11 - 01st

PP Portable Toilets
Road Blocks

- 1 Live Nativity (435 E Main)
- 2 CHS Chorus - Honors Chorus - (420 E Main)
- 3 INFORMATION TENT - Lombard/Main
- 4 Student Performer Stage (new Town Lot)
- 5 Student Drop-off / Performer Parking
- 6 CHS Chorus - Full Chorus - (Columber of Commerce)
- 7 Home UMC Handbells - (Blackey's)
- 8 Open - possible music
- 9 Junior Woman's Club (Church Man)
- 10 CHS Concert Band - (Eye of the Eagle)
- 11 CHS Chorus Christmas Cabaret (Southern Belle)
- 12 Doggie Costume Contest-Parade (Dogge Dozi)
- 13 INFORMATION TENT - Fayetteville/Main
- 14 Town Square - Tree Lighting
- 15 Clayton Middle School Jazz Band



Think CLAYTON. Think Downtown.

Event Details

- “Live Christmas Village” including:
 - Business open house
 - Dance, choral and musical performances along Main Street (Horne and Town Square stages)
 - Storefront decorating contest
 - Live nativity
 - Santa Clause
 - Tree Lighting at Town Square with Mayor McLeod as emcee
- Last year’s event had an attendance of over 4,000 people

It was the consensus of the Council to place this item on the consent agenda.

Item 4h. Presentation by DDA for temporary amendment for the amount of reimbursement for the Downtown Façade Grant.

This item was tabled.

ITEM 5. ITEMS SCHEDULED FOR THE REGULAR MEETING AGENDA

Item 5a. Presentation of planned development request PDD 2011-58 located on NC HWY 42 West between Amelia Church Road and Short Johnson Road.

Planning Director David DeYoung provided the following PowerPoint presentation on planned development request PDD 2011-58:

[Remainder of the page left blank intentionally.]



PDD-MU 2011-58 Amelia Station

Request:

- ◆ Master Plan (and Major Subdivision) approval for a parcel of land located at the southeast corner of US HWY 42 and Amelia Church Road
- ◆ Site was previously approved as a part of PDD-MU 2007-03



Planning Director DeYoung stated this graphic is from planned development PDD 2007-03 that was approved.

PLANNING DEPARTMENT



Amelia Station

Site Data:

- ◆ 14.89 acre parcel
- ◆ Planned Development – Mixed Use (PD-MU) Zoning
- ◆ Currently vacant
- ◆ Originally planned for retail development



PLANNING DEPARTMENT



Amelia Station

Phasing:

- ◆ The site will be subdivided and developed in five phases. Two by 2012, three by 2014.
 - C-store w/ Restaurant and Gas Sales – 6,561 SF and 12 fueling positions
 - Fast Food – 3,000 SF
 - Medical Office – 8,000 SF
 - General Office – 3,000 SF
 - Shopping Center/Retail – 55,000 SF

Access:

- ◆ Access is proposed from NC 42, Amelia Church Road and Short Johnson Road.



PLANNING DEPARTMENT



Amelia Station

Landscaping

- ◆ A Master Landscape Plan has been provided. Staff is recommending a new Condition which requires the perimeter landscaping along NC Hwy 42 West must be installed prior to the issuance of a Certificate of Occupancy for Phase I.

Site Amenities:

- ◆ Staff is recommending a new Condition that the future development of Phases II through V shall include one shared pedestrian amenity / focal point internal to the project.

Traffic:

- ◆ A traffic impact analysis has been submitted and is being reviewed by NCDOT. Roadway improvements will be necessary as a part of Phase I
 - Final improvements are not finalized

Planning Director DeYoung stated NCDOT has completed the review of the traffic impact analysis. He stated roadway improvements are necessary as a result of Phase I.

PLANNING DEPARTMENT



Amelia Station

The Master Plan (MP) is generally consistent with:

- ◆ Strategic Growth Plan
 - Proposed use / development location / infrastructure availability / roadway access
- ◆ Unified Development Code
 - The proposed MP is consistent with the UDC
 - Master Plan Approval Criteria has been met (UDC Section 155.705(K))
 - The Major Subdivision (into five lots) is consistent with UDC Section 155.706
- ◆ Surrounding Land Uses
 - Modification to PDD will have minimal impact

PLANNING DEPARTMENT



Amelia Station

In addition to developer recommended traffic improvements, NCDOT Congestion Management is recommending:

- ◆ NB 300' Left-Turn Lane (Amelia Church Road)
- ◆ Combination of Access #2 with Access #4 on Amelia Church Road with a southern shift in the combined access point or limited ingress/egress
- ◆ Internal Protected Stems at all entrances

PLANNING DEPARTMENT



Amelia Station

- ◆ Conditions of Approval
 - There are 13 original Conditions of Approval
 - Four have been amended, four have been deleted
 - There are three new Conditions of Approval
- ◆ Recommendation
 - Staff is recommending approval of the Master Plan subject to the recommended Conditions of Approval
 - Staff is recommending approval of the Major Subdivision which is consistent with the proposed Master Plan

Mayor McLeod requested an example of a shared amenity.

Planning Director DeYoung stated in an upcoming presentation, a shared amenity will be displayed for HealthPark at 42 West. He stated it is a focal point for an area.

- Presentation of two waiver requests for site plan request SP 2011-59 located on the north east corner at the intersection of NC HWY 42 West and Amelia Church Road.

Planning Director David DeYoung provided the following Power Point presentation:

PLANNING DEPARTMENT

SP 2011-59
Sheetz @ Amelia Station

Request:

- ◆ Site Plan approval for a parcel located at the southeast corner of US HWY 42 and Amelia Church Road
- ◆ Part of Phase I of the Amelia Station Planned Development



PLANNING DEPARTMENT

Sheetz @ Amelia Station

Site Data:

- ◆ 1.92 acre parcel
- ◆ Planned Development – Mixed Use (PD-MU) Zoning
- ◆ Currently vacant
- ◆ Will be a 6,558 SF Sheetz
 - Restaurant
 - Convenience Store
 - Gas Facility





Planning Director DeYoung stated the architectural features are on all four sides of the building. He pointed to the items between the gas pumps and Amelia Church Road and stated that is the underground tank area.





Planning Director DeYoung stated the windows are false windows and incorporate wall graphics. He stated the graphics are tapestry-like and hang in the window.

Sheetz @ Amelia Station

Special Waiver Request – Wall Graphic:

- ◆ Applicant requested and received a recommendation of approval from the Public Arts Advisory Board (PAAB) for wall graphics
 - PAAB recommendation of approval (2-1 vote)
 - Required pursuant to UDC Section 155.403(C)(7).
 - Intended to enhance the aesthetic appearance of the premises on which it is located.
- ◆ Waiver may be granted by Town Council when “intent” but not “criteria” is met.

PLANNING DEPARTMENT

NORTH CAROLINA CLAYTON 1869



Planning Director David DeYoung stated a waiver of the section is necessary by the Town Council. He stated both the Planning Board and Public Art Advisory Board requested the verbiage be removed.

Councilman Satterfield questioned if a rendering without the verbiage is available.

Planning Director DeYoung stated negative and it would be requested for the presentation.

Sheetz @ Amelia Station

The Site Plan is generally consistent with:

- ◆ Strategic Growth Plan
 - Proposed use / development location / infrastructure availability / roadway access
- ◆ Unified Development Code
 - The proposed Site Plan is consistent with the UDC
 - Development is consistent with the Amelia Station Master Plan
- ◆ Surrounding Land Uses
 - Use will have minimal to no impact

PLANNING DEPARTMENT



Sheetz @ Amelia Station

- ◆ **Conditions of Approval**
 - There are 6 proposed Conditions of Approval
 1. A final site plan, landscape plan and architectural elevations addressing the Conditions of Approval shall be submitted to the Planning Department for final review approval. These plans are required prior to submittal for building permits.
 2. Any modification to the faux window graphics will require approval by the Public Arts Advisory Board. Faded graphics must be replaced in kind to maintain the appearance of the facility.
 3. Product advertising at the each pump island shall be limited to: one pump topper, nozzle toppers, one flyer holder and one brand decal with a maximum of three square feet of sign area. Blade signs, extenders and horseshoe signs shall not be permitted at the pump islands.
 4. Outdoor storage and display of product shall be limited to the areas identified on the Site Plan dated September 2, 2011. This includes, but is not limited to: product displays, ice machines, and propane refill stations.
 5. Verification of an approved wastewater allocation shall be provided prior to the issuance of building permits.
 6. The Traffic Impact Analysis must be approved to the issuance of a Zoning Compliance Permit.
- ◆ **Recommendation**
 - Staff is recommending approval of the Site Plan and the waivers subject to the recommended Conditions of Approval

Mayor Pro Tem Grannis questioned how often the window graphics would be changed.

Planning Director DeYoung stated Sheetz stated it does not intend to change out the graphics on a regular basis.

Councilman Satterfield stated he requested if any of the graphics changed are changed that it comes back to the Council. He added if it is a picture of pizza, its art. He stated by adding the word “pizza” it is a sign.

Councilman Satterfield requested to specify the number of colors being requested in the waiver.

Based upon comment by Council, Planning Director DeYoung stated this is new for Sheets with false windows with graphics. He stated this is a type of advertising. He stated the applicant is here and will also be here at the October 3rd meeting.

Based upon question about the code section for the graphics, Planning Director DeYoung stated it’s 155.403 (C) (7) and a wall graphic is a wall decoration depicting a scene, picture, illustration or design with no written message, word, insignia, logo or advertisement; the intent is to enhance the aesthetic appearance of the premises on which it is located.

Town Manager Biggs stated the code accommodates wall graphics. He stated if there were no words, the graphics would not need the waiver.

- Item 5b. Presentation of planned development request PDD 2010-20A located on NC HWY 42 West directly across from Johnston Medical Center – Clayton.

Planning Director David DeYoung provided the following PowerPoint presentation:

PLANNING DEPARTMENT

PDD-MU 2010-20A
Health Park at 42 West

Request:

- ◆ Master Plan approval for a parcel of land located at the south side of US HWY 42 across from Johnston Memorial Hospital
- ◆ Site was previously approved as a part of PDD-MU 2007-03



[Remainder of page left blank intentionally.]



Planning Director DeYoung stated this request was formerly approved as PDD 2007-03.

PLANNING DEPARTMENT

Health Park at 42 West

Site Data:

- ◆ 8.67 acre parcel
- ◆ Planned Development – Mixed Use (PD-MU) Zoning
- ◆ Currently vacant
- ◆ Originally a 20.21 acre parcel planned for office and retail development

A zoning map showing a pink area labeled 'PD-MU' and a yellow area labeled 'R-E'. A road labeled 'MC ALLEN DR' runs diagonally across the map. A North Carolina Clayton 1869 seal is in the top right corner.



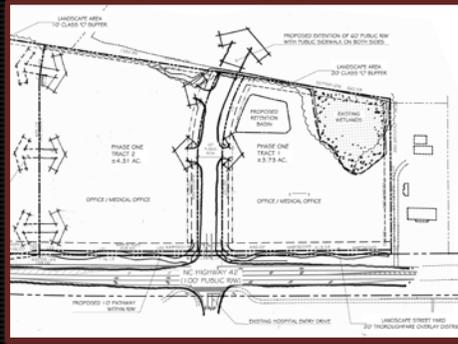
Health Park at 42 West

Phasing: Phase I is divided into two Tracts with 60,000 SF of development:

- ◆ **Tract 1**
 - Medical/General Office – 20,000 SF
- ◆ **Tract 2**
 - Medical/General Office – 40,000 SF

Access:

- ◆ Access is proposed from NC 42, Amelia Church Road and Short Johnson Road.



Health Park at 42 West

Landscaping

- ◆ A Master Landscape Plan has been provided. Staff is recommending a new Condition which requires the perimeter landscaping along NC Hwy 42 West must be installed prior to the issuance of a Certificate of Occupancy for Phase I.

Traffic:

- ◆ A traffic impact analysis has been submitted and is being reviewed by NCDOT. Roadway improvements will be necessary as a part of Phase I
 - Final traffic improvements are not finalized

PLANNING DEPARTMENT



Health Park at 42 West

The Master Plan (MP) is generally consistent with:

- ◆ Strategic Growth Plan
 - Proposed use / development location / infrastructure availability / roadway access
- ◆ Unified Development Code
 - The proposed MP is consistent with the UDC
 - Master Plan Approval Criteria has been met (UDC Section 155.705(K))
- ◆ Surrounding Land Uses
 - Modification to PDD will have minimal impact on surrounding properties

PLANNING DEPARTMENT



Health Park at 42 West

- ◆ Conditions of Approval
 - There are 13 original Conditions of Approval
 - Three have been amended, three have been deleted
 - There are two new Conditions of Approval
- ◆ Recommendation
 - Staff is recommending approval of the Master Plan subject to the recommended Conditions of Approval

- Presentation of master plan for PDD 2010-20A also known as site plan request SP 2011-76 located on NC HWY 42 West across from Johnston Medical Center – Clayton.

Planning Director David DeYoung stated because this is an expedited request, the site plan is being shown to Council. He stated it will go before the Planning Board at it September meeting.

Planning Director David DeYoung provided the following PowerPoint presentation:

PLANNING DEPARTMENT

SP 2011-76
42 West

Request:

- ◆ Site Plan approval for a parcel located on the south side of US HWY 42 across from Johnston Memorial Hospital
- ◆ Phase I of the Health Park at 42 West Planned Development



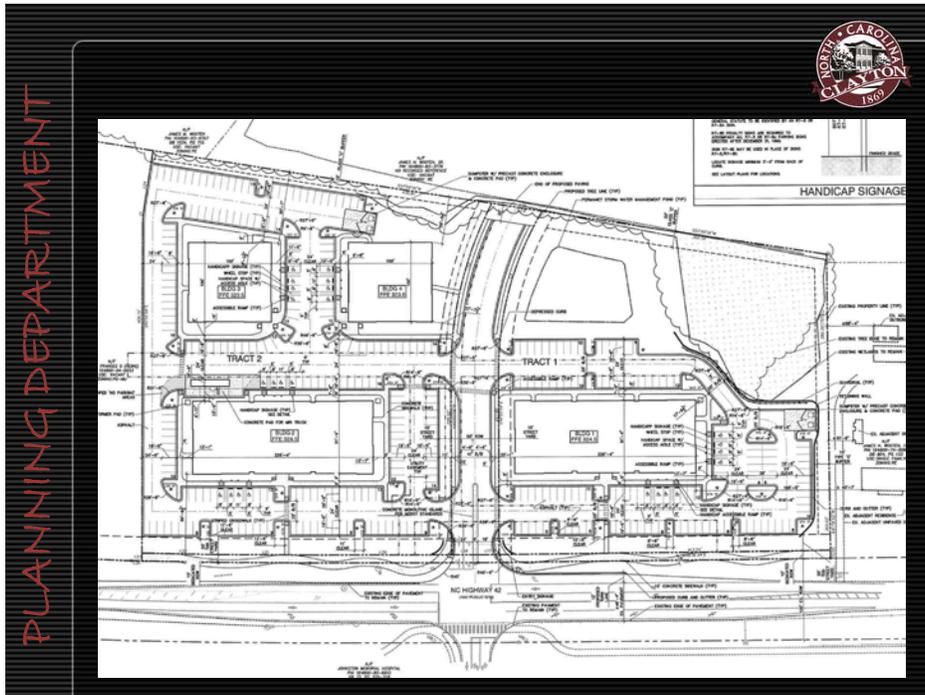
PLANNING DEPARTMENT

42 West

Site Data:

- ◆ 8.67 acre parcel
- ◆ Planned Development –Mixed Use (PD-MU) Zoning
- ◆ Currently vacant
- ◆ Proposed 60,000 SF of Office/Medical Office uses





Planning Director DeYoung displayed the site plan that had been previously recommended by the Planning Board. He stated based upon Council comment, the site plan was reviewed. He stated staff has worked with the applicant the past couple of months.



Planning Director DeYoung stated scheme 14 is the result of collaboration between the applicant and staff.



42 West

The Site Plan is generally consistent with:

- ◆ Strategic Growth Plan
 - Proposed use / development location / infrastructure availability / roadway access
- ◆ Small Area Plan
 - Site design / pedestrian amenities / accessibility
- ◆ Unified Development Code
 - The proposed Site Plan is consistent with the UDC
 - Development is consistent with the Health Park at 42 West Master Plan
- ◆ Surrounding Land Uses
 - Minimal to no impact

PLANNING DEPARTMENT

PLANNING DEPARTMENT



42 West

- ◆ **Conditions of Approval (6 Proposed)**
 1. A final site plan, landscape plan and architectural elevations addressing the Conditions of Approval shall be submitted to the Planning Department for final review approval prior to building permit submittal. Modifications to the development which are inconsistent with the Conditions of Approval, or changes to the uses or site design beyond the authority of the Technical Review Committee, as established in the UDC, must be approved by the Planning Board.
 2. The site development for Phase I must comply with all Conditions of Approval required by Master Plan Application PDD 2010-20 A– Health Park at 42 West.
 3. A focal point which incorporated both specialty paving and free standing columns shall be incorporated along the main access drive as indicated on the Site Plan that is dated September 9, 2011.
 4. No vehicular parking or circulation shall be permitted in front of buildings 1 and 2.
 5. The Traffic Impact Analysis must be approved prior to the issuance of a Zoning Compliance Permit.
 6. Two sets of construction drawings with documentation to include pre & post stormwater calculations, erosion and sediment control documents, and other appurtenances which impact public infrastructure are to be submitted to Public Works Engineering Division for review and approval.
- ◆ **Recommendation**
 - Staff is recommending approval of the Site Plan subject to the recommended Conditions of Approval

Councilman Satterfield questioned if original partners are involved

Planning Director DeYoung stated only partner remaining from the original group.

Councilman Lawter questioned the connectivity to the south and the wetlands.

Planning Director DeYoung stated there is a 50 foot public right of way.

Councilman Lawter stated he sees the wetlands and questioned if it will impact the stub out of the property.

Planning Director DeYoung stated negative.

Town Manager Biggs stated he appreciates the Councils acknowledgement on the quality of the plan. He stated there was a tremendous amount of communication and collaboration between the designer and Town staff.

Mayor Pro Tem Grannis stated he is interested in knowing the distance from the curb line of HWY 42 to the parking at building three.

Planning Director DeYoung stated between 60 and 64 feet from the curb line to the first row of parking.

Mayor McLeod requested a schematic to visualize the look of the focal point amenity.

Planning Director DeYoung stated the applicant will be asked to submit a rendering of what the focal point will look like.

Item 5c. Presentation of Proclamation for Public Power Week – Your Town, Your Power.

It was the consensus of the Council to place this item on the consent agenda.

Item 5d. Presentation of Proclamation – October 2011 as Community Planner Month.

It was the consensus of the Council to place this item on the consent agenda.

Item 5e. Presentation of Proclamation – Clayton Band Classic.

It was the consensus of the Council to place this item on the consent agenda.

Item 5f. Presentation of final acceptance for the following:

- Final inch of asphalt pavement for Cobblestone Subdivision, Phase 7B (16 lots)
- Public water, sewer, and associated storm drainage utilities for Cobblestone Subdivision, Phase 7B (16 lots)

It was the consensus of the Council to place this item on the consent agenda.

Item 5g. Presentation of warranty acceptances for the following located within Glen Laurel East, Phase 2A:

- Asphalt pavement
- Public water, sewer, and associated storm drainage utilities

It was the consensus of the Council to place this item on the consent agenda.

ITEM 6. ITEMS CONTINGENT FOR THE REGULAR MEETING

No items contingent for the regular meeting were presented.

ITEM 7. ITEMS FOR DISCUSSION

No items for the discussion were presented.

ITEM 8. OLD BUSINESS

No old business was presented.

ITEM 9. STAFF REPORTS

Item 9a. Town Manager

Town Manager Steve Biggs distributed three handouts for the Council's information:

- Sales tax revenue receipts, current fiscal year and previous fiscal year
- General, electric, and water & sewer revenue funds; current fiscal year and prior fiscal year
- General, electric, and water & sewer expenditure fund; current fiscal year and prior fiscal year

He requested the Council review the reports.

Item 9b. Town Attorney

Town Attorney Brenton McConkey stated no report.

Mayor McLeod and the Council congratulated Town Attorney McConkey on the new arrival of baby McConkey.

Item 9c. Town Clerk

Town Clerk Sherry Scoggins stated the Public Art Advisory Board slated for August 16th will begin at 6 PM instead of 6:30 PM.

