

TOWN OF CLAYTON

ANNUAL BUDGET FISCAL YEAR

2015-2016



Town of Clayton

FY 15-16 Operating Budget Message

Introduction

The Fiscal Year 15-16 Budget reflects the movement of Clayton from a larger, rapidly growing Town to a small, thriving City. The pace and impact of growth has benefitted our citizens by providing stronger, more diverse retail and service sectors, crucial healthcare facilities and providers, and quality local entertainment options. The Town has continued to expand its programs and services and to meet the demands of both increased population and attracting new business investment.

The impact of all the growth and change necessitates a response by the Town. That response requires additional qualified staffing and resources. The Fiscal Year 15-16 Budget includes the addition of nine full time staff and two half time staff, detailed below. It also includes a proposal for a tax rate increase of \$0.025 (two and one-half cents) per \$100 in property valuation. Water and sewer rates will increase by \$0.15 per 1,000 and \$0.25 per 1,000 respectively.

The necessity for a tax rate adjustment arises primarily from two factors. Firstly, the State of North Carolina discontinued the business Privilege License Tax authority of the Town. This revenue had been a growth revenue and at its maximum produced approximately \$124,000. Loss of this revenue source could not be absorbed by the Town given other driving influences. The cost of health insurance premiums increased 23.5% with a total cost impact of \$269,000. (Total cost for employee insurance is \$1,141,434.) This increase also impacted on the cost for dependent coverage by increasing family coverage by \$145 per month. (Monthly employee paid cost for family coverage is \$763.) The impact of the increase in family coverage will be discussed in more detail, below.

Rates & Fees

As noted above, the Budget proposal includes an adjustment to the tax rate. The last most recent adjustment to the tax rate was in 2012 when, subject to revaluation, the rate was reduced from \$0.54 to \$0.525. The new rate is proposed at \$0.55, a 4.7% increase. The adjustment will generate approximately \$400,000 in additional fiscal year revenue. The adjustment will impact on property owners by increasing their annual property tax bill by \$25 for each \$100,000 in property value.

Historically, relative to our peers, the Town of Clayton has enjoyed unusually low water and sewer rates. That will continue but due to increasing costs associated with liquid sludge disposal, odor control, and contracted treatment costs rates must be adjusted to meet debt cover, operating expense, and long term maintenance costs. Water rates are proposed to increase \$0.15 per 1,000 gallons of use and sewer rates are proposed to increase \$0.25 per 1,000 gallons of use. The rate adjustment for high volume users (those over 100,000 gallons per month) will be \$0.05 per 1,000 for water and \$0.09 per

1,000 for sewer. The typical homeowner will use approximately 4,000 gallons of water and sewer per month. The adjustment will cost the typical residential user an additional \$1.60 per month.

Contracted solid waste handling fees will increase a very small amount, just one-half of one percent, based on the CPI for the previous twelve months.

Additional Points and Impacts

The following additional items are noteworthy elements of the FY 15-16 Budget:

- Personnel
 - Staff Additions Included:
 - Administrative Support for the Public Information Office
 - HR Generalist for the Human Resources
 - Warehouse Agent (restoration of position)
 - Utility Billing Specialist
 - Development Services Coordinator
 - Athletic Coordinator
 - Utility Maintenance Mechanic
 - Electric Line Technician
 - Librarian
 - Planning Admin Support (from half to full time)
 - Part-time Staff Additions
 - Customer Service Representative (restoration)
 - Police over hire allowance
 - Positions Requested But Not Fundable
 - Conference Center Coordinator
 - Fats/Oils/Grease (FOG) Technician
 - Code Enforcement Officer (Min. Housing)
 - Property Maint. Supervisor
 - Accountant
- Benefits
 - The Budget includes implementation of the salary study that was performed on approximately half of the Town's positions. Funding is included to study the remaining half this year.
 - Due to the extremely high cost of dependent health care coverage the Budget includes an allowance for \$25 per month buy down for single dependent cost (now \$387 per month) and \$50 per month buy down for family coverage (now \$763 per month.)
 - The Budget includes a 1.5 percent increase in compensation for all employees (Cost of Living Adjustment)
 - The Budget funds the merit evaluation program for a second year. (Range of adjustments available are 0%, 2%, 3%.)

Each Division within the Budget includes a coversheet with details on staffing and salient points. Please review these coversheets during your read of the budget for additional details on initiatives and changes.

Conclusion

On behalf of the staff we look forward to working with you on this fiscal year budget proposal.

	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund: 100 GF						
Revenue						
Ad Val - Ad Val	\$9,763,159.00	\$8,780,266.00	\$8,790,612.00	\$8,395,487.65	\$8,684,283.13	\$8,054,186.33
St Shrd - St Shrd Rev	\$4,410,060.00	\$4,186,500.00	\$4,321,559.00	\$2,946,979.14	\$3,971,414.06	\$3,870,983.11
Intgvtl - Intergovernmental	\$2,012,385.00	\$2,072,238.00	\$1,847,367.00	\$771,266.36	\$1,451,603.04	\$1,354,646.96
Permits - Permits and Fees	\$803,630.00	\$946,708.00	\$888,607.00	\$823,508.69	\$1,289,226.22	\$961,249.26
Sales - Sales and Services	\$1,788,570.00	\$1,762,435.00	\$1,791,617.00	\$1,571,174.09	\$1,720,842.24	\$1,642,867.57
Grants - Grants and Donations	\$858,204.00	\$469,861.00	\$69,454.00	\$64,444.07	\$1,349,880.90	\$296,672.20
OFS - Other Financing Sources	\$207,693.00	\$0.00	\$0.00	\$0.00	\$0.00	\$439,500.79
Misc - Miscellaneous	\$297,810.00	\$301,570.00	\$921,891.00	\$435,224.40	\$526,007.56	\$783,286.93
FB/CR - Fund Balance and Capital Reserve	\$1,235,066.00	\$1,767,964.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$21,376,577.00	\$20,287,542.00	\$18,631,107.00	\$15,008,084.40	\$18,993,257.15	\$17,403,393.15
Expenditures						
Salaries - Personnel - Salaries	\$8,679,032.00	\$8,085,495.00	\$7,905,376.00	\$6,282,910.25	\$7,387,083.70	\$7,059,553.88
Benefits - Personnel - Benefits	\$2,831,410.00	\$2,381,234.00	\$2,380,766.00	\$1,884,378.70	\$2,128,719.05	\$2,007,465.04
Contract Serv - Contractual Services	\$2,022,129.00	\$2,239,027.00	\$2,179,416.00	\$2,067,612.67	\$1,612,268.12	\$1,566,220.06
Op Exp - Operating Expenses	\$4,280,363.00	\$4,129,744.00	\$3,772,685.00	\$3,255,975.32	\$3,707,959.71	\$3,481,174.85
Prgms - Programs	\$363,049.00	\$244,118.00	\$276,442.00	\$242,205.01	\$379,748.38	\$297,610.03
Sp App - Special Appropriations	\$115,000.00	\$115,971.00	\$117,995.00	\$32,995.00	\$63,574.32	\$60,525.71
Debt Service - Debt Service	\$2,058,538.00	\$2,154,059.00	\$2,154,059.00	\$1,993,520.34	\$2,333,733.12	\$2,325,672.00
Cap Outlay - Capital Outlay	\$3,113,813.00	\$2,728,290.00	\$878,406.00	\$3,071,408.89	\$3,103,138.80	\$1,187,458.19
Misc - Miscellaneous	(\$2,086,757.00)	(\$1,790,396.00)	(\$1,574,755.00)	(\$1,394,424.28)	(\$1,686,325.37)	(\$463,780.38)
Revenue Totals:	\$21,376,577.00	\$20,287,542.00	\$18,631,107.00	\$15,008,084.40	\$18,993,257.15	\$17,403,393.15
Expenditure Totals	\$21,376,577.00	\$20,287,542.00	\$18,090,390.00	\$17,436,581.90	\$19,029,899.83	\$17,521,899.38
Fund Total: GF	\$0.00	\$0.00	\$540,717.00	(\$2,428,497.50)	(\$36,642.68)	(\$118,506.23)
Fund: 300 WSF						
Revenue						
Permits - Permits and Fees	\$822,425.00	\$604,534.00	\$331,601.00	\$261,706.58	\$283,653.96	\$292,325.74
Sales - Sales and Services	\$8,275,737.00	\$8,373,013.00	\$8,147,420.00	\$6,823,384.98	\$7,742,656.92	\$7,674,906.89
Grants - Grants and Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OFS - Other Financing Sources	\$365,000.00	\$2.00	\$0.00	\$0.00	\$747,004.26	\$0.00
Misc - Miscellaneous	\$12,535.00	\$57,100.00	\$17,917.00	\$16,825.15	\$23,652.37	\$26,635.64
FB/CR - Fund Balance and Capital Reserve	\$620,852.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Revenue Totals	\$10,096,549.00	\$9,034,649.00	\$8,496,938.00	\$7,101,916.71	\$8,796,967.51	\$7,993,868.27
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Expenditures

Salaries - Personnel - Salaries	\$847,677.00	\$736,700.00	\$744,219.00	\$596,471.13	\$657,505.79	\$639,980.51
Benefits - Personnel - Benefits	\$336,543.00	\$277,593.00	\$268,639.00	\$214,754.72	\$243,653.39	\$246,469.32
Contract Serv - Contractual Services	\$1,549,724.00	\$1,358,615.00	\$1,028,932.00	\$853,833.82	\$809,700.80	\$893,077.79
Op Exp - Operating Expenses	\$1,445,017.00	\$1,421,204.00	\$1,305,683.00	\$1,020,626.25	\$1,150,005.64	\$1,134,535.19
Prgms - Programs	\$2,079,145.00	\$2,137,070.00	\$2,040,764.00	\$1,570,355.34	\$2,551,119.46	\$1,902,722.05
Sp App - Special Appropriations	\$5,500.00	\$0.00	\$0.00	\$0.00	\$3,450.00	\$0.00
Debt Service - Debt Service	\$1,255,331.00	\$1,323,262.00	\$1,318,843.00	\$1,216,086.15	\$239,458.09	\$204,236.54
Cap Outlay - Capital Outlay	\$1,138,976.00	\$420,780.00	\$1,396,234.00	\$818,338.94	(\$86,113.30)	(\$1,992,004.31)
Misc - Miscellaneous	\$1,438,636.00	\$1,359,425.00	\$1,232,675.00	\$1,086,644.20	\$2,082,873.76	\$2,754,018.28

Revenue Totals:	\$10,096,549.00	\$9,034,649.00	\$8,496,938.00	\$7,101,916.71	\$8,796,967.51	\$7,993,868.27
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Expenditure Totals	\$10,096,549.00	\$9,034,649.00	\$9,335,989.00	\$7,377,110.55	\$7,651,653.63	\$5,783,035.37
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Fund Total: WSF	\$0.00	\$0.00	(\$839,051.00)	(\$275,193.84)	\$1,145,313.88	\$2,210,832.90
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Fund: 310 EF

Revenue

Permits - Permits and Fees	\$312,600.00	\$290,900.00	\$319,159.00	\$297,688.13	\$312,264.57	\$325,028.99
Sales - Sales and Services	\$12,213,000.00	\$12,141,000.00	\$12,232,600.00	\$10,601,222.56	\$12,281,651.81	\$11,959,690.81
Grants - Grants and Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OFS - Other Financing Sources	\$967,000.00	\$828,936.00	\$511,000.00	\$0.00	\$0.00	\$386,499.00
Misc - Miscellaneous	\$28,470.00	\$73,556.00	\$37,882.00	\$38,346.27	\$93,292.73	\$153,456.29
FB/CR - Fund Balance and Capital Reserve	\$0.00	\$17,713.00	\$0.00	\$0.00	\$0.00	\$0.00

Revenue Totals	\$13,521,070.00	\$13,352,105.00	\$13,100,641.00	\$10,937,256.96	\$12,687,209.11	\$12,824,675.09
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Expenditures

Salaries - Personnel - Salaries	\$639,661.00	\$574,280.00	\$575,624.00	\$464,440.10	\$550,654.75	\$539,079.24
Benefits - Personnel - Benefits	\$227,584.00	\$193,446.00	\$188,957.00	\$154,248.04	\$181,713.50	\$179,811.51
Contract Serv - Contractual Services	\$509,650.00	\$236,619.00	\$230,807.00	\$173,774.53	\$96,495.45	\$111,306.02
Op Exp - Operating Expenses	\$347,943.00	\$328,633.00	\$351,833.00	\$290,313.70	\$332,051.55	\$360,039.70
Prgms - Programs	\$9,818,916.00	\$9,818,916.00	\$9,778,916.00	\$7,354,481.68	\$9,843,880.72	\$9,596,793.30
Sp App - Special Appropriations	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$2,600.00	\$0.00
Debt Service - Debt Service	\$331,251.00	\$220,836.00	\$220,781.00	\$72,400.90	\$4,052.76	\$7,299.18
Cap Outlay - Capital Outlay	\$775,166.00	\$958,936.00	\$825,644.00	\$494,676.22	\$0.00	\$0.00
Misc - Miscellaneous	\$865,399.00	\$1,014,939.00	\$987,359.00	\$533,551.60	\$1,644,168.71	\$1,535,877.99

Revenue Totals:	\$13,521,070.00	\$13,352,105.00	\$13,100,641.00	\$10,937,256.96	\$12,687,209.11	\$12,824,675.09
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Expenditure Totals	\$13,521,070.00	\$13,352,105.00	\$13,159,921.00	\$9,537,886.77	\$12,655,617.44	\$12,330,206.94
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Fund Total: EF	\$0.00	\$0.00	(\$59,280.00)	\$1,399,370.19	\$31,591.67	\$494,468.15
Revenue Grand Totals:	\$44,994,196.00	\$42,674,296.00	\$40,228,686.00	\$33,047,258.07	\$40,477,433.77	\$38,221,936.51
Expenditure Grand Totals:	\$44,994,196.00	\$42,674,296.00	\$40,586,300.00	\$34,351,579.22	\$39,337,170.90	\$35,635,141.69
Net Grand Totals:	\$0.00	\$0.00	(\$357,614.00)	(\$1,304,321.15)	\$1,140,262.87	\$2,586,794.82

	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
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Fund: 100 GF

Revenue

100-40-00 - GF,General Government,Non-departmental	\$15,082,707.00	\$14,691,662.00	\$13,625,193.00	\$11,375,965.89	\$12,960,305.48	\$12,297,936.51
100-40-01 - GF,General Government,Legislative	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
100-40-04 - GF,General Government,Human Resources	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00
100-41-02 - GF,Financial Services,Administration	\$25,725.00	\$23,000.00	\$14,915.00	\$13,374.08	\$22,308.36	\$413,615.67
100-41-05 - GF,Financial Services,Information Services	\$54,000.00	\$62,370.00	\$56,000.00	\$28,470.12	\$63,691.47	\$62,817.39
100-41-11 - GF,Financial Services,Customer Service and Collections	\$0.00	\$65,000.00	\$75,781.00	\$75,989.00	\$88,900.50	\$124,589.45
100-42-02 - GF,Community Development Services,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,000.00
100-42-15 - GF,Community Development Services,Planning	\$82,400.00	\$67,180.00	\$86,400.00	\$82,268.40	\$75,454.00	\$48,565.91
100-42-17 - GF,Community Development Services,Downtown and Economic Developmen	\$0.00	\$0.00	\$47,196.00	\$47,195.87	\$152,804.13	\$0.00
100-42-20 - GF,Community Development Services,Building Inspections	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
100-42-95 - GF,Community Development Services,Capital Outlay	\$11,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-50-00 - GF,Law Enforcement,Non-departmental	\$9,433.00	\$93,312.00	\$26,083.00	\$25,236.33	\$61,520.50	\$13,288.64
100-52-00 - GF,Fire Protection,Non-departmental	\$1,549,070.00	\$1,622,461.00	\$1,391,727.00	\$692,000.44	\$1,014,623.59	\$923,085.36
100-55-02 - GF,Public Works,Administration	\$835,771.00	\$368,693.00	\$365,000.00	\$5,129.00	\$1,323,963.19	\$565,822.98
100-55-20 - GF,Public Works,Building Inspections	\$558,800.00	\$654,500.00	\$535,440.00	\$489,177.25	\$884,176.64	\$567,934.94
100-55-51 - GF,Public Works,Engineering Operations	\$18,000.00	\$18,000.00	\$23,078.00	\$23,078.50	\$44,801.25	\$33,614.25
100-55-52 - GF,Public Works,Property Maintenance Operations	\$87,100.00	\$88,100.00	\$88,000.00	\$84,820.00	\$83,960.00	\$21,250.00
100-55-55 - GF,Public Works,Streets Operations	\$1,022,788.00	\$735,261.00	\$474,888.00	\$474,887.92	\$458,603.50	\$557,126.63
100-55-59 - GF,Public Works,Sanitation	\$1,368,565.00	\$1,323,558.00	\$1,344,768.00	\$1,147,952.62	\$1,308,433.43	\$1,212,562.62
100-60-02 - GF,Parks & Recreational Services,Administration	\$247,743.00	\$49,160.00	\$52,332.00	\$44,345.96	\$51,642.45	\$40,375.55
100-60-70 - GF,Parks & Recreational Services,Youth Athletics	\$84,535.00	\$69,260.00	\$77,335.00	\$66,326.95	\$79,243.96	\$67,481.76
100-60-71 - GF,Parks & Recreational Services,Adult Athletics	\$16,800.00	\$15,700.00	\$12,960.00	\$12,330.00	\$14,777.00	\$13,017.00
100-60-73 - GF,Parks & Recreational Services,Programs and Classes	\$116,450.00	\$112,950.00	\$117,605.00	\$108,996.91	\$117,133.80	\$113,469.08
100-65-02 - GF,Cultural and Performing Arts,Administration	\$80,140.00	\$91,075.00	\$75,925.00	\$79,745.11	\$173,312.99	\$234,236.87

100-65-75 - GF,Cultural and Performing Arts, Facility Enterprises	\$103,500.00	\$120,000.00	\$124,647.00	\$115,097.37	\$0.00	\$0.00
100-68-02 - GF,Library Operations,Administration	\$21,500.00	\$13,500.00	\$15,834.00	\$15,696.68	\$13,550.91	\$16,602.54
Revenue Totals	\$21,376,577.00	\$20,287,542.00	\$18,631,107.00	\$15,008,084.40	\$18,993,257.15	\$17,403,393.15
Expenditures						
100 - GF	\$0.00	\$0.00	\$0.00	\$0.00	\$11,766.00	\$1,201,770.00
100-40-00 - GF,General Government,Non-departmental	\$191,015.00	\$103,593.00	\$145,664.00	\$18,927.43	\$50,598.40	\$19,758.78
100-40-01 - GF,General Government,Legislative	\$233,151.00	\$160,930.00	\$285,417.00	\$252,587.78	\$154,935.70	\$71,127.51
100-40-02 - GF,General Government,Administration	\$446,702.00	\$436,435.00	\$439,990.00	\$383,070.16	\$452,170.90	\$484,353.38
100-40-02-01 - GF,General Government,Administration,Clayton Center	\$367,080.00	\$115,537.00	\$128,118.00	\$131,592.99	\$216,893.97	\$175,547.22
100-40-02-02 - GF,General Government,Administration,Annex Building	\$32,742.00	\$5,459.00	\$8,008.00	\$8,618.31	\$8,812.88	\$8,279.01
100-40-04 - GF,General Government,Human Resources	\$290,980.00	\$262,657.00	\$237,779.00	\$186,232.80	\$274,037.95	\$256,696.02
100-40-06 - GF,General Government,Legal	\$63,350.00	\$60,234.00	\$77,350.00	\$70,735.52	\$74,043.93	\$65,980.19
100-40-95 - GF,General Government,Capital Outlay	\$6,843.00	\$0.00	\$0.00	\$0.00	\$10,858.50	\$0.00
100-40-99 - GF,General Government,Special Appropriations	\$36,000.00	\$46,000.00	\$53,995.00	\$34,409.00	\$41,191.85	\$57,180.32
100-41-02 - GF,Financial Services,Administration	\$396,814.00	\$371,727.00	\$378,975.00	\$324,570.69	\$364,464.14	\$402,743.13
100-41-05 - GF,Financial Services,Information Services	\$678,979.00	\$719,539.00	\$718,244.00	\$661,330.65	\$560,371.92	\$485,835.84
100-41-10 - GF,Financial Services,Purchasing and Warehousing	\$35,782.00	\$24,777.00	\$24,392.00	\$16,704.87	\$22,176.13	\$22,386.45
100-41-11 - GF,Financial Services,Customer Service and Collections	\$25,118.00	\$20,902.00	\$21,679.00	(\$393.18)	\$10,689.09	\$16,590.43
100-41-12 - GF,Financial Services,Meter Reading and Technicians	\$1.00	\$2,044.00	\$1.00	(\$3,935.96)	\$4,532.38	\$3.82
100-41-95 - GF,Financial Services,Capital Outlay	\$4,679.00	\$22,087.00	\$21,432.00	\$22,516.92	\$0.00	\$11,554.41
100-42-02 - GF,Community Development Services,Administration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$183,171.41
100-42-15 - GF,Community Development Services,Planning	\$449,910.00	\$410,197.00	\$413,717.00	\$311,558.21	\$355,322.99	\$126,428.68
100-42-16 - GF,Community Development Services,Code Enforcement	\$128,210.00	\$63,659.00	\$63,889.00	\$52,237.79	\$61,540.11	\$60,370.87
100-42-17 - GF,Community Development Services,Downtown and Economic Developmen	\$260,182.00	\$158,167.00	\$204,261.00	\$158,339.12	\$302,538.89	\$154,652.58
100-42-20 - GF,Community Development Services,Building Inspections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$261.13
100-42-95 - GF,Community Development Services,Capital Outlay	\$64,000.00	\$63,570.00	\$29,000.00	\$29,908.54	\$0.00	\$98,448.11
100-50-00 - GF,Law Enforcement,Non-	\$0.00	\$5,971.00	\$0.00	\$0.00	\$749.92	\$13,590.39

departmental

100-50-02 - GF, Law Enforcement, Administration	\$374,301.00	\$388,400.00	\$386,990.00	\$317,104.82	\$362,566.60	\$339,689.58
100-50-02-40 - GF, Law Enforcement, Administration, Law Enforcement Center	\$95,491.00	\$101,919.00	\$104,067.00	\$89,009.08	\$110,180.83	\$107,792.14
100-50-02-52 - GF, Law Enforcement, Administration, Austin Acres	\$1,404.00	\$1,524.00	\$1,404.00	\$1,056.62	\$1,270.92	\$2,192.56
100-50-30 - GF, Law Enforcement, Investigations	\$737,058.00	\$675,917.00	\$669,811.00	\$528,317.79	\$620,000.23	\$624,654.48
100-50-31 - GF, Law Enforcement, Patrol Operations	\$1,951,786.00	\$1,856,561.00	\$1,836,036.00	\$1,453,732.16	\$1,737,979.44	\$1,740,747.12
100-50-32 - GF, Law Enforcement, Special Operations	\$855,386.00	\$839,230.00	\$803,453.00	\$681,484.86	\$785,824.60	\$720,157.39
100-50-95 - GF, Law Enforcement, Capital Outlay	\$155,685.00	\$224,000.00	\$0.00	\$157,891.28	\$241,674.70	\$240,266.55
100-52-02 - GF, Fire Protection, Administration	\$680,728.00	\$638,789.00	\$619,316.00	\$532,350.36	\$612,967.15	\$586,114.34
100-52-40 - GF, Fire Protection, Operations	\$1,701,245.00	\$1,699,723.00	\$1,573,519.00	\$1,262,282.98	\$1,302,752.96	\$1,135,845.24
100-52-40-30 - GF, Fire Protection, Operations, Station One	\$32,959.00	\$34,027.00	\$34,074.00	\$28,523.43	\$28,035.83	\$27,037.09
100-52-40-31 - GF, Fire Protection, Operations, Station Two	\$37,232.00	\$38,465.00	\$31,053.00	\$28,181.93	\$22,636.86	\$24,242.55
100-52-95 - GF, Fire Protection, Capital Outlay	\$347,365.00	\$304,229.00	\$284,440.00	\$609,857.33	\$7,159.89	\$39,281.23
100-55-02 - GF, Public Works, Administration	\$169,033.00	\$382,549.00	\$398,969.00	\$357,047.43	\$155,998.01	\$141,227.01
100-55-02-20 - GF, Public Works, Administration, Operations Center	\$62,412.00	\$32,424.00	\$36,291.00	\$36,944.90	\$30,065.42	\$20,460.02
100-55-20 - GF, Public Works, Building Inspections	\$452,500.00	\$439,100.00	\$402,369.00	\$319,449.61	\$324,542.99	\$317,317.53
100-55-51 - GF, Public Works, Engineering Operations	\$194,711.00	\$159,849.00	\$147,885.00	\$76,207.23	\$125,711.87	\$121,260.09
100-55-52 - GF, Public Works, Property Maintenance Operations	\$965,502.00	\$878,872.00	\$755,642.00	\$647,449.16	\$561,085.44	\$521,762.80
100-55-53 - GF, Public Works, Vehicle Maintenance	\$187,782.00	\$172,983.00	\$167,230.00	\$183,122.64	\$162,871.74	\$157,625.94
100-55-55 - GF, Public Works, Streets Operations	\$1,765,791.00	\$1,269,260.00	\$1,177,986.00	\$934,811.53	\$2,899,496.09	\$1,191,051.25
100-55-59 - GF, Public Works, Sanitation	\$1,344,444.00	\$1,243,337.00	\$1,337,303.00	\$1,008,270.55	\$1,306,241.07	\$1,249,597.74
100-55-95 - GF, Public Works, Capital Outlay	\$1,169,400.00	\$372,398.00	\$122,107.00	\$122,106.70	\$131,707.47	\$327,469.29
100-60-02 - GF, Parks & Recreational Services, Administration	\$357,217.00	\$350,675.00	\$350,665.00	\$272,173.41	\$238,738.48	\$287,231.05
100-60-02-50 - GF, Parks & Recreational Services, Administration, Community Center	\$69,379.00	\$78,404.00	\$73,945.00	\$64,927.41	\$82,916.28	\$97,735.58
100-60-02-51 - GF, Parks & Recreational Services, Administration, Civitan Building	\$16,800.00	\$24,000.00	\$7,200.00	\$20,339.77	\$5,980.26	\$6,811.19
100-60-70 - GF, Parks & Recreational Services, Youth Athletics	\$275,289.00	\$217,434.00	\$212,422.00	\$163,519.53	\$202,398.66	\$190,946.07
100-60-71 - GF, Parks & Recreational Services, Adult Athletics	\$17,056.00	\$22,060.00	\$17,082.00	\$14,408.10	\$37,809.10	\$30,594.85
100-60-73 - GF, Parks & Recreational	\$297,640.00	\$295,147.00	\$291,318.00	\$206,474.70	\$281,983.48	\$281,263.92

Services,Programs and Classes						
100-60-74 - GF,Parks & Recreational Services,Parks Facilities Maintenance	\$334,258.00	\$327,943.00	\$112,883.00	\$235,907.23	\$271,617.80	\$198,938.04
100-60-95 - GF,Parks & Recreational Services,Capital Outlay	\$75,721.00	\$1,248,525.00	\$12,000.00	\$1,842,073.99	\$461,619.97	\$40,799.26
100-65-02 - GF,Cultural and Performing Arts,Administration	\$392,256.00	\$397,174.00	\$382,197.00	\$328,175.32	\$420,137.95	\$487,726.99
100-65-75 - GF,Cultural and Performing Arts,Facility Enterprises	\$197,139.00	\$188,555.00	\$171,306.00	\$147,036.46	\$63.83	\$0.00
100-65-95 - GF,Cultural and Performing Arts,Capital Outlay	\$9,842.00	\$0.00	\$0.00	\$0.00	\$66,440.70	\$0.00
100-68-02 - GF,Library Operations,Administration	\$524,584.00	\$418,977.00	\$405,123.00	\$345,812.42	\$370,946.29	\$364,004.72
100-68-02-03 - GF,Library Operations,Administration,Hocutt Ellington Library	\$17,617.00	\$22,345.00	\$23,131.00	\$21,839.99	\$16,104.53	\$17,261.56
100-68-95 - GF,Library Operations,Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-90-00 - GF,Debt Service,Non-departmental	\$1,798,026.00	\$1,889,262.00	\$1,889,262.00	\$1,739,679.54	\$2,064,676.74	\$1,966,064.53
Revenue Totals:	\$21,376,577.00	\$20,287,542.00	\$18,631,107.00	\$15,008,084.40	\$18,993,257.15	\$17,403,393.15
Expenditure Totals	\$21,376,577.00	\$20,287,542.00	\$18,090,390.00	\$17,436,581.90	\$19,029,899.83	\$17,521,899.38
Fund Total: GF	\$0.00	\$0.00	\$540,717.00	(\$2,428,497.50)	(\$36,642.68)	(\$118,506.23)
Revenue Grand Totals:	\$21,376,577.00	\$20,287,542.00	\$18,631,107.00	\$15,008,084.40	\$18,993,257.15	\$17,403,393.15
Expenditure Grand Totals:	\$21,376,577.00	\$20,287,542.00	\$18,090,390.00	\$17,436,581.90	\$19,029,899.83	\$17,521,899.38
Net Grand Totals:	\$0.00	\$0.00	\$540,717.00	(\$2,428,497.50)	(\$36,642.68)	(\$118,506.23)

	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund: 300 WSF						
Revenue						
300 - WSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
300-56-00 - WSF,Water Sewer Enterprise,Non-departmental	\$10,096,549.00	\$9,034,649.00	\$8,496,938.00	\$7,101,916.71	\$8,796,967.51	\$7,993,868.27
300-56-60 - WSF,Water Sewer Enterprise,Operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Revenue Totals	\$10,096,549.00	\$9,034,649.00	\$8,496,938.00	\$7,101,916.71	\$8,796,967.51	\$7,993,868.27
Expenditures						
300 - WSF	\$0.00	\$0.00	\$0.00	\$0.00	(\$940,166.71)	(\$2,113,200.02)
300-56-00 - WSF,Water Sewer Enterprise,Non-departmental	\$30,500.00	\$104,151.00	\$57,000.00	\$44,052.78	\$1,605,524.89	\$1,701,020.84
300-56-60 - WSF,Water Sewer Enterprise,Operations	\$2,862,925.00	\$2,967,591.00	\$3,030,464.00	\$2,307,330.70	\$2,526,885.69	\$2,526,288.73
300-56-61 - WSF,Water Sewer Enterprise,Preventive Maintenance	\$916,725.00	\$791,932.00	\$687,480.00	\$564,348.08	\$648,385.07	\$737,258.94
300-56-63 - WSF,Water Sewer Enterprise,Wastewater Treatment Plant	\$2,453,456.00	\$2,124,712.00	\$1,613,293.00	\$1,340,309.70	\$1,567,816.93	\$1,461,190.68
300-56-90 - WSF,Water Sewer Enterprise,Debt Service	\$1,255,331.00	\$1,323,262.00	\$1,318,843.00	\$1,216,086.15	\$239,458.09	\$204,236.54
300-56-95 - WSF,Water Sewer Enterprise,Capital Outlay	\$1,138,976.00	\$420,780.00	\$1,396,234.00	\$818,338.94	\$854,053.41	\$121,195.71
300-56-97 - WSF,Water Sewer Enterprise,Inter-departmental	\$1,438,636.00	\$1,302,221.00	\$1,232,675.00	\$1,086,644.20	\$1,149,696.26	\$1,145,043.95
Revenue Totals:	\$10,096,549.00	\$9,034,649.00	\$8,496,938.00	\$7,101,916.71	\$8,796,967.51	\$7,993,868.27
Expenditure Totals	\$10,096,549.00	\$9,034,649.00	\$9,335,989.00	\$7,377,110.55	\$7,651,653.63	\$5,783,035.37
Fund Total: WSF	\$0.00	\$0.00	(\$839,051.00)	(\$275,193.84)	\$1,145,313.88	\$2,210,832.90
Revenue Grand Totals:	\$10,096,549.00	\$9,034,649.00	\$8,496,938.00	\$7,101,916.71	\$8,796,967.51	\$7,993,868.27
Expenditure Grand Totals:	\$10,096,549.00	\$9,034,649.00	\$9,335,989.00	\$7,377,110.55	\$7,651,653.63	\$5,783,035.37
Net Grand Totals:	\$0.00	\$0.00	(\$839,051.00)	(\$275,193.84)	\$1,145,313.88	\$2,210,832.90

	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund: 310 EF						
Revenue						
310-57-00 - EF,Electric Enterprise,Non- departmental	\$13,521,070.00	\$13,352,105.00	\$13,100,641.00	\$10,937,256.96	\$12,687,209.11	\$12,824,675.09
Revenue Totals	\$13,521,070.00	\$13,352,105.00	\$13,100,641.00	\$10,937,256.96	\$12,687,209.11	\$12,824,675.09
Expenditures						
310 - EF	\$0.00	\$0.00	\$0.00	\$0.00	(\$713,156.36)	(\$465,205.86)
310-57-00 - EF,Electric Enterprise,Non- departmental	\$5,500.00	(\$4,743.00)	\$0.00	(\$206.19)	\$337,213.14	\$326,941.52
310-57-02 - EF,Electric Enterprise,Administration	\$319,539.00	\$279,792.00	\$277,055.00	\$214,275.93	\$265,793.82	\$226,258.94
310-57-65 - EF,Electric Enterprise,Operations	\$11,224,215.00	\$10,882,345.00	\$10,849,082.00	\$8,223,188.31	\$11,016,665.87	\$10,799,395.29
310-57-90 - EF,Electric Enterprise,Debt Service	\$331,251.00	\$220,836.00	\$220,781.00	\$72,400.90	\$4,052.76	\$7,299.18
310-57-95 - EF,Electric Enterprise,Capital Outlay	\$775,166.00	\$958,936.00	\$825,644.00	\$494,676.22	\$713,156.36	\$465,205.86
310-57-97 - EF,Electric Enterprise,Inter- departmental	\$865,399.00	\$1,014,939.00	\$987,359.00	\$533,551.60	\$1,031,891.85	\$970,312.01
Revenue Totals:	\$13,521,070.00	\$13,352,105.00	\$13,100,641.00	\$10,937,256.96	\$12,687,209.11	\$12,824,675.09
Expenditure Totals	\$13,521,070.00	\$13,352,105.00	\$13,159,921.00	\$9,537,886.77	\$12,655,617.44	\$12,330,206.94
Fund Total: EF	\$0.00	\$0.00	(\$59,280.00)	\$1,399,370.19	\$31,591.67	\$494,468.15
Revenue Grand Totals:	\$13,521,070.00	\$13,352,105.00	\$13,100,641.00	\$10,937,256.96	\$12,687,209.11	\$12,824,675.09
Expenditure Grand Totals:	\$13,521,070.00	\$13,352,105.00	\$13,159,921.00	\$9,537,886.77	\$12,655,617.44	\$12,330,206.94
Net Grand Totals:	\$0.00	\$0.00	(\$59,280.00)	\$1,399,370.19	\$31,591.67	\$494,468.15

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: General Fund
Division: Revenues

Salient Policy Issues- (Summarized)

1. The single largest source of revenue for the Town is Ad Valorem (Property) Tax. The rate is set annually with the adoption of the budget. The FY 15-16 proposed Budget includes a \$0.025 (two and one-half) cent tax rate increase. The Ad Valorem tax is calculated based on a rate expressed in cents per each \$100 in valuation for real and personal property. The increase generates \$400,826 in additional levy.
2. Due to action by the North Carolina General Assembly the FY 15-16 Budget does not include Privilege License as a revenue source. In 2013 this revenue source maxed at \$124,000. For the Fiscal Year 2014-2015 it will generate \$75,000. This revenue source has been eliminated.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	00	Non-departmental					
<u>Ad Val</u>							
40 00	Ad Val Taxes - Johnston Co. - CY	\$8,818,189.00	\$8,016,366.00	\$7,925,000.00	\$7,797,928.80	\$7,561,000.02	\$7,282,289.06
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Ad Valorem Calculation			0.53	16033073.0000	\$8,417,363.33
	Manager Recommended	Adjustment (proposal) Calculation			0.03	16033073.0000	\$400,826.82
	Manager Recommended	CAT EDIG			1.00	-1.0000	(\$1.00)
	Manager Recommended	NE Foods EDIG			1.00	-1.0000	(\$1.00)
	Total Manager Recommended						\$8,818,188.15
40 01	Ad Val Taxes - Johnston Co. - PY	\$8,000.00	\$24,000.00	\$800.00	\$8,391.99	\$21,024.86	\$34,078.17
40 02	Ad Val Taxes - Wake Co. - CY	\$41.00	\$1,500.00	\$41.00	\$40.88	\$40.88	\$1,931.79
40 03	Ad Val Taxes - Wake Co. - PY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40 05	Ad Val Vehicle Taxes - Johnston Co.-CY	\$844,510.00	\$618,000.00	\$727,000.00	\$486,808.62	\$884,654.63	\$575,204.58
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Ad Valorem Vehicle (Adjustment)			0.03	1535471.0000	\$38,386.78
	Manager Recommended	Ad Valorem Vehicle (Tax Rate)			0.53	1535471.0000	\$806,122.28
	Total Manager Recommended						\$844,509.06
40 06	Ad Val Vehicle Taxes - Johnston Co.-PY	\$5,000.00	\$18,000.00	\$13,500.00	\$12,476.79	\$60,268.33	\$53,846.43
40 07	Ad Val Vehicle Taxes - Wake Co. - CY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40 08	Ad Val Vehicle Taxes - Wake Co. - PY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36.05
40 10	Ad Val Refunds Paid on Ad Valorem Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40 15	Ad Val Penalites and Interest	\$12,000.00	\$20,000.00	\$40,000.00	\$30,241.25	\$60,624.13	\$37,307.92
40 20	Ad Val Motor Vehicle Licenses - CY	\$60,000.00	\$70,000.00	\$67,000.00	\$42,635.00	\$78,158.41	\$52,682.27

40 21	Ad Val Motor Vehicle Licenses - PY	\$600.00	\$2,400.00	\$2,000.00	\$1,692.82	\$6,563.97	\$6,517.46
40 30	Ad Val Dog Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40 50	Ad Val PILOT	\$14,819.00	\$10,000.00	\$15,271.00	\$15,271.50	\$11,947.90	\$10,292.60
<u>Total: Ad Val</u>		\$9,763,159.00	\$8,780,266.00	\$8,790,612.00	\$8,395,487.65	\$8,684,283.13	\$8,054,186.33
<u>St Shrd Rev</u>							
41 00	SS Rev. Sales Tax - Article 39 (1cent)	\$1,095,000.00	\$1,050,000.00	\$1,050,000.00	\$697,003.90	\$960,078.23	\$920,804.10
41 01	SS Rev. Sales Tax -Article 40 (1/2 cent)	\$720,000.00	\$680,000.00	\$700,000.00	\$471,588.49	\$625,055.85	\$603,979.90
41 02	SS Rev. Sales Tax -Article 42 (1/2 cent)	\$565,000.00	\$525,000.00	\$545,000.00	\$362,128.70	\$498,584.00	\$476,806.52
41 03	SS Rev. Sales Tax - Article 44 (1/2 cent)	\$660,000.00	\$640,000.00	\$640,000.00	\$467,969.51	\$606,745.86	\$592,525.18
41 04	SS Rev. Sales Tax - Art. 44 Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
41 50	SS Rev. Utilities Franchise Tax	\$720,000.00	\$656,000.00	\$750,000.00	\$428,747.58	\$665,639.60	\$674,210.97
41 51	SS Rev. Telecommunications Tax	\$70,000.00	\$70,500.00	\$75,000.00	\$39,190.57	\$76,060.00	\$78,472.36
41 52	SS Rev. Gasoline Tax Refund	\$60.00	\$0.00	\$93.00	\$93.20	\$26.25	\$97.22
41 54	SS Rev. Beer and Wine Tax	\$78,500.00	\$76,000.00	\$76,000.00	\$0.00	\$72,302.81	\$66,363.88
41 55	SS Rev. Solid Waste Disposal Tax Dist	\$11,500.00	\$11,000.00	\$11,000.00	\$5,791.27	\$10,098.92	\$9,258.90
<u>Total: St Shrd Rev</u>		\$3,920,060.00	\$3,708,500.00	\$3,847,093.00	\$2,472,513.22	\$3,514,591.52	\$3,422,519.03

Intergovernmental

42 00	Intgmtl ABC Revenue	\$89,000.00	\$84,000.00	\$94,000.00	\$91,632.91	\$73,315.30	\$85,533.58
42 10	Intgmtl Franchise Tax Reimb - W/S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42 11	Intgmtl Franchise Tax Reimb - Electric	\$350,000.00	\$343,500.00	\$343,500.00	\$0.00	\$342,000.00	\$335,000.00
42 15	Intgmtl Support Services - WS Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42 16	Intgmtl Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42 20	Intgmtl PILOT - Water/Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42 21	Intgmtl PILOT - Electric	\$35,250.00	\$31,177.00	\$31,177.00	\$0.00	\$32,850.00	\$32,850.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	CPP	0.55	64090.0300	\$35,249.52
Total Manager Recommended				\$35,249.52

<u>Total: Intergovernmental</u>	\$474,250.00	\$458,677.00	\$468,677.00	\$91,632.91	\$448,165.30	\$453,383.58
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Permits and Fees

43 03	Per & Fees Rental Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,040.00
43 04	Per & Fees Lease Revenue	\$15,660.00	\$15,015.00	\$18,410.00	\$14,495.40	\$15,860.00	\$8,800.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Probation and Parole				12.00	1305.0000	\$15,660.00
Total Manager Recommended							\$15,660.00

43 05	Per & Fees Rental Car Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,416.53
43 80	Per & Fees Damage Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
43 82	Per & Fees Insurance Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$247.24
43 99	Per & Fees Returned Check Fees	\$200.00	\$0.00	\$200.00	\$120.00	\$500.00	\$310.00
<u>Total: Permits and Fees</u>		\$15,860.00	\$15,015.00	\$18,610.00	\$14,615.40	\$16,860.00	\$22,813.77

Grants and Donations

45 20	Grants & Don Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$42,955.24	\$0.00
45 33	Grants & Don Donations - Miscellaneous	\$0.00	\$1.00	\$0.00	\$0.00	\$1,532.00	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Public Art Fundraising				1.00	1.0000	\$1.00
Total Manager Recommended							\$1.00

<u>Total: Grants and Donations</u>		\$0.00	\$1.00	\$0.00	\$0.00	\$44,487.24	\$0.00
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Miscellaneous

48 10	Misc Debt Setoff Revenue	\$1,100.00	\$5,000.00	\$2,800.00	\$2,428.51	\$5,153.42	\$6,027.35
48 11	Misc Collection Agency Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 20	Misc Cable TV - Franchise Agreement	\$34,000.00	\$34,000.00	\$32,000.00	\$16,373.01	\$30,242.56	\$32,550.96
48 21	Misc Cable TV - State Allocation	\$167,000.00	\$167,500.00	\$170,000.00	\$90,396.12	\$169,683.52	\$171,777.80
48 30	Misc Cable TV Pole Usage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 60	Misc Reimbursable Projects	\$0.00	\$0.00	\$28,000.00	\$28,000.00	\$27,480.62	\$60,873.00

48 71	Misc Sale of Scrap	\$4,000.00	\$3,000.00	\$0.00	\$0.00	\$5,235.16	\$0.00
48 72	Misc Sale of Real Property	\$0.00	\$0.00	\$263,301.00	\$263,300.66	\$0.00	\$0.00
48 73	Misc Sale of Surplus Equipment	\$1,000.00	\$9,000.00	\$3,000.00	\$118.40	\$8,045.23	\$55,367.98
48 75	Misc Transfer-Clayton Community Ctr	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 95	Misc Contract Service Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 96	Misc Write Off of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 97	Misc Miscellaneous	\$0.00	\$0.00	\$1,100.00	\$1,100.01	\$6,077.78	\$18,436.71
Total: Miscellaneous		\$207,100.00	\$218,500.00	\$500,201.00	\$401,716.71	\$251,918.29	\$345,033.80

Fund Balance and Capital Reserve

48 99	Misc Fund Balance Appropriated	\$702,278.00	\$1,510,703.00	\$0.00	\$0.00	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	220 E. Main Street Project (FB approp off-set of exp.)	1.00	110890.0000	\$110,890.00
Manager Recommended	Annex Building Repairs	1.00	29688.0000	\$29,688.00
Manager Recommended	GF Contribution to Ops Center Improvements	1.00	77700.0000	\$77,700.00
Manager Recommended	Second Street Storm Drainage Project	1.00	100000.0000	\$100,000.00
Manager Recommended	TCC Roof Repair	1.00	135000.0000	\$135,000.00
Manager Recommended	Window replacement TCC	1.00	249000.0000	\$249,000.00
Total Manager Recommended				\$702,278.00

Total: Fund Balance and Capital Reserve	\$702,278.00	\$1,510,703.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Division Total: Non-departmental	\$15,082,707.00	\$14,691,662.00	\$13,625,193.00	\$11,375,965.89	\$12,960,305.48	\$12,297,936.51
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01 Legislative

Miscellaneous

48 15	Misc Community Development Loan Repay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 97	Misc Miscellaneous	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Reimbursement from Jo Co Municipalities for Town Hall Dinner	1.00	300.0000	\$300.00
Total Manager Recommended				\$300.00

Total: Miscellaneous	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
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Division Total: Legislative		\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
04	Human Resources						
<u>Grants and Donations</u>							
45 00	Grants & Don Grant Funds - Employee Benefits	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	EAP Grant			1.00	2500.0000	\$2,500.00
	Total Manager Recommended						\$2,500.00
45 20	Grants & Don Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Grants and Donations</u>		\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Miscellaneous</u>							
48 97	Misc Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Human Resources		\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00
Department Total: General Government		\$15,083,007.00	\$14,694,462.00	\$13,625,193.00	\$11,375,965.89	\$12,960,305.48	\$12,297,936.51
Department	41	Financial Services					
	02	Administration					
<u>Permits and Fees</u>							
43 41	Per & Fees Alarm Response	\$7,000.00	\$9,000.00	\$7,500.00	\$6,742.00	\$9,550.00	\$17,450.00
43 51	Per & Fees Cemetery Lots	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,990.00
<u>Total: Permits and Fees</u>		\$7,000.00	\$9,000.00	\$7,500.00	\$6,742.00	\$9,550.00	\$54,440.00
<u>Other Financing Sources</u>							
48 05	Misc Finance Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$336,076.93
49 31	Other Fin Scs Recreation GO Debt Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49 41	Other Fin Scs Streets GO Debt Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49 42	Other Fin Scs Refunding GO Debt Issuance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Other Financing Sources</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$336,076.93
<u>Miscellaneous</u>							
48 00	Misc Investment Earnings	\$16,725.00	\$12,000.00	\$5,500.00	\$4,717.45	\$10,776.00	\$21,605.17
48 10	Misc Debt Setoff Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 80	Misc Tran from 2009A GO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	Bond Rec Proj						
48 81	Misc Trans from 2009A GO Bond St Proj	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 97	Misc Miscellaneous	\$2,000.00	\$2,000.00	\$1,915.00	\$1,914.63	\$1,982.36	\$1,493.57

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	PCard Program Rebate				1.00	2000.0000	\$2,000.00
	Total Manager Recommended						\$2,000.00
<u>Total: Miscellaneous</u>		\$18,725.00	\$14,000.00	\$7,415.00	\$6,632.08	\$12,758.36	\$23,098.74
Division Total: Administration		\$25,725.00	\$23,000.00	\$14,915.00	\$13,374.08	\$22,308.36	\$413,615.67

05 Information Services

Miscellaneous

48 22	Misc Cable TV - PEG Channel	\$54,000.00	\$62,370.00	\$56,000.00	\$28,470.12	\$63,691.47	\$62,817.39
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	PEG Channel Distribution from State				4.00	13500.0000	\$54,000.00
	Total Manager Recommended						\$54,000.00
<u>Total: Miscellaneous</u>		\$54,000.00	\$62,370.00	\$56,000.00	\$28,470.12	\$63,691.47	\$62,817.39
Division Total: Information Services		\$54,000.00	\$62,370.00	\$56,000.00	\$28,470.12	\$63,691.47	\$62,817.39

11 Customer Service and Collections

Permits and Fees

43 00	Per & Fees Privilege Licenses	\$0.00	\$65,000.00	\$75,781.00	\$75,989.00	\$88,900.50	\$124,371.88
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual Privilege Licenses				1.00	65000.0000	\$65,000.00
Manager Recommended	Repealed by General Assembly				1.00	-65000.0000	(\$65,000.00)
	Total Manager Recommended						\$0.00
43 01	Per & Fees Privilege License - PY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 20	Per & Fees Late Fee Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 74	Per & Fees Connection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Permits and Fees</u>		\$0.00	\$65,000.00	\$75,781.00	\$75,989.00	\$88,900.50	\$124,371.88

Miscellaneous

48 60	Misc Reimbursable Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$217.57
48 97	Misc Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$217.57

Division Total: Customer Service and Collections

\$0.00	\$65,000.00	\$75,781.00	\$75,989.00	\$88,900.50	\$124,589.45
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Department Total: Financial Services

\$79,725.00	\$150,370.00	\$146,696.00	\$117,833.20	\$174,900.33	\$601,022.51
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Department 42 Community Development Services
02 Administration

Grants and Donations

45 20	Grants & Don Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
45 65	Grants & Don NCDOT TIP Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,000.00
<u>Total: Grants and Donations</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,000.00

Division Total: Administration

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,000.00
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15 Planning

Permits and Fees

43 32	Per & Fees Building Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
43 33	Per & Fees Building Reinspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 34	Per & Fees Zoning Permit Fees	\$32,500.00	\$27,500.00	\$32,000.00	\$30,630.00	\$31,320.00	\$18,920.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Misc Fees - sign permits, zoning cert.letters,maps	1.00	5000.0000	\$5,000.00
Manager Recommended	Zoning Compliance Permits	550.00	50.0000	\$27,500.00
Total Manager Recommended				\$32,500.00

43 35	Per & Fees Zoning/Code Enforcement Fines	\$8,000.00	\$4,000.00	\$4,400.00	\$4,243.70	\$4,148.77	\$5,251.23
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Code Enforcement Fines	20.00	400.0000	\$8,000.00
Total Manager Recommended				\$8,000.00

43 38	Per & Fees Tower Rental Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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43 39	Per & Fees Planning Application Fees	\$41,900.00	\$35,680.00	\$50,000.00	\$47,394.70	\$39,925.23	\$24,194.68
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Conditional Use / Special Use	10.00	400.0000	\$4,000.00
Manager Recommended	Exempt Map	10.00	100.0000	\$1,000.00
Manager Recommended	Final Plat	20.00	250.0000	\$5,000.00
Manager Recommended	Major Subdivision Appliation	10.00	400.0000	\$4,000.00
Manager Recommended	Minor Subdivision Application	10.00	200.0000	\$2,000.00
Manager Recommended	Planned Development	5.00	1100.0000	\$5,500.00
Manager Recommended	Rezoning	10.00	510.0000	\$5,100.00
Manager Recommended	Site Plan Applications	30.00	510.0000	\$15,300.00
Total Manager Recommended				\$41,900.00

43 81	Per & Fees Developer Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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<u>Total: Permits and Fees</u>	\$82,400.00	\$67,180.00	\$86,400.00	\$82,268.40	\$75,394.00	\$48,565.91
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Miscellaneous

48 60	Misc Reimbursable Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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48 97	Misc Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	\$0.00
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<u>Total: Miscellaneous</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00	\$0.00
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Division Total: Planning	\$82,400.00	\$67,180.00	\$86,400.00	\$82,268.40	\$75,454.00	\$48,565.91
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17

Downtown and Economic Developmen

Grants and Donations

45 33	Grants & Don Donations - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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45 71	Grants & Don NC Rural Center Grant	\$0.00	\$0.00	\$47,196.00	\$47,195.87	\$152,804.13	\$0.00
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<u>Total: Grants and Donations</u>	\$0.00	\$0.00	\$47,196.00	\$47,195.87	\$152,804.13	\$0.00
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Miscellaneous

48 97	Misc Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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<u>Total: Miscellaneous</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Division Total: Downtown and Economic Developmen	\$0.00	\$0.00	\$47,196.00	\$47,195.87	\$152,804.13	\$0.00
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20

