

Jody L. McLeod
MAYOR

Bruce Thompson
TOWN ATTORNEY

Steve Biggs
TOWN MANAGER



Bob Satterfield
R.S. "Butch" Lawter, Jr.
Art Holder
Jason Thompson
COUNCIL MEMBERS

Michael Grannis
MAYOR PRO TEM

TOWN COUNCIL MEETING

JULY 21, 2014

AGENDA

MAYOR AND TOWN COUNCIL

**MAYOR JODY L. MCLEOD
MAYOR PRO TEM MICHAEL GRANNIS
COUNCILMAN BOB SATTERFIELD**

**COUNCILMAN ART HOLDER
COUNCILMAN R.S. "BUTCH" LAWTER, JR.
COUNCILMAN JASON THOMPSON**

TOWN STAFF

**STEVE BIGGS, TOWN MANAGER
SHERRY L. SCGGINS, TOWN CLERK
BRUCE THOMPSON II, TOWN ATTORNEY**

AGENDA
THE WORK SESSION MEETING OF THE CLAYTON TOWN COUNCIL

MONDAY, JULY 21, 2014
6:30 PM

THE CLAYTON CENTER
COUNCIL CHAMBERS

1. **CALL TO ORDER**
Pledge of Allegiance & Invocation – Mayor Jody L. McLeod
2. **ADJUSTMENT OF THE AGENDA**
3. **ACTION AGENDA**
 - a. Draft minutes from the July 7, 2014, regular meeting.
 - b. Public notice for hearing to zone property recently annexed into the Town of Clayton.
4. **INTRODUCTIONS AND SPECIAL PRESENTATIONS**
 - a. Recognition of long-term service by Town of Clayton employee(s).
 - b. Introduction of new Town of Clayton employee(s).
 - c. Presentation by a North Carolina Wildlife Commission representative on urban archery.
 - d. Presentation by the special events committee for Santa Baby: An Old Town Winter Festival [Road Race] request.
5. **ITEMS SCHEDULED FOR THE REGULAR MEETING AGENDA**
 - a. Presentation of façade grant request.
 - b. Presentation of zoning request to property recently annexed into the Town of Clayton.
 - c. Presentation of retirement proclamation for Bob Clifford, Town of Clayton Fleet Maintenance Supervisor.
 - d. Presentation of the following warranty acceptances:
 - One year warranty acceptance for asphalt at Cobblestone Subdivision, Phase 11-A (7 lots)
 - One year warranty acceptance for asphalt at Cobblestone Subdivision, Phase 11-B
 - Final acceptance for Cassedale Subdivision asphalt pavement
 - Final acceptance for public water, sewer, and associated storm drainage utilities for Cobblestone Subdivision, Phase 7D – 7I
6. **ITEMS CONTINGENT FOR THE REGULAR MEETING**
7. **ITEMS FOR DISCUSSION**

8. **OLD BUSINESS**
 - a. Update on the Brownfields agreement for the DuPont property.
9. **STAFF REPORTS**
 - a. Town Manager
 - b. Town Attorney
 - c. Town Clerk
 - Calendar of Events
 - d. Other Staff
10. **OTHER BUSINESS**
 - a. Informal Discussion & Public Comment.
 - b. Council Comments.
11. **ADJOURNMENT**

Items being tracked from the July 21, 2014, Clayton Town Council meeting:

- 110 West Front Street, former Red & White
- Little Creek Church Road property
- Town property located at Horne & O'Neil Streets

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3a

Meeting Date: 7/21/14

TITLE: DRAFT MINUTES FROM THE JULY 7, 2014, REGULAR MEEITNG.

DESCRIPTION: Minutes.

RELATED GOAL: Legislative

ITEM SUMMARY:

Date:

Action:

Info. Provided:

07-21-14

Approval.

**DRAFT 7/7/2014 regular
Meeting minutes.**

MINUTES CLAYTON TOWN JULY 07, 2014

The first regular meeting of the Clayton Town Council for the month of July was held on Monday, July 07, 2014, at 6:30 PM at Town Hall, 111 East Second Street.

PRESENT: Mayor Pro Tem Michael Grannis, Councilman Bob Satterfield, Councilman R.S. "Butch" Lawter Jr., Councilman Art Holder, and Councilman Jason Thompson.

ABSENT: Mayor Jody L. McLeod

ALSO PRESENT: Steve Biggs, Town Manager; Katherine Ross, Town Attorney; Sherry Scoggins, Town Clerk; Nancy Medlin, Deputy Town Manager; David DeYoung, Planning Director; Stacy Beard, Public Information Officer; Tommy Roy, Information Services Technician.

ITEM 1. CALL TO ORDER

Mayor Pro Tem Michael Grannis called the meeting to order at 6:30 PM. Mayor Pro Tem Grannis gave the invocation.

ITEM 2. ADJUSTMENT OF THE AGENDA

The following adjustment of the agenda was requested:

- Special Introductions, Item 4a – Recognize Michelle Ball, Candidate for Johnston County Clerk of Court

ITEM 3. ACTION AGENDA

Councilman Art Holder motioned to approve the action agenda as presented; Councilman Jason Thompson seconded the motion. The motion carried 5-0 at 6:32 PM with the following action agenda items being approved:

- Item 3a. Draft minutes from the June 16, 2014, work session meeting.
- Item 3b. Town of Clayton July 4, 2014, Celebration.

ITEM 4. INTRODUCTIONS AND SPECIAL PRESENTATIONS

Councilman Jason Thompson stated Ms. Michelle Ball, candidate for Johnston County Clerk of Court, attended the July 4th Celebration and she requested to introduce herself to the Town Council.

Ms. Michelle Ball stated she is here to introduce herself. She stated her family had a great time at the Town of Clayton July 4th Celebration. She stated she is excited to be a candidate for Clerk of Court for Johnston County. She stated she is familiar with working with municipalities and looks forward to an opportunity to work with the Town in the future.

ITEM 5. PUBLIC HEARINGS

Item 5a. Public hearing for annexation petition 2014-03-01 for 31.76 acres consisting of 12 parcels located on Glen Laurel Road and Vinson Road.

Town Manager Steve Biggs stated the annexation petition was received by the owner in accordance with the Town's ordinances as a condition for receiving Town services.

Mayor Pro Tem Michael Grannis announced annexation petition 2014-03-01 for 31.76 acres consisting of 12 parcels located on Glen Laurel Road and Vinson Road was noticed for public hearing. He stated anyone wishing to speak on this item to come forward at 6:34 PM.

Jonathan Barnes of Dalton Engineering Associates stated his office is located on Main Street in Clayton. He stated he has been assisting the owners with the petition for annexation. He stated he is available if there are questions about the request.

David Orringer, 3508 Queen Ann Drive of Clayton, stated he is in favor of the project. He stated he has been working with the owners of the property. He stated there are approximately 165+/- lots and there are local builders interested in pursuing this project also.

Mayor Pro Tem Grannis closed the public hearing at 6:36 PM and turned this item over to the Town Council for discussion.

Councilman Bob Satterfield motioned to approve the annexation petition 2014-03-01 for 31.76 +/- acres off of Glen Laurel and Vinson Roads. Councilman Art Holder seconded the motion. Motion carried 5-0 at 6:36 PM.

Item 5b. Public hearing for rezoning request RZ 2014-53 located at 225 East Second Street from O&I (Office Institutional) to R-6 (Residential).

Planning Director David DeYoung provided the following PowerPoint and overview of rezoning request RZ 2014-53 located at 225 East Second Street; PowerPoint presentation herewith attached and incorporated into the record:

- Rezoning request is Town initiated
- .25 acre parcel
- Currently zoned O&I and requesting rezoning R-6
- Rezoning would make the lot consistent with the other lots within the block
- Owner is wishing to add a deck and cannot do so with the current zoning setbacks
- Consistent with Strategic Growth Plan
- Consistent with Land Use Map
- Staff recommendation is to rezone from O&I to R-6

Mayor Pro Tem Grannis opened the public hearing at 6:39 PM. As no one came forward, Mayor Pro Tem Grannis closed the public hearing at 6:39 PM.

Councilman Bob Satterfield motioned to approve rezoning RZ 2014-53 located at 2225 E Second Street from O&I to R-6 [Residential]. Councilman Butch Lawter and Councilman Jason Thompson simultaneously seconded the motion. Motion carried 5-0 at 6:39 PM.

Councilman Butch Lawter motioned to the statement of consistency and reasonableness for this rezoning request as included in the agenda packet. Councilman Jason Thompson seconded the motion. Motion carried 5-0 at 6:40 PM.

Item 5c. Public hearing for rezoning request RZ 2014-41 located at 277 Guy Road from B-3 (Highway Business) to O&I (Office Institutional).

Planning Director David DeYoung provided the following PowerPoint and overview of rezoning request RZ 2014-41 located at 277 Guy Road; PowerPoint presentation herewith attached and incorporated into the record:

- 3.93 acre parcel
- Currently zoned B-3 [Highway Business] and is requesting O&I [Office & Institutional]
- Applicant is True Line Surveying
- Existing use is a church
- Rezoning does not impact the church use and would allow a school use
- Neighborhood meeting was held

- One neighbor attended and questioned traffic flow, traffic pattern, class C buffer and noise from children
- The zoning of the surrounding properties include R-E, B-3 and O&I
- Church and school are consistent with O&I request

Mayor Pro Tem Michael Grannis opened the public hearing at 6:43 PM. He stated anyone wishing to speak on this item to come forward.

Mr. Manuel Montano, stated he is a property owner behind the church. He stated he is concerned about the safety of the children. He stated he does not wish for the children to be in his yard.

Planning Director DeYoung stated that the resident brings up a good point and it would be proper to address the use of the school during the special use permit.

Town Attorney Katherine Ross stated the Town Council is to consider any use for O&I.

Mayor Pro Tem Grannis closed the public hearing at 6:45 PM.