Item 9d. Other Staff

No other staff presented comments.

ITEM 10. OTHER BUSINESS

Item 10a. Informal Discussion & Public Comment.

No informal discussion and public comment were presented.

Item 10b. Council Comments.

No Council comments were presented.

Item 10c. Planning Board Highlights of the August 2011 meeting.

The Planning Board Highlights were distributed as information.

Item 10d. Closed session to discuss a potential real estate acquisition in accordance with NC GS 143-318.11 (a) (5).

In accordance with NC GS 143-318.11 (a) (5), Councilman Satterfield motioned to go into closed session to discuss a potential real estate acquisition; Councilman Lawter seconded the motion. Motion carried 4-0 at 8:55 PM.

Councilman Satterfield motioned to return to open session; Councilman Lawter seconded the motion. Motion carried 4-0 at 9:09 PM.

ITEM 11. ADJOURNMENT

With there being no further business brought before the Council, Councilman Satterfield motioned to adjourn; Mayor Pro Tem Grannis seconded the motion. Motion carried 4-0 at 9:09 PM.

Duly adopted by the Town Council this ____ day of October 2011, while in regular session.

ATTEST:

Jody L. McLeod,
Mayor

Sherry L. Scoggins, MMC
Town Clerk

MINUTES CLAYTON TOWN COUNCIL OCTOBER 03, 2011

The first regular meeting of the Clayton Town Council for the month of October was held on Monday, October 3, 2011, at 7:30 PM at Town Hall, 111 East Second Street.

PRESENT: Mayor Jody L. McLeod, Mayor Pro Tem Michael Grannis, Councilman Bob Satterfield, Councilman Alex Harding, Councilman R. S. "Butch" Lawter Jr., and Councilman Art Holder.

ALSO PRESENT: Steve Biggs, Town Manager; Brenton McConkey, Town Attorney; Sherry Scoggins, Town Clerk; Nancy Medlin, Deputy Town Manager; David DeYoung, Planning Director; Larry Bailey, Parks & Recreation Director; Tommy Roy, Information Services Technician

ITEM 1. CALL TO ORDER

Mayor McLeod called the meeting to order at 7:30 PM. Mayor McLeod gave the invocation.

ITEM 2. ADJUSTMENT OF THE AGENDA

Town Manager Steve Biggs requested the following adjustment of the agenda:

- Add as Item 4b, Presentation by Mike Waters, Executive Director of North Carolina Parks and Recreation Association.

It was the consensus of the Council to approve the adjustment of the agenda.

ITEM 3. ACTION AGENDA

Councilman Holder motioned to approve the action agenda as presented; Mayor Pro Tem Grannis seconded the motion. The motion carried unanimously at 7:31 PM with the following action agenda items being approved:

- Item 3a. Draft minutes from the September 16, 2011, closed session meeting.
- Item 3b. Resolution approving the recommendations of the Comprehensive Transportation Plan.
- Item 3c. Clayton Chamber request for use of the Town Square for Squealin on the Square on Friday, October 14 and Saturday, October 15, 2011.
- Item 3d. Temporary road closure request by DDA for the Christmas Village and Tree Lighting Ceremony on Thursday, December 1, 2011.

- Item 3e. Proclamation for Public Power Week – Your Town, Your Power.
- Item 3f. Proclamation – October 2011 as Community Planner Month.
- Item 3g. Proclamation – Clayton Band Classic.
- Item 3h. Final acceptance for the following:
 - Final inch of asphalt pavement for Cobblestone Subdivision, Phase 7B (16 lots)
 - Public water, sewer, and associated storm drainage utilities for Cobblestone Subdivision, Phase 7B (16 lots)
- Item 3i. Warranty acceptances for the following located within Glen Laurel East, Phase 2A:
 - Asphalt pavement
 - Public water, sewer, and associated storm drainage utilities

ITEM 4. INTRODUCTIONS AND SPECIAL PRESENTATIONS

- Item 4a. Presentation of 2011 “poster contest” winning entry to Council by the Clayton Visual Arts.

Dianne Carroll, Vice President of the Clayton Visual Arts Corporation, stated the 2011 poster contest winner is Janie Prete with her piece “The Flipside.” She thanked the Council for its support.

Ms. Prete and Ms. Carroll presented the art piece “The Flipside” to the Town.

On behalf of the Council, Mayor McLeod accepted the artwork.

- Item 4b. Presentation by Mike Waters, Executive Director of North Carolina Parks and Recreation Association.

Mr. Mike Waters stated it is a pleasure to present this award to a professional of the Association. He stated Mr. Bailey is highly regarded by his peers and he has served the Association for many years. He stated Mr. Bailey is one of a few to receive the Fellow Award, the highest professional award of the Association without serving as President.

Parks & Recreation Director Larry Bailey stated he was surprised and humbled when he was recognized at the state conference. He stated recognition by peers is one of the highest awards. He stated he would not be here without the support of family, staff, advisory committee members, and the community. He added his appreciation for the support of the Council.

ITEM 5. PUBLIC HEARINGS

Item 5a. Evidentiary hearing of planned development district request PDD 2011-58 located on NC HWY 42 West between Amelia Church Road and Short Johnson Road.

Mayor McLeod announced the hearing for planned development district and preliminary subdivision request PDD-MU 2011-58 located on NC HWY 42 West between Amelia Church Road and Short Johnson Road at 7:40 PM.

Town Attorney Brenton McConkey introduced the hearing procedures for planned development district and preliminary subdivision request PDD-MU 2011-58. He explained that planned development districts in which preliminary subdivision requests are being considered are different in certain respects from the capacity in which the Town Council normally functioned. Mr. McConkey stated this is a hybrid hearing meaning for the rezoning request the Town Council would function in a legislative capacity; and for the preliminary subdivision request the Council would serve in a “quasi-judicial” capacity, meaning the Council would act essentially as a court of law. He stated there is a burden that the applicant meet the requirements of the planned development district and also meet the four findings of fact for the preliminary subdivision permit as found in the Town’s UDO. He added anyone opposed to the application would have to put on evidence of a similar kind showing the findings of fact have not been met. Mr. McConkey explained that all evidence and testimony provided to the Council in such a hearing must comply with the North Carolina Rules of Evidence, which means that all such evidence and testimony must be relevant, based on personal knowledge, given under oath, and otherwise be competent and admissible. He explained that persons wishing to testify must comply with the Town’s procedures, which require, among other things, that each person indicate his or her interest in testifying before 5:00 PM the day of the hearing. He added, following the hearing, the Council will make separate motions on the approval of the rezoning and the approval of the preliminary plat and will take separate votes on each motion. Mr. McConkey also explained that his role during the hearing is to monitor all evidence and testimony to ensure that it complies with the Rules of Evidence, the Town’s procedures, and all other applicable requirements.

Mayor McLeod called all those wishing to give evidence, whether for or against the special use permit, to come forward and be sworn in. Town Clerk Sherry Scoggins administered the oath to: David DeYoung, Steve Biggs, and Cindy Szwarczop.

Planning Director David DeYoung provided the following PowerPoint presentation of PDD-MU 2011-58:

PLANNING DEPARTMENT

PDD-MU 2011-58 Amelia Station



Request:

- ◆ Master Plan (and Major Subdivision) approval for a parcel of land located at the southeast corner of US HWY 42 and Amelia Church Road
- ◆ Site was previously approved as a part of PDD-MU 2007-03



Planning Director DeYoung displayed PDD-MU 2007-03 site plan.

PLANNING DEPARTMENT



Amelia Station

Site Data:

- ◆ 14.89 acre parcel
- ◆ Planned Development – Mixed Use (PD-MU) Zoning
- ◆ Currently vacant
- ◆ Originally planned for retail development



Planning Director DeYoung stated there is a structure on the site and it will be used for fire department training and then demolished.

PLANNING DEPARTMENT



Amelia Station

Phasing:

- ◆ The site will be subdivided and developed in five phases. Two by 2012, three by 2014.
 - C-store w/ Restaurant and Gas Sales – 6,561 SF and 12 fueling positions
 - Fast Food – 3,000 SF
 - Medical Office – 8,000 SF
 - General Office – 3,000 SF
 - Shopping Center/Retail – 55,000 SF

Access:

- ◆ Access is proposed from NC 42, Amelia Church Road and Short Johnson Road.



PLANNING DEPARTMENT



Amelia Station

Landscaping

- ◆ A Master Landscape Plan has been provided. Staff is recommending a new Condition which requires the perimeter landscaping along NC Hwy 42 West must be installed prior to the issuance of a Certificate of Occupancy for Phase I.

Site Amenities:

- ◆ Staff is recommending a new Condition that the future development of Phases II through V shall include one shared pedestrian amenity / focal point internal to the project.

Traffic:

- ◆ A traffic impact analysis has been reviewed by NCDOT. Roadway improvements are necessary as a part of Phase I

PLANNING DEPARTMENT



Amelia Station

The Master Plan (MP) is generally consistent with:

- ◆ Strategic Growth Plan
 - Proposed use / development location / infrastructure availability / roadway access
- ◆ Unified Development Code
 - The proposed MP is consistent with the UDC
 - Master Plan Approval Criteria has been met (UDC Section 155.705(K))
 - The Major Subdivision (into five lots) is consistent with UDC Section 155.706
- ◆ Surrounding Land Uses
 - Modification to PDD will have minimal impact

PLANNING DEPARTMENT



Amelia Station

In addition to developer recommended traffic improvements, NCDOT Congestion Management is recommending:

- ◆ NB 300' Left-Turn Lane (Amelia Church Road)
- ◆ Combination of Access #2 with Access #4 on Amelia Church Road with a southern shift in the combined access point or limited ingress/egress
- ◆ Internal Protected Stems at all entrances

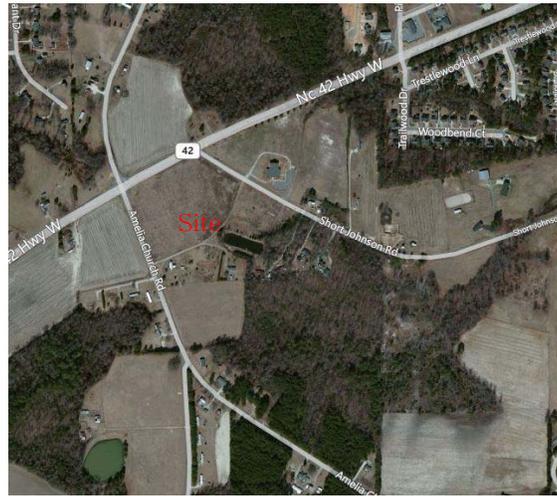
PLANNING DEPARTMENT



Amelia Station

- ◆ Conditions of Approval
 - There are 13 original Conditions of Approval
 - Four have been amended, four have been deleted
 - There are three new Conditions of Approval
- ◆ Recommendation
 - Staff is recommending approval of the Master Plan subject to the recommended Conditions of Approval
 - Staff is recommending approval of the Major Subdivision which is consistent with the proposed Master Plan

Ms. Cindy Szwarcop of Stewart Engineering stated she is here on behalf of the KZY LLC owners and she provided the following PowerPoint presentation:



Presentation to Clayton Town Council
PDD-MU 2011-58 – Amelia Station
KZY, LLC
October 3, 2011



PDD-MU 2011-58
Amelia Station



Ms. Szwarcop stated they are in dialogue with NCDOT on the driveway locations.

DRAFT Minutes, 10/11/2011
Pending Council Approval.

Master Plan Approval Criteria

- Compliance with 155.203(K) (Planned Development District) and all other applicable requirements.
 - Compatible with JMH Small Area Plan
 - Consistent with Strategic Growth Plan
 - Consistent with and meets requirements of UDO
- Consistency with Clayton General Design Guidelines.
 - Each phase will be subject to Site Plan review and Design Guidelines
 - Buildings will be of quality construction with brick-face with no metal-clad building allowed.
 - Master Signage and Landscape Plans to provide continuity within the overall site.
- Conformance of the proposal with the stated purpose of the requested planned development district.
 - Property was rezoned to PD-MU in 2007. Purpose of PD-MU is to allow for a mixture of uses that will be able to respond to market demands and the needs of tenants.
 - First phase of the project includes the approval and construction of a Sheetz Gas Station and Convenience Store. It is anticipated that the overall tract will develop as a mixture of retail, restaurant, and office uses over the course of five phases.
- Compatibility of the proposed development with the adjacent community.
 - The proposed uses and conceptual layout of this tract are in keeping with the JMH Small Area Plan.
 - With the exception of the recently completed Johnston Memorial Hospital complex, the surrounding area remains primarily undeveloped.
- The quality of design intended for each component of the project and the ability of the overall development plan to ensure a unified, cohesive environment at full build-out.
 - Each phase will be subject to Site Plan review and Design Guidelines.
 - Buildings will be of quality construction with no metal-clad buildings allowed.
 - Master Signage and Landscape Plans to provide continuity within the overall site.

Master Plan Approval Criteria

- Compatible relationships between each component of the overall project.
 - The proposed uses will provide a mixture of retail, restaurant, and office uses to service the adjacent neighborhoods, Town of Clayton residents, as well as the motoring public.
 - Each phase will be subject to Site Plan review and Design Guidelines
- Self-sufficiency of each phase of the overall project.
 - Each phase of the project will be designed to meet code requirements. Stormwater for the first phase will be handled via a temporary dry detention basin. As the overall Amelia Station center develops, a permanent stormwater facility will be constructed.
- Documentation that the proposed infrastructure improvements accommodate the additional impacts caused by the development, or documentation to assure that the development, as proposed, will not overtax the existing public infrastructure systems.
 - Wastewater allocation request was submitted to the Town on June 2, 2011. The flow allocation for the planned future uses and building sizes total 13,550 gpd.
 - Water – Connection off of Johnston County 12-inch water line in NC 42.
 - Sewer – To be designed, permitted, and installed per code requirements.
 - Roadway – Improvements will be according to NCDOT requirements.
- The fiscal impact of the proposal and the proposed financing of required improvements.
 - It is anticipated that the fiscal impact of the Amelia Station project will exceed \$10 million in investment.
- The success of the proposal in providing adequate pedestrian and bicycle links within the development and with the adjacent community.
 - The Conceptual Master Plan shows sidewalks along NC 42 and Amelia Church Road to provide pedestrian refuge and connectivity into the site.
 - As subsequent phases develop, additional sidewalks will be provided throughout the site.
- The effectiveness with which the proposal protects and preserves the ecologically sensitive areas within the development.
 - The project is not located within a Watershed Protection Overlay area.
 - No flood plain areas exist within the project area.

JCMH Small Area Plan

JCMH / NC 42 WEST

SMALL AREA PLAN

- **Understanding of Small Area Plan**
- Importance of Area as a Gateway into Clayton
- Plan is Flexible – Mix, Match & Move Land Uses
- Design Elements
 - Connectivity (Vehicular and Pedestrian)
 - Buildings Oriented to Street
 - 1 Bay of Parking Between Door and Street
 - Street Trees/Landscaping
 - Walkable/Pedestrian Oriented Spaces



Questions

Cindy Szwarcop, AICP
Pre-Development Services Manager
Stewart Engineering
cszwarcop@stewart-eng.com
919.866.4823



Mayor McLeod called the Council into inquiry at 7:52 PM.

**DRAFT Minutes, 10/11/2011
Pending Council Approval.**

Councilman Harding stated the application states it meets the requirements of the small area plan. He questioned if that was confirmed.

Planning Director DeYoung stated yes.

Mayor McLeod called the Council into deliberation.

Councilman Satterfield motioned to approve the wastewater allocation of 13,500 gpd as requested; Councilman Harding seconded the motion. Motion carried unanimously at 7:53 PM.

Councilman Satterfield motioned to approve the rezoning request of PDD-MU as presented; Councilman Holder seconded the motion. Motion carried unanimously at 7:54 PM.

Mayor Pro Tem Grannis motioned:

Based on the substantial and competent evidence and testimony presented to the Town Council on this matter, the Council finds and concludes that Subdivision Application PDD-MU 2011-58, subject to the conditions recommended by the Planning Board and Planning Staff:

- 1) Future development in this area must comply with the standards and policies of the JCMH / NC 42 West Small Area Plan, as adopted by the Town Council on November 19, 2007.
- 2) In accordance with the JCMH / NC 42 West Small Area Plan as adopted by Town Council on November 19, 2007, a common signage plan must be approved for the Planned Development.
- 3) In accordance with the JCMH / NC 42 West Small Area Plan as adopted by Town Council on November 19, 2007, a master landscape plan must be approved for the Planned Development.
- 4) Outparcels with frontage on NC 42 HWY West shall have no more than one bay of parking between the highway and the building.
- 5) A 10 foot right-of-way dedication along NC 42 HWY West is required.
- 6) Sidewalks must be constructed by the developer along NC 42 HWY West and throughout the development to ensure pedestrian connectivity in the area.
- 7) Master Plans should note that the final design of NC 42 HWY West improvements to be approved by NCDOT and the Town of Clayton.
- 8) Wastewater allocation request must be approved by the Town Council.
- 9) A Traffic Impact Analysis (TIA) must be approved prior to the issuance of a Zoning Compliance Permit.
- 10) The perimeter landscaping along NC 42 HWY West must be installed prior to the issuance of a Certificate of Occupancy for Phase I.
- 11) The future development of Phases II through V shall include one shared pedestrian amenity / focal point internal to the project.

12) Phases II through V are subject to site plan review and approval.

And with full incorporation of all statements and agreements entered into the record by the testimony of the applicant and applicant's representatives:

- (1) That the subdivision meets all required specifications of the Town Unified Development Ordinance;
- (2) That the subdivision will not be detrimental to the use or orderly development of other properties in the surrounding area and will not violate the character of existing standards for development of properties in the surrounding area;
- (3) That the subdivision design will provide for the distribution of traffic in a manner that will avoid or mitigate congestion within the immediate area, will provide for the unified and orderly use of or extension of public infrastructure, and will not materially endanger the environment, public health, safety, or the general welfare; and
- (4) That the subdivision will not adversely affect the general plans for the orderly growth and development of the town and is consistent with the planning policies adopted by the Town Council.

Councilman Satterfield seconded the motion. Motion carried unanimously at 7:55 PM.

Mayor Pro Tem Grannis motioned to approve:

Based upon satisfactory compliance with the above four stated findings and fully contingent upon acceptance and compliance with all conditions as previously noted herein I move to approve Subdivision Application **PDD-MU 2011-58**.

Councilman Satterfield seconded the motion. Motion carried unanimously at 7:56 PM.

- Council action for waiver requests for site plan request SP 2011-59 located on the north east corner at the intersection of NC HWY 42 West and Amelia Church Road.

Planning Director David DeYoung provided a PowerPoint presentation overview of the waiver requests:

PLANNING DEPARTMENT



SP 2011-59 Sheetz @ Amelia Station

Request:

- ◆ Site Plan approval for a parcel located at the southeast corner of US HWY 42 and Amelia Church Road
- ◆ Part of Phase I of the Amelia Station Planned Development



PLANNING DEPARTMENT



Sheetz @ Amelia Station

Site Data:

- ◆ 1.92 acre parcel
- ◆ Planned Development – Mixed Use (PD-MU) Zoning
- ◆ Currently vacant
- ◆ Will be a 6,558 SF Sheetz
 - Restaurant
 - Convenience Store
 - Gas Facility





Planning Director DeYoung stated this is the site plan for the Sheetz site. He added the site has substantial upgrades.