Building Inspections

Permits and Fees

43 30	Per & Fees Homeowner's	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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	Recovery						
43 31	Per & Fees Minimum Housing Code	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 32	Per & Fees Building Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 33	Per & Fees Building Reinspecion Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 34	Per & Fees Zoning Permit Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 35	Per & Fees Zoning/Code Enforcement Fines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 36	Per & Fees Building Inspections	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
43 49	Per & Fees Rental Unit License and Inspecti	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Permits and Fees</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00
<u>Miscellaneous</u>							
48 97	Misc Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Division Total: Building Inspections **\$0.00** **\$0.00** **\$0.00** **\$0.00** **\$50.00** **\$0.00**

95 Capital Outlay

	<u>Miscellaneous</u>						
48 60	Misc Reimburseable Projects	\$11,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Horne Church Contribution to Parking Lot	0.25	45000.0000	\$11,250.00
Total Manager Recommended				\$11,250.00

Total: Miscellaneous \$11,250.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

Division Total: Capital Outlay **\$11,250.00** **\$0.00** **\$0.00** **\$0.00** **\$0.00** **\$0.00**

Department Total: Community Development Services **\$93,650.00** **\$67,180.00** **\$133,596.00** **\$129,464.27** **\$228,308.13** **\$124,565.91**

Department 50 Law Enforcement
00 Non-departmental

	<u>Intergovernmental</u>						
42 50	Intgmtl Drug Seizure Revenues- Federal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42 51	Intgmtl Drug Seizure Revenues - State	\$0.00	\$0.00	\$5,790.00	\$5,790.51	\$4,202.28	\$1,545.02
<u>Total: Intergovernmental</u>		\$0.00	\$0.00	\$5,790.00	\$5,790.51	\$4,202.28	\$1,545.02

Permits and Fees

43 40	Per & Fees Court Fees	\$6,000.00	\$6,000.00	\$7,000.00	\$6,303.00	\$6,749.70	\$7,751.62
43 42	Per & Fees Fines & Citations - Parking	\$1,000.00	\$1,400.00	\$1,000.00	\$750.00	\$1,945.00	\$1,475.00
43 43	Per & Fees Animal Fees	\$0.00	\$0.00	\$975.00	\$1,075.00	\$475.00	\$1,475.00
43 44	Per & Fees Fines & Citations-Ord. Violation	\$0.00	\$0.00	\$150.00	\$150.00	\$0.00	\$0.00
43 47	Per & Fees Precious Metals	\$0.00	\$195.00	\$201.00	\$201.00	\$195.00	\$392.00
43 80	Per & Fees Damage Reimbursement	\$0.00	\$0.00	\$9,250.00	\$9,249.62	\$33,122.44	\$400.00
Total: Permits and Fees		\$7,000.00	\$7,595.00	\$18,576.00	\$17,728.62	\$42,487.14	\$11,493.62

Grants and Donations

45 10	Grants & Don Grant Funds - Police - Federal	\$2,433.00	\$1,717.00	\$1,717.00	\$1,717.20	\$2,022.08	\$0.00
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	BVP Partnership (1/2 share reimbursement)					6.00	405.5000	\$2,433.00
Total Manager Recommended								\$2,433.00
45 20	Grants & Don Grant Funds - Miscellaneous	\$0.00	\$84,000.00	\$0.00	\$0.00	\$8,550.00	\$0.00	
45 30	Grants & Don Donations - Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
45 33	Grants & Don Donations - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$2,700.00	\$250.00	
Total: Grants and Donations		\$2,433.00	\$85,717.00	\$1,717.00	\$1,717.20	\$13,272.08	\$250.00	

Miscellaneous

48 50	Misc - USPCA K-9 Field Trials	\$0.00	\$0.00	\$0.00	\$0.00	\$1,465.00	\$0.00
48 60	Misc Reimbursable Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$94.00	\$0.00
Total: Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	\$1,559.00	\$0.00

Division Total: Non-departmental

\$9,433.00	\$93,312.00	\$26,083.00	\$25,236.33	\$61,520.50	\$13,288.64
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Department Total: Law Enforcement

\$9,433.00	\$93,312.00	\$26,083.00	\$25,236.33	\$61,520.50	\$13,288.64
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Department 52 Fire Protection

00 Non-departmental

Intergovernmental

42 55	Intgmtl Claytex Fire District Reimb	\$1,527,134.00	\$1,613,561.00	\$1,368,000.00	\$670,177.10	\$999,235.46	\$899,718.36
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Budget Transactions:

Transaction	Number of Units	Cost Per Unit	Total Amount
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Level

Manager Recommended	Claytex - Town Support Service Chargeback				1.00	211272.0000	\$211,272.00
Manager Recommended	Claytex Fire Service Contract - May 4 Scroll Report				0.47	2799705.0000	\$1,315,861.35
Total Manager Recommended							<u>\$1,527,133.35</u>

42 57	Intgmtl First Responder Reimbursement	\$11,001.00	\$0.00	\$4,900.00	\$3,665.84	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual distribution - call based				1.00	6000.0000	\$6,000.00
Manager Recommended	Monthly stipend from Jo Co.				12.00	416.6700	\$5,000.04
Total Manager Recommended							<u>\$11,000.04</u>

<u>Total: Intergovernmental</u>	\$1,538,135.00	\$1,613,561.00	\$1,372,900.00	\$673,842.94	\$999,235.46	\$899,718.36	
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Permits and Fees

43 45	Per & Fees Fire Inspection Fees	\$9,000.00	\$7,000.00	\$10,000.00	\$9,340.00	\$8,420.00	\$20,185.00
43 46	Per & Fees Fire Reinspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 80	Per & Fees Damage Reimbursement	\$0.00	\$0.00	\$4,792.00	\$4,792.50	\$3,516.13	\$0.00
<u>Total: Permits and Fees</u>	\$9,000.00	\$7,000.00	\$14,792.00	\$14,132.50	\$11,936.13	\$20,185.00	

Grants and Donations

45 11	Grants & Don Grant Funds - Fire	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
45 20	Grants & Don Grant Funds - Miscellaneous	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00
45 31	Grants & Don Donations - Fire	\$500.00	\$500.00	\$100.00	\$90.00	\$875.00	\$1,550.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Other Donations				1.00	500.0000	\$500.00
Total Manager Recommended							<u>\$500.00</u>

45 33	Grants & Don Donations - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Grants and Donations</u>	\$500.00	\$500.00	\$2,600.00	\$2,590.00	\$875.00	\$1,550.00	

Miscellaneous

48 25	Misc Hazmat Response Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00
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48 26	Misc Fire - Special Services	\$1,435.00	\$1,400.00	\$1,435.00	\$1,435.00	\$1,477.00	\$1,492.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Quarterly State Property Reimbursement				4.00	358.7500	\$1,435.00
Total Manager Recommended							\$1,435.00

48 27	Misc Fire District - Other Funding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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48 97	Misc Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$140.00
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<u>Total: Miscellaneous</u>		\$1,435.00	\$1,400.00	\$1,435.00	\$1,435.00	\$2,577.00	\$1,632.00
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Division Total: Non-departmental		\$1,549,070.00	\$1,622,461.00	\$1,391,727.00	\$692,000.44	\$1,014,623.59	\$923,085.36
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Department Total: Fire Protection		\$1,549,070.00	\$1,622,461.00	\$1,391,727.00	\$692,000.44	\$1,014,623.59	\$923,085.36
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Department	55	Public Works
	02	Administration

Permits and Fees

43 44	Per & Fees Fines & Citations-Ord. Violation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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43 60	Per & Fees Utility Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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<u>Total: Permits and Fees</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Grants and Donations

45 65	Grants & Don NCDOT TIP Project	\$830,771.00	\$363,693.00	\$0.00	\$0.00	\$1,130,664.45	\$215,335.55
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	EL-5100 OB LAPP Reimb (80% CCC Ped)				1.00	830770.4000	\$830,770.40
Total Manager Recommended							\$830,770.40

<u>Total: Grants and Donations</u>		\$830,771.00	\$363,693.00	\$0.00	\$0.00	\$1,130,664.45	\$215,335.55
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Miscellaneous

48 60	Misc Reimbursable Projects	\$5,000.00	\$5,000.00	\$365,000.00	\$5,129.00	\$189,149.19	\$350,421.48
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	CY 2015 DOT Mowing reimbursement				1.00	5000.0000	\$5,000.00
Total Manager Recommended							\$5,000.00

48 97	Misc Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$4,149.55	\$65.95	
<u>Total: Miscellaneous</u>		\$5,000.00	\$5,000.00	\$365,000.00	\$5,129.00	\$193,298.74	\$350,487.43	
Division Total: Administration		\$835,771.00	\$368,693.00	\$365,000.00	\$5,129.00	\$1,323,963.19	\$565,822.98	
20		Building Inspections						
<u>Permits and Fees</u>								
43 30	Per & Fees Homeowner's Recovery	\$2,300.00	\$2,000.00	\$2,600.00	\$2,780.00	\$2,470.00	\$2,260.00	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Estimate					1.00	2300.0000	\$2,300.00
Total Manager Recommended								\$2,300.00
43 32	Per & Fees Building Permits	\$540,000.00	\$640,000.00	\$520,000.00	\$475,062.25	\$863,116.64	\$554,274.94	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Building Permits and Fees - Commercial General					1.00	185000.0000	\$185,000.00
Manager Recommended	Building Permits and Fees - Commercial Multi-family					1.00	80000.0000	\$80,000.00
Manager Recommended	Building Permits and Fees - Residential					1.00	275000.0000	\$275,000.00
Total Manager Recommended								\$540,000.00
43 33	Per & Fees Building Reinspection Fees	\$16,500.00	\$12,500.00	\$21,000.00	\$19,495.00	\$18,290.00	\$10,750.00	
Budget Transactions:								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Re-inspections Fees					1.00	16500.0000	\$16,500.00
Total Manager Recommended								\$16,500.00
43 36	Per & Fees Building Inspections	\$0.00	\$0.00	\$250.00	\$250.00	\$300.00	\$650.00	
43 49	Per & Fees Rental Unit License and Inspecti	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Permits and Fees</u>		\$558,800.00	\$654,500.00	\$543,850.00	\$497,587.25	\$884,176.64	\$567,934.94	
<u>Miscellaneous</u>								
48 97	Misc Miscellaneous	\$0.00	\$0.00	(\$8,410.00)	(\$8,410.00)	\$0.00	\$0.00	
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	(\$8,410.00)	(\$8,410.00)	\$0.00	\$0.00	
Division Total: Building Inspections		\$558,800.00	\$654,500.00	\$535,440.00	\$489,177.25	\$884,176.64	\$567,934.94	

51 Engineering Operations

Permits and Fees

43 50	Per & Fees Utility Inspection Fees	\$10,000.00	\$10,000.00	\$11,637.00	\$11,637.00	\$22,811.25	\$24,966.75	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended		Water & Sewer Utility Inspection Fees (Lump Sum)				1.00	10000.0000	\$10,000.00
		Total Manager Recommended						\$10,000.00

43 52	Per & Fees Street Inspection Fees	\$8,000.00	\$8,000.00	\$11,441.00	\$11,441.50	\$21,990.00	\$8,647.50	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended		Road Inspection Fees (Lump Sum)				1.00	8000.0000	\$8,000.00
		Total Manager Recommended						\$8,000.00

Total: Permits and Fees

Division Total: Engineering Operations

\$18,000.00	\$18,000.00	\$23,078.00	\$23,078.50	\$44,801.25	\$33,614.25
\$18,000.00	\$18,000.00	\$23,078.00	\$23,078.50	\$44,801.25	\$33,614.25

52 Property Maintenance Operations

Permits and Fees

43 51	Per & Fees Cemetery Lots	\$39,000.00	\$44,000.00	\$39,000.00	\$37,020.00	\$44,740.00	\$21,250.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended		3 yr avg				1.00	35000.0000	\$35,000.00
Manager Recommended		Adj.				1.00	4000.0000	\$4,000.00
		Total Manager Recommended						\$39,000.00

Total: Permits and Fees

Sales and Services

43 53	Per & Fees Cemetery Services	\$48,100.00	\$44,100.00	\$49,000.00	\$47,800.00	\$39,220.00	\$0.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended		2 yr avg				49.00	900.0000	\$44,100.00

	Manager Recommended	Adj			1.00	4000.0000	\$4,000.00
	Total Manager Recommended						\$48,100.00
<u>Total: Sales and Services</u>	\$48,100.00	\$44,100.00	\$49,000.00	\$47,800.00	\$39,220.00	\$0.00	
Division Total: Property Maintenance Operations	\$87,100.00	\$88,100.00	\$88,000.00	\$84,820.00	\$83,960.00	\$21,250.00	
	55	Streets Operations					
<u>St Shrd Rev</u>							
41 53	SS Rev. Powell Bill	\$490,000.00	\$478,000.00	\$474,466.00	\$474,465.92	\$456,822.54	\$448,464.08
<u>Total: St Shrd Rev</u>		\$490,000.00	\$478,000.00	\$474,466.00	\$474,465.92	\$456,822.54	\$448,464.08
<u>Permits and Fees</u>							
43 20	Per & Fees Late Fee Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 50	Per & Fees Utility Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 52	Per & Fees Street Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 80	Per & Fees Damage Reimbursement	\$0.00	\$0.00	\$422.00	\$422.00	\$1,780.96	\$5,238.69
<u>Total: Permits and Fees</u>		\$0.00	\$0.00	\$422.00	\$422.00	\$1,780.96	\$5,238.69
<u>Other Financing Sources</u>							
49 49	Other Fin Scs Streets Fee in Lieu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$103,423.86
49 50	Other Fin Scs Sidewalk Fee in Lieu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Other Financing Sources</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$103,423.86
<u>Fund Balance and Capital Reserve</u>							
48 98	Misc Powell Bill FB Appropriated	\$532,788.00	\$257,261.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Fund Balance and Capital Reserve</u>		\$532,788.00	\$257,261.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Streets Operations	\$1,022,788.00	\$735,261.00	\$474,888.00	\$474,887.92	\$458,603.50	\$557,126.63	
	59	Sanitation					
<u>Permits and Fees</u>							
43 20	Per & Fees Late Fee Penalties	\$10,020.00	\$9,768.00	\$9,768.00	\$8,409.92	\$10,726.19	\$10,450.86
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Estimate of Penalties (FY 14-15 monthly avg)			12.00	835.0000	\$10,020.00
	Total Manager Recommended						\$10,020.00
<u>Total: Permits and Fees</u>		\$10,020.00	\$9,768.00	\$9,768.00	\$8,409.92	\$10,726.19	\$10,450.86

Sales and Services

44 00	Sales & Serv Refuse Collection Fees	\$1,358,545.00	\$1,313,790.00	\$1,335,000.00	\$1,139,542.70	\$1,297,707.24	\$1,202,111.76
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Misc charge 6,200 accts per month @ \$0.64 each	12.00	3968.0000	\$47,616.00
Manager Recommended	Recycle 6,450 accts per month @ \$4.17 each	12.00	26896.5000	\$322,758.00
Manager Recommended	Soild waste 6,250 accts per month @ \$6.39 each	12.00	39937.5000	\$479,250.00
Manager Recommended	Solid waste disposal 6,250 accts per month @ \$3.29	12.00	20562.5000	\$246,750.00
Manager Recommended	Special Pickups-Billed to Customer	12.00	2000.0000	\$24,000.00
Manager Recommended	Yard waste 6,465 accts per month @ \$3.07 each	12.00	19847.5500	\$238,170.60
Total Manager Recommended				\$1,358,544.60

<u>Total: Sales and Services</u>	\$1,358,545.00	\$1,313,790.00	\$1,335,000.00	\$1,139,542.70	\$1,297,707.24	\$1,202,111.76
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Division Total: Sanitation	\$1,368,565.00	\$1,323,558.00	\$1,344,768.00	\$1,147,952.62	\$1,308,433.43	\$1,212,562.62
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Department Total: Public Works	\$3,891,024.00	\$3,188,112.00	\$2,831,174.00	\$2,225,045.29	\$4,103,938.01	\$2,958,311.42
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Department 60	Parks & Recreational Services
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02	Administration
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Permits and Fees

43 80	Per & Fees Damage Reimbursement	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$2,909.70	\$0.00
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<u>Total: Permits and Fees</u>	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$2,909.70	\$0.00
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Sales and Services

44 39	Sales & Serv Recreation: Picnic Shelter Rent	\$2,500.00	\$2,400.00	\$2,400.00	\$2,062.05	\$2,668.15	\$2,781.05
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Shelter Rental	125.00	20.0000	\$2,500.00
Total Manager Recommended				\$2,500.00

44 42	Sales & Serv Clayton Community Center Rentals	\$1,050.00	\$2,260.00	\$750.00	\$687.00	\$2,889.00	\$3,547.50
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Gym rentals	30.00	35.0000	\$1,050.00

Total Manager Recommended							\$1,050.00
44 44	Sales & Serv Membership Fees - Resident	\$7,500.00	\$6,500.00	\$8,000.00	\$7,660.00	\$7,707.05	\$6,023.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Family No Dependents	40.00	5.0000	\$200.00
Manager Recommended	Family with Dependents	915.00	5.0000	\$4,575.00
Manager Recommended	High School and Middle School Students	45.00	5.0000	\$225.00
Manager Recommended	Individual	200.00	5.0000	\$1,000.00
Manager Recommended	Senior Family	200.00	5.0000	\$1,000.00
Manager Recommended	Senior Individual	100.00	5.0000	\$500.00

Total Manager Recommended							\$7,500.00
44 53	Sales & Serv Membership Fees - Nonresident	\$29,000.00	\$26,500.00	\$28,500.00	\$26,254.00	\$29,108.55	\$28,024.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual Family No Dependents	6.00	140.0000	\$840.00
Manager Recommended	Annual Family with Dependents	100.00	160.0000	\$16,000.00
Manager Recommended	Annual High School and Middle School	2.00	65.0000	\$130.00
Manager Recommended	Annual Individual	5.00	100.0000	\$500.00
Manager Recommended	Annual Senior Family	50.00	75.0000	\$3,750.00
Manager Recommended	Annual Senior Individual	30.00	50.0000	\$1,500.00
Manager Recommended	Daily Rate	100.00	5.0000	\$500.00
Manager Recommended	Monthly Family No Dependents	20.00	15.0000	\$300.00
Manager Recommended	Monthly Family with Dependents	40.00	20.0000	\$800.00
Manager Recommended	Monthly High School and Middle School	76.00	10.0000	\$760.00
Manager Recommended	Monthly Individual	250.00	12.0000	\$3,000.00
Manager Recommended	Monthly Senior Family	40.00	10.0000	\$400.00
Manager Recommended	Monthly Senior Individual	65.00	8.0000	\$520.00

Total Manager Recommended							\$29,000.00
<u>Total: Sales and Services</u>		\$40,050.00	\$37,660.00	\$39,650.00	\$36,663.05	\$42,372.75	\$40,375.55

Grants and Donations

45 12	Grants & Don Grant Funds -	\$0.00	\$11,500.00	\$10,000.00	\$5,000.00	\$0.00	\$0.00
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	Recreation						
45 32	Grants & Don Donations - Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$6,335.00	\$0.00
	<u>Total: Grants and Donations</u>	\$0.00	\$11,500.00	\$10,000.00	\$5,000.00	\$6,335.00	\$0.00

Other Financing Sources

49 55	Other Fin Scs Donated Property	\$207,693.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Transfer from Open Space Fund for CCC - Ped Project				1.00	207693.0000	\$207,693.00
	Total Manager Recommended						\$207,693.00

	<u>Total: Other Financing Sources</u>	\$207,693.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Miscellaneous

48 97	Misc Miscellaneous	\$0.00	\$0.00	\$182.00	\$182.91	\$25.00	\$0.00
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	<u>Total: Miscellaneous</u>	\$0.00	\$0.00	\$182.00	\$182.91	\$25.00	\$0.00
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Division Total: Administration		\$247,743.00	\$49,160.00	\$52,332.00	\$44,345.96	\$51,642.45	\$40,375.55
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Youth Athletics

Permits and Fees

43 06	Per & Fees Facility Rental	\$23,850.00	\$20,300.00	\$20,000.00	\$15,148.00	\$28,457.50	\$15,908.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Clayton Copperheads Rugby				1.00	2000.0000	\$2,000.00
Manager Recommended	DASH Home School Soccer Games				5.00	100.0000	\$500.00
Manager Recommended	Field Rentals				210.00	15.0000	\$3,150.00
Manager Recommended	JUSA Field Rental for Fall 2015				1.00	4500.0000	\$4,500.00
Manager Recommended	JUSA Field Rental for Spring 2016				1.00	4800.0000	\$4,800.00
Manager Recommended	Tournament Rentals - ECCP Baseball				2.00	700.0000	\$1,400.00
Manager Recommended	Tournament Rentals-NCUSSA/NCASA/Top Gun Basebal(2 day tour.)				5.00	1500.0000	\$7,500.00
	Total Manager Recommended						\$23,850.00

43 90	Per & Fees Recreation: Sponsor Fees	\$2,150.00	\$2,150.00	\$3,150.00	\$3,325.00	\$2,150.00	\$2,916.45
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
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Division Total: Youth Athletics

\$84,535.00 \$69,260.00 \$77,335.00 \$66,326.95 \$79,243.96 \$67,481.76

71

Adult Athletics

Permits and Fees

43 06 Per & Fees Facility Rental \$150.00 \$100.00 \$30.00 \$30.00 \$93.00 \$1,300.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Non Resident Field Rentals	1.00	100.0000	\$100.00
Total Manager Recommended				\$100.00

43 90 Per & Fees Recreation: Sponsor Fees \$15,400.00 \$13,600.00 \$11,400.00 \$10,900.00 \$12,225.00 \$7,700.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Adult Soccer Teams - Fall	12.00	350.0000	\$4,200.00
Manager Recommended	Adult Soccer Teams - Spring	12.00	350.0000	\$4,200.00
Manager Recommended	Adult Softball Teams - Fall	6.00	500.0000	\$3,000.00
Manager Recommended	Adult Softball Teams - Spring	8.00	500.0000	\$4,000.00
Total Manager Recommended				\$15,400.00

Total: Permits and Fees \$15,550.00 \$13,700.00 \$11,430.00 \$10,930.00 \$12,318.00 \$9,000.00

Sales and Services

44 29 Sales & Serv Out of Town Resident Surcharge \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$40.00

44 30 Sales & Serv Recreation: Miscellaneous \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

44 31 Sales & Serv Recreation: Concessions \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

44 32 Sales & Serv Recreation: Athletics Res \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$2,527.00

44 33 Sales & Serv Recreation: Athletics Non Res \$1,250.00 \$2,000.00 \$1,530.00 \$1,400.00 \$2,459.00 \$1,450.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Non-Residents for Spring & Fall Adult Soccer	35.00	25.0000	\$875.00
Manager Recommended	Non-Residents Softball	15.00	25.0000	\$375.00
Total Manager Recommended				\$1,250.00

44 38	Sales & Serv Recreation: Special Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
44 41	Sales & Serv Participant Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Sales and Services</u>		\$1,250.00	\$2,000.00	\$1,530.00	\$1,400.00	\$2,459.00	\$4,017.00

Miscellaneous

48 97	Misc Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Division Total: Adult Athletics		\$16,800.00	\$15,700.00	\$12,960.00	\$12,330.00	\$14,777.00	\$13,017.00
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Programs and Classes

Sales and Services

44 34	Sales & Serv Recreation: Senior Trips	\$1,000.00	\$1,500.00	\$500.00	\$410.00	\$195.00	\$5,125.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Day trips	5.00	200.0000	\$1,000.00
Total Manager Recommended				<u>\$1,000.00</u>

44 35	Sales & Serv Recreation: Youth Council Trips	\$700.00	\$700.00	\$180.00	\$165.00	\$50.00	\$55.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Clayton Youth Council Dues	30.00	5.0000	\$150.00
Manager Recommended	Clayton Youth Council weekend trips and projects	10.00	55.0000	\$550.00
Total Manager Recommended				<u>\$700.00</u>

44 36	Sales & Serv Recreation: Programs Res	\$70,000.00	\$68,000.00	\$70,000.00	\$64,384.86	\$72,428.10	\$65,297.68
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	After School	1.00	7800.0000	\$7,800.00
Manager Recommended	Art Classes	1.00	4300.0000	\$4,300.00
Manager Recommended	Fitness Classes	1.00	24000.0000	\$24,000.00
Manager Recommended	Pottery Classes	1.00	3400.0000	\$3,400.00
Manager Recommended	Schools Out Days	1.00	4000.0000	\$4,000.00

Manager Recommended	Specialty Camps				1.00	1500.0000	\$1,500.00
Manager Recommended	Summer Playground Program				1.00	25000.0000	\$25,000.00
Total Manager Recommended							\$70,000.00

44 37 Sales & Serv Recreation: Programs Non Res \$39,000.00 \$37,000.00 \$41,000.00 \$42,022.05 \$39,073.70 \$35,886.40

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Art Classes				1.00	6900.0000	\$6,900.00
Manager Recommended	Fitness Classes				1.00	15000.0000	\$15,000.00
Manager Recommended	Pottery Classes				1.00	5000.0000	\$5,000.00
Manager Recommended	Specialty Camps				1.00	1100.0000	\$1,100.00
Manager Recommended	Summer Playground Program				1.00	11000.0000	\$11,000.00
Total Manager Recommended							\$39,000.00

44 38 Sales & Serv Recreation: Special Projects \$750.00 \$750.00 \$925.00 \$925.00 \$612.00 \$430.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Gate fees for Halloween Hayride				150.00	5.0000	\$750.00
Total Manager Recommended							\$750.00

44 40 Sales & Serv Recreation: Trips - Misc \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

44 42 Sales & Serv Clayton Community Center Rentals \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

44 45 Sales & Serv Annual Road Race \$5,000.00 \$5,000.00 \$5,000.00 \$1,090.00 \$4,775.00 \$6,675.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual Road Race				250.00	20.0000	\$5,000.00
Total Manager Recommended							\$5,000.00

Total: Sales and Services \$116,450.00 \$112,950.00 \$117,605.00 \$108,996.91 \$117,133.80 \$113,469.08

Division Total: Programs and Classes \$116,450.00 \$112,950.00 \$117,605.00 \$108,996.91 \$117,133.80 \$113,469.08

Department Total: Parks & Recreational Services \$465,528.00 \$247,070.00 \$260,232.00 \$231,999.82 \$262,797.21 \$234,343.39

Department 65 Cultural and Performing Arts

02

Administration

Sales and Services

44 420	Sales & Serv Staff Services Support	\$0.00	\$0.00	\$0.00	\$0.00	\$25,951.59	\$26,129.02
44 421	Sales & Serv Value Added Services	\$0.00	\$0.00	\$0.00	\$0.00	\$9,661.72	\$11,937.04
44 43	Sales & Serv Clayton Center Merchandise Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
44 50	Sales & Serv Clayton Center Sales and Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$73,175.32	\$88,585.19
44 51	Sales & Serv Clayton Center Rental Deposits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
44 52	Sales & Serv Cultural Arts	\$62,140.00	\$85,125.00	\$75,000.00	\$78,820.11	\$64,524.36	\$107,585.62

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	3 Redneck Tenors	500.00	30.0000	\$15,000.00
Manager Recommended	Annie Moses Band	420.00	25.0000	\$10,500.00
Manager Recommended	Frank D'Ambrosia	360.00	22.0000	\$7,920.00
Manager Recommended	Frank Vignola	360.00	22.0000	\$7,920.00
Manager Recommended	Lee Roy Parnell	400.00	25.0000	\$10,000.00
Manager Recommended	Merchandise sales	1.00	800.0000	\$800.00
Manager Recommended	Mike Farris	400.00	25.0000	\$10,000.00
Total Manager Recommended				\$62,140.00

Total: Sales and Services \$62,140.00 \$85,125.00 \$75,000.00 \$78,820.11 \$173,312.99 \$234,236.87

Grants and Donations

45 20	Grants & Don Grant Funds - Miscellaneous	\$18,000.00	\$5,950.00	\$925.00	\$925.00	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Clayton Cultural Arts Foundation	1.00	3000.0000	\$3,000.00
Manager Recommended	JCVB Capitol Grants	1.00	5000.0000	\$5,000.00
Manager Recommended	Sponsorship Garrison Keillor	1.00	10000.0000	\$10,000.00
Total Manager Recommended				\$18,000.00

Total: Grants and Donations \$18,000.00 \$5,950.00 \$925.00 \$925.00 \$0.00 \$0.00

Division Total: Administration **\$80,140.00** **\$91,075.00** **\$75,925.00** **\$79,745.11** **\$173,312.99** **\$234,236.87**

75

Facility Enterprises

Sales and Services

44 42	Sales & Serv Clayton Community Center Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
44 420	Sales & Serv Staff Services Support	\$26,450.00	\$23,500.00	\$23,650.00	\$24,318.72	\$0.00	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Custodial services-rentals				550.00	16.5000	\$9,075.00
Manager Recommended	Other-PT Staff				1.00	17375.0000	\$17,375.00
Total Manager Recommended							\$26,450.00

44 421	Sales & Serv Value Added Services	\$9,500.00	\$8,500.00	\$12,000.00	\$12,033.30	\$0.00	\$0.00
44 50	Sales & Serv Clayton Center Sales and Rentals	\$67,550.00	\$88,000.00	\$84,247.00	\$73,995.35	\$0.00	\$0.00
44 51	Sales & Serv Clayton Center Rental Deposits	\$0.00	\$0.00	(\$250.00)	(\$250.00)	\$0.00	\$0.00
<u>Total: Sales and Services</u>		\$103,500.00	\$120,000.00	\$119,647.00	\$110,097.37	\$0.00	\$0.00

Grants and Donations

45 20	Grants & Don Grant Funds - Miscellaneous	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00
<u>Total: Grants and Donations</u>		\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00

Division Total: Facility Enterprises **\$103,500.00** **\$120,000.00** **\$124,647.00** **\$115,097.37** **\$0.00** **\$0.00**

Department Total: Cultural and Performing Arts **\$183,640.00** **\$211,075.00** **\$200,572.00** **\$194,842.48** **\$173,312.99** **\$234,236.87**

Department 68 Library Operations

02

Administration

Permits and Fees

43 91	Per & Fees Library Card Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 95	Per & Fees Library Fees	\$10,000.00	\$9,000.00	\$9,250.00	\$9,351.30	\$10,182.01	\$13,065.89

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Library Fees				1.00	6000.0000	\$6,000.00
Total Manager Recommended							\$6,000.00

43 96	Per & Fees	\$5,000.00	\$4,500.00	\$4,500.00	\$4,260.80	\$1,806.20	\$0.00
<u>Total: Permits and Fees</u>		\$15,000.00	\$13,500.00	\$13,750.00	\$13,612.10	\$11,988.21	\$13,065.89

Grants and Donations

45 20	Grants & Don Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
45 60	Grants & Don Donations - Library	\$6,500.00	\$0.00	\$2,016.00	\$2,016.00	\$1,443.00	\$3,536.65

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	FOL furnishings support				1.00	6500.0000	\$6,500.00
Total Manager Recommended							\$6,500.00
<u>Total: Grants and Donations</u>		\$6,500.00	\$0.00	\$2,016.00	\$2,016.00	\$1,443.00	\$3,536.65
<u>Miscellaneous</u>							
48 73	Misc Sale of Surplus Equipment	\$0.00	\$0.00	\$68.00	\$68.58	\$119.70	\$0.00
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$68.00	\$68.58	\$119.70	\$0.00
Division Total: Administration		\$21,500.00	\$13,500.00	\$15,834.00	\$15,696.68	\$13,550.91	\$16,602.54
Department Total: Library Operations		\$21,500.00	\$13,500.00	\$15,834.00	\$15,696.68	\$13,550.91	\$16,602.54
Fund Total: GF		\$21,376,577.00	\$20,287,542.00	\$18,631,107.00	\$15,008,084.40	\$18,993,257.15	\$17,403,393.15
Net Grand Totals:		\$21,376,577.00	\$20,287,542.00	\$18,631,107.00	\$15,008,084.40	\$18,993,257.15	\$17,403,393.15

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
<u>Miscellaneous</u>							
59 27	Misc Transfer to Greenway Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$250,600.00)
59 29	Misc Trans to 2009A GO Bond St Proj	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,312,170.00
59 30	Misc Transfer to 2012 GO Bond ECCP	\$0.00	\$0.00	\$0.00	\$0.00	\$11,766.00	\$140,200.00
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$11,766.00	\$1,201,770.00

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: General Fund
Division: Non-Departmental

Salient Policy Issues- (Summarized)

1. This Division includes block funding for several programs including the Merit Evaluation Program and Co-Insurance.
2. A new item included in this Division covers funding of a small portion of employee dependent insurance expense: \$25 / month contribution for Employee-Dependent coverage, \$50 / month for family coverage. The employee share for this benefit (less the contribution) is \$353.91 and \$713.58 respectively.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	100	GF						
Department	40	General Government						
Division	00	Non-departmental						
<u>Personnel - Benefits</u>								
51 10	Benefits FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel - Benefits</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Operating Expenses</u>								
53 00	Op Exp Insurance and Bonds	(\$20,585.00)	(\$134,746.00)	(\$56,336.00)	(\$56,335.75)	(\$51,283.34)	(\$52,697.52)	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	IRFFNC- Incentive Credit FY 15-16				1.00	-20585.0000	(\$20,585.00)
	Total Manager Recommended							(\$20,585.00)
<u>Total: Operating Expenses</u>		(\$20,585.00)	(\$134,746.00)	(\$56,336.00)	(\$56,335.75)	(\$51,283.34)	(\$52,697.52)	
<u>Special Appropriations</u>								
55 00	Spec App Salary Reserve	\$100,000.00	\$85,000.00	\$85,000.00	\$0.00	\$28,000.00	\$0.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Merit Pool (0%, 2%, 3%)				1.00	100000.0000	\$100,000.00
	Total Manager Recommended							\$100,000.00
<u>Total: Special Appropriations</u>		\$100,000.00	\$85,000.00	\$85,000.00	\$0.00	\$28,000.00	\$0.00	
<u>Debt Service</u>								
57 50	Debt Service Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Debt Service</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Miscellaneous</u>								
59 04	Misc HRA Deductible Allowance	\$93,000.00	\$78,000.00	\$78,000.00	\$75,263.18	\$86,256.74	\$84,376.03	
59 19	Misc Transfer to Enterprise Fund-Out	\$0.00	\$39,000.00	\$39,000.00	\$0.00	\$0.00	\$0.00	
59 93	Misc Allowance-Health Plan Option	\$0.00	\$36,339.00	\$0.00	\$0.00	\$0.00	\$0.00	
59 94	Misc Employee Share Health Insurance	\$18,600.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,565.15)	
Budget Transactions:								

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Allowance for Employee + 1 (22 emp for 12 mo.)					264.00	25.0000	\$6,600.00
Manager Recommended	Allowance for Family (20 emp for 12 mo.)					240.00	50.0000	\$12,000.00
	Total Manager Recommended							\$18,600.00
59 98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	(\$7,500.00)	(\$5,397.10)	
59 99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,875.00)	(\$3,957.48)	
<u>Total: Miscellaneous</u>		\$111,600.00	\$153,339.00	\$117,000.00	\$75,263.18	\$73,881.74	\$72,456.30	
Division Total: Non-departmental		(\$191,015.00)	(\$103,593.00)	(\$145,664.00)	(\$18,927.43)	(\$50,598.40)	(\$19,758.78)	

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Legislative

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Town Clerk	20	1	1	1
Records Clerk		.5	.5	.5

Salient Policy Issues- (Summarized)

1. This Division includes the purchase cost and maintenance fees for iCompass, an agenda preparation software package to be utilized by the Town Clerk’s office as well as Planning. Staff is very excited about the implementation of this software. It is designed to streamline the agenda prep process and provide for better file and information sharing across departmental lines.
2. Included also in this budget are training expenditures for the newly appointed Deputy Town Clerk’s position. She will be seeking her Municipal Clerk Certification within this budget year.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	01	Legislative					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$52,270.00	\$60,030.00	\$48,950.00	\$39,026.68	\$59,123.28	\$0.00
50 021	Salaries Part-time w/Benefits	\$24,544.00	\$22,572.00	\$7,700.00	\$4,599.00	\$0.00	\$0.00
50 06	Salaries Council	\$42,392.00	\$41,764.00	\$41,764.00	\$34,804.40	\$41,148.00	\$40,565.52
50 50	Salaries Cashout	\$8,376.00	\$8,376.00	\$8,376.00	\$6,979.80	\$8,838.96	\$9,302.16
<u>Total: Personnel - Salaries</u>		\$127,582.00	\$132,742.00	\$106,790.00	\$85,409.88	\$109,110.24	\$49,867.68
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$450.00	\$1,400.00	\$300.00	\$300.00	\$1,050.00	\$300.00
51 10	Benefits FICA	\$9,796.00	\$10,251.00	\$7,200.00	\$5,923.59	\$8,066.10	\$3,485.63
51 11	Benefits Group Insurance - Health	\$41,521.00	\$30,895.00	\$32,515.00	\$26,846.26	\$26,372.38	\$18,930.24
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$352.00	\$383.00	\$260.00	\$203.52	\$359.32	\$0.00
51 20	Benefits Retirement - General Employees	\$5,431.00	\$5,840.00	\$4,800.00	\$3,084.29	\$4,179.98	\$0.00
51 30	Benefits 401K - General Employees	\$2,095.00	\$2,445.00	\$1,950.00	\$1,569.04	\$2,404.91	\$0.00
<u>Total: Personnel - Benefits</u>		\$59,645.00	\$51,214.00	\$47,025.00	\$37,926.70	\$42,432.69	\$22,715.87
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Interpreter for Council meeting			1.00	100.0000	\$100.00
	Total Manager Recommended						\$100.00
56 11	Cont Serv Contract Services	\$26,868.00	\$19,322.00	\$19,322.00	\$19,283.07	\$14,550.10	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Code of Supplement to Town Code of Ords			1.00	9000.0000	\$9,000.00
	Manager Recommended	Fee to host Town Code of Ordinances on-line (ALP)			1.00	375.0000	\$375.00

Manager Recommended	Fee to host Town Council minutes on-line (ALP)				1.00	228.0000	\$228.00
Manager Recommended	Fee to update Town Code of Ordinances on-line when amended (ALP)				1.00	195.0000	\$195.00
Manager Recommended	iCompass Audio Manager - replaces FTR				1.00	2150.0000	\$2,150.00
Manager Recommended	iCompass Meeting Manager Pro				1.00	8400.0000	\$8,400.00
Manager Recommended	Pro Shred, Annual Disposition				1.00	850.0000	\$850.00
Manager Recommended	Pro Shred, Regular Pick up				13.00	90.0000	\$1,170.00
Manager Recommended	Uploading new/old Council Minutes on-line (ALP)				1.00	4500.0000	\$4,500.00
Total Manager Recommended							\$26,868.00

56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$26,968.00	\$19,422.00	\$19,322.00	\$19,283.07	\$14,550.10	\$0.00

Operating Expenses

52 00	Op Exp Copy Expense	\$48.00	\$48.00	\$0.00	\$0.00	\$16.00	\$0.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Microfilm Minutes	3.00	16.0000	\$48.00
Total Manager Recommended				\$48.00

52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$92.00	\$91.57	\$77.80	\$0.00
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52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 16	Op Exp Telephone Exp - Mobile	\$1,092.00	\$1,088.00	\$1,088.00	\$873.69	\$1,088.34	\$1,103.75
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AC Council 741-7916	12.00	38.0100	\$456.00
Manager Recommended	MP Mayor 919-291-5662	12.00	53.0000	\$636.00
Total Manager Recommended				\$1,092.00

52 25	Op Exp Advertising Expense	\$1,095.00	\$1,095.00	\$1,095.00	\$1,079.73	\$240.70	\$734.46
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Notice for Open Recruitment for Citizen Boards - Online	1.00	100.0000	\$100.00
Manager Recommended	Notice for Public Hearing on Fiscal Budget	1.00	40.0000	\$40.00

Manager Recommended	Notice of Open Recruitment for Citizen Boards					2.00	100.0000	\$200.00
Manager Recommended	Public Forum/Citizen Input					2.00	50.0000	\$100.00
Manager Recommended	Street Closing (once a week for four successive weeks)					4.00	128.7500	\$515.00
Manager Recommended	Vehicle for Hire					4.00	35.0000	\$140.00
	Total Manager Recommended							<u>\$1,095.00</u>

52 26 Op Exp Training and Travel \$13,602.00 \$11,954.00 \$6,500.00 \$5,304.04 \$13,919.65 \$2,362.22

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual City & County Clerk Academy, RTP, NC January 2016					2.00	650.0000	\$1,300.00
Manager Recommended	Clayton Chamber Banquet - January 2016					7.00	30.0000	\$210.00
Manager Recommended	Clerk Certification Course - UNC SOG Jan - Oct 2016					1.00	3148.0000	\$3,148.00
Manager Recommended	ElectriCities Annual Conference, Aug 7-9 2015 Myrtle Beach SC					1.00	1579.0000	\$1,579.00
Manager Recommended	IIMC Annual Conference, May 2016 Omaha Nebraska					1.00	2100.0000	\$2,100.00
Manager Recommended	Jo Co Quarter Mayor Mtg, Hosted in Clayton					1.00	150.0000	\$150.00
Manager Recommended	Main Street Conference, March 2016 Location TBD					1.00	953.0000	\$953.00
Manager Recommended	NCAMC Annual Academy, Durham, NC August 13-15, 2015					2.00	800.0000	\$1,600.00
Manager Recommended	NCAMC One-Day Regional Academy, Spring 2016					2.00	100.0000	\$200.00
Manager Recommended	NCLM Annual Conference 2015, Winston Salem, Oct 11-13					2.00	971.0000	\$1,942.00
Manager Recommended	NCLM Legislative Update and/or Legislative Updates with Elected					12.00	25.0000	\$300.00
Manager Recommended	NCLM Town Hall Day 2016					2.00	35.0000	\$70.00
Manager Recommended	Notary Recertification					1.00	50.0000	\$50.00
	Total Manager Recommended							<u>\$13,602.00</u>

52 27 Op Exp Local Mileage \$5,000.00 \$680.00 \$600.00 \$424.83 \$601.42 \$714.29

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Concil Meeting Stipend					12.00	360.0000	\$4,320.00
Manager Recommended	Council (misc fuel reimbursement)					1.00	200.0000	\$200.00
Manager Recommended	Town Clerk					12.00	40.0000	\$480.00
	Total Manager Recommended							<u>\$5,000.00</u>

52 28 Op Exp Elections \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 60 Op Exp Equipment Purchase \$120.00 \$120.00 \$0.00 \$33.77 \$146.76 \$184.12

52 62	Op Exp Dues and Subscriptions	\$521.00	\$370.00	\$496.00	\$496.88	\$1,269.08	\$0.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Admin & Financial Laws for Local Gov't	1.00	115.0000	\$115.00
Manager Recommended	IIMC Annual Membership Dues Clerk	1.00	145.0000	\$145.00
Manager Recommended	IIMC Annual Membership Dues Deputy Clerk	1.00	95.0000	\$95.00
Manager Recommended	NC Association of Municipal Clerks - Annual Deputy Clerk Dues	1.00	56.0000	\$56.00
Manager Recommended	NC Association of Municipal Clerks - Annual Clerk Dues	1.00	65.0000	\$65.00
Manager Recommended	NC GS, Volume 18 (Chapter 160A)	1.00	45.0000	\$45.00
Total Manager Recommended				\$521.00

52 85	Op Exp Departmental Supplies	\$2,765.00	\$2,110.00	\$2,110.00	\$1,763.85	\$1,982.35	\$1,022.04
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Batteries for Laser Pointers	1.00	20.0000	\$20.00
Manager Recommended	Business Cards, re-orders / elections	3.00	200.0000	\$600.00
Manager Recommended	Flash Drives	4.00	25.0000	\$100.00
Manager Recommended	Frames for Ceremonial Documents	10.00	20.0000	\$200.00
Manager Recommended	Index Dividers for Agenda Packets, 5 sets of 8 tabs	2.00	30.0000	\$60.00
Manager Recommended	Laser Pointers for use in Chambers	3.00	25.0000	\$75.00
Manager Recommended	Minute Book Paper	2.00	70.0000	\$140.00
Manager Recommended	Minute Books, Wilson Jones, 395-11	9.00	145.0000	\$1,305.00
Manager Recommended	Mobile Storage Box	1.00	75.0000	\$75.00
Manager Recommended	Name Tags (after elections)	3.00	15.0000	\$45.00
Manager Recommended	Parchment / ceremonial paper for Town events	1.00	75.0000	\$75.00
Manager Recommended	Stationery, 24 lb acid free, for legal documents	2.00	35.0000	\$70.00
Total Manager Recommended				\$2,765.00

53 00	Op Exp Insurance and Bonds	\$13,860.00	\$13,853.00	\$13,853.00	\$13,852.62	\$14,143.87	\$25,751.20
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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	Manager Recommended	IRRFNC - Public Officials Liability Insurance FY 15-16				1.00	13860.0000	\$13,860.00
	Total Manager Recommended							\$13,860.00
53 03	Op Exp Worker's Compensation Insurance	\$236.00	\$483.00	\$242.00	\$241.79	\$293.97	\$158.00	
53 80	Op Exp Vehicle Vanity Plates	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 99	Op Exp Miscellaneous Expense	\$5,878.00	\$4,263.00	\$850.00	\$723.72	\$2,867.83	\$760.04	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Host Town Hall Day: Food, Drinks for Social, Table Cloths				1.00	950.0000	\$950.00
	Manager Recommended	Keys (additional)				6.00	17.5000	\$105.00
	Manager Recommended	Lapel Pins				250.00	2.2500	\$563.00
	Manager Recommended	Pencils				500.00	0.7500	\$375.00
	Manager Recommended	Pens				750.00	1.5000	\$1,125.00
	Manager Recommended	Plaques				2.00	75.0000	\$150.00
	Manager Recommended	Power Clip, Gift to Volunteer				125.00	2.0000	\$250.00
	Manager Recommended	Recording Fees				10.00	26.0000	\$260.00
	Manager Recommended	Thank you gifts from Council to recognize citizens				20.00	25.0000	\$500.00
	Manager Recommended	Volunteer Appreciation				1.00	1500.0000	\$1,500.00
	Manager Recommended	Winter/Holiday Decorations				1.00	100.0000	\$100.00
	Total Manager Recommended							\$5,878.00
	<u>Total: Operating Expenses</u>	\$44,217.00	\$36,064.00	\$26,926.00	\$24,886.49	\$36,647.77	\$32,790.12	
	<u>Miscellaneous</u>							
59 02	Misc Contingency	\$0.00	\$0.00	\$150,509.00	\$150,508.34	\$22,390.00	\$144.70	
59 05	Misc Reserve Fund	\$67,913.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
59 98	Misc Support Services - W/S Fund	(\$54,032.00)	(\$57,023.00)	(\$47,322.00)	(\$47,519.20)	(\$41,941.99)	(\$23,965.40)	
59 99	Misc Support Services - Electric Fund	(\$39,142.00)	(\$21,489.00)	(\$17,833.00)	(\$17,907.50)	(\$28,253.11)	(\$10,425.46)	
	<u>Total: Miscellaneous</u>	(\$25,261.00)	(\$78,512.00)	\$85,354.00	\$85,081.64	(\$47,805.10)	(\$34,246.16)	
	Division Total: Legislative	(\$233,151.00)	(\$160,930.00)	(\$285,417.00)	(\$252,587.78)	(\$154,935.70)	(\$71,127.51)	

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Town Manager	N/A	1	1	1
Deputy Town Manager	29	1	1	1
Sr. Admin. Support Spec.	14	1	1	1
Public Information Officer	22	1	1	1
PIO Administrative Support	14	0	0	1

Salient Policy Issues- (Summarized)

1. One position is proposed for addition- Senior Administrative Support Specialist for the Public Information office.
2. During FY 15-16 we will be replacing the roof on the CA building. This roof was not replaced during the original renovation project in 2001.
3. During FY 15-16 we will be replacing all the windows in both the CA and GS buildings. These windows were not replaced during the original renovation project and are now in a state of rot and disrepair.
4. We will also be seeking to stabilize the Annex building by undertaking mold remediation and repairing an underdrain.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$388,268.00	\$353,209.00	\$342,000.00	\$276,507.90	\$347,126.98	\$383,004.01
50 02	Salaries Part-time	\$0.00	\$0.00	\$7,500.00	\$6,388.48	\$0.00	\$1,674.00
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$1,692.00	\$1,561.00	\$1,561.00	\$1,171.08	\$1,660.70	\$1,725.60
<u>Total: Personnel - Salaries</u>		\$389,960.00	\$354,770.00	\$351,061.00	\$284,067.46	\$348,787.68	\$386,403.61
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$3,800.00	\$3,700.00	\$3,700.00	\$3,700.00	\$2,200.00	\$2,450.00
51 10	Benefits FICA	\$28,763.00	\$26,102.00	\$27,140.00	\$20,013.76	\$24,600.46	\$27,752.21
51 11	Benefits Group Insurance - Health	\$33,697.00	\$21,820.00	\$17,500.00	\$14,878.58	\$22,180.36	\$27,036.96
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$2,279.00	\$1,939.00	\$1,800.00	\$1,463.43	\$1,881.20	\$2,146.90
51 20	Benefits Retirement - General Employees	\$27,571.00	\$25,082.00	\$25,082.00	\$19,623.62	\$24,667.61	\$25,980.88
51 30	Benefits 401K - General Employees	\$15,750.00	\$14,339.00	\$14,339.00	\$11,247.11	\$14,083.68	\$15,444.79
<u>Total: Personnel - Benefits</u>		\$111,860.00	\$92,982.00	\$89,561.00	\$70,926.50	\$89,613.31	\$100,811.74
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,247.38
56 10	Cont Serv Contracts and Agreements	\$0.00	\$3,525.00	\$3,525.00	\$100.00	\$1,100.00	\$0.00
56 11	Cont Serv Contract Services	\$7,800.00	\$0.00	\$12,016.00	\$12,015.54	\$150.00	\$8,259.59
56 40	Cont Serv Pre-employment Screening	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$10,997.00	\$10,872.00	\$11,303.00	\$10,671.36	\$14,810.09	\$15,751.14
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Canon Copier #001-0219668-010			12.00	631.0000	\$7,572.00
	Manager Recommended	Canon Copier Property Tax			1.00	125.0000	\$125.00
	Manager Recommended	Pitney Bowes - Postage Machine (new lease)			4.00	825.0000	\$3,300.00

		Total Manager Recommended					\$10,997.00
	<u>Total: Contractual Services</u>	\$18,797.00	\$14,397.00	\$26,844.00	\$22,786.90	\$16,060.09	\$43,258.11
	<u>Operating Expenses</u>						
52 00	Op Exp Copy Expense	\$2,400.00	\$2,520.00	\$2,520.00	\$1,275.00	\$1,759.57	\$1,466.17
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Canon copier copy expense			12.00	200.0000	\$2,400.00
		Total Manager Recommended					\$2,400.00
52 01	Op Exp Postage and Shipping Expense	\$1,000.00	\$2,100.00	\$800.00	\$390.46	\$724.36	\$575.70
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Additional Mailings			12.00	50.0000	\$600.00
	Manager Recommended	Fedex Shipping			12.00	75.0000	\$900.00
	Manager Recommended	UPS Shipping			12.00	50.0000	\$600.00
		Total Manager Recommended					\$2,100.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$1,908.00	\$1,896.00	\$1,896.00	\$1,582.59	\$1,898.04	\$2,527.77
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	MP Deputy Town Manager 919-621-9697			12.00	53.0000	\$636.00
	Manager Recommended	MP Public Information Officer 919-358-0348			12.00	53.0000	\$636.00
	Manager Recommended	MP Town Manager 919-625-0983			12.00	53.0000	\$636.00
		Total Manager Recommended					\$1,908.00
52 25	Op Exp Advertising Expense	\$2,500.00	\$2,500.00	\$400.00	\$219.20	\$371.84	\$74.70
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Marketing materials (brochures, flyers, rack, cards, etc)			1.00	2000.0000	\$2,000.00
	Manager Recommended	Miscellaneous expenses for Public Outreach - PIO			1.00	500.0000	\$500.00