Councilman Satterfield motioned to approve rezoning request RZ 2014-41 located at 277 Guy Road from B-3 to O&I. Councilman Art Holder and Councilman Jason Thompson simultaneously seconded the motion. Motion carried 5-0 at 6:45 PM.

Councilman Butch Lawter motioned to approve the statement of consistency and reasonableness for the rezoning request as included in the agenda packet. Councilman Jason Thompson seconded the motion. Motion carried 5-0 at 6:46 PM.

Item 5d. Evidentiary hearing for special use permit request SUP 2014-40 located at 277 Guy Road to operate a K-12 private school on site. [Contingent upon approval of RZ 2014-41 (Item 5c).]

Mayor Pro Tem Michael Grannis announced special use permit SUP 2014-40 located at 277 Guy Road to operate a K-12 private school on site was noticed for an evidentiary hearing at 6:46 PM. He called upon Town Attorney Katherine Ross to explain the rules of procedure.

Town Attorney Katherine Ross introduced the evidentiary hearing procedures used for special use applications SUP 2014-40 and SUP 2014-14. She explained that special use applications are different in certain respects from the capacity in which the Town Council normally functions. Ms. Ross stated the Town Council normally functions in a legislative capacity; special use permit

application hearings are “quasi-judicial,” which means that the Council would act essentially as a court of law. She stated there is a burden that the applicant of the special use application must meet the four findings of fact as found in the UDO of the Town Code of Ordinances. She added anyone opposed to the application would have to put on evidence of a similar kind, showing the findings of fact have not been met. Ms. Ross explained that all evidence and testimony provided to the Council in such a hearing must comply with the North Carolina Rules of Evidence, which means that all such evidence and testimony must be relevant, based on personal knowledge, given under oath, and otherwise be competent and admissible. Ms. Ross also explained that her role during the hearing is to monitor all evidence and testimony to ensure that it complies with the Rules of Evidence, the Town’s procedures, and all other applicable requirements.

Mayor Pro Tem Grannis called all those wishing to give evidence, whether for or against the special use permit application, to come forward and be sworn in. Town Clerk Sherry Scoggins administered the oath to: Steve Biggs, David DeYoung, Manuel Montano, Dawn Parker, Bobbi Roe, and David Au.

Planning Director DeYoung provided a PowerPoint presentation and overview of special use request SUP 2014-40; PowerPoint presentation herewith attached and incorporated into the record:

- LifeSpring Academy is the requester for a special use permit to allow a private K-12 school located at 277 Guy Road
- 3.93 acres
- Present site use is a church
- Proposed site use is a church and school
- Enrollment is for 150 children
- Staff members are 17
- Using existing facilities; site improvement will be enclosing the dumpster
- Shared use agreement for parking
- Required parking for the school is 25 spaces
- Current parking spaces are 77; adequate parking
- Traffic impact analysis waived at this time due to cost
- School has shown mitigation for traffic for dropping off of the students
- Traffic improvements will be required if the vehicles overflow into the road
- Planning staff will evaluate the traffic on Guy Road
- Staff will go out on the 11th day of school to observe the traffic and impacts
- School operating hours will differ from those of Clayton Middle School
- Described the circulation pattern for drop off and pick up of the children
- Neighborhood meeting was held and heard from one neighbor
- Heard from another neighbor this evening and he will have an opportunity to present his concerns
- Consistent with land use map

- Consistent with land use code
- Applicant addressed the findings of fact and incorporated into the application and the records
- Existing Class C Buffer and it will remain
- Staff is requesting that if approved that the recommended conditions as provided in the staff report be incorporated into the approval

Councilman Bob Satterfield stated since the Council heard from the gentleman about the fence and he was at the Planning Board, he assumed that with children it would be fenced. He questioned if that was thought of by staff and discussed with the applicant.

Planning Director DeYoung stated he would let the applicant address that question.

Ms. Dawn Parker stated she is a representative for LifeSpring Academy.

Ms. Bobbie Roe stated she is a representative of LifeSpring Academy.

Ms. Roe stated she would address a couple of the things heard. She stated there is a fenced playground where the children can play. She stated the law requires that pre-schools have a fenced playground. She stated they would use the fenced area for the K-5 children during the recess period which is 30 minutes a day.

Ms. Parker stated a fence is legally required for pre-school. She stated they are not operating a pre-school.

Councilman Satterfield questioned if there is a time during the day when the older children might be outside of the fenced in area.

Ms. Roe stated the older children will be with an adult 100% of the time. She stated there are boundaries when the students go outside.

Ms. Parker stated there is a tree line buffer.

Councilman Satterfield stated that is a concern to him. He stated children do not always pay attention to what an adult says.

Ms. Roe stated if the child or children do not follow the rules there will be consequences. She stated the tree buffer blocks the houses.

Ms. Parker questioned if all school properties are fenced.

Planning Director DeYoung stated the public schools tend to fence school property in order to keep others keep others away from the children.

Councilman Satterfield questioned what age children will be outside of the fenced in area.

Ms. Parker stated children in grades 6 through 12.

Ms. Roe stated the middle school and high school aged students.

Planning Director DeYoung displayed an aerial view depicting the tree buffer on the back and side of the church.

Ms. Roe stated the 6 through 12 grades have physical education (PE) and do not have a recess.

Councilman Satterfield questioned if Ms. Parker and Ms. Roe have children attending LifeSpring Academy.

Ms. Parker stated she has four attending the school.

Councilman Satterfield questioned if there is an issue with there not being a fence.

Ms. Parker stated she does not have an issue. She stated the present location does not have a fence and there have not been issues. She stated as a parent she does not have a problem with it at all.

Ms. Roe stated the academy will have staggered dismissal. She stated the elementary students will release 15 minutes before the high school students.

Mr. David Au stated he is the parent of a child at LifeSpring Academy. He stated his child has been attending LifeSpring Academy for the past two years. He stated the current location for LifeSpring is at capacity and off of HWY 42 in a strip mall type setting. He stated it is much more commercial and busy than the proposed site. He stated the staff has allowed the children to have outside activity with neighboring businesses without any incidents. He stated as a parent he is excited about the location because it is safer to access.

Mayor Pro Tem Grannis opened floor for those wishing to speak in opposition.

Mr. Manuel Montano stated this is 20 feet to his house. He stated his concern is if a ball comes onto his property that he would be liable if the child is hurt.

Councilman Lawter questioned if he is a resident of Chestnut Drive.

Mr. Montano stated yes.

Councilman Lawter requested the aerial picture to see which property is Mr. Montano's.

Mayor Pro Tem Grannis closed the public hearing at 7:10 PM and turned this item over to Council for deliberation.

Councilman Satterfield requested the Town Attorney to answer if a child runs through the tree buffer to retrieve a ball and falls on the neighbor's property and is hurt who is responsible?

Town Attorney Katherine Ross stated the recommendation is for the property owner to seek counsel. She stated there are many cases about liability. She stated she understands the concern. She stated the Town Council is considering whether the applicant has met the findings of fact.

Councilman Satterfield stated he will go on the record to say that if it was his property he would want a fence. He clarified by adding he did not mean for the entire property.

Mayor Pro Tem Grannis questioned if he could ask a question of Mr. DeYoung.

Town Attorney Ross stated he may re-open the hearing.

Mayor Pro Tem Grannis re-opened the public hearing at 7:12 PM.

Mayor Pro Tem Grannis stated one of the findings of fact is that the applicant will not materially endanger the public health and safety if located where proposed and developed according to the plans as submitted. He questioned if in Mr. DeYoung's expertise would this particular issue come under this category and warrant the requirement of a fence.

Planning Director DeYoung stated it could be a safety issue. He stated what might make the play area safer would be a limited amount of fence. He stated he does not recommend fencing of the entire property as it has woods to the east and to the south.

Councilman Art Holder stated he believes this needs to be postponed to determine a fence and type of fence. He stated this is something the church and school need to be aware of before proceeding.

Planning Director DeYoung stated based on the location, there are multiple fencing opportunities. He stated it would be left up to the applicant as to acceptance of the condition of fencing.

Councilman Holder questioned if this is a fence on three sides.

Planning Director DeYoung stated negative. He stated the concern is at the thin tree line area and the parking lot area. He stated the intent is to keep kids out of the neighboring yards.

Councilman Lawter stated it seems that the area of play is on the south side and below the gravel parking lot. He stated that is not adjacent to Mr. Montano or to the neighbor to the north. He stated he sees limited fencing, possibly 1200 feet. He stated it needs to be limited to the play area.

Councilman Satterfield stated from the corner of the gravel parking lot back to the corner of the heavily wooded area.

Councilman Lawter stated he sees from the corner of the asphalt parking lot to where the woods are the thinnest.

Planning Director DeYoung recommended giving the applicant from the area of the parking lot to the bottom of the lot.

Ms. Roe stated she foresees that if there are balls on the play area, it would be set up in the corner and directed toward to the church and parking lot area. She stated it would not be directed toward the tree line. She questioned if there has been a problem in the past as there have been children on the property for at least the past 10 years

Councilman Satterfield stated he finds it hard to believe that they will kick the ball a certain way.

Ms. Parker stated they will accept the condition if it is placed as a condition of approval. She stated the approval is that important to them and it would be a large expense.

Councilman Satterfield stated he would like to limit the expense by not conditioning enclosure of all of the area.

Ms. Parker stated she wants the neighbors to be happy. She stated she wants this to be a positive thing. She stated the preference is to not postpone as school begins August 25. She stated the postponing would result in them using

the current location. She stated if the condition of approval is a fence, they will do that.

Councilman Satterfield questioned what Planning Director DeYoung's recommendation would be.

Planning Director DeYoung stated a fence from the edge of the gravel parking lot south. He estimated it would be about 100 linear feet or so.

Councilman Holder stated a partial fence is the same as having no fence. He stated review of liability insurance is in order.

Mayor Pro Tem Grannis closed the evidentiary hearing at 7:21 PM.

Councilman Thompson stated he concurs with Councilman Holder on the partial fence. He added the neighbor has a certain burden to bear if there are people they do not want in their yard.