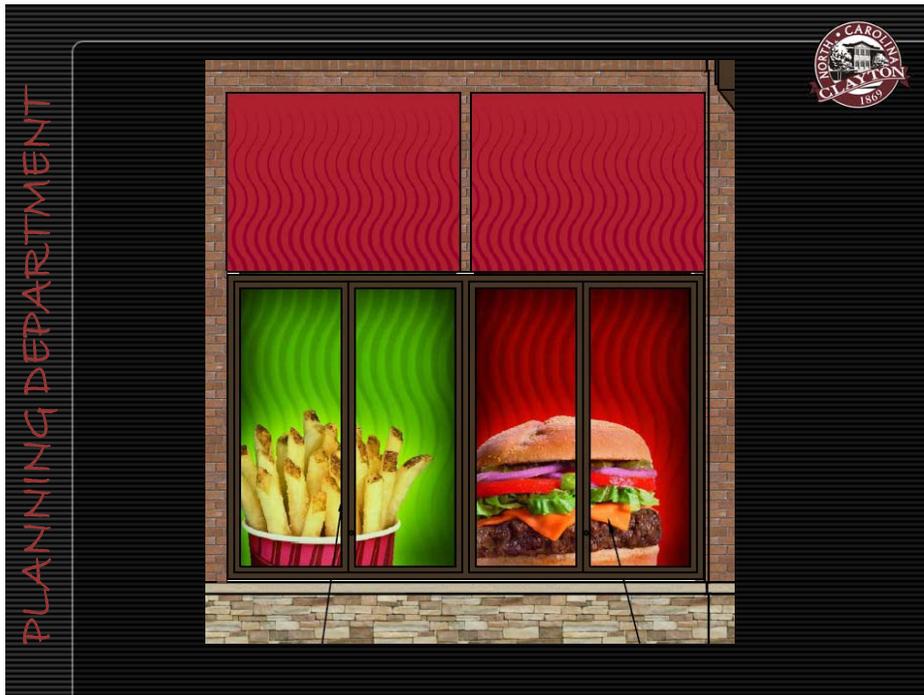


PLANNING DEPARTMENT

Sheetz @ Amelia Station

Special Waiver Request – Wall Graphic:

- ◆ Applicant requested and received a recommendation of approval from the Public Arts Advisory Board (PAAB) for wall graphics
 - PAAB recommendation of approval (2-1 vote)
 - Required pursuant to UDC Section 155.403(C)(7).
 - Intended to enhance the aesthetic appearance of the premises on which it is located.
- ◆ Waiver may be granted by Town Council when “intent” but not “criteria” is met.



PLANNING DEPARTMENT



Sheetz @ Amelia Station

- ◆ A waiver from Section 155.403(B)(1) to allow the introduction of more than four colors into the common signage plan.
 - *This waiver request will allow the limited use of lime green and varying shades of red into the overall design of the signs.*



Planning Director DeYoung stated at the work session, Council requested the specific colors and those colors are listed.

PLANNING DEPARTMENT



Sheetz @ Amelia Station

The Site Plan is generally consistent with:

- ◆ Strategic Growth Plan
 - Proposed use / development location / infrastructure availability / roadway access
- ◆ Unified Development Code
 - The proposed Site Plan is consistent with the UDC
 - Development is consistent with the Amelia Station Master Plan
- ◆ Surrounding Land Uses
 - Use will have minimal to no impact

PLANNING DEPARTMENT



Sheetz @ Amelia Station

- ◆ **Conditions of Approval**
 1. A final site plan, landscape plan and architectural elevations addressing the Conditions of Approval shall be submitted to the Planning Department for final review approval. These plans are required prior to submittal for building permits.
 2. Any modification to the faux window graphics will require approval by Town Council. Faded graphics must be replaced in kind to maintain the appearance of the facility.
 3. Product advertising at each pump island shall be limited to: one pump topper, nozzle toppers, one flyer holder and one brand decal with a maximum of three square feet of sign area. Blade signs, extenders and horseshoe signs shall not be permitted at the pump islands.
 4. Outdoor storage and display of product shall be limited to the areas identified on the Site Plan dated September 2, 2011. This includes, but is not limited to: product displays, ice machines, and propane refill stations.
 5. Verification of an approved wastewater allocation shall be provided prior to the issuance of building permits.
 6. The Traffic Impact Analysis must be approved prior to the issuance of a Zoning Compliance Permit.
 7. Storm water will be directed to a temporary dry detention area located on the Amelia Station property PDD 2011-58 until their permanent detention area is constructed in the southeast corner. This temporary dry detention shall be in place prior to issuance of certificate of occupancy. (Added by Planning Board).

Planning Director DeYoung shared the seven conditions of approval of the site plan adopted by the Planning Board.

PLANNING DEPARTMENT



Sheetz @ Amelia Station

- ◆ **Recommendation**
 - Staff is recommending approval of the Site Plan and the waivers subject to the recommended Conditions of Approval



Mr. Allen Tew stated he represents Sheetz at Amelia Station. He added with him is Jamie Gerhart the Sheetz site selection person for this area. He stated he would discuss condition #3 first. He stated Councilman Satterfield let it be known that advertisement at the pump is a concern. He stated in the agenda is a markup of what is not approved at the pumps. He stated he surveyed ten service stations in Clayton and noted the following:

- T. R. Lee's has no pump toppers
- Valero's has no pump toppers
- Hess at Clayton Crossing has toppers and signage on the bollards
- Crown at Robertson Street has those
- Hess at Powhatan has the pump topper and the extender
- Hess on HWY 42 is similar
- BP at Barber Mill has monitors for advertisement and weather
 - He questioned the safety of the screen
- Handee Hugo has variant as well

Mr. Tew stated Mr. Gerhart has taken photos of what is at other gas stations. He questioned if this is applicable to his applicant, is it also applicable to other gas stations and enforceable and is this being equally applied.

Mr. Jamie Gerhart of Sheetz Incorporated and he works directly for Sheetz. He stated Sheetz understands the horseshoe signs are not permitted. He stated he shared the photos to exhibit the extenders. He stated the pump toppers and extenders are typical for c-stores. He requested that condition 3 allow the

pump topper extender. He stated the total signage permitted on site is 420 square feet. He stated Sheetz is requesting a 210 square feet. He stated Sheetz is leaving almost 190 square feet of signage on the table.

Councilman Satterfield stated Town Code of Ordinance permits four colors, not six. He stated he is willing approve what the Council has recommended. He stated he will do his best to ensure that other businesses are in compliance.

Mr. Gerhart stated the Town Code permits 48 square feet of advertisement. He stated the sign packages are professionally produced.

Based upon question by Council, Mr. Gerhart stated the rendering of the pump with the advertisement that was submitted for review had the pump topper and blade extender and did not include the horseshoe. He stated the request is for consideration of the pump topper only.

Councilman Lawter questioned the size of the signage.

Mr. Gerhart stated it is 24 inches by 5.5 inches for .9 square feet.

Councilman Lawter questioned if this would be at six pumps.

Mr. Gerhart stated affirmative. He stated it is six pumps times two.

Councilman Lawter questioned if the 12 square feet is included in the signage calculation.

Mr. Gerhart stated if the signage at the pump – decal, flyer, nozzle topper, and extender -- times 12, it is less than 38 square feet. He stated if this is added with the 192, Sheetz has 160 square feet of signage unused.

Based upon question by Council, Planning Director DeYoung stated the signage at pumps is being enforced equally for all new gas stations. He stated what is not being discussed is outdoor displays and LP signage. He stated in the staff's opinion, signage at the pumps exceeds the allowable amount of signage.

Councilman Holder questioned if the code is being applied to the new gas stations if that is unfair to those who are existing.

Mayor McLeod stated he was a customer at a Sheetz today. He stated if he were offered a prize to tell what was the ad was on top of the pump, he would not win it.

Mr. Gerhart stated he appreciates the visit. He stated Sheetz puts up a comprehensive cohesive sign package. He stated signage rotates every six to twelve weeks. He stated each store receives what is acceptable for advertisement each month.

Councilman Harding stated waivers set a precedent. He stated when asking for a waiver, it cannot be for a financial benefit.

Mr. Gerhart stated staff has presented two waivers – sign colors and wall graphics. He stated this is a condition of approval. He stated this is not a waiver and is a separate item.

Councilman Holder stated the code allows 400 square feet and let the applicant decide how to use the allowable amount.

Councilman Lawter stated out of 400 square feet, this is for 12 square feet. He stated this is under the 400 square feet and he is in favor of the 12 square feet of signage.

Based upon question by Council, Planning Director DeYoung stated each site has a comprehensive sign permit.

Councilman Satterfield questioned if the Sheetz sign at the bottom of each pump was included in the signage calculation.

Planning Director DeYoung stated staff looked at the entire package of graphics. He stated no other gas station has wall graphics on site. He stated the Riverwood gas station included false windows with no graphics.

Councilman Lawter motioned to allow the extender to the pump topper (amend condition 3); Councilman Holder seconded the motion at 8:36 PM. Motion carried 4-1 with Councilman Satterfield dissenting.

Mr. Tew requested to address the waiver for the wall graphic with the conditions found in the Town Code of Ordinances at 155.403 (7) (C). He read into the record, “Wall graphic – A wall decoration that depicts a scene, picture, illustration, or design with no written message...” He stated this created the issue that had them before the Public Art Advisory Board. He stated Dorothy Demboski made the point that the lettering was different and not an ordinary presentation and the Public Art Advisory Board recommendation was the removal of the white lettering. He stated then it came before the Council and it was Council Satterfield’s opinion that no lettering be permitted. He stated there is a variation of the spelling. He stated the applicant was requested to wrap the back of the building with faux windows. He stated there is not anyone

here that would disagree that Dorothy Demboski's wall mural is art. He added the mural has verbiage. He stated to apply that thought process transforms it from art to signage. He stated with the white lettering removed it meets the criteria.

Mr. Jamie Gerhart stated Sheetz came up with a wall graphic and it was submitted and Sheetz understood it would require a variance. He stated the intent of the graphics was not signage.

Councilman Satterfield stated if it has verbiage, it's a sign.

Mayor McLeod stated the Public Art Advisory Board and the Planning Board are advisory boards that serve the elected officials. He stated the Council is very appreciative of the citizens who serve.

Mayor Pro Tem Grannis questioned if the graphics would be changed.

Mr. Gerhart stated at the Planning Board there was a suggestion the graphics change with the season. He added these are not anticipated to be changed seasonally.

Mayor Pro Tem Grannis stated his preference is the verbiage be removed.

Town Attorney McConkey stated the purpose of the waiver is because the proposed illustration had verbiage. He questioned if the verbiage is removed, then no waiver is necessary.

Planning Director DeYoung stated this is considered a wall graphic and to be exempt from the signage code it requires a waiver.

Councilman Lawter stated he concurs with Mayor Pro Tem Grannis. He stated if he drives to the back of the building and he sees the pictures of food and he is hungry, he will go inside. He stated he likes the graphics without the verbiage.

Councilman Lawter motioned to approve the waiver for the wall graphics in the faux windows with no verbiage and no letters; Mayor Pro Tem Grannis seconded the motion. Motion carried unanimously at 8:52 PM.

Councilman Harding motioned to approve the waiver for the following six colors in the signage: white, Red (Pantone 200C), Red (Pantone 202C), Lime Green (Pantone 382C), Beige (Pantone 1355C), and Peach (Pantone 137C); Mayor Pro Tem Grannis seconded the motion. Motion carried unanimously at 8:53 PM.

- Item 5b. Public hearing of planned development district request PDD 2010-20A located on NC HWY 42 West directly across from Johnston Medical Center – Clayton.

Mayor McLeod opened the public hearing for planned development district request PDD 2010-20A, located on NC 42 HWY West and directly across from Johnston Medical Center – Clayton at 8:54 PM.

Town Attorney McConkey stated this is a legislative hearing.

Planning Director David DeYoung provided the following PowerPoint presentation of PDD-MU 2010-20A:

PLANNING DEPARTMENT

PDD-MU 2010-20A
Health Park at 42 West

Request:

- ◆ Master Plan approval for a parcel of land located at the south side of US HWY 42 across from Johnston Memorial Hospital
- ◆ Site was previously approved as a part of PDD-MU 2007-03





Planning Director David DeYoung displayed PDD-MU 2007-03 site plan.

PLANNING DEPARTMENT

Health Park at 42 West

Site Data:

- ◆ 8.67 acre parcel
- ◆ Planned Development – Mixed Use (PD-MU) Zoning
- ◆ Currently vacant
- ◆ Originally a 20.21 acre parcel planned for office and retail development

PLANNING DEPARTMENT

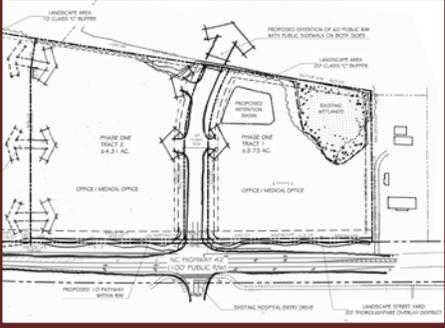
Health Park at 42 West

Phasing: Phase I is divided into two Tracts with 60,000 SF of development:

- ◆ **Tract 1**
 - Medical/General Office – 20,000 SF
- ◆ **Tract 2**
 - Medical/General Office – 40,000 SF

Access:

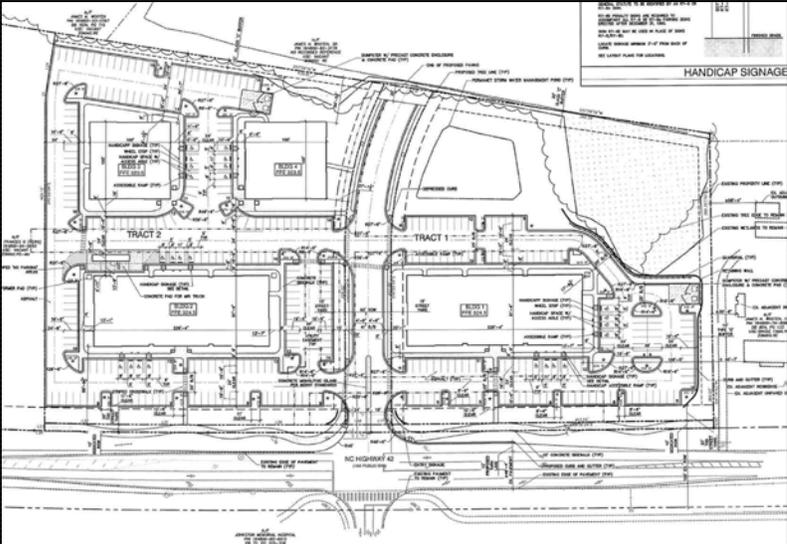
- ◆ Access is proposed from NC 42, Amelia Church Road and Short Johnson Road.



The diagram is a site plan for 'Health Park at 42 West'. It shows two tracts: 'PHASE ONE TRACT 1' (4.21 AC) and 'PHASE ONE TRACT 2' (4.21 AC). Tract 1 contains an 'OFFICE/MEDICAL OFFICE' building. Tract 2 contains a larger 'OFFICE/MEDICAL OFFICE' building. The plan also shows 'LANDSCAPE AREAS', 'REPROPOSED SIDEWALKS', and 'REPROPOSED SIDEWALKS WITH PUBLIC UTILITIES ON BOTH SIDES'. A 'CENTRAL HOSPITAL DRIVE' is shown at the bottom. The plan is bordered by 'NC HIGHWAY 42' and 'PUBLIC UTILITY' lines. A 'PLANNING DEPARTMENT' logo is in the top right corner.

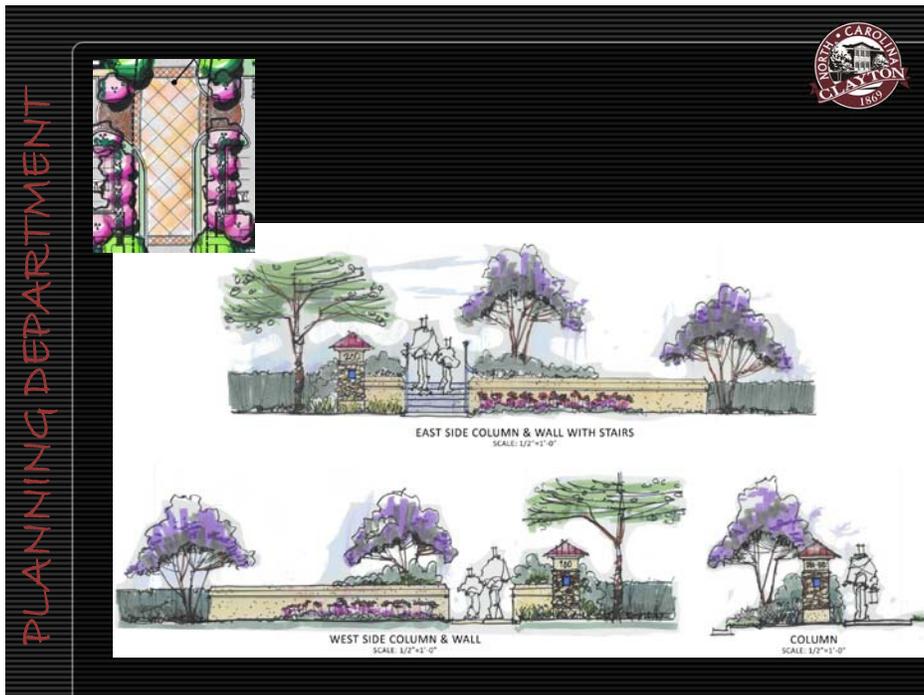
Planning Director DeYoung stated the site plan has been reviewed by the Planning Board and approval was recommended, contingent upon Council action of the Planned Development District request.

PLANNING DEPARTMENT



The diagram is a detailed site plan for 'Health Park at 42 West'. It shows two tracts: 'TRACT 1' and 'TRACT 2'. Tract 1 contains a large 'OFFICE/MEDICAL OFFICE' building. Tract 2 contains a smaller 'OFFICE/MEDICAL OFFICE' building. The plan shows 'HANDICAP SIGNAGE' locations, 'LANDSCAPE AREAS', and 'REPROPOSED SIDEWALKS'. A 'CENTRAL HOSPITAL DRIVE' is shown at the bottom. The plan is bordered by 'NC HIGHWAY 42' and 'PUBLIC UTILITY' lines. A 'PLANNING DEPARTMENT' logo is in the top right corner.

Planning Director DeYoung stated the above site plan was the one submitted for Council consideration in 2010.



Planning Director DeYoung stated this is an example of the focal point.

PLANNING DEPARTMENT



- ◆ Monument Signs
 - Project identification signs limited by frontage and TOD requirements
- ◆ Wall Signs
 - 12” letters – non-illuminated – painted black (DuPont DS001)
- ◆ Identification Signs
 - Directional, informational and unit numbering

PLANNING DEPARTMENT



Health Park at 42 West

Landscaping

- ◆ A Master Landscape Plan has been provided. Staff is recommending a new Condition which requires the perimeter landscaping along NC Hwy 42 West must be installed prior to the issuance of a Certificate of Occupancy for Phase I.

Traffic:

- ◆ A traffic impact analysis has been submitted and is being reviewed by NCDOT. Roadway improvements will be necessary as a part of Phase I
 - Final traffic improvements are not finalized

PLANNING DEPARTMENT



Health Park at 42 West

The Master Plan (MP) is generally consistent with:

- ◆ Strategic Growth Plan
 - Proposed use / development location / infrastructure availability / roadway access
- ◆ Unified Development Code
 - The proposed MP is consistent with the UDC
 - Master Plan Approval Criteria has been met (UDC Section 155.705(K))
- ◆ Surrounding Land Uses
 - Modification to PDD will have minimal impact on surrounding properties

PLANNING DEPARTMENT



Health Park at 42 West

- ◆ Conditions of Approval
 - There are 13 original Conditions of Approval
 - Three have been amended, three have been deleted
 - There are two new Conditions of Approval
- ◆ Planning Board
 - The Planning Board recommended approval of the Master Plan, and approved the Site Plan (with conditions) subject to Council approval of the Master Plan
- ◆ Recommendation
 - Staff is recommending approval of the Master Plan subject to the recommended Conditions of Approval

Councilman Holder questioned if there is a need for handicap access to the focal point.

Planning Director DeYoung stated internal sidewalks enable access throughout the site. He stated there will not be handicap accessibility at the focal point.

Mayor McLeod announced this has been noticed as a public hearing and anyone wishing to speak to come forward at 9:02 PM.

Mr. Michael Lattner, Cline Design Associates out of Raleigh, stated he is here on behalf of Jay Johnson and Metro Properties. He stated this has been an interesting design. He stated they understood the Council goals for this corridor. He stated the site provides accessibility for vehicles and pedestrians and the adjoining properties for future phases. He added they are not asking for waivers.

Mayor McLeod closed the public hearing at 9:05 PM.

Based upon by Council, Planning Director DeYoung stated the sidewalk is an eight foot meandering sidewalk within the right of way. He stated the speed limit will remain the same. He stated the sidewalk flares out at the intersection. He stated at some point there will be a cross-walk to the hospital.

Mr. Lattner stated the walking system will be 10 foot instead of eight.

Based upon comment by Council, Planning Director DeYoung stated the amount of asphalt has been reduced from the previously approved site plan.

Mayor Pro Tem Grannis motioned to approve PDD 2010-20A inclusive of all the conditions; Councilman Harding seconded the motion. Motion carried unanimously.

Based upon question by Council, Town Manager Biggs stated the wastewater allocation can be done at staff level as it is less than 10,000 gpd.