								<u>\$2,500.00</u>
52 26	Op Exp Training and Travel	\$4,850.00	\$5,300.00	\$2,500.00	\$2,473.55	\$2,482.78	\$4,447.61	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	DTM - NC City and County Manager's Seminar (3 days)				1.00	500.0000	\$500.00
Manager Recommended	DTM - NWS Annual Conference				1.00	2500.0000	\$2,500.00
Manager Recommended	PIO - 3CMA Annual Conference				1.00	1400.0000	\$1,400.00
Manager Recommended	PIO - NC3C Conference				1.00	450.0000	\$450.00

								<u>\$4,850.00</u>
52 27	Op Exp Local Mileage	\$8,300.00	\$8,300.00	\$6,000.00	\$4,957.63	\$3,695.20	\$3,894.78	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Administrative Assistant - Mail Pickup				1.00	350.0000	\$350.00
Manager Recommended	Deputy Town Manager				1.00	150.0000	\$150.00
Manager Recommended	PIO				12.00	200.0000	\$2,400.00
Manager Recommended	Town Manager (Increase from \$300 set in 1997)				12.00	450.0000	\$5,400.00

								<u>\$8,300.00</u>
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$500.00	\$0.00	\$0.00	\$186.17	\$0.00	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency				1.00	500.0000	\$500.00

								<u>\$500.00</u>
52 60	Op Exp Equipment Purchase	\$900.00	\$900.00	\$763.00	\$762.50	\$3,955.25	\$558.79	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	PIO - Flash drives/memory cards				1.00	300.0000	\$300.00
Manager Recommended	Replacement mobile phones				3.00	200.0000	\$600.00

								<u>\$900.00</u>
52 62	Op Exp Dues and	\$25,634.00	\$22,983.00	\$24,228.00	\$24,227.78	\$22,510.25	\$24,797.59	

Subscriptions

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Basecamp				12.00	49.0000	\$588.00
Manager Recommended	Chamber of Commerce				1.00	140.0000	\$140.00
Manager Recommended	Clayton News Star - subscription				1.00	54.0000	\$54.00
Manager Recommended	DTM - NCGFOA				1.00	185.0000	\$185.00
Manager Recommended	DTM - NC City & County Manager's Association				1.00	180.0000	\$180.00
Manager Recommended	NC GS, Volume 18				1.00	45.0000	\$45.00
Manager Recommended	NCLM - Annual Membership				1.00	14960.0000	\$14,960.00
Manager Recommended	PIO - 3CMA Annual Membership				1.00	390.0000	\$390.00
Manager Recommended	PIO - NC3C Annual Membership				1.00	50.0000	\$50.00
Manager Recommended	PIO - NCGAIO				1.00	10.0000	\$10.00
Manager Recommended	School of Government Annual Dues				1.00	2018.0000	\$2,018.00
Manager Recommended	TM - NC City & County Managers Association				1.00	221.0000	\$221.00
Manager Recommended	Triangle Business Journal Subscription				1.00	95.0000	\$95.00
Manager Recommended	Triangle J COG annual dues				1.00	6698.0000	\$6,698.00
	Total Manager Recommended						\$25,634.00

52 85

Op Exp Departmental Supplies	\$5,000.00	\$5,000.00	\$5,000.00	\$4,778.15	\$5,383.62	\$3,937.68
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Allowance (covers TM, DTM, PIO operations)				1.00	5000.0000	\$5,000.00
	Total Manager Recommended						\$5,000.00

53 00

Op Exp Insurance and Bonds	\$131,259.00	\$131,638.00	\$136,000.00	\$135,825.54	\$139,919.40	\$142,464.92
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	IRFFNC - Crime Coverages FY 15-16				1.00	1198.0000	\$1,198.00
Manager Recommended	IRFFNC - Employee Benefits Liability FY 15-16				1.00	119.0000	\$119.00
Manager Recommended	IRFFNC - Employment Practices Coverage FY 15-16				1.00	12375.0000	\$12,375.00
Manager Recommended	IRFFNC - Liquor Liability FY 15-16				1.00	200.0000	\$200.00

Manager Recommended	IRFFNC- Auto Physical Damage FY 15-16					1.00	9703.0000	\$9,703.00
Manager Recommended	IRFFNC- Automobile Coverages FY 15-16					1.00	25691.0000	\$25,691.00
Manager Recommended	IRFFNC- Gen. Liability FY 15-16					1.00	26799.0000	\$26,799.00
Manager Recommended	IRFFNC- Inland Marine FY 15-16					1.00	7424.0000	\$7,424.00
Manager Recommended	IRFFNC- Property Coverages FY 15-16					1.00	47750.0000	\$47,750.00
Total Manager Recommended								\$131,259.00

53 01	Op Exp Insurance Deductible	\$1,000.00	\$1,000.00	\$4,000.00	\$3,938.30	\$671.93	\$0.00
53 03	Op Exp Worker's Compensation Insurance	\$662.00	\$657.00	\$774.00	\$773.61	\$940.56	\$965.56
53 99	Op Exp Miscellaneous Expense	\$250.00	\$250.00	\$134.00	\$133.29	\$70.38	\$51.65
<u>Total: Operating Expenses</u>		\$185,663.00	\$185,544.00	\$185,015.00	\$181,337.60	\$184,569.35	\$185,762.92

Miscellaneous

59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59 98	Misc Support Services - W/S Fund	(\$150,530.00)	(\$153,437.00)	(\$154,333.00)	(\$127,864.10)	(\$111,543.81)	(\$161,588.00)
59 99	Misc Support Services - Electric Fund	(\$109,048.00)	(\$57,821.00)	(\$58,158.00)	(\$48,184.20)	(\$75,315.72)	(\$70,295.00)
<u>Total: Miscellaneous</u>		(\$259,578.00)	(\$211,258.00)	(\$212,491.00)	(\$176,048.30)	(\$186,859.53)	(\$231,883.00)

Sub Department 01 Clayton Center

Contractual Services

56 00	Cont Serv Professional Services	\$10,000.00	\$8,800.00	\$9,421.00	\$29,092.00	\$4,882.00	\$0.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	5th Wall Window Replace (carry-over)	1.00	10000.0000	\$10,000.00
Total Manager Recommended				\$10,000.00

56 10	Cont Serv Contracts and Agreements	\$14,779.00	\$14,779.00	\$14,779.00	\$11,011.28	\$10,608.51	\$11,076.31
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	ATS Annual Maintenance	1.00	350.0000	\$350.00
Manager Recommended	Elevator inspection Dept of Labor	1.00	175.0000	\$175.00
Manager Recommended	Elevator PM service per month	12.00	152.0000	\$1,824.00
Manager Recommended	Fire extinguisher service	1.00	125.0000	\$125.00

Manager Recommended	Generator PM services @ \$165 & \$395				1.00	555.0000	\$555.00
Manager Recommended	Manlift inspection				2.00	150.0000	\$300.00
Manager Recommended	NC Dept of Labor Boiler Inspection				3.00	45.0000	\$135.00
Manager Recommended	Simplex Fire alarm monitor				1.00	500.0000	\$500.00
Manager Recommended	Simplex Fire alarm PM service				1.00	4200.0000	\$4,200.00
Manager Recommended	Southern Piping Chiller PM service 2X per year				1.00	3000.0000	\$3,000.00
Manager Recommended	Southern Piping gas boiler PM service 2X per year				2.00	520.0000	\$1,040.00
Manager Recommended	Southern Piping HVAC PM service				1.00	1320.0000	\$1,320.00
Manager Recommended	Water treatment / chiller				1.00	475.0000	\$475.00
Manager Recommended	Wood Pest Control per month				12.00	65.0000	\$780.00

Total Manager Recommended \$14,779.00

56 11 Cont Serv Contract Services \$10,560.00 \$10,560.00 \$12,030.00 \$12,030.00 \$9,149.80 \$9,336.20

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Lawn care per month - Coats	12.00	880.0000	\$10,560.00
Total Manager Recommended				\$10,560.00

56 50 Cont Serv Equipment Rental \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

Total: Contractual Services \$35,339.00 \$34,139.00 \$36,230.00 \$52,133.28 \$24,640.31 \$20,412.51

Operating Expenses

52 10 Op Exp Utility Exp - Town Electricity \$65,568.00 \$68,400.00 \$65,244.00 \$56,187.99 \$61,522.43 \$64,334.77

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	5 yr avg per month	12.00	5464.0000	\$65,568.00
Total Manager Recommended				\$65,568.00

52 11 Op Exp Utility Exp - Town W/S \$5,484.00 \$5,700.00 \$5,400.00 \$4,856.70 \$3,831.83 \$5,459.19

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	W/S (5 yr avg per month)	12.00	457.0000	\$5,484.00
Total Manager Recommended				\$5,484.00

52 12 Op Exp Utility Exp - Other \$13,200.00 \$12,200.00 \$12,200.00 \$9,696.65 \$13,012.98 \$9,937.55

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Generator fuel lump sum				1.00	1800.0000	\$1,800.00
Manager Recommended	Natural Gas (5 yr avg per month)				12.00	950.0000	\$11,400.00
Total Manager Recommended							\$13,200.00

52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$4,109.00	\$0.00	\$4,323.82	\$32,479.84	\$54,820.27
52 37	Op Exp Maint and Repair - Buildings	\$13,450.00	\$13,450.00	\$21,500.00	\$22,812.23	\$108,407.20	\$42,876.55

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unexpected repairs				1.00	10000.0000	\$10,000.00
Manager Recommended	VCT tile in bathroom - 2nd floor - did 3rd floor last year				1.00	1850.0000	\$1,850.00
Manager Recommended	Window washing				1.00	1600.0000	\$1,600.00
Total Manager Recommended							\$13,450.00

52 38	Op Exp Maint and Repair - Grounds	\$500.00	\$3,500.00	\$3,500.00	\$3,461.70	\$3,467.44	\$173.25
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Stone / pinestraw / fertilizer / flowers/ etc - courtyard				1.00	500.0000	\$500.00
Total Manager Recommended							\$500.00

52 60	Op Exp Equipment Purchase	\$0.00	\$600.00	\$600.00	\$0.00	\$602.94	\$3,400.00
53 99	Op Exp Miscellaneous Expense	\$140.00	\$290.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Batteries for candle lights in atrium				140.00	1.0000	\$140.00
Total Manager Recommended							\$140.00

Total: Operating Expenses \$98,342.00 \$108,249.00 \$108,444.00 \$101,339.09 \$223,324.66 \$181,001.58

Capital Outlay

58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 03	Cap Out Furniture Fixtures	\$500.00	\$500.00	\$914.00	\$913.12	\$0.00	\$0.00

and Equipment

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	misc. furniture for employees / lobby / etc				1.00	500.0000	\$500.00
Total Manager Recommended							\$500.00

58 50

Cap Out Capital Outlay	\$249,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Window replacement				1.00	237000.0000	\$237,000.00
Manager Recommended	Window replacement (Contingency per Jeff Spady)				1.00	12000.0000	\$12,000.00
Total Manager Recommended							\$249,000.00

Total: Capital Outlay

\$249,500.00	\$500.00	\$914.00	\$913.12	\$0.00	\$0.00	
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Miscellaneous

59 98	Misc Support Services - W/S Fund	(\$9,392.00)	(\$15,955.00)	(\$10,191.00)	(\$13,295.80)	(\$18,124.75)	(\$15,088.85)
59 99	Misc Support Services - Electric Fund	(\$6,709.00)	(\$11,396.00)	(\$7,279.00)	(\$9,496.70)	(\$12,946.25)	(\$10,778.02)
<u>Total: Miscellaneous</u>		(\$16,101.00)	(\$27,351.00)	(\$17,470.00)	(\$22,792.50)	(\$31,071.00)	(\$25,866.87)
Sub Department Total: Clayton Center		(\$367,080.00)	(\$115,537.00)	(\$128,118.00)	(\$131,592.99)	(\$216,893.97)	(\$175,547.22)

02

Annex Building

Contractual Services

56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 10	Cont Serv Contracts and Agreements	\$1,242.00	\$1,602.00	\$1,602.00	\$1,173.54	\$1,948.36	\$1,913.36

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	ADA Lift Service contract				4.00	125.0000	\$500.00
Manager Recommended	Elevator inspection Dept of Labor				2.00	75.0000	\$150.00
Manager Recommended	Pest control svc per month				12.00	36.0000	\$432.00
Manager Recommended	Termite inspection contract per year				1.00	160.0000	\$160.00
Total Manager Recommended							\$1,242.00

56 11

Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total: Contractual Services	\$1,242.00	\$1,602.00	\$1,602.00	\$1,173.54	\$1,948.36	\$1,913.36

Operating Expenses

52 10	Op Exp Utility Exp - Town Electricity	\$1,500.00	\$1,500.00	\$1,500.00	\$1,795.37	\$2,899.37	\$2,611.74
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Electricity				12.00	125.0000	\$1,500.00
	Total Manager Recommended						\$1,500.00

52 11	Op Exp Utility Exp - Town W/S	\$252.00	\$246.00	\$246.00	\$204.40	\$245.65	\$508.29
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Water/Sewer				12.00	21.0000	\$252.00
	Total Manager Recommended						\$252.00

52 12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 37	Op Exp Maint and Repair - Buildings	\$29,688.00	\$2,051.00	\$4,600.00	\$5,445.00	\$3,719.50	\$3,245.62
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	French Drain/mold				1.00	29688.0000	\$29,688.00
	Total Manager Recommended						\$29,688.00

52 38	Op Exp Maint and Repair - Grounds	\$60.00	\$60.00	\$60.00	\$0.00	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Mulch - CY				2.00	30.0000	\$60.00
	Total Manager Recommended						\$60.00

53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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	Total: Operating Expenses	\$31,500.00	\$3,857.00	\$6,406.00	\$7,444.77	\$6,864.52	\$6,365.65
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<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 50	Cap Out Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Capital Outlay</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59 99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Department Total: Annex Building		(\$32,742.00)	(\$5,459.00)	(\$8,008.00)	(\$8,618.31)	(\$8,812.88)	(\$8,279.01)
Division Total: Administration		(\$846,524.00)	(\$557,431.00)	(\$576,116.00)	(\$523,281.46)	(\$677,877.75)	(\$668,179.61)

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Human Resources

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Human Resources Director	23→27	1	1	1
Safety Officer	19	1	1	1
Administrative Assistant		.5	0	0
HR Generalist	16	0	1	1

Salient Policy Issues- (Summarized)

1. The Human Resources Division has remained a one person operation even given the growth of the Town and its operations. The FY 15-16 Budget includes funding for a second position, HR Generalist.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	04	Human Resources					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$168,746.00	\$115,563.00	\$115,563.00	\$93,785.13	\$113,377.21	\$110,422.20
50 02	Salaries Part-time	\$0.00	\$15,120.00	\$8,565.00	\$8,564.51	\$782.00	\$0.00
50 021	Salaries Part-time w/Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$2,036.00	\$2,067.00	\$2,578.00	\$1,933.56	\$2,195.83	\$1,826.88
<u>Total: Personnel - Salaries</u>		\$170,782.00	\$132,750.00	\$126,706.00	\$104,283.20	\$116,355.04	\$112,249.08
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$3,100.00	\$3,000.00	\$3,050.00	\$3,050.00	\$1,500.00	\$1,500.00
51 10	Benefits FICA	\$13,301.00	\$10,352.00	\$10,428.00	\$8,081.60	\$8,923.24	\$8,569.89
51 11	Benefits Group Insurance - Health	\$15,999.00	\$8,830.00	\$8,000.00	\$6,326.42	\$9,405.32	\$9,269.67
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,135.00	\$724.00	\$680.00	\$559.59	\$701.27	\$679.95
51 20	Benefits Retirement - General Employees	\$12,074.00	\$8,316.00	\$8,353.00	\$6,739.85	\$8,171.06	\$7,579.69
51 30	Benefits 401K - General Employees	\$6,956.00	\$4,825.00	\$4,825.00	\$3,935.90	\$4,736.10	\$4,549.90
<u>Total: Personnel - Benefits</u>		\$52,565.00	\$36,047.00	\$35,336.00	\$28,693.36	\$33,436.99	\$32,149.10
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$17,350.00	\$15,500.00	\$15,500.00	\$12,406.30	\$4,330.11	\$4,530.50
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Actuarial Study - Cavanaugh			1.00	3500.0000	\$3,500.00
	Manager Recommended	CAI membership			1.00	850.0000	\$850.00
	Manager Recommended	Cavanaugh Consultants; Actuarial Studies			1.00	500.0000	\$500.00
	Manager Recommended	Pay and Classification Study			1.00	12500.0000	\$12,500.00
	Total Manager Recommended						\$17,350.00
56 10	Cont Serv Contracts and Agreements	\$300.00	\$300.00	\$300.00	\$0.00	\$161.26	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	BAT Maintenance				1.00	300.0000	\$300.00
Total Manager Recommended							\$300.00
56 11	Cont Serv Contract Services	\$23,781.00	\$19,745.00	\$19,745.00	\$11,567.00	\$12,828.00	\$15,473.90

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	COBRA Administration; notifications, etc				30.00	35.0000	\$1,050.00
Manager Recommended	EAP Program				170.00	30.0000	\$5,100.00
Manager Recommended	FSA Administration				12.00	200.0000	\$2,400.00
Manager Recommended	Health Insurance Deductible Administration (MERP)				12.00	560.0000	\$6,720.00
Manager Recommended	NEOGOV License subscription				1.00	5011.0000	\$5,011.00
Manager Recommended	NEOGOV New Hire Integration				1.00	2000.0000	\$2,000.00
Manager Recommended	Wellness Program Administration				1.00	1500.0000	\$1,500.00
Total Manager Recommended							\$23,781.00
56 40	Cont Serv Pre-employment Screening	\$2,625.00	\$1,400.00	\$1,800.00	\$2,298.00	\$2,355.00	\$774.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Pre employment background checks				75.00	35.0000	\$2,625.00
Total Manager Recommended							\$2,625.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$44,056.00	\$36,945.00	\$37,345.00	\$26,271.30	\$19,674.37	\$20,778.40

Operating Expenses

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Copy expense				1.00	350.0000	\$350.00
Total Manager Recommended							\$350.00
52 01	Op Exp Postage and Shipping	\$225.00	\$225.00	\$225.00	\$0.00	\$0.00	\$5.87

Expense

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Postage				1.00	225.0000	\$225.00
Total Manager Recommended							\$225.00

52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 16	Op Exp Telephone Exp - Mobile	\$1,092.00	\$1,088.00	\$1,088.00	\$869.62	\$1,088.34	\$1,087.36
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AC Safety Officer 919-741-3676				12.00	38.0100	\$456.00
Manager Recommended	MP Safety Officer 919-625-4190				12.00	53.0000	\$636.00
Total Manager Recommended							\$1,092.00

52 25	Op Exp Advertising Expense	\$1,800.00	\$1,800.00	\$1,800.00	\$1,529.07	\$1,231.11	\$1,001.15
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Advertising				1.00	1800.0000	\$1,800.00
Total Manager Recommended							\$1,800.00

52 26	Op Exp Training and Travel	\$2,760.00	\$1,800.00	\$1,500.00	\$365.00	\$4,667.46	\$3,247.46
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	BAT Certification Training				1.00	150.0000	\$150.00
Manager Recommended	NC Safety Conference				1.00	750.0000	\$750.00
Manager Recommended	NCALGESO Conference				1.00	500.0000	\$500.00
Manager Recommended	NCSHRM Conference - Concord, NC				1.00	960.0000	\$960.00
Manager Recommended	Other Safety Officer Training				1.00	200.0000	\$200.00
Manager Recommended	Public Personnel Update				1.00	200.0000	\$200.00
Total Manager Recommended							\$2,760.00

52 27	Op Exp Local Mileage	\$75.00	\$75.00	\$75.00	\$0.00	\$76.36	\$0.00
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Local Mileage					1.00	75.0000	\$75.00
	Total Manager Recommended							\$75.00
52 35	Op Exp Maint and Repair - Equipment	\$200.00	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Maintenance & Repair - Equipment					1.00	200.0000	\$200.00
	Total Manager Recommended							\$200.00
52 36	Op Exp Maint and Repair - Vehicles	\$300.00	\$300.00	\$300.00	\$166.12	\$94.23	\$471.08	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Maintenance & Repair - Vehicles					1.00	300.0000	\$300.00
	Total Manager Recommended							\$300.00
52 50	Op Exp Contracted Vehicle Service	\$150.00	\$150.00	\$150.00	\$0.00	\$550.00	\$0.00	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Misc.					1.00	150.0000	\$150.00
	Total Manager Recommended							\$150.00
52 52	Op Exp Fuel	\$1,600.00	\$2,000.00	\$1,200.00	\$730.23	\$1,452.88	\$1,255.82	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Fuel					1.00	1600.0000	\$1,600.00
	Total Manager Recommended							\$1,600.00
52 60	Op Exp Equipment Purchase	\$1,300.00	\$800.00	\$938.00	\$987.59	\$133.41	\$0.00	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
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Level

Manager Recommended	AED - Automatic Defib. trainers	5.00	80.0000	\$400.00
Manager Recommended	converter to run computer for safety officer vehicle	1.00	150.0000	\$150.00
Manager Recommended	first aid and CPR manequin	5.00	90.0000	\$450.00
Manager Recommended	Misc.	1.00	150.0000	\$150.00
Manager Recommended	respirator and canisters for fit testing	1.00	150.0000	\$150.00
Total Manager Recommended				\$1,300.00

52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 62	Op Exp Dues and Subscriptions	\$2,250.00	\$1,350.00	\$1,350.00	\$1,104.00	\$999.00	\$1,146.17

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	FLSA Reference Manual	1.00	450.0000	\$450.00
Manager Recommended	governmentjobs.com - annual subscription	1.00	900.0000	\$900.00
Manager Recommended	MidState Safety Council	1.00	35.0000	\$35.00
Manager Recommended	National Safety Council	1.00	450.0000	\$450.00
Manager Recommended	NCALGESO	1.00	35.0000	\$35.00
Manager Recommended	NFPA	1.00	200.0000	\$200.00
Manager Recommended	SHRM membership	1.00	180.0000	\$180.00
Total Manager Recommended				\$2,250.00

52 70	Op Exp Safety	\$3,301.00	\$3,001.00	\$2,800.00	\$1,517.19	\$773.25	\$2,362.39
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Drug and Alcohol Testing - post accident	6.00	36.5000	\$219.00
Manager Recommended	Drug and Alcohol Testing - random	68.00	36.5000	\$2,482.00
Manager Recommended	Hepatitis B Vaccines	6.00	50.0000	\$300.00
Manager Recommended	training videos	5.00	60.0000	\$300.00
Total Manager Recommended				\$3,301.00

52 72	Op Exp Uniform Purchase	\$280.00	\$100.00	\$100.00	\$0.00	\$0.00	\$91.80
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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	Manager Recommended	jacket - safety officer				1.00	100.0000	\$100.00	
	Manager Recommended	Safety Shoes				1.00	100.0000	\$100.00	
	Manager Recommended	shirts - safety officer				8.00	10.0000	\$80.00	
	Total Manager Recommended								\$280.00
52 85	Op Exp Departmental Supplies	\$1,625.00	\$950.00	\$650.00	\$612.20	\$1,217.18	\$966.62		
	Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	First aid training manuals				45.00	15.0000	\$675.00	
	Manager Recommended	Misc departmental supplies				1.00	950.0000	\$950.00	
	Total Manager Recommended								\$1,625.00
53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
53 01	Op Exp Insurance Deductible	\$7,500.00	\$7,500.00	\$12,500.00	\$12,467.74	\$15,143.66	\$4,882.84		
	Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Insurance Deductible				1.00	7500.0000	\$7,500.00	
	Total Manager Recommended								\$7,500.00
53 02	Op Exp Unemployment Insurance	\$40,000.00	\$58,264.00	\$29,036.00	\$29,035.77	\$88,787.08	\$98,789.86		
	Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Unemployment estimated				1.00	40000.0000	\$40,000.00	
	Total Manager Recommended								\$40,000.00
53 03	Op Exp Worker's Compensation Insurance	\$731.00	\$1,266.00	\$164.00	\$163.17	\$1,035.28	\$1,196.97		
53 05	Op Exp Employee In Service Training	\$900.00	\$900.00	\$900.00	\$0.00	\$0.00	\$0.00		
	Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Training - supervisory				1.00	900.0000	\$900.00	

Total Manager Recommended								\$900.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Operating Expenses		\$66,439.00	\$82,119.00	\$55,326.00	\$49,547.70	\$117,249.24	\$116,505.39	

Programs

54 13	Programs Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
54 15	Programs Special Events	\$3,000.00	\$2,750.00	\$2,750.00	\$2,286.86	\$3,158.42	\$1,900.00	

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Employee Appreciation Luncheon - Spring	1.00	850.0000	\$850.00
Manager Recommended	Employee Banquet - Winter	1.00	2150.0000	\$2,150.00
Total Manager Recommended				\$3,000.00

54 17	Programs Benefit Programs	\$5,700.00	\$4,650.00	\$4,775.00	\$5,425.15	\$3,189.31	\$4,811.42	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Administrative Support Specialist Day	1.00	350.0000	\$350.00
Manager Recommended	Employee of the Year award including plaques	1.00	350.0000	\$350.00
Manager Recommended	Employee Recognition; retirements; weddings, births, etc	1.00	700.0000	\$700.00
Manager Recommended	Misc.	1.00	200.0000	\$200.00
Manager Recommended	New Employee Orientation	1.00	150.0000	\$150.00
Manager Recommended	Safety Recognition Awards	1.00	250.0000	\$250.00
Manager Recommended	Service Awards	1.00	2200.0000	\$2,200.00
Manager Recommended	Tuition assistance	3.00	500.0000	\$1,500.00
Total Manager Recommended				\$5,700.00

54 18	Programs Employee Wellness	\$24,700.00	\$20,525.00	\$20,525.00	\$13,999.43	\$35,536.19	\$20,038.95	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Financial Planning Sessions	1.00	1000.0000	\$1,000.00
Manager Recommended	Gift card for participants 2 cards/quarter	8.00	25.0000	\$200.00
Manager Recommended	Gift cards for CBC participation	150.00	75.0000	\$11,250.00
Manager Recommended	Gym membership reimbursement	15.00	150.0000	\$2,250.00

Manager Recommended	Healthy Heart Breakfast					1.00	400.0000	\$400.00
Manager Recommended	Medical review for CBC					150.00	40.0000	\$6,000.00
Manager Recommended	Misc					1.00	100.0000	\$100.00
Manager Recommended	Quarterly lunch and learns					8.00	250.0000	\$2,000.00
Manager Recommended	Smoking cessation reimbursements					3.00	100.0000	\$300.00
Manager Recommended	Weight Management Reimbursements					2.00	150.0000	\$300.00
Manager Recommended	working lunches					12.00	75.0000	\$900.00
	Total Manager Recommended							\$24,700.00
<u>Total: Programs</u>		\$33,400.00	\$27,925.00	\$28,050.00	\$21,711.44	\$41,883.92	\$26,750.37	
<u>Miscellaneous</u>								
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59 07	Misc Workforce Transition Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59 98	Misc Support Services - W/S Fund	(\$45,345.00)	(\$32,257.00)	(\$27,312.00)	(\$26,880.90)	(\$33,126.69)	(\$29,848.26)	
59 99	Misc Support Services - Electric Fund	(\$30,917.00)	(\$20,872.00)	(\$17,672.00)	(\$17,393.30)	(\$21,434.92)	(\$21,888.06)	
<u>Total: Miscellaneous</u>		(\$76,262.00)	(\$53,129.00)	(\$44,984.00)	(\$44,274.20)	(\$54,561.61)	(\$51,736.32)	
Division Total: Human Resources		(\$290,980.00)	(\$262,657.00)	(\$237,779.00)	(\$186,232.80)	(\$274,037.95)	(\$256,696.02)	

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: General Government
Division: Legal

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	40	General Government					
Division	06	Legal					
<u>Personnel - Salaries</u>							
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Contractual Services</u>							
56 30	Cont Serv Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 31	Cont Serv Retainer Fees	\$10,000.00	\$10,000.00	\$10,000.00	\$8,686.73	\$10,599.08	\$11,584.35
56 32	Cont Serv Document Fees	\$500.00	\$1,046.00	\$500.00	\$416.32	\$390.00	\$1,344.00
56 33	Cont Serv Miscellaneous Legal Fees	\$80,000.00	\$75,000.00	\$100,000.00	\$83,142.47	\$92,684.65	\$80,581.84
<u>Total: Contractual Services</u>		\$90,500.00	\$86,046.00	\$110,500.00	\$92,245.52	\$103,673.73	\$93,510.19
<u>Operating Expenses</u>							
53 03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Operating Expenses</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	(\$13,575.00)	(\$12,906.00)	(\$16,575.00)	(\$10,755.00)	(\$14,814.90)	(\$13,765.00)
59 99	Misc Support Services - Electric Fund	(\$13,575.00)	(\$12,906.00)	(\$16,575.00)	(\$10,755.00)	(\$14,814.90)	(\$13,765.00)
<u>Total: Miscellaneous</u>		(\$27,150.00)	(\$25,812.00)	(\$33,150.00)	(\$21,510.00)	(\$29,629.80)	(\$27,530.00)
Division Total: Legal		(\$63,350.00)	(\$60,234.00)	(\$77,350.00)	(\$70,735.52)	(\$74,043.93)	(\$65,980.19)

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	100	GF						
Department	40	General Government						
Division	95	Capital Outlay						
<u>Capital Outlay</u>								
58 00	Cap Out Capital Projects	\$6,843.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Redesign of cube system for HR/Dep Town Clerk				1.00	6842.5300	\$6,842.53
	Total Manager Recommended							\$6,842.53
58 02	Cap Out Easement Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58 03	Cap Out Furniture Fixtures and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58 20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58 50	Cap Out Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$10,858.50	\$0.00	
<u>Total: Capital Outlay</u>		\$6,843.00	\$0.00	\$0.00	\$0.00	\$10,858.50	\$0.00	
<u>Miscellaneous</u>								
59 98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
59 99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Division Total: Capital Outlay		(\$6,843.00)	\$0.00	\$0.00	\$0.00	(\$10,858.50)	\$0.00	

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: General Government
Division: Special Appropriations

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	100	GF						
Department	40	General Government						
Division	99	Special Appropriations						
<u>Operating Expenses</u>								
53 23	Op Exp Citizen Boards	\$21,000.00	\$21,000.00	\$21,000.00	\$1,414.00	\$16,567.45	\$23,285.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Public Art Advisory Board General Admin Support				1.00	500.0000	\$500.00
	Manager Recommended	Public Art Projects				2.00	10000.0000	\$20,000.00
	Manager Recommended	Public Art Projects Marketing Materials				1.00	500.0000	\$500.00
	Total Manager Recommended							\$21,000.00
<u>Total: Operating Expenses</u>		\$21,000.00	\$21,000.00	\$21,000.00	\$1,414.00	\$16,567.45	\$23,285.00	
<u>Special Appropriations</u>								
55 00	Spec App Salary Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
55 10	Spec App Civic Organization Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
55 20	Spec App Economic Development	\$5,000.00	\$15,000.00	\$22,995.00	\$22,995.00	\$24,824.40	\$36,935.32	
55 30	Spec App Real Property Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
55 35	Spec App Cultural Arts	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Cultural Arts Grants				1.00	10000.0000	\$10,000.00
	Total Manager Recommended							\$10,000.00
55 40	Spec App Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Special Appropriations</u>		\$15,000.00	\$25,000.00	\$32,995.00	\$32,995.00	\$34,824.40	\$46,935.32	
<u>Miscellaneous</u>								
59 98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,100.00)	(\$6,520.00)	
59 99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,100.00)	(\$6,520.00)	
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	(\$10,200.00)	(\$13,040.00)	

Division Total: Special Appropriations	(\$36,000.00)	(\$46,000.00)	(\$53,995.00)	(\$34,409.00)	(\$41,191.85)	(\$57,180.32)
Department Total: General Government	(\$1,667,863.00)	(\$1,190,845.00)	(\$1,376,321.00)	(\$1,086,173.99)	(\$1,283,544.08)	(\$1,138,922.43)

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Finance-Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Finance Director	27	1	1	1
Sr. Accounting Technician	14	1	1	1
Accounting Technician	12	1	1	1
Accountant I	16	0	1	0

Salient Policy Issues- (Summarized)

- 1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	100	GF						
Department	41	Financial Services						
Division	02	Administration						
<u>Personnel - Salaries</u>								
50 00	Salaries Full-time	\$181,779.00	\$176,024.00	\$175,591.00	\$142,101.52	\$170,883.80	\$164,734.22	
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel - Salaries</u>		\$181,779.00	\$176,024.00	\$175,591.00	\$142,101.52	\$170,883.80	\$164,734.22	
<u>Personnel - Benefits</u>								
51 00	Benefits Longevity	\$2,200.00	\$1,900.00	\$1,900.00	\$1,900.00	\$1,350.00	\$1,350.00	
51 10	Benefits FICA	\$14,074.00	\$13,611.00	\$13,580.00	\$10,549.33	\$12,462.34	\$11,981.94	
51 11	Benefits Group Insurance - Health	\$22,605.00	\$18,537.00	\$18,475.00	\$14,613.64	\$18,493.98	\$18,955.17	
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51 15	Benefits Life Insurance	\$1,213.00	\$1,109.00	\$1,100.00	\$863.49	\$1,051.68	\$1,022.41	
51 20	Benefits Retirement - General Employees	\$12,852.00	\$12,444.00	\$12,415.00	\$10,052.48	\$12,075.65	\$11,123.95	
51 30	Benefits 401K - General Employees	\$7,359.00	\$7,117.00	\$7,025.00	\$5,763.41	\$6,928.06	\$6,643.44	
<u>Total: Personnel - Benefits</u>		\$60,303.00	\$54,718.00	\$54,495.00	\$43,742.35	\$52,361.71	\$51,076.91	
<u>Contractual Services</u>								
56 00	Cont Serv Professional Services	\$60,150.00	\$40,800.00	\$40,000.00	\$30,679.00	\$31,972.00	\$110,308.01	
Budget Transactions:								
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	2015 CAFR Printing Provision			1.00	1300.0000	\$1,300.00	
	Manager Recommended	Audit Services Contract			1.00	30000.0000	\$30,000.00	
	Manager Recommended	Bond Counsel Revenue Bond Fee-Enterprise Funds			2.00	10000.0000	\$20,000.00	
	Manager Recommended	Business Analytics for FM - 2 Users (20% Discount)			1.00	4800.0000	\$4,800.00	
	Manager Recommended	Contingency -1%			1.00	600.0000	\$600.00	
	Manager Recommended	GFOA CAFR Award Application Fee			1.00	450.0000	\$450.00	
	Manager Recommended	LGC Application Fee - Enterprise Funds Revenue Bond			2.00	1500.0000	\$3,000.00	
	Total Manager Recommended							\$60,150.00

56 10	Cont Serv Contracts and Agreements	\$6,000.00	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	First Citizens Bank - Flat Monthly Fee			12.00	500.0000	\$6,000.00
	Total Manager Recommended						\$6,000.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 20	Cont Serv Tax Collection Service	\$190,000.00	\$182,288.00	\$185,500.00	\$178,125.04	\$181,604.77	\$162,420.37
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Ad Valorem Tax Fee (Current Revenue Projection)			1.00	168531.0000	\$168,531.00
	Manager Recommended	DMV Tag & Tax Fee			1.00	11925.0000	\$11,925.00
	Total Manager Recommended						\$180,456.00
56 50	Cont Serv Equipment Rental	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Canon Copier (Finance Office Relocation)			12.00	65.0000	\$780.00
	Total Manager Recommended						\$780.00
Total: Contractual Services		\$256,930.00	\$229,088.00	\$231,500.00	\$213,804.04	\$218,576.77	\$272,728.38
Operating Expenses							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$2,500.00	\$2,500.00	\$2,500.00	\$1,167.42	\$2,534.89	\$922.27
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 26	Op Exp Training and Travel	\$6,000.00	\$2,850.00	\$2,000.00	\$1,881.43	\$3,485.91	\$2,813.79
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency			1.00	100.0000	\$100.00

Manager Recommended	NCGFOA 2015 SummerConference					1.00	1200.0000	\$1,200.00
Manager Recommended	NCGFOA Certification Courses					2.00	650.0000	\$1,300.00
Manager Recommended	NWS Executive Customer Conference					1.00	2500.0000	\$2,500.00
Manager Recommended	NWS FM Advisory Group Meeting					1.00	900.0000	\$900.00
	Total Manager Recommended							<u>\$6,000.00</u>

52 27 Op Exp Local Mileage \$256.00 \$252.00 \$250.00 \$250.49 \$124.72 \$244.88

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency					40.00	0.5800	\$23.20
Manager Recommended	Finance Director (100 miles per Qtr)					400.00	0.5800	\$232.00
	Total Manager Recommended							<u>\$255.20</u>

52 35 Op Exp Maint and Repair - Equipment \$500.00 \$500.00 \$0.00 \$0.00 \$0.00 \$0.00

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency for Unknown Repairs					1.00	500.0000	\$500.00
	Total Manager Recommended							<u>\$500.00</u>

52 60 Op Exp Equipment Purchase \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$761.81

52 62 Op Exp Dues and Subscriptions \$1,000.00 \$750.00 \$1,200.00 \$1,175.36 \$410.00 \$514.90

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	American Payroll Association					1.00	250.0000	\$250.00
Manager Recommended	ASPA/AACPM/NCSCPM					1.00	150.0000	\$150.00
Manager Recommended	Contingency					1.00	50.0000	\$50.00
Manager Recommended	GFOA GAAFR Review					1.00	50.0000	\$50.00
Manager Recommended	Government Finance Officers Association (GFOA)					1.00	200.0000	\$200.00
Manager Recommended	NC Finance Officers Association					1.00	50.0000	\$50.00
Manager Recommended	UNC-SOG & GFOA Publications					2.00	125.0000	\$250.00
	Total Manager Recommended							<u>\$1,000.00</u>

52 85 Op Exp Departmental Supplies \$6,200.00 \$4,000.00 \$4,500.00 \$3,902.72 \$3,675.63 \$2,819.26

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Check Stock-A/P & Payroll					1.00	1600.0000	\$1,600.00
Manager Recommended	Contingency					1.00	150.0000	\$150.00
Manager Recommended	Direct Deposit Forms					2.00	500.0000	\$1,000.00
Manager Recommended	General Office Supplies					1.00	1500.0000	\$1,500.00
Manager Recommended	Toner					10.00	175.0000	\$1,750.00
Manager Recommended	W-2/1099 Forms and Envelopes					1.00	200.0000	\$200.00
Total Manager Recommended								\$6,200.00
53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 03	Op Exp Worker's Compensation Insurance	\$596.00	\$1,141.00	\$375.00	\$375.36	\$456.37	\$498.74	
53 99	Op Exp Miscellaneous Expense	\$500.00	\$500.00	\$0.00	\$0.00	\$43.00	\$84.66	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency					1.00	500.0000	\$500.00
Total Manager Recommended								\$500.00
Total: Operating Expenses		\$17,552.00	\$12,493.00	\$10,825.00	\$8,752.78	\$10,730.52	\$8,660.31	
Miscellaneous								
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
59 98	Misc Support Services - W/S Fund	(\$69,443.00)	(\$73,063.00)	(\$67,863.00)	(\$60,885.80)	(\$52,633.50)	(\$65,822.02)	
59 99	Misc Support Services - Electric Fund	(\$50,307.00)	(\$27,533.00)	(\$25,573.00)	(\$22,944.20)	(\$35,455.16)	(\$28,634.67)	
Total: Miscellaneous		(\$119,750.00)	(\$100,596.00)	(\$93,436.00)	(\$83,830.00)	(\$88,088.66)	(\$94,456.69)	
Division Total: Administration		(\$396,814.00)	(\$371,727.00)	(\$378,975.00)	(\$324,570.69)	(\$364,464.14)	(\$402,743.13)	

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Information Services

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Information Services Tech.	15	1	1	0
Database Administrator		0	1	1

Salient Policy Issues- (Summarized)

1. The single position in Information Services is proposed to be reclassified to Database Administrator. This change is necessary to meet the needs of the Town regarding data analysis, reporting, and system integration. The duties formerly performed by this individual will be contracted to a private provider.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	05	Information Services					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$44,491.00	\$44,015.00	\$44,015.00	\$35,241.52	\$42,929.64	\$38,064.24
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$44,491.00	\$44,015.00	\$44,015.00	\$35,241.52	\$42,929.64	\$38,064.24
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$700.00	\$600.00	\$600.00	\$600.00	\$500.00	\$100.00
51 10	Benefits FICA	\$3,457.00	\$3,413.00	\$3,413.00	\$2,751.28	\$3,285.43	\$2,913.30
51 11	Benefits Group Insurance - Health	\$7,535.00	\$6,179.00	\$6,179.00	\$4,849.60	\$5,959.26	\$6,318.39
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$298.00	\$281.00	\$281.00	\$212.07	\$267.14	\$233.84
51 20	Benefits Retirement - General Employees	\$3,145.00	\$3,112.00	\$3,112.00	\$2,491.49	\$3,035.10	\$2,570.44
51 30	Benefits 401K - General Employees	\$1,808.00	\$1,785.00	\$1,785.00	\$1,433.70	\$1,737.19	\$1,526.67
<u>Total: Personnel - Benefits</u>		\$16,943.00	\$15,370.00	\$15,370.00	\$12,338.14	\$14,784.12	\$13,662.64
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$441,499.00	\$377,287.00	\$377,287.00	\$362,221.50	\$379,505.39	\$315,519.04

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Custom programming - NWS	1.00	15000.0000	\$15,000.00
Manager Recommended	Email Service - monthly fee	12.00	99.0000	\$1,188.00
Manager Recommended	Email Service - Setup	1.00	999.0000	\$999.00
Manager Recommended	Intranet Hosting (Microsoft 365-\$4 x 175 users)	12.00	700.0000	\$8,400.00
Manager Recommended	Misc IT support	12.00	1000.0000	\$12,000.00
Manager Recommended	VC3 Managed Services - includes VOA for Fire (4@185/12)	12.00	29960.0000	\$359,520.00
Manager Recommended	VC3 Managed Services -Hourly Services	12.00	500.0000	\$6,000.00
Manager Recommended	VC3-Lease of Communications Switches	12.00	2250.9600	\$27,011.52
Manager Recommended	VC3-Lease of Communications Switches - Initial Setup	1.00	4680.0000	\$4,680.00

Manager Recommended	Website Hosting - RT Solutions					1.00	3700.0000	\$3,700.00
Manager Recommended	Website Support					1.00	3000.0000	\$3,000.00
Total Manager Recommended								\$441,498.52

56 10 Cont Serv Contracts and Agreements \$151,884.00 \$206,040.00 \$206,040.00 \$194,377.20 \$141,241.77 \$122,559.42

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	CUCM Licenses					5.00	1200.0000	\$6,000.00
Manager Recommended	ESRI GIS EA Agreement					1.00	25000.0000	\$25,000.00
Manager Recommended	FY 15-16 Custom NWS programming/support					1.00	5500.0000	\$5,500.00
Manager Recommended	Imaging Software Maintenance - CS & Finance					1.00	1200.0000	\$1,200.00
Manager Recommended	NWS Annual Support (FY 15-16)					1.00	88384.0000	\$88,384.00
Manager Recommended	Unified Communications System Maint (Smartnet)					1.00	25800.0000	\$25,800.00
Total Manager Recommended								\$151,884.00

56 11 Cont Serv Contract Services \$54,000.00 \$62,370.00 \$62,370.00 \$76,554.40 \$63,691.47 \$71,081.85

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	PEG Media Partners - matches revenue					4.00	13500.0000	\$54,000.00
Total Manager Recommended								\$54,000.00

56 50 Cont Serv Equipment Rental \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

Total: Contractual Services \$647,383.00 \$645,697.00 \$645,697.00 \$633,153.10 \$584,438.63 \$509,160.31

Operating Expenses

52 00 Op Exp Copy Expense \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 01 Op Exp Postage and Shipping Expense \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 15 Op Exp Telephone Exp - Buildings \$101,231.00 \$107,351.00 \$97,500.00 \$79,074.04 \$26,882.85 \$10,351.00

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	CenturyLink #307341986 - Fire alarm lines CC(2)					12.00	110.0000	\$1,320.00
Manager Recommended	CenturyLink #307484537 (919-553-9965)					12.00	57.0000	\$684.00
Manager Recommended	CenturyLink #308091771 - Austin Acres					12.00	130.0000	\$1,560.00

Manager Recommended	CenturyLink #308225348 - LE analog lines, LS, FS1 alarm, Rec	12.00	1000.0000	\$12,000.00
Manager Recommended	CenturyLink #308230853 - CCC fire & elevator, FS alarm, 911 & el	12.00	525.0000	\$6,300.00
Manager Recommended	CenturyLink #320206089	12.00	150.0000	\$1,800.00
Manager Recommended	CenturyLink #320206089 - Cancelled	12.00	-150.0000	(\$1,800.00)
Manager Recommended	TWC 10MB Metro E - CCC (605973701)	12.00	675.0000	\$8,100.00
Manager Recommended	TWC 10MB Metro E - Ops Center (605734101)	12.00	675.0000	\$8,100.00
Manager Recommended	TWC 15M Non-VOA Traffic Internet Connection (344396501)	12.00	771.0000	\$9,252.00
Manager Recommended	TWC 2MB Metro E - FS2 (607018501)	12.00	320.0000	\$3,840.00
Manager Recommended	TWC 2MB Metro E - WWTP (370336802)	12.00	404.0000	\$4,848.00
Manager Recommended	TWC PRI - Ops (862040501)	12.00	595.0000	\$7,140.00
Manager Recommended	TWC PTP to Columbia + Main PRI (867222801)	12.00	3054.0000	\$36,648.00
Manager Recommended	TWC Public Internet Connection (3793639010)	12.00	119.9000	\$1,438.80
Total Manager Recommended				\$101,230.80

52 16 Op Exp Telephone Exp - Mobile \$636.00 \$633.00 \$633.00 \$527.53 \$632.21 \$641.86

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	MP IT Technician 919-239-0931	12.00	53.0000	\$636.00
Total Manager Recommended				\$636.00

52 26 Op Exp Training and Travel \$3,500.00 \$1,000.00 \$11,400.00 \$9,886.00 \$0.00 \$0.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	GIS training for IT Technician	1.00	1000.0000	\$1,000.00
Manager Recommended	NWS Annual Conference	1.00	2500.0000	\$2,500.00
Total Manager Recommended				\$3,500.00

52 27 Op Exp Local Mileage \$600.00 \$600.00 \$250.00 \$0.00 \$0.00 \$0.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Local Mileage for IT Technician	12.00	50.0000	\$600.00
Total Manager Recommended				\$600.00

52 35	Op Exp Maint and Repair - Equipment	\$4,000.00	\$4,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction		Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Misc Repair		1.00	4000.0000	\$4,000.00
Total Manager Recommended					\$4,000.00

52 60	Op Exp Equipment Purchase	\$9,900.00	\$34,706.00	\$34,706.00	\$4,171.01	\$11,856.03	\$3,764.12
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Budget Transactions:

Level	Transaction		Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Conference Phone		1.00	300.0000	\$300.00
Manager Recommended	Encrypted Flash Drives		8.00	75.0000	\$600.00
Manager Recommended	Miscellaneous Hardware, Software and Server		1.00	5000.0000	\$5,000.00
Manager Recommended	Miscellaneous networking supplies		1.00	500.0000	\$500.00
Manager Recommended	NAS Device		1.00	1000.0000	\$1,000.00
Manager Recommended	UPS Replacements		3.00	500.0000	\$1,500.00
Manager Recommended	Whiteboards		2.00	500.0000	\$1,000.00
Total Manager Recommended					\$9,900.00

52 62	Op Exp Dues and Subscriptions	\$2,830.00	\$1,310.00	\$1,000.00	\$420.74	\$840.41	\$775.70
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Budget Transactions:

Level	Transaction		Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Professional IT Publications		1.00	500.0000	\$500.00
Manager Recommended	Renew VOIP paging		1.00	400.0000	\$400.00
Manager Recommended	SSL Certificate		1.00	250.0000	\$250.00
Manager Recommended	www.claytoncenter.com - 3 year renewal		3.00	35.0000	\$105.00
Manager Recommended	www.claytoncenternc.org - 3 year renewal		3.00	35.0000	\$105.00
Manager Recommended	www.claytondowntown.com - 3 year renewal		3.00	35.0000	\$105.00
Manager Recommended	www.claytonlibrarync.org - 3 year renewal		3.00	35.0000	\$105.00
Manager Recommended	www.claytonpolice.org - 3 year renewal		3.00	35.0000	\$105.00
Manager Recommended	www.downtownclayton.org - 3 year renewal		3.00	35.0000	\$105.00
Manager Recommended	www.downtownclaytonnc.com - 3 year renewal		3.00	35.0000	\$105.00

Manager Recommended	www.downtownclaytonnc.org - 3 year renewal	3.00	35.0000	\$105.00
Manager Recommended	www.tctv11.org - 3 year renewal	3.00	35.0000	\$105.00
Manager Recommended	www.theclaytoncenter.com - 3 year renewal	3.00	35.0000	\$105.00
Manager Recommended	www.theclaytoncenternc.org - 3 year renewal	3.00	35.0000	\$105.00
Manager Recommended	www.thinkclayton.org - 3 year renewal	3.00	35.0000	\$105.00
Manager Recommended	www.thinkclaytonnc.com - 3 year renewal	3.00	35.0000	\$105.00
Manager Recommended	www.thinkclaytonnc.org - 3 year renewal	3.00	35.0000	\$105.00
Manager Recommended	www.townofclaytonnc.com - 3 year renewal	3.00	35.0000	\$105.00
Manager Recommended	www.townofclaytonnc.org - 3 year renewal	3.00	35.0000	\$105.00
Total Manager Recommended				\$2,830.00

52 85 Op Exp Departmental Supplies \$1,100.00 \$1,100.00 \$1,000.00 \$129.52 \$14.29 \$28.50

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Miscellaneous	1.00	250.0000	\$250.00
Manager Recommended	Network supplies (cables, connectors, etc.)	1.00	500.0000	\$500.00
Manager Recommended	Replacement keyboards for laptops	4.00	50.0000	\$200.00
Manager Recommended	Replacement parts (doors) for laptops	15.00	10.0000	\$150.00
Total Manager Recommended				\$1,100.00

53 00 Op Exp Insurance and Bonds \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

53 03 Op Exp Worker's Compensation Insurance \$392.00 \$758.00 \$557.00 \$556.55 \$676.66 \$1,094.83

53 99 Op Exp Miscellaneous Expense \$16,143.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	IT Pos Expenses - Admin Support Specialist - Planning	1.00	2240.0000	\$2,240.00
Manager Recommended	IT Pos Expenses - Athletic Coordinator	1.00	2273.0000	\$2,273.00
Manager Recommended	IT Pos Expenses - Cataloguer - PT	1.00	888.0000	\$888.00
Manager Recommended	IT Pos Expenses - Development Services Coordinator	1.00	908.0000	\$908.00
Manager Recommended	IT Pos Expenses - Electric Line Technician	1.00	72.0000	\$72.00
Manager Recommended	IT Pos Expenses - HR Generalist	1.00	2340.0000	\$2,340.00
Manager Recommended	IT Pos Expenses - Librarian	1.00	2240.0000	\$2,240.00

Manager Recommended	IT Pos Expenses - Utility Billing Specialist					1.00	2240.0000	\$2,240.00
Manager Recommended	IT Pos Expenses - Utility Maintenance Mechanic					1.00	66.0000	\$66.00
Manager Recommended	IT Pos Expenses - Warehouse Agent					1.00	2876.0000	\$2,876.00
	Total Manager Recommended							<u>\$16,143.00</u>
<u>Total: Operating Expenses</u>		\$140,332.00	\$151,458.00	\$149,046.00	\$94,765.39	\$40,902.45	\$16,656.01	
<u>Miscellaneous</u>								
59 98	Misc Support Services - W/S Fund	(\$101,182.00)	(\$83,179.00)	(\$82,501.00)	(\$69,315.90)	(\$74,486.06)	(\$52,908.34)	
59 99	Misc Support Services - Electric Fund	(\$68,988.00)	(\$53,822.00)	(\$53,383.00)	(\$44,851.60)	(\$48,196.86)	(\$38,799.02)	
<u>Total: Miscellaneous</u>		(\$170,170.00)	(\$137,001.00)	(\$135,884.00)	(\$114,167.50)	(\$122,682.92)	(\$91,707.36)	
Division Total: Information Services		(\$678,979.00)	(\$719,539.00)	(\$718,244.00)	(\$661,330.65)	(\$560,371.92)	(\$485,835.84)	