Councilman Jason Thompson motioned:

Based on the substantial and competent evidence and testimony presented to the Town Council on this matter, the Council finds and concludes that Special Use Permit Application **SUP 2014-40**, subject to the conditions recommended by the Planning Board and Planning Staff:

1. The development of the site is limited to the site design and uses approved by the Town Council. Modifications to the approved site plan shall require review and approval in accordance with Section 155.707 of the Unified Development Code.
2. Following Council approvals, three copies of the Final Site Plan, meeting the requirements of the Conditions of Approval shall be submitted to Planning Department for final approval.
3. If more than 150 students are proposed, a Traffic Impact Analysis shall be submitted to the Planning Department and evaluated for consistency with Section 155.708 of the Unified Development Code.
4. If vehicle pick-up or drop-off traffic impedes the free-flowing traffic on Guy Road, a dedicated right turn lane shall be installed.
5. Any development fees shall be paid to the Town prior to issuance of a Zoning Compliance Permit.
6. A shared use agreement shall be created between the school and the church and shall be submitted to the Planning Department.

And with full incorporation of all statements and agreements entered into the record by the testimony of the applicant and applicant's representatives:

- (1) Will not materially endanger the public health or safety if located where proposed and developed according to the plans as submitted and approved;

- (2) Meets all required specifications and conforms to the standards and practices of sound land use planning and the Town of Clayton's Unified Development Ordinance or all other applicable regulations;
- (3) Will not substantially injure the value of adjoining or abutting property and will not be detrimental to the use or development of adjacent properties and other neighborhood uses; and
- (4) Will not adversely affect the general plans for the development of the Town of Clayton and will not violate the character or existing standards for development of the adjacent properties.

Councilman Art Holder seconded the motion. Motion carried 5-0 at 7:23 PM.

Councilman Art Holder motioned to approve:

Based upon satisfactory compliance with the above four stated findings and fully contingent upon acceptance and compliance with all conditions as previously noted herein I move to approve Special Use Permit Application **SUP 2014-40**.

Councilman Butch Lawter seconded the motion. Motion carried 5-0 at 7:23 PM.

Item 5e. Evidentiary hearing for special use permit request SUP 2014-14 located at the intersection of HWY 70 Business West and Rose Street and across from HWY 42 East.

Mayor Pro Tem Michael Grannis announced special use permit SUP 2014-14 located at the intersection of HWY 70 Business West and Rose Street and across from HWY 42 East was noticed for an evidentiary hearing at 7:24 PM.

Town Attorney Katherine Ross provided the evidentiary hearing procedures used for special use application during Item 5d.

Mayor Pro Tem Grannis called all those wishing to give evidence, whether for or against the special use permit application, to come forward and be sworn in. Town Clerk Sherry Scoggins administered the oath to: Steve Biggs, David DeYoung, Gray Styers, Tom Anastasi, James Gerhart, Joshua Reinke, Neil C Gustafson, J. Dwight Vernerson

Planning Director DeYoung provided a PowerPoint presentation and overview of special use request SUP 2014-14; PowerPoint presentation herewith attached and incorporated into the record:

- Special use permit request is for Sheetz
- Request is for a restaurant, convenience store, gas sales, outdoor dining and outdoor display associated with the Sheetz facility
- Located at the southeast corner of Rose Street and US HWY 70 Business West

- Property rezoned on April 7, 2014, to B-3-S
- Site plan reviewed by the Planning Board at its June meeting and it was approved with conditions
- 2.46 acres
- 7 different parcels
- Rezoning request approved
- Bounded by three roads: US HWY 70 Business, Rose Street, and Tulip Street
- Existing use is currently residential and vacant property
- Proposed use is commercial
- Intersection is the future extension of HWY 42 and the south connector and 70 Business
- Do not foresee environmental impacts associated with the special use permit
- Access from US 70 Business and Rose Street
- Traffic improvements were recommended and included
- Sight lighting may not spill over to the adjacent property
- Limitation on signage lighting within 50 feet of the residential property
- Class C buffer adjacent to the residential properties and includes a vinyl opaque fence
- Access is limited to Tulip Street
 - Specific condition that will allow Tulip Street to re-open when meeting certain conditions exist
- Future cross access was provided and is noted on the site plan
- Development consistent with the Town's Strategic Growth Plan
- Development consistent with the Town's Land Use Map
- Uses are consistent with the Town's UDC and subject to the special use permit approval
- Applicant addressed the findings of fact and were included in the application and are Exhibit A of the staff report
- Multiple neighborhood meetings held; the most recent held on June 9, 2014
- Staff is recommending approval of the special use permit with the conditions contained in the staff report

Mayor Pro Tem Michael Grannis called upon the applicant to present his case.

Town Attorney Katherine Ross stated as the applicant comes forward, he will summarize the presentation and has witnesses available for cross examination.

Mr. Gray Styers, 1101 Haynes Street of Raleigh, stated he is here on behalf of the applicant, Sheetz Inc. He stated he hoped the fireworks were enjoyed, compliments of Sheetz as a sponsor. He stated with him are witnesses that are available to answer questions and assisted in preparing the exhibits that have been given to the Town Clerk for receipt into the record. He recognized those in attendance for this case: Jamie Gerhart, Tom Anastasi, Neil Gustafson, Josh Reinke of Ramey Kemp Associates, and Dwight Vernerson. He stated this is the second time he has been before the Council.

He stated a back driveway onto Tulip Street was a concern. He stated those concerns were heard and that has been taken off the table. He stated until the southeast connector of HWY 42 is completed or until the adjacent properties to the south and east are rezoned to commercial, that back driveway would be put in at that time. He added that is a condition. He stated that change did not have opposition. He stated there was a good neighborhood meeting. He added all persons on Tulip Street were contacted and invited to the meeting. He stated the notice was above what is required. He stated his compliments to staff for working through the conditions. He stated the conditions are detailed and the cross access was drafted by the attorneys. He stated the other conditions for the Class C buffer with evergreens and fence are a condition. He stated as this is a quasi-judicial hearing, he wants to ensure the evidence is in the record. He stated there are six exhibits for the record and provided to the Town Clerk. He provided an overview of the exhibits:

1. Special use application
2. Rezoning application as it discusses conformity with the plan and the surrounding area
3. Site plan application. He added this is the first time he has had a site plan approved before the special use permit was approved.
4. Site plan itself that was approved by the Planning Board.
5. Traffic impact analysis prepared by Ramey Kemp Associates.
6. Property value impact report prepared by Neil Gustafson, a real estate appraiser.

Mr. Styers stated that in exhibit 6, Mr. Gustafson concluded that based upon his experience that the proposed use will not substantially injure the value of the adjoining and abutting property and will not be detrimental to the use or development of adjacent properties and other neighborhood uses. He stated he also handed the Town Clerk the proposed land use map [Figure 6.4] and the existing and proposed transportation map [Figure 5.3] for the record. He stated those findings support the first finding that the application will not materially endanger the public health and safety if located where proposed and developed according to the plans as submitted. He stated there was a question at the Planning Board about the safety of the underground storage tanks. He stated those are double lined and insulated and Mr. Gerhart is available for questions. He stated the traffic impact analysis prepared by Mr. Reinke confirmed no hazard with transportation. He stated the second point of the application is to meet all required specifications and conforms to the standards and practices of sound land use planning and the Town of Clayton's Unified Development Ordinance or all other application regulations was discussed during the rezoning and is consistent with the strategic growth plan. He stated for finding three it will not substantially injure the value of adjoining or abutting property and will not be detrimental to the use or development of adjacent properties and other neighborhood uses and this evening a report prepared by Mr. Gustafson was submitted. He stated there was concern about the lighting and the lighting is LED and will focus on the site itself. He stated for the fourth condition the application will not adversely affect the general plans for the development of

the Town of Clayton and will not violate the character or existing standards for development of the adjacent properties. He stated with the evidence submitted along with the Town's plans shows compliance that finding. He stated he does not have a crowd of people behind him during this special use permit. He stated it is the attention to detail that has gotten them to this point. He stated the request is to approve the special use permit based on the evidence before the Council this evening. He stated witnesses are available this evening to testify if there are questions.

Mayor Pro Tem Grannis opened the floor for anyone in opposition to present his case.

As no one came forward, Mayor Pro Tem Grannis closed the public hearing and turned the item to Council for discussion.

Councilman Butch Lawter motioned:

Based on the substantial and competent evidence and testimony presented to the Town Council on this matter, the Council finds and concludes that Special Use Permit Application **SUP 2014-14**, subject to the conditions recommended by the Planning Board and Planning Staff:

1. This Special Use Permit is limited to the following uses:

- ◆ Convenience store, along with customary accessory uses
- ◆ Gas sales
- ◆ Restaurant
- ◆ Outdoor seating/dining
- ◆ Outdoor display

2. There shall be no access from the site onto Tulip Street. This condition shall expire and full vehicular access onto and from Tulip Street will be permitted when the earlier of either (1) the construction of the Southern Connector from US Hwy 70 BUS West to Little Creek Church Road is complete, or (2) all of the adjacent parcels to the east and south (immediately across Tulip Street), a total of six properties (PIN #166811-56-8610, #166811-56-6497, #116811-56-2443, #166811-56-3304, #166811-56-2377, #166811-56-3251), are rezoned for non-residential use.

3. The perimeter buffer along the east side of the property shall be a minimum ten foot wide Class "C" buffer, which shall include a six foot high white vinyl, opaque, decorative fence to provide additional visual screening. In addition to the required quantities of plant materials, at least 75 percent of the plantings shall be evergreen. This buffer may be removed or modified, including reduced material quantities and fence removal, in accordance with compatibility buffer requirements when the adjacent property is zoned for non-residential use.

4. A cross-access easement shall be provided by Sheetz to allow ingress and egress to and from the adjacent parcel immediately to the east and fronting Highway 70, PIN #166811-56-8610, consistent with the approved site plan,

exercisable when that adjacent parcel is rezoned, developed, and receives a certificate of occupancy for non-residential use, and in a form approved by the Town Attorney. The easement document will be recorded with the Johnston County Register of Deeds prior to the issuance of a certificate of occupancy for the Sheetz facility.