ITEM 6. OLD BUSINESS

No old business was presented to Council.

ITEM 7. NEW BUSINESS

Item 7a. Temporary closure of Second Street for the Police Officers Memorial Dedication on Monday, October 10, 2011.

Councilman Lawter motioned to approve the request as presented; Councilman Harding seconded the motion. Motion carried unanimously at 9:11 PM.

Item 7b. Temporary closure of Main Street for the Halloween Parade on Monday, October 31, 2011.

Councilman Satterfield motioned to approve the request as presented; Councilman Lawter seconded the motion. Motion carried unanimously at 9:11 PM.

Item 7c. Resolution urging residents to observe a safe and courteous Halloween.

Councilman Satterfield motioned to approve the request as presented; Councilman Lawter seconded the motion. Motion carried unanimously at 9:12 PM.

Item 7d. Proclamation – October 2011 as Arts and Humanities Month.

Councilman Satterfield motioned to approve the request as presented; Councilman Harding seconded the motion. Motion carried unanimously at 9:12 PM

Item 7e. Proclamation – October 9 - 15, 2011 as Fire Prevention Week.

Councilman Harding motioned to approve the request as presented; Mayor Pro Tem Grannis seconded the motion. Motion carried unanimously at 9:12 PM.

ITEM 8. STAFF REPORTS

Item 8a. Town Manager

Town Manager Steve Biggs acknowledged the planning department for the work done this evening. He stated the work and investment by the Town and Council for the HWY 42 Small Area Plan also paid off this evening.

Town Manager Biggs distributed an investment summary; herewith attached.

Item 8b. Town Attorney

Town Attorney Brenton McConkey stated no report.

Item 8c. Town Clerk

Town Clerk Sherry Scoggins stated no report.

Item 8d. Other Staff

Other Staff did not have a report.

ITEM 9. OTHER BUSINESS

Item 9a. Informal Discussion and Public Comment

No informal discussion and public comment were presented to the Council.

Item 9b. Council Comments.

Councilman Harding stated this past week he visited the Waste Management and took an extensive tour. He stated what was interesting is the amount of technology used by Waste Management to save money. He stated during the visit he received the following educational pointers:

- Do not put the plastic bags in the recycle bins as it clogs up the equipment at Waste Management. He stated the bags take approximately six hours to unclog the gears. He stated citizens can recycle the bags by taking it back to the store of purchase.
- Leave the plastic lids on the bottles. He stated the lids end up in the landfill.

He stated citizens can see how one of these facilities work by visiting the website “Think Green” dot com. He stated plastic is received from the entire east coast. He added Waste Management is very complimentary of how much is recycled by the Town of Clayton.

Town Manager Biggs stated beginning this week is the distribution of the 96 gallon recycling containers.

Mayor Pro Tem Grannis questioned the clean up from Hurricane Irene.

Town Manager Biggs stated if there is a site pending, to call the Operations Center. He added to his knowledge the pickup is complete.

Councilman Lawter recognized Mr. McDermott was in attendance and he questioned the status of the second light for the Johnston Medical Center – Clayton site and the connectivity of the adjoining property.

Mr. Kyle McDermott of Johnston Medical Center – Clayton stated they are

working with the Lundy Group on a proposal for interconnectivity. He stated the hospital will be busy in 2012 for a second phase. He stated the second phase is slated to begin in 2013 and that is when the hospital would like to discuss interconnectivity.

Councilman Lawter stated the hospital held a public forum at the Clayton Center a few months ago and he encouraged them to advertise more to keep people in the area.

Item 10. ADJOURNMENT

Mayor Pro Tem Grannis motioned to adjourn; Councilman Satterfield seconded the motion. Motion carried unanimously at 9:27 PM.

Duly adopted by the Town Council this [REDACTED] day of October 2011, while in regular session.

ATTEST:

Jody L. McLeod
Mayor

Sherry L. Scoggins, MMC
Town Clerk

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 4a

Meeting Date: 10/17/11

TITLE: INTRODUCTION OF NEW TOWN OF CLAYTON EMPLOYEE (S).

DESCRIPTION: Introduction(s).

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
10-17-11	Introduction(s).	N/A.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 4b

Meeting Date: 10/17/11

**TITLE: RECOGNITION OF TWO ELECTRIC DEPARTMENT EMPLOYEES
PROMOTED TO CREW LEADER.**

DESCRIPTION: Recognition.

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
10-17-11	Recognition.	N/A.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 4c

Meeting Date: 10/17/11

**TITLE: RECOGNITION OF TWO ELECTRIC DEPARTMENT EMPLOYEES
FOR COMPLETING THE ELECTRICITIES LINEMAN CAREER
DEVELOPMENT PROGRAM.**

DESCRIPTION: Recognition.

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
10-17-11	Recognition.	N/A.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5a

Meeting Date: 10/17/11

TITLE: PRESENTATION OF ORDINANCE DIRECTING THE BUILDING INSPECTOR TO REMOVE OR DEMOLISH PROPERTY LOCATED AT 119 LIBERTY LANE.

DESCRIPTION: Attached.

RELATED GOAL: Beautify the Town of Clayton

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
10-17-11	Presentation.	Ordinance & Support Documents.

AN ORDINANCE DIRECTING THE BUILDING INSPECTOR TO REMOVE OR DEMOLISH THE PROPERTY HEREIN DESCRIBED AS A DILAPIDATED BUILDING, UNSAFE FOR HUMAN HABITATION, IN ACCORDANCE WITH ARTICLE XV, SECTION 152, OF THE TOWN OF CLAYTON CODE OF ORDINANCES

WHEREAS, the Town Council of the Town of Clayton finds that the two accessory buildings described herein, and located at 119 liberty Lane, Clayton, North Carolina, are dilapidated buildings, unfit for human habitation, as defined in Article XV, Section 152, of the Town of Clayton Code of Ordinances:

WHEREAS, the owner of this building, Lilly T. Moore Spence, has been given a reasonable opportunity to comply with an Order issued by the Building Inspector on April 15, 2011 to remove or demolish the building and said owner has failed to comply with said lawful Order;

WHEREAS, the Town Council finds that the two accessory buildings should be removed or demolished by the Building Inspector, in accordance with his Order directing the same, under the authority of Article XV, Section 152, of the Town of Clayton Code of Ordinances;

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Clayton, North Carolina that:

The Building Inspector is hereby authorized and directed to proceed to remove or demolish the above described buildings in accordance with this Order to the owner thereof dated April 15, 2011 and in accordance with Article XV, Section 152, of the Town Code, the costs of which shall be a lien against the property herein described as prescribed by law.

This Ordinance shall become effective upon its adoption and shall be recorded in the office of the Johnston County Register of Deeds as required by law.

Duly adopted this the _____ day of _____, while in regular session

ATTEST

Sherry Scoggins, Town Clerk

Jody McLeod, Mayor

Approved as to form:

Brenton W. McConkey, Town Attorney

-2-

**NORTH CAROLINA
JOHNSTON COUNTY**

I, _____, a Notary Public, do hereby certify that **Sherry L. Scoggins personally came before me this day and acknowledged that she is Town Clerk of the Town of Clayton and that by authority duly given and as the act of the Town the foregoing instrument was signed in its name by Jody L. McLeod, Mayor of the Town of Clayton.**

Witness my hand and notarial seal this the _____ day of _____

Notary Public

My Commission Expires

**TOWN OF CLAYTON
P.O. BOX 879
CLAYTON, NORTH CAROLINA 27528**

NORTH CAROLINA

JOHNSTON COUNTY

TOWN OF CLAYTON

Vs.

ORDER

Lilly T. Moore Spence

**TO: Lilly T. Moore Spence
119 Liberty Lane
Clayton, NC 27520**

This matter coming on for hearing and being heard by the Code Enforcement Official for the Town of Clayton pursuant to the authority granted by Chapter 160A of the North Carolina General Statutes and the Code of Ordinances of the Town of Clayton, the Code Enforcement Official makes the following:

FINDINGS OF FACT

1. That on 13 June 2011, the Building Inspector for the Town of Clayton issued a Hearing notice, a copy of which is attached hereto as "Exhibit A" and which is incorporated herein by reference.
2. That the purpose of the Hearing notice was to set a date for hearing to determine whether the two accessory buildings located at 119 Liberty Lane, Clayton, North Carolina should be declared unfit for human habitation, inimical to the welfare and dangerous and injurious to the health, safety and morals of the State of North Carolina and the Town of Clayton.
3. That the hearing was called to order at 10:00 A.M. on 22 June 2011 in the Clayton Planning/Inspections Conference Room.

4. That the owner's Son/Representative Jimmy Spence of the property at 119 Liberty lane were present at the hearing to offer evidence and testimony, a copy of the Hearing Minutes which is attached hereto as "Exhibit B" and which is incorporated herein by reference.

5. That the Hearing notice was mailed to Lilly T. Moore Spence, 119 Liberty Lane, Clayton, NC 27520 on June 28, 2011.

6. That the property listed with the Johnston County, North Carolina Tax Office in the name of Lilly T. Moore Spence of 119 Liberty Lane, Clayton, NC 27520 and being Parcel # 05029053, Map sheet 165912.

7. That the damages to the two accessory structures exceed their value by more than fifty percent (50%).

Based upon the foregoing Findings of Fact, **IT IS HEREBY CONCLUDED** that the property located at 119 Liberty Lane, Clayton, North Carolina has two dilapidated accessory buildings as defined by the North Carolina General Statutes and Clayton Town Code of Ordinances.

IT IS THEREFORE ORDERED that the two dilapidated accessory buildings located upon the property of Lilly T. Moore Spence located at 119 Liberty Lane in the Town of Clayton, North Carolina shall be removed or demolished within ninety (90) days from the date of this Order.

This the 10 day of October, 2011.



John L. Harris, Code Enforcement Official
Town of Clayton
P.O. Box 879
Clayton, North Carolina 27528
Telephone: (919) 553-1545

TOWN OF CLAYTON

**INSPECTION DEPARTMENT
P. O. BOX 879
CLAYTON, NORTH CAROLINA 27528
(919) 553-1545**

TOWN OF CLAYTON

Vs.

**NOTICE OF RIGHT
TO APPEAL**

Lilly T. Moore Spence

An appeal from any decision or order of the Inspector, or his designated agent, shall be taken within ten (10) days from the rendering of the decision or service of the order, and shall be taken by filing with the Inspector and with the Board of Adjustment a notice of appeal. The notice of appeal shall be in writing and shall specify the grounds upon which the appeal is based.

This the 10 day of October, 2011.


**John L Harris
Code Enforcement Officer
(919) 553-1545**

**MINUTES
JUNE 22, 2011
HEARING
CLAYTON, NORTH CAROLINA**

RE: Structure located at 119 Liberty Lane
Clayton, NC

A hearing was held on 22 June 2011 at 10:00 a.m. at the Clayton Inspections Department. The property owner is Lillie T. Moore Spence of 119 Liberty Lane, Clayton, North Carolina, 27520.

The purpose of this hearing was to review evidence and hear testimony in support of the Town of Clayton's request to condemn two structures located at 119 Liberty Lane, Clayton, NC. The present owner is Lillie T. Moore Spence of Clayton, NC.

Present: Jimmy Spence, Owner's Son/Representative
John Harris, Code Enforcement Official
Cindy Lane, Administrative Support Specialist

John Harris, Code Enforcement Official, opened the hearing at 10:00 a.m.

Mr. Harris entered into evidence the hearing statement and letters sent to the property owner.

Discussed were options open to the property owner.

Mr. Spence requested additional time and stated that he will be removing items of value for possible demolition of the existing structures.

Mr. Harris stated that the Inspections Department will allow 60 days for the removal process with the final date being August 22, 2011.

Mr. Harris adjourned the hearing at 10:35 a.m.

Respectfully submitted,



Cindy Lane
Administrative Support Specialist

INSPECTIONS DEPT.**TOWN of CLAYTON**

111 East Second Street, 27520

P.O. Box 879, 27528

CLAYTON, N.C.

(919) 553-1545 Fax (919) 553-1720

John L. Harris
Code Enforcement Official
(919) 553-1545 ext.5603

Robert L. Yarborough
Code Enforcement Official
(919) 553-1545 ext.5602

Andrew Leistikow
Code Enforcement Official
(919) 553-1545 ext.5605

April 15, 2011

Lilly T. Spence
119 Liberty Lane
Clayton, NC, 27520

Dear Ms Spence,

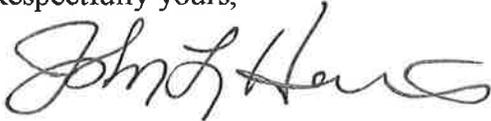
As the apparent owner of the two abandon structures located at 119 Liberty Lane, Clayton, be advised these vacated and abandoned buildings are in violation of the North Carolina Building Codes.

An on site investigation revealed the buildings/structures are in violation of section 160A-425 "Defects in Buildings" and 160A-426 "Unsafe Buildings" of the North Carolina Administrative Building Code. Voluntary efforts on your behalf to remedy this situation without need for further intervention from this office would be greatly appreciated. If you choose not to correct these violations, then the Town of Clayton will take action necessary to bring this building and structure into compliance.

Also, be advised that any structural work, electrical, plumbing, mechanical, or demolition to any building or structure will require a permit from this office.

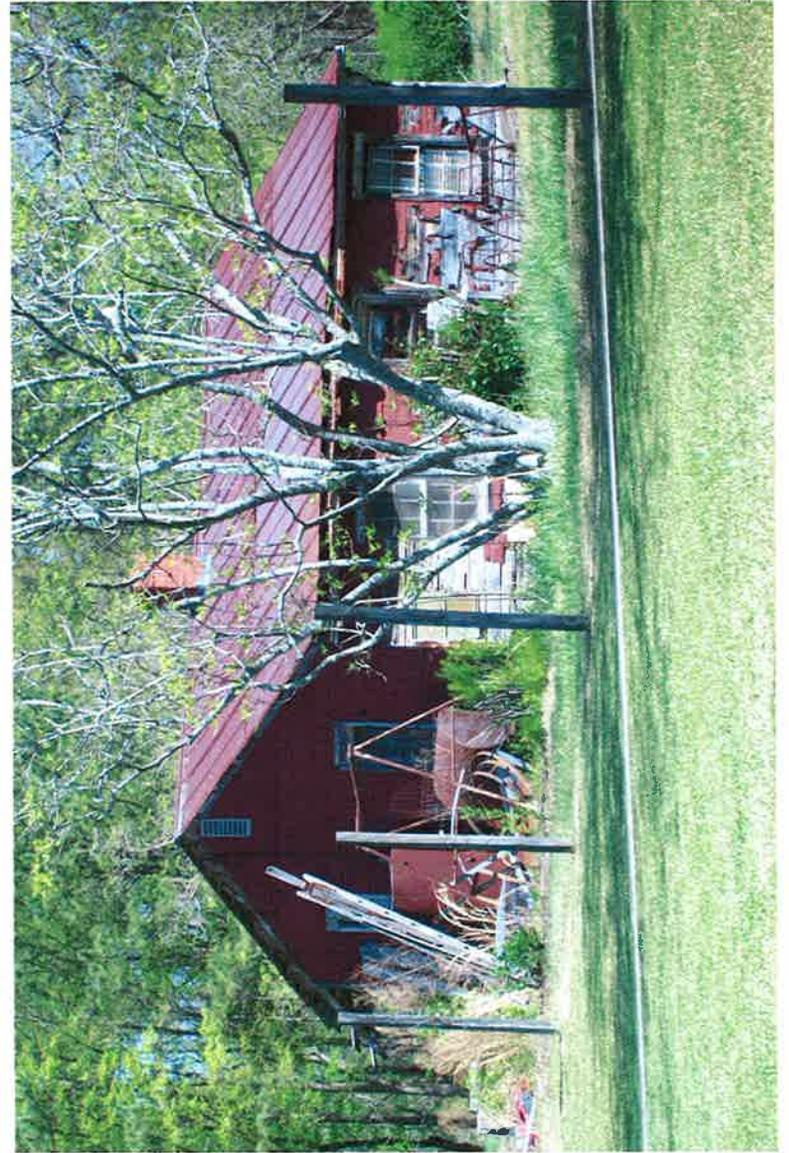
Should you have any questions, please contact our office.

Respectfully yours,



John L. Harris
Code Enforcement Official

Cc: Steve Biggs
David DeYoung
John McCullen



**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5b

Meeting Date: 10/17/11

TITLE: PRESENTATION OF REPORT ON FINDING IN THE UDC RELATIVE TO MANUFACTURED HOME PROPOSED FOR PLACEMENT IN ESTABLISHED MANUFACTURED HOME PARKS.

DESCRIPTION: Attached.

RELATED GOAL: Manage Growth Producing Quality Developments

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
10-17-11	Presentation.	Letter & UDO excerpt 155.302 (F) & (G).



Town of Clayton
Planning Department
111 E. Second Street, Clayton, NC 27520
P.O. Box 879, Clayton, NC 27528
Phone: 919-553-1545
Fax: 919-553-1720

October 4, 2011

Mr. Roy Lee
1908 Chapel Drive
Clayton, NC 27520

RE: Manufactured Home – Screening of Foundation Area

Dear Mr. Lee,

The Town of Clayton is in receipt of your permit application for a manufactured home located at 2008 Wigeon Lane within Troy Lee Mobile Acres. Please be advised that the placement of a manufactured home will require the installation of a permanent masonry foundation or masonry curtain wall.

In accordance with Section 155.302(F)(4) of the Town of Clayton's Unified Development Code, the foundation of a manufactured home must be screened by "a continuous, permanent masonry foundation or masonry curtain wall which is in accordance with North Carolina Building Code regulations, unbroken except for required ventilation and access, and which shall be installed under the perimeter of the manufactured home."

This provision listed above clearly applies to manufactured homes located in manufactured home parks as indicated by Section 155.302(G)(1)(a).

Should you have any questions or need additional information, please do not hesitate to contact me at 919-553-1545.

Sincerely,

David L. DeYoung, AICP
Planning Director

Cc: Steve Biggs, Town Manager
John McCullen, Town Engineer

Excerpt from UDO, Chapter 155, section 302:

(F) Manufactured home. Except as set forth in division (G)(1)(a) of this section, all manufactured homes shall meet or exceed the following criteria:

(1) The manufactured home shall be set up and tied down in accordance with the standards set by the North Carolina Department of Insurance.

(2) The manufactured home shall have a length not exceeding four times its width, with length measured along the longest axis and width measured at the narrowest part of the other axis.

(3) The manufactured home shall have a minimum of 960 square feet of enclosed and heated living area per dwelling area.

(4) Screening of the foundation area shall be by a continuous, permanent masonry foundation or masonry curtain wall which is in accordance with North Carolina Building Code regulations, unbroken except for required ventilation and access, and which shall be installed under the perimeter of the manufactured home.

(5) Stairs, porches, entrance platforms, ramps, and other means of entrance and exit to and from the manufactured home shall be installed or constructed in accordance with the standards set by the North Carolina Building Code, free standing or attached firmly to the primary structure and anchored securely to the ground.

(6) The exterior siding shall consist predominantly of vinyl or aluminum horizontal siding (whose reflectivity does not exceed that of gloss white paint), wood, or hardboard, comparable in composition, appearance and durability to the exterior siding commonly used in standard residential construction.

(7) The moving hitch, wheels and axles, and transporting lights shall be have been removed.

(8) At least two off-street parking spaces shall be provided.

(9) The lot shall be cleared of all excess growth and graded to provide adequate drainage.

(10) All areas not used for parking, manufactured homes, or required porches, shall be grassed or otherwise suitably landscaped to prevent erosion.

(11) All standards must be met prior to issuance of a certificate of occupancy.

(G) Manufactured home parks.

(1) General requirements.

(a) Notwithstanding the criteria set forth in division (F) above, manufactured homes located within manufactured home parks shall be in accordance with all of the requirements of division (F) above, except divisions (F)(2) and (F)(3) shall not apply to manufactured homes located in manufactured home parks existing at the time of the adoption of this chapter. All replacement manufactured homes located in manufactured home parks existing at the time of the adoption of this chapter shall be a minimum of 12 feet in width, measured at the narrowest part of the shortest axis of the home, and shall contain a minimum of 480 square feet of enclosed and heated living area.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5c

Meeting Date: 10/17/11

TITLE: PRESENTATION OF MEMO REQUESTING NO PARKING ON COLLINSWORTH DRIVE BETWEEN ATHLETIC CLUB BOULEVARD AND MANNING DRIVE IN THE RIVERWOOD ATHLETIC CLUB SUBDIVISION.