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Finance-Purchasing-Warehousing

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Purchasing Agent	17	1	1	1
Warehouse Agent	20	0	1	1

Salient Policy Issues- (Summarized)

1. The Warehouse Agent position was eliminated at the height of the recession. Restoration of the position is a priority in order to improve efficiency by having operations level staff in Electric and Water/Sewer spend their time on duties for which they are directly responsible rather than inventory and stocking of supplies.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	100	GF						
Department	41	Financial Services						
Division	10	Purchasing and Warehousing						
<u>Personnel - Salaries</u>								
50 00	Salaries Full-time	\$78,726.00	\$56,585.00	\$56,982.00	\$45,815.91	\$55,203.60	\$53,643.50	
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel - Salaries</u>		\$78,726.00	\$56,585.00	\$56,982.00	\$45,815.91	\$55,203.60	\$53,643.50	
<u>Personnel - Benefits</u>								
51 00	Benefits Longevity	\$1,100.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	
51 10	Benefits FICA	\$6,107.00	\$4,405.00	\$4,436.00	\$3,536.96	\$4,172.14	\$4,044.85	
51 11	Benefits Group Insurance - Health	\$10,989.00	\$6,179.00	\$6,122.00	\$4,834.01	\$5,959.26	\$6,318.39	
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51 15	Benefits Life Insurance	\$522.00	\$364.00	\$354.00	\$277.89	\$340.15	\$330.74	
51 20	Benefits Retirement - General Employees	\$5,566.00	\$4,001.00	\$4,029.00	\$3,239.18	\$3,902.88	\$3,622.37	
51 30	Benefits 401K - General Employees	\$3,193.00	\$2,303.00	\$2,280.00	\$1,872.67	\$2,244.18	\$2,165.78	
<u>Total: Personnel - Benefits</u>		\$27,477.00	\$18,252.00	\$18,221.00	\$14,760.71	\$17,118.61	\$16,982.13	
<u>Contractual Services</u>								
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 50	Cont Serv Equipment Rental	\$775.00	\$750.00	\$750.00	\$708.63	\$685.00	\$635.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Scale Rental for Physical Inventory Count				1.00	775.0000	\$775.00
	Total Manager Recommended							\$775.00
56 51	Cont Serv Uniform Rental	\$897.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Warehouse Agent					39.00	23.0000	\$897.00
Total Manager Recommended								\$897.00

Total: Contractual Services \$1,672.00 \$750.00 \$750.00 \$708.63 \$685.00 \$635.00

Operating Expenses

52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$324.00	\$323.00	\$323.00	\$267.35	\$362.03	\$395.23	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	MP Purchasing Officer 919-320-5109					12.00	27.0000	\$324.00
Total Manager Recommended								\$324.00
52 26	Op Exp Training and Travel	\$885.00	\$750.00	\$0.00	\$0.00	\$0.00	\$30.00	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	CAGP Spring Conference					1.00	450.0000	\$450.00
Manager Recommended	CPPO & CLGPO Training & Review					1.00	100.0000	\$100.00
Manager Recommended	SGFMA Annual Meeting					1.00	335.0000	\$335.00
Total Manager Recommended								\$885.00
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 35	Op Exp Maint and Repair - Equipment	\$2,800.00	\$925.00	\$964.00	\$963.63	\$139.12	\$650.14	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Brake Replacement - Forklift					1.00	2300.0000	\$2,300.00
Manager Recommended	Contingency Provision for Repairs - Forklift					1.00	300.0000	\$300.00
Manager Recommended	Routine Preventive Maintenance - Forklift					1.00	200.0000	\$200.00
Total Manager Recommended								\$2,800.00

52 36	Op Exp Maint and Repair - Vehicles	\$500.00	\$500.00	\$250.00	\$35.27	\$226.04	\$224.20
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Budget Transactions:

Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual Detail - Van			1.00	200.0000	\$200.00
Manager Recommended	Contingency			1.00	200.0000	\$200.00
Manager Recommended	Routine Preventive Maintenance - Van			2.00	50.0000	\$100.00
Total Manager Recommended						\$500.00

52 50	Op Exp Contracted Vehicle Service	\$250.00	\$250.00	\$100.00	\$40.00	\$50.00	\$0.00
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Budget Transactions:

Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency for Van Repair			1.00	250.0000	\$250.00
Total Manager Recommended						\$250.00

52 52	Op Exp Fuel	\$1,112.00	\$902.00	\$800.00	\$684.36	\$591.54	\$529.45
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Budget Transactions:

Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Gasoline Purchases - Van			150.00	2.0100	\$301.50
Manager Recommended	Propane Purchases - Forklift			30.00	27.0000	\$810.00
Total Manager Recommended						\$1,111.50

52 60	Op Exp Equipment Purchase	\$2,350.00	\$2,125.00	\$1,626.00	\$1,625.63	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Warehouse Agent - New Workstation			1.00	2350.0000	\$2,350.00
Total Manager Recommended						\$2,350.00

52 61	Op Exp Uniform Cleaning	\$300.00	\$300.00	\$150.00	\$21.03	\$205.37	\$151.59
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Budget Transactions:

Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Purchasing Officer - Dry Cleaning			12.00	25.0000	\$300.00

		Total Manager Recommended							<u>\$300.00</u>
52 62	Op Exp Dues and Subscriptions	\$700.00	\$525.00	\$525.00	\$470.00	\$520.00	\$540.00		
	Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit		Total Amount
	Manager Recommended	Alumni Assoc NC Municipal & County Admin (AANCMCA)				1.00	50.0000		\$50.00
	Manager Recommended	BJ's Membership				1.00	125.0000		\$125.00
	Manager Recommended	CAGP & NIGP - Purchasing Officer				1.00	395.0000		\$395.00
	Manager Recommended	CAGP & NIGP - Warehouse Agent				1.00	130.0000		\$130.00
		Total Manager Recommended							<u>\$700.00</u>
52 70	Op Exp Safety	\$200.00	\$150.00	\$100.00	\$0.00	\$0.00	\$0.00		
	Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit		Total Amount
	Manager Recommended	Contingency				1.00	50.0000		\$50.00
	Manager Recommended	Inspections & Supplies				1.00	150.0000		\$150.00
		Total Manager Recommended							<u>\$200.00</u>
52 71	Op Exp Protective Clothing	\$350.00	\$175.00	\$145.00	\$144.98	\$129.99	\$118.79		
	Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit		Total Amount
	Manager Recommended	Safety Shoes - Purchasing Officer				1.00	175.0000		\$175.00
	Manager Recommended	Safety Shoes - Warehouse Agent				1.00	175.0000		\$175.00
		Total Manager Recommended							<u>\$350.00</u>
52 85	Op Exp Departmental Supplies	\$1,000.00	\$800.00	\$250.00	\$79.93	\$142.97	\$53.06		
	Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit		Total Amount
	Manager Recommended	Contingency				1.00	200.0000		\$200.00
	Manager Recommended	General Supplies				1.00	800.0000		\$800.00
		Total Manager Recommended							<u>\$1,000.00</u>
53 03	Op Exp Worker's Compensation Insurance	\$522.00	\$207.00	\$122.00	\$122.44	\$148.86	\$663.92		

53 99	Op Exp Miscellaneous Expense	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency				1.00	100.0000	\$100.00
	Total Manager Recommended							\$100.00
<u>Total: Operating Expenses</u>		\$11,393.00	\$8,032.00	\$5,355.00	\$4,454.62	\$2,515.92	\$3,356.38	
<u>Miscellaneous</u>								
59 98	Misc Support Services - W/S Fund	(\$41,743.00)	(\$29,421.00)	(\$28,458.00)	(\$24,517.50)	(\$26,673.50)	(\$26,115.28)	
59 99	Misc Support Services - Electric Fund	(\$41,743.00)	(\$29,421.00)	(\$28,458.00)	(\$24,517.50)	(\$26,673.50)	(\$26,115.28)	
<u>Total: Miscellaneous</u>		(\$83,486.00)	(\$58,842.00)	(\$56,916.00)	(\$49,035.00)	(\$53,347.00)	(\$52,230.56)	
Division Total: Purchasing and Warehousing		(\$35,782.00)	(\$24,777.00)	(\$24,392.00)	(\$16,704.87)	(\$22,176.13)	(\$22,386.45)	

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Finance-Customer Service-Collections

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Customer Service Director	23	1	1	1
Utility Billing Specialist	13	1	2	2
Customer Service Rep	10	2	2	2
Collections Specialist	13	1	1	1
Part time Cust. Ser. Rep		1.5 (FTE)	2 (FTE)	2 (FTE)

Salient Policy Issues- (Summarized)

1. The Customer Service Department has operated with one Utility Billing Specialist at least since 1997, despite the significant growth in utility customers. The FY 15-16 budget request includes the addition of a second Utility Billing Specialist.
2. With the renovation of the Customer Service area we are seeking to meet the changing demands of our customers. In order to provide better service to our walk in customers, the FY 15-16 budget request includes the addition of a Part-time Customer Service Representative.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	41	Financial Services					
Division	11	Customer Service and Collections					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$241,362.00	\$215,937.00	\$214,250.00	\$174,533.69	\$266,377.99	\$212,502.63
50 02	Salaries Part-time	\$0.00	\$0.00	\$250.00	\$249.69	\$369.00	\$0.00
50 021	Salaries Part-time w/Benefits	\$50,051.00	\$51,435.00	\$47,500.00	\$35,542.41	\$124.15	\$0.00
50 04	Salaries Overtime	\$0.00	\$0.00	\$1,000.00	\$678.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$291,413.00	\$267,372.00	\$263,000.00	\$211,003.79	\$266,871.14	\$212,502.63
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$3,200.00	\$3,800.00	\$2,700.00	\$2,700.00	\$2,950.00	\$2,550.00
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 10	Benefits FICA	\$22,537.00	\$20,746.00	\$20,330.00	\$16,325.45	\$20,494.06	\$15,993.15
51 11	Benefits Group Insurance - Health	\$46,518.00	\$30,878.00	\$33,650.00	\$26,366.47	\$25,241.93	\$27,884.28
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,618.00	\$1,366.00	\$1,310.00	\$1,042.03	\$1,349.89	\$1,238.22
51 20	Benefits Retirement - General Employees	\$21,774.00	\$18,924.00	\$18,580.00	\$14,909.09	\$18,832.22	\$14,349.40
51 30	Benefits 401K - General Employees	\$9,778.00	\$8,777.00	\$8,777.00	\$6,962.83	\$8,730.63	\$8,056.92
<u>Total: Personnel - Benefits</u>		\$105,425.00	\$84,491.00	\$85,347.00	\$68,305.87	\$77,598.73	\$70,071.97
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$10,400.00	\$15,000.00	\$400.00	\$400.00	\$940.00	\$3,300.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Custom programming with NWS (IVR)			1.00	10000.0000	\$10,000.00
	Manager Recommended	Postage Fee for Southdata (annual charge)			4.00	100.0000	\$400.00
	Total Manager Recommended						\$10,400.00
56 10	Cont Serv Contracts and Agreements	\$26,826.00	\$29,486.00	\$25,000.00	\$24,278.13	\$24,686.19	\$27,965.51
Budget Transactions:							

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	.115Bill printing-South Data				96,600.00	0.1100	\$10,626.00
Manager Recommended	Lockbox fees with First Citizens				12.00	1250.0000	\$15,000.00
Manager Recommended	Misc South Data charges (envelopes, oversized documents, etc)				12.00	100.0000	\$1,200.00
	Total Manager Recommended						\$26,826.00
56 11	Cont Serv Contract Services	\$480.00	\$480.00	\$441.00	\$440.47	\$299.75	\$529.96

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Locate Plus				12.00	39.9500	\$479.40
	Total Manager Recommended						\$479.40
56 50	Cont Serv Equipment Rental	\$864.00	\$864.00	\$864.00	\$858.93	\$792.00	\$959.24

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Cannon Copier Lease				12.00	72.0000	\$864.00
	Total Manager Recommended						\$864.00
<u>Total: Contractual Services</u>		\$38,570.00	\$45,830.00	\$26,705.00	\$25,977.53	\$26,717.94	\$32,754.71

Operating Expenses

52 00	Op Exp Copy Expense	\$120.00	\$120.00	\$120.00	\$49.24	\$120.65	\$63.94
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon Copier				12.00	10.0000	\$120.00
	Total Manager Recommended						\$120.00
52 01	Op Exp Postage and Shipping Expense	\$47,687.00	\$45,068.00	\$47,000.00	\$51,253.50	\$40,276.40	\$38,953.49

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Fedex				1.00	500.0000	\$500.00
Manager Recommended	In house mailings				0.49	3600.0000	\$1,764.00

Manager Recommended	Misc Billing mailings					0.49	3600.0000	\$1,764.00
Manager Recommended	Outsourced billing (average .44 postage, 90K pieces of mail)					0.44	91260.0000	\$40,154.40
Manager Recommended	Outsourced Billing-Multiples					0.73	4800.0000	\$3,504.00
Total Manager Recommended								<u>\$47,686.40</u>

52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$312.00	\$0.00	\$0.00	\$72.16	\$248.43	
52 16	Op Exp Telephone Exp - Mobile	\$36.00	\$36.00	\$36.00	\$43.89	\$12.25	\$14.71	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	PTT Phone 919-369-7300					12.00	3.0000	\$36.00
Total Manager Recommended								<u>\$36.00</u>

52 26	Op Exp Training and Travel	\$5,600.00	\$5,350.00	\$4,500.00	\$3,799.40	\$3,544.18	\$3,514.71	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Itron Annual Meeting - Charlotte					3.00	200.0000	\$600.00
Manager Recommended	NCSC Revenue Protection Council Annual Meeting					1.00	1000.0000	\$1,000.00
Manager Recommended	NWS Advisory Group Spring Meeting					1.00	900.0000	\$900.00
Manager Recommended	NWS Annual Conference					1.00	2500.0000	\$2,500.00
Manager Recommended	Utility Billing & Collections Administration at SOG					3.00	200.0000	\$600.00
Total Manager Recommended								<u>\$5,600.00</u>

52 27	Op Exp Local Mileage	\$100.00	\$150.00	\$100.00	\$30.42	\$216.29	\$86.89	
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 60	Op Exp Equipment Purchase	\$5,100.00	\$828.00	\$0.00	\$0.00	\$0.00	\$0.00	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	POS devices					3.00	1200.0000	\$3,600.00
Manager Recommended	Whiteboards					3.00	500.0000	\$1,500.00
Total Manager Recommended								<u>\$5,100.00</u>

52 62	Op Exp Dues and Subscriptions	\$420.00	\$360.00	\$420.00	\$305.00	\$210.00	\$0.00	
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Budget Transactions:

	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Constant Contact				12.00	35.0000	\$420.00
		Total Manager Recommended						\$420.00
52 85	Op Exp Departmental Supplies	\$5,255.00	\$5,255.00	\$5,200.00	\$3,020.31	\$3,017.75	\$3,599.58	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Copy paper				45.00	34.0000	\$1,530.00
	Manager Recommended	Envelopes				25.00	15.0000	\$375.00
	Manager Recommended	Miscellaneous desk supplies				1.00	500.0000	\$500.00
	Manager Recommended	Printer ribbons & toner cartridges				8.00	300.0000	\$2,400.00
	Manager Recommended	Receipt printer paper				2.00	225.0000	\$450.00
		Total Manager Recommended						\$5,255.00
53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 03	Op Exp Worker's Compensation Insurance	\$548.00	\$976.00	\$634.00	\$633.85	\$770.64	\$680.68	
53 99	Op Exp Miscellaneous Expense	\$1,500.00	\$2,500.00	\$500.00	(\$27.68)	\$1,011.16	\$677.80	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Education of customers (energy kits, posters, give aways)				1.00	1000.0000	\$1,000.00
	Manager Recommended	Miscellaneous				1.00	500.0000	\$500.00
		Total Manager Recommended						\$1,500.00
	<u>Total: Operating Expenses</u>	\$66,366.00	\$60,955.00	\$58,510.00	\$59,107.93	\$49,251.48	\$47,840.23	
	<u>Miscellaneous</u>							
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
59 98	Misc Support Services - W/S Fund	(\$250,872.00)	(\$230,393.00)	(\$216,781.00)	(\$191,994.20)	(\$215,658.00)	(\$182,410.25)	
59 99	Misc Support Services - Electric Fund	(\$225,784.00)	(\$207,353.00)	(\$195,102.00)	(\$172,794.10)	(\$194,092.20)	(\$164,168.86)	
	<u>Total: Miscellaneous</u>	(\$476,656.00)	(\$437,746.00)	(\$411,883.00)	(\$364,788.30)	(\$409,750.20)	(\$346,579.11)	
	Division Total: Customer Service and Collections	(\$25,118.00)	(\$20,902.00)	(\$21,679.00)	\$393.18	(\$10,689.09)	(\$16,590.43)	

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government

Division: Finance-Customer Service – Meter Reading and Technicians

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Sr. Meter Technician	11	1	1	1
Meter Technician	9	2	2	2

Salient Policy Issues- (Summarized)

- 1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
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Fund 100 GF

Department 41 Financial Services

Division 12 Meter Reading and Technicians

Personnel - Salaries

50 00	Salaries Full-time	\$92,539.00	\$90,849.00	\$90,849.00	\$72,873.83	\$89,986.49	\$88,420.82
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$3,790.00	\$3,498.00	\$3,498.00	\$2,623.86	\$4,344.32	\$5,943.36
Total: Personnel - Salaries		\$96,329.00	\$94,347.00	\$94,347.00	\$75,497.69	\$94,330.81	\$94,364.18

Personnel - Benefits

51 00	Benefits Longevity	\$1,600.00	\$1,300.00	\$1,300.00	\$1,300.00	\$1,000.00	\$1,100.00
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 10	Benefits FICA	\$7,492.00	\$7,318.00	\$7,318.00	\$5,450.72	\$7,224.74	\$7,235.72
51 11	Benefits Group Insurance - Health	\$16,004.00	\$13,220.00	\$13,770.00	\$10,790.19	\$7,886.65	\$9,225.27
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$632.00	\$594.00	\$565.00	\$444.75	\$576.98	\$545.57
51 20	Benefits Retirement - General Employees	\$6,811.00	\$6,670.00	\$6,670.00	\$5,335.70	\$6,757.29	\$6,372.32
51 30	Benefits 401K - General Employees	\$3,918.00	\$3,826.00	\$3,775.00	\$3,071.81	\$3,861.87	\$3,818.38
Total: Personnel - Benefits		\$36,457.00	\$32,928.00	\$33,398.00	\$26,393.17	\$27,307.53	\$28,297.26

Contractual Services

56 10	Cont Serv Contracts and Agreements	\$3,615.00	\$4,177.00	\$3,476.00	\$3,475.31	\$3,660.89	\$0.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Itron - maintenance contract for meter reading equipment	1.00	3615.0000	\$3,615.00
Total Manager Recommended				\$3,615.00

56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 51	Cont Serv Uniform Rental	\$3,744.00	\$3,744.00	\$3,744.00	\$2,803.96	\$3,376.57	\$0.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Meter Reader Uniforms	12.00	312.0000	\$3,744.00

Total Manager Recommended							\$3,744.00
<u>Total: Contractual Services</u>		\$7,359.00	\$7,921.00	\$7,220.00	\$6,279.27	\$7,037.46	\$0.00

<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9.69
52 16	Op Exp Telephone Exp - Mobile	\$108.00	\$108.00	\$350.00	\$415.74	\$166.68	\$95.84

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	PTT Phone 919-868-3308	12.00	3.0000	\$36.00
Manager Recommended	PTT Phone 919-868-3582	12.00	3.0000	\$36.00
Manager Recommended	PTT Phone 919-868-3600	12.00	3.0000	\$36.00
Total Manager Recommended				\$108.00

52 26	Op Exp Training and Travel	\$3,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Basic Meter School - Electricities	2.00	1000.0000	\$2,000.00
Manager Recommended	Pesticide Safety & Exam	3.00	200.0000	\$600.00
Manager Recommended	Water Meter Technician Class & Exam - NC AWWA	1.00	700.0000	\$700.00
Total Manager Recommended				\$3,300.00

52 27	Op Exp Local Mileage	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 36	Op Exp Maint and Repair - Vehicles	\$2,580.00	\$2,580.00	\$4,000.00	\$3,233.30	\$2,830.01	\$898.34

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Miscellaneous Repairs	1.00	1200.0000	\$1,200.00
Manager Recommended	Routine Oil Changes	6.00	50.0000	\$300.00
Manager Recommended	Tires	12.00	90.0000	\$1,080.00
Total Manager Recommended				\$2,580.00

52 50	Op Exp Contracted Vehicle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Service							
52 52	Op Exp Fuel	\$7,500.00	\$7,500.00	\$7,500.00	\$4,828.98	\$7,843.93	\$7,933.98
52 60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,250.61
52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 70	Op Exp Safety	\$525.00	\$450.00	\$450.00	\$487.71	\$488.82	\$368.68

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Safety Boots for Meter Tech & Readers	3.00	175.0000	\$525.00
Total Manager Recommended				\$525.00

52 71	Op Exp Protective Clothing	\$321.00	\$321.00	\$321.00	\$0.00	\$771.33	\$213.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Knee Pads	3.00	25.0000	\$75.00
Manager Recommended	Latex gloves	10.00	12.0000	\$120.00
Manager Recommended	Wet weather slippers	3.00	17.0000	\$51.00
Manager Recommended	Workgloves	3.00	25.0000	\$75.00
Total Manager Recommended				\$321.00

52 80	Op Exp Tools	\$453.00	\$453.00	\$453.00	\$274.56	\$249.58	\$0.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Hand pumps	3.00	66.0000	\$198.00
Manager Recommended	Misc hand tools	3.00	25.0000	\$75.00
Manager Recommended	Scoops	3.00	20.0000	\$60.00
Manager Recommended	Shovels	3.00	40.0000	\$120.00
Total Manager Recommended				\$453.00

53 03	Op Exp Worker's Compensation Insurance	\$2,270.00	\$4,343.00	\$2,764.00	\$2,763.59	\$3,359.97	\$3,389.83
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53 99	Op Exp Miscellaneous Expense	\$390.00	\$390.00	\$390.00	\$387.53	\$140.26	\$313.04
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Fire ant killer				6.00	25.0000	\$150.00
Manager Recommended	Headsweat Hats for Field Staff				6.00	20.0000	\$120.00
Manager Recommended	Insect repellent				6.00	12.0000	\$72.00
Manager Recommended	Yellow jacket spray				4.00	12.0000	\$48.00
	Total Manager Recommended						\$390.00
<u>Total: Operating Expenses</u>		\$17,447.00	\$16,245.00	\$16,228.00	\$12,391.41	\$15,850.58	\$16,473.01
<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	(\$94,555.00)	(\$89,638.00)	(\$90,715.00)	(\$74,698.30)	(\$83,996.40)	(\$83,478.76)
59 99	Misc Support Services - Electric Fund	(\$63,036.00)	(\$59,759.00)	(\$60,477.00)	(\$49,799.20)	(\$55,997.60)	(\$55,651.87)
<u>Total: Miscellaneous</u>		(\$157,591.00)	(\$149,397.00)	(\$151,192.00)	(\$124,497.50)	(\$139,994.00)	(\$139,130.63)
Division Total: Meter Reading and Technicians		(\$1.00)	(\$2,044.00)	(\$1.00)	\$3,935.96	(\$4,532.38)	(\$3.82)

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: Finance
Division: Capital Outlay

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	100	GF						
Department	41	Financial Services						
Division	95	Capital Outlay						
<u>Capital Outlay</u>								
58 00	Cap Out Capital Projects	\$7,386.00	\$13,000.00	\$13,034.00	\$13,033.42	\$0.00	\$17,130.41	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Fiber Project (1/3 share)				0.33	22380.0000	\$7,385.40
	Total Manager Recommended							\$7,385.40
58 01	Cap Out Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58 03	Cap Out Furniture Fixtures and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58 20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58 50	Cap Out Capital Outlay	\$0.00	\$15,600.00	\$14,911.00	\$14,911.00	\$0.00	\$0.00	
<u>Total: Capital Outlay</u>		\$7,386.00	\$28,600.00	\$27,945.00	\$27,944.42	\$0.00	\$17,130.41	
<u>Miscellaneous</u>								
59 98	Misc Support Services - W/S Fund	(\$1,570.00)	(\$4,730.00)	(\$4,730.00)	(\$3,941.70)	\$0.00	(\$3,886.00)	
59 99	Misc Support Services - Electric Fund	(\$1,137.00)	(\$1,783.00)	(\$1,783.00)	(\$1,485.80)	\$0.00	(\$1,690.00)	
<u>Total: Miscellaneous</u>		(\$2,707.00)	(\$6,513.00)	(\$6,513.00)	(\$5,427.50)	\$0.00	(\$5,576.00)	
Division Total: Capital Outlay		(\$4,679.00)	(\$22,087.00)	(\$21,432.00)	(\$22,516.92)	\$0.00	(\$11,554.41)	
Department Total: Financial Services		(\$1,141,373.00)	(\$1,161,076.00)	(\$1,164,723.00)	(\$1,020,793.99)	(\$962,233.66)	(\$939,114.08)	

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: General Government
Division: Community Development/Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
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Salient Policy Issues- (Summarized)

1. No longer an active Division.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	42	Community Development Services					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$114,165.03
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,901.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$119,066.03
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
51 10	Benefits FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,670.72
51 11	Benefits Group Insurance - Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,318.39
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$532.81
51 20	Benefits Retirement - General Employees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,283.95
51 30	Benefits 401K - General Employees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,460.44
<u>Total: Personnel - Benefits</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,416.31
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,780.03
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,003.04
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,783.07
<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$645.99
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$507.31
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$631.20

52 25	Op Exp Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,913.98
52 26	Op Exp Training and Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,305.55
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,400.00
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00
52 36	Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 50	Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 52	Op Exp Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,956.78
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$691.80
52 63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 70	Op Exp Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 85	Op Exp Departmental Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,503.34
53 03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$261.74
53 23	Op Exp Citizen Boards	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,822.42
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55.89
<u>Total: Operating Expenses</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,906.00
<u>Capital Outlay</u>							
58 01	Cap Out Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 02	Cap Out Easement Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 24	Cap Out Design	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Capital Outlay</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Miscellaneous</u>							
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59 98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59 99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Administration		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$183,171.41)

Town of Clayton
 FY 2015-2016
 Department Summary

Department: General Government
 Division: Community Development/Planning

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Planning Director	27	1	1	1
Planner	18	1	1	1
Sr. Planner	19	1	1	1
GIS Analyst	18	1	1	1
Admin Support Specialist	13	.5	.5	1
Development Coordinator	19	0	1	1 (April)

Salient Policy Issues- (Summarized)

1. The Development Coordinator position was originally approved for FY 14-15 but the filling the position was delayed due to the building renovation project and the need to fill the Planner position that was eliminated during the recession.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	42	Community Development Services					
Division	15	Planning					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$283,943.00	\$214,392.00	\$222,000.00	\$174,429.32	\$222,630.76	\$93,360.43
50 02	Salaries Part-time	\$9,568.00	\$13,301.00	\$5,136.00	\$5,135.50	\$6,089.00	\$0.00
50 021	Salaries Part-time w/Benefits	\$0.00	\$0.00	\$9,739.00	\$6,877.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$293,511.00	\$227,693.00	\$236,875.00	\$186,441.82	\$228,719.76	\$93,360.43
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$2,350.00	\$2,050.00	\$2,000.00	\$2,000.00	\$1,050.00	\$850.00
51 10	Benefits FICA	\$22,632.00	\$17,576.00	\$18,275.00	\$13,933.92	\$16,952.50	\$7,211.16
51 11	Benefits Group Insurance - Health	\$37,702.00	\$19,097.00	\$23,591.00	\$18,198.53	\$21,877.61	\$10,796.34
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,961.00	\$1,352.00	\$1,413.00	\$1,097.20	\$1,375.43	\$583.07
51 20	Benefits Retirement - General Employees	\$20,074.00	\$15,158.00	\$16,384.00	\$12,814.38	\$15,664.45	\$6,306.23
51 30	Benefits 401K - General Employees	\$11,450.00	\$8,656.00	\$9,270.00	\$7,028.83	\$8,883.41	\$3,768.51
<u>Total: Personnel - Benefits</u>		\$96,169.00	\$63,889.00	\$70,933.00	\$55,072.86	\$65,803.40	\$29,515.31
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$24,800.00	\$73,800.00	\$73,800.00	\$39,019.83	\$28,493.69	\$1,398.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Land Design - Comp Plan Follow-up (illustrative brochure, etc.)			1.00	15000.0000	\$15,000.00
	Manager Recommended	Misc. Consultant Services			1.00	5000.0000	\$5,000.00
	Manager Recommended	Parker Poe Consulting Services			12.00	400.0000	\$4,800.00
	Total Manager Recommended						\$24,800.00
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$650.00	\$0.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$2,996.00	\$4,290.00	\$2,950.00	\$2,755.04	\$2,700.69	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon copier - split 50/50 with engineering				12.00	122.5000	\$1,470.00
Manager Recommended	Canon copier property tax 50/50				1.00	55.0000	\$55.00
Manager Recommended	Canon plotter property tax 50/50				1.00	61.0000	\$61.00
Manager Recommended	Canon Plotter/Scanner - 50/50 with engineering				12.00	117.5000	\$1,410.00
Total Manager Recommended							\$2,996.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$27,796.00	\$78,090.00	\$76,750.00	\$41,774.87	\$31,844.38	\$1,398.00
<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$1,320.00	\$1,320.00	\$1,320.00	\$917.75	\$901.18	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon Copier (.009 BW & .065 Color)				12.00	60.0000	\$720.00
Manager Recommended	Canon plotter copies				12.00	50.0000	\$600.00
Total Manager Recommended							\$1,320.00
52 01	Op Exp Postage and Shipping Expense	\$1,200.00	\$600.00	\$300.00	\$1,062.91	\$1,161.66	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Public Notice Mailings and Shipping				24.00	50.0000	\$1,200.00
Total Manager Recommended							\$1,200.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$636.00	\$831.00	\$831.00	\$527.53	\$632.21	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	MP Planning Director 919-901-3178				12.00	53.0000	\$636.00
Total Manager Recommended							\$636.00
52 25	Op Exp Advertising Expense	\$2,400.00	\$2,400.00	\$2,400.00	\$2,553.08	\$3,740.77	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Public Notice / RFQ Advertising				12.00	200.0000	\$2,400.00
Total Manager Recommended							\$2,400.00

52 26

Op Exp Training and Travel	\$6,350.00	\$7,000.00	\$7,000.00	\$5,847.30	\$8,856.57	\$188.63	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	ARC GIS Web Courses				4.00	50.0000	\$200.00
Manager Recommended	Local Workshops (AICP Credits)				10.00	100.0000	\$1,000.00
Manager Recommended	NC GIS Conference Raleigh (Beth)				1.00	500.0000	\$500.00
Manager Recommended	NCAPA State Conference (AICP Credits)				3.00	450.0000	\$1,350.00
Manager Recommended	NWS Annual Conference				1.00	2400.0000	\$2,400.00
Manager Recommended	NWS Spring Advisory Meetings				1.00	900.0000	\$900.00
Total Manager Recommended							\$6,350.00

52 27

Op Exp Local Mileage	\$2,700.00	\$2,700.00	\$2,700.00	\$1,857.80	\$2,400.00	\$0.00	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Mileage Allowance				12.00	200.0000	\$2,400.00
Manager Recommended	Staff Mileage - Misc.				12.00	25.0000	\$300.00
Total Manager Recommended							\$2,700.00

52 35

Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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52 36

Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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52 50

Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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52 52

Op Exp Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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52 60

Op Exp Equipment Purchase	\$250.00	\$250.00	\$3,470.00	\$3,525.88	\$703.68	\$0.00	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency				1.00	250.0000	\$250.00

		Total Manager Recommended						\$250.00
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 62	Op Exp Dues and Subscriptions	\$10,805.00	\$9,225.00	\$6,775.00	\$6,456.46	\$7,255.53	\$585.00	

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	FY 2015 CAMPO Member Dues (annual & based on population)	1.00	9175.0000	\$9,175.00
Manager Recommended	Planner Dues - APA/AICP - DeYoung	1.00	600.0000	\$600.00
Manager Recommended	Planner Dues - APA/AICP - McLeod	1.00	350.0000	\$350.00
Manager Recommended	Planner Dues APA - Franson	1.00	330.0000	\$330.00
Manager Recommended	Planner Dues- APA/AICP - Beddingfield	1.00	350.0000	\$350.00

Total Manager Recommended \$10,805.00

52 63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 70	Op Exp Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 85	Op Exp Departmental Supplies	\$3,000.00	\$1,600.00	\$1,860.00	\$3,018.90	\$1,571.14	\$0.00
53 03	Op Exp Worker's Compensation Insurance	\$1,073.00	\$1,899.00	\$203.00	\$202.83	\$246.61	\$1,381.31
53 23	Op Exp Citizen Boards	\$2,200.00	\$2,200.00	\$2,200.00	\$2,217.92	\$1,486.10	\$0.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual Board Appreciation Dinner	1.00	2200.0000	\$2,200.00

Total Manager Recommended \$2,200.00

53 99	Op Exp Miscellaneous Expense	\$500.00	\$500.00	\$100.00	\$80.30	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency	1.00	500.0000	\$500.00

Total Manager Recommended \$500.00

Total: Operating Expenses \$32,434.00 \$30,525.00 \$29,159.00 \$28,268.66 \$28,955.45 \$2,154.94

Programs

54 01	Programs Facade Grants	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Programs</u>		\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Planning		(\$449,910.00)	(\$410,197.00)	(\$413,717.00)	(\$311,558.21)	(\$355,322.99)	(\$126,428.68)

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Community Development/Code Enforcement

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Zoning Administration Officer	17	1	1	1
Code Enforcement Officer	10	1	1	1

Salient Policy Issues- (Summarized)

- 1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	42	Community Development Services					
Division	16	Code Enforcement					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$84,448.00	\$44,537.00	\$44,200.00	\$35,929.48	\$43,446.30	\$42,386.40
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$2,933.00	\$2,708.00	\$2,708.00	\$2,030.76	\$2,820.50	\$2,707.68
<u>Total: Personnel - Salaries</u>		\$87,381.00	\$47,245.00	\$46,908.00	\$37,960.24	\$46,266.80	\$45,094.08
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$2,000.00	\$1,100.00	\$1,100.00	\$1,100.00	\$750.00	\$500.00
51 10	Benefits FICA	\$6,838.00	\$3,698.00	\$3,673.00	\$3,018.03	\$3,602.03	\$3,495.54
51 11	Benefits Group Insurance - Health	\$10,821.00	\$1,850.00	\$1,850.00	\$1,387.62	\$1,927.25	\$1,850.16
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$576.00	\$287.00	\$273.00	\$216.95	\$268.45	\$263.28
51 20	Benefits Retirement - General Employees	\$6,234.00	\$3,340.00	\$3,317.00	\$2,679.44	\$3,275.42	\$3,045.04
51 30	Benefits 401K - General Employees	\$3,575.00	\$1,934.00	\$1,877.00	\$1,562.38	\$1,890.58	\$1,823.70
<u>Total: Personnel - Benefits</u>		\$30,044.00	\$12,209.00	\$12,090.00	\$9,964.42	\$11,713.73	\$10,977.72
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$1,237.00	\$457.00	\$457.00	\$342.09	\$456.12	\$456.12

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AC Code Enforcement Officer 919-830-5912				12.00	38.0100	\$456.12
Manager Recommended	AC Zoning Admin Officer 919-901-5492				12.00	38.0100	\$456.00
Manager Recommended	MP Code Enforcement Officer 919-524-0633				12.00	27.0000	\$324.00
Total Manager Recommended							\$1,236.12
52 25	Op Exp Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 26	Op Exp Training and Travel	\$800.00	\$300.00	\$300.00	\$373.36	\$30.00	\$878.19

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Code Enforcement Training - Karen				2.00	50.0000	\$100.00
Manager Recommended	NCCZO Conference - Certification Credits - Dede				1.00	700.0000	\$700.00
Total Manager Recommended							\$800.00
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$71.68	\$39.96	
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 36	Op Exp Maint and Repair - Vehicles	\$750.00	\$500.00	\$500.00	\$228.04	\$164.12	\$171.23
52 44	Op Exp Clean-Up Activity	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 50	Op Exp Contracted Vehicle Service	\$500.00	\$500.00	\$0.00	\$40.00	\$0.00	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Miscellaneous automotive repairs				1.00	500.0000	\$500.00
Total Manager Recommended							\$500.00
52 52	Op Exp Fuel	\$950.00	\$500.00	\$950.00	\$495.91	\$251.98	\$152.89

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Code Enforcement Officer				144.00	3.4700	\$500.00
Total Manager Recommended							\$500.00
52 60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$152.23	\$79.99	\$0.00

52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 62	Op Exp Dues and Subscriptions	\$45.00	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Certified Zoning Officer Annual Dues				1.00	45.0000	\$45.00
	Total Manager Recommended						\$45.00

52 63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 70	Op Exp Safety	\$250.00	\$250.00	\$0.00	\$0.00	\$14.00	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Safety Equipment Service				2.00	125.0000	\$250.00
	Total Manager Recommended						\$250.00

52 71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 85	Op Exp Departmental Supplies	\$1,200.00	\$800.00	\$1,500.00	\$1,537.90	\$1,012.67	\$1,179.47

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Code Enforcement Tools, Brochures, Forms, Supplies				1.00	1200.0000	\$1,200.00
	Total Manager Recommended						\$1,200.00

53 03	Op Exp Worker's Compensation Insurance	\$1,053.00	\$853.00	\$1,184.00	\$1,183.60	\$1,439.02	\$1,421.21
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Total: Operating Expenses \$10,785.00 \$4,205.00 \$4,891.00 \$4,313.13 \$3,559.58 \$4,299.07

Division Total: Code Enforcement **(\$128,210.00)** **(\$63,659.00)** **(\$63,889.00)** **(\$52,237.79)** **(\$61,540.11)** **(\$60,370.87)**

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: General Government

Division: Community Development/Downtown & Economic Development

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Downtown/ED Coordinator	20	1	1	1

Salient Policy Issues- (Summarized)

1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	42	Community Development Services					
Division	17	Downtown and Economic Developmen					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$50,003.00	\$59,237.00	\$58,754.00	\$47,426.38	\$58,058.77	\$56,646.28
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$50,003.00	\$59,237.00	\$58,754.00	\$47,726.38	\$58,058.77	\$56,646.28
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$0.00	\$800.00	\$800.00	\$800.00	\$500.00	\$500.00
51 10	Benefits FICA	\$3,825.00	\$4,593.00	\$4,556.00	\$3,746.18	\$4,473.87	\$4,384.93
51 11	Benefits Group Insurance - Health	\$7,535.00	\$6,179.00	\$6,096.00	\$4,849.60	\$5,959.26	\$6,318.39
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$338.00	\$383.00	\$360.00	\$284.47	\$359.56	\$349.21
51 20	Benefits Retirement - General Employees	\$3,535.00	\$4,188.00	\$4,154.00	\$3,352.99	\$4,104.70	\$3,825.25
51 30	Benefits 401K - General Employees	\$2,000.00	\$2,401.00	\$2,351.00	\$1,929.09	\$2,350.37	\$2,285.80
<u>Total: Personnel - Benefits</u>		\$17,233.00	\$18,544.00	\$18,317.00	\$14,962.33	\$17,747.76	\$17,663.58
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$5,000.00	\$20,000.00	\$20,000.00	\$3,725.00	\$3,791.04	\$10,388.85
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Architectural Renderings/Design Services			1.00	2500.0000	\$2,500.00
	Manager Recommended	DDA Audit Services Contract			1.00	2500.0000	\$2,500.00
	Total Manager Recommended						\$5,000.00
56 10	Cont Serv Contracts and Agreements	\$0.00	\$715.00	\$0.00	\$0.00	\$120.00	\$0.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$5,000.00	\$20,715.00	\$20,000.00	\$3,725.00	\$3,911.04	\$10,388.85

Operating Expenses

52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$636.00	\$632.00	\$632.00	\$527.53	\$632.21	\$631.20

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Downtown Development Coordinator 919-280-1278	12.00	53.0000	\$636.00
Total Manager Recommended				\$636.00

52 25	Op Exp Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 26	Op Exp Training and Travel	\$3,095.00	\$4,190.00	\$4,190.00	\$3,227.98	\$3,005.93	\$3,137.63

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Chamber of Commerce	5.00	35.0000	\$175.00
Manager Recommended	NC Main Street Conference - 4 registrations	4.00	350.0000	\$1,400.00
Manager Recommended	NC Main Street Manager Meetings	1.00	600.0000	\$600.00
Manager Recommended	NCDDA Board Meetings/Workshops	8.00	115.0000	\$920.00
Total Manager Recommended				\$3,095.00

52 27	Op Exp Local Mileage	\$300.00	\$300.00	\$300.00	\$160.44	\$307.86	\$301.67
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Travel to local meetings Main Street, NCDDA,,etc	10.00	30.0000	\$300.00
Total Manager Recommended				\$300.00

52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 36	Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 50	Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 52	Op Exp Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$77.00	\$77.00	\$146.76	\$0.00

52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 62	Op Exp Dues and Subscriptions	\$1,098.00	\$1,078.00	\$1,078.00	\$914.63	\$859.40	\$792.52

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual Downtown Market Analysis (ESRI)	1.00	250.0000	\$250.00
Manager Recommended	Destination University	12.00	29.0000	\$348.00
Manager Recommended	National Main Street Network	1.00	350.0000	\$350.00
Manager Recommended	NC Downtown Development Association	1.00	150.0000	\$150.00
Total Manager Recommended				\$1,098.00

52 63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 70	Op Exp Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 85	Op Exp Departmental Supplies	\$1,000.00	\$1,000.00	\$1,000.00	\$452.54	\$375.12	\$1,382.25

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Office and support materials	1.00	1000.0000	\$1,000.00
Total Manager Recommended				\$1,000.00

53 03	Op Exp Worker's Compensation Insurance	\$527.00	\$1,021.00	\$754.00	\$753.82	\$916.50	\$1,086.85
53 23	Op Exp Citizen Boards	\$950.00	\$950.00	\$310.00	\$310.00	\$803.55	\$919.06

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	DDA Annual Community Awards/Recognition	1.00	300.0000	\$300.00
Manager Recommended	DDA member name badges / shirts	1.00	200.0000	\$200.00
Manager Recommended	NC Main Street Champion - certificate framing	1.00	150.0000	\$150.00
Manager Recommended	Recognition for DDA Members at Planning Dinner	1.00	300.0000	\$300.00
Total Manager Recommended				\$950.00

53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$30.60	\$0.00
Total: Operating Expenses		\$7,606.00	\$9,171.00	\$8,341.00	\$6,423.94	\$7,077.93	\$8,251.18

Programs

54 00	Programs Promotions	\$6,650.00	\$5,000.00	\$5,000.00	\$3,235.96	\$12,397.68	\$24,476.06
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Downtown Parking Signs			2.00	825.0000	\$1,650.00
	Manager Recommended	New Downtown Banners			50.00	100.0000	\$5,000.00
		Total Manager Recommended					\$6,650.00
54 01	Programs Facade Grants	\$29,300.00	\$15,000.00	\$16,153.00	\$16,152.79	\$10,000.00	\$11,534.90
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Bike Racks (Town Hall, Library, Home Square			3.00	600.0000	\$1,800.00
	Manager Recommended	Facade Improvement Program			5.00	3500.0000	\$17,500.00
	Manager Recommended	Misc D'town Improvements (Demo, St. Elements, etc)			1.00	10000.0000	\$10,000.00
		Total Manager Recommended					\$29,300.00
54 02	Programs Building Reuse & Renovation	\$110,890.00	\$0.00	\$47,196.00	\$47,195.87	\$152,804.13	\$0.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	220 E. Main Street Project (off-set with FB approp.)			1.00	110890.0000	\$110,890.00
		Total Manager Recommended					\$110,890.00
54 15	Programs Special Events	\$33,500.00	\$30,500.00	\$30,500.00	\$18,916.85	\$40,541.58	\$25,691.73
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Christmas Village & Tree Lighting (Sound and Stage Rental)			1.00	4500.0000	\$4,500.00
	Manager Recommended	Downtown Christmas Decorations (Annual Maintenance)			1.00	1000.0000	\$1,000.00
	Manager Recommended	Downtown Christmas Decorations (New Large Deco for Town Square)			2.00	4500.0000	\$9,000.00
	Manager Recommended	Town Square Concert Series (Music Expense)			5.00	2500.0000	\$12,500.00
	Manager Recommended	Town Square Concert Series (Stage Expense)			5.00	1300.0000	\$6,500.00
		Total Manager Recommended					\$33,500.00
	Total: Programs	\$180,340.00	\$50,500.00	\$98,849.00	\$85,501.47	\$215,743.39	\$61,702.69

Division Total: Downtown and Economic
Developmen

(\$260,182.00)

(\$158,167.00)

(\$204,261.00)

(\$158,339.12)

(\$302,538.89)

(\$154,652.58)

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	42	Community Development Services					
Division	20	Building Inspections					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 10	Benefits FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 11	Benefits Group Insurance - Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 20	Benefits Retirement - General Employees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 30	Benefits 401K - General Employees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Benefits</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$122.50
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$122.50
<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

52 25	Op Exp Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 26	Op Exp Training and Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 36	Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 50	Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 52	Op Exp Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 70	Op Exp Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$138.63
52 71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 85	Op Exp Departmental Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 20	Op Exp Homeowner's Recovery Reimb	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 21	Op Exp Minimum Housing Code	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Operating Expenses</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$138.63
	<u>Miscellaneous</u>						
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Miscellaneous</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Division Total: Building Inspections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$261.13)

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: Community Development
Division: Capital Outlay

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	100	GF						
Department	42	Community Development Services						
Division	95	Capital Outlay						
<u>Capital Outlay</u>								
58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58 01	Cap Out Construction	\$60,000.00	\$36,570.00	\$0.00	\$910.00	\$0.00	\$0.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Horne Church/Town Hall Parking Lot				1.00	45000.0000	\$45,000.00
	Manager Recommended	Service Court Project				2.00	2500.0000	\$5,000.00
	Manager Recommended	Weclome to Clayton Sign (West End)				1.00	10000.0000	\$10,000.00
	Total Manager Recommended							\$60,000.00
58 02	Cap Out Easement Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58 24	Cap Out Design	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,448.11	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Horne Church / Town Hall Parking Lot Design				1.00	4000.0000	\$4,000.00
	Total Manager Recommended							\$4,000.00
58 50	Cap Out Capital Outlay	\$0.00	\$27,000.00	\$29,000.00	\$28,998.54	\$0.00	\$0.00	
<u>Total: Capital Outlay</u>		\$64,000.00	\$63,570.00	\$29,000.00	\$29,908.54	\$0.00	\$98,448.11	
<u>Miscellaneous</u>								
59 98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
59 99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Division Total: Capital Outlay		(\$64,000.00)	(\$63,570.00)	(\$29,000.00)	(\$29,908.54)	\$0.00	(\$98,448.11)	
Department Total: Community Development Services		(\$902,302.00)	(\$695,593.00)	(\$710,867.00)	(\$552,043.66)	(\$719,401.99)	(\$623,332.78)	

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	00	Non-departmental					
<u>Special Appropriations</u>							
55 05	Spec App Drug Seizure Funds - Federal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55 06	Spec App Drug Seizure Funds - State	\$0.00	\$5,971.00	\$0.00	\$0.00	\$749.92	\$13,590.39
<u>Total: Special Appropriations</u>		\$0.00	\$5,971.00	\$0.00	\$0.00	\$749.92	\$13,590.39
Division Total: Non-departmental		\$0.00	(\$5,971.00)	\$0.00	\$0.00	(\$749.92)	(\$13,590.39)

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Police - Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Police Chief	28→30	1	1	1
Admin. Support Specialist	13	1	1	1
Customer Service Rep.	11	1	1	1

Salient Policy Issues- (Summarized)

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$241,625.00	\$256,067.00	\$251,775.00	\$203,138.90	\$243,038.43	\$219,056.79
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 05	Salaries Holiday Pay FT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$3,901.00	\$3,799.00	\$3,600.00	\$2,700.36	\$3,940.94	\$0.00
<u>Total: Personnel - Salaries</u>		\$245,526.00	\$259,866.00	\$255,375.00	\$205,839.26	\$246,979.37	\$219,056.79
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$2,700.00	\$4,300.00	\$4,300.00	\$4,300.00	\$2,750.00	\$2,250.00
51 10	Benefits FICA	\$18,990.00	\$20,210.00	\$19,866.00	\$15,994.75	\$18,844.34	\$16,193.77
51 11	Benefits Group Insurance - Health	\$20,993.00	\$16,204.00	\$16,735.00	\$13,432.48	\$14,945.35	\$20,394.90
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,199.00	\$1,216.00	\$1,191.00	\$949.39	\$1,143.68	\$1,052.51
51 20	Benefits Retirement - General Employees	\$5,360.00	\$6,663.00	\$6,813.00	\$5,500.78	\$6,282.34	\$5,814.91
51 21	Benefits Retirement - LEO Employees	\$7,889.00	\$7,453.00	\$7,601.00	\$6,075.59	\$7,259.15	\$6,494.81
51 30	Benefits 401K - General Employees	\$3,072.00	\$3,878.00	\$3,911.00	\$3,211.67	\$3,674.92	\$3,514.48
51 31	Benefits 401K -LEO Employees	\$5,408.00	\$5,199.00	\$5,150.00	\$4,160.10	\$5,056.77	\$4,813.71
51 40	Benefits LEO Separation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Benefits</u>		\$65,611.00	\$65,123.00	\$65,567.00	\$53,624.76	\$59,956.55	\$60,529.09
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$6,125.00	\$6,125.00	\$6,125.00	\$6,125.00	\$6,125.00	\$6,125.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	SR&S Police Attorneys			1.00	6125.0000	\$6,125.00
	Total Manager Recommended						\$6,125.00
56 10	Cont Serv Contracts and Agreements	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Pro Shred Box Rental				12.00	15.0000	\$180.00
Total Manager Recommended							\$180.00
56 11	Cont Serv Contract Services	\$10,908.00	\$9,656.00	\$9,656.00	\$6,185.79	\$9,246.64	\$9,284.38

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	DCI Line Fees				2.00	2328.0000	\$4,656.00
Manager Recommended	Sungard OSSI				2.00	3126.0000	\$6,252.00
Total Manager Recommended							\$10,908.00
56 40	Cont Serv Pre-employment Screening	\$1,500.00	\$1,500.00	\$1,685.00	\$1,185.00	\$0.00	\$965.00
56 50	Cont Serv Equipment Rental	\$5,943.00	\$5,808.00	\$6,140.00	\$5,655.23	\$5,324.00	\$6,116.18

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon Copier Lease - #001-0219668-013				12.00	484.0000	\$5,808.00
Manager Recommended	Property Tax				1.00	135.0000	\$135.00
Total Manager Recommended							\$5,943.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 60	Cont Serv Johnston County 911	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$24,656.00	\$23,089.00	\$23,606.00	\$19,151.02	\$20,695.64	\$22,490.56

Operating Expenses

52 00	Op Exp Copy Expense	\$900.00	\$900.00	\$900.00	\$649.13	\$810.51	\$1,144.17
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon copier copy charges - contract #1180288				12.00	75.0000	\$900.00
Total Manager Recommended							\$900.00
52 01	Op Exp Postage and Shipping Expense	\$450.00	\$350.00	\$400.00	\$267.31	\$465.95	\$196.52
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$184.00	\$0.00	\$0.00	\$42.64	\$146.80

52 16	Op Exp Telephone Exp - Mobile	\$1,092.00	\$1,088.00	\$1,088.00	\$816.83	\$1,264.16	\$978.69
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AC Police Chief 919-740-0614				12.00	38.0100	\$456.00
Manager Recommended	MP Police Chief 919-291-4970				12.00	53.0000	\$636.00
Total Manager Recommended							\$1,092.00