And with full incorporation of all statements and agreements entered into the record by the testimony of the applicant and applicant's representatives:

- (1) Will not materially endanger the public health or safety if located where proposed and developed according to the plans as submitted and approved;
- (2) Meets all required specifications and conforms to the standards and practices of sound land use planning and the Town of Clayton's Unified Development Ordinance or all other applicable regulations;
- (3) Will not substantially injure the value of adjoining or abutting property and will not be detrimental to the use or development of adjacent properties and other neighborhood uses; and
- (4) Will not adversely affect the general plans for the development of the Town of Clayton and will not violate the character or existing standards for development of the adjacent properties.

Councilman Art Holder seconded the motion. Motion carried 5-0 at 7:41 PM.

Councilman Butch Lawter motioned to approve:

Based upon satisfactory compliance with the above four stated findings and fully contingent upon acceptance and compliance with all conditions as previously noted herein I move to approve Special Use Permit Application **SUP 2014-14**.

Councilman Art Holder seconded the motion. Motion carried 5-0 at 7:42 PM.

ITEM 6. OLD BUSINESS

Item 6a. Report on preliminary parking lot analysis for property at corner of Horne & O'Neil.

Planning Director David DeYoung stated the Town Manager requested the Planning Department to do an analysis of the lot at the corner of O'Neil and Horne Streets. He stated the site is currently vacant. He stated staff went through multiple layouts to meet code for buffering and parking dimensions. He stated a parking lot is doable with 45 degree parking slips with adequate buffers on the north and east side. He stated the circulation would be one way for eight spaces. He stated it is the Planning Department opinion that this is not a viable site for parking.

Mayor Pro Tem Michael Grannis questioned the statement that this is not viable

and to clarify why.

Planning Director DeYoung stated the purpose of developing the lot for parking would be for a significant number of spaces. He stated cost for eight spaces would not be beneficial and this is not an ideal location for a parking lot.

Mayor Pro Tem Grannis questioned what would be a viable number in a residential setting.

Planning Director DeYoung stated he is not aware of a viable number in a residential setting. He stated if this were closer to Horne Church and the Clayton Center, then this might be viable. He clarified that viable means adjacent to. He stated a block or two blocks away for parking is moving away from where parking is needed.

Councilman Bob Satterfield questioned if it is the decision of the Town Council to sell, that it would have to be noticed for the public to bid on it.

Town Manager Steve Biggs stated he is aware of at least one interested party. He stated if the Council declares the property as surplus, it would be noticed for the Town of Clayton to accept bids. He stated anytime a bid is received, there is a period of time to receive an upset bid. He stated the Town of Clayton has the right to reject bids.

Councilman Satterfield stated he would like to speak with an appraiser as to what the lot is worth before proceeding.

Town Manager Biggs suggested a realtor's market analysis.

Councilman Butch Lawter questioned as zoned what can be placed on the lot.

Planning Director DeYoung stated it is zoned residential. He stated due to its size it could be developed as a single family residence.

Town Manager Biggs stated it is the desire of the Town Council to notice the property as surplus and to accept bids. He stated it would not be put into motion until after a closed session to report the value.

Councilman Bob Satterfield motioned to approve staff attaining a realtor's market analysis. Councilman Butch Lawter seconded the motion. Motion carried 5-0 at 7:49 PM.

ITEM 7. NEW BUSINESS

No new business was presented to the Town Council.

ITEM 8. STAFF REPORTS

Item 8a. Town Manager

Update for 110 West Front Street, former Red & White:

Town Manager Steve Biggs stated there was an initial bidding process for the demolition of the Red & White property. He stated the Council adopted the condemnation ordinance and the owners have filed action with the courts in order to appeal. He stated the Town has proceeded to move forward with the process. He stated the Town did not receive a sufficient number of bids in the initial process. He stated the Town has re-noticed with a closing date of July 25, 2014.

Update on the Little Creek Church Road property:

Town Manager Steve Biggs stated the initial plans for the Council's approval of the appropriation for the purchase of the Little Creek Church Road property is to schedule a closing in August 2014. He stated the Town Attorney will be working with the owners to draft a contract to purchase from the Conservation Fund. He stated the contract will be brought to the Town Council for approval.

Update on the DuPont property:

Town Manager Steve Biggs stated for the DuPont Property, the Town has provided back to the state Brownfields program comments on the draft agreement. He stated the Town Attorney is reviewing the proposed closing documents. He stated a date for acquisition has not yet been scheduled.

Update on presentation by NC Wildlife on urban archery:

Town Manager Steve Biggs stated the Town received a request consideration of urban archery season. He stated a North Carolina Wildlife agent is invited to make a presentation at the next Town Council meeting.

Item 8b. Town Attorney

Update for 110 West Front Street, former Red & White:

Town Attorney Katherine Ross stated the Red & White building, that while there is an action pending, the land owner has not prosecuted or pursued that action in any way. She stated the Town continues to be in a holding pattern with the complaint that was filed. She stated the Town has been advised to continue moving forward with steps needed to operationalize the condemnation.

Update on the Clayton-Raleigh transmission project:

Town Attorney Katherine Ross stated conversations continue with the land owners on the easement for the Clayton-Raleigh sewer force main.

Mayor Pro Tem Michael Grannis questioned if there is a statute of limitations on the writ for the Red & White.

Town Attorney Ross stated the Town at a point can take action to force the record to be entered and for the court to address the complaint. She stated the Town is not in limbo because of the action.

Item 8c. Town Clerk

Town Clerk Sherry Scoggins stated she received an update on Evan Bradshaw, the Clayton High School graduate representing Clayton in the Down Under Sports in Australia. She stated the North Carolina team won the gold medal.

Item 8d. Other Staff

No other staff made a presentation to the Town Council.

ITEM 9. OTHER BUSINESS

Item 9a. Informal Discussion and Public Comment.

No informal discussion and public comment were presented to the Town Council.

Item 9b. Council Comments.

Mayor Pro Tem Michael Grannis acknowledged the Parks & Recreation Department and the Town for the July 4 Celebration. He stated he has received numerous positive comments. He stated job well done by all!

ITEM 10. ADJOURNMENT

Councilman Butch Lawter motioned to adjourn. Councilman Bob Satterfield seconded the motion. Motion to adjourn carried 5-0 at 7:56 PM.

Duly adopted by the Clayton Town Council this [REDACTED] day of July 2014, while in regular session.

ATTEST:

Jody L. McLeod
Mayor

Sherry L. Scoggins, MMC
Town Clerk

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3b

Meeting Date: 7/21/14

TITLE: PUBLIC NOTICE FOR HEARING TO ZONE PROPERTY RECENTLY ANNEXED INTO THE TOWN OF CLAYTON.

DESCRIPTION: Public notice.

RELATED GOAL: Legislative

ITEM SUMMARY:

Date:

Action:

Info. Provided:

07-21-14

Approval.

Public notice.



PUBLIC NOTICE

Notice is hereby given that the Clayton Town Council of the Town of Clayton will hold the following hearings on **Monday, August 4, 2014, at 6:30 PM** in the Council Chambers of the Town Hall, 111 East Second Street:

- In accordance with NC GS 160A-360(f), public hearing to consider initial zoning for petition RZ-2014-84, requesting to apply Town of Clayton zoning to a portion of two parcels; parcel numbers 167804-92-1555 and 167804-91-5923. These parcels are located on Glen Laurel Road near Vinson Road and the current zoning is AR (Johnston County) and the request is to apply Town of Clayton zoning R-E (Residential-Estate). These parcels were included in annexation petition 2014-03-01 which was approved by the Clayton Town Council after holding a public hearing on July 7, 2014. The Clayton Town Council reserves the right to approve the request as presented or any portion or portions of the request without necessity of withdrawal or modification of the application or additional public hearing on the matter. Likewise, the Town Council may designate approval to the district requested or another district or districts without modification of the request or additional public hearing.

This is an open meeting and the public is invited to attend.

Sherry L. Scoggins, MMC -- Town Clerk

All meetings of the Clayton Town Council are public meetings and citizens are invited to attend. Public hearings and evidentiary hearings may be scheduled during a public meeting; however each hearing functions differently:

- Public hearing, also known as legislative hearing, occurs when an agenda item has been advertised and noticed according to the law thus allowing persons to come before the Council to state their view. After receiving public comment, the item is turned over to the Council for discussion and action.
- Evidentiary hearing, also known as quasi-judicial hearing, occurs when an agenda item has been advertised and noticed according to the law; however, the Council acts like a court of law. During an evidentiary hearing, the Council receives only sworn testimony and other credible evidence. In addition, the Council must make findings of fact based upon the evidence presented. Citizens may give testimony in an evidentiary hearing after they have taken an oath.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 4a

Meeting Date: 7/21/14

**TITLE: RECOGNITION OF LONG-TERM SERVICE BY TOWN OF CLAYTON
EMPLOYEE(S).**

**DESCRIPTION: Fire Chief Lee Barbee would like to recognize employee(s)
with long term service.**

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
07-21-14	Recognition.	Proclamation.



**TOWN OF CLAYTON
RETIREMENT RECOGNITION FOR JASON BARBOUR**

WHEREAS, our life is like a book; each completed milestone representing a chapter of our life; and

WHEREAS, Jason Barbour began his career with the Town of Clayton Fire Department on November 1, 1991; and

WHEREAS, Jason Barbour has served in various officer positions within the Town of Clayton Fire Department; and

WHEREAS, Jason Barbour has announced he will retire from the Clayton Fire Department effective April 16, 2014; thus completing his chapter with the Town of Clayton Fire Department; and

WHEREAS, Jason's dedication to our community and devotion to duty has had a valuable effect on the efficiency and morale of his colleagues, and we wish to extend to him our sincere appreciation for his outstanding performance of duty; and

WHEREAS, he will be missed professionally and we extend our very best wishes for his continued success in the next chapter of his life – Retirement!