DESCRIPTION: Letter of request and photos attached.

Town Code of Ordinances, Chapter 74: Parking Schedules has been reviewed. If it is the pleasure of the Council to grant this request, an ordinance amendment would be available at the November 7, 2012, Council meeting for consideration.

RELATED GOAL: Manage Growth Producing Quality Developments

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
10-17-11	Presentation.	Letter & UDO excerpt 155.302 (F) & (G).



TOWN OF CLAYTON FIRE DEPARTMENT

P.O. BOX 879 CLAYTON, NC 27528



To: Steve Biggs, Town Manager

From: Lee Barbee, Fire Chief

Date: September 20, 2011

Re: Parking on Collinsworth Drive

With the continued growth of new homes in the Riverwood Athletic Club in recent years parking on the street becomes a problem for response and passage of emergency vehicles. The congestion happens with the long line of traffic for car riders being dropped off and picked up as well as special events held at Riverwood Elementary and Riverwood Middle Schools.

A lot of parents will park their vehicles on both sides of the Collinsworth Drive between Athletic Club Boulevard and Manning Drive to pick up the walking students that live in Riverwood Athletic Club.

Fire Marshal Atkinson and I have been out to Collinsworth Drive during a congested day and measured the street while vehicles were parked on both sides. An engine from Archer Lodge assisted us. ALFD Engine 3 is 102" wide (see photos) while other apparatus from Clayton FD and Archer Lodge has widths up to 118.5". It is clear that a 118.5" wide truck would have great difficulty passing all the way through with vehicles parked on both sides of the street. In addition the equipment doors on a fire apparatus or an ambulance could not be opened to get needed equipment without striking a parked vehicle.

To solve the wide-vehicle access problem for emergency vehicle responses and even delivery vehicles we are asking for consideration to limit vehicle parking to one side of the block on Collinsworth Drive between Athletic Club Boulevard and Manning Drive.

I have discussed the problem with Police Chief Glenn Allen as well as Keith Heiner, Director of Community Associations for Fred Smith Company and Riverwood HOA Board and they are in support of limiting parking on one side of the block.

"No Parking" signs are requested to be placed on the Northeast side of the 100 block of Collinsworth Drive. Parking would be allowed on the Southwest side which has curb and gutter.









October 10, 2011

To: Town of Clayton/Chief Barbee

From: Riverwood Athletic Club Community Association

Subject: Parking along Collinsworth Drive

The Community Association is in agreement that there proposes a parking hazard along Collinsworth Drive. At times there are vehicles that are parked on both sides of the street that would not allow emergency vehicles to get through in case of emergency. We believe that no parking signs along with Clayton Police Department enforcement would greatly help this matter. If there are any questions concerning this matter please feel free to contact me.

Thank you,

A handwritten signature in cursive script that reads "Keith Heiner".

Keith Heiner

Community Manager

919-550-8086 ext. 248

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5d

Meeting Date: 10/17/11

TITLE: PRESENTATION OF TEMPORARY EASEMENT BETWEEN THE TOWN OF CLAYTON AND NCDOT.

DESCRIPTION: NCDOT approached the Town of Clayton requesting a temporary easement for a state highway improvement project. NCDOT would pay the Town \$6,705.00 for same.

RELATED GOAL: Manage Growth Producing Quality Developments

ITEM SUMMARY:

Date:

Action:

Info. Provided:

10-17-11

Presentation.

NCDOT Temporary Easement.

Revenue Stamps \$ _____

TEMPORARY EASEMENT

THIS INSTRUMENT DRAWN BY *Leard G. ...* CHECKED BY _____

Return to: Division Right of Way Agent - NCDOT
Department of Transportation
2416 Bedgood Drive Wilson, NC 27893

NORTH CAROLINA
COUNTY OF Johnston
TAX MAP AND LOT 166808-88-9899

T.I.P. No.: R-3825A
WBS ELEMENT: 34552.2.2
TIP/PARCEL NUMBER: R-3825A-007
ROUTE: NC 42 From US 70 to SR 1902

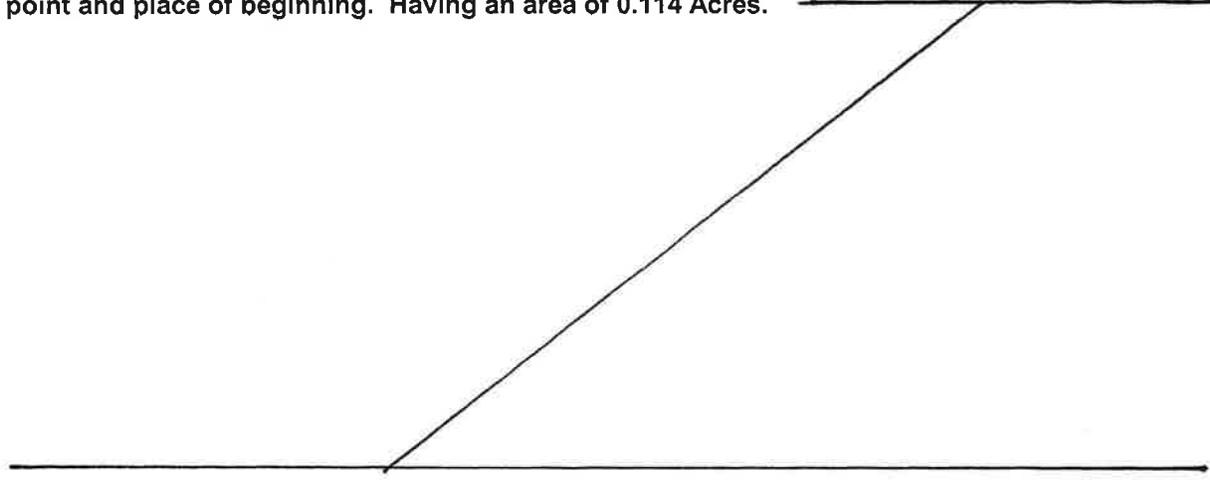
THIS EASEMENT, made and entered into this the _____ day of _____, 2011,
by and between Town of Clayton
P O Box 879
Clayton, NC 27528

hereinafter referred to as the GRANTORS, and the Department of Transportation, an agency of the State of North Carolina, 1546 Mail Service Center, Raleigh, NC 27611, hereinafter referred to as the Department;

WITNESSETH

THAT the GRANTORS, for themselves, their heirs, successors, executors, and assigns, for and in consideration of the sum of \$ 6,705.00 agreed to be paid by the DEPARTMENT to the GRANTORS, do hereby give, grant and convey unto the DEPARTMENT, its successors, and assigns, a temporary easement for highway purposes, subject to the terms and provisions hereinafter set forth, over a portion of real property described in deed(s) recorded in Book 1681 Page 209 in the office of the Register of Deeds of Johnston County, said easement being described as follows:

Point of beginning being S 68^50'12" E, 119.58 feet from a Point in the Center Line of -L-Sta.51+00; thence to a point on a bearing of S 72^39'33" W, a distance of 423.3 feet (129.01 meters); thence to a point on a bearing of S 17^23'37" E, a distance of 0.1 feet (0.03 meters); thence to a point on a bearing of S 17^23'37" E, a distance of 7.1 feet (2.17 meters); thence to a point on a bearing of N 74^52'54" E, a distance of 231.0 feet (70.39 meters); thence to a point on a bearing of N 70^02'34" E, a distance of 192.7 feet (58.73 meters); thence to a point on a bearing of N 17^34'36" W, a distance of 7.4 feet (2.25 meters); returning to the point and place of beginning. Having an area of 0.114 Acres.



Said easement widths, station numbers, survey lines and additional easement areas being delineated on that set of plans for State Highway Project 34552.2.2 on file in the office of the Department of Transportation in Raleigh, North Carolina, and also on a copy of said project plans which will be recorded, pursuant to N.C.G.S 136- 19.4, in the Office of the Register of Deeds of Johnston County, to which plans reference is hereby made for greater certainty of description of the easement areas herein conveyed and for no other purpose.

This DEED OF EASEMENT is subject to the following terms and provisions only:

It is understood and agreed that the DEPARTMENT shall have the right to construct and maintain the cut and/or fill slopes in the above-described area until such time as the property owner alters the adjacent lands in such a manner that the cut and/or fill slopes are no longer needed for the lateral support of the roadway. Any additional construction areas lying beyond the cut and/or fill slopes and extending beyond the right of way limits will terminate upon completion of the project.

It is further understood and agreed that the portion of existing concrete driveway located within the construction limits of the project is to be replaced by DOT at no cost to the Town of Clayton.

There are no conditions to this DEED OF EASEMENT not expressed herein.

TO HAVE AND TO HOLD said temporary easement for highway purposes, subject to the terms and provisions hereinabove set forth, unto the DEPARTMENT, its successors and assigns, and the GRANTORS, for themselves, their heirs, successors, executors and assigns, hereby warrant and covenant that they are the sole owners of the property; that they solely have the right to grant the said temporary easement; and that they will warrant and defend title to the same against the lawful claims of all persons whomsoever;

The Grantors acknowledge that the project plans for Project # 34552.2.2 have been made available to them. The Grantors further acknowledge that the consideration stated herein is full and just compensation pursuant to Article 9, Chapter 136 of the North Carolina General Statutes for the acquisition of the said interests and areas by the Department of Transportation and for any and all damages to the value of their remaining property; for any and all claims for interest and costs; for any and all damages caused by the acquisition for the construction of Department of Transportation Project # 34552.2.2, Johnston County, and for the past and future use of said areas by the Department of Transportation, its successors and assigns for all purposes for which the said Department is authorized by law to subject the same.

IN WITNESS WHEREOF, the GRANTORS have hereunto set their hands and seals (or if corporate, has caused the instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Directors) the day and year first above written.

(SEAL) _____ (SEAL)

(SEAL) _____ (SEAL)

(SEAL) _____ (SEAL)

Town Seal

Town of Clayton

BY: X _____
Jody L McLeod (Mayor)

ATTEST: X _____
Sherry L Scoggins (Town Clerk)

ACCEPTED FOR THE DEPARTMENT OF TRANSPORTATION BY: _____

(Stamp/Seal)	STATE OF _____ COUNTY OF _____
	I, _____ a Notary Public for said County and State, so hereby certify that _____
	GRANTORS, personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this the _____ day of _____
My commission expires _____	Notary Public
(Stamp/Seal)	STATE OF <u>North Carolina</u> COUNTY OF <u>Johnston</u>
	I, _____ a Notary Public for said County and State, certify that <u>Sherry L Scoggins</u>
	personally came before me this day and acknowledged that he/she is <u>Town Clerk</u> of <u>The Town of Clayton</u>
	and that by the authority duly given and as the act of the Town the foregoing instrument was signed in its name by <u>Jody L McLeod, Mayor of the Town of Clayton.</u>
	Witness my hand and official stamp or seal, this the _____ day of _____
My commission expires _____	Notary Public

The foregoing Certificate(s) of _____ is/are certified to be correct. This instrument and this certificate are duly registered on the _____ day of _____, 20____ in Book _____, Page _____ at _____ o'clock ____ M. _____ REGISTER OF DEEDS FOR _____ COUNTY

BY: _____ Deputy/Assistant - Register of Deeds

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5e

Meeting Date: 10/17/11

TITLE: PRESENTATION OF RESOLUTION FOR 2012 COUNCIL SCHEDULE.

DESCRIPTION: Attached.

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
10-17-11	Presentation.	Resolution.

**TOWN OF CLAYTON
RESOLUTION – 2012 COUNCIL SCHEDULE**

WHEREAS, the Clayton Town Council exists to conduct the business of the people; and

WHEREAS, the Clayton Town Council meetings are held the first and third Monday of the month at 7:30 PM in the Council Chambers of the Town Hall, unless otherwise noted; and

WHEREAS, each meeting of the Clayton Town Council is open to the public, except as provided by NC G.S. 143-318.11; and

WHEREAS, the Clayton Town Council may amend the yearly meeting schedule in accordance with NC G.S. 143-318.12:

TOWN OF CLAYTON 2012 CALENDAR TOWN COUNCIL MEETINGS
January 3, 2012 (Tuesday) & January 17, 2012 (Tuesday)
February 6, 2012 & February 20, 2012
March 5, 2012 & March 19, 2012
April 2, 2012 & April 16, 2012
May 7, 2012 & May 21, 2012
June 4, 2012 & June 18, 2012
July 2, 2012 & July 16, 2012
August 6, 2012 & August 20, 2012
September 4, 2012 (Tuesday) & September 17, 2012
October 1, 2012 & October 15, 2012
<i>--NCLM Annual Conference October 21-23, 2012; Charlotte, NC--</i>
November 5, 2012 & November 19, 2012
December 3, 2012 & December 17, 2012

NOW THEREFORE, BE IT RESOLVED that the Town Council of Clayton hereby adopts the 2011 Clayton Town Council Schedule as presented.

Duly adopted this ____ of _____ 2011 while in regular session.

ATTEST:

Jody L. McLeod
Mayor

Sherry L. Scoggins, MMC
Town Clerk

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5f

Meeting Date: 10/17/11

TITLE: PRESENTATION OF RESOLUTION FOR 2012 HOLIDAY SCHEDULE.

DESCRIPTION: Attached.

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
10-17-11	Presentation.	Resolution.

**TOWN OF CLAYTON
RESOLUTION - 2012 HOLIDAY SCHEDULE**

WHEREAS, it is the policy of the Town to follow the holiday schedule provided by the State of North Carolina for its employees; and

WHEREAS, the below 2012 Holiday Schedule was retrieved from the State of North Carolina website <http://www.osp.state.nc.us/holsched.htm>;

2012 Holiday Schedule		
Holiday	Observance Date	Day of Week
New Year's Day	January 2, 2012	Monday
Martin Luther King Birthday	January 16, 2012	Monday
Good Friday	April 6, 2012	Friday
Memorial Day	May 28, 2012	Monday
Independence Day	July 4, 2012	Wednesday
Labor Day	September 3, 2012	Monday
Veterans Day	November 12, 2012	Monday
Thanksgiving Day	November 22 & 23 2012	Thursday & Friday
Christmas	December 24,25,26, 2012	Monday, Tuesday & Wednesday

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Clayton hereby adopts the 2012 Holiday Schedule as presented.

Duly adopted this ____ day of ____ 2011 while in regular session.

ATTEST:

Jody L. McLeod
Mayor

Sherry L. Scoggins, MMC
Town Clerk

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5g

Meeting Date: 10/17/11

TITLE: PRESENTATION OF TOWN BOARD AND COMMITTEE APPLICATIONS.

DESCRIPTION: Attached is an overview of each of the boards, appointments that are expiring and applications requesting appointment to each of the boards.

RELATED GOAL: Administrative

ITEM SUMMARY:

Date:

Action:

Info. Provided:

10-17-11

Presentation.

Memo & applications.



TO: Town Council

FROM: Sherry Scoggins, Town Clerk

DATE: October 17, 2011

SUBJECT: Applications for Citizen Advisory Boards

Attached are the applications received from citizens requesting consideration to serve on a Town citizen advisory boards. The applications have been sorted by board and an overview coversheet of each board precedes the applications.

Applications received by the August 18, 2011, closing were forwarded to the staff liaison and Council ex-officio. For candidates requesting reappointment, the by-laws were checked for eligibility and the staff liaison checked the attendance record. For candidates requesting initial appointment, the staff liaison and Council ex-officio had the option of conducting interviews.

Applications received after August 18, 2011, were logged in by the Clerk. If a board has a vacancy after the first application review cycle, these application(s) will be forwarded for consideration:

Candidate	Board	Initial / Reappointment	In-Town / ETJ	Applied Because...
Anthony Stanback	Rec Adv Bd	Reappointment	Out of Town	Letter
James H Lipscomb	DDA	Appointment	Out of Town	Other - Bruce
Todd Blandford	Library	Appointment	Out of Town	Newspaper
Jason Hardy	Public Art Adv Bd	Reappointment	Out of Town	Email

BOARD OF ADJUSTMENT

The Board of Adjustment consists of **seven** regular members with four members residing in-town and three members residing in the ETJ. The BOA also has **two** alternate members, one member residing in-town and one member residing in the ETJ.

Presently the Board of Adjustment has two in-town positions with terms expiring 12/31/2011 and one ETJ position with a term expiring 12/31/2011:

- Michael G. Orlowski, In-town
- Ralph J. Crabtree, In-town
- Donna M. White, ETJ

Candidate	Initial / Reappointment	In-Town / ETJ	Staff Liaison / Ex-officio Comment
Michael G. Orlowski	Reappointment	In-Town	Recommend
Ralph J Crabtree	Reappointment	In-Town	Recommend
Donna White	Reappointment	ETJ*	Recommend

If the above slate of candidates is acceptable, the BOA could have full membership.

- * ETJ recommendation(s) for the Board of Adjustment and/or the Planning and Zoning Board are sent to the Johnston County Board of Commissioners for appointment (NC GS 160A-362).



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Michael G. Orlowski

Mailing Address: 2012 Satinwood Dr. Clayton, NC 27520

Physical HOME Address: Same

Phone Number (HOME): 919-553-1036 (WORK) Same

FAX Number: 800-513-4495 Mobile Number: 919-763-2421

Email Address: mike@myeventus.com

*Sex M *Race W *Age 37

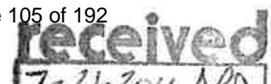
Employer: Self Employed

Occupation: Sales - Packaging & Promotional Materials

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

Clayton – Premier Community for Active Families

Candidate Application for Town Boards & Committees – Page 1 of 2, Revised 03/03/2011



Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 9 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other Mike Whiting & Alex Harding

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. Currently Chairman of the Board of Adjustment.

I enjoy volunteering to help the Town of Clayton and our residents.

Please state why you would be an asset to this board or committee. Objective leader with an interest in helping keep Clayton as one of the best places to live in NC.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>Board of Adjustment</u>	<u>2008</u>	<u>Present</u>
<u>CSCMP (Council of Supply Chain Mgt)</u>	<u>2009</u>	<u>Present</u>
<u>Clayton Little League Coach</u>	<u>2010</u>	<u>Present</u>

Michael G Orlowski

Digitally signed by Michael G Orlowski
DN: cn=Michael G Orlowski, o=ou, email=mike@myseventus.com, c=US
Date: 2011.07.21 08:18:59 -0400

7/21/2011

Signature

Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a **public record**.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscoggins@townofclaytonnc.org

Clayton – Premier Community for Active Families

Candidate Application for Town Boards & Committees – Page 2 of 2, Revised 03/03/2011



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: RALPH J. CRABTREE

Mailing Address: 1306 TULIP ST

Physical HOME Address: SAME

Phone Number (HOME): 919-553-7381 (WORK) —

FAX Number: — Mobile Number: —

Email Address: —

*Sex MALE *Race W. *Age 74

Employer: RETIRED

Occupation: RETIRED

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

received
8-15-11 *MS*

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 1964

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other PERSONAL CONTACT

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. Planning Board member 1985-93
Board of Adjustment 1993-to date

Please state why you would be an asset to this board or committee.

General knowledge of regulations and of the layout of the town and ETJ.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No Yes If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

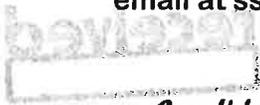
Boards/Committees/Civic	From	To
<u>HORNE MEMORIAL UMC</u>	<u>_____</u>	<u>_____</u>
<u>several years with Civitan</u>	<u>_____</u>	<u>_____</u>
<u>served on several community projects</u>	<u>_____</u>	<u>_____</u>

Ralph J Crabtree
Signature

8-8-11
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscoggins@townofclaytonnc.org





TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN BOARD OR COMMITTEE

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
Board of Adjustment
Downtown Development Assoc.
Clayton Library Board
Recreation Advisory Committee
Fire Dept. Advisory Board
Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: DONNA White

Mailing Address: 1330 W. MAIN ST.

Physical HOME Address: SAME AS ABOVE

Phone Number (HOME): 919-553-5627 (WORK) 919-733-0440

FAX Number: Mobile Number: 919-889-1239 *preferred

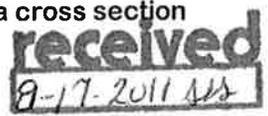
Email Address: White-Donna@hotmail.com

*Sex 7 *Race W *Age 62

Employer: Division of Aging & Adult Services

Occupation: RN - Aging & Health specialist

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.



Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 55 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other Served on BOA since 2003

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I wish to continue to serve on

the BOA. I continue to be interested in being a part of
community service and establishing the appearance of our
community and preserving its integrity for future generations.