52 26	Op Exp Training and Travel	\$1,500.00	\$2,200.00	\$1,657.00	\$1,257.39	\$1,261.91	\$3,760.90
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	NC Association of Chiefs of Police training				1.00	1000.0000	\$1,000.00
Manager Recommended	Training contingency				1.00	500.0000	\$500.00
Total Manager Recommended							\$1,500.00

52 27	Op Exp Local Mileage	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$48.00
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52 35	Op Exp Maint and Repair - Equipment	\$1,000.00	\$1,000.00	\$200.00	\$0.00	\$346.65	\$19.77
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52 36	Op Exp Maint and Repair - Vehicles	\$500.00	\$500.00	\$150.00	\$24.64	\$17.25	\$48.80
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52 50	Op Exp Contracted Vehicle Service	\$500.00	\$500.00	\$50.00	\$0.00	\$0.00	\$0.00
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52 52	Op Exp Fuel	\$1,500.00	\$2,000.00	\$800.00	\$615.00	\$939.28	\$1,668.62
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52 60	Op Exp Equipment Purchase	\$2,000.00	\$2,000.00	\$2,000.00	\$1,969.43	\$3,164.83	\$3,251.09
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency				1.00	2000.0000	\$2,000.00
Total Manager Recommended							\$2,000.00

52 61	Op Exp Uniform Cleaning	\$100.00	\$150.00	\$30.00	\$0.00	\$0.00	\$74.14
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52 62	Op Exp Dues and Subscriptions	\$5,265.00	\$5,265.00	\$5,265.00	\$4,440.00	\$4,380.00	\$4,708.01
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	CALEA Installment payment				1.00	4065.0000	\$4,065.00

Manager Recommended	Contingency					1.00	500.0000	\$500.00
Manager Recommended	DCI Terminal Area Coordinator					1.00	100.0000	\$100.00
Manager Recommended	IACP					1.00	120.0000	\$120.00
Manager Recommended	National White Collar Crimes Association					1.00	50.0000	\$50.00
Manager Recommended	NC LEAN					1.00	75.0000	\$75.00
Manager Recommended	NCACP					1.00	100.0000	\$100.00
Manager Recommended	Notary Public					3.00	60.0000	\$180.00
Manager Recommended	Police Executives					1.00	75.0000	\$75.00

Total Manager Recommended \$5,265.00

52 70 Op Exp Safety \$500.00 \$500.00 \$100.00 \$0.00 \$471.80 \$62.95

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	First Aid and Supplies					2.00	250.0000	\$500.00
Total Manager Recommended								<u>\$500.00</u>

52 71 Op Exp Protective Clothing \$620.00 \$620.00 \$0.00 \$0.00 \$0.00 \$0.00

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Body Armor and carrier					1.00	620.0000	\$620.00
Total Manager Recommended								<u>\$620.00</u>

52 72 Op Exp Uniform Purchase \$1,000.00 \$1,000.00 \$1,000.00 \$905.76 \$1,613.10 \$855.17

52 85 Op Exp Departmental Supplies \$4,000.00 \$4,000.00 \$4,000.00 \$2,742.01 \$3,788.32 \$3,500.46

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Miscellaneous					1.00	4000.0000	\$4,000.00
Total Manager Recommended								<u>\$4,000.00</u>

52 95 Op Exp Canine Expense \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

53 00 Op Exp Insurance and Bonds \$13,966.00 \$13,301.00 \$13,301.00 \$13,301.39 \$12,840.86 \$13,937.97

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
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	Manager Recommended	IRRFNC - Police Professional Liability FY 15-16				1.00	13966.0000	\$13,966.00
	Total Manager Recommended							\$13,966.00
53 03	Op Exp Worker's Compensation Insurance	\$3,065.00	\$4,214.00	\$10,501.00	\$10,500.89	\$3,112.62	\$3,211.08	
53 06	Op Exp Law Enforcement Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 99	Op Exp Miscellaneous Expense	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$415.16	\$0.00	
	<u>Total: Operating Expenses</u>	\$38,508.00	\$40,322.00	\$42,442.00	\$38,489.78	\$34,935.04	\$37,613.14	

Miscellaneous

59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59 98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59 99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Miscellaneous</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Sub Department 40 Law Enforcement Center

Contractual Services

56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 10	Cont Serv Contracts and Agreements	\$9,823.00	\$14,623.00	\$14,623.00	\$7,898.67	\$6,511.88	\$5,143.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Boiler / Chiller Maint contract	1.00	2000.0000	\$2,000.00
Manager Recommended	Elevator inspection Dept of Labor	1.00	200.0000	\$200.00
Manager Recommended	Elevator Maintenance	1.00	1692.0000	\$1,692.00
Manager Recommended	HVAC Contract / controls / Liebert	1.00	2500.0000	\$2,500.00
Manager Recommended	Pest Control per month	12.00	85.0000	\$1,020.00
Manager Recommended	Simplex alarm monitoring	1.00	2210.7600	\$2,211.00
Manager Recommended	Termite inspection contract per year	1.00	200.0000	\$200.00
	<u>Total Manager Recommended</u>			\$9,823.00

56 11	Cont Serv Contract Services	\$16,492.00	\$16,492.00	\$16,492.00	\$14,812.00	\$14,811.60	\$14,818.02
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Alarm/Sprinkler Monitoring	1.00	1680.0000	\$1,680.00

	Manager Recommended	Custodial Service - Facilico				12.00	1234.3000	\$14,812.00
	Total Manager Recommended							\$16,492.00

56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Contractual Services		\$26,315.00	\$31,115.00	\$31,115.00	\$22,710.67	\$21,323.48	\$19,961.02	

Operating Expenses

52 10	Op Exp Utility Exp - Town Electricity	\$44,040.00	\$44,400.00	\$47,358.00	\$40,018.76	\$44,278.79	\$40,398.13	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	3 yr avg per month				12.00	3670.0000	\$44,040.00
Total Manager Recommended							\$44,040.00

52 11	Op Exp Utility Exp - Town W/S	\$1,200.00	\$1,320.00	\$1,094.00	\$895.43	\$1,300.65	\$1,050.04	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	5 yr avg per month				12.00	100.0000	\$1,200.00
Total Manager Recommended							\$1,200.00

52 12	Op Exp Utility Exp - Other	\$16,896.00	\$14,400.00	\$18,000.00	\$13,321.35	\$17,605.52	\$15,085.92	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	PD gas - 3 yr avg per month				12.00	1408.0000	\$16,896.00
Total Manager Recommended							\$16,896.00

52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$7,844.00	\$0.00	\$5,500.59	\$12,105.49	\$9,120.02	
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52 37	Op Exp Maint and Repair - Buildings	\$6,540.00	\$1,840.00	\$6,000.00	\$6,562.28	\$10,537.42	\$21,510.50	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Filters / 42 filters x 4 times/year x \$5 each				1.00	840.0000	\$840.00
Manager Recommended	Misc repairs / bulbs / ballasts / glass / etc				1.00	1000.0000	\$1,000.00
Manager Recommended	Redundant cooling - Dayton 12k btu / 120 V / portable				2.00	1100.0000	\$2,200.00
Manager Recommended	Window shades for front lobby				1.00	2500.0000	\$2,500.00

		Total Manager Recommended						\$6,540.00
52 38	Op Exp Maint and Repair - Grounds	\$500.00	\$1,000.00	\$500.00	\$0.00	\$3,029.48	\$666.51	

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Maintenance @ shooting range / fertilizer / seed / etc	1.00	250.0000	\$250.00
Manager Recommended	Trees / flowers / bushes / etc for CLEC	1.00	250.0000	\$250.00

Total Manager Recommended \$500.00

53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Operating Expenses		\$69,176.00	\$70,804.00	\$72,952.00	\$66,298.41	\$88,857.35	\$87,831.12

Sub Department Total: Law Enforcement Center **(\$95,491.00) (\$101,919.00) (\$104,067.00) (\$89,009.08) (\$110,180.83) (\$107,792.14)**

52 Austin Acres

Contractual Services

56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Contractual Services		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Operating Expenses

52 10	Op Exp Utility Exp - Town Electricity	\$600.00	\$660.00	\$600.00	\$385.02	\$461.20	\$571.07
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Avg bill	12.00	50.0000	\$600.00
Total Manager Recommended				\$600.00

52 11	Op Exp Utility Exp - Town W/S	\$264.00	\$264.00	\$264.00	\$208.86	\$253.51	\$218.88
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Avg bill	12.00	22.0000	\$264.00
Total Manager Recommended				\$264.00

52 12	Op Exp Utility Exp - Other	\$540.00	\$600.00	\$540.00	\$462.74	\$556.21	\$1,402.61
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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	Manager Recommended	Piedmont Natural Gas				12.00	45.0000	\$540.00
	Total Manager Recommended							\$540.00
52 37	Op Exp Maint and Repair - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Operating Expenses</u>		\$1,404.00	\$1,524.00	\$1,404.00	\$1,056.62	\$1,270.92	\$2,192.56	
Sub Department Total: Austin Acres		(\$1,404.00)	(\$1,524.00)	(\$1,404.00)	(\$1,056.62)	(\$1,270.92)	(\$2,192.56)	
Division Total: Administration		(\$471,196.00)	(\$491,843.00)	(\$492,461.00)	(\$407,170.52)	(\$474,018.35)	(\$449,674.28)	

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Police - Investigations

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Police Captain	22→24	1	1	1
Police Lieutenant	19→21	2	2	2
Police Investigators	17→18	5	5	5

Salient Policy Issues- (Summarized)

1. Included in this budget are a number of equipment items of note:
 Bates Stamping Machine
 Communications Gear for Tactical Team
 Distraction devices and less lethal munitions.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	30	Investigations					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$448,022.00	\$414,292.00	\$418,760.00	\$336,781.51	\$398,999.47	\$403,669.50
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$4,062.00	\$4,005.00	\$0.00	\$0.00	\$0.00	\$0.00
50 05	Salaries Holiday Pay FT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 11	Salaries Auxiliary Officers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$5,868.00	\$4,265.00	\$5,418.00	\$4,062.78	\$5,134.03	\$8,713.53
<u>Total: Personnel - Salaries</u>		\$457,952.00	\$422,562.00	\$424,178.00	\$340,844.29	\$404,133.50	\$412,383.03
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$10,500.00	\$9,200.00	\$9,900.00	\$9,900.00	\$7,600.00	\$5,350.00
51 01	Benefits Stand-by Pay	\$10,362.00	\$10,300.00	\$10,300.00	\$8,052.42	\$9,606.34	\$9,868.16
51 10	Benefits FICA	\$36,629.00	\$33,819.00	\$33,995.00	\$26,251.37	\$30,872.99	\$31,943.29
51 11	Benefits Group Insurance - Health	\$58,003.00	\$41,061.00	\$41,550.00	\$32,804.38	\$39,744.82	\$34,815.16
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$3,027.00	\$2,625.00	\$2,586.00	\$2,024.93	\$2,465.81	\$2,505.35
51 21	Benefits Retirement - LEO Employees	\$33,634.00	\$31,513.00	\$33,450.00	\$25,870.19	\$30,161.39	\$28,669.36
51 31	Benefits 401K -LEO Employees	\$23,220.00	\$22,103.00	\$23,400.00	\$17,836.55	\$21,174.01	\$21,380.03
51 40	Benefits LEO Separation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Benefits</u>		\$175,375.00	\$150,621.00	\$155,181.00	\$122,739.84	\$141,625.36	\$134,531.35
<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$4,158.00	\$4,158.00	\$4,158.00	\$3,741.60	\$1,339.50	\$479.40

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	LEA - BIRDOG - GPS Tracking	1.00	480.0000	\$480.00
Manager Recommended	Leads OnLine	12.00	186.5000	\$2,238.00
Manager Recommended	TLO - Investigative Search Tool	12.00	120.0000	\$1,440.00
Total Manager Recommended				\$4,158.00

56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$4,158.00	\$4,158.00	\$4,158.00	\$3,741.60	\$1,339.50	\$479.40

Operating Expenses

52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$9,036.00	\$8,702.00	\$8,702.00	\$6,510.62	\$9,441.23	\$9,157.37

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AC Captain 919-800-9232	12.00	38.0100	\$456.00
Manager Recommended	AC Detective 919-624-2144	12.00	38.0100	\$456.00
Manager Recommended	AC Detective 919-800-9233	12.00	38.0100	\$456.00
Manager Recommended	AC Detective 919-800-9234	12.00	38.0100	\$456.00
Manager Recommended	AC Detective 919-800-9235	12.00	38.0100	\$456.00
Manager Recommended	AC Detective 919-9236	12.00	38.0100	\$456.00
Manager Recommended	AC Lieutenant 919-741-7915	12.00	38.0100	\$456.00
Manager Recommended	AC Lieutenant 919-800-9231	12.00	38.0100	\$456.00
Manager Recommended	MP Lieutenant 919-270-8581	12.00	53.0000	\$636.00
Manager Recommended	MP Lieutenant 919-291-4972	12.00	53.0000	\$636.00
Manager Recommended	MP Captain 919-868-6633	12.00	53.0000	\$636.00
Manager Recommended	MP Detective 919-291-4857	12.00	53.0000	\$636.00
Manager Recommended	MP Detective 919-291-4973	12.00	53.0000	\$636.00
Manager Recommended	MP Detective 919-320-5451	12.00	53.0000	\$636.00
Manager Recommended	MP Detective 919-422-0296	12.00	53.0000	\$636.00
Manager Recommended	MP Detective 919-422-8260	12.00	53.0000	\$636.00
Manager Recommended	Replacement / New purchase phone	2.00	150.0000	\$300.00
Total Manager Recommended				\$9,036.00

52 26	Op Exp Training and Travel	\$4,624.00	\$4,924.00	\$4,924.00	\$3,072.37	\$3,060.96	\$3,788.89
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual SWAT Competition				8.00	128.0000	\$1,024.00
Manager Recommended	International Association of Financial Crimes Investigators				1.00	400.0000	\$400.00
Manager Recommended	Miscellaneous Expense				1.00	500.0000	\$500.00
Manager Recommended	NC Homicide Investigators Association - Sping Training				2.00	350.0000	\$700.00
Manager Recommended	NC Narcotics Officer Training				2.00	600.0000	\$1,200.00
Manager Recommended	NCGIA Conference				2.00	400.0000	\$800.00
Total Manager Recommended							<u>\$4,624.00</u>

52 27	Op Exp Local Mileage	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00
52 35	Op Exp Maint and Repair - Equipment	\$1,500.00	\$1,500.00	\$1,500.00	\$568.57	\$846.95	\$786.87
52 36	Op Exp Maint and Repair - Vehicles	\$4,000.00	\$4,000.00	\$4,000.00	\$1,944.35	\$2,781.05	\$2,846.40
52 50	Op Exp Contracted Vehicle Service	\$2,400.00	\$2,400.00	\$1,750.00	\$0.00	\$2,163.00	\$3,277.35
52 52	Op Exp Fuel	\$14,000.00	\$16,000.00	\$13,500.00	\$9,585.01	\$13,905.48	\$15,587.87
52 60	Op Exp Equipment Purchase	\$18,385.00	\$11,495.00	\$11,495.00	\$10,897.18	\$668.73	\$4,710.10

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	40MM Rifled Launcher				1.00	1045.0000	\$1,045.00
Manager Recommended	Computer Docking Stations				3.00	200.0000	\$600.00
Manager Recommended	Less Lethal Flashbangs				24.00	49.0000	\$1,176.00
Manager Recommended	Less Lethal Munitions				36.00	44.0000	\$1,584.00
Manager Recommended	Nikon D5200 Digital Camera				2.00	730.0000	\$1,460.00
Manager Recommended	Panasonic Laptop Computers				3.00	1620.0000	\$4,860.00
Manager Recommended	Shear Tech Automatic Document Sequencer				1.00	2560.0000	\$2,560.00
Manager Recommended	TCI -MI Liberator II				6.00	850.0000	\$5,100.00
Total Manager Recommended							<u>\$18,385.00</u>

52 61	Op Exp Uniform Cleaning	\$3,400.00	\$3,400.00	\$3,000.00	\$1,313.21	\$2,813.78	\$2,591.18
52 62	Op Exp Dues and Subscriptions	\$500.00	\$500.00	\$500.00	\$245.00	\$260.00	\$230.00
52 70	Op Exp Safety	\$1,000.00	\$1,000.00	\$1,000.00	\$65.02	\$469.43	\$466.34
52 71	Op Exp Protective Clothing	\$1,440.00	\$1,300.00	\$1,520.00	\$1,521.51	\$584.59	\$619.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Ballistic Vest (Millar)				1.00	620.0000	\$620.00
Manager Recommended	Ballistic Vest (Flint)				1.00	620.0000	\$620.00
Manager Recommended	Outer vest carrier				2.00	100.0000	\$200.00
Total Manager Recommended							\$1,440.00

52 72	Op Exp Uniform Purchase	\$8,500.00	\$8,500.00	\$8,500.00	\$6,088.10	\$8,472.43	\$7,926.10
52 85	Op Exp Departmental Supplies	\$6,000.00	\$6,000.00	\$6,000.00	\$4,039.97	\$5,827.52	\$2,999.90

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Miscellaneous				1.00	6000.0000	\$6,000.00
Total Manager Recommended							\$6,000.00

53 03	Op Exp Worker's Compensation Insurance	\$12,438.00	\$16,505.00	\$10,103.00	\$10,103.26	\$12,283.57	\$12,368.73
53 26	Op Exp Special Programs	\$4,500.00	\$4,500.00	\$4,500.00	\$3,137.89	\$4,588.15	\$3,773.40
53 27	Op Exp Law Enforcement - Special Ops	\$7,500.00	\$7,500.00	\$5,000.00	\$1,600.00	\$4,500.00	\$6,000.00
53 99	Op Exp Miscellaneous Expense	\$300.00	\$300.00	\$300.00	\$300.00	\$235.00	\$131.20
<u>Total: Operating Expenses</u>		\$99,573.00	\$98,576.00	\$86,294.00	\$60,992.06	\$72,901.87	\$77,260.70

Miscellaneous

59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Division Total: Investigations		(\$737,058.00)	(\$675,917.00)	(\$669,811.00)	(\$528,317.79)	(\$620,000.23)	(\$624,654.48)
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Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Police - Patrol

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Police Captain	22→24	1	1	1
Police Lieutenant	19→21	4	4	4
Police Sergeant	17→19	4	4	4
Police Officer	16	16	16	16
Over hire Reserve				

Salient Policy Issues- (Summarized)

1. Included in this budget is the culmination of a multi-year plan to equip supervisors on each shift with rifles.
2. Also included in this budget is the replacement of aging laptop computers that have reached the end of their useful lives.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	31	Patrol Operations					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$1,240,802.00	\$1,185,080.00	\$1,195,900.00	\$954,099.98	\$1,148,396.24	\$1,162,815.88
50 02	Salaries Part-time	\$0.00	\$4,000.00	\$1,315.00	\$1,314.25	\$176.16	\$0.00
50 04	Salaries Overtime	\$3,835.00	\$3,675.00	\$1,000.00	\$388.60	\$245.03	\$224.29
50 05	Salaries Holiday Pay FT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 11	Salaries Auxiliary Officers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$16,055.00	\$14,820.00	\$14,820.00	\$11,115.36	\$15,445.20	\$15,292.41
<u>Total: Personnel - Salaries</u>		\$1,260,692.00	\$1,207,575.00	\$1,213,035.00	\$966,918.19	\$1,164,262.63	\$1,178,332.58
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$16,800.00	\$15,800.00	\$15,500.00	\$15,500.00	\$9,950.00	\$9,200.00
51 10	Benefits FICA	\$97,732.00	\$93,590.00	\$94,035.00	\$73,053.30	\$86,349.66	\$87,151.01
51 11	Benefits Group Insurance - Health	\$170,060.00	\$129,085.00	\$129,085.00	\$101,903.13	\$127,463.15	\$125,477.90
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$8,342.00	\$7,387.00	\$7,387.00	\$5,610.07	\$7,018.53	\$7,162.06
51 21	Benefits Retirement - LEO Employees	\$93,135.00	\$87,402.00	\$93,424.00	\$71,745.31	\$84,844.37	\$80,149.19
51 31	Benefits 401K -LEO Employees	\$63,682.00	\$60,820.00	\$60,586.00	\$48,873.59	\$58,953.51	\$59,460.79
51 40	Benefits LEO Separation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Benefits</u>		\$449,751.00	\$394,084.00	\$400,017.00	\$316,685.40	\$374,579.22	\$368,600.95
<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14.20
52 15	Op Exp Telephone Exp -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

52 16 Buildings
 Op Exp Telephone Exp - Mobile \$6,360.00 \$6,026.00 \$6,026.00 \$5,559.55 \$6,319.20 \$6,123.67

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AC Captain 919-800-9237	12.00	38.0100	\$456.00
Manager Recommended	AC Lieutenant 919-800-9243	12.00	38.0100	\$456.00
Manager Recommended	AC Patrol 2 919-800-9240	12.00	38.0100	\$456.00
Manager Recommended	AC Patrol 3 919-741-7038	12.00	38.0100	\$456.00
Manager Recommended	AC Patrol 4 919-800-9247	12.00	38.0100	\$456.00
Manager Recommended	AC Patrol 5 919-800-9246	12.00	38.0100	\$456.00
Manager Recommended	AC Sergeant 919-800-9244	12.00	38.0100	\$456.00
Manager Recommended	MP Captain 919-796-6812	12.00	53.0000	\$636.00
Manager Recommended	MP Lieutenant 919-239-9102	12.00	53.0000	\$636.00
Manager Recommended	MP Lieutenant 919-320-5145	12.00	53.0000	\$636.00
Manager Recommended	MP Lieutenant 919-625-0700 - Paid by employee - memo only	12.00	0.0100	\$0.00
Manager Recommended	MP Lieutenant 919-796-6810	12.00	53.0000	\$636.00
Manager Recommended	MP Patrol Sgt 919-868-3348	12.00	27.0000	\$324.00
Manager Recommended	Repair, Replace, Upgrade AC & MP	2.00	150.0000	\$300.00
Total Manager Recommended				\$6,360.00

52 26 Op Exp Training and Travel \$3,292.00 \$3,756.00 \$2,500.00 \$1,750.99 \$3,126.23 \$2,218.84

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Arrest, Search, & Investigation 4th Ed. 2011 Book	1.00	140.0000	\$140.00
Manager Recommended	Arrest, Search, & Investigation 4th Ed. Supplement	1.00	35.0000	\$35.00
Manager Recommended	NC Crimes 7th Ed. 2012 Book	1.00	185.0000	\$185.00
Manager Recommended	NC Crimes 7th Ed. Supplement	1.00	35.0000	\$35.00
Manager Recommended	NC Criminal Law & Prodedure Book	1.00	41.9500	\$41.95
Manager Recommended	NC Motor Vehicle Law Book	1.00	27.3000	\$27.30
Manager Recommended	Per diem for Officers for out of town training	1.00	1000.0000	\$1,000.00
Manager Recommended	RADAR Operator Training Manual	1.00	27.2500	\$27.00
Manager Recommended	SIRCHIE Evidence Collection Training	3.00	600.0000	\$1,800.00

								\$3,291.25
	Total Manager Recommended							
52 27	Op Exp Local Mileage	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 35	Op Exp Maint and Repair - Equipment	\$5,800.00	\$5,800.00	\$5,800.00	\$3,650.19	\$4,740.65	\$3,739.02	
52 36	Op Exp Maint and Repair - Vehicles	\$18,000.00	\$15,500.00	\$20,000.00	\$12,320.66	\$15,357.27	\$12,335.57	
52 50	Op Exp Contracted Vehicle Service	\$7,000.00	\$5,000.00	\$9,700.00	\$10,309.06	\$541.04	\$2,453.38	
52 52	Op Exp Fuel	\$85,000.00	\$85,000.00	\$67,000.00	\$44,125.62	\$76,390.69	\$74,691.95	
52 60	Op Exp Equipment Purchase	\$34,366.00	\$41,608.00	\$41,608.00	\$38,007.80	\$13,107.16	\$14,217.36	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	Alco-Sensor FST				4.00	375.0000	\$1,500.00	
Manager Recommended	Kustom Raptor Radar				2.00	1975.0000	\$3,950.00	
Manager Recommended	Panasonic Replacement Laptops				12.00	1620.0000	\$19,440.00	
Manager Recommended	Patrol Rifle				4.00	700.0000	\$2,800.00	
Manager Recommended	Patrol Rifle Magazines				12.00	10.5000	\$126.00	
Manager Recommended	Taser X26P				4.00	1300.0000	\$5,200.00	
Manager Recommended	Tire Deflation Devices (Stop Stick)				3.00	450.0000	\$1,350.00	
	Total Manager Recommended							\$34,366.00

52 61	Op Exp Uniform Cleaning	\$4,200.00	\$4,200.00	\$3,000.00	\$1,209.87	\$2,474.11	\$2,660.91	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	Uniform cleaning				280.00	15.0000	\$4,200.00	
	Total Manager Recommended							\$4,200.00

52 62	Op Exp Dues and Subscriptions	\$200.00	\$200.00	\$0.00	\$0.00	\$100.00	\$0.00	
52 70	Op Exp Safety	\$4,000.00	\$4,000.00	\$3,000.00	\$1,560.32	\$2,693.67	\$2,421.79	
52 71	Op Exp Protective Clothing	\$3,720.00	\$4,960.00	\$4,960.00	\$3,605.18	\$4,122.41	\$5,292.57	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	Ballistic Vest				6.00	620.0000	\$3,720.00	
	Total Manager Recommended							\$3,720.00

52 72	Op Exp Uniform Purchase	\$17,500.00	\$17,500.00	\$17,500.00	\$11,862.30	\$16,930.20	\$14,991.78
52 85	Op Exp Departmental Supplies	\$3,500.00	\$3,500.00	\$3,500.00	\$2,119.30	\$1,566.81	\$2,326.52

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Miscellaneous	1.00	3500.0000	\$3,500.00
Total Manager Recommended				\$3,500.00

52 95	Op Exp Canine Expense	\$14,300.00	\$15,272.00	\$11,000.00	\$6,657.98	\$18,367.65	\$16,564.17
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Food & Veterinary Care	2.00	6000.0000	\$12,000.00
Manager Recommended	K9 Vet Insurance	2.00	500.0000	\$1,000.00
Manager Recommended	Replace & Repair Equipment (Leads, Harnesses, Kennel, Etc.)	1.00	1000.0000	\$1,000.00
Manager Recommended	USPCA Fees	2.00	150.0000	\$300.00
Total Manager Recommended				\$14,300.00

53 03	Op Exp Worker's Compensation Insurance	\$33,905.00	\$42,380.00	\$27,390.00	\$27,389.75	\$33,300.50	\$33,761.86
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53 25	Op Exp Boarding Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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<u>Total: Operating Expenses</u>		\$241,343.00	\$254,902.00	\$222,984.00	\$170,128.57	\$199,137.59	\$193,813.59
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Miscellaneous

59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Division Total: Patrol Operations		(\$1,951,786.00)	(\$1,856,561.00)	(\$1,836,036.00)	(\$1,453,732.16)	(\$1,737,979.44)	(\$1,740,747.12)
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Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Police – Special Services

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Police Captain	22→24	1	1	1
Police Lieutenant	19→21	1	1	1
Police Sergeant	17→19	1	1	1
Police Officer	16	4	3	3
Standards & Forensic Spec.	17→18	1	1	1
Training Officer	17	1	1	1
Animal Control Officer	12	1	1	1
Parks Police Officer		1	1	1

Salient Policy Issues- (Summarized)

- 1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	32	Special Operations					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$526,351.00	\$493,915.00	\$493,915.00	\$421,163.95	\$488,852.22	\$458,880.47
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$2,160.00	\$2,100.00	\$0.00	\$0.00	\$0.00	\$0.00
50 05	Salaries Holiday Pay FT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 11	Salaries Auxiliary Officers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$7,901.00	\$7,379.00	\$7,293.00	\$5,469.66	\$7,356.19	\$8,021.74
Total: Personnel - Salaries		\$536,412.00	\$503,394.00	\$501,208.00	\$426,633.61	\$496,208.41	\$466,902.21
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$7,850.00	\$8,200.00	\$9,750.00	\$9,750.00	\$5,550.00	\$4,400.00
51 10	Benefits FICA	\$41,636.00	\$39,137.00	\$39,556.00	\$32,820.96	\$37,647.43	\$35,313.92
51 11	Benefits Group Insurance - Health	\$71,302.00	\$56,354.00	\$55,160.00	\$42,175.55	\$52,893.96	\$49,744.00
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$3,556.00	\$3,121.00	\$3,160.00	\$2,446.08	\$3,035.94	\$2,843.07
51 20	Benefits Retirement - General Employees	\$2,715.00	\$5,857.00	\$5,857.00	\$4,709.92	\$5,759.32	\$5,358.42
51 21	Benefits Retirement - LEO Employees	\$36,903.00	\$30,616.00	\$33,796.00	\$26,662.45	\$30,264.62	\$26,419.49
51 30	Benefits 401K - General Employees	\$1,596.00	\$3,430.00	\$3,365.00	\$2,748.66	\$3,366.42	\$3,234.12
51 31	Benefits 401K -LEO Employees	\$25,217.00	\$21,293.00	\$22,804.00	\$18,282.86	\$21,110.62	\$19,604.55
51 40	Benefits LEO Separation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Personnel - Benefits		\$190,775.00	\$168,008.00	\$173,448.00	\$139,596.48	\$159,628.31	\$146,917.57
<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 11	Cont Serv Contract Services	\$6,115.00	\$4,600.00	\$4,000.00	\$3,944.49	\$3,397.85	\$1,830.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Animal Control outside contracts	1.00	500.0000	\$500.00

Manager Recommended	CALEA - Power DMS program license & training 3 years					1.00	3215.0000	\$3,215.00
Manager Recommended	Radar calibrations					30.00	50.0000	\$1,500.00
Manager Recommended	US Fitness Maintainance contract for GYM Equipment					1.00	900.0000	\$900.00
	Total Manager Recommended							\$6,115.00

56 50 Cont Serv Equipment Rental \$14,281.00 \$14,281.00 \$14,281.00 \$14,280.54 \$14,280.54 \$12,063.08

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	2nd Year BMW Motorcycle Lease					2.00	7140.2700	\$14,281.00
	Total Manager Recommended							\$14,281.00

56 51 Cont Serv Uniform Rental \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

Total: Contractual Services \$20,396.00 \$18,881.00 \$18,281.00 \$18,225.03 \$17,678.39 \$13,893.08

Operating Expenses

52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$6,949.00	\$7,286.00	\$7,286.00	\$5,385.79	\$6,104.25	\$6,795.43	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AC Animal Control 919-800-9250					12.00	38.0100	\$456.12
Manager Recommended	AC Captain 919-800-9245					12.00	38.0100	\$456.00
Manager Recommended	AC Lieutenant 919-800-9239					12.00	38.0100	\$456.00
Manager Recommended	AC Park Police Officer 919-741-7917					12.00	38.0100	\$456.12
Manager Recommended	AC Sergeant 919-800-9238					12.00	38.0100	\$456.00
Manager Recommended	AC Traffic 2 919-800-9241					12.00	38.0100	\$456.00
Manager Recommended	AC Traffic 3 919-740-6561					12.00	38.0100	\$456.00
Manager Recommended	AC Traffic 4 919-800-9242					12.00	38.0100	\$456.00
Manager Recommended	AC Traffic 5 919-830-4992					12.00	38.0100	\$456.00
Manager Recommended	MP Captain 919-796-6808					12.00	53.0000	\$636.00
Manager Recommended	MP Investigative Support Specialist -919-422-0314					12.00	53.0000	\$636.00
Manager Recommended	MP Lieutenant 919-796-6814					12.00	53.0000	\$636.00

Manager Recommended	MP Sergeant 919-524-0318				12.00	53.0000	\$636.00
Manager Recommended	New Phone / AC replacement contingency				2.00	150.0000	\$300.00
Total Manager Recommended							\$6,948.24

52 26 Op Exp Training and Travel \$8,340.00 \$4,600.00 \$4,600.00 \$4,126.30 \$3,164.86 \$5,064.36

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Books / Training Manuals / State Material				1.00	400.0000	\$400.00
Manager Recommended	CALEA November - Award - FL				3.00	1600.0000	\$4,800.00
Manager Recommended	CALEA ON Site Assesment - July				2.00	250.0000	\$500.00
Manager Recommended	GHSP Training				2.00	300.0000	\$600.00
Manager Recommended	Jernigan - Taser Instructor Certification				1.00	390.0000	\$390.00
Manager Recommended	NCLEAN State CALEA conference				2.00	250.0000	\$500.00
Manager Recommended	Taser - SIM Non-Conductive Cartridges				50.00	23.0000	\$1,150.00
Total Manager Recommended							\$8,340.00

52 27 Op Exp Local Mileage \$100.00 \$100.00 \$0.00 \$0.00 \$27.00 \$0.00

52 35 Op Exp Maint and Repair - Equipment \$3,000.00 \$2,822.00 \$2,000.00 \$1,550.02 \$1,783.44 \$1,830.76

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency				1.00	3000.0000	\$3,000.00
Total Manager Recommended							\$3,000.00

52 36 Op Exp Maint and Repair - Vehicles \$6,000.00 \$6,000.00 \$5,500.00 \$6,024.34 \$6,114.27 \$5,356.09

52 50 Op Exp Contracted Vehicle Service \$4,000.00 \$4,000.00 \$4,000.00 \$3,332.91 \$4,354.11 \$1,887.67

52 52 Op Exp Fuel \$23,000.00 \$23,000.00 \$18,000.00 \$13,374.53 \$23,245.57 \$24,354.13

52 60 Op Exp Equipment Purchase \$17,128.00 \$48,977.00 \$27,500.00 \$26,616.00 \$24,383.91 \$11,491.32

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Additional Furniture for CLEC - ADD ON's				1.00	4846.0000	\$4,846.00
Manager Recommended	Crash Roller Tape Measurement Device				2.00	100.0000	\$200.00
Manager Recommended	Laptop Computer				2.00	1620.0000	\$3,240.00

Manager Recommended	M&P 15 RIFLE				2.00	700.0000	\$1,400.00
Manager Recommended	M&P Rifle - Spare Magazines				4.00	10.5000	\$42.00
Manager Recommended	NRS - Compact Rescue Throw Bag				2.00	55.0000	\$110.00
Manager Recommended	Pop-Up Canopy Tent for Community Policing Events				1.00	250.0000	\$250.00
Manager Recommended	PUV - Petzle - Vertex Helmets				6.00	115.0000	\$690.00
Manager Recommended	PUV Tires & Rims				4.00	250.0000	\$1,000.00
Manager Recommended	PUV Utility Trailer 6 X 10				1.00	1500.0000	\$1,500.00
Manager Recommended	Tasers w/warranty				2.00	1300.0000	\$2,600.00
Manager Recommended	Traffic Cones				50.00	25.0000	\$1,250.00
Total Manager Recommended							<u>\$17,128.00</u>

52 61	Op Exp Uniform Cleaning	\$2,500.00	\$2,500.00	\$2,000.00	\$567.88	\$1,519.41	\$1,233.30
52 62	Op Exp Dues and Subscriptions	\$300.00	\$300.00	\$210.00	\$110.00	\$75.00	\$310.00
52 70	Op Exp Safety	\$680.00	\$500.00	\$446.00	\$491.09	\$496.14	\$70.95

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Safety supplies & equipment - SAFTY OFFICER				1.00	500.0000	\$500.00
Manager Recommended	Yak - Trax - Shoe covers				9.00	20.0000	\$180.00
Total Manager Recommended							<u>\$680.00</u>

52 71	Op Exp Protective Clothing	\$820.00	\$820.00	\$620.00	\$590.62	\$785.75	\$9,254.39
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contigency - BPV				1.00	620.0000	\$620.00
Manager Recommended	Traffic Safety / Reflective Vest				4.00	50.0000	\$200.00
Total Manager Recommended							<u>\$820.00</u>

52 72	Op Exp Uniform Purchase	\$8,000.00	\$11,000.00	\$8,000.00	\$7,534.54	\$8,022.89	\$5,852.16
52 85	Op Exp Departmental Supplies	\$12,250.00	\$19,000.00	\$19,000.00	\$15,948.02	\$19,059.07	\$9,857.34

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Ammunition				1.00	8000.0000	\$8,000.00

	Manager Recommended	Office Supplies				1.00	3000.0000	\$3,000.00
	Manager Recommended	Taser X26 Cartridges				50.00	25.0000	\$1,250.00
	Total Manager Recommended							<u>\$12,250.00</u>
53 03	Op Exp Worker's Compensation Insurance	\$13,836.00	\$17,242.00	\$10,505.00	\$10,504.60	\$12,771.52	\$9,086.63	
53 26	Op Exp Special Programs	\$500.00	\$500.00	\$500.00	\$524.24	\$402.30	\$0.00	
53 27	Op Exp Law Enforcement - Special Ops	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 99	Op Exp Miscellaneous Expense	\$400.00	\$300.00	\$349.00	\$348.86	\$0.00	\$0.00	
	<u>Total: Operating Expenses</u>	\$107,803.00	\$148,947.00	\$110,516.00	\$97,029.74	\$112,309.49	\$92,444.53	
	Division Total: Special Operations	(\$855,386.00)	(\$839,230.00)	(\$803,453.00)	(\$681,484.86)	(\$785,824.60)	(\$720,157.39)	

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: Law Enforcement
Division: Capital Outlay

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	50	Law Enforcement					
Division	95	Capital Outlay					
<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 03	Cap Out Furniture Fixtures and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 50	Cap Out Capital Outlay	\$155,685.00	\$224,000.00	\$0.00	\$157,891.28	\$241,674.70	\$240,266.55
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	ASD - Park Ranger - Vehicle - Chev. Tahoe			1.00	35000.0000	\$35,000.00
	Manager Recommended	DEPT - PD portable radio purchase & upgrade			1.00	109050.0000	\$109,050.00
	Manager Recommended	Motorcycle Lease buyout			1.00	11635.0000	\$11,635.00
	Total Manager Recommended						\$155,685.00
<u>Total: Capital Outlay</u>		\$155,685.00	\$224,000.00	\$0.00	\$157,891.28	\$241,674.70	\$240,266.55
Division Total: Capital Outlay		(\$155,685.00)	(\$224,000.00)	\$0.00	(\$157,891.28)	(\$241,674.70)	(\$240,266.55)
Department Total: Law Enforcement		(\$4,171,111.00)	(\$4,093,522.00)	(\$3,801,761.00)	(\$3,228,596.61)	(\$3,860,247.24)	(\$3,789,090.21)

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Fire-Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Fire Chief	27→30	1	1	1
Sr. Admin Support Spec.	14	1	1	1
Fire Marshal	21→23	1	1	1
Fire Training/Safety Officer	21→23	1	1	1
Fire Lieutenant→Captain	18→19	1	1	1

Salient Policy Issues- (Summarized)

1. The Fire Department staff has done a great deal of work evaluating our existing AED devices located throughout Town. Included in this budget is funding to update and replace units out of service, and add units in all Town facilities. This program will be administered by FD staff as an ongoing operation.
2. Also included in this budget is the delivery of Rescue #1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	52	Fire Protection					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$329,746.00	\$312,792.00	\$313,335.00	\$252,330.10	\$306,041.79	\$295,988.38
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$89.81	\$353.88
50 05	Salaries Holiday Pay FT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 055	Salaries Holiday Pay PT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$3,614.00	\$3,732.00	\$3,336.00	\$2,502.00	\$3,854.04	\$3,731.52
<u>Total: Personnel - Salaries</u>		\$333,360.00	\$316,524.00	\$316,671.00	\$254,832.10	\$309,985.64	\$300,073.78
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$7,100.00	\$4,700.00	\$6,700.00	\$6,700.00	\$3,750.00	\$3,750.00
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 10	Benefits FICA	\$26,046.00	\$24,575.00	\$24,738.00	\$19,646.96	\$23,367.45	\$22,551.96
51 11	Benefits Group Insurance - Health	\$32,576.00	\$25,286.00	\$26,553.00	\$20,983.37	\$24,520.40	\$25,844.04
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$2,195.00	\$1,977.00	\$1,977.00	\$1,521.59	\$1,897.26	\$1,826.04
51 20	Benefits Retirement - General Employees	\$23,568.00	\$22,379.00	\$22,389.00	\$18,014.17	\$21,918.43	\$20,262.96
51 30	Benefits 401K - General Employees	\$13,618.00	\$12,849.00	\$12,667.00	\$10,461.36	\$12,647.26	\$12,152.91
<u>Total: Personnel - Benefits</u>		\$105,103.00	\$91,766.00	\$95,024.00	\$77,327.45	\$88,100.80	\$86,387.91
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,759.85
56 10	Cont Serv Contracts and Agreements	\$5,139.00	\$5,749.00	\$5,749.00	\$4,100.00	\$5,613.19	\$5,601.40

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Fire Manager Scheduling Software	1.00	2195.0000	\$2,195.00
Manager Recommended	Firehouse Inspector Mobile Module	1.00	750.0000	\$750.00
Manager Recommended	Firehouse Inspector Support	1.00	150.0000	\$150.00

	Manager Recommended	NIFIRS Software Support				1.00	225.0000	\$225.00
	Manager Recommended	Simplex Fire Alarm Monitoring/Service				1.00	1819.0000	\$1,819.00
	Total Manager Recommended							<u>\$5,139.00</u>

56 11	Cont Serv Contract Services	\$162,295.00	\$150,000.00	\$144,051.00	\$144,050.85	\$144,715.95	\$124,091.29	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AL Fire Service Agreement					4.00	38073.5100	\$152,294.04
Manager Recommended	Archer Lodge True Up Payment					1.00	10000.0000	\$10,000.00
	Total Manager Recommended							<u>\$162,294.04</u>

56 50	Cont Serv Equipment Rental	\$2,751.00	\$2,664.00	\$2,751.00	\$2,529.15	\$2,220.00	\$2,413.15	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon copier lease - #001-0219668-018					12.00	222.0000	\$2,664.00
Manager Recommended	Canon copier property tax					1.00	87.0000	\$87.00
	Total Manager Recommended							<u>\$2,751.00</u>

56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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<u>Total: Contractual Services</u>		\$170,185.00	\$158,413.00	\$152,551.00	\$150,680.00	\$152,549.14	\$133,865.69	
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Operating Expenses

52 00	Op Exp Copy Expense	\$600.00	\$480.00	\$600.00	\$359.74	\$498.56	\$369.76	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon copier copy expense					12.00	50.0000	\$600.00
	Total Manager Recommended							<u>\$600.00</u>

52 01	Op Exp Postage and Shipping Expense	\$560.00	\$560.00	\$300.00	\$393.27	\$225.28	\$338.27	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	postage and stamps					210.00	1.0000	\$210.00

Manager Recommended	Shipping Charges					350.00	1.0000	\$350.00
	Total Manager Recommended							\$560.00

52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 16	Op Exp Telephone Exp - Mobile	\$3,276.00	\$3,264.00	\$3,264.00	\$2,661.65	\$3,278.04	\$3,262.17	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AC Fire Chief 919-741-8338					12.00	38.0100	\$456.00
Manager Recommended	AC Fire Marshall 919-830-6108					12.00	38.0100	\$456.00
Manager Recommended	AC Training/Safety Division Chief 919-333-4287					12.00	38.0100	\$456.00
Manager Recommended	MP Fire Chief 919-422-3021					12.00	53.0000	\$636.00
Manager Recommended	MP Fire Marshall 919-609-8047					12.00	53.0000	\$636.00
Manager Recommended	MP Training/Safety Division Chief 919-201-4505					12.00	53.0000	\$636.00
	Total Manager Recommended							\$3,276.00

52 26	Op Exp Training and Travel	\$10,508.00	\$4,852.00	\$5,400.00	\$4,897.44	\$1,960.70	\$2,697.85	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Arson Investigations Con Ed. Reg.					1.00	60.0000	\$60.00
Manager Recommended	Fire Inspector Level I/II State Exam					3.00	200.0000	\$600.00
Manager Recommended	Fire Prevention Life Safety School					2.00	300.0000	\$600.00
Manager Recommended	Fire Training Books & State Exam Fee					3.00	330.0000	\$990.00
Manager Recommended	NCAFC Chief Officer Dev. Tuition & Lodging					1.00	1242.0000	\$1,242.00
Manager Recommended	NCAFC Mid Winter Conference Lodging					3.00	520.0000	\$1,560.00
Manager Recommended	NCAFC Mid Winter Conference Reg.					3.00	110.0000	\$330.00
Manager Recommended	NCDOI Breathing Equipment School Tuition & Lodging					1.00	520.0000	\$520.00
Manager Recommended	NCDOI Thermal Imaging School Lodging					1.00	140.0000	\$140.00
Manager Recommended	NCSFA Annual Conference-Reg. @ Raleigh					2.00	60.0000	\$120.00
Manager Recommended	North Carolina Fire Code Book 2015 Edition					1.00	150.0000	\$150.00
Manager Recommended	North Carolina Fire Codes Con Ed.					1.00	100.0000	\$100.00
Manager Recommended	Peer Fitness Trainer Re- Cert.					1.00	150.0000	\$150.00
Manager Recommended	Southeastern Extrication School (Lodging)					2.00	198.0000	\$396.00
Manager Recommended	Southeastern Extrication School SC					2.00	175.0000	\$350.00

Manager Recommended	Swiftwater Course Lodging (SRT1 & Advanced)				2.00	925.0000	\$1,850.00
Manager Recommended	Swiftwater Resce Tech 1 Course				2.00	350.0000	\$700.00
Manager Recommended	Swiftwater Rescue Tech Advanced				2.00	325.0000	\$650.00
Total Manager Recommended							\$10,508.00

52 27 Op Exp Local Mileage \$150.00 \$150.00 \$100.00 \$0.00 \$0.00 \$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Administrative Support Specialist Reimbursement				1.00	150.0000	\$150.00
Total Manager Recommended							\$150.00

52 35 Op Exp Maint and Repair - Equipment \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$58.95

52 36 Op Exp Maint and Repair - Vehicles \$1,700.00 \$1,700.00 \$500.00 \$928.24 \$1,031.72 \$526.77

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	PM Vehicle Service- OPS CTR.				3.00	400.0000	\$1,200.00
Manager Recommended	Tire Replacement/Alignment				1.00	500.0000	\$500.00
Total Manager Recommended							\$1,700.00

52 38 Op Exp Maint and Repair - Grounds \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 50 Op Exp Contracted Vehicle Service \$800.00 \$800.00 \$300.00 \$0.00 \$165.00 \$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency Contract Repairs Estimates				3.00	250.0000	\$750.00
Manager Recommended	Turning Brake Drum/Rotors				1.00	50.0000	\$50.00
Total Manager Recommended							\$800.00

52 52 Op Exp Fuel \$4,824.00 \$6,840.00 \$5,000.00 \$3,270.30 \$5,354.34 \$6,302.40

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Car 1, Car 3, Car 4 Fuel (Gas)				2,400.00	2.0100	\$4,824.00

								Total Manager Recommended	\$4,824.00
52 60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$1,441.10	\$480.33		
52 61	Op Exp Uniform Cleaning	\$750.00	\$750.00	\$250.00	\$333.95	\$191.21	\$389.89		

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Full Time Uniform Cleaning				250.00	3.0000	\$750.00

Total Manager Recommended \$750.00

52 62	Op Exp Dues and Subscriptions	\$8,570.00	\$9,870.00	\$7,900.00	\$6,847.00	\$8,391.00	\$8,622.00		
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Eastern North Carolina Firemen's Association				1.00	10.0000	\$10.00
Manager Recommended	International Association of Fire Chiefs				1.00	214.0000	\$214.00
Manager Recommended	Johnston County Firemen's Association				1.00	236.0000	\$236.00
Manager Recommended	NC Society of Fire/Rescue Instructors				1.00	20.0000	\$20.00
Manager Recommended	NFPA Membership Dues and Online Codes Update				1.00	925.0000	\$925.00
Manager Recommended	North Carolina Association of Fire Chiefs				6.00	30.0000	\$180.00
Manager Recommended	North Carolina Fire and Rescue Pension Fund				45.00	120.0000	\$5,400.00
Manager Recommended	North Carolina State Firemen's Association				75.00	20.0000	\$1,500.00
Manager Recommended	Safety Officers Association				1.00	85.0000	\$85.00

Total Manager Recommended \$8,570.00

52 70	Op Exp Safety	\$1,830.00	\$1,830.00	\$1,470.00	\$1,210.00	\$1,617.00	\$1,430.00		
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Employee Assistance Program				49.00	30.0000	\$1,470.00
Manager Recommended	Pre-Employment Drug Testing Fee/Report				10.00	36.0000	\$360.00

Total Manager Recommended \$1,830.00

52 71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52 72	Op Exp Uniform Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52 85	Op Exp Departmental Supplies	\$800.00	\$800.00	\$800.00	\$561.56	\$151.92	\$844.73		

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Office Supplies				1.00	800.0000	\$800.00
	Total Manager Recommended						\$800.00
53 00	Op Exp Insurance and Bonds	\$27,745.00	\$27,745.00	\$26,936.00	\$26,936.00	\$26,424.00	\$25,881.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	VFIS Insurance Policy Renewal				1.00	27745.0000	\$27,745.00
	Total Manager Recommended						\$27,745.00
53 01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 03	Op Exp Worker's Compensation Insurance	\$7,467.00	\$9,945.00	\$0.00	\$0.00	\$9,654.38	\$12,485.24
53 07	Op Exp Other Benefits	\$1,500.00	\$1,500.00	\$1,500.00	\$590.00	\$1,484.80	\$2,097.60

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual Awards Banquet				1.00	1500.0000	\$1,500.00
	Total Manager Recommended						\$1,500.00
53 28	Op Exp Fire Prevention	\$1,000.00	\$1,000.00	\$750.00	\$521.66	\$462.52	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Fire Prevention Supplies & Materials				1.00	1000.0000	\$1,000.00
	Total Manager Recommended						\$1,000.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Total: Operating Expenses

\$72,080.00 \$72,086.00 \$55,070.00 \$49,510.81 \$62,331.57 \$65,786.96

Division Total: Administration

(\$680,728.00) (\$638,789.00) (\$619,316.00) (\$532,350.36) (\$612,967.15) (\$586,114.34)

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: General Government
Division: Fire - Operations

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Fire Equipment Operator	16	7	7	7
Fire Lieutenant	18	6	6	6

Salient Policy Issues- (Summarized)

1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	52	Fire Protection					
Division	40	Operations					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$575,692.00	\$557,711.00	\$557,711.00	\$443,942.60	\$385,353.19	\$291,012.71
50 02	Salaries Part-time	\$484,513.00	\$481,800.00	\$481,800.00	\$358,821.40	\$493,682.09	\$481,795.59
50 021	Salaries Part-time w/Benefits	\$0.00	\$80,910.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$45,118.00	\$43,253.00	\$43,253.00	\$27,904.66	\$25,395.83	\$14,468.05
50 05	Salaries Holiday Pay FT	\$25,308.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 055	Salaries Holiday Pay PT	\$20,552.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$1,963.00	\$475.00	\$474.90	\$2,198.23	\$1,563.12
<u>Total: Personnel - Salaries</u>		\$1,151,183.00	\$1,165,637.00	\$1,083,239.00	\$831,143.56	\$906,629.34	\$788,839.47
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$7,150.00	\$4,400.00	\$6,000.00	\$6,000.00	\$3,600.00	\$3,400.00
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 10	Benefits FICA	\$88,618.00	\$89,511.00	\$89,511.00	\$63,438.38	\$68,863.28	\$60,347.30
51 11	Benefits Group Insurance - Health	\$94,266.00	\$70,750.00	\$74,940.00	\$59,035.59	\$51,865.90	\$40,865.13
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$3,667.00	\$3,791.00	\$3,160.00	\$2,491.09	\$2,218.73	\$1,565.49
51 20	Benefits Retirement - General Employees	\$45,165.00	\$47,252.00	\$49,095.00	\$33,235.30	\$28,933.48	\$20,291.88
51 30	Benefits 401K - General Employees	\$25,810.00	\$23,671.00	\$24,900.00	\$18,942.53	\$16,497.73	\$11,991.02
<u>Total: Personnel - Benefits</u>		\$264,676.00	\$239,375.00	\$247,606.00	\$183,142.89	\$171,979.12	\$138,460.82
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 10	Cont Serv Contracts and Agreements	\$12,834.00	\$12,788.00	\$10,730.00	\$9,649.93	\$9,964.58	\$8,991.62
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	575Air Breathing Air Unit Service Agreement			1.00	610.0000	\$610.00
	Manager Recommended	BFPE Fire Extinguisher Service Agreement			30.00	10.0000	\$300.00