Duly proclaimed by the Mayor and Town Council this 21st of July 2014, while in regular session.

Mayor Jody L. McLeod

Mayor Pro Tem Michael Grannis

Councilman Bob Satterfield

Councilman R.S. "Butch" Lawter, Jr.

Councilman Art Holder

Councilman Jason Thompson

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 4b

Meeting Date: 7/21/14

TITLE: INTRODUCTION OF NEW TOWN OF CLAYTON EMPLOYEE(S).

DESCRIPTION: Introduction(s).

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
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07-21-14	Introduction(s).	N/A.
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**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 4c

Meeting Date: 7/21/14

TITLE: PRESENTATION BY A NORTH CAROLINA WILDLIFE COMMISSION REPRESENTATIVE ON URBAN ARCHERY.

DESCRIPTION: At its May 16, 2014, Council meeting, the Clayton Town Council was made aware of an email from Mr. Jay Hall requesting the Town consider allowing bow hunting of deer within the corporate limits. It was the consensus of the Council to receive additional information. A member of the North Carolina Wildlife Commission was contacted and invited to attend the July 21, 2014, Council work session.

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
05-19-14	Presentation.	Email, 2014-2015 Big Game Season Dates from NC Wildlife and Chapter 130 of Town Code of Ordinances.
06-16-14	Update.	N/A.
07-21-14	Presentation.	Town Code of Ordinances – Chapter 130 and 2014 – 2015 Big Game Season Dates.

CHAPTER 130: OFFENSES AGAINST PUBLIC PEACE AND SAFETY

Section

- 130.01 Public intoxication
- 130.02 Consumption of alcoholic beverages in public
- 130.03 Discharge of firearms

§ 130.01 PUBLIC INTOXICATION.

It shall be unlawful for any person to be drunk and disorderly in any public place or on any public road or street in the town.

('71 Code, § 11-6) (Ord. 7, passed 8-1-32) Penalty, see § 10.99

§ 130.02 CONSUMPTION OF ALCOHOLIC BEVERAGES IN PUBLIC.

(A) No person shall consume any alcoholic beverages or unfortified wine or have in his possession any open container of alcoholic beverage or unfortified wine in a vehicle or on a parking lot, or within the rights-of-way of the public streets, boulevards, alleys, and sidewalks, or in municipal parks, within the town.

(B) Exceptions.

(1) Except as permitted by § 155.304(O).

(2) Subject to all applicable ABC regulations, the possession, sale, service, and consumption of malt beverages and unfortified wine, as defined by G.S. Ch. 18B, is permitted during any community-sponsored public function, festival or celebration when conducted on a public street, sidewalk or other publicly owned area pursuant to a written permit issued by the Town Manager or his duly authorized representative. However, before such permit is issued under this section, the Town Manager or his duly authorized representative shall designate the boundaries of the event and temporarily close any streets within the boundaries for general public use. Applicants must demonstrate proof of proper insurance for the planned event and make adequate provision for traffic control and public safety. The Town Manager or his representative may place such additional restrictions on the event as he deems reasonably necessary to ensure public safety and convenience.

('71 Code, § 11-16) (Ord. 7, passed 10-5-83; Am. Ord. 2007-05-02, passed 5-7-07) Penalty, see § 10.99

Statutory reference:

Possession of alcoholic beverages, see G.S. § 18B-301(f)

§ 130.03 DISCHARGE OF FIREARMS.

It shall be unlawful to discharge any firearm, spring-loaded gun, air gun, or bow and arrow in the town. This section shall not apply to law enforcement officers while in the performance of their official duties.

('71 Code, § 11-15) (Ord. 6, passed 8-1-32) Penalty, see § 10.99



2014-2015 Big Game Season Dates

This document is provided for planning purposes ONLY.

Final season dates and bag limits are published online at ncwildlife.org and in the *2014-2015 Regulations Digest*, available Aug. 1, 2014.

2014-2015 BIG GAME SEASONS		
Locations	Type of Season	Open Dates
Eastern Deer Season	Archery: Muzzleloader: Gun:	Sept. 13 – Oct. 3, 2014 Oct. 4 – Oct. 17, 2014 Oct. 18, 2014 – Jan. 1, 2015
Central Deer Season	Archery: Muzzleloader: Gun:	Sept. 13 – Oct. 31, 2014 Nov. 1 – 14, 2014 Nov. 15, 2014 – Jan. 1, 2015
Northwestern Deer Season	Archery: Muzzleloader: Gun:	Sept. 13 – Nov. 7, 2014 Nov. 8 – 21, 2014 Nov. 22, 2014 – Jan. 1, 2015
Western Deer Season	Archery: Muzzleloader: Gun:	Sept. 13 – 28, 2014 and Oct. 12 – Nov. 23, 2014 Sept. 29 – Oct. 11, 2014 Nov. 24 – Dec.13, 2014
Gun Either-Sex Deer Seasons	Introductory Season: Conservative Season: Moderate Season: Maximum Season:	Last open day of the applicable gun season. Last six open days of the applicable gun season. First six open days and last six open days of the applicable gun season. All open days of the applicable gun season.
Urban Archery Deer Season (open in participating cities only- refer to the Regulations Digest for list and contact information)	Archery Only:	Jan. 10, 2015 – Feb. 14, 2015

Continued....

Continued.....



North Carolina 2014-2015 Big Game Season Dates

This document is provided for planning purposes ONLY.

Final season dates and bag limits are published online at ncwildlife.org and in the *2014-2015 Regulations Digest*, available Aug. 1, 2014.

2014-2015 BIG GAME SEASONS	
Species	Open Dates
Western Bear Season	Oct. 13 – Nov. 22, 2014 and Dec. 15, 2014 – Jan. 1, 2015: In and west of Surry, Wilkes, Caldwell, Burke and Cleveland counties.
Central Bear Seasons	Nov. 15, 2014 – Jan. 1, 2015: Alamance, Anson, Cabarrus, Caswell, Chatham, Davidson, Durham, Granville, Guilford, Lee, Mecklenburg, Montgomery, Orange, Person, Randolph, Rockingham, Rowan, Stanly, and Union counties: Oct. 18, 2014 – Jan. 1, 2015: Franklin, Harnett, Johnston, Hoke, Moore, Richmond, Scotland, Vance, Wake and Warren counties. Nov. 22, 2014 – Jan. 1, 2015: Alexander, Catawba, Davie, Forsyth, Gaston, Iredell, Lincoln, Stokes, and Yadkin counties.
Eastern Bear Seasons	Nov. 10 – Nov. 15, 2014 and Dec. 15 – 27, 2014: Beaufort, Camden, Chowan, Craven, Dare, Edgecombe, Greene, Halifax, Hyde, Jones, Lenoir, Martin, Nash, Northampton, Pasquotank, Pitt, Tyrrell, Washington, Wayne, and Wilson counties. Nov. 8 – Nov. 15, 2014 and Dec. 15 – 27, 2014: Bertie, Currituck, Gates, Hertford and Perquimans counties. Nov. 10, 2014 – Jan. 1, 2015: Bladen, Carteret, Cumberland, Duplin, New Hanover, Onslow, Pamlico, Pender and Sampson counties. Dec. 1, 2014 – 20, 2014: Brunswick, Columbus and Robeson counties.
Wild Turkey Spring Season (male or bearded turkey only)	Apr. 11 – May 9, 2015
Wild Turkey Youth-only Season (male or bearded turkey only)	Apr. 4 – 10, 2015

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 4d

Meeting Date: 7/21/14

TITLE: PRESENTATION BY THE SPECIAL EVENTS COMMITTEE FOR SANTA BABY: AN OLD TOWN WINTER FESTIVAL [ROAD RACE] REQUEST.

DESCRIPTION: The applicant, Reciprocity Events for Partnership for Children of Johnston County, requests to host a one mile fun run and 5K fun run along with vendors and sponsors, arts, crafts, food and drink on the Town Square on Saturday, December 5, 2014, from 9 AM to 3 PM.

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
07-21-14	Presentation.	Report.



Town of Clayton
Planning Department
111 E. Second Street, Clayton, NC 27520
P.O. Box 879, Clayton, NC 27528
Phone: 919-553-1545
Fax: 919-553-1720

SPECIAL EVENTS COMMITTEE REPORT

Permit Application Number: **2014-12**
Committee Meeting: **JUNE 26, 2014**

Event Name: **SANTA BABY: AN OLD TOWN CLAYTON WINTER FESTIVAL**
Event Date(s): **DECEMBER 6, 2014**
Location: **TOWN SQUARE**

Downtown/Town Limits/ETJ: **DOWNTOWN**

Applicant: **RECIPROCITY EVENTS *for Partnership for Children of Johnston County***
Contact (name, phone, and email): **CALVIN R. SPRADLIN, PRESIDENT**
Phone: (919) 802-5334 (daytime) (919) 802-5334 (cell)
E-Mail: reciprocityevents@gmail.com
Address: **8521 SOUTHBRIAR DRIVE, RALEIGH, NC 27606**

ORGANIZATION INFO:

Name of Organization: Partnership for Children of Johnston County **FED ID:** 56-2063680
Organization Address: 1200 S. Pollock Street, Selma, NC 27606
Organization Contact: Dwight Morris, Executive Director
Phone: (919) 202-0002 x250 **Email:**

EVENT INFORMATION

Location: TOWN SQUARE & ADJOINING STREETS

Event Address: 110 W MAIN STREET

Event Start Time: 9:00 AM **Event End Time:** 3:00 PM

Road Closures: **YES**

Set Up Time: 12/5/14 at 6:00 PM **Clean Up Ends:** 12/6/14 at 5:00 pm

Estimated Attendance: 500+ people

Description of Event: 1 MILE FUN RUN & 5K FUN RUN ALONG WITH VENDORS AND SPONSORS, ARTS, CRAFTS, FOOD, DRINKS ON TOWN SQUARE. **NOTE: RUNS WILL UTILIZE CLAYTON ROAD RACE ROUTES.**

The following information is a summary from the Special Event Permit Application. Additional detail may be found on the application.