Please state why you would be an asset to this board or committee. Experience
having served since 2003.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>Clayton BOA</u>	<u>2003</u>	<u>present</u>
<u>Clayton Planning Board</u>	<u>1987</u>	<u>2002</u>
<u>Clayton Womens Club (op.)</u>	<u>In the 80's</u>	
<u>elected to Johnston Co. Board of Education</u>	<u>2004</u>	<u>present</u>
<u>COA) J.C. Board of Transportation</u>	<u>Re-elected 2008</u> <u>2004</u>	<u>present</u>
<u>Doree M. White</u>		<u>8-16-11</u>
Signature		Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscogins@townofclaytonnc.org

Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 2 of 2, Revised 03/03/2011

DOWNTOWN DEVELOPMENT ASSOCIATION

The Downtown Development Association (DDA) consists of 11 regular members. Members may be residents of the Town, businesspersons with interests in Downtown Clayton, property owners within the Downtown District of Clayton, or other persons with knowledge or abilities deemed beneficial to the purpose of the Association.

The Downtown Development Association (DDA) has three positions with terms expiring 12/31/2011 and a vacant position with a term expiring 12/31/2012:

- Boo Carver
- Michael Sims
- Richard Rairigh
- Vacant

Candidate	Initial / Reappointment	In-Town / ETJ	Staff Liaison / Ex-officio Comment
Richard Rairigh	Reappointment	In-Town	Recommend
Michael Sims	Reappointment	In-Town	Recommend
Janice "Jan" Hardison	Appointment	In-Town	Recommend (FT)
Jessica Creech	Appointment	In-Town	Recommend (PT)
Kate Mango	Appointment	Out of Town	Keep on File
Philip F Nangle	Appointment	In-Town	Keep on File
Vincent Lanzolla	Appointment	In-Town	Keep on File

If the above slate of candidates is acceptable, the DDA could have full membership.



TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN BOARD OR COMMITTEE

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
Board of Adjustment
Downtown Development Assoc.
Clayton Library Board
Recreation Advisory Committee
Fire Dept. Advisory Board
Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: RICHARD RRAIRIGH

Mailing Address: 121 SLEEPY CREEK DRIVE, CLAYTON NC 27520

Physical HOME Address: 121 SLEEPY CREEK DRIVE, CLAYTON NC 27520

Phone Number (HOME): 919-550-0051 (WORK) 919-287-7009

FAX Number: Mobile Number:

Email Address: rrairigh@nc.rr.com

*Sex MALE *Race CAUCASIAN *Age 39

Employer: BE ACTIVE NORTH CAROLINA

Occupation: DIRECTOR OF PROGRAMS

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.



Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 8⁺ YRS

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. HAVE SERVED ON BOARD FOR THREE

YEARS ALREADY, STRONG KNOWLEDGE OF NON-PROFIT LEADERSHIP AND FINANCIALS, KNOWLEDGE OF PROGRAM DEVELOPMENT, LOYAL CLAYTON RESIDENT.

Please state why you would be an asset to this board or committee. TO BETTER SERVE CLAYTON AND PROVIDE AN ACTIVE AND THRIVING DOWNTOWN FOR MY CHILDREN, AND OUR COMMUNITY AND VISITORS

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No Yes If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

[Signature] Signature 8/1/11 Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscoggins@townofclaytonnc.org

Clayton – Premier Community for Active Families



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Downtown Development Assoc.
- Recreation Advisory Committee
- Board of Adjustment
- Clayton Library Board
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Michael Sims

Mailing Address: 617 Charles ST

Physical HOME Address: 617 Charles ST Clayton, NC 27520

Phone Number (HOME): 919 210 5791 (WORK) 919 210 5791

FAX Number: _____ Mobile Number: _____

Email Address: SSMSBGD@aol.com

*Sex MALE *Race Black *Age 49

Employer: PERST

Occupation: Key ACCOUNT MANAGER

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

received
8-18-2011 MS

Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 1 of 2, Revised 03/03/2011

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 11 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other current member

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. _____

Please state why you would be an asset to this board or committee. _____

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No Yes If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>DDA</u>	<u>7/1/2009</u>	<u>PRESENT</u>
<u>ROTARY</u>	<u>2/1/2009</u>	<u>PRESENT</u>
_____	_____	_____
_____	_____	_____

[Signature]
Signature

8/8/2011
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscoggins@townofclaytonnc.org



Clayton – Premier Community for Active Families



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board Board of Adjustment
 Downtown Development Assoc. Clayton Library Board
 Recreation Advisory Committee Fire Dept. Advisory Board
 Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Kate Magno

Mailing Address: 206 Vercelli Dr

Physical HOME Address: Same as Above

Phone Number (HOME): 585-2330 (WORK) _____

FAX Number: _____ Mobile Number: 518-522-7778

Email Address: magwolake@hotmail.com

*Sex Female *Race Caucasian *Age 54

Employer: Joseph K. Magno LLC

Occupation: Partner

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

received
8-8-2011 JLD

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 2 YEARS

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No Portofino SID

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other BON CAERLE

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. 20+ YEARS experience; founder of Co., business owner, corporate environment, business development + HR Director. Worked with NYS legislature on job creation + workforce development. Clayton is one of the fastest growing communities in the state + would like to be PART OF THE GROWTH.

Please state why you would be an asset to this board or committee. As stated above, varied experience and with that a sincere desire to be PART OF AND contribute TO the growth AND development of Clayton.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No Yes If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>NYS Emerging Industry Alliance</u>	<u>2002</u>	<u>2004</u>
<u>Microknowledge</u>	<u>2000</u>	<u>2001</u>
<u>E-Nvolve</u>	<u>2006</u>	<u>2009</u>

Signature

8-6-11

Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscoggins@townofclaytonnc.org



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Downtown Development Assoc.
- Recreation Advisory Committee
- Board of Adjustment
- Clayton Library Board
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Janice, "Jan" Hardison

Mailing Address: 475 E. Second Street

Physical HOME Address: Clayton, NC 27520

Phone Number (HOME): 919-553-6255 (WORK) 919-359-2769

FAX Number: _____ Mobile Number: 919-333-9615

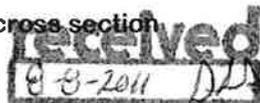
Email Address: hardisonjanice65@gmail.com

*Sex female *Race Caucasian *Age 63

Employer: Johnston County Public Schools

Occupation: teacher at Riverwood Middle School/final year/plan to retire

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.



Clayton - Premier Community for Active Families

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: from 1996-present

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I am interested in preserving the history of Clayton in both the commercial and residential areas while working to make Clayton a vibrant town for the 21st century.

Please state why you would be an asset to this board or committee. I have a keen interest in the history of our town, and, in my master's program at Johns Hopkins, I studied urban development and the revival of the Baltimore neighborhoods.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
My entire service to this community	1996	present
has been to the children and		
parents of students at Clayton		
Middle and Riverwood Middle.		

Janice E. Hardison
Signature

8/4/11
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
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Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscoggins@townofclaytonnc.org



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Downtown Development Assoc.
- Recreation Advisory Committee
- Board of Adjustment
- Clayton Library Board
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Jessica A Creech

Mailing Address: 304 Neuse Ridge Drive, Clayton, NC 27527

Physical HOME Address: 304 Neuse Ridge Dr

Phone Number (HOME): 919-553-8216 (WORK) N/A

FAX Number: 919-553-8216 Mobile Number: 919-333-9607

Email Address: creechers@embarqmail.com

*Sex F *Race C *Age 68

Employer: Retired - IBM

Occupation: I was a project manager

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 1 of 2, Revised 03/03/2011



Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 15 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I have been active in the community since I moved to Clayton

from Raleigh in 1996. I was a part of the original community committees that were part of the study for improvements to downtown

development (around 2006). I am interested in seeing downtown Clayton develop into a gathering place for all citizens in the area -

especially our youth. I especially like what has been done and continues to be done to improve participation by its citizens - e.g farmer's mkt & band gatherings in the summer.

Please state why you would be an asset to this board or committee. _____

My background includes: teacher, project manager, budget planner, president of the Woman's Club of Clayton, community
volunteer and various leadership responsibilities. I am an advocate of the town of Clayton and would love to be a part of its future.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
Contact Teleministry for JC - Volunteer	1998	2004
Contact Teleministry - chairman and board member	2001	2004
Member WCC, dept chair, VP, Ways & Means Chair, scholarship chair	1998	2011
President of Woman's Club of Clayton	2006	2008

Jessica Albrecht
Signature

8/3/11
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscoggins@townofclaytonnc.org



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

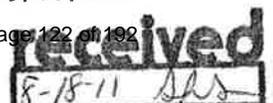
- | | |
|---|--|
| <input type="checkbox"/> Planning & Zoning Board | <input type="checkbox"/> Board of Adjustment |
| <input checked="" type="checkbox"/> Downtown Development Assoc. | <input type="checkbox"/> Clayton Library Board |
| <input type="checkbox"/> Recreation Advisory Committee | <input type="checkbox"/> Fire Dept. Advisory Board |
| <input type="checkbox"/> Public Arts Advisory Board | |

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Philip F. Nangle
Mailing Address: 812 Saracen Drive
Physical HOME Address: same
Phone Number (HOME): 919-359-3544 (WORK) retired
FAX Number: _____ Mobile Number: 919-771-3825
Email Address: bfn210.worth@yahoo.com
*Sex M *Race Caucasian *Age 72
Employer: none
Occupation: retired pharmacist

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.



Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 7 yrs

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other friend

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I owned my own

pharmacy in Et. for 22 years.

Please state why you would be an asset to this board or committee. _____

My many years of managing or owning a business.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>Clayton Rotary</u>	<u>2005</u>	<u>present</u>
<u>Blanton DDA</u>		

Philip Z. Nangle
Signature

9/18/11
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscoggins@townofclaytonnc.org



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- 3 Planning & Zoning Board Board of Adjustment
- 1 Downtown Development Assoc. Clayton Library Board
- 2 Recreation Advisory Committee Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Vincent Lanzolla

Mailing Address: 305 South Smith Street Clayton, NC 27520

Physical HOME Address: same as above

Phone Number (HOME): 919-274-1547 (WORK) 919-791-3381

FAX Number: _____ Mobile Number: 919-274-1547

Email Address: vincentL@mindspring.com

*Sex male *Race Caucasian *Age 45

Employer: BB + J

Occupation: Human Factors Engineer

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.



Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 10 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other Town Employee

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I would like to have an active

role in the growth of the area in which I live. I believe my background in psychology could be beneficial in helping determine what may or may not succeed in Clayton.

Please state why you would be an asset to this board or committee. As a resident of downtown Clayton, I am eager to help it grow and develop into an even better community.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

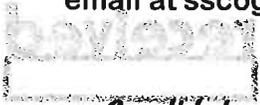
PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>United Way Coordinator</u>	<u>2009</u>	<u>2011</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

[Signature]
Signature _____ Date _____

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

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FIRE ADVISORY BOARD

The Fire Department Advisory Board consists of **seven** members. The membership consists of two town residents serving four year staggered terms; two Claytex Tax District residents serving four year staggered terms; and three members of the Fire Department (active) serving three-year staggered terms.

The Fire Advisory Board has three positions with terms expiring 12/31/2011 – one Claytex Tax District resident, and two Fire Department (active) members:

- Walter H. Langdon (Claytex)
- Paul Zais (Fire Dept.)
- Chris Sutton (Fire Dept.)

Candidate	Initial / Reappointment	In-Town / ETJ	Staff Liaison / Ex-officio Comment
Walter H. Langdon	Reappointment	Claytex	Recommend
Paul Zais	Reappointment	Fire	Recommend
Chris Sutton	Reappointment	Fire	Recommend
John L Troeger	Appointment	Clayton	Keep on File
Jeffrey Braxton Parrish	Appointment	Claytex	Keep on File

If the above slate of candidates is acceptable, the Fire Advisory Board could have full membership.



TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN BOARD OR COMMITTEE

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
Board of Adjustment
Downtown Development Assoc.
Clayton Library Board
Recreation Advisory Committee
Fire Dept. Advisory Board
Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: WALTER H. LANGDON

Mailing Address: P.O. Box 356 Clayton, N.C. 27528

Physical HOME Address: 2219 B Hughes Forest Clayton NC 27520

Phone Number (HOME): 919-359-1472 (WORK): N/A

FAX Number: N/A Mobile Number: 919-291-8832

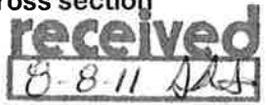
Email Address: N/A

*Sex: MALE *Race: CAUCASIAN *Age: 77

Employer: Retired

Occupation: Retired

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.



Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 47 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other Charter Member

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated.

I am interested in betterment of Town and its growth
was on Board at time of Building of Station 2 and
also Station 1

Please state why you would be an asset to this board or committee.

The fact I have been on Board since its beginning
and the achievements we accomplished

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No Yes If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>Member Amelia Church</u>	<u>1964</u>	<u>2011 Present</u>
<u>Member American Legion</u>	<u>1973</u>	<u>2011 Present</u>
<u>Fire Tax Board of Johnston Co</u>	<u>6 years</u>	

Walter A. Rangel
Signature

8-3-2011
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscoggins@townofclaytonnc.org



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Paul Zais

Mailing Address: 184 Helen Jean Ct Clayton, NC 27527

Physical HOME Address: Same

Phone Number (HOME): 919 763-8138 (WORK) 919 553-1520

FAX Number: _____ Mobile Number: _____

Email Address: Plais@townofclaytonnc.org

*Sex Male *Race Cau *Age 42

Employer: Clayton Fire

Occupation: FEO

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

received
8-16-2011 DJ

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: _____

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated.

5 years at Clayton Fire

Please state why you would be an asset to this board or committee. _____

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>Northport HOA</u>	<u>2009</u>	<u>Present</u>
<u>Clayton Fire Fighters Assoc.</u>	<u>2007</u>	<u>present</u>
<u>American Legion</u>	<u>2010</u>	<u>present</u>
_____	_____	_____


Signature

2-25-11
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscoggins@townofclaytonnc.org



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Charles Christopher Sutton (Chris)

Mailing Address: 106 Bridge Ln Clayton NC 27520

Physical HOME Address: _____

Phone Number (HOME): 919-550-2615 (WORK) 919-634-5323

FAX Number: _____ Mobile Number: 919-634-5323

Email Address: CSutton1@nc.rr.com

*Sex Male *Race White *Age 41

Employer: City of Raleigh

Occupation: Fire fighter

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

received
8-16-2011 MS

Clayton – Premier Community for Active Families

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 15 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other Fire Chief

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I have about 17 years

in the fire service. I have strong feelings for the fire service and want to help the community.

Please state why you would be an asset to this board or committee. I have a

good relationship with other fire fighters and my input to the board has been well taken.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No Yes If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>Clayton Fire Dept. Advisory Board</u>	<u>2006</u>	<u>Present</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Chad C. Smith

Signature

7-26-11

Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscoggins@townofclaytonnc.org



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- | | |
|--|---|
| <input type="checkbox"/> Planning & Zoning Board | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Downtown Development Assoc. | <input type="checkbox"/> Clayton Library Board |
| <input type="checkbox"/> Recreation Advisory Committee | <input checked="" type="checkbox"/> Fire Dept. Advisory Board |
| <input type="checkbox"/> Public Arts Advisory Board | |

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: John L. Troeger

Mailing Address: 71 Potted Plant Ct.

Physical HOME Address: Same

Phone Number (HOME): 919-585-2507 (WORK) NA

FAX Number: NA Mobile Number: 920-737-4377

Email Address: jtroeger@new.rr.com

*Sex Male *Race Caucasian *Age 72

Employer: Retired

Occupation: NA

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

received
8/16/2011 DLA

Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 1 of 2, Revised 03/03/2011

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 2 months

walnut Creek

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I am a resident interested in helping to provide quality Fire Service to the citizens of Clayton.

I have been retired for 10 years but have 41 years experience in the fire service.

I served as a firefighter, lieutenant and captain in the Grand Rapids, MI fire dept.

I served 3 years as the Fire Chied in Xenia, OH, 14 years as the Fire Chief in Urbana, IL and 11 years as the Fire Chief in Green Bay, WI.

Please state why you would be an asset to this board or committee. Fire service background and experience working in municipal government

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No Yes If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
None		
_____	_____	_____
_____	_____	_____
_____	_____	_____

John L. Hoopes
Signature

8/7/2011
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscogins@townofclaytonnc.org



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board Board of Adjustment
 Downtown Development Assoc. Clayton Library Board
 Recreation Advisory Committee Fire Dept. Advisory Board
 Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Jeffrey Braxton Parrish
Mailing Address: 401 Rock Circle, Clayton, NC 27520
Physical HOME Address: 401 Rock Circle, Clayton, NC 27520
Phone Number (HOME): 919-553-8946 (WORK) 919-359-4336
FAX Number: 919-359-4114 Mobile Number: 919-631-1618
Email Address: hjparrish@centurylink.net
*Sex male *Race white *Age 58
Employer: GRIFOLS INC (formerly Talecris)
Occupation: Security and Emergency Services Superintendent

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

Received
8-9-2011 D/A

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 15 years

Clayton/ees

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated.

I served for 20 years on the Selma (NC) Volunteer Fire Department, retiring in 1995. I also have served as my company's emergency services coordinator for 19 years overseeing expenditures and monitoring budgetary issues during this period. This experience also includes maintaining a good working relationship with the local fire departments (Clayton and Wilson's Mills) and Johnston County Emergency Management Department in preparing for local emergencies that might affect my company.

Please state why you would be an asset to this board or committee.

I feel comfortable with my awareness of the operations of a small town fire department. Likewise, I have a true concern for the welfare of the citizenry of our community and would like the opportunity to put both experiences to work for everyone's benefit. I can see from both sides of the fence how each group can benefit the other's cause.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
Johnston County Local Emergency Planning Committee	1992	Current
_____	_____	_____
_____	_____	_____
_____	_____	_____

Jeffrey Harris Signature 8/9/2011 Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
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LIBRARY BOARD

The Library Board consists of 10 members; five members shall be chosen from within the Town and the others as broadly representative of the service area as possible.

The Library Board has three positions with terms expiring 12/31/2011:

- Kim Cooper
- Elizabeth T. Barbour
- Etheleen Eason

Candidate	Initial / Reappointment	In-Town / ETJ	Staff Liaison / Ex-officio Comment
Etheleen Eason	Reappointment	In-Town	Recommend
Elizabeth T Barber	Reappointment	Out of Town	Recommend
Kim Cooper	Reappointment	Out of Town	Recommend
Francine J Stephenson	Appointment	In-Town	Keep on File
Linda Dextre	Appointment	In-Town	Keep on File
Tom Schappert	Appointment	In-Town	Keep on File
Jessica Creech	Appointment	In-Town	Keep on File
Cathy Marraccini	Appointment	Out of Town	Keep on File

If the above slate of candidates is acceptable, the Library Board could have full membership.



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Etheleen Eason

Mailing Address: 209 Pineland Ave Clayton, NC 27520

Physical HOME Address: Same as above

Phone Number (HOME): 553-5661 (WORK) ✓

FAX Number: _____ Mobile Number: _____

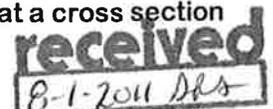
Email Address: eseason1@yahoo.com

*Sex Female *Race Black *Age 73

Employer: _____

Occupation: Retired

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.



Clayton – Premier Community for Active Families

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 52 yrs.

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other Friend

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. BA in Education

Master in Education / Master in Theology
To render service to the Clayton Community by enriching the lives of others.

Please state why you would be an asset to this board or committee. A retired

Teacher - a leader - a team player.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

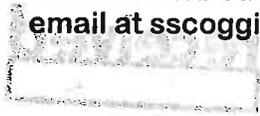
Boards/Committees/Civic	From	To
<u>Sunday Sch. Teacher</u>	<u>2004</u>	<u>Present</u>
<u>Youth Choir Director</u>	<u>1998</u>	<u>Present</u>
<u>National Association of University ^{Widows}</u>	<u>2007</u>	<u>Present</u>
<u>Red Cross Volunteer</u>	<u>2000</u>	<u>Present</u>

Ethelken Eason
Signature

7/28/2011
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
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Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscoggins@townofclaytonnc.org



Clayton - Premier Community for Active Families



TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN BOARD OR COMMITTEE

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
Board of Adjustment
Downtown Development Assoc.
Clayton Library Board
Recreation Advisory Committee
Fire Dept. Advisory Board
Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: ELIZABETH T. BARBER

Mailing Address: 12182 US 70W, BUSINESS, CLAYTON, NC 27520

Physical HOME Address: 12182 US 70W, BUSINESS, CLAYTON, NC 27520

Phone Number (HOME): 919 553-6733 (WORK)

FAX Number: Mobile Number: 880-5309

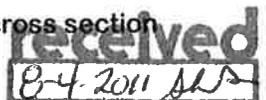
Email Address: R.BARBER@NC.RR.COM

*Sex FEMALE *Race WHITE *Age 73

Employer: RETIRED

Occupation: //

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.



Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 43

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other library

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated.

I have been an active member of the Friends since its inception and a member of the library board for about 10 years

Please state why you would be an asset to this board or committee.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No Yes If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>Library board</u>		

Elegated J Barber
Signature

Aug 3 2011
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
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- Candidates may be interviewed prior to appointment.
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**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Kim Cooper

Mailing Address: 207 Hollycude Clayton, NC 27527

Physical HOME Address: _____

Phone Number (HOME): 553-8556 (WORK) _____

FAX Number: _____ Mobile Number: 749-4576

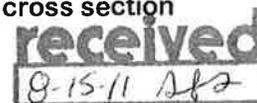
Email Address: Kimmerc77@yahoo.com

*Sex F *Race Cauc *Age 52

Employer: _____

Occupation: Housewife

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.



Clayton - Premier Community for Active Families

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 19 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated.

I have been serving for 3 terms and would love to continue. Thank you for considering me again

Please state why you would be an asset to this board or committee.

I enjoy serving and helping our community.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No Yes If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>PTA</u>	<u>1986</u>	<u>2001</u>
<u>Boards Club</u>	<u>1996</u>	<u>2000</u>
<u>Boards Club</u>	<u>1996</u>	<u>present</u>
<u>Womans Club</u>	<u>1993</u>	<u>2000</u>

Lynn Hooper
Signature

July 28, 2011
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
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- Candidates may be interviewed prior to appointment.
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Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 2 of 2, Revised 03/03/2011



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

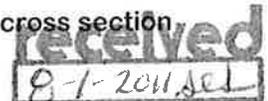
- | | |
|--|---|
| <input type="checkbox"/> Planning & Zoning Board | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Downtown Development Assoc. | <input checked="" type="checkbox"/> Clayton Library Board |
| <input type="checkbox"/> Recreation Advisory Committee | <input type="checkbox"/> Fire Dept. Advisory Board |
| <input type="checkbox"/> Public Arts Advisory Board | |

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Francine J. Stephenson
Mailing Address: 2012 Raccoon Run, Clayton, NC 27527
Physical HOME Address: (same)
Phone Number (HOME): 919-553-2987 (WORK) —
FAX Number: — Mobile Number: —
Email Address: Francine.stephenson@gmail.com
*Sex Female *Race white *Age 66
Employer: (retired)
Occupation: computer programmer, statistician, teacher, database analyst
manager

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.



Clayton – Premier Community for Active Families

Candidate Application for Town Boards & Committees – Page 1 of 2, Revised 03/03/2011

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 22 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I maintained a data library during my career, I currently volunteer at the Cleveland Library, I understand and appreciate the value to our community of a strong library. I'm looking for a way to give back to this community. (Also, I worked once in the D.H. Hill Libr. at NESU)

Please state why you would be an asset to this board or committee. I understand the value of a public library. I have skills in developing logical arguments, writing, organizing, presenting, planning, and budgeting. Previously I worked in the office of State Budget & Mgmt.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No Yes If Yes, explain:

I would wish to continue my volunteer work at the Cleveland Library, but I do not see this as a conflict.

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>volunteer - Cleveland Library</u>	<u>June 2011</u>	<u>present</u>
<u>volunteer - Johnston Health</u>	<u>July, 2011</u>	<u>present</u>
<u>Volunteer - West Clayton Elem.</u>	<u>spring semester 2011</u>	<u>present</u>

Talents - (see above) Also - data analysis, creative and technical writing, preparing visual presentations, general research, and organizational skills

Francine J. Stepien 8-1-2011

Signature **Date**

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a **public record**.
- Information in the application will be considered in making appointments.
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Clayton - Premier Community for Active Families



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Linda Dextré

Mailing Address: 122 McKenzie Circle Clayton NC 27520

Physical HOME Address: Same

Phone Number (HOME): 919 341-1853 (WORK) 919 365-1677

FAX Number: _____ Mobile Number: (919) 412-5213

Email Address: ldextres@yahoo.com

*Sex F *Race caucasian *Age 42

Employer: Wendell Middle School

Occupation: School Media Specialist

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

received
8-4-11 OLS

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: since 1996

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated.

Licensed LMS with 8 years of experience in middle school environment. Keeps current with reading professional blogs and journals, along with participation in learning teams

Please state why you would be an asset to this board or committee.

Well qualified in instructional technologies, organizing reading promotions and active community member.

Do you anticipate a conflict of interest if asked to serve as a member on the requested

board or committee? No Yes If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>Pack 24 - Cub Scouts</u>	<u>2008</u>	<u>present</u>
<u>regular book donations for Library book sale</u>		
<u>Friends of Library</u>	<u>2011</u>	

Linda Dextel
Signature

8/4/11
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscoggins@townofclaytonnc.org



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Pom Schappert

Mailing Address: 102 Cherry Laurel Drive

Physical HOME Address: Clayton, N.C. 27527

Phone Number (HOME): 919-550-7623 (WORK) _____

FAX Number: _____ Mobile Number: 919-665-7226

Email Address: KPomsc@NC.RR.com

*Sex M *Race CAUCASIAN *Age 69

Employer: Retired - 2009

Occupation: _____

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

Clayton - Premier Community for Active Families

received
9-8-2011 DJD

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 12 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. 45 years of managerial and executive experience with IBM & Fidelity Investments. Skills in Education, Management, Personnel Operations, Financial Planning and Marketing.

Please state why you would be an asset to this board or committee. Frequent user of Library Resources who would be able to work with Board Members to enhance the service & quality of Library Operations for all Clayton Residents.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>Am Laurel HCA - Treasurer & VP</u>	<u>1999</u>	<u>2004</u>
_____	_____	_____
_____	_____	_____

Tom Scheffert * Signature 8-1-2011 Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
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* Have applied for three years. Would appreciate knowing what skills/experiences are needed to be a board member of library.



TOWN OF CLAYTON CANDIDATE REQUEST FOR APPOINTMENT TO TOWN BOARD OR COMMITTEE

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board Board of Adjustment
- Downtown Development Assoc. Clayton Library Board
- Recreation Advisory Committee Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Jessica A Creech

Mailing Address: 304 Neuse Ridge Drive, Clayton, NC 27527

Physical HOME Address: 304 Neuse Ridge Dr

Phone Number (HOME): 919-553-8216 (WORK) N/A

FAX Number: 919-553-8216 Mobile Number: 919-333-9607

Email Address: creechers@embarqmail.com

*Sex F *Race C *Age 68

Employer: Retired from IBM

Occupation: was a project manager

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

received
8-8-11

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 15 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I have been active in the Woman's Club of Clayton for

12 years. We support the H-E library with yearly donations and with special projects. In 2000 I chaired a golf tournament that raised about \$2000 for the library. I volunteer with the summer reading program each year through the Woman's Club.

Please state why you would be an asset to this board or committee. _____

My background includes: teacher, project manager, budget planner, president of the WCC, community volunteer, and various other leadership responsibilities. I am an advocate for our library and would love to be a part of its future.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
Contact Teleministry -volunteer	1998	2004
Contact Teleministry - chairman and board member	2001	2004
Member Woman's Club of Clayton, Dept Chair, Vice Pres., golf team chair, scholarship chair	1998	2011
President WCC	2006	2008

Jessica Albrecht
Signature

8/3/11
Date

- Please do not submit resumes or attachments.
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Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 2 of 2, Revised 03/03/2011



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Cathy Marraccini

Mailing Address: 107 Avenel Lane, Clayton NC 27527

Physical HOME Address: same

Phone Number (HOME): 919-553-8944 (WORK) 919-553-3152

FAX Number: _____ Mobile Number: _____

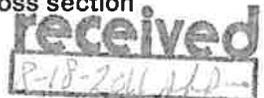
Email Address: cmarra39@yahoo.com

*Sex F *Race White *Age 49

Employer: Town of Clayton

Occupation: Box Office Manager

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.



Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 10 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. My work experience has given me a solid understanding of

local government, and as a resident I also understand the important of citizens having a voice in issues that affect
their quality of life. I believe it is important for individuals to be active in the community and to work to improve the
services and programs offered for their families and neighbors.

Please state why you would be an asset to this board or committee. I work very well with others,
I have excellent communication skills, and I have previous experience as an effective board member.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>CHS Band Boosters - VP Operations</u>	<u>June 2006</u>	<u>June 2008</u>
<u>CHS Band Boosters - At-Large Member</u>	<u>June 2005</u>	<u>June 2006</u>
<u>Leadership Johnston Graduate</u>	<u>Sept. 2005</u>	<u>June 2006</u>
<u>Supervision Institute Graduate, ECU HR Dept.</u>	<u>Sept. 2000</u>	<u>April 2001</u>

Manacani
Signature

8/17/11
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
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- Candidates may be interviewed prior to appointment.
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PLANNING BOARD

The Planning Board consists of **nine** regular members with five members residing in-town and four members residing in the ETJ. The Planning Board also has **two** alternate members, one member residing in-town and one member residing in the ETJ.

The Planning and Zoning Board has one in-town position with a term expiring 12/31/2011 and two ETJ position with terms expiring 12/31/2011:

- David Teem, In-town
- Franklin Price, ETJ
- Marty D Bizzell, ETJ

Candidate	Initial / Reappointment	In-Town / ETJ	Staff Liaison / Ex-officio Comment
Franklin R Price	Reappointment	ETJ	Recommend
David Teem	Reappointment	In-Town	Recommend
Marty D Bizzell	Reappointment	ETJ	Recommend
Nathaniel "Nathan" L. Evans	Appointment	ETJ	Keep on File
Dewayne L Sykes	Appointment	ETJ	Keep on File
Randell Coye Durham	Appointment	ETJ	Keep on File

If the above slate of candidates is acceptable, the Planning and Zoning Board could have full membership.

- * ETJ recommendation(s) for the Board of Adjustment and/or the Planning and Zoning Board are sent to the Johnston County Board of Commissioners for appointment (NC GS 160A-362).



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: PRICE, FRANKLIN R.

Mailing Address: 107 STONE LANE, CLAYTON, NC 27522

Physical HOME Address: SAME

Phone Number (HOME): 919-553-1043 (WORK) 919-851-8077

FAX Number: _____ Mobile Number: 919-524-2362

Email Address: FPRICE1022@YAHOO.COM

*Sex MA *Race W *Age 73

Employer: WETHERILL ENGINEERING (PART TIME)

Occupation: ENGINEER

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

received
7-25-11 *AS*

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 22 YRS

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other COUNCIL MEMBER

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. ENGINEERING BACKGROUND WITH

DESIRE TO SEE CLAYTON DEVELOP ORDERLY

Please state why you would be an asset to this board or committee. EXPERIENCE

IN TRANSPORTATION PLANNING AND LAND USE

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>BOARD OF ADJUSTMENT</u>	<u>'92</u>	<u>'94</u>
<u>PLANNING BOARD</u>	<u>94</u>	<u>2011</u>
<u>ROTARY CLUB</u>	<u>92</u>	<u>PRESENT</u>

[Signature]
Signature

7/28/11
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
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Clayton – Premier Community for Active Families



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

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Please type or use dark ink.

Name: David Teem

Mailing Address: 224 Cricket Hollow Run Clayton NC 27520

Physical HOME Address: same

Phone Number (HOME): 550-9313 (WORK) 906-1785

FAX Number: _____ Mobile Number: 906-1785

Email Address: teemates@yahoo.com

*Sex M *Race White *Age 46

Employer: VSA Today

Occupation: Sales

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

received
815-11225

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 18 yrs.

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other currently a member

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. been on planning + zoning board for 12 yrs.

Please state why you would be an asset to this board or committee. knowledge of town's practices + preferences

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To

David Jean
Signature

8-12-11
Date

- Please do not submit resumes or attachments.
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Clayton – Premier Community for Active Families



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board Board of Adjustment
 Downtown Development Assoc. Clayton Library Board
 Recreation Advisory Committee Fire Dept. Advisory Board

 Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Marty D. Bizzell

Mailing Address: 1026 Brookhill Drive, Clayton, N.C. 27520

Physical HOME Address: 1026 Brookhill Drive, Clayton, N.C. 27520

Phone Number (HOME): 919-553-2434 (WORK) 919-645-2096

FAX Number: 919-851-8968 Mobile Number: 919-631-4493

Email Address: marty.bizzell@bnkinc.com

*Sex Male *Race White *Age 48

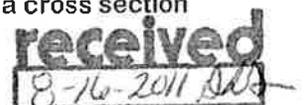
Employer: Bass, Nixon and Kennedy, Inc. Consulting Engineers

Occupation: Civil Engineer

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 1 of 2, Revised 03/03/2011



Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 19 Years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other Planning Department

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I am a registered professional engineer with over 20 years of experience in land development design and regulation. I have a mix of public and private experience having worked with the City of Raleigh for 14 years and in the private sector for 9. I have a genuine interest in Clayton and how it grows and prepares for growth.

Please state why you would be an asset to this board or committee. I am currently on my third year on the Planning Board and bring an element of experience and technical expertise to the Board. My first term has given me experience that will prove beneficial in future years on the board.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>Town of Clayton Planning Board</u>	<u>11/2008</u>	<u>Present</u>
<u>Cooper Elem. Parent Advisory Council</u>	<u>5/2010</u>	<u>Present</u>
<u>YMCA - Soccer & Basketball Coach</u>	<u>2008</u>	<u>2010</u>
<u>Clayton Little League - Asst. Coach</u>	<u>2008</u>	<u>2010</u>

Mandy D. Bygill
Signature

8/4/11
Date

- Please do not submit resumes or attachments.
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Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 2 of 2, Revised 03/03/2011



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board Board of Adjustment
 Downtown Development Assoc. Clayton Library Board
 Recreation Advisory Committee Fire Dept. Advisory Board
 Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Dewayne L. Sykes

Mailing Address: 179 Claire Dr., Clayton, NC 27520

Physical HOME Address: 179 Claire Dr., Clayton, NC 27520

Phone Number (HOME): 919.550.7309 (WORK) 919.770.6691

FAX Number: 919.250.4515 Mobile Number: 919.815.5132

Email Address: dewayne.sykes@olemillstream.org

*Sex M *Race W *Age 56

Employer: NCDOT

Occupation: Civil Engineer

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 1 of 2, Revised 03/03/2011

received
8 - Page 161 of 192

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 9 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I would like to help shape and effectively manage the planning and growth of the Clayton area. I have worked for NCDOT for 36+ years with 30 years spent designing highways. I am currently the State Utilities Manager. I understand how the infrastructure and planning are connected. I have lived in the Clayton and Garner area for 45 yrs.

Please state why you would be an asset to this board or committee. I am very familiar with comprehensive long range transportation plans. I can bring a transportation engineer's perspective and understanding to the board.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>Church @ Clayton Crossings</u>	<u>1999</u>	<u>present</u>
<u>NC 811 Board</u>	<u>2010</u>	<u>present</u>
<u>Ole Mill Stream Pool Assoc. Board</u>	<u>2008</u>	<u>present</u>
<u>Past Pres. Carolina Tri Chap ASHE</u>	<u>1999</u>	<u>present</u>

Dwwayne L. Sykes
Signature

8/1/11

Date

- Please do not submit resumes or attachments.
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Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 2 of 2, Revised 03/03/2011



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

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Please type or use dark ink.

Name: Nathaniel L. Evans ("Nathan")

Mailing Address: 124 Plaza De Luke Sq., Clayton NC 27527

Physical HOME Address: same as above

Phone Number (HOME): N/A (WORK) (919) 345-6729

FAX Number: N/A Mobile Number: same as above

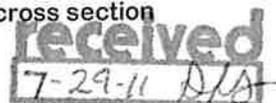
Email Address: nathan@nlevass.com

*Sex Male *Race White *Age 36

Employer: self-employed

Occupation: developer, builder

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.



Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: childhood through high school, 2007 - Present

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I am familiar with the

requirements of the Board. I work in construction, development,
and real estate so I understand the nature of the
Board's work.

Please state why you would be an asset to this board or committee. I believe

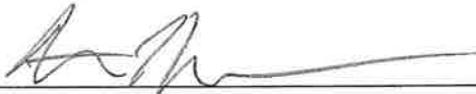
myself to be an honest, forthright, and open minded individual
with the best interests of Clayton in my heart.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

At some point I may make an application to the
Board.

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>Clayton Civitan</u>	<u>2010</u>	<u>Present</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____



Signature

7-28-11

Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscoggins@townofclaytonnc.org

Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 2 of 2, Revised 03/03/2011



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- ① Planning & Zoning Board or ② Board of Adjustment
- Downtown Development Assoc. Clayton Library Board
- Recreation Advisory Committee Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Randell Coxe Durham

Mailing Address: 201 Eastwood Drive Clayton, NC 27520

Physical HOME Address: Same

Phone Number (HOME): (919) 553-9040 (WORK) (919) 422-7349

FAX Number: (919) 550-3883 Mobile Number: (919) 422-7349

Email Address: RADURHAM1@aol.com

*Sex Male *Race White *Age 43

Employer: Durham Building & Electric

Occupation: General Contractor / Electrical Contractor

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 1 of 2, Revised 03/03/2011



Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 43 years Stonebrook

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I have lived here my entire life, served on Planning Board and Board of Adjustment previously, and am familiar with town government workings and staff.

Please state why you would be an asset to this board or committee. _____

I love this town and only want to see the best happen to it. Also am knowledgeable of building codes.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>Planning Board</u>	<u>2007</u>	<u>1992</u>
<u>BD A</u>	<u>2008</u>	<u>2010</u>

Randell Dumba
Signature

8/17/11
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
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PUBLIC ART ADVISORY BOARD

The Public Art Advisory Board consists of **five** members. The membership consists of individuals who have special knowledge, interest or experience in the arts, key business leaders, design professionals, educators, civic and community activists.

The Public Art Advisory Board has three positions with terms expiring 12/31/2011:

- Jason D. Hardy
- Ramona H Cash
- Dorothy Demboski

Candidate	Initial / Reappointment	In-Town / ETJ
Dorothy Demboski	Reappointment	In-Town
Ramona Hobgood Cash	Reappointment	Out of Town
John P McFadden	Appointment	In-Town
Francine J Stephenson	Appointment	In-Town
Michael D. Schmidt	Appointment	Out of Town
Richard A "Rick" Roberts	Appointment	In-Town



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: DOROTHY DEMBOSKI

Mailing Address: 302 W BARNES ST, CLAYTON NC 27520

Physical HOME Address: same as above

Phone Number (HOME): 919 585 6131 (WORK) _____

FAX Number: _____ Mobile Number: 919-333-5505

Email Address: dteimboski@nc.rr.com

*Sex F *Race CAUCASIAN *Age 73

Employer: RETIRED

Occupation: ARTIST

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

received
7-28-11 ARS

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: _____

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

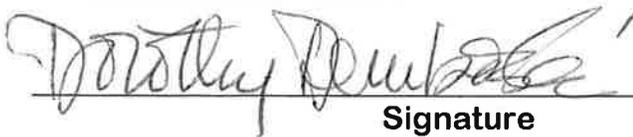
Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. _____

Please state why you would be an asset to this board or committee. _____

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____


Signature


Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
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Clayton – Premier Community for Active Families



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Ramona Hobgood Cash

Mailing Address: P. O. Box 417 Clayton, NC 27528

Physical HOME Address: 1 Dogwood Forest Lane Clayton, NC 27520

Phone Number (HOME): (919)553-7244 (WORK) _____

FAX Number: _____ Mobile Number: 333-0674

Email Address: Jamesandrcash@aol.com

*Sex Female *Race White *Age 75+

Employer: Retired School Teacher

Occupation: _____

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

received
3-9-2011 JKS

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: Since July 1952

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I have served on the Public Art

Advisory Board since it was established. I have learned so much, attending all workshops and meetings. I have always been an extraordinary supporter of the arts.