Manager Recommended	BFPE Hydrostatic Testing SCBA Bottles Service Agreement	20.00	20.0000	\$400.00
Manager Recommended	CII Radio Maintenance Agreement	12.00	328.0000	\$3,936.00
Manager Recommended	Ladder Testing Service Agreement	390.00	2.1600	\$842.40
Manager Recommended	MES SCBA Annual Service/Maintenance Contract	56.00	50.0000	\$2,800.00
Manager Recommended	OHD Annual Fit Testing Calibration/Service	1.00	695.0000	\$695.00
Manager Recommended	PT Equipment PMA Service	2.00	225.0000	\$450.00
Manager Recommended	SCBA Air Quality Testing (OSHA)	5.00	360.0000	\$1,800.00
Manager Recommended	TNT Rescue Maintenance Agreement	1.00	1000.0000	\$1,000.00

Total Manager Recommended \$12,833.40

56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Contractual Services		\$12,834.00	\$12,788.00	\$10,730.00	\$9,649.93	\$9,964.58	\$8,991.62

Operating Expenses

52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 10	Op Exp Utility Exp - Town Electricity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$3,648.00	\$3,649.00	\$3,649.00	\$2,736.72	\$3,648.96	\$3,648.96

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AC Battallion Chief 919-830-8180	12.00	38.0100	\$456.00
Manager Recommended	AC CFD 919-333-4276	12.00	38.0100	\$456.00
Manager Recommended	AC CFD 919-830-0297	12.00	38.0100	\$456.00
Manager Recommended	AC Engine 1 919-830-0334	12.00	38.0100	\$456.00
Manager Recommended	AC Engine 3 919-830-4447	12.00	38.0100	\$456.00
Manager Recommended	AC Engine 4 919-830-0388	12.00	38.0100	\$456.00
Manager Recommended	AC Engine 5 919-830-0330	12.00	38.0100	\$456.00
Manager Recommended	AC Rescue 1 919-830-0379	12.00	38.0100	\$456.00

								<u>\$3,648.00</u>
52 26	Op Exp Training and Travel	\$483.00	\$805.00	\$100.00	\$60.00	\$296.00	\$60.00	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Diesel Fuel for Live Fire Exercises				150.00	2.4200	\$363.00
Manager Recommended	LP Gas for Live Fire Exercises				100.00	1.2000	\$120.00

								<u>\$483.00</u>
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52 27	Op Exp Local Mileage	\$7,560.00	\$7,560.00	\$7,560.00	\$5,400.00	\$7,200.00	\$7,200.00	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	BC 1 Reimbursement				12.00	210.0000	\$2,520.00
Manager Recommended	BC 2 Reimbursement				12.00	210.0000	\$2,520.00
Manager Recommended	BC 3 Reimbursement				12.00	210.0000	\$2,520.00

								<u>\$7,560.00</u>
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52 35	Op Exp Maint and Repair - Equipment	\$11,610.00	\$9,950.00	\$9,500.00	\$8,637.07	\$9,225.78	\$13,767.18	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AED Adult Pad Replacements Engines/Town Center				10.00	50.0000	\$500.00
Manager Recommended	AED Ped Pad Replacements Engines/Town Center				10.00	90.0000	\$900.00
Manager Recommended	Apparatus/Vehicle Numbering Replacement				1.00	700.0000	\$700.00
Manager Recommended	Battery Operated Tool Repair				1.00	300.0000	\$300.00
Manager Recommended	Contingency Equipment Repairs				1.00	1000.0000	\$1,000.00
Manager Recommended	Fire Extinguisher Refill				15.00	24.0000	\$360.00
Manager Recommended	Fire Helmet/Goggle Repair				1.00	150.0000	\$150.00
Manager Recommended	Ice Machine Filters				2.00	300.0000	\$600.00
Manager Recommended	Medical Jump Bag Supplies				1.00	400.0000	\$400.00
Manager Recommended	Mobile Radios/Intercom				7.00	100.0000	\$700.00
Manager Recommended	Multi Gas Meters-Calibration Gas				8.00	250.0000	\$2,000.00
Manager Recommended	Nozzle Repair Kits				1.00	200.0000	\$200.00
Manager Recommended	SCBA Repair				1.00	3000.0000	\$3,000.00

Manager Recommended	Service Test/Hydrant Gauges-Calibrating & Repair				10.00	40.0000	\$400.00
Manager Recommended	Streamlight Flashlight Repair				1.00	400.0000	\$400.00
Total Manager Recommended							\$11,610.00

52 36 Op Exp Maint and Repair - Vehicles \$17,850.00 \$17,850.00 \$15,850.00 \$12,588.79 \$17,272.18 \$16,167.11

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual P&M Pumps Service	5.00	350.0000	\$1,750.00
Manager Recommended	Annual Rear End Service	2.00	225.0000	\$450.00
Manager Recommended	Battery Replacement	1.00	2250.0000	\$2,250.00
Manager Recommended	Contingency Maint. & Repair Vehicles	1.00	3000.0000	\$3,000.00
Manager Recommended	Fire Pump Valve Repair Kits	9.00	100.0000	\$900.00
Manager Recommended	Misc. Vehicles Repair (reserve)	1.00	2500.0000	\$2,500.00
Manager Recommended	P&M Vehicle Service	12.00	475.0000	\$5,700.00
Manager Recommended	Replacement Hose Bed Covers	2.00	650.0000	\$1,300.00
Total Manager Recommended				\$17,850.00

52 38 Op Exp Maint and Repair - Grounds \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 50 Op Exp Contracted Vehicle Service \$26,650.00 \$23,250.00 \$40,670.00 \$35,796.23 \$22,902.48 \$19,143.20

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual Transmission Service	2.00	775.0000	\$1,550.00
Manager Recommended	Apparatus Front End Alignment	1.00	300.0000	\$300.00
Manager Recommended	Apparatus Repair-Contingency	4.00	4000.0000	\$16,000.00
Manager Recommended	Brake Repair/Replacement	1.00	1500.0000	\$1,500.00
Manager Recommended	Support/Trailer Tires Full Set	1.00	600.0000	\$600.00
Manager Recommended	Tire Repair/Replacement-Contingency	6.00	300.0000	\$1,800.00
Manager Recommended	Tire Replacement Front Steer	4.00	700.0000	\$2,800.00
Manager Recommended	Tire Replacement Rear Drive	6.00	350.0000	\$2,100.00
Total Manager Recommended				\$26,650.00

52 52 Op Exp Fuel \$17,740.00 \$23,520.00 \$21,500.00 \$14,939.94 \$20,930.23 \$20,791.08

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	E1,E2,E3,E4,E5,R1,FS1,B1,B2,T2 Diesel Fuel				6,500.00	2.4200	\$15,730.00
Manager Recommended	U1,T4,Car 20, Ant. E1,Generators, Saws, Misc. Gas Powered Eq.				1,000.00	2.0100	\$2,010.00
Total Manager Recommended							\$17,740.00
52 60	Op Exp Equipment Purchase	\$50,925.00	\$63,620.00	\$57,295.00	\$57,561.70	\$23,775.22	\$26,350.31

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AED Replacement				4.00	1675.0000	\$6,700.00
Manager Recommended	Akron 5" Piston Intake Valve Replacement				1.00	1200.0000	\$1,200.00
Manager Recommended	Akron Nozzle Replacement				1.00	2000.0000	\$2,000.00
Manager Recommended	Apparatus Tool Replacement				1.00	3650.0000	\$3,650.00
Manager Recommended	Contingency Tools/Equipment				1.00	1500.0000	\$1,500.00
Manager Recommended	Eagle Attack Thermal Imaging Camera				1.00	6700.0000	\$6,700.00
Manager Recommended	Fire Hose Replacement 1",13/4",21/2",5" and Booster				1.00	2000.0000	\$2,000.00
Manager Recommended	Foam Pro Packs				2.00	850.0000	\$1,700.00
Manager Recommended	MCT Rotation/Replacement				3.00	2100.0000	\$6,300.00
Manager Recommended	Minitor Pager Replacement				10.00	386.0000	\$3,860.00
Manager Recommended	Portable Radio Speakers				7.00	110.0000	\$770.00
Manager Recommended	Portable Radio Straps & Cases				26.00	80.0000	\$2,080.00
Manager Recommended	Rescue Equipment Rotation/Replacement				1.00	2500.0000	\$2,500.00
Manager Recommended	SCBA 60 Minute Bottles				5.00	1097.0000	\$5,485.00
Manager Recommended	SCBA Rit Air Pack				1.00	2500.0000	\$2,500.00
Manager Recommended	Scott Protege Air Monitor				2.00	510.0000	\$1,020.00
Manager Recommended	Smart TV for Online Training				2.00	480.0000	\$960.00
Total Manager Recommended							\$50,925.00

52 61	Op Exp Uniform Cleaning	\$250.00	\$250.00	\$200.00	\$0.00	\$0.00	\$6.19
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Uniform Cleaning, Honor Guard, Class A				1.00	250.0000	\$250.00
Total Manager Recommended							\$250.00

52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 70	Op Exp Safety	\$23,471.00	\$19,671.00	\$16,131.00	\$6,850.00	\$19,986.00	\$16,159.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual Medical Physicals	60.00	270.0000	\$16,200.00
Manager Recommended	Class B License Renewal Driver Requirement Program	3.00	32.0000	\$96.00
Manager Recommended	Conex Boxes for Fire Training	2.00	3250.0000	\$6,500.00
Manager Recommended	Hepatitis Shots	1.00	75.0000	\$75.00
Manager Recommended	Safety Meeting/Meals	3.00	200.0000	\$600.00
Total Manager Recommended				\$23,471.00

52 71	Op Exp Protective Clothing	\$50,907.00	\$37,601.00	\$0.00	\$36,855.17	\$26,762.52	\$26,059.36
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Accountability Tags	150.00	2.0000	\$300.00
Manager Recommended	Firefighter Gloves	51.00	60.0000	\$3,060.00
Manager Recommended	Globe Leather Fire Boots	10.00	340.0000	\$3,400.00
Manager Recommended	Nomex Hoods	15.00	25.0000	\$375.00
Manager Recommended	Replacement Leather Helmet Shields	24.00	62.0000	\$1,488.00
Manager Recommended	Rescue/Extracation Gloves	16.00	45.0000	\$720.00
Manager Recommended	Rescue/Extracation Goggles	10.00	38.0000	\$380.00
Manager Recommended	SCBA Eyeglass Kits	1.00	39.0000	\$39.00
Manager Recommended	SCBA Mask Bags	15.00	20.0000	\$300.00
Manager Recommended	Scott AV3000 SCBA Masks	21.00	250.0000	\$5,250.00
Manager Recommended	Traditional Fire Helmets /Visor	16.00	270.0000	\$4,320.00
Manager Recommended	Traffic Vest	30.00	16.5000	\$495.00
Manager Recommended	Turnout Coat/Pants w/ Name	18.00	1710.0000	\$30,780.00
Total Manager Recommended				\$50,907.00

52 72	Op Exp Uniform Purchase	\$18,700.00	\$24,702.00	\$19,750.00	\$17,715.80	\$16,913.96	\$9,465.23
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	Class A Set					5.00	550.0000	\$2,750.00
Manager Recommended	Full Time (Annual Allowance)					16.00	400.0000	\$6,400.00
Manager Recommended	Part Time (Annual Allowance)					41.00	200.0000	\$8,200.00
Manager Recommended	Part Time Chief Officer					3.00	250.0000	\$750.00
Manager Recommended	Uniform Alternations					20.00	30.0000	\$600.00
Total Manager Recommended								<u>\$18,700.00</u>

52 85 Op Exp Departmental Supplies \$13,795.00 \$11,995.00 \$10,200.00 \$9,666.55 \$9,353.43 \$10,058.85

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Accountability Supplies/Replacement Tags					1.00	200.0000	\$200.00
Manager Recommended	AFFF Foam/5 Gallon Bucket					12.00	160.0000	\$1,920.00
Manager Recommended	Batteries (Radio, Pagers, MCT, Misc. AAA, AA, 9V,C, D)					1.00	3000.0000	\$3,000.00
Manager Recommended	Cleaning Supplies for Buildings & Vehicles					1.00	1800.0000	\$1,800.00
Manager Recommended	Contingency Supplies					1.00	100.0000	\$100.00
Manager Recommended	Fire Hydrant Maintenance Program Supplies/Materials					1.00	1000.0000	\$1,000.00
Manager Recommended	Hazard Materials Absorbant (Oil Dryer)					1.00	500.0000	\$500.00
Manager Recommended	History Project Supplies					1.00	250.0000	\$250.00
Manager Recommended	Ink Cartridges for Faxes & Printers					1.00	700.0000	\$700.00
Manager Recommended	MCT Replacement AC/DC Adapters & Cords					4.00	125.0000	\$500.00
Manager Recommended	Rehab Supplies for Training & Incidents (Bottle Water/Snacks)					1.00	2000.0000	\$2,000.00
Manager Recommended	Scene/Barricade Tape					1.00	225.0000	\$225.00
Manager Recommended	Supplies for Medical Bags					4.00	400.0000	\$1,600.00
Total Manager Recommended								<u>\$13,795.00</u>

53 00 Op Exp Insurance and Bonds \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

53 01 Op Exp Insurance Deductible \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

53 03 Op Exp Worker's Compensation Insurance \$28,963.00 \$37,500.00 \$29,539.00 \$29,538.63 \$35,913.16 \$30,676.86

53 07 Op Exp Other Benefits \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

53 26 Op Exp Special Programs \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

53 28 Op Exp Fire Prevention \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

53 99 Op Exp Miscellaneous Expense \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

Total: Operating Expenses \$272,552.00 \$281,923.00 \$231,944.00 \$238,346.60 \$214,179.92 \$199,553.33

Sub Department	30	Station One					
<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$1,999.00	\$1,999.00	\$1,999.00	\$683.82	\$1,798.28	\$756.49
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Gregory Poole Generator Service Agreement			1.00	499.0000	\$499.00
	Manager Recommended	HVAC Service Agreement Station 1			1.00	1300.0000	\$1,300.00
	Manager Recommended	Wood Pest Control Service Agreement			1.00	200.0000	\$200.00
	Total Manager Recommended						\$1,999.00
56 70	Cont Serv Contract Services - Grounds	\$8,000.00	\$8,000.00	\$8,000.00	\$6,900.00	\$5,100.00	\$6,205.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Coats Lawn Service			12.00	575.0000	\$6,900.00
	Manager Recommended	Coats Lawn Service-Annual Mulching			1.00	1100.0000	\$1,100.00
	Total Manager Recommended						\$8,000.00
Total: Contractual Services		\$9,999.00	\$9,999.00	\$9,999.00	\$7,583.82	\$6,898.28	\$6,961.49
<u>Operating Expenses</u>							
52 10	Op Exp Utility Exp - Town Electricity	\$8,700.00	\$8,040.00	\$8,665.00	\$7,053.32	\$7,842.14	\$7,803.20
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Station 1 Electric and Area Lights			12.00	725.0000	\$8,700.00
	Total Manager Recommended						\$8,700.00
52 11	Op Exp Utility Exp - Town W/S	\$2,220.00	\$1,920.00	\$2,200.00	\$1,742.62	\$1,910.63	\$1,724.11
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Station 1 Water/Serwe/Irrigation			12.00	185.0000	\$2,220.00
	Total Manager Recommended						\$2,220.00
52 12	Op Exp Utility Exp - Other	\$3,840.00	\$4,008.00	\$3,800.00	\$2,906.16	\$3,840.76	\$3,675.04

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Piedmont Natural Gas Based on FY 2014 Costs				12.00	320.0000	\$3,840.00
Total Manager Recommended							\$3,840.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$600.00	\$660.00	\$445.23	\$2,623.16	\$3,196.03
52 37	Op Exp Maint and Repair - Buildings	\$5,200.00	\$6,010.00	\$6,000.00	\$6,342.28	\$4,579.54	\$3,620.22

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency				1.00	1000.0000	\$1,000.00
Manager Recommended	Furniture Replacement				1.00	1500.0000	\$1,500.00
Manager Recommended	Outside Building Light Replacement				10.00	270.0000	\$2,700.00
Total Manager Recommended							\$5,200.00
52 38	Op Exp Maint and Repair - Grounds	\$3,000.00	\$3,450.00	\$2,750.00	\$2,450.00	\$341.32	\$57.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency for Irrigation Repair				1.00	500.0000	\$500.00
Manager Recommended	Curbing Replacement and Repair				1.00	2500.0000	\$2,500.00
Total Manager Recommended							\$3,000.00

Total: Operating Expenses

		\$22,960.00	\$24,028.00	\$24,075.00	\$20,939.61	\$21,137.55	\$20,075.60
Sub Department Total: Station One		(\$32,959.00)	(\$34,027.00)	(\$34,074.00)	(\$28,523.43)	(\$28,035.83)	(\$27,037.09)
31	Station Two						

Contractual Services

56 10	Cont Serv Contracts and Agreements	\$891.00	\$865.00	\$865.00	\$675.10	\$562.39	\$656.50
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Gregory Poole Generator Service Agreement				1.00	491.0000	\$491.00
Manager Recommended	HVAC Service Agreement Station 2				1.00	200.0000	\$200.00
Manager Recommended	Wood Pest Control Service Agreement				1.00	200.0000	\$200.00

								<u>\$891.00</u>	
	Total Manager Recommended								
56 70	Cont Serv Contract Services - Grounds	\$9,585.00	\$9,585.00	\$7,260.00	\$7,260.00	\$7,260.00	\$7,050.00		
	Budget Transactions:								
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
	Manager Recommended	Coats Lawn Service			12.00	605.0000	\$7,260.00		
	Manager Recommended	Coats Lawn Service-Annual Mulching/Reseeding			1.00	2325.0000	\$2,325.00		
		Total Manager Recommended							<u>\$9,585.00</u>
	<u>Total: Contractual Services</u>	\$10,476.00	\$10,450.00	\$8,125.00	\$7,935.10	\$7,822.39	\$7,706.50		
	<u>Operating Expenses</u>								
52 10	Op Exp Utility Exp - Town Electricity	\$5,280.00	\$5,904.00	\$5,300.00	\$4,668.25	\$5,592.60	\$4,628.07		
	Budget Transactions:								
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
	Manager Recommended	Station 2 Electric and Area Lights			12.00	440.0000	\$5,280.00		
		Total Manager Recommended							<u>\$5,280.00</u>
52 11	Op Exp Utility Exp - Town W/S	\$2,400.00	\$2,400.00	\$2,400.00	\$279.19	\$139.11	\$275.44		
	Budget Transactions:								
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
	Manager Recommended	Station 2 Water and Irrigation			12.00	200.0000	\$2,400.00		
		Total Manager Recommended							<u>\$2,400.00</u>
52 12	Op Exp Utility Exp - Other	\$1,956.00	\$1,956.00	\$1,956.00	\$1,699.39	\$1,802.14	\$1,508.67		
	Budget Transactions:								
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
	Manager Recommended	Station 2 Natural gas			12.00	163.0000	\$1,956.00		
		Total Manager Recommended							<u>\$1,956.00</u>
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$3,892.49	\$7,363.39		
52 37	Op Exp Maint and Repair - Buildings	\$6,580.00	\$4,580.00	\$4,250.00	\$4,578.60	\$3,388.13	\$2,760.48		
	Budget Transactions:								

	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency Repairs				1.00	500.0000	\$500.00
	Manager Recommended	Furniture Replacement				1.00	1500.0000	\$1,500.00
	Manager Recommended	Install Tile Floor in Mens Shower				1.00	800.0000	\$800.00
	Manager Recommended	LED Lighting Replacement				14.00	270.0000	\$3,780.00
		Total Manager Recommended						\$6,580.00
52 38	Op Exp Maint and Repair - Grounds	\$10,540.00	\$13,175.00	\$9,022.00	\$9,021.40	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Concrete Pad at Fire hydrant				1.00	800.0000	\$800.00
	Manager Recommended	Gravel Pad For Training Area				8.00	280.0000	\$2,240.00
	Manager Recommended	Regrade and Landscape				1.00	7500.0000	\$7,500.00
		Total Manager Recommended						\$10,540.00
<u>Total: Operating Expenses</u>		\$26,756.00	\$28,015.00	\$22,928.00	\$20,246.83	\$14,814.47	\$16,536.05	
Sub Department Total: Station Two		(\$37,232.00)	(\$38,465.00)	(\$31,053.00)	(\$28,181.93)	(\$22,636.86)	(\$24,242.55)	
Division Total: Operations		(\$1,771,436.00)	(\$1,772,215.00)	(\$1,638,646.00)	(\$1,318,988.34)	(\$1,353,425.65)	(\$1,187,124.88)	

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: Fire
Division: Capital Outlay

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	52	Fire Protection					
Division	95	Capital Outlay					
<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 01	Cap Out Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 03	Cap Out Furniture Fixtures and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 50	Cap Out Capital Outlay	\$347,365.00	\$304,229.00	\$284,440.00	\$609,857.33	\$7,159.89	\$39,281.23
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	800 mhz Mobile Radio/Intercom Replacements			1.00	21947.0000	\$21,947.00
	Manager Recommended	Rescue 1 Replacement (Delivery final payment)			1.00	325418.0000	\$325,418.00
	Total Manager Recommended						\$347,365.00
<u>Total: Capital Outlay</u>		\$347,365.00	\$304,229.00	\$284,440.00	\$609,857.33	\$7,159.89	\$39,281.23
Division Total: Capital Outlay		(\$347,365.00)	(\$304,229.00)	(\$284,440.00)	(\$609,857.33)	(\$7,159.89)	(\$39,281.23)
Department Total: Fire Protection		(\$2,799,529.00)	(\$2,715,233.00)	(\$2,542,402.00)	(\$2,461,196.03)	(\$1,973,552.69)	(\$1,812,520.45)

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Public Works - Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Public Works Director	28→32	1	1	1
Sr. Admin. Support Spec.	14	1	1	1
Customer Service Rep.	10	1	1	1
Sts. & Prop. Maint. Superint.	22	1	1	1

Salient Policy Issues- (Summarized)

1. Construction of the Clayton Community Center Pedestrian Connector greenway.
2. Installation of an in-house LP gas filling station.
3. Warehouse modifications and outfitting.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	02	Administration						
<u>Personnel - Salaries</u>								
50 00	Salaries Full-time	\$248,050.00	\$235,375.00	\$235,375.00	\$188,604.37	\$231,888.18	\$223,215.68	
50 02	Salaries Part-time	\$1,800.00	\$1,742.00	\$1,742.00	\$1,236.00	\$1,615.00	\$1,677.00	
50 04	Salaries Overtime	\$0.00	\$975.00	\$0.00	\$0.00	\$271.63	\$27.46	
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,242.80	
<u>Total: Personnel - Salaries</u>		\$249,850.00	\$238,092.00	\$237,117.00	\$189,840.37	\$233,774.81	\$227,162.94	
<u>Personnel - Benefits</u>								
51 00	Benefits Longevity	\$2,900.00	\$3,200.00	\$3,200.00	\$3,200.00	\$2,100.00	\$1,700.00	
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51 10	Benefits FICA	\$19,336.00	\$18,458.00	\$18,458.00	\$13,837.08	\$16,420.02	\$16,365.63	
51 11	Benefits Group Insurance - Health	\$30,768.00	\$18,537.00	\$17,200.00	\$12,893.76	\$18,225.48	\$15,542.34	
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51 15	Benefits Life Insurance	\$1,631.00	\$1,476.00	\$1,425.00	\$1,100.75	\$1,426.49	\$1,381.81	
51 20	Benefits Retirement - General Employees	\$17,537.00	\$16,710.00	\$16,710.00	\$13,334.18	\$16,390.54	\$15,226.15	
51 30	Benefits 401K - General Employees	\$10,038.00	\$9,581.00	\$9,581.00	\$7,672.16	\$9,385.37	\$9,087.59	
<u>Total: Personnel - Benefits</u>		\$82,210.00	\$67,962.00	\$66,574.00	\$52,037.93	\$63,947.90	\$59,303.52	
<u>Contractual Services</u>								
56 00	Cont Serv Professional Services	\$1,000.00	\$227,577.00	\$251,058.00	\$250,543.36	\$15,454.33	\$0.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unexpected/misc services				1.00	1000.0000	\$1,000.00
	Total Manager Recommended							\$1,000.00
56 10	Cont Serv Contracts and Agreements	\$4,340.00	\$3,656.00	\$3,656.00	\$3,799.00	\$4,783.00	\$4,540.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount

Manager Recommended	Cemetery online support					1.00	775.0000	\$775.00
Manager Recommended	Cemetery software support					1.00	1045.0000	\$1,045.00
Manager Recommended	Public Storage (Shared with Elec Dept)					12.00	210.0000	\$2,520.00
Total Manager Recommended								\$4,340.00

56 11 Cont Serv Contract Services \$14,348.00 \$13,938.00 \$5,589.00 \$5,040.94 \$4,911.62 \$5,700.14

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	CWEP Membership					1.00	2704.0000	\$2,704.00
Manager Recommended	NC One Call (50%/50% with Elec Dept)					12.00	137.0000	\$1,644.00
Manager Recommended	Storm Water Program Administration (JC)					1.00	10000.0000	\$10,000.00
Total Manager Recommended								\$14,348.00

56 40 Cont Serv Pre-employment Screening \$678.00 \$150.00 \$678.00 \$297.00 \$103.00 \$105.00

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	2 positions					2.00	75.0000	\$150.00
Manager Recommended	DSPS (quarterly)					4.00	132.0000	\$528.00
Total Manager Recommended								\$678.00

56 50 Cont Serv Equipment Rental \$3,367.00 \$2,232.00 \$2,397.00 \$2,210.99 \$2,268.00 \$2,597.26

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon Copier #001-0219668-016					12.00	186.0000	\$2,232.00
Manager Recommended	Canon copier property tax					1.00	71.0000	\$71.00
Manager Recommended	Canon plotter - shared 50/50 electric					6.00	170.0000	\$1,020.00
Manager Recommended	Canon plotter property tax					1.00	44.0000	\$44.00
Total Manager Recommended								\$3,367.00

56 51 Cont Serv Uniform Rental \$796.00 \$840.00 \$796.00 \$676.49 \$758.08 \$700.51

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Uniform rental-Blasko					52.00	15.2900	\$795.08

								\$795.08
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56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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56 71	Cont Serv Communication Maint Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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	Total: Contractual Services	\$24,529.00	\$248,393.00	\$264,174.00	\$262,567.78	\$28,278.03	\$13,642.91	
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Operating Expenses

52 00	Op Exp Copy Expense	\$1,056.00	\$900.00	\$1,030.00	\$783.12	\$921.37	\$582.93	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	Canon Copier copy charges	12.00	88.0000	\$1,056.00
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	Total Manager Recommended			\$1,056.00
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52 01	Op Exp Postage and Shipping Expense	\$296.00	\$237.00	\$270.00	\$224.22	\$405.43	\$236.96	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	Certified Mailing	10.00	6.0000	\$60.00
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Manager Recommended	First Class Mailing (40 per month)	480.00	0.4900	\$235.20
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	Total Manager Recommended			\$295.20
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52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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52 16	Op Exp Telephone Exp - Mobile	\$1,272.00	\$1,264.00	\$1,264.00	\$1,055.06	\$2,464.43	\$3,163.86	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	MP PM/Streets Superintendent 919-868-6631	12.00	53.0000	\$636.00
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Manager Recommended	MP Public Works Director 919-291-9480	12.00	53.0000	\$636.00
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	Total Manager Recommended			\$1,272.00
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52 26	Op Exp Training and Travel	\$1,453.00	\$1,753.00	\$0.00	\$70.00	\$352.00	\$95.00	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	Cust Rep & Sr Admin Support Staff Training	2.00	50.0000	\$100.00
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Manager Recommended	Street & PM Super UNC-CH hotel (# of nights)					4.00	100.0000	\$400.00
Manager Recommended	Street & PM Super UNC-CH meals (# of days)					4.50	34.0000	\$153.00
Manager Recommended	Street & PM Super UNC-CH tuition					1.00	800.0000	\$800.00
	Total Manager Recommended							<u>\$1,453.00</u>

52 27 Op Exp Local Mileage \$470.00 \$464.00 \$446.00 \$335.07 \$487.22 \$558.79

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	CSR Mail Route (IRS 2015 rate)					0.58	400.0000	\$230.00
Manager Recommended	CSR Mail Route (IRS 2016 estimated rate)					0.60	400.0000	\$240.00
	Total Manager Recommended							<u>\$470.00</u>

52 35 Op Exp Maint and Repair - Equipment \$100.00 \$200.00 \$12.00 \$12.23 \$0.00 \$142.00

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Maintain 2 handheld radios (battery)					2.00	50.0000	\$100.00
	Total Manager Recommended							<u>\$100.00</u>

52 36 Op Exp Maint and Repair - Vehicles \$200.00 \$210.00 \$0.00 \$0.00 \$39.94 \$85.51

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unit #38 (avg miles per year)					4,000.00	0.0500	\$200.00
	Total Manager Recommended							<u>\$200.00</u>

52 37 Op Exp Maint and Repair - Buildings \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 38 Op Exp Maint and Repair - Grounds \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$4.29

52 50 Op Exp Contracted Vehicle Service \$150.00 \$150.00 \$0.00 \$0.00 \$0.00 \$0.00

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unit #38					1.00	150.0000	\$150.00
	Total Manager Recommended							<u>\$150.00</u>

52 52	Op Exp Fuel	\$679.00	\$1,193.00	\$730.00	\$580.27	\$941.84	\$883.75	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unit #38 4,000 miles @ 11 mpg				336.00	2.0200	\$678.72
	Total Manager Recommended							\$678.72
52 60	Op Exp Equipment Purchase	\$5,200.00	\$200.00	\$34.00	\$33.94	\$253.50	\$0.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Replacement radio				1.00	200.0000	\$200.00
	Manager Recommended	Wellness facility exercise equip				1.00	5000.0000	\$5,000.00
	Total Manager Recommended							\$5,200.00
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 62	Op Exp Dues and Subscriptions	\$404.00	\$397.00	\$397.00	\$243.00	\$243.00	\$297.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	ASCE membership				1.00	250.0000	\$250.00
	Manager Recommended	Clayton News-Star				1.00	54.0000	\$54.00
	Manager Recommended	SGMA-Govt Fleet Manager				1.00	100.0000	\$100.00
	Total Manager Recommended							\$404.00
52 63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 70	Op Exp Safety	\$150.00	\$150.00	\$150.00	\$243.44	\$116.00	\$36.14	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Safety training 1 each for 2 employees				2.00	50.0000	\$100.00
	Manager Recommended	Vehicle 1st aid kit & fire ext svc				1.00	50.0000	\$50.00
	Total Manager Recommended							\$150.00
52 71	Op Exp Protective Clothing	\$275.00	\$275.00	\$53.00	\$52.99	\$331.36	\$122.39	
Budget Transactions:								
		Transaction				Number of Units	Cost Per Unit	Total Amount

Level

Manager Recommended	PPE 1 employee				1.00	100.0000	\$100.00
Manager Recommended	Safety Boots 1 employee				1.00	175.0000	\$175.00
Total Manager Recommended							\$275.00

52 85	Op Exp Departmental Supplies	\$3,250.00	\$3,650.00	\$3,450.00	\$2,522.34	\$2,614.73	\$2,392.14
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	copy paper, supplies, stationary				1.00	2500.0000	\$2,500.00
Manager Recommended	Share of OPS plotter supplies (ink & paper)				1.00	750.0000	\$750.00
Total Manager Recommended							\$3,250.00

53 03	Op Exp Worker's Compensation Insurance	\$3,248.00	\$6,181.00	\$4,048.00	\$4,047.37	\$4,920.80	\$5,125.44
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53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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<u>Total: Operating Expenses</u>		\$18,203.00	\$17,224.00	\$11,884.00	\$10,203.05	\$14,091.62	\$13,726.20
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Miscellaneous

59 98	Misc Support Services - W/S Fund	(\$149,643.00)	(\$137,543.00)	(\$131,476.00)	(\$114,619.20)	(\$133,886.80)	(\$125,534.05)
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59 99	Misc Support Services - Electric Fund	(\$56,116.00)	(\$51,579.00)	(\$49,304.00)	(\$42,982.50)	(\$50,207.55)	(\$47,074.51)
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<u>Total: Miscellaneous</u>		(\$205,759.00)	(\$189,122.00)	(\$180,780.00)	(\$157,601.70)	(\$184,094.35)	(\$172,608.56)
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Sub Department 20 Operations Center

Contractual Services

56 00	Cont Serv Professional Services	\$15,000.00	\$0.00	\$0.00	\$0.00	\$4,900.00	\$0.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Grading/drain dock d/w design15%				100,000.00	0.1500	\$15,000.00
Total Manager Recommended							\$15,000.00

56 10	Cont Serv Contracts and Agreements	\$7,075.00	\$7,075.00	\$7,075.00	\$5,594.23	\$5,064.23	\$6,085.51
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	ATS Annual Maintenance					1.00	350.0000	\$350.00
Manager Recommended	Building Fire ext service					1.00	70.0000	\$70.00
Manager Recommended	Fire alarm system PM svc annual					1.00	2300.0000	\$2,300.00
Manager Recommended	Generator PM svc 2X per year / parts					2.00	250.0000	\$500.00
Manager Recommended	HVAC PM svc 8 units 2X per year					16.00	90.0000	\$1,440.00
Manager Recommended	NC Dept of Labor / Compressor					1.00	45.0000	\$45.00
Manager Recommended	Overhead door PM svc \$30 per door					19.00	30.0000	\$570.00
Manager Recommended	Pest control per month x 2 buildings					12.00	60.0000	\$720.00
Manager Recommended	Simplex fire alarm monitoring per month					12.00	40.0000	\$480.00
Manager Recommended	Termite inspection contract per year x 3 buildings					3.00	200.0000	\$600.00

Total Manager Recommended \$7,075.00

56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$22,075.00	\$7,075.00	\$7,075.00	\$5,594.23	\$9,964.23	\$6,085.51	

Operating Expenses

52 10	Op Exp Utility Exp - Town Electricity	\$19,020.00	\$18,000.00	\$19,825.00	\$18,733.12	\$18,379.14	\$18,753.73	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	5 yr avg per month					12.00	1585.0000	\$19,020.00
Total Manager Recommended								\$19,020.00

52 11	Op Exp Utility Exp - Town W/S	\$1,848.00	\$1,920.00	\$1,920.00	\$1,630.30	\$1,878.51	\$1,745.11	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	5 yr avg per month					12.00	154.0000	\$1,848.00
Total Manager Recommended								\$1,848.00

52 12	Op Exp Utility Exp - Other	\$7,800.00	\$9,100.00	\$7,305.00	\$4,540.79	\$6,483.14	\$4,902.51	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	LP fuel for warehouse					1.00	1200.0000	\$1,200.00

Manager Recommended	Natural gas for equipment shelter 2 units					12.00	200.0000	\$2,400.00
Manager Recommended	Natural gas generator shop per month / load control					12.00	350.0000	\$4,200.00
Total Manager Recommended								<u>\$7,800.00</u>

52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$18,121.10	\$22,730.21	
52 37	Op Exp Maint and Repair - Buildings	\$6,000.00	\$8,000.00	\$13,200.00	\$7,325.66	\$8,466.80	\$5,098.90	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Insulate Safety Officer office walls					1.00	3500.0000	\$3,500.00
Manager Recommended	Roof hangers / prevent ice from falling on people/cars					150.00	10.0000	\$1,500.00
Manager Recommended	Undesignated repairs					1.00	1000.0000	\$1,000.00
Total Manager Recommended								<u>\$6,000.00</u>

52 38	Op Exp Maint and Repair - Grounds	\$500.00	\$500.00	\$500.00	\$270.00	\$37,790.00	\$0.00	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Mulch, shrubs, grass seed, trees, etc					1.00	500.0000	\$500.00
Total Manager Recommended								<u>\$500.00</u>

53 99	Op Exp Miscellaneous Expense	\$860.00	\$840.00	\$860.00	\$860.00	\$840.00	\$840.00	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	UST annual permit renewal per tank					2.00	430.0000	\$860.00
Total Manager Recommended								<u>\$860.00</u>

<u>Total: Operating Expenses</u>		\$36,028.00	\$38,360.00	\$43,610.00	\$33,359.87	\$91,958.69	\$54,070.46	
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Capital Outlay

58 20	Cap Out Buiding Improvements	\$148,071.00	\$53,000.00	\$53,000.00	\$53,000.00	\$0.00	\$0.00	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Bay modifications (quoted)					1.00	26070.0000	\$26,070.00

	Manager Recommended	OPS Master Plan (42 d/w, parking lot, dock placekeeper)			1.00	1.0000	\$1.00
	Manager Recommended	OPS Master Plan 1d (Grading/Drainage placekeeper)			1.00	100000.0000	\$100,000.00
	Manager Recommended	Warehouse Tube Heaters (quoted)			1.00	22000.0000	\$22,000.00
	Total Manager Recommended						<u>\$148,071.00</u>
	<u>Total: Capital Outlay</u>	\$148,071.00	\$53,000.00	\$53,000.00	\$53,000.00	\$0.00	\$0.00
	<u>Miscellaneous</u>						
59 98	Misc Support Services - W/S Fund	(\$77,410.00)	(\$35,544.00)	(\$36,289.00)	(\$29,620.00)	(\$38,692.50)	(\$21,374.39)
59 99	Misc Support Services - Electric Fund	(\$66,352.00)	(\$30,467.00)	(\$31,105.00)	(\$25,389.20)	(\$33,165.00)	(\$18,321.56)
	<u>Total: Miscellaneous</u>	(\$143,762.00)	(\$66,011.00)	(\$67,394.00)	(\$55,009.20)	(\$71,857.50)	(\$39,695.95)
	Sub Department Total: Operations Center	(\$62,412.00)	(\$32,424.00)	(\$36,291.00)	(\$36,944.90)	(\$30,065.42)	(\$20,460.02)
	Division Total: Administration	(\$231,445.00)	(\$414,973.00)	(\$435,260.00)	(\$393,992.33)	(\$186,063.43)	(\$161,687.03)

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: General Government
Division: Public Works - Building Inspections

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Bldg. Code Enf. Officer	18-20	4	4	4
Admin Support Specialist	13	1	1	1

Salient Policy Issues- (Summarized)

1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	20	Building Inspections					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$295,318.00	\$289,271.00	\$256,395.00	\$200,541.78	\$231,458.67	\$225,265.67
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$295,318.00	\$289,271.00	\$256,395.00	\$200,541.78	\$231,458.67	\$225,265.67
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$5,200.00	\$4,800.00	\$4,800.00	\$4,800.00	\$3,000.00	\$2,500.00
51 10	Benefits FICA	\$22,990.00	\$22,496.00	\$19,982.00	\$15,038.94	\$17,342.84	\$16,492.46
51 11	Benefits Group Insurance - Health	\$38,957.00	\$30,895.00	\$27,000.00	\$21,178.39	\$25,365.57	\$25,273.56
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,970.00	\$1,511.00	\$1,511.00	\$1,216.78	\$1,422.91	\$1,052.89
51 20	Benefits Retirement - General Employees	\$20,879.00	\$20,451.00	\$18,467.00	\$14,178.13	\$16,364.07	\$15,211.56
51 30	Benefits 401K - General Employees	\$12,021.00	\$11,764.00	\$10,448.00	\$8,213.69	\$9,434.44	\$9,110.75
<u>Total: Personnel - Benefits</u>		\$102,017.00	\$91,917.00	\$82,208.00	\$64,625.93	\$72,929.83	\$69,641.22
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$4,000.00	\$4,000.00	\$2,500.00	\$1,022.00	\$3,320.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	NWS Training			1.00	4000.0000	\$4,000.00
	Total Manager Recommended						\$4,000.00
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$328.80
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$880.44
56 51	Cont Serv Uniform Rental	\$3,380.00	\$2,548.00	\$1,375.00	\$721.25	\$1,374.65	\$1,497.18
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount

Manager Recommended	Additional Class/Training, ISO Recommended				4.00	250.0000	\$1,000.00
Manager Recommended	New Inspector Training				3.00	1250.0000	\$3,750.00
Manager Recommended	Training & Travel - Current Inspectors				4.00	750.0000	\$3,000.00
Total Manager Recommended							<u>\$7,750.00</u>

52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 36	Op Exp Maint and Repair - Vehicles	\$2,790.00	\$2,160.00	\$2,160.00	\$624.42	\$1,259.28	\$188.52

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	2016, New Inspector Vehicle (Malibu)				6,000.00	0.0600	\$360.00
Manager Recommended	Unit #10				9,000.00	0.0600	\$540.00
Manager Recommended	Unit #13				9,000.00	0.0900	\$810.00
Manager Recommended	Unit #8				9,000.00	0.0600	\$540.00
Manager Recommended	Unit #9				9,000.00	0.0600	\$540.00
Total Manager Recommended							<u>\$2,790.00</u>

52 50	Op Exp Contracted Vehicle Service	\$1,000.00	\$800.00	\$150.00	\$0.00	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Vehicles #8,#9,#10, #13 & New Inspector (estimated)				5.00	200.0000	\$1,000.00
Total Manager Recommended							<u>\$1,000.00</u>

52 52	Op Exp Fuel	\$4,691.00	\$5,193.00	\$2,750.00	\$2,048.63	\$3,275.75	\$2,937.29
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	2016, New Inspector Vehicle (Malibu)				300.00	2.0200	\$606.00
Manager Recommended	Unit 10 (9,000 miles/yr @ 19 mpg)				474.00	2.0200	\$957.48
Manager Recommended	Unit 13 (9,000 miles/yr @ 15 mpg)				600.00	2.0200	\$1,212.00
Manager Recommended	Unit 8 (9,000 miles/yr @ 19 mpg)				474.00	2.0200	\$957.48
Manager Recommended	Unit 9 (9,000 miles/yr @ 19 mpg)				474.00	2.0200	\$957.48
Total Manager Recommended							<u>\$4,690.44</u>

52 60	Op Exp Equipment Purchase	\$1,450.00	\$1,335.00	\$1,000.00	\$729.49	\$49.28	\$1,792.98
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Accessories				1.00	300.0000	\$300.00
Manager Recommended	External USB CD-DVD Reader				1.00	35.0000	\$35.00
Manager Recommended	Laptop/Tablet Computers - VOA WITH VC3				1.00	500.0000	\$500.00
Manager Recommended	Mounting System				1.00	115.0000	\$115.00
Manager Recommended	Printer (New Inspector)				1.00	500.0000	\$500.00
Total Manager Recommended							\$1,450.00

52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 62	Op Exp Dues and Subscriptions	\$1,400.00	\$985.00	\$985.00	\$377.00	\$205.00	\$275.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	NCDOI Code Books (per set)				1.00	950.0000	\$950.00
Manager Recommended	NCDOI Dues per certification				26.00	15.0000	\$390.00
Manager Recommended	Permit Specialist Association				1.00	60.0000	\$60.00
Total Manager Recommended							\$1,400.00

52 63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 70	Op Exp Safety	\$906.00	\$730.00	\$450.00	\$0.00	\$37.47	\$156.80
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Safety incentive meals - 2 each for 6 employees				12.00	13.0000	\$156.00
Manager Recommended	Safety Training - 2 each for 5 employees				10.00	50.0000	\$500.00
Manager Recommended	Vehicle 1st Aid kit & fire ext svc - 4 units				5.00	50.0000	\$250.00
Total Manager Recommended							\$906.00

52 71	Op Exp Protective Clothing	\$1,375.00	\$1,100.00	\$1,000.00	\$130.49	\$226.00	\$125.99
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Boots				5.00	175.0000	\$875.00

	Manager Recommended	PPE Per employee				5.00	100.0000	\$500.00
		Total Manager Recommended						\$1,375.00
52 85	Op Exp Departmental Supplies	\$3,250.00	\$2,500.00	\$2,200.00	\$1,355.34	\$1,416.29	\$2,992.96	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Departmental Supplies				1.00	3250.0000	\$3,250.00
		Total Manager Recommended						\$3,250.00
53 03	Op Exp Worker's Compensation Insurance	\$2,737.00	\$4,488.00	\$2,606.00	\$2,605.90	\$3,168.25	\$6,406.21	
53 20	Op Exp Homeowner's Recovery Reimb	\$2,250.00	\$2,000.00	\$2,000.00	\$1,476.00	\$2,115.00	\$2,556.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Homeowner Recovery (Lump Sum)				1.00	2250.0000	\$2,250.00
		Total Manager Recommended						\$2,250.00
53 21	Op Exp Minimum Housing Code	\$15,000.00	\$20,000.00	\$38,290.00	\$38,290.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Bldg demo expenses (estimate)				1.00	25000.0000	\$25,000.00
		Total Manager Recommended						\$25,000.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Operating Expenses</u>	\$47,785.00	\$51,364.00	\$59,891.00	\$52,538.65	\$15,459.84	\$19,704.22	
	<u>Miscellaneous</u>							
59 05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Miscellaneous</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Division Total: Building Inspections	(\$452,500.00)	(\$439,100.00)	(\$402,369.00)	(\$319,449.61)	(\$324,542.99)	(\$317,317.53)	

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Public Works – Engineering Operations

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Town Engineer	25→30	1	1	1
Engineering Tech.	18	1	1	1
Construction Inspector/PM	18→20	2	2	2

Salient Policy Issues- (Summarized)

- 1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	51	Engineering Operations					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$243,786.00	\$201,483.00	\$200,000.00	\$142,485.32	\$157,171.10	\$151,922.32
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$243,786.00	\$201,483.00	\$200,000.00	\$142,485.32	\$157,171.10	\$151,922.32
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$2,400.00	\$2,100.00	\$2,100.00	\$2,100.00	\$1,750.00	\$1,350.00
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 10	Benefits FICA	\$18,833.00	\$15,574.00	\$15,461.00	\$10,728.22	\$11,643.92	\$11,315.50
51 11	Benefits Group Insurance - Health	\$32,704.00	\$21,627.00	\$15,000.00	\$10,484.39	\$12,116.40	\$18,421.02
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,627.00	\$1,266.00	\$1,266.00	\$860.16	\$974.70	\$960.08
51 20	Benefits Retirement - General Employees	\$17,235.00	\$14,245.00	\$14,289.00	\$10,073.60	\$11,112.02	\$10,254.47
51 30	Benefits 401K - General Employees	\$9,848.00	\$8,144.00	\$8,085.00	\$5,783.22	\$6,358.91	\$6,130.85
<u>Total: Personnel - Benefits</u>		\$82,647.00	\$62,956.00	\$56,201.00	\$40,029.59	\$43,955.95	\$48,431.92
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$10,900.00	\$10,900.00	\$2,500.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	MS4 Software Set-Up & Training			1.00	6900.0000	\$6,900.00
	Manager Recommended	Update Standards/Specs			1.00	4000.0000	\$4,000.00
	Total Manager Recommended						\$10,900.00
56 10	Cont Serv Contracts and Agreements	\$3,480.00	\$3,480.00	\$3,250.00	\$1,082.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount

	Manager Recommended	Backflow/Grease Trap Software Support (from PW Admin)				1.00	1080.0000	\$1,080.00
	Manager Recommended	MS4 Software Annual Support				1.00	2400.0000	\$2,400.00
	Total Manager Recommended							\$3,480.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 50	Cont Serv Equipment Rental	\$2,996.00	\$1,470.00	\$2,995.00	\$2,755.03	\$2,700.68	\$0.00	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	Canon copier property tax 50/50				1.00	55.0000	\$55.00	
Manager Recommended	Canon Copier rental - shared 50/50 with Planning				12.00	122.5000	\$1,470.00	
Manager Recommended	Canon plotter 50/50				12.00	117.5000	\$1,410.00	
Manager Recommended	Canon plotter property tax 50/50				1.00	61.0000	\$61.00	
	Total Manager Recommended							\$2,996.00

56 51	Cont Serv Uniform Rental	\$1,560.00	\$1,560.00	\$700.00	\$511.12	\$679.29	\$690.44	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	Project Admin				52.00	15.0000	\$780.00	
Manager Recommended	Rowland				52.00	15.0000	\$780.00	
	Total Manager Recommended							\$1,560.00

56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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56 71	Cont Serv Communication Maint Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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<u>Total: Contractual Services</u>		\$18,936.00	\$17,410.00	\$9,445.00	\$4,348.15	\$3,379.97	\$690.44	
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Operating Expenses

52 00	Op Exp Copy Expense	\$900.00	\$720.00	\$720.00	\$802.70	\$456.25	\$0.00	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	50%/50% split w/Planning				12.00	75.0000	\$900.00	
	Total Manager Recommended							\$900.00

52 01	Op Exp Postage and Shipping Expense	\$130.00	\$130.00	\$50.00	\$0.00	\$34.36	\$44.24	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Certified mailings lump sum				1.00	65.0000	\$65.00
Manager Recommended	UPS/FedEx shipping lump sum				1.00	65.0000	\$65.00
Total Manager Recommended							\$130.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$2,365.00	\$1,896.00	\$1,896.00	\$1,582.59	\$1,623.23	\$1,618.35

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AC Town Engineer 919-368-5088				12.00	38.0100	\$456.12
Manager Recommended	MP Construction Inspector 919-795-0463				12.00	53.0000	\$636.00
Manager Recommended	MP Engineering Technician 919-606-5023				12.00	53.0000	\$636.00
Manager Recommended	MP Town Engineer 919-291-7608				12.00	53.0000	\$636.00
Total Manager Recommended							\$2,364.12
52 26	Op Exp Training and Travel	\$7,628.00	\$3,903.00	\$2,000.00	\$412.50	\$300.00	\$475.41

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Const Insp CEU				1.00	500.0000	\$500.00
Manager Recommended	Eng Tech Supplemental Training (GIS, Eng Tech, etc)				1.00	500.0000	\$500.00
Manager Recommended	Project Management Training				1.00	300.0000	\$300.00
Manager Recommended	Stormwater Management Training				1.00	950.0000	\$950.00
Manager Recommended	Town Engr 50% PDH				1.00	300.0000	\$300.00
Manager Recommended	Town Engr UNC-CH meals (# of days)				31.50	10.0000	\$315.00
Manager Recommended	Town Engr UNC-CH mileage				35.00	57.5000	\$2,012.50
Manager Recommended	Town Engr UNC-CH tuition				1.00	2750.0000	\$2,750.00
Total Manager Recommended							\$7,627.50
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 35	Op Exp Maint and Repair - Equipment	\$375.00	\$375.00	\$50.00	\$0.00	\$0.00	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Maintain 1 handheld radio (charger, battery)				1.00	75.0000	\$75.00
Manager Recommended	Maintain mobile phone (charger, battery)				4.00	75.0000	\$300.00
Total Manager Recommended							\$375.00

52 36	Op Exp Maint and Repair - Vehicles	\$1,230.00	\$1,230.00	\$1,230.00	\$196.63	\$496.85	\$216.65
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	PM Vehicle				5,000.00	0.0900	\$450.00
Manager Recommended	Unit #14				6,000.00	0.0900	\$540.00
Manager Recommended	Unit #16				4,000.00	0.0600	\$240.00
Total Manager Recommended							\$1,230.00

52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 50	Op Exp Contracted Vehicle Service	\$600.00	\$600.00	\$100.00	\$0.00	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unit #14, #16, PM Vehicle (Estimated)				3.00	200.0000	\$600.00
Total Manager Recommended							\$600.00

52 52	Op Exp Fuel	\$1,825.00	\$2,611.00	\$900.00	\$516.63	\$888.57	\$1,560.63
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	PM Vehicle 5,000 miles @ 17 mpg				300.00	2.0200	\$606.00
Manager Recommended	Unit #14, 6,000 miles @ 17 mpg				353.00	2.0200	\$713.06
Manager Recommended	Unit #16, 4,000 miles @ 16 mpg				250.00	2.0200	\$505.00
Total Manager Recommended							\$1,824.06