YES/NO

Tents & Membrane Structures

YES Tents: **20** Size(s): **10'X10'**
NO Membrane Structures?

Power Sources

YES Generators:
NO TOC power source(s):

Voice/Music Amplification

YES Musical Entertainment # of Bands: **DJ ONLY**
NO Temporary Stage # of Stages:
YES Amplified Sound Start Time: **8:00 AM** End Time: **3:00 PM**

Hazardous Materials

YES Propane, butane, gasoline, diesel tanks, helium cylinders: **vendors**
NO Portable Heaters:
NO Deep fat fryers:
NO Fireworks, lasers, torches, candles or other pyrotechnics:

ALCOHOL

YES Sold/Served: **SOLD** Type: **DRAFT BEER**
Pending Name of person/organization responsible: **TBD**
Times of Alcohol Sales: **11:00 AM – 3:00 PM**
Pending Permit Received: **NOT AS OF 6/26/14**

VENDORS

NO Mechanical rides Type:
YES Food Vendors:
Pending Temporary Food Event Sponsor Form received? **Not as of 6/26/14**

TOWN SERVICES

YES **Trash**
7 **# Trash Roll-Out Carts**
7 **# Recycled Roll-Out Carts**
Delivery Location(s): **Town Square Parking Lot**
Delivery date: **12/5/14** Pickup Date: **12/8/14**

Cleanup

YES Portable Toilets
Delivery date: **12/5/14** Pickup date: **12/8/14**
Event Area Cleanup: ORGANIZER WILL POLICE THE ENTIRE EVENT AND COURSE AT CONCLUSION OF EVENT. RUN COURSE BREAKDOWN & CLEANUP WILL START AS SOON AS LAST PARTICIPANT FINISHES. PENNANTS, STAKES AND SIGNAGE WILL BE REMOVED BY VOLUNTEER STAFF ALONG WITH DETAILED POLICING OF ENTIRE ROUTE. TOWN SQUARE BREAKDOWN AND CLEANUP WILL START AT 3 PM AND CONTINUE UNTIL COMPLETED.

YES **Safety & Security**
Security required for: **ALCOHOL SALES & EVENT SECURITY – DURING THE 1 MILE & 5 K RUNS, APPROXIMATELY 22 MARSHALLS (VOLUNTEERS) WILL BE NEEDED ALONG THE COURSE AND 11 OFF-DUTY POLICE & MOTORCYCLE LEAD AND EMS ON STANDBY**

pending # off-duty Hours/Dates required: 12/6/14 FROM 8:30 AM TO 3:00 PM
NO Overnight Security Hours/Dates required:

Site Plan – ATTACHED

EVENT BOUNDARY & ROAD TRAFFIC PLAN
YES Using Public Streets - SEE RACE ROUTES (**start/finish at Town Square**)
FOOT Parade, March/Walk, Vehicles, Vendors, Foot/Bike Race, Other
RACE

500+ # of expected participants
NO # vehicles participating
NO # of animals participating in the event
Type of animals –

YES **Boundary – PER ROAD RACE ROUTE MAPS**
1 MILE FUN RUN – 9:00 AM – 10:00 AM & 5 K FUN RUN – 10:00 AM – 11:30 AM

YES **ROAD CLOSURE REQUEST**

- 12/6/14 8:30 am to 11:30 am Same roads as Clayton Road Race (see map and Council Considerations) and Clayton Center (Horne St.) parking lot
- Town Square Parking Lot 6:00 pm 12/5/14 to 3:00 pm 12/6/14

500+ # of participants expected

Event Route – REFER TO MAPS

Barricades/Cones

Where: same as Clayton Road Race **Who will Provide:** Public Works
Delivery Date: 12/5/14 **Pickup:** 12/8/14 **Who will Put in Place:** VOLUNTEERS

Road Closure/Detour Plan

Refer to maps

USE OF TOWN OWNED PROPERTIES

Signed Use Policy & Procedures received for:
YES *Town Square – RECEIVED WITH APPLICATION*
Horne Square
Other

COMMITTEE DISCUSSION & COMMENTS

- **Reciprocity Events** is a for-profit company that donates 10-20% of the gross proceeds to a non-profit (in this case, Partnership for Children of Johnston County)
- **The Clayton Center has a show evening of the event (12/6/14)**
 - The Clayton Center will block off “backstage” section of Horne Street parking lot for show load-in

- **Race Security** – Organizer proposed using volunteers during road race, but PD said 15 officers are used during Clayton Road Race. It was recommended that off-duty officers be used to address issues that can arise with disgruntled residents.
 - **ACTION: Mr. Spradlin and Lt Kenneth Lunger will meet to discuss the course and number of off-duty officers needed**
 - *Lt. Lunger met with the Santa Baby Event Coordinator, Calvin Spradlin, on July 1 reference to traffic control concerns during this event. **After reviewing his plan and running route we agreed that ten (10) officers would be sufficient, along with the Rotary Club Volunteers. He has also requested that a motorcycle officer lead the race (11 total), as we do for the Clayton Road Race. Mr. Spradlin was given Captain Herring's contact information to schedule these "off-duty" officers at the department approved rate.***
- **Emergency:** EMS unit will be put in place during race

COMMITTEE CONDITIONS

-

COMMITTEE ACTIONS:

- **Committee recommends: APPROVAL**
- Committee report will be submitted to Town Clerk by **JULY 11, 2014** for Council Agenda on **JULY 21, 2014** and final approval on **AUGUST 4, 2014**
- Special Event Permit will be issued by Planning Department upon
 - Town Council approval of requests
 - Proof of all conditions being met

TOWN COUNCIL CONSIDERATIONS

- Consider closure of Streets on 12/6/14 from 8:30 am – 11:30 am:
 - Second Street/Fayetteville Street (Barricade @ Main)
 - Second Street/Church Street (Cones)
 - Second Street/Barbour Street (Cones)
 - Barbour Street/Horne Street (Cones)
 - Barbour Street/Blanche Street (Cones)
 - Barbour Street/Hamby Street (Barricade)
 - Hamby Street/Fayetteville Street (Barricade)
 - Penny Street/Fayetteville Street (Cones)
 - Blanche Street/Fayetteville Street (Cones)
 - Second Street/O'Neil Street (Cones)
 - Second Street/Ellington Street (Cones)
 - Second Street/Robertson Street (Barricade @ Main)
 - Second Street/Mulberry Street (Cones)
 - Second Street/Charles Street (Cones)
 - Second Street/Moore Street (Cones)
 - Second Street/Atkinson Street (Barricade)
 - Horne Street/Atkinson Street (Cones)
 - Bartex Mill Street/Atkinson Street (Cones)
 - Moore Street/Atkinson Street (Barricade)
 - Horne Street/Robertson Street (Cones)
 - Horne Street/Ellington Street (Cones)
 - Horne Street/O'Neil Street (Cones)
 - Horne Street/Fayetteville Street (Barricade)
 - Horne Street/Church Street (Cones)

- Closure of The Clayton Center Parking Lot on Horne Street from midnight to 11:30 am 12/6/14
 - Closure of Town Square parking lot from 6:00 pm 12/5/14 to 3:00 pm 12/6/14
-

TOWN COUNCIL ACTION/COMMENTS

- 7/21/14:
 -
-

DOCUMENTATION TO BE RECEIVED

POST EVENT REVIEW

Scheduled: JANUARY 29, 2015

-

SUBMIT SPECIAL EVENT PERMIT APPLICATION for next year by: AUGUST 15, 2014

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5a

Meeting Date: 7/21/14

TITLE: PRESENTATION OF FAÇADE GRANT REQUEST.

DESCRIPTION: Excerpt from the Town Council May 5, 2014, Town Council meeting:
“Downtown Development Coordinator Bruce Naegelen provided an overview to revise the façade grant program formula to increase the amount from 50% to 75%. He stated a report of prospective projects was included in the agenda packet; **herewith attached.**
Mayor Pro Tem Grannis questioned if any of the projects would have proceeded at the 50% match.
Downtown Development Coordinator Naegelen stated at least one.
Based upon question, Downtown Development Coordinator Naegelen stated the maximum threshold amount is \$5,000.
Mayor Pro Tem Michael Grannis motioned to approve the increase from 50% to 75% on the façade grant program.
Councilman Art Holder seconded the motion. Motion carried unanimously at 6:43 PM.”

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
04-21-14	Presentation.	Memorandum.
05-05-14	Discussion.	
07-21-14	Presentation.	Report.



Town of Clayton
Planning Department
111 E. Second Street, Clayton, NC 27520
P.O. Box 879, Clayton, NC 27528
Phone: 919-553-5002
Fax: 919-553-1720

TO: Town Council Members, Mayor Jody McLeod
FROM: David DeYoung, Planning Director
Bruce Naegelen, Downtown Development Coordinator

DATE: July 21, 2014

SUBJECT: Request for Extension of Downtown Façade Improvement Grant
With Update Report

Background

In May, Town Council granted an increase in the reimbursement formula from 50% to 75% in an effort to encourage downtown businesses to use the grant funding. Planning staff determined that there were around 20 storefronts that were in need of some level of façade improvement. (*Refer to 4/28/14 Memo to Council*).

At the time of the reimbursement increase request, there were two projects under contract for façade improvements, leaving a balance of \$8,000 available. Improvements to four other buildings had been under discussion with property owners, but we couldn't get them to action.

Once Council approved the 75% reimbursement, we received seven applications almost immediately. Following review of the applications, it was clear that there were not enough funds to complete all requests in FY13/14. (*See attached sheet, "Façade Grant Update"*)

Consideration

The increase in the reimbursement formula to 75% achieved the goal of improving the appearance of several buildings in downtown. All the buildings with applications are in need of improvements. The number of applications and cost of the projects exceeded the amount of funding available in the FY13/14 budget.