Please state why you would be an asset to this board or committee. _____

Having served on the board since its inception, I feel I have a continued interest in seeing that art is provided for the town of Clayton; that is public art.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To	
<u>Johnston County Community Foundation</u>	<u>1991</u>	<u>2011</u>	<u>Past President</u>
<u>Johnston County Arts Council</u>	<u>1980</u>	<u>2011</u>	<u>"</u>
<u>Clayton Visual Arts</u>	<u>Charter Member</u>		<u>Reception Commit</u>
<u>The Woman's Club of Clayton</u>	<u>1991</u>	<u>2011</u>	<u>Past President</u>

Ramon J. Cash
Signature

August 7, 2011
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
- Information in the application will be considered in making appointments.
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**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- | | |
|--|--|
| <input type="checkbox"/> Planning & Zoning Board | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Downtown Development Assoc. | <input type="checkbox"/> Clayton Library Board |
| <input type="checkbox"/> Recreation Advisory Committee | <input type="checkbox"/> Fire Dept. Advisory Board |
| <input checked="" type="checkbox"/> Public Arts Advisory Board | |

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: John P. McFadden

Mailing Address: 108 Randolph Dr.

Physical HOME Address: Clayton, NC 27520

Phone Number (HOME): 919-553-7582 (WORK) 919-359-3649

FAX Number: _____ Mobile Number: 330-323-5772

Email Address: jewelerjohn@hotmail.com

*Sex Male *Race White *Age 56

Employer: Jewelry Design Studio

Occupation: Jeweler

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

received
8-1-2011 MS

Clayton – Premier Community for Active Families

Candidate Application for Town Boards & Committees – Page 1 of 2, Revised 03/03/2011

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 3 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I am on the board of directors with Clayton Visual Arts,

I am also on the board of directors of the Johnston County Arts council, I teach jewelry and art at Johnston County community college as well as at the Clayton Center with Parks and Rec.

I am a member of an art group in Raleigh called the Chroma Zones abstract artist group.

Please state why you would be an asset to this board or committee. _____

I am an artist involved in the community and I also have a business in downtown Clayton.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>HOA president Mitchiner Hills</u>	<u>2009</u>	<u>present</u>
<u>Neighborhood block watch coordinator</u>	<u>2009</u>	<u>present</u>
<u>Vice president newcomers and neighbors</u>	<u>2010</u>	<u>present</u>
<u>CVA and JCAC director</u>	<u>2008</u>	<u>present</u>


Signature

July 31, 2011
Date

- Please do not submit resumes or attachments.
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**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- | | |
|--|--|
| <input type="checkbox"/> Planning & Zoning Board | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Downtown Development Assoc. | <input type="checkbox"/> Clayton Library Board |
| <input type="checkbox"/> Recreation Advisory Committee | <input type="checkbox"/> Fire Dept. Advisory Board |
| <input checked="" type="checkbox"/> Public Arts Advisory Board | |

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Francine J. Stephenson

Mailing Address: 2012 Raccoon Run, Clayton, NC 27527

Physical HOME Address: (same)

Phone Number (HOME): 919-553-2987 (WORK) —

FAX Number: NA Mobile Number: NA

Email Address: francine.stephenson@gmail.com

*Sex female *Race white *Age 66

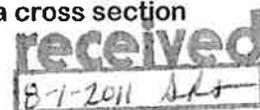
Employer: (retired)

Occupation: computer programmer, statistician, teacher, data base analyst manager

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 1 of 2, Revised 03/03/2011



Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 22

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I am proud to live in a community that shows a strong interest in the arts. Helping with developing and executing additional examples of fine public art would inspire me. I have a liberal arts education and appreciate all fine arts - painting, sculpture, drama poetry, etc.

Please state why you would be an asset to this board or committee. (See last response). I can write proposals, developing logical arguments, develop presentations, participate in or lead discussions. I have taken courses in oil painting, watercolor, and sculpture. I have worked with a previous public artist in Clayton.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No Yes If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>volunteer - Cleveland Library</u>	<u>June 2011</u>	<u>present</u>
<u>volunteer - Johnston Health</u>	<u>July 2011</u>	<u>present</u>
<u>volunteer - West Clayton Elem.</u>	<u>spring semester 2011</u>	<u>present</u>

Talents - (see above) Also - data analysis, creative and technical writing, artistic abilities, preparing presentations, general research, and organizational skills.

Francine Stephenson
Signature Date 8-1-2011

- Please do not submit resumes or attachments.
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**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board Board of Adjustment
 Downtown Development Assoc. Clayton Library Board
 Recreation Advisory Committee Fire Dept. Advisory Board
 Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Michael D. Schmidt

Mailing Address: 163 Fireweed Place, Clayton, NC 27527

Physical HOME Address: 163 Fireweed Place, Clayton, NC 27527

Phone Number (HOME): 919-279-2387 (WORK) 919-550-3900

FAX Number: 919-550-8201 Mobile Number: 919-279-2387

Email Address: michael.schmidt@capitalbank-us.com

*Sex Male *Race White *Age 32

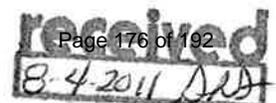
Employer: Capital Bank

Occupation: Branch Manager, Vice President

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 1 of 2, Revised 03/03/2011



Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 7 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other Existing Board Member referred

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I am a professional living and working in the Clayton community who is committed to seeing our area grow in a positive manner. I believe the arts play a key role in the betterment of our community and want to do all that I can to see that public art continues to be a priority for the Town of Clayton.

Please state why you would be an asset to this board or committee. I am hard working, detail oriented, and not afraid of a challenge. I have a lot of experience fund raising with my past service organizations which I feel will translate well to this board.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>Cary Chamber of Comm. Ambassador</u>	<u>2009</u>	<u>2010</u>
<u>Apex Sunrise Rotary Foundation Chair</u>	<u>2010</u>	<u>Current</u>
<u>Clayton Mid-day Rotary Club</u>	<u>2011</u>	<u>Current</u>
<u>Junior Achievement</u>	<u>2009</u>	<u>Current</u>



Signature

8/4/2011

Date

- Please do not submit resumes or attachments.
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Clayton – Premier Community for Active Families

Candidate Application for Town Boards & Committees – Page 2 of 2, Revised 03/03/2011



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Richard A. "Rick" Roberts

Mailing Address: 319 Keswick Lane

Physical HOME Address: 319 Keswick Lane

Phone Number (HOME): 919-879-8131 (WORK) _____

FAX Number: _____ Mobile Number: 919-222-0525

Email Address: radiorik@hotmail.com

*Sex M *Race Black *Age 65

Employer: Retired

Occupation: Broadcaster

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 1 of 2, Revised 03/03/2011

received
Page 178 of 192
8-8-11 DKS

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 8 months

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. A 25 year plus career as an executive in the Radio Broadcasting industry has afforded me great exposure to all mediums in the arts.

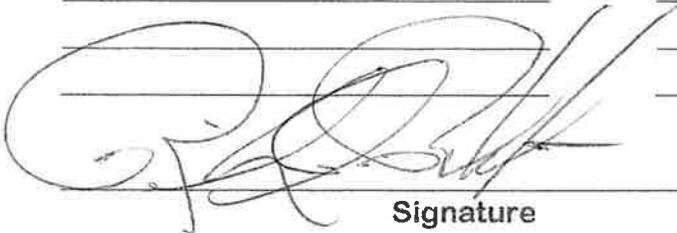
Having a hand in producing major concerts, fundraisers, plays, & national political campaigns gives me a unique perspective regarding the arts.

Please state why you would be an asset to this board or committee. I will bring a commitment and passion to the board and a burning desire to have the diversity of the arts represent the City of Clayton. Currently executive director of youth non-profit focused on the arts.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____


Signature

August 3, 2011
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a **public record**.
- Information in the application will be considered in making appointments.
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RECREATION ADVISORY COMMITTEE

The Recreation Advisory Committee consists of **15** members. The membership should be as broadly representative of the community as possible.

The Recreation Advisory Board has five positions with terms expiring 12/31/2011, one vacant position with a term expiring 12/31/2012, and one vacant position with a term expiring 12/31/2013:

- Darrin Bisson
- Jenny Gorman
- Anthony Stanback
- Vacant (2011)
- Elaine B. Wilson
- Vacant (2012)
- Vacant (2013)

Candidate	Initial / Reappointment	In-Town / ETJ	Staff Liaison / Ex-officio Comment
Ruth C Hunt	Appointment	In-Town	Recommended
Michael Sneed	Appointment	Out of Town	Recommended
Cathy Marraccini	Appointment	Out of Town	Recommended

If the above slate of candidates is acceptable, the Recreation Advisory Committee would have two vacancies.



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- | | |
|---|--|
| <input type="checkbox"/> Planning & Zoning Board | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Downtown Development Assoc. | <input type="checkbox"/> Clayton Library Board |
| <input checked="" type="checkbox"/> Recreation Advisory Committee | <input type="checkbox"/> Fire Dept. Advisory Board |
| <input type="checkbox"/> Public Arts Advisory Board | |

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Ruth C. Hunt

Mailing Address: 633 Champion Street

Physical HOME Address: same

Phone Number (HOME): 919-359-2033 (WORK) 919-807-3649

FAX Number: 919-807-3622 Mobile Number: 919-537-1726

Email Address: educatesix@yahoo.com

*Sex Female *Race Black *Age 51

Employer: Department Of Public Instruction

Occupation: Program Assistant

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

received
8-15-11 DHA

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 5 1/2 yrs

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. I have invested in working with the youth in my church and have a love for during anything that will give them a jump on life. One may say what does recreation have to do with giving our youth a jump on oife, well if they are taught respect, good judgement, learning to just be a good citizen; then we as adult have done our job.

Please state why you would be an asset to this board or committee. I am a people person and am working on my (MA) in Human Services I know that I will be an asset to this committee.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
Notary Public	<u>8/9/2010</u>	<u>8/8/2015</u>
Volunteer feeding the homeless	_____	_____
Work with youth (church)	<u>7/7/2009</u>	<u>Present</u>
_____	_____	_____

Signature Date
Ruth C. Hunt 8/8/2011

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a **public record**.
- Information in the application will be considered in making appointments.
- Candidates may be interviewed prior to appointment.
- If not initially appointed to serve, this application will remain active until August 1 of the following year.

Applications may be returned to the Town Clerk either in person at Town of Clayton, 111 East Second Street, by mail at Town of Clayton, PO BOX 879, Clayton, NC 27528 or by email at sscogins@townofclaytonnc.org



**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

The Town of Clayton welcomes and appreciates your interest in serving the Town. This application is designed to gather information to evaluate your qualifications. Candidates may be interviewed prior to appointment.

Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

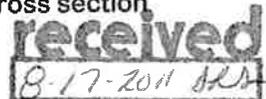
- Planning & Zoning Board Board of Adjustment
 Downtown Development Assoc. Clayton Library Board
 Recreation Advisory Committee Fire Dept. Advisory Board
 Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Michael Sneed
Mailing Address: 116 Waterleaf Pl. Clayton, NC 27527
Physical HOME Address: 116 Waterleaf Pl. Clayton, NC 27527
Phone Number (HOME): 919-550-2796 (WORK) 919-333-1474
FAX Number: 919-553-8763 Mobile Number: _____
Email Address: service@callsneed.com
*Sex Male *Race African-American *Age 38
Employer: Sneed Appliance Service
Occupation: Appliance repairman

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.



Clayton - Premier Community for Active Families

Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 10 yrs

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated.

I currently hold Electrical Contractor's Licenses in three states (NC, VA, SC), and have operated an appliance repair company for the last 8 years. I have a desire to become a developer and feel this would be excellent training and a way to serve my community.

Please state why you would be an asset to this board or committee.

Coming from a small town, I respect and love all the things it offers. Therefore, I could give balance to the contractor, business owner and the preservation of the things that make small towns great.

Do you anticipate a conflict of interest if asked to serve as a member on the requested

board or committee? No Yes If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>N.C. A&T School of Technology Advisory Board</u>	<u>2008</u>	<u>present</u>
_____	_____	_____
_____	_____	_____


Signature

8/15/11
Date

- Please do not submit resumes or attachments.
- The Candidate Request for Appointment to Town Board or Committee application is a public record.
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**TOWN OF CLAYTON
CANDIDATE REQUEST FOR APPOINTMENT TO TOWN
BOARD OR COMMITTEE**

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Please select the Town Board or Committee for which you would like to serve. If requesting consideration for more than one, please submit a separate application.

- Planning & Zoning Board
- Board of Adjustment
- Downtown Development Assoc.
- Clayton Library Board
- Recreation Advisory Committee
- Fire Dept. Advisory Board
- Public Arts Advisory Board

PLEASE NOTE: In accordance with North Carolina law, this application is a public record and will be disclosed upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Please type or use dark ink.

Name: Cathy Marraccini

Mailing Address: 107 Avenel Lane, Clayton NC 27527

Physical HOME Address: same

Phone Number (HOME): 919-553-8944 (WORK) 919-553-3152

FAX Number: _____ Mobile Number: _____

Email Address: cmarra39@yahoo.com

*Sex F *Race White *Age 49

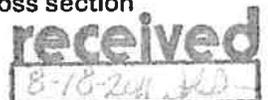
Employer: Town of Clayton

Occupation: Box Office Manager

*This information is voluntary and is requested for the sole purpose of assuring that a cross section of the community is appointed; NC GS 143-157.1.

Clayton - Premier Community for Active Families

Candidate Application for Town Boards & Committees - Page 1 of 2, Revised 03/03/2011



Residency within the Town limits or ETJ (extra territorial jurisdiction) is required for membership on most Council advisory boards.

Length of residence in Clayton: 10 years

Do you live in the Clayton Corporate Limits: Yes No ETJ: Yes No

How did you find out about this board or committee? (Please select one)

Newspaper , Email , Internet , Mail , Other _____

Please provide a brief statement outlining your qualifications and why you wish to serve on the board or committee you have indicated. My work experience has given me a solid understanding of

local government, and as a resident I also understand the important of citizens having a voice in issues that affect
their quality of life. I believe it is important for individuals to be active in the community and to work to improve the
services and programs offered for their families and neighbors.

Please state why you would be an asset to this board or committee. I work very well with others,
I have excellent communication skills, and I have previous experience as an effective board member.

Do you anticipate a conflict of interest if asked to serve as a member on the requested board or committee? No () Yes () If Yes, explain:

PLEASE LIST CURRENT AND PREVIOUS SERVICE TO THE COMMUNITY, CIVIC CLUBS, ETC., ACTIVITY AND ANY SPECIAL TALENTS.

Boards/Committees/Civic	From	To
<u>CHS Band Boosters - VP Operations</u>	<u>June 2006</u>	<u>June 2008</u>
<u>CHS Band Boosters - At-Large Member</u>	<u>June 2005</u>	<u>June 2006</u>
<u>Leadership Johnston Graduate</u>	<u>Sept. 2005</u>	<u>June 2006</u>
<u>Supervision Institute Graduate, ECU HR Dept.</u>	<u>Sept. 2000</u>	<u>April 2001</u>

C Manacciai
Signature

8/17/11
Date

- Please do not submit resumes or attachments.
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Clayton – Premier Community for Active Families

Candidate Application for Town Boards & Committees – Page 2 of 2, Revised 03/03/2011

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5h

Meeting Date: 10/17/11

TITLE: PRESENTATION OF WARRANTY ACCEPTANCE FOR PUBLIC WATER AND SEWER UTILITIES FOR SOUTH TECH PARK.

DESCRIPTION: Attached.

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
10-17-11	Presentation.	Memo.

TOWN OF CLAYTON OPERATIONS CENTER

"SERVICE"

ELECTRIC SERVICE
(919) 553-1530

VEHICLE MAINTENANCE
(919) 553-1530



"ENVIRONMENT"

PUBLIC WORKS
(919) 553-1530

WATER RECLAMATION
(919) 553-1535

MEMORANDUM

To: Sherry Scoggins, Town Clerk

From: Chris Rowland, Construction Inspector 

Copy: Thomas Manning, PE, Manning DECM, Inc.
Steven Sanderson, PE, Sanderson Engineering

Date: September 14, 2011

Subject: South Tech Park

Please place a warranty acceptance request for the subject public water & sewer utilities on the next available agenda. All punch list items have been addressed and record drawings have been accepted. Subsequently, a final inspection will be done and all deficient items corrected by the developer's contractor prior to final acceptance.

received
9-15-2011 

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 7a

Meeting Date: 10/17/11

TITLE: DISCUSSION ON POSSIBILITY TO DESIGNATE BARBOUR STREET AS ONE WAY (SOUTH) FROM SECOND TO HORNE STREETS.

DESCRIPTION:

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
10-17-11	Discussion.	

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 9c

Meeting Date: 10/17/11

TITLE: TOWN CLERK

DESCRIPTION: Calendar of Events:

- Fire Prevention Week – October 9 - 15, 2012
- Dedication of the Police Officers Memorial at the Clayton Law Enforcement Center, Second Street at Barbour Street – Monday, October 10, 2011 @ 6:30 PM
- Downtown Development Association Mtg – Monday, October 10, 2011 @ 7:30 PM in Room GS 223
- North Carolina State Fair – October 13 -23, 2011
- Squealin on the Square [Barbeque Cooking Competition] – Friday, October 14 – Saturday, October 15 @ Town Square
- Clayton Band Classic – Saturday, October 15, 2011
 - Elected officials are invited to attend; presentation of awards is 8:30 PM
- Clayton Fire Department Open House – Sunday, October 16, 2011 from 2 PM – 4 PM @ Fire Station 1, 325 West Horne Street
- Clayton Law Enforcement Center Open House – Sunday, October 16, 2011 from 2 PM – 4 PM located at the corner of Second and Barbour Streets
- Council Mtg – Monday, October 17, 2011 @ 7:30 PM
- Board of Adjustment Mtg – Wednesday, October 19, 2011 @ 6 PM
- Groundbreaking Ceremony at Spring Branch for University Commons Medical Building I, next to Johnston Medical Center – Clayton – Friday, October 21, 2011 at 3:00 PM
- 2011 North Carolina League of Municipalities (NCLM) Annual Conference – October 23 -25, 2011; Raleigh
- Planning Board Mtg – Monday, October 24, 2011 @ 7 PM
- Clayton Farm and Community Market: Season Closes – Saturday, October 29, 2011, 9 AM – 2 PM, at the Clayton Town Square
- Parks & Recreation Halloween Parade on Main Street beginning at Lombard and parading to the Town Square at Main Street and Fayetteville Street – Monday, October 31, 2011, from 2 PM to 4 PM [Parks & Recreation 919-553-1550]
- Council Mtg – Monday November 7, 2011 @ 7:30 PM
- Elections – Tuesday, November 8, 2011
- Veteran’s Day Holiday – Friday, November 11, 2011
- Downtown Development Association Mtg – Monday, November 14, 2011 @ 7:30 PM, site TBA
- Board of Adjustment Mtg – Wednesday, November 16, 2011 @ 6 PM
- Council Mtg – Monday, November 21, 2011 @ 7:30 PM

- Thanksgiving Day Holiday – Thursday, November 24, 2011 & Friday, November 25, 2011
- Planning Board Mtg – Monday, November 28, 2011 @ 7 PM
- Clayton Downtown Christmas Village & Tree Lighting Ceremony – Thursday, December 1, 2011
- Council Mtg – Monday December 5, 2011 @ 7:30 PM
- Downtown Development Association Mtg – Monday, December 12, 2011 @ 7:30 PM in Room GS 223
- Council Mtg – Monday, December 19, 2011 @ 7:30 PM
- Board of Adjustment Mtg – Wednesday, December 21, 2011 @ 6 PM
- Christmas Holiday – Monday, December 26, 2011 & Tuesday, December 27, 2011
- Planning Board Mtg – **WEDNESDAY**, December 28, 2011 @ 7 PM

Date:
10-17-11

Action:
N/A.

Info. Provided:
Calendar of Events.

WE'RE BREAKING GROUND!

The first medical building at Spring Branch is under construction

Friday, October 21st • 3:00pm

UNIVERSITY COMMONS MEDICAL BUILDING I

NEXT TO JOHNSTON MEDICAL CENTER - CLAYTON

HOSPITAL ADDRESS FOR GPS: 2138 NC HWY. 42W, CLAYTON

WE WILL SERVE DRINKS AND LIGHT
APPETIZERS AT 3:00PM BEFORE THE
GROUNDBREAKING CEREMONY AT 3:30PM.

From Raleigh: I-40E • Exit 309, US-70E toward Goldsboro/Smithfield •
Exit 320, SR-42 toward Clayton • Site is 0.3 mi on the left



For more information about
this project, contact:

Gabe Guillois

gguillois@lundygroup.com

919.821.7890

www.springbranchpark.com

Please **RSVP** to Stephanie McMahan:
smcmahan@lundygroup.com or 919.821.7890