52 60	Op Exp Equipment Purchase	\$820.00	\$1,520.00	\$1,275.00	\$1,405.72	\$91.45	\$817.17
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	Equipment Mounting Accessories					2.00	150.0000	\$300.00
Manager Recommended	External USB DVD - CD Reader					2.00	35.0000	\$70.00
Manager Recommended	Replacement mobile phone					1.00	200.0000	\$200.00
Manager Recommended	Replacement radio					1.00	250.0000	\$250.00
Total Manager Recommended								\$820.00

52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 62	Op Exp Dues and Subscriptions	\$765.00	\$540.00	\$500.00	\$0.00	\$0.00	\$30.00	

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Const Insp certification renewal	1.00	90.0000	\$90.00
Manager Recommended	Project Manager Certifications/Renewals	2.00	225.0000	\$450.00
Manager Recommended	Town Engr Professional membership	1.00	225.0000	\$225.00
Total Manager Recommended				\$765.00

52 70	Op Exp Safety	\$654.00	\$654.00	\$654.00	\$590.24	\$126.31	\$7.00	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Safety incentive meals - 2 each for 4 employees	8.00	13.0000	\$104.00
Manager Recommended	Safety Training - 2 each for 4 employees	8.00	50.0000	\$400.00
Manager Recommended	Vehicle 1st Aid kit & fire ext svc - 3 units	3.00	50.0000	\$150.00
Total Manager Recommended				\$654.00

52 71	Op Exp Protective Clothing	\$1,100.00	\$1,100.00	\$500.00	\$17.35	\$0.00	\$148.49	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	PPE per employee	4.00	100.0000	\$400.00
Manager Recommended	Safety Boots	4.00	175.0000	\$700.00
Total Manager Recommended				\$1,100.00

52 85	Op Exp Departmental Supplies	\$1,950.00	\$1,950.00	\$1,250.00	\$469.13	\$592.84	\$103.41	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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	Manager Recommended	Paper, pens, misc supplies				1.00	800.0000	\$800.00
	Manager Recommended	Share of Planning plotter supplies (ink & paper)				1.00	1150.0000	\$1,150.00
	Total Manager Recommended							\$1,950.00
53 03	Op Exp Worker's Compensation Insurance	\$1,666.00	\$3,461.00	\$2,259.00	\$2,258.98	\$2,746.48	\$3,001.21	
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$78.29	\$0.00	
	<u>Total: Operating Expenses</u>	\$22,008.00	\$20,690.00	\$13,384.00	\$8,252.47	\$7,434.63	\$8,022.56	
	<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	(\$165,319.00)	(\$136,618.00)	(\$125,564.00)	(\$113,848.30)	(\$82,123.60)	(\$83,625.99)	
59 99	Misc Support Services - Electric Fund	(\$7,347.00)	(\$6,072.00)	(\$5,581.00)	(\$5,060.00)	(\$4,106.18)	(\$4,181.16)	
	<u>Total: Miscellaneous</u>	(\$172,666.00)	(\$142,690.00)	(\$131,145.00)	(\$118,908.30)	(\$86,229.78)	(\$87,807.15)	
	Division Total: Engineering Operations	(\$194,711.00)	(\$159,849.00)	(\$147,885.00)	(\$76,207.23)	(\$125,711.87)	(\$121,260.09)	

Town of Clayton FY 2015-2016 Budget Proposal Department Summary

Department: General Government
Division: Public Works – Property Maintenance

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Prop. Maint. Supervisor	17	1	2	1
Property Maint. Crew Leader	13→16	1	1	1
Prop. Maint. Technician	11→13	2	2	2
Prop. Maint. Ground Tech	10→11	1	1	1
Prop. Maint. Worker	8→9	4	6	6
Custodian	8→9	1	1	1

Salient Policy Issues- (Summarized)

1. The Division requested and needs on additional Supervisor position. The scope of the Division has expanded to include parks facilities and greenways as well as higher level building maintenance responsibilities such as in-house HVAC maintenance. The position was not funded due to resource constraints but will become essential in the future.
2. Included in this budget request is funding for an annual allowance for roof maintenance and repair. It is our intent to budget an allowance on an annual basis for such infrastructure maintenance and repairs. At the end of the fiscal year if the funds are not expended they will roll into a reserve status for use in future years. We believe this strategy will allow us to level repair and maintenance costs across years rather than experiencing large swings in costs when major repairs become necessary. We plan to take this approach in other areas of the budget as well.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	52	Property Maintenance Operations					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$420,620.00	\$386,693.00	\$380,000.00	\$303,704.61	\$292,939.34	\$275,337.76
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$2,040.00	\$2,475.00	\$1,500.00	\$316.61	\$903.44	\$109.48
50 50	Salaries Cashout	\$5,487.00	\$5,141.00	\$5,066.00	\$3,799.08	\$5,414.71	\$5,619.36
<u>Total: Personnel - Salaries</u>		\$428,147.00	\$394,309.00	\$386,566.00	\$307,820.30	\$299,257.49	\$281,066.60
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$6,200.00	\$5,200.00	\$5,000.00	\$5,000.00	\$2,750.00	\$2,250.00
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$106.16
51 10	Benefits FICA	\$33,227.00	\$30,561.00	\$29,955.00	\$23,503.07	\$22,614.50	\$21,164.40
51 11	Benefits Group Insurance - Health	\$80,245.00	\$64,183.00	\$62,908.00	\$49,081.08	\$40,715.04	\$38,729.78
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$2,572.00	\$1,951.00	\$2,107.00	\$1,644.90	\$1,349.31	\$1,229.71
51 20	Benefits Retirement - General Employees	\$30,269.00	\$27,877.00	\$27,684.00	\$21,753.58	\$21,166.69	\$18,988.60
51 30	Benefits 401K - General Employees	\$17,374.00	\$15,980.00	\$15,663.00	\$12,512.80	\$12,141.81	\$11,337.08
<u>Total: Personnel - Benefits</u>		\$169,887.00	\$145,752.00	\$143,317.00	\$113,495.43	\$100,737.35	\$93,805.73
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$9,100.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Roof Condition Eval (all bldgs - Jeff Spady)			1.00	4000.0000	\$4,000.00
	Total Manager Recommended						\$4,000.00
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$151.00	\$150.72	\$388.90	\$388.90
56 11	Cont Serv Contract Services	\$54,028.00	\$54,028.00	\$54,028.00	\$54,028.00	\$54,058.08	\$54,399.79
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount

	Manager Recommended	Contracted Custodial Services - current contract				12.00	4502.3400	\$54,028.00
		Total Manager Recommended						\$54,028.00
56 50	Cont Serv Equipment Rental	\$200.00	\$200.00	\$1,250.00	\$1,352.46	\$230.00	\$298.97	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Rent Auger - Arbor Day				1.00	200.0000	\$200.00
		Total Manager Recommended						\$200.00
56 51	Cont Serv Uniform Rental	\$9,880.00	\$7,332.00	\$7,638.00	\$6,724.49	\$6,064.79	\$5,458.76	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Rags - Blue .25/Green .28/ mop head .9298 each				52.00	10.0000	\$520.00
	Manager Recommended	Uniform rental 4 employees (Supv, Cust, 2 pm techs)				52.00	60.0000	\$3,120.00
	Manager Recommended	Uniform rental 8 employees (per week) 1 locker				52.00	120.0000	\$6,240.00
		Total Manager Recommended						\$9,880.00
56 70	Cont Serv Contract Services - Grounds	\$115,856.00	\$115,856.00	\$115,856.00	\$115,856.00	\$101,196.00	\$92,536.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Add Hwy 42 E (Adam's quote)				12.00	800.0000	\$9,600.00
	Manager Recommended	Bed mulching				2.00	5700.0000	\$11,400.00
	Manager Recommended	Monthly extend svc eastward to DOT sign @ Natvar				12.00	630.0000	\$7,560.00
	Manager Recommended	Monthly mow & clean-up				12.00	6858.0000	\$82,296.00
	Manager Recommended	Shrub & tree replacement				20.00	250.0000	\$5,000.00
		Total Manager Recommended						\$115,856.00
	Total: Contractual Services	\$183,964.00	\$181,416.00	\$182,923.00	\$178,111.67	\$161,937.77	\$162,182.42	
	Operating Expenses							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$18.19	\$0.00	
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

52 16 Op Exp Telephone Exp - Mobile \$1,729.00 \$1,088.00 \$1,088.00 \$815.64 \$1,006.03 \$771.30

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AC Property Maintenance Cemetery Worker 919-437-6920	12.00	38.0100	\$456.12
Manager Recommended	MP Property Maintenance Grounds Supvrs	12.00	53.0000	\$636.00
Manager Recommended	MP Property Maintenance Supervisor 919-868-6630	12.00	53.0000	\$636.00
Total Manager Recommended				\$1,728.12

52 26 Op Exp Training and Travel \$330.00 \$780.00 \$545.00 \$627.21 \$40.00 \$505.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Cont Ed class (pest) (3 employees) 2 ea per year	6.00	50.0000	\$300.00
Manager Recommended	Travel meal expense (2 employees) 1 ea per year	2.00	15.0000	\$30.00
Total Manager Recommended				\$330.00

52 27 Op Exp Local Mileage \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 29 Op Exp Maint and Repair - Horne Square \$900.00 \$400.00 \$550.00 \$549.49 \$1,530.16 \$1,105.97

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Electrical Box repairs / maintenance	1.00	100.0000	\$100.00
Manager Recommended	Fees for drilling holes in plates / nuts / bolts / etc	1.00	200.0000	\$200.00
Manager Recommended	Mulch - triple shred	15.00	20.0000	\$300.00
Manager Recommended	Replace dead shrubs, grass seed, trees, etc	1.00	300.0000	\$300.00
Total Manager Recommended				\$900.00

52 30 Op Exp Maint and Repair - Signage \$275.00 \$75.00 \$310.00 \$309.69 \$0.00 \$0.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Bulbs, irrigation heads	1.00	200.0000	\$200.00
Manager Recommended	Flowers / mulch / etc	1.00	75.0000	\$75.00
Total Manager Recommended				\$275.00

52 31	Op Exp Maint and Repair - Cemeteries	\$5,425.00	\$25,925.00	\$39,333.00	\$39,332.64	\$20,803.38	\$5,364.35
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Budget Transactions:

Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Mulch / shrubs / etc			1.00	125.0000	\$125.00
Manager Recommended	Sign @ entrance showing sections			1.00	800.0000	\$800.00
Manager Recommended	Split rail fence @ Forest Hills to match top fence			1.00	1500.0000	\$1,500.00
Manager Recommended	Tree removal - City Road Cemetery			1.00	3000.0000	\$3,000.00
Total Manager Recommended						\$5,425.00

52 32	Op Exp Maint and Repair - Town Square	\$1,400.00	\$1,000.00	\$1,000.00	\$716.09	\$3,328.56	\$980.00
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Budget Transactions:

Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Electrical Box repairs / maintenance			1.00	200.0000	\$200.00
Manager Recommended	Mulch / shrubs / flowers / etc			1.00	1200.0000	\$1,200.00
Total Manager Recommended						\$1,400.00

52 33	Op Exp Maint and Repair - Prop Damage	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,200.00	\$3,450.00
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Budget Transactions:

Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unreimbursed damage to landscaping on hwy 70			1.00	2500.0000	\$2,500.00
Total Manager Recommended						\$2,500.00

52 35	Op Exp Maint and Repair - Equipment	\$11,463.00	\$11,133.00	\$11,000.00	\$6,424.59	\$5,002.75	\$4,319.68
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Budget Transactions:

Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Equipment trailers (4 each) - amount per year each			4.00	100.0000	\$400.00
Manager Recommended	Pool Backhoe - 30 hrs per year			30.00	20.0000	\$600.00
Manager Recommended	Unit #602 - 55 hrs per year			55.00	5.0000	\$275.00
Manager Recommended	Unit #603 - 85 hrs per year			85.00	10.0000	\$850.00
Manager Recommended	Unit #613 - 31 hrs per year			31.00	12.5000	\$388.00
Manager Recommended	Unit #614 - 40 hrs per year			40.00	12.5000	\$500.00

Manager Recommended	Unit #615 - 100 hrs per year				100.00	10.0000	\$1,000.00
Manager Recommended	Unit #616 - 200 hrs per year				200.00	10.0000	\$2,000.00
Manager Recommended	Unit #617 - Hustler 60 - 220 hrs per year				220.00	10.0000	\$2,200.00
Manager Recommended	Unit #620 - 220 hrs per year (grave digger)				220.00	5.0000	\$1,100.00
Manager Recommended	Unit #630 - 10 hrs per year				10.00	15.0000	\$150.00
Manager Recommended	Unit #650 - 80 hrs per year				80.00	20.0000	\$1,600.00
Manager Recommended	Unit #651 - 40hrs per year				40.00	10.0000	\$400.00
Total Manager Recommended							<u>\$11,463.00</u>

52 36 Op Exp Maint and Repair - Vehicles \$3,850.00 \$3,850.00 \$3,850.00 \$2,398.83 \$4,441.57 \$2,826.87

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	New Cemetery Ford f-450				2,000.00	0.1100	\$220.00
Manager Recommended	Unit #60 Chevy 4 x 4				1,000.00	0.1100	\$110.00
Manager Recommended	Unit #62 Ford Ranger				2,350.00	0.1100	\$259.00
Manager Recommended	Unit #63 Ford F-250				1,100.00	0.1100	\$121.00
Manager Recommended	Unit #64 Ford F-150				5,000.00	0.1100	\$550.00
Manager Recommended	Unit #65 Prop Maint Van				4,000.00	0.1100	\$440.00
Manager Recommended	Unit #66 Ford F-250 4 x 4				10,000.00	0.1100	\$1,100.00
Manager Recommended	Unit #67 Intern - Dump Truck				3,000.00	0.3500	\$1,050.00
Total Manager Recommended							<u>\$3,850.00</u>

52 37 Op Exp Maint and Repair - Buildings \$184,510.00 \$138,158.00 \$25,000.00 \$20,228.45 \$5,698.03 \$2,706.11

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Building Improvements Fund - TCC and Annex				1.00	135000.0000	\$135,000.00
Manager Recommended	Bulb /computer / electronics recycling - real number				1.00	700.0000	\$700.00
Manager Recommended	Ice melt all buildings				90.00	9.0000	\$810.00
Manager Recommended	Misc repairs				1.00	2000.0000	\$2,000.00
Manager Recommended	Roof Maint Allowance				1.00	8000.0000	\$8,000.00
Manager Recommended	Roof Repair Allowance				1.00	38000.0000	\$38,000.00
Total Manager Recommended							<u>\$184,510.00</u>

52 38 Op Exp Maint and Repair - \$14,000.00 \$12,500.00 \$12,500.00 \$4,690.76 \$10,053.25 \$5,707.59

Grounds

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Implementation towards NCRR Agreement				1.00	5000.0000	\$5,000.00
Manager Recommended	Misc repairs to grounds				1.00	3500.0000	\$3,500.00
Manager Recommended	Shelter for Cemetery tractor				1.00	2500.0000	\$2,500.00
Manager Recommended	Trees for Arbor Day				20.00	150.0000	\$3,000.00
Total Manager Recommended							\$14,000.00

52 380

Op Exp Maint and Repair - Easements	\$3,000.00	\$3,000.00	\$3,000.00	\$9,716.00	\$800.93	\$5,131.88	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	stone / rip-rap / etc				1.00	3000.0000	\$3,000.00
Total Manager Recommended							\$3,000.00

52 381

Op Exp Maint and Repair - Trails	\$18,240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Bags for dog waste				1.00	800.0000	\$800.00
Manager Recommended	Fence maintenance - wood / pvc / bolts / etc				1.00	1000.0000	\$1,000.00
Manager Recommended	Hand held blower				1.00	400.0000	\$400.00
Manager Recommended	Pest / herb - round up / fire ant / etc				1.00	1800.0000	\$1,800.00
Manager Recommended	Sams Branch / MTS Trail Paving (\$12K quoted)				1.00	14000.0000	\$14,000.00
Manager Recommended	Stone for parking lot 12 ton @ \$20 ton				12.00	20.0000	\$240.00
Total Manager Recommended							\$18,240.00

52 50

Op Exp Contracted Vehicle Service	\$1,500.00	\$1,500.00	\$500.00	\$0.00	\$0.00	\$569.88	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unit 60 Chevy 4 x 4 Service Truck				1.00	100.0000	\$100.00
Manager Recommended	Unit 62 Ford Ranger				1.00	200.0000	\$200.00

Manager Recommended	Unit 63 Ford F-250	1.00	200.0000	\$200.00
Manager Recommended	Unit 64 Ford F-150	1.00	200.0000	\$200.00
Manager Recommended	Unit 65 Service Van	1.00	100.0000	\$100.00
Manager Recommended	Unit 66 Ford F-250 4 x 4	1.00	200.0000	\$200.00
Manager Recommended	Unit 67 Intern. Dump Truck	1.00	500.0000	\$500.00
Total Manager Recommended				\$1,500.00

52 51	Op Exp Fleet Reimbursable	\$0.00	\$0.00	\$0.00	\$0.00	\$652.92	\$0.00
52 52	Op Exp Fuel	\$14,860.00	\$19,436.00	\$14,500.00	\$11,322.82	\$14,179.62	\$12,509.44

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Equipment 500 hours @ 2 gph	1,000.00	2.4400	\$2,440.00
Manager Recommended	MST fuel estimate - mower / ww / blower / etc	1.00	1500.0000	\$1,500.00
Manager Recommended	Unit #60 3,000miles @ 7 mpg	428.00	2.0200	\$864.56
Manager Recommended	Unit #62 4,000miles @ 11.43 mpg	350.00	2.0200	\$707.00
Manager Recommended	Unit #620 Kubota Cemetery Tractor 220 hrs @ 2 gph	440.00	2.4400	\$1,073.60
Manager Recommended	Unit #63 6,000 miles @ 6.27 mpg	957.00	2.0200	\$1,933.14
Manager Recommended	Unit #64 5,000 miles @ 11.16 mpg	450.00	2.0200	\$909.00
Manager Recommended	Unit #65 3,500 miles @ 8.13 mpg	430.00	2.0200	\$868.60
Manager Recommended	Unit #66 7,000 miles @ 7.46 mpg	938.00	2.0200	\$1,894.76
Manager Recommended	Unit #67 3,000 miles @ 8.43 mpg	355.00	2.0200	\$717.10
Manager Recommended	Unit #68 Cemetery Ford F-450 4,000 @ 5 mpg	800.00	2.4400	\$1,952.00
Total Manager Recommended				\$14,859.76

52 60	Op Exp Equipment Purchase	\$2,979.00	\$15,385.00	\$10,600.00	\$12,580.78	\$8,983.21	\$4,567.94
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	DeWalt 20 volt combo set	1.00	580.0000	\$580.00
Manager Recommended	Electrical / tester / tools / misc	1.00	500.0000	\$500.00
Manager Recommended	Replace hand held radio	1.00	350.0000	\$350.00
Manager Recommended	Replace phone	1.00	150.0000	\$150.00
Manager Recommended	Replace string trimmer Stihl 130 r	1.00	399.0000	\$399.00
Manager Recommended	Various hand tools / rakes / shovels	1.00	1000.0000	\$1,000.00

		Total Manager Recommended						\$2,979.00
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 70	Op Exp Safety	\$1,832.00	\$1,832.00	\$1,832.00	\$1,439.67	\$1,788.92	\$943.86	

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Chain saw chaps / face shield / ear protection	1.00	300.0000	\$300.00
Manager Recommended	Fire Ext service	1.00	150.0000	\$150.00
Manager Recommended	Safety incentive meals - 2 each for 7 employees	14.00	13.0000	\$182.00
Manager Recommended	Safety training - 2 each for 7 employees	14.00	50.0000	\$700.00
Manager Recommended	Vehicle 1st Aid kit & fire ext svc - 10 units	10.00	50.0000	\$500.00
	Total Manager Recommended			\$1,832.00

52 71	Op Exp Protective Clothing	\$2,450.00	\$2,100.00	\$2,100.00	\$2,112.47	\$1,852.82	\$903.36
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Employee PPE	7.00	50.0000	\$350.00
Manager Recommended	Safety boots	12.00	175.0000	\$2,100.00
	Total Manager Recommended			\$2,450.00

52 80	Op Exp Tools	\$0.00	\$0.00	\$0.00	\$0.00	\$824.19	\$995.99
52 81	Op Exp Chemicals	\$9,400.00	\$9,400.00	\$9,400.00	\$9,758.65	\$8,307.79	\$11,298.93

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Fire Ants (Bifenthrin)	1.00	300.0000	\$300.00
Manager Recommended	Mosquito program chemical (gallons) Kontrol 4-4	200.00	35.0000	\$7,000.00
Manager Recommended	Post-emergent (Speedzone)	1.00	200.0000	\$200.00
Manager Recommended	Pre-emergents - 50 lb bag / Pendulum	6.00	150.0000	\$900.00
Manager Recommended	Town applied herbicides (Crossbow, Round-up)	1.00	1000.0000	\$1,000.00
	Total Manager Recommended			\$9,400.00

52 85	Op Exp Departmental Supplies	\$8,320.00	\$8,320.00	\$10,378.00	\$11,686.90	\$9,457.95	\$10,203.09
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	2 cycle oil				2.00	60.0000	\$120.00
Manager Recommended	Town Bldg (except CCC) custodial supplies-lump sum				1.00	8000.0000	\$8,000.00
Manager Recommended	Weed eater string				1.00	200.0000	\$200.00
	Total Manager Recommended						\$8,320.00
53 03	Op Exp Worker's Compensation Insurance	\$10,147.00	\$12,953.00	\$8,262.00	\$8,261.08	\$10,043.84	\$12,084.65
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Operating Expenses</u>	\$299,110.00	\$271,335.00	\$155,748.00	\$142,971.76	\$111,014.11	\$86,945.89
	<u>Miscellaneous</u>						
59 98	Misc Support Services - W/S Fund	(\$106,714.00)	(\$105,176.00)	(\$104,226.00)	(\$87,646.70)	(\$104,869.95)	(\$95,848.75)
59 99	Misc Support Services - Electric Fund	(\$8,892.00)	(\$8,764.00)	(\$8,686.00)	(\$7,303.30)	(\$6,991.33)	(\$6,389.09)
	<u>Total: Miscellaneous</u>	(\$115,606.00)	(\$113,940.00)	(\$112,912.00)	(\$94,950.00)	(\$111,861.28)	(\$102,237.84)
	Division Total: Property Maintenance Operations	(\$965,502.00)	(\$878,872.00)	(\$755,642.00)	(\$647,449.16)	(\$561,085.44)	(\$521,762.80)

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Public Works – Vehicle Maintenance

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Fleet Service Supervisor	16→19	1	1	1
Equipment Service Mechanic	11→13	2	2	2

Salient Policy Issues- (Summarized)

- 1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	53	Vehicle Maintenance					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$147,950.00	\$135,928.00	\$138,885.00	\$111,509.19	\$134,045.26	\$131,502.96
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$1,022.00	\$945.00	\$0.00	\$0.00	\$523.91	\$133.20
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$148,972.00	\$136,873.00	\$138,885.00	\$111,509.19	\$134,569.17	\$131,636.16
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$1,500.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,600.00	\$1,600.00
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 10	Benefits FICA	\$11,433.00	\$10,563.00	\$10,717.00	\$8,379.92	\$9,946.19	\$9,715.32
51 11	Benefits Group Insurance - Health	\$22,605.00	\$18,537.00	\$17,350.00	\$13,508.67	\$17,880.34	\$18,955.17
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$988.00	\$874.00	\$855.00	\$671.27	\$825.17	\$820.32
51 20	Benefits Retirement - General Employees	\$10,532.00	\$9,676.00	\$9,905.00	\$7,883.68	\$9,514.05	\$8,889.03
51 30	Benefits 401K - General Employees	\$6,019.00	\$5,523.00	\$5,604.00	\$4,508.26	\$5,502.73	\$5,329.54
<u>Total: Personnel - Benefits</u>		\$53,077.00	\$46,373.00	\$45,631.00	\$36,151.80	\$45,268.48	\$45,309.38
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 10	Cont Serv Contracts and Agreements	\$7,596.00	\$6,878.00	\$6,200.00	\$5,675.57	\$6,386.98	\$4,835.96

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Airgas acetylene and oxygen cylinder lease	2.00	100.0000	\$200.00
Manager Recommended	All Data diagnostic software subscription	1.00	1500.0000	\$1,500.00
Manager Recommended	Manager Plus extended support	1.00	1678.0000	\$1,678.00
Manager Recommended	OTC Genisys Scan Tool upgrade	1.00	850.0000	\$850.00
Manager Recommended	Parts washer contract w/ Safety Kleen (per qtr)	4.00	207.0000	\$828.00

Manager Recommended	State Vehicle Inspection Updates					1.00	500.0000	\$500.00
Manager Recommended	Used oil & filter pickup (per qtr)					4.00	510.0000	\$2,040.00
Total Manager Recommended								<u>\$7,596.00</u>

56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 51	Cont Serv Uniform Rental	\$3,302.00	\$3,302.00	\$3,118.00	\$2,465.05	\$2,847.52	\$2,719.19	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Roll hand towels & wipers					52.00	24.9500	\$1,297.40
Manager Recommended	Uniform rental-Chevez					52.00	12.8500	\$668.20
Manager Recommended	Uniform rental-New Man-Vladyka					52.00	12.8500	\$668.20
Manager Recommended	Uniform rental-Stowe					52.00	12.8500	\$668.20
Total Manager Recommended								<u>\$3,302.00</u>

56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 71	Cont Serv Communication Maint Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$10,898.00	\$10,300.00	\$9,318.00	\$8,140.62	\$9,234.50	\$7,555.15	

Operating Expenses

52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$636.00	\$322.00	\$525.00	\$418.19	\$362.98	\$396.01	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	MP Equipment Service Mechanic 919-291-2326					12.00	53.0000	\$636.00
Total Manager Recommended								<u>\$636.00</u>

52 26	Op Exp Training and Travel	\$510.00	\$510.00	\$150.00	\$82.00	\$153.00	\$282.30	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	Computer class for 3 employees				6.00	85.0000	\$510.00
Total Manager Recommended							\$510.00

52 27 Op Exp Local Mileage \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 35 Op Exp Maint and Repair - Equipment \$2,900.00 \$2,950.00 \$2,950.00 \$723.85 \$3,252.65 \$1,560.65

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Air Compressor & air dryer PM				1.00	800.0000	\$800.00
Manager Recommended	Fuel dispenser calibration & PM				2.00	500.0000	\$1,000.00
Manager Recommended	Tire balancer calibration & PM				1.00	100.0000	\$100.00
Manager Recommended	Tire Machine PM				1.00	100.0000	\$100.00
Manager Recommended	Vehicle lift PM				2.00	200.0000	\$400.00
Manager Recommended	Welder, small tool, & equipment PM				1.00	500.0000	\$500.00
Total Manager Recommended							\$2,900.00

52 36 Op Exp Maint and Repair - Vehicles \$1,836.00 \$1,512.00 \$250.00 \$183.36 \$740.10 \$767.22

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unit #11				1,500.00	0.1200	\$180.00
Manager Recommended	Unit #12				1,000.00	0.1200	\$120.00
Manager Recommended	Unit #17				9,000.00	0.1200	\$1,080.00
Manager Recommended	Unit #19				3,800.00	0.1200	\$456.00
Total Manager Recommended							\$1,836.00

52 38 Op Exp Maint and Repair - Grounds \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 50 Op Exp Contracted Vehicle Service \$400.00 \$600.00 \$0.00 \$0.00 \$0.00 \$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unit # 11				1.00	100.0000	\$100.00
Manager Recommended	Unit # 12				1.00	100.0000	\$100.00
Manager Recommended	Unit # 17				1.00	100.0000	\$100.00
Manager Recommended	Unit # 19				1.00	100.0000	\$100.00

								\$400.00
	Total Manager Recommended							\$400.00
52 51	Op Exp Fleet Reimbursable	\$3,500.00	\$3,500.00	\$3,500.00	\$2,261.68	\$6,397.14	\$2,688.28	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	Filters, POL fluids, and parts				1.00	3500.0000	\$3,500.00	
	Total Manager Recommended							\$3,500.00

52 510	Op Exp Fleet Reimbursable - Fuel	\$0.00	\$0.00	\$0.00	\$51,725.18	\$459.13	(\$8,298.36)	
52 52	Op Exp Fuel	\$2,010.00	\$2,434.00	\$2,268.00	\$1,591.75	\$2,563.31	\$1,987.52	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	Unit #11 1,500 miles @ 9 mpg				167.00	2.0200	\$337.34	
Manager Recommended	Unit #12 1,000 miles @ 5 mpg				200.00	2.0200	\$404.00	
Manager Recommended	Unit #17 9,000 miles @ 24 mpg				375.00	2.0200	\$757.50	
Manager Recommended	Unit #19 3,800 miles @ 15 mpg				253.00	2.0200	\$511.06	
	Total Manager Recommended							\$2,009.90

52 60	Op Exp Equipment Purchase	\$5,800.00	\$6,404.00	\$5,226.00	\$5,291.13	\$1,706.38	\$10,610.44	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	Replace Steam Jenny				1.00	3500.0000	\$3,500.00	
Manager Recommended	Tool Storage Cabinets/Drawers				1.00	2300.0000	\$2,300.00	
	Total Manager Recommended							\$5,800.00

52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 70	Op Exp Safety	\$440.00	\$440.00	\$440.00	\$413.32	\$113.11	\$36.00	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Safety training - 2 each for 3 employees				6.00	40.0000	\$240.00
Manager Recommended	Vehicle 1st Aid kit & fire ext svc - 4 units				4.00	50.0000	\$200.00

		Total Manager Recommended						\$440.00
52 71	Op Exp Protective Clothing	\$825.00	\$825.00	\$500.00	\$124.94	\$149.39	\$323.88	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Employee PPE				3.00	100.0000	\$300.00
	Manager Recommended	Safety Boots				3.00	175.0000	\$525.00
		Total Manager Recommended						\$825.00
52 85	Op Exp Departmental Supplies	\$2,930.00	\$2,530.00	\$2,000.00	\$1,253.09	\$3,319.72	\$2,612.68	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Office supplies				1.00	500.0000	\$500.00
	Manager Recommended	Oil dri				1.00	250.0000	\$250.00
	Manager Recommended	Shop supplies, saw blades, grinding wheels, and welding supplies				1.00	650.0000	\$650.00
	Manager Recommended	Small hand tools, drills, air wrenches, etc				1.00	1400.0000	\$1,400.00
	Manager Recommended	Vehicle Emission yearly update manual				1.00	130.0000	\$130.00
		Total Manager Recommended						\$2,930.00
53 03	Op Exp Worker's Compensation Insurance	\$3,032.00	\$5,592.00	\$3,405.00	\$3,404.24	\$4,138.88	\$3,981.14	
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Operating Expenses</u>	\$24,819.00	\$27,619.00	\$21,214.00	\$67,472.73	\$23,355.79	\$16,947.76	
	<u>Miscellaneous</u>							
59 98	Misc Support Services - W/S Fund	(\$29,603.00)	(\$29,664.00)	(\$29,440.00)	(\$24,720.00)	(\$30,304.63)	(\$28,597.53)	
59 99	Misc Support Services - Electric Fund	(\$20,381.00)	(\$18,518.00)	(\$18,378.00)	(\$15,431.70)	(\$19,251.57)	(\$15,224.98)	
	<u>Total: Miscellaneous</u>	(\$49,984.00)	(\$48,182.00)	(\$47,818.00)	(\$40,151.70)	(\$49,556.20)	(\$43,822.51)	
	Division Total: Vehicle Maintenance	(\$187,782.00)	(\$172,983.00)	(\$167,230.00)	(\$183,122.64)	(\$162,871.74)	(\$157,625.94)	

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Public Works – Streets

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Street Maint. Supervisor	17→18	1	1	1
Street Maint. Crew Leader	13→15	2	2	2
Street Maint. Worker	9→10	5	5	5

Salient Policy Issues- (Summarized)

1. This past winter season we were hit with a number of winter storms, and our crews did an outstanding job of clearing the in Town streets. Included in this budget is the purchase of additional snow plow blades to support the street clearing operations.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	55	Streets Operations						
<u>Personnel - Salaries</u>								
50 00	Salaries Full-time	\$285,273.00	\$241,044.00	\$236,286.00	\$192,627.91	\$227,077.41	\$225,983.93	
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50 04	Salaries Overtime	\$3,825.00	\$3,698.00	\$1,530.00	\$530.53	\$1,491.33	\$64.36	
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel - Salaries</u>		\$289,098.00	\$244,742.00	\$237,816.00	\$193,158.44	\$228,568.74	\$226,048.29	
<u>Personnel - Benefits</u>								
51 00	Benefits Longevity	\$4,500.00	\$3,600.00	\$3,800.00	\$3,800.00	\$2,400.00	\$2,000.00	
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51 10	Benefits FICA	\$22,461.00	\$18,998.00	\$18,484.00	\$14,936.94	\$17,306.20	\$16,949.77	
51 11	Benefits Group Insurance - Health	\$62,844.00	\$45,055.00	\$42,700.00	\$33,828.15	\$39,286.49	\$42,434.99	
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51 15	Benefits Life Insurance	\$1,906.00	\$1,278.00	\$1,412.00	\$1,105.91	\$1,144.35	\$1,133.43	
51 20	Benefits Retirement - General Employees	\$20,440.00	\$17,303.00	\$17,170.00	\$13,658.35	\$16,156.77	\$15,262.59	
51 30	Benefits 401K - General Employees	\$11,743.00	\$9,934.00	\$9,870.00	\$7,879.35	\$9,276.99	\$9,120.88	
<u>Total: Personnel - Benefits</u>		\$123,894.00	\$96,168.00	\$93,436.00	\$75,208.70	\$85,570.80	\$86,901.66	
<u>Contractual Services</u>								
56 00	Cont Serv Professional Services	\$48,311.00	\$48,312.00	\$58,912.00	\$58,912.35	\$0.00	\$14,064.74	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Street Improve Project (\$322,076 estimated)				322,076.00	0.1500	\$48,311.00
	Total Manager Recommended							\$48,311.00
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 50	Cont Serv Equipment Rental	\$5,500.00	\$5,500.00	\$5,750.00	\$750.00	\$5,180.00	\$4,820.90	
Budget Transactions:								

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Bulldozer / Durham st / easements / etc				1.00	5500.0000	\$5,500.00
	Total Manager Recommended						\$5,500.00

56 51	Cont Serv Uniform Rental	\$5,408.00	\$5,065.00	\$4,800.00	\$3,846.95	\$4,821.93	\$4,132.03
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Uniform rental 8 employees (per week) 1 locker				52.00	104.0000	\$5,408.00
	Total Manager Recommended						\$5,408.00

56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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56 71	Cont Serv Communication Maint Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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<u>Total: Contractual Services</u>		\$59,219.00	\$58,877.00	\$69,462.00	\$63,509.30	\$10,001.93	\$23,017.67
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Operating Expenses

52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$18.00	\$0.00
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52 01	Op Exp Postage and Shipping Expense	\$100.00	\$100.00	\$0.00	\$0.00	\$235.85	\$7.23
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	misc shipping mats/parts				1.00	100.0000	\$100.00
	Total Manager Recommended						\$100.00

52 12	Op Exp Utility Exp - Other	\$38,738.00	\$33,350.00	\$33,350.00	\$27,920.74	\$32,178.96	\$32,178.96
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Ashcroft S/D (Ph 1 - 3)				16.00	29.2800	\$468.48
Manager Recommended	Bristol S/D				12.00	29.2800	\$351.36
Manager Recommended	Chandler Ridge S/D				4.00	29.2800	\$117.12
Manager Recommended	Creekside Commons S/D				6.00	29.2800	\$175.68
Manager Recommended	East Village S/D				7.00	29.2800	\$204.96
Manager Recommended	Glen Laurel East 3 S/D				4.00	29.2800	\$117.12
Manager Recommended	Hwy 42 East				46.00	29.2800	\$1,346.88

Manager Recommended	Magnolia Point S/D				5.00	29.2800	\$146.40
Manager Recommended	Parkview S/D				5.00	29.2800	\$146.40
Manager Recommended	Town Street Lights (\$2.4396/pole/month x 12 month)				1,218.00	29.2800	\$35,663.04
Total Manager Recommended							<u>\$38,737.44</u>

52 13 Op Exp Street Lights - Rental \$43,368.00 \$41,304.00 \$41,304.00 \$33,646.13 \$41,682.89 \$40,499.63

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Decorative metal pole 14 @ \$11.25 per month	12.00	157.5000	\$1,890.00
Manager Recommended	HPS light 22,000 lumens 20 @ \$14.39 per month	12.00	287.8000	\$3,453.60
Manager Recommended	HPS light 28,500 lumens 6 @ \$17.21 per month	12.00	103.2600	\$1,239.12
Manager Recommended	HPS light 9,500 lumens 207 @ \$9.82 per month	12.00	2032.7400	\$24,392.88
Manager Recommended	Hwy 70 metered light load per month	12.00	175.0000	\$2,100.00
Manager Recommended	REPS adjustment 1 @ \$6.11 per month	12.00	6.1100	\$73.32
Manager Recommended	Standard fiberglass or metal pole 210 @ \$2.71 per month	12.00	569.1000	\$6,829.20
Manager Recommended	Stoneridge (new)	12.00	161.4400	\$1,937.28
Manager Recommended	Underground charges 35 @ \$3.37 per month	12.00	117.9500	\$1,415.40
Manager Recommended	Wood pole 2 @ \$1.55 per month	12.00	3.1000	\$37.20
Total Manager Recommended				<u>\$43,368.00</u>

52 14 Op Exp Street Lights - Special \$40,828.00 \$41,232.00 \$41,232.00 \$29,638.82 \$39,254.04 \$42,525.21

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	6D-2 & 8A 10 new lights @ \$12.53 ea	12.00	125.3000	\$1,503.60
Manager Recommended	RWAC lights / per month (revised agreement)	12.00	3277.0000	\$39,324.00
Total Manager Recommended				<u>\$40,827.60</u>

52 15 Op Exp Telephone Exp - Buildings \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 16 Op Exp Telephone Exp - Mobile \$972.00 \$1,050.00 \$1,050.00 \$799.19 \$1,088.56 \$1,200.94

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	MP SM Crew Leader 919-868-1372	12.00	27.0000	\$324.00

Manager Recommended	MP SM Crew Leader 919-520-7837				12.00	27.0000	\$324.00
Manager Recommended	MP SM Supervisor 919-333-2706				12.00	27.0000	\$324.00
Total Manager Recommended							\$972.00

52 26 Op Exp Training and Travel \$642.00 \$642.00 \$642.00 \$453.79 \$375.00 \$911.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Meals for 2 trips to ODB (Leaf Truck Service)	4.00	10.0000	\$40.00
Manager Recommended	ITRE Advanced Road Scholar 4 emp x 1 classes	4.00	100.0000	\$400.00
Manager Recommended	ITRE Road Scholar 1 employee x 2 classes	2.00	100.0000	\$200.00
Manager Recommended	Pesticide Cert CEU 2 employees	2.00	1.0000	\$2.00
Total Manager Recommended				\$642.00

52 27 Op Exp Local Mileage \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 35 Op Exp Maint and Repair - Equipment \$14,425.00 \$11,400.00 \$13,000.00 \$11,245.54 \$10,729.99 \$10,593.20

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Adjustment for trend	1.00	-3000.0000	(\$3,000.00)
Manager Recommended	Backhoe tires/ front	1.00	900.0000	\$900.00
Manager Recommended	Backhoe tires/rear	2.00	1000.0000	\$2,000.00
Manager Recommended	Snow plow blades 4 trucks 1 skid steer	10.00	200.0000	\$2,000.00
Manager Recommended	Tracks for skid steer	1.00	4500.0000	\$4,500.00
Manager Recommended	Unit # 300 500 hrs / year	500.00	4.0000	\$2,000.00
Manager Recommended	Unit # 302 50 hrs / year	50.00	5.0000	\$250.00
Manager Recommended	Unit # 350 300 hrs / year	300.00	3.0000	\$900.00
Manager Recommended	Unit # 350 4 belly brushes \$250/ 8 gutter brooms \$75	1.00	1600.0000	\$1,600.00
Manager Recommended	Unit # 370 380 hrs/ year - leaf truck - ODB	190.00	15.0000	\$2,850.00
Manager Recommended	Unit # 607 50 hrs / year	25.00	5.0000	\$125.00
Manager Recommended	Unit # 652 100 hrs / year	50.00	6.0000	\$300.00
Total Manager Recommended				\$14,425.00

52 36 Op Exp Maint and Repair - Vehicles \$7,313.00 \$6,763.00 \$6,763.00 \$4,978.32 \$9,327.91 \$6,714.54

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unit # 30 - 7,000miles/ year F 250				7,000.00	0.1100	\$770.00
Manager Recommended	Unit # 31 - 2,000 miles / year 2000 Inter 470				2,000.00	0.3500	\$700.00
Manager Recommended	Unit # 32 - 1,000 miles/ year 2002 Inter				1,000.00	0.3500	\$350.00
Manager Recommended	Unit # 33 - 6,800 miles / year 2009 Crew Cab				6,800.00	0.1100	\$748.00
Manager Recommended	Unit # 34 - 10,000 miles / year 2002 Chevy				10,000.00	0.1100	\$1,100.00
Manager Recommended	Unit # 35 - 2,300 miles / year 2012 Johnston Sweeper				2,300.00	0.1500	\$345.00
Manager Recommended	Unit # 36 - 5,000 miles / year 2014 Ford F - 450				5,000.00	0.1100	\$550.00
Manager Recommended	Unit # 37 - 3,000 miles / year				3,000.00	0.2500	\$750.00
Manager Recommended	Unit # 37 - ODB factory PM svc truck & vacuum				2.00	1000.0000	\$2,000.00
Total Manager Recommended							\$7,313.00

52 38 Op Exp Maint and Repair - Grounds \$0.00 \$0.00 \$2,503.00 \$2,502.64 \$0.00 \$22,120.00

52 39 Op Exp Maint and Repair - System \$33,850.00 \$33,850.00 \$35,508.00 \$37,586.57 \$18,978.96 \$29,937.23

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Adjustment for trend				1.00	5000.0000	\$5,000.00
Manager Recommended	Repair of sidewalks				1.00	10000.0000	\$10,000.00
Manager Recommended	Replace storm grates / stolen / broken				10.00	185.0000	\$1,850.00
Manager Recommended	Stone / easement work / asphalt-concrete base				1.00	7000.0000	\$7,000.00
Manager Recommended	Street repairs / potholes / sinkholes / general				1.00	10000.0000	\$10,000.00
Total Manager Recommended							\$33,850.00

52 50 Op Exp Contracted Vehicle Service \$2,650.00 \$2,650.00 \$2,650.00 \$534.00 \$1,346.48 \$175.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unit 30 2008 Ford F-250				1.00	250.0000	\$250.00
Manager Recommended	Unit 31 2000 Inter. 470				1.00	300.0000	\$300.00
Manager Recommended	Unit 32 2002 International				1.00	600.0000	\$600.00
Manager Recommended	Unit 33 2009 Ford Crew Cab				1.00	100.0000	\$100.00
Manager Recommended	Unit 34 2002 Chevy Silverado				1.00	200.0000	\$200.00

Manager Recommended	Unit 36 1996 Ford CF-7000				1.00	600.0000	\$600.00
Manager Recommended	Unit 37 2007 Freightliner Leaf Truck				1.00	600.0000	\$600.00
Total Manager Recommended							<u>\$2,650.00</u>

52 52 Op Exp Fuel \$22,588.00 \$30,159.00 \$18,000.00 \$13,430.42 \$26,338.59 \$25,210.05

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount			
Manager Recommended	2.74Unit # 32 1,000 miles @ 3.5 mpg	285.00	2.4400	\$695.40			
Manager Recommended	Equipment 200 hours @ 2 gph	400.00	2.4400	\$976.00			
Manager Recommended	Unit # 30 7,000 miles @ 9.64 mpg	726.00	2.0200	\$1,466.52			
Manager Recommended	Unit # 300 500 hours @ 1.65 gph	743.00	2.4400	\$1,812.92			
Manager Recommended	Unit # 302 35 hours @ 1 gph	35.00	2.4400	\$85.40			
Manager Recommended	Unit # 31 2,000 miles @ 2.6 mpg	770.00	2.4400	\$1,878.80			
Manager Recommended	Unit # 33 6,800 miles @ 5.6 mpg	1,214.00	2.0200	\$2,452.28			
Manager Recommended	Unit # 34 10,000 miles @ 7.2 mpg	1,389.00	2.0200	\$2,805.78			
Manager Recommended	Unit # 35 2,500 miles @ 10 mpg	250.00	2.4400	\$610.00			
Manager Recommended	Unit # 350 380 hours @ 2 gph	760.00	2.4400	\$1,854.40			
Manager Recommended	Unit # 37 3,000 miles @ 3.5 mpg	858.00	2.4400	\$2,093.52			
Manager Recommended	Unit # 371 1200 hours @ 1.2 gph	2,400.00	2.4400	\$5,856.00			
Total Manager Recommended							<u>\$22,587.02</u>

52 60 Op Exp Equipment Purchase \$6,950.00 \$31,650.00 \$10,500.00 \$9,971.41 \$1,285.30 \$649.88

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount			
Manager Recommended	Fire proof cabinet	1.00	1200.0000	\$1,200.00			
Manager Recommended	Leaf Blower / Weed eater / chain saw	1.00	1500.0000	\$1,500.00			
Manager Recommended	LED - truck mounted lights - flood / 20k lumens	2.00	250.0000	\$500.00			
Manager Recommended	Replacement phone	2.00	150.0000	\$300.00			
Manager Recommended	Replacement radio	1.00	250.0000	\$250.00			
Manager Recommended	Skid Steer forks	1.00	1200.0000	\$1,200.00			
Manager Recommended	Undesignated hand/power tools	1.00	2000.0000	\$2,000.00			
Total Manager Recommended							<u>\$6,950.00</u>

52 61 Op Exp Uniform Cleaning \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 70	Op Exp Safety	\$1,672.00	\$1,672.00	\$1,000.00	\$683.30	\$1,361.02	\$1,260.19

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Chain saw chaps	2.00	95.0000	\$190.00
Manager Recommended	Chain saw helmet / ear protection / face shield	2.00	125.0000	\$250.00
Manager Recommended	Safety incentive meals - 2 each for 7 employees	14.00	13.0000	\$182.00
Manager Recommended	Safety training - 2 each for 7 employees	14.00	50.0000	\$700.00
Manager Recommended	Vehicle 1st Aid kit & fire ext svc - 7 units	7.00	50.0000	\$350.00
Total Manager Recommended				\$1,672.00

52 71	Op Exp Protective Clothing	\$2,000.00	\$1,925.00	\$1,925.00	\$1,827.79	\$1,876.05	\$1,666.69
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Employee PPE	8.00	75.0000	\$600.00
Manager Recommended	Safety Boots	8.00	175.0000	\$1,400.00
Total Manager Recommended				\$2,000.00

52 85	Op Exp Departmental Supplies	\$7,890.00	\$5,890.00	\$6,856.00	\$7,404.02	\$10,176.87	\$9,734.49
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Asphalt remover \$22 per gallon (1- 55 gallon drum)	55.00	22.0000	\$1,210.00
Manager Recommended	Asphalt Tack \$8 per gallon	75.00	8.0000	\$600.00
Manager Recommended	Chain saw blades/ bar oil/ guide bar/ misc parts	1.00	300.0000	\$300.00
Manager Recommended	Hand tools asphalt - shovel / lutes / sprayers	1.00	800.0000	\$800.00
Manager Recommended	Hand tools concrete - float / edger / forms / stakes	1.00	800.0000	\$800.00
Manager Recommended	Hardware items	1.00	300.0000	\$300.00
Manager Recommended	Office items	1.00	100.0000	\$100.00
Manager Recommended	Paint / brush / rollers / curb and gutter yellow	1.00	400.0000	\$400.00
Manager Recommended	Saw blades / walk behind	8.00	110.0000	\$880.00
Manager Recommended	Straw / grass seed / fertilizer / etc	1.00	500.0000	\$500.00

	Manager Recommended	Traffic control signage/cones lump sum				1.00	2000.0000	\$2,000.00
	Total Manager Recommended							\$7,890.00

52 86	Op Exp System Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 90	Op Exp Regulatory Signs	\$11,300.00	\$10,300.00	\$11,000.00	\$10,703.09	\$8,796.12	\$9,998.71

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	NSRR Crossing Maint				3.00	1100.0000	\$3,300.00
Manager Recommended	Regulatory Signs - New MUTCD reflectivity requirements				1.00	8000.0000	\$8,000.00
Total Manager Recommended							\$11,300.00

53 00	Op Exp Insurance and Bonds	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Norfolk Southern R R				1.00	1000.0000	\$1,000.00
Total Manager Recommended							\$1,000.00

53 03	Op Exp Worker's Compensation Insurance	\$15,150.00	\$14,404.00	\$9,833.00	\$9,832.41	\$11,954.26	\$12,881.84
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53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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<u>Total: Operating Expenses</u>		\$251,436.00	\$269,341.00	\$237,116.00	\$203,158.18	\$217,004.85	\$249,264.79
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Debt Service

57 035	Debt Service FY 09-10 Series 2009A Public Imp	\$195,312.00	\$199,063.00	\$199,063.00	\$199,062.50	\$202,812.50	\$206,562.50
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<u>Total: Debt Service</u>		\$195,312.00	\$199,063.00	\$199,063.00	\$199,062.50	\$202,812.50	\$206,562.50
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Capital Outlay

58 10	Cap Out Sidewalk Repair and Improvements	\$30,000.00	\$30,000.00	\$20,000.00	\$30,000.00	\$56,997.16	\$126,158.72
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Allowance for sidewalk projects				1.00	10000.0000	\$10,000.00
Manager Recommended	Handicap ramps - concrete / disposal / forms / dye				20.00	250.0000	\$5,000.00
Manager Recommended	Sidewalk grinding				1.00	15000.0000	\$15,000.00
Total Manager Recommended							\$30,000.00

58 11	Cap Out Drainage Repair and	\$100,000.00	\$109,000.00	\$109,000.00	\$6,104.50	\$156,892.00	\$0.00
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Improvements

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Second St Stabilization (under design)				1.00	100000.0000	\$100,000.00
Total Manager Recommended							\$100,000.00

58 12

Cap Out Street Repair and Improvements	\$750,000.00	\$294,468.00	\$220,000.00	\$191,609.01	\$1,969,788.41	\$297,904.62	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	FY 2014-15 Street Improve Project				1.00	106000.0000	\$106,000.00
Manager Recommended	FY 2015-16 Project (\$116,222 + 60%)				1.00	186000.0000	\$186,000.00
Total Manager Recommended							\$292,000.00

58 13

Cap Out System Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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Total: Capital Outlay

\$880,000.00	\$433,468.00	\$349,000.00	\$227,713.51	\$2,183,677.57	\$424,063.34	
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Miscellaneous

59 98	Misc Support Services - W/S Fund	(\$27,640.00)	(\$26,999.00)	(\$6,589.00)	(\$22,499.10)	(\$23,450.25)	(\$20,673.00)
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59 99	Misc Support Services - Electric Fund	(\$5,528.00)	(\$5,400.00)	(\$1,318.00)	(\$4,500.00)	(\$4,690.05)	(\$4,134.00)
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Total: Miscellaneous

(\$33,168.00)	(\$32,399.00)	(\$7,907.00)	(\$26,999.10)	(\$28,140.30)	(\$24,807.00)	
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Division Total: Streets Operations

(\$1,765,791.00)	(\$1,269,260.00)	(\$1,177,986.00)	(\$934,811.53)	(\$2,899,496.09)	(\$1,191,051.25)	
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Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: Public Works
Division: Sanitation