Conclusion

In an effort to continue the façade improvements desired to improve the appearance in downtown Clayton, we are requesting that the reimbursement rate of 75% in the Downtown Façade Improvement Grant Program be extended through the current fiscal year and apply to all applications. The change would take effect upon approval from Town Council for the balance of the current fiscal year.

**Façade Grant UPDATE
7/10/2014**

4/28/14 Prospectives

423 E Main St	Paint/Awning/Sign Brackets	\$ 5,000.00	\$ 3,750.00
234 E Main St	paint/awning/sign bracket/glass	\$ 1,500.00	\$ 1,125.00
406 E Main Street**	door/canopy improvement	\$ 3,500.00	\$ 2,625.00

2013/14

Address	Business	Improvement	Private Investment	Grant Value
222 E Main St*	Spencer's Insurance	sign/awning paint	\$ 1,200.00	\$ 600.00
408 E Main St*	Country Folks Creamery	projecting sign/facade paint/sign lighting	\$ 3,500.00	\$ 1,750.00
232 E Main St	Amanda's Hair Braiding	standard awning, paint, sign & bracket	\$ 3,500.00	\$ 2,625.00
234 E Main St	Vacant - rented	standard awning, paint & sign bracket	\$ 3,300.00	\$ 2,475.00
367 W Main St	Clayton Paint Plus	paint, sign, bracket, gutter paint, awning	\$ 8,000.00	\$ 2,451.54
TOTAL			\$ 19,500.00	\$ 9,901.54 <i>\$10,000 budgeted</i>

2014/15

367 W Main St	Clayton Paint Plus	paint, sign, bracket, gutter paint, awning	\$ 8,000.00	\$ 2,451.54	(continuation from fy13/14)
415 E Main St	Jones Café	paint, standard awning, windows & door frames	\$ 7,700.00	\$ 5,000.00	
421 E Main St	Autry Cleaning Services	paint, sign bracket, awning cleaning	\$ 2,650.00	\$ 2,000.00	
423-425 E Main St	Progressive Barber & Style Academy	paint, sign bracket, awning cleaning	\$ 5,300.00	\$ 4,000.00	
328 E Main St	HomeTowne Realty	Awning (requesting front & rear)	\$ 6,000.00	\$ -	under consideration
TOTAL			\$ 29,650.00	\$ 13,451.54	<i>\$15,000 budgeted</i>

*These projects were already in place at the time of the April 28 request to increase grant reimbursement to 75%

** No response from property owner regarding grant opportunities from beginning of the project to mid-June.



Town of Clayton
Planning Department
111 E. Second Street, Clayton, NC 27520
P.O. Box 879, Clayton, NC 27528
Phone: 919-553-1545
Fax: 919-553-1720

TO: Town Council Members, Mayor Jody McLeod
FROM: David DeYoung, Planning Director
Bruce Naegelen, Downtown Development Coordinator

DATE: April 28, 2014

SUBJECT: Request for Revision of Downtown Façade Improvement Grant Formula
with Supplemental Information

Background

The Downtown Façade Improvement Grant was initiated in FY07/08. The program provides a 50% reimbursement of eligible expenses in façade improvements for commercial buildings in the downtown district.

Twenty-two (22) façade projects have been completed as of June 30, 2013. A total of \$55,810 in public funds has been invested in the program spurring private investment of \$307,523 in façade and other associated improvements. The program has returned \$5.51 in private investment for every \$1.00 invested by the Town of Clayton.

Of the approximately 70 buildings/storefronts from Robertson Street to Mosaic Community Garden, there are approximately 20 storefronts/buildings remaining that could stand some level of façade improvement. 52% of the Main Street facades have been improved (22 past FIG projects + 20 potential projects = 42 facades). There has been an average of 3.6 projects per year. One year with 6 projects, two with 5, one with 3 and two with 1.

Consideration

Some of the remaining projects could require extensive facade improvements and others have owners who may not be generating enough revenue to afford improvements at the 50% shared level. A greater reimbursement level could make a difference with some of the potential projects

Conclusion

In an effort to achieve the façade improvements desired to improve the appearance in downtown Clayton we are requesting that the reimbursement rate in the Downtown Façade Improvement Grant Program be increased to 75%. The change would take effect upon approval from Town Council for the balance of the current fiscal year. *(Please see attached sheet of "committed" and "prospective" improvements at 75% rate).*

Façade Grant 2013/14

Committed	Improvement	Approx Value	Proposed Grant Value
222 E Main St	sign/awning paint	\$ 1,250.00	\$ 937.50
408 E Main St	projecting sign/facade paint	\$ 1,000.00	\$ 750.00
Prospective			
423 E Main St	Paint/Awning/Sign Brackets	\$ 5,000.00	\$ 3,750.00
234 E Main St	paint/awning/sign bracket/glass	\$ 1,500.00	\$ 1,125.00
406 E Main Street	door/canopy improvement	\$ 3,500.00	\$ 2,625.00
		\$ 12,250.00	\$ 9,187.50

\$13,000 budgeted

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5b

Meeting Date: 7/21/14

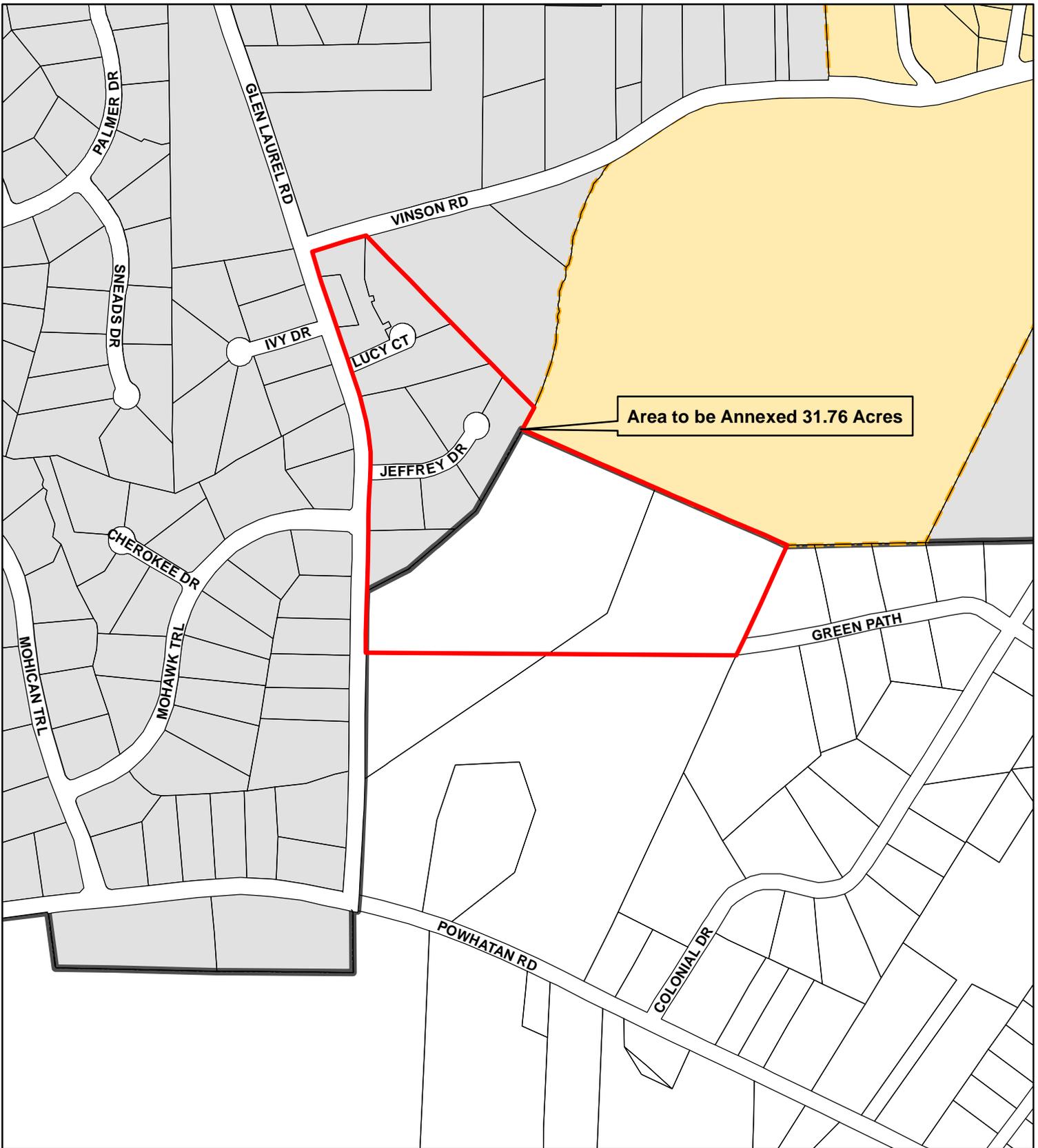
TITLE: PRESENTATION OF ZONING REQUEST TO PROPERTY RECENTLY ANNEXED INTO THE TOWN OF CLAYTON.

DESCRIPTION: At its July 7, 2014, Town Council meeting, the Town Council held a public hearing and adopted annexation petition 2014-03-1. The request consisted of 12 parcels: 10 within the Town's ETJ and two within Johnston County. The request is to apply Town zoning to the two parcels that were outside of the Town's ETJ.

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
07-21-14	Presentation.	Map.



Legend

-  Clayton Town Limits
-  Clayton ETJ
-  Parcels
-  Area to be Annexed

Annexation Map

Applicant(s): Charles B Gordon Jr, Eric B Gordon,
 Faye G Batten, Ricky Crocker, & David Crisafulli
 Property Owner(s): CGC Properties LLC & Charles B Gordon
 Parcel Number(s) 05I04012, 05I04012A, 05I04012B, 05I04012C,
 05I04012D, 05I04012E, 05I04012F, 05I04012G, 05I04012H,
 05I04012I, Portions of 05I04199R & 05E99007H
 File Number(s): Annex 2014-03-01



1 inch = 500 feet



**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5c

Meeting Date: 7/21/14

TITLE: PRESENTATION OF RETIREMENT PROCLAMATION FOR BOB CLIFFORD, TOWN OF CLAYTON FLEET MAINTENANCE SUPERVISOR.

DESCRIPTION: Attached.

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
07-21-14	Presentation.	Proclamation.

**TOWN OF CLAYTON
RETIREMENT PROCLAMATION – Bob Clifford**

WHEREAS, certain individuals are inspired to serve their community by pursuing a career in local government; and

WHEREAS, in the book of life Bob Clifford heeded the call of public service by joining the Town of Clayton on June 3, 1993, in the capacity of Equipment Maintenance Superintendent; and

WHEREAS, by his participation and leadership Bob Clifford contributed to the Town of Clayton through his knowledge of vehicle maintenance and repair by:

- ☛ His oversight and direction to ensure vehicle readiness and reliability in support of the Town’s commitment to customer service.

WHEREAS, our lives are like a book in that the completion of a milestone concludes a chapter; and

WHEREAS, Bob Clifford is retiring, thus completing his chapter of service to the Town of Clayton on July 31, 2014.

WHEREAS, the Clayton Town Council recognizes the many contributions provided to the Town of Clayton and its citizens during Bob Clifford’s tenure as a Fleet Service Supervisor.

NOW, THEREFORE, the honorable Mayor and Town Council of the Town of Clayton, North Carolina, do hereby recognize and express deep appreciation to Bob Clifford for his 21 years of service to the Town of Clayton. Furthermore, the Mayor and Town Council of the Town of Clayton, North Carolina, do hereby wish the best to Bob Clifford in the next chapter of his life...retirement.

DULY PROCLAIMED this ____ day of _____ 2014 while in regular session.

Jody L. McLeod, Mayor

Michael Grannis, Mayor Pro Tem

Bob Satterfield, Councilman

R.S. “Butch” Lawter Jr., Councilman

Art Holder, Councilman

Jason Thompson, Councilman

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5d

Meeting Date: 7/21/14

TITLE: PRESENTATION OF THE FOLLOWING WARRANTY ACCEPTANCES:

- ONE YEAR WARRANTY ACCEPTANCE FOR ASPHALT AT COBBLESTONE SUBDIVISION, PHASE 11-A (7 LOTS)
- ONE YEAR WARRANTY ACCEPTANCE FOR ASPHALT AT COBBLESTONE SUBDIVISION, PHASE 11-B
- FINAL ACCEPTANCE FOR CASSEDALE SUBDIVISION ASPHALT PAVEMENT
- FINAL ACCEPTANCE FOR PUBLIC WATER, SEWER, AND ASSOCIATED STORM DRAINAGE UTILITIES FOR COBBLESTONE SUBDIVISION, PHASE 7D – 7I

DESCRIPTION: Attached.

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
07-21-14	Presentation.	Memorandums (4).

TOWN OF CLAYTON OPERATIONS CENTER

"SERVICE"

ELECTRIC SERVICE
(919) 553-1530

VEHICLE MAINTENANCE
(919) 553-1530



"ENVIRONMENT"

PUBLIC WORKS
(919) 553-1530

WATER RECLAMATION
(919) 553-1535

MEMORANDUM

To: Sherry Scoggins, Town Clerk

From: Chris Rowland, Construction Inspector 

Copy: Danny Blackburn, Blackburn Engineering
Dave DeYoung, Planning Director

Date: June 5, 2014

Re: Cobblestone Subdivision, Phase 11-A (7 Lots)

The referenced asphalt pavement has been installed. Please schedule Council action for the acceptance of this work, subject to a one-year warranty period. Upon expiration of the warranty period, pavement and base course condition will be evaluated and any identified faults corrected prior to final acceptance.

received
6-10-2014

TOWN OF CLAYTON OPERATIONS CENTER

"SERVICE"

ELECTRIC SERVICE
(919) 553-1530

VEHICLE MAINTENANCE
(919) 553-1530



"ENVIRONMENT"

PUBLIC WORKS
(919) 553-1530

WATER RECLAMATION
(919) 553-1535

MEMORANDUM

To: Sherry Scoggins, Town Clerk

From: Chris Rowland, Construction Inspector 

Copy: Danny Blackburn, Blackburn Engineering
Dave DeYoung, Planning Director

Date: July 7, 2014

Re: Cobblestone Subdivision, Phase 11-B

The referenced asphalt pavement has been installed. Please schedule Council action for the acceptance of this work, subject to a one-year warranty period. Upon expiration of the warranty period, pavement and base course condition will be evaluated and any identified faults corrected prior to final acceptance.

received
7-7-2014

TOWN OF CLAYTON OPERATIONS CENTER

"SERVICE"

ELECTRIC SERVICE
(919) 553-1530

VEHICLE MAINTENANCE
(919) 553-1530



"ENVIRONMENT"

PUBLIC WORKS
(919) 553-1530

WATER RECLAMATION
(919) 553-1535

MEMORANDUM

To: Sherry Scoggins, Town Clerk

From: Chris N. Rowland, Construction Inspector 

Date: July 7, 2014

Cc: Dave DeYoung, Planning Director
Jonathan Barnes, Dalton Engineering

Subject: Cassedale Subdivision Asphalt Pavement

Please place a final acceptance request for the referenced asphalt pavement on the next available agenda. A final inspection was completed with no deficiencies noted. Upon Council acceptance, the Town will assume permanent maintenance duties.

received
7-7-2014

TOWN OF CLAYTON OPERATIONS CENTER

"SERVICE"

ELECTRIC SERVICE
(919) 553-1530

VEHICLE MAINTENANCE
(919) 553-1530



"ENVIRONMENT"

PUBLIC WORKS
(919) 553-1530

WATER RECLAMATION
(919) 553-1535

MEMORANDUM

To: Sherry Scoggins, Town Clerk

From: Chris Rowland, Construction Inspector *CR*

Copy: Steven Sanderson, Sanderson Engineering
David DeYoung, Planning Director

Date: July 8, 2014

Subject: Cobblestone SD, Phase 7D - 7I

Please place a final acceptance request for the subject public water, sewer, & associated storm drainage utilities on the next available agenda. A final inspection was done and all punch list items have been completed. Following acceptance, the Town will assume all operation and maintenance duties.

received
7-9-2014 *AA*

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 8a

Meeting Date: 7/21/14

TITLE: UPDATE ON THE BROWNFIELDS AGREEMENT FOR THE DUPONT PROPERTY.

DESCRIPTION: Update.

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
05-19-14	Verbal report.	N/A.
07-07-14	Verbal report.	N/A.
07-21-14	Verbal report.	N/A.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 9c

Meeting Date: 07/21/14

TITLE: TOWN CLERK

DESCRIPTION: Calendar of Events

- Board of Adjustment Mtg – Wednesday, July 16, 2014 @ 6 PM
- Town Square Concert Series – Steve Owens & Summertime – Thursday, July 17, 2014 from 6 PM to 9 PM at Town Square
- Council Mtg – Monday, July 21, 2014 @ 6:0 PM
- Fire Advisory Board Mtg – Thursday, July 24, 2014 @ 7 PM at Fire Station 1, 325 West Horne Street
- Planning Board Mtg – Monday, July 28, 2014 @ 6 PM
- Council Mtg – August 4, 2014 @ 6:30 PM
- National Night Out – Tuesday, August 5, 2014, from 5:30 PM to 8:30 PM at Town Square
- Council Mtg – August 18, 2014 @ 6:30 PM
- Board of Adjustment Mtg – Wednesday, August 20, 2014 @ 6:00 PM
- Town Square Concert Series – Mostly Crue – Thursday, August 21, 2014 from 6 PM to 9 PM at Town Square
- Planning Board Mtg – Monday, August 25, 2014 @ 6:00 PM
- Labor Day Holiday – Monday, September 1, 2014
- Council Mtg – **TUESDAY**, September 2, 2014 @ 6:30 PM
- Zaxby's Movie Night – Saturday, September 13, 2014 from 6 PM to 10 PM at Town Square
- Council Mtg- Monday, September 15, 2014 @ 6:30 PM
- Clayton Harvest & Music Festival – September 17 – 21, 2014, Downtown Clayton
- Board of Adjustment Mtg –Wednesday, September 17, 2014 @ 6:00 PM
- Town Square Concert Series – Nantucket – Thursday, September 18, 2014 from 6 PM to 9 PM at Town Square
- Clayton Harvest & Music Festival: temporary closure of Main Street from O'Neil Street to Second Street for the vendors and car show – Saturday, September 20, 2014, 5:00 AM to 6:00 PM
- Planning Board Mtg – Monday, September 22, 2014 @ 6:00 PM
- Council Mtg – Monday, October 6, 2104 @ 6:30 PM
- NCLM Annual Conference – October 12-14, 2014; Greensboro, NC
- Board of Adjustment Mtg – Wednesday, October 15 2014 @ 6:00 PM
- Council Mtg – Monday, October 20, 2014 @ 6:30 PM
- Planning Board Mtg – Monday, October 27, 2014 @ 6:00 PM
- Fall Back: 2014 Daylight Saving Time ends – Sunday, November 2, 2014, at 2 AM
- Council Mtg – Monday, November 3, 2014 @ 6:30 PM

- Veteran's Day Holiday – Tuesday, November 11, 2014
- Council Mtg – Monday, November 17, 2014 @ 6:30 PM
- Board of Adjustment Mtg – Wednesday, November 19, 2014 @ 6:00 PM
- Planning Board Mtg – Monday, November 24, 2014
- Thanksgiving Day Holiday – Thursday, November 27, 2014 & Friday, November 28, 2014
- Council Mtg – Monday, December 1, 2014 @ 6:30 PM
- Council Mtg – Monday, December 15, 2014 @ 6:30 PM
- Board of Adjustment Mtg – Wednesday, December 17, 2104 @ 6:00 PM
- Christmas Holiday – Wednesday, December 24, 2014; Thursday, December 25, 2014; & Friday, December 26, 2014

Date:
07-21-14

Action:
N/A

Info. Provided:
Calendar of Events