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	100	GF						
Department	55	Public Works						
Division	59	Sanitation						
<u>Personnel - Salaries</u>								
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel - Salaries</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Personnel - Benefits</u>								
51 15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel - Benefits</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Operating Expenses</u>								
52 43	Op Exp Yard Waste Disposal	\$238,947.00	\$223,988.00	\$230,187.00	\$173,175.63	\$241,681.97	\$214,588.92	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Yard waste disposal 6465 accts @ \$3.08 per month				12.00	19912.2000	\$238,946.40
	Total Manager Recommended						\$238,946.40	
52 44	Op Exp Clean-Up Activity	\$29,000.00	\$11,500.00	\$27,348.00	\$20,689.47	\$12,634.73	\$15,739.87	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Clean-up no party responsible				1.00	5000.0000	\$5,000.00
	Manager Recommended	Special P/Ups - Billed to Customer				12.00	2000.0000	\$24,000.00
	Total Manager Recommended						\$29,000.00	
53 40	Op Exp Landfill Fees	\$246,750.00	\$240,039.00	\$245,279.00	\$187,225.48	\$233,882.21	\$228,063.78	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Landfill fees 6250 accts @ \$3.29 per				12.00	20562.5000	\$246,750.00
	Total Manager Recommended						\$246,750.00	
53 41	Op Exp Trash Hauling Fees	\$479,250.00	\$464,026.00	\$522,910.00	\$392,655.74	\$514,316.11	\$500,821.15	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount

	Manager Recommended	Collection 6250 accts @ \$6.39 per month				12.00	39937.5000	\$479,250.00
		Total Manager Recommended						\$479,250.00
53 42	Op Exp Recycling Fees	\$322,758.00	\$302,784.00	\$311,165.00	\$234,097.35	\$303,726.05	\$290,218.44	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Recycle 6,450 accts @ \$4.17 per month				12.00	26896.5000	\$322,758.00
		Total Manager Recommended						\$322,758.00
53 43	Op Exp Fuel Surcharge	\$23,739.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Fuel Surcharge (based on March 2015 billing)				12.00	1978.2300	\$23,738.76
		Total Manager Recommended						\$23,738.76
53 99	Op Exp Miscellaneous Expense	\$4,000.00	\$1,000.00	\$414.00	\$426.88	\$0.00	\$165.58	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	E-Recycle event				1.00	3000.0000	\$3,000.00
	Manager Recommended	Misc. Landfill Charges (Not WM)				1.00	1000.0000	\$1,000.00
		Total Manager Recommended						\$4,000.00
	Total: Operating Expenses	\$1,344,444.00	\$1,243,337.00	\$1,337,303.00	\$1,008,270.55	\$1,306,241.07	\$1,249,597.74	
	Division Total: Sanitation	(\$1,344,444.00)	(\$1,243,337.00)	(\$1,337,303.00)	(\$1,008,270.55)	(\$1,306,241.07)	(\$1,249,597.74)	

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: General Government
Division: Public Works – Capital Outlay

Salient Policy Issues- (Summarized)

1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	55	Public Works					
Division	95	Capital Outlay					
<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$1,038,462.00	\$259,616.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	EL-5100 OB (CCC Ped)			1.00	1038462.0000	\$1,038,462.00
	Total Manager Recommended						\$1,038,462.00
58 20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 50	Cap Out Capital Outlay	\$130,938.00	\$112,782.00	\$122,107.00	\$122,106.70	\$131,707.47	\$327,469.29
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	7 x 16 Enclosed Equip Trlr PM Grounds			1.00	6000.0000	\$6,000.00
	Manager Recommended	Const Proj Admin vehicle (Equinox)			1.00	22000.0000	\$22,000.00
	Manager Recommended	Hustler Super Z (VR Plan)			1.00	12000.0000	\$12,000.00
	Manager Recommended	New Salt/Sander spreader (estimated)			1.00	8500.0000	\$8,500.00
	Manager Recommended	PM F250 4x4 / reg cab / tool box / etc new			1.00	27437.5500	\$27,437.55
	Manager Recommended	Road Salt Storage Bldg (quoted)			1.00	25000.0000	\$25,000.00
	Manager Recommended	SD snow plow for F450 (Donnie Bakers truck)			1.00	10000.0000	\$10,000.00
	Manager Recommended	Snow Plow Blade Unit 84			1.00	10000.0000	\$10,000.00
	Manager Recommended	Unit 84 Central Hydraulics (estimated)			1.00	10000.0000	\$10,000.00
	Total Manager Recommended						\$130,937.55
<u>Total: Capital Outlay</u>		\$1,169,400.00	\$372,398.00	\$122,107.00	\$122,106.70	\$131,707.47	\$327,469.29
Division Total: Capital Outlay		(\$1,169,400.00)	(\$372,398.00)	(\$122,107.00)	(\$122,106.70)	(\$131,707.47)	(\$327,469.29)
Department Total: Public Works		(\$6,311,575.00)	(\$4,950,772.00)	(\$4,545,782.00)	(\$3,685,409.75)	(\$5,697,720.10)	(\$4,047,771.67)

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Recreation-Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Recreation Director	24	1	1	1
Recreation Center Supervisor	18	1	1	1
Admin. Support Specialist	13	1	1	1

Salient Policy Issues- (Summarized)

- 1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$174,630.00	\$169,254.00	\$171,330.00	\$138,907.77	\$163,577.85	\$179,204.51
50 02	Salaries Part-time	\$62,384.00	\$63,684.00	\$63,684.00	\$43,877.44	\$0.00	\$4,776.00
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$237,014.00	\$232,938.00	\$235,014.00	\$182,785.21	\$163,577.85	\$183,980.51
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$2,900.00	\$2,700.00	\$2,700.00	\$2,700.00	\$2,100.00	\$2,100.00
51 10	Benefits FICA	\$18,354.00	\$18,025.00	\$18,185.00	\$13,729.19	\$11,918.10	\$12,692.18
51 11	Benefits Group Insurance - Health	\$25,169.00	\$18,537.00	\$20,001.00	\$16,061.87	\$15,835.46	\$18,955.17
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,167.00	\$806.00	\$806.00	\$640.62	\$725.37	\$875.79
51 20	Benefits Retirement - General Employees	\$12,346.00	\$12,002.00	\$12,113.00	\$9,820.71	\$11,565.14	\$12,098.54
51 30	Benefits 401K - General Employees	\$7,101.00	\$6,879.00	\$6,854.00	\$5,664.33	\$6,627.21	\$7,250.69
<u>Total: Personnel - Benefits</u>		\$67,037.00	\$58,949.00	\$60,659.00	\$48,616.72	\$48,771.28	\$53,972.37
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$20,000.00	\$25,000.00	\$25,000.00	\$12,000.00	\$0.00	\$24,000.01
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Undesignated professional services			1.00	20000.0000	\$20,000.00
	Total Manager Recommended						\$20,000.00
56 10	Cont Serv Contracts and Agreements	\$2,400.00	\$2,300.00	\$2,300.00	\$2,003.16	\$2,393.49	\$2,640.41
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	2400REC1 payment of transactions for memberships,registrations			1.00	2400.0000	\$2,400.00

								Total Manager Recommended	\$2,400.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
56 50	Cont Serv Equipment Rental	\$4,020.00	\$4,020.00	\$4,020.00	\$3,827.85	\$3,685.00	\$3,505.00		

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon copier - new lease agreement				12.00	335.0000	\$4,020.00

Total Manager Recommended

\$4,020.00

Total: Contractual Services

\$26,420.00 \$31,320.00 \$31,320.00 \$17,831.01 \$6,078.49 \$30,145.42

Operating Expenses

52 00	Op Exp Copy Expense	\$2,400.00	\$1,800.00	\$1,800.00	\$1,948.20	\$1,913.64	\$1,258.84
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Copies - Canon copier (.009 BW, .0065 color)				12.00	200.0000	\$2,400.00

Total Manager Recommended

\$2,400.00

52 01	Op Exp Postage and Shipping Expense	\$650.00	\$650.00	\$650.00	\$146.22	\$835.70	\$98.59
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Miscellaneous registrations and correspondence				1.00	650.0000	\$650.00

Total Manager Recommended

\$650.00

52 10	Op Exp Utility Exp - Town Electricity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 11	Op Exp Utility Exp - Town W/S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$89.72	\$0.00
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52 16	Op Exp Telephone Exp - Mobile	\$1,272.00	\$1,264.00	\$1,264.00	\$1,055.06	\$1,264.43	\$1,262.40
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	MP Recreation Center Supervisor 919-669-8042				12.00	53.0000	\$636.00

Manager Recommended	MP Recreation Director 919-669-4644				12.00	53.0000	\$636.00
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Total Manager Recommended							\$1,272.00
52 26	Op Exp Training and Travel	\$2,625.00	\$4,442.00	\$4,300.00	\$4,152.56	\$824.77	\$1,629.44

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Director's Conf.--Larry	1.00	125.0000	\$125.00
Manager Recommended	NCRPA Conf.--Larry and Matt	2.00	725.0000	\$1,450.00
Manager Recommended	NRPA Legislative -Larry	1.00	450.0000	\$450.00
Manager Recommended	NRPA National Congress--Larry registration.	1.00	450.0000	\$450.00
Manager Recommended	Workshops and teleconferences-Larry and Matt	5.00	30.0000	\$150.00

Total Manager Recommended							\$2,625.00
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52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 36	Op Exp Maint and Repair - Vehicles	\$250.00	\$250.00	\$100.00	\$28.61	\$307.40	\$43.39
52 37	Op Exp Maint and Repair - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 42	Op Exp Park Beautification	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 50	Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 52	Op Exp Fuel	\$350.00	\$350.00	\$300.00	\$221.13	\$298.13	\$356.94
52 60	Op Exp Equipment Purchase	\$600.00	\$200.00	\$17.00	\$16.72	\$0.00	\$241.62

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Conference Room Phone	1.00	300.0000	\$300.00
Manager Recommended	Front Desk Membership Computer	1.00	300.0000	\$300.00

Total Manager Recommended							\$600.00
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52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 62	Op Exp Dues and Subscriptions	\$1,050.00	\$715.00	\$630.00	\$660.00	\$720.00	\$579.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	NCRPA Agency and member	1.00	450.0000	\$450.00

	Manager Recommended	NRPA Agency and Member				1.00	600.0000	\$600.00
	Total Manager Recommended							\$1,050.00

52 70	Op Exp Safety	\$150.00	\$150.00	\$60.00	\$174.57	\$0.00	\$0.00	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Drug Testing					3.00	30.0000	\$90.00
Manager Recommended	Safety Lunches					1.00	60.0000	\$60.00
Total Manager Recommended								\$150.00

52 85	Op Exp Departmental Supplies	\$13,225.00	\$12,875.00	\$11,300.00	\$11,286.52	\$10,104.64	\$9,621.54	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Advisory end of year dinner					34.00	25.0000	\$850.00
Manager Recommended	Awards					5.00	30.0000	\$150.00
Manager Recommended	Flowers					1.00	150.0000	\$150.00
Manager Recommended	Membership cards --2500 and toner for printer					5.00	275.0000	\$1,375.00
Manager Recommended	Office Supplies					1.00	2500.0000	\$2,500.00
Manager Recommended	Programs and Flyers					2.00	4100.0000	\$8,200.00
Total Manager Recommended								\$13,225.00

53 03	Op Exp Worker's Compensation Insurance	\$4,174.00	\$4,772.00	\$3,251.00	\$3,250.88	\$3,952.43	\$4,040.99	
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53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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<u>Total: Operating Expenses</u>		\$26,746.00	\$27,468.00	\$23,672.00	\$22,940.47	\$20,310.86	\$19,132.75	
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Sub Department 50 Community Center

Contractual Services

56 10	Cont Serv Contracts and Agreements	\$7,655.00	\$7,655.00	\$7,655.00	\$8,284.70	\$6,382.04	\$7,709.54	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Chiller water/testing					1.00	500.0000	\$500.00
Manager Recommended	Elevator PM and annual inspection svc					12.00	185.0000	\$2,220.00
Manager Recommended	Fire Extinguisher service					1.00	120.0000	\$120.00

Manager Recommended	HVAC/Boiler/Pumps/Chiller PM					2.00	1000.0000	\$2,000.00
Manager Recommended	Manlift inspection					1.00	150.0000	\$150.00
Manager Recommended	NC Dept of Labor Boiler inspection					1.00	45.0000	\$45.00
Manager Recommended	Simplex - fire alarm per Tony Atkinson per 6 month					2.00	800.0000	\$1,600.00
Manager Recommended	Wood Pest Control / monthly					12.00	85.0000	\$1,020.00
Total Manager Recommended								<u>\$7,655.00</u>

56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$7,655.00	\$7,655.00	\$7,655.00	\$8,284.70	\$6,382.04	\$7,709.54	

Operating Expenses

52 10	Op Exp Utility Exp - Town Electricity	\$45,900.00	\$43,800.00	\$48,000.00	\$36,099.44	\$42,820.18	\$41,115.78	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	5 yr avg monthly					12.00	3825.0000	\$45,900.00
Total Manager Recommended								<u>\$45,900.00</u>

52 11	Op Exp Utility Exp - Town W/S	\$2,440.00	\$2,200.00	\$2,100.00	\$1,787.85	\$2,233.17	\$1,792.11	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	irrigation - will turn on in spring 2015					8.00	50.0000	\$400.00
Manager Recommended	water					12.00	170.0000	\$2,040.00
Total Manager Recommended								<u>\$2,440.00</u>

52 12	Op Exp Utility Exp - Other	\$6,264.00	\$7,464.00	\$5,390.00	\$4,425.56	\$7,987.63	\$4,640.09	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Gas 5 yr avg per month					12.00	500.0000	\$6,000.00
Manager Recommended	Service charge - Piedmont Nat Gas					12.00	22.0000	\$264.00
Total Manager Recommended								<u>\$6,264.00</u>

52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$7,295.00	\$0.00	\$4,361.88	\$15,538.22	\$19,588.83	
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52 37	Op Exp Maint and Repair - Buildings	\$2,000.00	\$2,700.00	\$4,000.00	\$3,366.21	\$4,735.60	\$19,936.96	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	General repairs				1.00	2000.0000	\$2,000.00
	Total Manager Recommended						\$2,000.00
52 38	Op Exp Maint and Repair - Grounds	\$1,200.00	\$3,370.00	\$3,300.00	\$3,188.94	\$52.48	\$1,595.89

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Misc irrigation repairs				1.00	200.0000	\$200.00
Manager Recommended	Mulch / flowers / tree replacement CCC				1.00	1000.0000	\$1,000.00
	Total Manager Recommended						\$1,200.00
52 60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 85	Op Exp Departmental Supplies	\$3,920.00	\$3,920.00	\$3,500.00	\$3,412.83	\$3,166.96	\$1,356.38

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Filters / HVAC - 40 filters every 4 months (16 x 25 x 2)				120.00	6.0000	\$720.00
Manager Recommended	Light bulbs/ ballasts				1.00	500.0000	\$500.00
Manager Recommended	Misc supplies - lysol / wipes / etc				1.00	200.0000	\$200.00
Manager Recommended	Paper towels/ toilet paper/ hand towels/ tissues/etc				1.00	2500.0000	\$2,500.00
	Total Manager Recommended						\$3,920.00

Total: Operating Expenses

		\$61,724.00	\$70,749.00	\$66,290.00	\$56,642.71	\$76,534.24	\$90,026.04
Sub Department Total: Community Center		(\$69,379.00)	(\$78,404.00)	(\$73,945.00)	(\$64,927.41)	(\$82,916.28)	(\$97,735.58)

51

Civitan Building

Contractual Services

56 10	Cont Serv Contracts and Agreements	\$16,800.00	\$16,800.00	\$7,200.00	\$14,400.00	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Building lease				12.00	1400.0000	\$16,800.00
	Total Manager Recommended						\$16,800.00

56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$16,800.00	\$16,800.00	\$7,200.00	\$14,400.00	\$0.00	\$0.00
<u>Operating Expenses</u>							
52 10	Op Exp Utility Exp - Town Electricity	\$0.00	\$6,000.00	\$0.00	\$3,884.17	\$4,782.50	\$5,491.42
52 11	Op Exp Utility Exp - Town W/S	\$0.00	\$1,200.00	\$0.00	\$2,055.60	\$1,197.76	\$1,319.77
52 12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 37	Op Exp Maint and Repair - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Operating Expenses</u>		\$0.00	\$7,200.00	\$0.00	\$5,939.77	\$5,980.26	\$6,811.19
Sub Department Total: Civitan Building		(\$16,800.00)	(\$24,000.00)	(\$7,200.00)	(\$20,339.77)	(\$5,980.26)	(\$6,811.19)
Division Total: Administration		(\$443,396.00)	(\$453,079.00)	(\$431,810.00)	(\$357,440.59)	(\$327,635.02)	(\$391,777.82)

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Recreation-Athletics

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Athletic Program Supervisor	17	1	1	1
Athletics Coordinator	14	0	1	1

Salient Policy Issues- (Summarized)

1. Included in this year's budget is an expansion of Sports Camps for baseball.
2. In addition we are seeking to better identify our Town facilities by evaluating signage and making signage changes that will better brand our facilities as Town of Clayton facilities.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	70	Youth Athletics					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$71,173.00	\$42,178.00	\$43,710.00	\$35,671.25	\$42,494.81	\$48,328.35
50 02	Salaries Part-time	\$38,396.00	\$39,350.00	\$39,350.00	\$26,088.29	\$48,075.81	\$31,944.91
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,784.64
<u>Total: Personnel - Salaries</u>		\$109,569.00	\$81,528.00	\$83,060.00	\$61,759.54	\$90,570.62	\$82,057.90
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$500.00	\$100.00	\$400.00	\$400.00	\$100.00	\$750.00
51 10	Benefits FICA	\$8,422.00	\$6,245.00	\$6,385.00	\$4,765.14	\$6,978.89	\$6,338.55
51 11	Benefits Group Insurance - Health	\$15,096.00	\$6,179.00	\$7,178.00	\$5,674.45	\$6,736.81	(\$1,980.93)
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$475.00	\$274.00	\$263.00	\$208.11	\$258.90	\$260.67
51 20	Benefits Retirement - General Employees	\$5,032.00	\$2,982.00	\$3,091.00	\$2,490.10	\$3,004.32	\$3,382.77
51 30	Benefits 401K - General Employees	\$2,812.00	\$1,691.00	\$1,749.00	\$1,424.86	\$1,711.72	\$2,034.52
<u>Total: Personnel - Benefits</u>		\$32,337.00	\$17,471.00	\$19,066.00	\$14,962.66	\$18,790.64	\$10,785.58
<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 11	Cont Serv Contract Services	\$36,930.00	\$29,830.00	\$29,830.00	\$23,067.00	\$21,122.48	\$21,071.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Assist Basketball Clinics, Camps, & Training(Players&Coaches)	1.00	1500.0000	\$1,500.00
Manager Recommended	Background Checks on coaches	125.00	20.0000	\$2,500.00
Manager Recommended	Concession Health Inspections	2.00	75.0000	\$150.00
Manager Recommended	County Usage fee (gyms)	1.00	500.0000	\$500.00
Manager Recommended	Officials - Girls Softball Officials (Triangle Officials)	90.00	82.0000	\$7,380.00
Manager Recommended	Officials - Basketball (Triangle Officials)(\$30/game)	50.00	30.0000	\$1,500.00

Manager Recommended	Officials - Basketball (Triangle Officials)(\$50/game)					280.00	50.0000	\$14,000.00
Manager Recommended	Pacer Baseball Camp					1.00	6900.0000	\$6,900.00
Manager Recommended	Pest Control/Inspections @ CCP					10.00	50.0000	\$500.00
Manager Recommended	Quickscores website(scores and schedules)					1.00	2000.0000	\$2,000.00

Total Manager Recommended \$36,930.00

56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Total: Contractual Services \$36,930.00 \$29,830.00 \$29,830.00 \$23,067.00 \$21,122.48 \$21,071.00

Operating Expenses

52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 10	Op Exp Utility Exp - Town Electricity	\$32,942.00	\$31,622.00	\$31,622.00	\$22,813.27	\$28,379.89	\$28,674.43	

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	ECCP - Baseball Field	175.00	6.1800	\$1,082.00
Manager Recommended	ECCP - Parking Lot Lights	12.00	110.0000	\$1,320.00
Manager Recommended	ECCP - Restroom Building	12.00	35.0000	\$420.00
Manager Recommended	ECCP - Soccer Field	336.00	3.9300	\$1,320.00
Manager Recommended	Electricity Used at Ballfields, Concessions & Tennis	12.00	2400.0000	\$28,800.00
Total Manager Recommended				<u>\$32,942.00</u>

52 11	Op Exp Utility Exp - Town W/S	\$16,080.00	\$19,980.00	\$14,320.00	\$9,174.49	\$7,652.64	\$11,345.49	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	ECCP - Restroom Building	12.00	30.0000	\$360.00
Manager Recommended	Water and Sewer for Ballfields at CCP, Legend, & Mun.	12.00	500.0000	\$6,000.00
Manager Recommended	Water/Sewer for Ballfields at East Clayton Comm. Park	12.00	810.0000	\$9,720.00
Total Manager Recommended				<u>\$16,080.00</u>

52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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52 16	Op Exp Telephone Exp - Mobile	\$1,113.00	\$632.00	\$632.00	\$527.53	\$632.22	\$631.20	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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Level

Manager Recommended	MP Athletic Programs Supervisor 919-669-6473				12.00	53.0000	\$636.00
Manager Recommended	MP New position				9.00	53.0000	\$477.00
Total Manager Recommended							\$1,113.00

52 26	Op Exp Training and Travel	\$1,000.00	\$1,100.00	\$571.00	\$541.00	\$0.00	\$304.72
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	2015 Athletic Director's Workshop				2.00	500.0000	\$1,000.00
Total Manager Recommended							\$1,000.00

52 27	Op Exp Local Mileage	\$60.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Local mileage				1.00	60.0000	\$60.00
Total Manager Recommended							\$60.00

52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 36	Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 50	Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 52	Op Exp Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$1,658.18	\$2,521.26
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52 62	Op Exp Dues and Subscriptions	\$3,490.00	\$3,590.00	\$2,700.00	\$2,215.00	\$1,650.00	\$955.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Dues & Subscriptions for Youth Sports(NYSCA,etc)				1.00	500.0000	\$500.00
Manager Recommended	Dues for JCAA Basketball				10.00	25.0000	\$250.00
Manager Recommended	Dues for JCAA Spring and Fall Softball				12.00	95.0000	\$1,140.00
Manager Recommended	Dues for JCAA Volleyball				8.00	150.0000	\$1,200.00
Manager Recommended	Dues for JCBA Baseball				2.00	200.0000	\$400.00

		Total Manager Recommended						\$3,490.00
52 70	Op Exp Safety	\$3,150.00	\$150.00	\$165.00	\$164.50	\$0.00	\$227.90	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	AED's for CCP & ECCP			2.00	1500.0000	\$3,000.00	
	Manager Recommended	Ice Packs & First Aid Kits			1.00	150.0000	\$150.00	
		Total Manager Recommended						\$3,150.00
52 85	Op Exp Departmental Supplies	\$36,750.00	\$28,600.00	\$28,600.00	\$26,438.75	\$29,685.72	\$29,652.86	
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Batting Cage Frame for ECCP			1.00	1800.0000	\$1,800.00	
	Manager Recommended	Batting Cage Netting for ECCP			1.00	900.0000	\$900.00	
	Manager Recommended	ECCP Netting for Baseball Field			1.00	4200.0000	\$4,200.00	
	Manager Recommended	Fall Uniforms			1.00	4000.0000	\$4,000.00	
	Manager Recommended	Field Signs for ECCP, CCP, Legend & Municipal			30.00	45.0000	\$1,350.00	
	Manager Recommended	Kwik Goal Deluxe European Club Soccer Goal 7' x 21'			1.00	3500.0000	\$3,500.00	
	Manager Recommended	Spring Uniforms			1.00	7000.0000	\$7,000.00	
	Manager Recommended	Weighted Tarp for ECCP Baseball Field Home Plate			1.00	900.0000	\$900.00	
	Manager Recommended	Weighted Tarp for ECCP Baseball Field Pitchers Mound			1.00	600.0000	\$600.00	
	Manager Recommended	Winter Uniforms			1.00	6500.0000	\$6,500.00	
	Manager Recommended	Youth Equipment (baseball, softball, basketball, etc)			1.00	6000.0000	\$6,000.00	
		Total Manager Recommended						\$36,750.00
53 03	Op Exp Worker's Compensation Insurance	\$1,868.00	\$2,871.00	\$1,856.00	\$1,855.79	\$2,256.27	\$2,718.73	
53 04	Op Exp Participant Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 26	Op Exp Special Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Total: Operating Expenses	\$96,453.00	\$88,605.00	\$80,466.00	\$63,730.33	\$71,914.92	\$77,031.59	
	Division Total: Youth Athletics	(\$275,289.00)	(\$217,434.00)	(\$212,422.00)	(\$163,519.53)	(\$202,398.66)	(\$190,946.07)	

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	71	Adult Athletics					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 02	Salaries Part-time	\$2,558.00	\$4,836.00	\$4,000.00	\$2,019.37	\$17,795.00	\$19,763.90
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$2,558.00	\$4,836.00	\$4,000.00	\$2,019.37	\$17,795.00	\$19,763.90
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 10	Benefits FICA	\$194.00	\$370.00	\$370.00	\$175.39	\$1,361.33	\$1,511.98
51 11	Benefits Group Insurance - Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 20	Benefits Retirement - General Employees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 30	Benefits 401K - General Employees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Benefits</u>		\$194.00	\$370.00	\$370.00	\$175.39	\$1,361.33	\$1,511.98
<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 11	Cont Serv Contract Services	\$13,760.00	\$14,960.00	\$11,250.00	\$10,794.00	\$11,674.00	\$4,520.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Adult Soccer Umpires			144.00	60.0000	\$8,640.00
	Manager Recommended	Adult Softball Umpires			96.00	50.0000	\$4,800.00
	Manager Recommended	Quick Scores			1.00	320.0000	\$320.00
	Total Manager Recommended						\$13,760.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$13,760.00	\$14,960.00	\$11,250.00	\$10,794.00	\$11,674.00	\$4,520.00
<u>Operating Expenses</u>							

52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 10	Op Exp Utility Exp - Town Electricity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 11	Op Exp Utility Exp - Town W/S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 26	Op Exp Training and Travel	\$0.00	\$0.00	\$0.00	\$294.88	\$0.00	\$0.00
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 36	Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 50	Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 52	Op Exp Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$4,558.00	\$3,864.97
52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 70	Op Exp Safety	\$0.00	\$150.00	\$0.00	\$64.55	\$0.00	\$150.00
52 85	Op Exp Departmental Supplies	\$500.00	\$1,000.00	\$1,000.00	\$597.97	\$1,859.14	\$784.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Adult Equipment				1.00	500.0000	\$500.00
	Total Manager Recommended						\$500.00
53 03	Op Exp Worker's Compensation Insurance	\$44.00	\$744.00	\$462.00	\$461.94	\$561.63	\$0.00
53 04	Op Exp Participant Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 26	Op Exp Special Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Operating Expenses		\$544.00	\$1,894.00	\$1,462.00	\$1,419.34	\$6,978.77	\$4,798.97
Division Total: Adult Athletics		(\$17,056.00)	(\$22,060.00)	(\$17,082.00)	(\$14,408.10)	(\$37,809.10)	(\$30,594.85)

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Recreation-Programs & Classes

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Rec. Program Coordinator	17	1	1	1

Salient Policy Issues- (Summarized)

1. This budget includes expanded senior programming (Mature Movers classes, laptops for additional computer classes), a new exercise class (Sizzle), expanded preschool programming (Intro. to Sports, and additional play dates throughout the year, and expansion of the garden to include addition of bees and a greenhouse program.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	73	Programs and Classes					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$43,514.00	\$41,154.00	\$42,905.00	\$36,431.51	\$48,742.08	\$44,201.49
50 02	Salaries Part-time	\$153,451.00	\$143,028.00	\$143,028.00	\$92,177.36	\$140,975.35	\$145,978.85
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$196,965.00	\$184,182.00	\$185,933.00	\$128,608.87	\$189,717.43	\$190,180.34
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$150.00	\$200.00	\$50.00	\$50.00	\$100.00	\$150.00
51 10	Benefits FICA	\$15,077.00	\$14,091.00	\$14,228.00	\$9,834.04	\$14,525.65	\$14,488.87
51 11	Benefits Group Insurance - Health	\$7,535.00	\$6,179.00	\$6,228.00	\$4,948.40	\$6,941.76	\$6,318.39
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$292.00	\$262.00	\$263.00	\$207.70	\$270.23	\$257.30
51 20	Benefits Retirement - General Employees	\$3,076.00	\$2,687.00	\$3,033.00	\$2,463.32	\$3,235.26	\$2,875.35
51 30	Benefits 401K - General Employees	\$1,744.00	\$1,520.00	\$1,716.00	\$1,393.66	\$1,846.45	\$1,707.28
<u>Total: Personnel - Benefits</u>		\$27,874.00	\$24,939.00	\$25,518.00	\$18,897.12	\$26,919.35	\$25,797.19
<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Agreement with Garner Ice House for Classes			20.00	100.0000	\$2,000.00
	Total Manager Recommended						\$2,000.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Expense

52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$636.00	\$632.00	\$632.00	\$527.53	\$632.22	\$631.20

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	MP Recreation Programs Supervisor 919-624-9807	12.00	53.0000	\$636.00
Total Manager Recommended				\$636.00

52 26	Op Exp Training and Travel	\$1,260.00	\$1,944.00	\$1,850.00	\$1,794.75	\$259.00	\$0.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	CPRP Certification	1.00	260.0000	\$260.00
Manager Recommended	LeadHership Conference	1.00	100.0000	\$100.00
Manager Recommended	NCRPA Conference--Amy	1.00	700.0000	\$700.00
Manager Recommended	Teleconferences and Workshops--Amy	2.00	100.0000	\$200.00
Total Manager Recommended				\$1,260.00

52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 35	Op Exp Maint and Repair - Equipment	\$200.00	\$200.00	\$0.00	\$0.00	\$341.82	\$590.16
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Repair equipment for July 4th	1.00	200.0000	\$200.00
Total Manager Recommended				\$200.00

52 36	Op Exp Maint and Repair - Vehicles	\$500.00	\$500.00	\$0.00	\$31.98	\$455.70	\$148.76
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Vehicle Repair- Turtle Van	1.00	500.0000	\$500.00
Total Manager Recommended				\$500.00

52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 50	Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$0.00	\$98.00	\$0.00
52 52	Op Exp Fuel	\$500.00	\$500.00	\$250.00	\$192.41	\$190.07	\$287.20

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Fuel for Turtle Van	1.00	500.0000	\$500.00
Total Manager Recommended				\$500.00

52 60	Op Exp Equipment Purchase	\$3,600.00	\$11,747.00	\$11,747.00	\$11,695.46	\$7,373.04	\$2,312.14
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Lap Tops	10.00	300.0000	\$3,000.00
Manager Recommended	Tents for Special Events	3.00	200.0000	\$600.00
Total Manager Recommended				\$3,600.00

52 62	Op Exp Dues and Subscriptions	\$0.00	\$75.00	\$30.00	\$30.00	\$55.00	\$154.00
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52 70	Op Exp Safety	\$200.00	\$200.00	\$200.00	\$0.00	\$79.58	\$0.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Safety	1.00	200.0000	\$200.00
Total Manager Recommended				\$200.00

52 85	Op Exp Departmental Supplies	\$9,500.00	\$9,500.00	\$9,500.00	\$5,949.66	\$5,505.08	\$975.26
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	After school/ Childcare supplies	10.00	50.0000	\$500.00
Manager Recommended	Art Class Supplies - paint, paper, pencils, etc	1.00	3000.0000	\$3,000.00
Manager Recommended	Nature/Gardening Class supplies	1.00	600.0000	\$600.00
Manager Recommended	Pottery classes - clay	5.00	600.0000	\$3,000.00
Manager Recommended	Pottery classes - glazes	7.00	100.0000	\$700.00
Manager Recommended	Pottery classes - supplies	3.00	100.0000	\$300.00
Manager Recommended	Special Event Banners	5.00	100.0000	\$500.00

	Manager Recommended	Staff apparel				100.00	9.0000	\$900.00
		Total Manager Recommended						\$9,500.00
53 03	Op Exp Worker's Compensation Insurance	\$3,355.00	\$6,078.00	\$4,658.00	\$4,657.10	\$5,662.11	\$6,413.39	
53 04	Op Exp Participant Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 26	Op Exp Special Programs	\$9,500.00	\$11,500.00	\$11,500.00	\$2,666.79	\$8,264.73	\$5,200.61	

Budget Transactions:

	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	After School Program				1.00	600.0000	\$600.00
	Manager Recommended	Bingo				24.00	37.5000	\$900.00
	Manager Recommended	Special Needs Programs				1.00	2000.0000	\$2,000.00
	Manager Recommended	Summer Playground Program				1.00	6000.0000	\$6,000.00
		Total Manager Recommended						\$9,500.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Operating Expenses</u>		\$29,251.00	\$42,876.00	\$40,367.00	\$27,545.68	\$28,916.35	\$16,712.72	

Programs

54 10	Programs Senior Citizens Travel	\$1,000.00	\$1,500.00	\$750.00	\$150.00	\$0.00	\$8,109.00	
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Budget Transactions:

	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Day Trips				5.00	200.0000	\$1,000.00
		Total Manager Recommended						\$1,000.00
54 11	Programs Trips	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
54 12	Programs Classes	\$1,950.00	\$3,450.00	\$3,000.00	\$2,153.16	\$1,316.34	\$6,691.57	

Budget Transactions:

	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Exercise/Dance Classes - Replacement dumbbells, mats, ab balls				3.00	500.0000	\$1,500.00
	Manager Recommended	Gardening Classes - tools & supplies				1.00	450.0000	\$450.00
		Total Manager Recommended						\$1,950.00
54 14	Programs Youth Council	\$2,650.00	\$2,950.00	\$500.00	\$315.00	\$156.78	\$145.20	

Budget Transactions:

	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	CYC Incentives				1.00	300.0000	\$300.00
	Manager Recommended	CYC Weekend Trips (Reimbursed by member)				7.00	100.0000	\$700.00
	Manager Recommended	State Youth Council Conferences-Staff				2.00	800.0000	\$1,600.00
	Manager Recommended	State Youth Council dues				1.00	50.0000	\$50.00
		Total Manager Recommended						\$2,650.00
54 15	Programs Special Events	\$35,950.00	\$35,250.00	\$35,250.00	\$28,804.87	\$34,957.23	\$33,627.90	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Easter Egg Hunt				1.00	2500.0000	\$2,500.00
	Manager Recommended	Fourth of July Fireworks				1.00	22000.0000	\$22,000.00
	Manager Recommended	Halloween Kids Ride				1.00	750.0000	\$750.00
	Manager Recommended	Halloween Parade				1.00	1500.0000	\$1,500.00
	Manager Recommended	Road Race				1.00	5000.0000	\$5,000.00
	Manager Recommended	Santa's Workshop				1.00	2000.0000	\$2,000.00
	Manager Recommended	Senior Appreciation Day				1.00	1200.0000	\$1,200.00
	Manager Recommended	Senior Games Bocce and Cornhole Tournaments				1.00	1000.0000	\$1,000.00
		Total Manager Recommended						\$35,950.00
54 16	Programs Miscellaneous Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Programs</u>	\$41,550.00	\$43,150.00	\$39,500.00	\$31,423.03	\$36,430.35	\$48,573.67	
	Division Total: Programs and Classes	(\$297,640.00)	(\$295,147.00)	(\$291,318.00)	(\$206,474.70)	(\$281,983.48)	(\$281,263.92)	

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Recreation-Facilities & Maintenance

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Park Maintenance Tech.	11	1	1	1
Park Maintenance Worker	8	1	1	1

Salient Policy Issues- (Summarized)

- 1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	60	Parks & Recreational Services					
Division	74	Parks Facilities Maintenance					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$65,333.00	\$66,670.00	\$55,000.00	\$40,386.59	\$67,250.36	\$58,663.52
50 02	Salaries Part-time	\$39,639.00	\$32,116.00	\$32,116.00	\$30,196.67	\$39,588.96	\$35,224.79
50 04	Salaries Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$104,972.00	\$98,786.00	\$87,116.00	\$70,583.26	\$106,839.32	\$93,888.31
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$900.00	\$800.00	\$850.00	\$850.00	\$600.00	\$650.00
51 10	Benefits FICA	\$8,103.00	\$7,618.00	\$6,730.00	\$5,509.39	\$8,137.39	\$7,227.59
51 11	Benefits Group Insurance - Health	\$15,070.00	\$12,358.00	\$8,300.00	\$6,362.71	\$12,108.03	\$10,796.34
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$438.00	\$433.00	\$303.00	\$242.68	\$405.52	\$356.78
51 20	Benefits Retirement - General Employees	\$4,619.00	\$4,713.00	\$3,900.00	\$2,782.81	\$4,694.77	\$3,899.22
51 30	Benefits 401K - General Employees	\$2,649.00	\$2,699.00	\$2,200.00	\$1,598.85	\$2,684.04	\$2,333.43
<u>Total: Personnel - Benefits</u>		\$31,779.00	\$28,621.00	\$22,283.00	\$17,346.44	\$28,629.75	\$25,263.36
<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$21,220.00	\$8,560.00	\$0.00	\$2,835.50	\$3,686.15	\$4,334.65
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Bathroom Cleaning Services for the Park Bathrooms			12.00	1055.0000	\$12,660.00
	Manager Recommended	Pest Control / Inspections of concession buildings			12.00	83.3300	\$1,000.00
	Manager Recommended	Portable Sanitation - Covered Bridge (ADA approved)			18.00	110.0000	\$1,980.00
	Manager Recommended	Portable Sanitation - Dog Park (ADA approved)			18.00	110.0000	\$1,980.00
	Manager Recommended	Portable Sanitation - Fire Station 42			18.00	90.0000	\$1,620.00
	Manager Recommended	Portable Sanitation - Sam's Branch (ADA approved)			18.00	110.0000	\$1,980.00
	Total Manager Recommended						\$21,220.00
56 11	Cont Serv Contract Services	\$1,050.00	\$1,050.00	\$0.00	\$350.75	\$694.00	\$362.35

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	BFPE - fire system testing				1.00	300.0000	\$300.00
Manager Recommended	Pond Treatments				2.00	375.0000	\$750.00
Total Manager Recommended							\$1,050.00
56 70	Cont Serv Contract Services - Grounds	\$65,438.00	\$65,438.00	\$0.00	\$46,738.50	\$24,420.00	\$8,999.50

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Athletic Field Annual Turf Care - Year round scheduled treatment				1.00	15400.0000	\$15,400.00
Manager Recommended	Perimeter Mowing - ECCP, CCP, CCC, Municipapl, Legend, All-Star				1.00	33300.0000	\$33,300.00
Manager Recommended	Pine Straw applications - ECCP (thick layer, spray weed control				2.00	8369.0000	\$16,738.00
Total Manager Recommended							\$65,438.00
<u>Total: Contractual Services</u>		\$87,708.00	\$75,048.00	\$0.00	\$49,924.75	\$28,800.15	\$13,696.50

Operating Expenses

52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$377.79	\$500.31	\$469.12
52 16	Op Exp Telephone Exp - Mobile	\$1,080.00	\$1,896.00	\$1,132.00	\$943.23	\$1,185.78	\$1,131.48

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	MP Park Maintenance Technician 919-625-2798				12.00	53.0000	\$636.00
Manager Recommended	MP Recreation Maintenance 919-398-1622				12.00	27.0000	\$324.00
Manager Recommended	Texting Charges				12.00	10.0000	\$120.00
Total Manager Recommended							\$1,080.00
52 26	Op Exp Training and Travel	\$770.00	\$770.00	\$0.00	\$271.00	\$100.00	\$35.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Maintenance Workshops				2.00	50.0000	\$100.00
Manager Recommended	NCSU Workshops				4.00	20.0000	\$80.00

Manager Recommended	Pesticide Training					1.00	70.0000	\$70.00
Manager Recommended	TCNC Turf Conference					2.00	200.0000	\$400.00
Manager Recommended	Turf Workshops					2.00	60.0000	\$120.00
Total Manager Recommended								\$770.00

52 27 Op Exp Local Mileage \$150.00 \$150.00 \$0.00 \$0.00 \$0.00 \$0.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Travel to classes, exhibits& showson equip.& products	3.00	50.0000	\$150.00
Total Manager Recommended				\$150.00

52 34 Op Exp Maint and Repair - Facilities \$6,000.00 \$6,000.00 \$0.00 \$3,620.36 \$9,951.13 \$4,029.98

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Paint - Buildings	2.00	500.0000	\$1,000.00
Manager Recommended	Unknown repairs - wind damage, roof leaks, concession appliances	2.00	1000.0000	\$2,000.00
Manager Recommended	Vandalism	1.00	3000.0000	\$3,000.00
Total Manager Recommended				\$6,000.00

52 35 Op Exp Maint and Repair - Equipment \$5,741.00 \$5,741.00 \$0.00 \$6,417.54 \$5,051.13 \$5,269.03

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Backhoe Tractor	1.00	500.0000	\$500.00
Manager Recommended	Blades for mower (Exmark 66")	48.00	10.0000	\$480.00
Manager Recommended	Blades for mower (Grasshopper 72")	96.00	10.0000	\$960.00
Manager Recommended	Blades for mower (push mower)	6.00	11.0000	\$66.00
Manager Recommended	Blades for mower (Toro 60")	96.00	10.0000	\$960.00
Manager Recommended	Bunker Rakes (oil changes, tire repairs, belts, etc.	2.00	250.0000	\$500.00
Manager Recommended	JD Tractor (oil changes, air filters, tire repairs, belts, etc.	1.00	250.0000	\$250.00
Manager Recommended	Mowers (oil changes, air filters, tire repairs, belts, etc.	5.00	250.0000	\$1,250.00
Manager Recommended	Push Mower (oil changes, air filters, cables)	1.00	75.0000	\$75.00
Manager Recommended	Trailers	2.00	100.0000	\$200.00

Manager Recommended	UTV's (oil changes, air filters, tire repairs, belts, etc.				2.00	250.0000	\$500.00
	Total Manager Recommended						\$5,741.00

52 36	Op Exp Maint and Repair - Vehicles	\$2,800.00	\$3,501.00	\$0.00	\$1,460.57	\$1,261.96	\$977.23
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Dump Truck Tires				2.00	400.0000	\$800.00
Manager Recommended	Tires for truck # 20				4.00	200.0000	\$800.00
Manager Recommended	Tires for truck # 26				4.00	200.0000	\$800.00
Manager Recommended	Unexpected Repairs - (tires, trailer light connections etc.)				1.00	100.0000	\$100.00
Manager Recommended	Work Trucks (oil changes, air filters, bulbs, brakes etc.)				3.00	100.0000	\$300.00
	Total Manager Recommended						\$2,800.00

52 38	Op Exp Maint and Repair - Grounds	\$48,475.00	\$50,898.00	\$0.00	\$48,981.36	\$38,566.86	\$22,432.59
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Ball Field Dirt Mixtures (sand/clay mix)				5.00	600.0000	\$3,000.00
Manager Recommended	Crush & Run for parking and driveways				5.00	1000.0000	\$5,000.00
Manager Recommended	Equipment Rentals (sod cutter, skid steer, tractor, etc.)				5.00	500.0000	\$2,500.00
Manager Recommended	Game Saver Mixtures				5.00	320.0000	\$1,600.00
Manager Recommended	Grass Seeds				5.00	500.0000	\$2,500.00
Manager Recommended	Gravel Screenings (trails and walkways)				6.00	500.0000	\$3,000.00
Manager Recommended	Marking Lime				5.00	460.0000	\$2,300.00
Manager Recommended	Mulch & Pine Straw - All Parks & Dog Park				6.00	2700.0000	\$16,200.00
Manager Recommended	Mulch (playgrounds) (cypress)				4.00	1000.0000	\$4,000.00
Manager Recommended	Permanent Signage (Identifying Parks, Greenways, Routes, etc.)				25.00	80.0000	\$2,000.00
Manager Recommended	Repairs to Basketball and Volleyball Courts				1.00	2000.0000	\$2,000.00
Manager Recommended	Repairs to Trails and Fences (wooden & metal, bike trail)				1.00	1000.0000	\$1,000.00
Manager Recommended	Tennis courts - CCP - replace nets (6) and net post (6 sets)				12.00	255.0000	\$3,060.00
Manager Recommended	Tenns Courts - CCP & Municipal - net caddies with trash cans				7.00	45.0000	\$315.00
	Total Manager Recommended						\$48,475.00

52 42	Op Exp Park Beautification	\$10,000.00	\$11,500.00	\$0.00	\$7,635.82	\$9,498.40	\$5,836.75
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Bushes, Plants & Flowers - new construction				1.00	1500.0000	\$1,500.00
Manager Recommended	CCC Garden (compost, top soil and picnic tables)				8.00	250.0000	\$2,000.00
Manager Recommended	Mulch - new construction				1.00	1500.0000	\$1,500.00
Manager Recommended	Special Projects (Eagle & Girl Scouts, Volunteer, Churches, Busi				12.00	250.0000	\$3,000.00
Manager Recommended	Trees - new construction				1.00	1500.0000	\$1,500.00
Manager Recommended	Wheat Straw - new construction				1.00	500.0000	\$500.00
Total Manager Recommended							\$10,000.00

52 50 Op Exp Contracted Vehicle Service \$750.00 \$750.00 \$0.00 \$86.00 \$8,807.00 \$710.30

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unexpected repairs - (Services not handled by Town)				3.00	250.0000	\$750.00
Total Manager Recommended							\$750.00

52 52 Op Exp Fuel \$7,112.00 \$10,272.00 \$0.00 \$4,074.79 \$8,396.40 \$8,001.50

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Diesel				500.00	2.7400	\$1,370.00
Manager Recommended	Dump Truck				400.00	2.7400	\$1,096.00
Manager Recommended	Misc. Fuel Keys				600.00	2.0200	\$1,212.00
Manager Recommended	Work Trucks				1,700.00	2.0200	\$3,434.00
Total Manager Recommended							\$7,112.00

52 60 Op Exp Equipment Purchase \$7,400.00 \$11,200.00 \$0.00 \$9,812.18 \$6,999.36 \$5,522.96

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Bench for Dog Park (permanent mount				1.00	500.0000	\$500.00
Manager Recommended	Pet Stations (metal stations, collection bags & waste container)				3.00	300.0000	\$900.00
Manager Recommended	Trash Cans (stationary, metal, coated) ECCP				6.00	500.0000	\$3,000.00
Manager Recommended	Trash Cans (stationary, metal, coated) Mun. Leg. All Star parks				6.00	500.0000	\$3,000.00

								<u>\$7,400.00</u>
52 62	Op Exp Dues and Subscriptions	\$515.00	\$515.00	\$0.00	\$30.00	\$110.00	\$110.00	

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Eastern NC Turf Sports Association Memberships	1.00	65.0000	\$65.00
Manager Recommended	Magazine Subscriptions	10.00	10.0000	\$100.00
Manager Recommended	NCRPA Membership	2.00	55.0000	\$110.00
Manager Recommended	Sports Turf Managers Association Membership	1.00	95.0000	\$95.00
Manager Recommended	TCNC Membership	1.00	75.0000	\$75.00
Manager Recommended	Turf Subscriptions	1.00	70.0000	\$70.00

								<u>\$515.00</u>
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52 70	Op Exp Safety	\$510.00	\$510.00	\$0.00	\$694.10	\$275.14	\$174.43	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Ear Plugs (100 sets per box)	2.00	40.0000	\$80.00
Manager Recommended	Fire Extinguishers	4.00	62.5000	\$250.00
Manager Recommended	First Aide Kits for vechiles and equipment	12.00	6.2500	\$75.00
Manager Recommended	Hard Hats	10.00	3.0000	\$30.00
Manager Recommended	Safety Glasses	10.00	7.5000	\$75.00

								<u>\$510.00</u>
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52 71	Op Exp Protective Clothing	\$552.00	\$552.00	\$0.00	\$0.00	\$321.92	\$419.81	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Boots (rubber)	2.00	20.0000	\$40.00
Manager Recommended	Boots (steel toe or composite toe)	2.00	150.0000	\$300.00
Manager Recommended	Chaps	1.00	55.0000	\$55.00
Manager Recommended	Gloves (leather)	7.00	10.0000	\$70.00
Manager Recommended	Helmet with face shield	1.00	65.0000	\$65.00
Manager Recommended	Safety Vest	2.00	11.0000	\$22.00

								<u>\$552.00</u>
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52 80	Op Exp Tools	\$750.00	\$750.00	\$0.00	\$509.98	\$834.26	\$621.71
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Hammers, pliers, wrenches			10.00	20.0000	\$200.00
	Manager Recommended	Hand tools, drill bits, saw blades			10.00	25.0000	\$250.00
	Manager Recommended	Shovels, rakes, mulch picks			12.00	25.0000	\$300.00
		Total Manager Recommended					\$750.00
52 81	Op Exp Chemicals	\$4,000.00	\$6,000.00	\$0.00	\$1,325.00	\$2,518.00	\$1,286.45
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Chemicals (pesticides, herbicides, insecticides and etc.)			4.00	500.0000	\$2,000.00
	Manager Recommended	Fertilizer (liquid), Pre Emergent & Post Emergent			4.00	500.0000	\$2,000.00
		Total Manager Recommended					\$4,000.00
52 85	Op Exp Departmental Supplies	\$10,690.00	\$10,690.00	\$0.00	\$9,461.32	\$10,111.68	\$6,434.57
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Bathroom Accessories and paper products			12.00	375.0000	\$4,500.00
	Manager Recommended	Atheltic Field Marking Paint - aerosol (18 oz) cans			10.00	55.0000	\$550.00
	Manager Recommended	Athletic Field Marking Paint - Liquid (5 gals.)			24.00	60.0000	\$1,440.00
	Manager Recommended	Dogi Pot Bags & Liners			300.00	8.0000	\$2,400.00
	Manager Recommended	Game Saver Mix for scheduled activities			60.00	15.0000	\$900.00
	Manager Recommended	Turface Mix for scheduled activities			60.00	15.0000	\$900.00
		Total Manager Recommended					\$10,690.00
53 03	Op Exp Worker's Compensation Insurance	\$2,504.00	\$3,793.00	\$2,352.00	\$2,351.74	\$2,859.25	\$2,626.96
	Total: Operating Expenses	\$109,799.00	\$125,488.00	\$3,484.00	\$98,052.78	\$107,348.58	\$66,089.87
	Division Total: Parks Facilities Maintenance	(\$334,258.00)	(\$327,943.00)	(\$112,883.00)	(\$235,907.23)	(\$271,617.80)	(\$198,938.04)

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: General Government
Division: Recreation- Capital Outlay

Salient Policy Issues- (Summarized)

1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	100	GF						
Department	60	Parks & Recreational Services						
Division	95	Capital Outlay						
<u>Capital Outlay</u>								
58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$354,409.98	\$0.00	
58 20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58 50	Cap Out Capital Outlay	\$75,721.00	\$1,248,525.00	\$12,000.00	\$1,842,073.99	\$107,209.99	\$40,799.26	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Bunker Rakes (JD Factory refurbished units)				2.00	8500.0000	\$17,000.00
	Manager Recommended	Community Park--adding remote control option				1.00	31000.0000	\$31,000.00
	Manager Recommended	Dog Park - Asphalt parking lot & paint parking spaces				1.00	20000.0000	\$20,000.00
	Manager Recommended	Gator 4x2 electric lift utility dump bed				1.00	7721.0000	\$7,721.00
	Total Manager Recommended							\$75,721.00
<u>Total: Capital Outlay</u>		\$75,721.00	\$1,248,525.00	\$12,000.00	\$1,842,073.99	\$461,619.97	\$40,799.26	
Division Total: Capital Outlay		(\$75,721.00)	(\$1,248,525.00)	(\$12,000.00)	(\$1,842,073.99)	(\$461,619.97)	(\$40,799.26)	
Department Total: Parks & Recreational Services		(\$1,443,360.00)	(\$2,564,188.00)	(\$1,077,515.00)	(\$2,819,824.14)	(\$1,583,064.03)	(\$1,134,319.96)	

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Clayton Center Programs

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Clayton Center Director	24	1	1	1
Facility Technician	13	1	1	1
Sr. Admin Support Specialist	14	1	1	1

Salient Policy Issues- (Summarized)

1. Extensive lighting upgrades.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	65	Cultural and Performing Arts					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$155,223.00	\$150,693.00	\$150,693.00	\$121,805.78	\$190,978.58	\$185,858.14
50 02	Salaries Part-time	\$16,207.00	\$16,200.00	\$14,900.00	\$13,506.64	\$33,410.75	\$34,930.25
50 50	Salaries Cashout	\$4,537.00	\$4,188.00	\$4,188.00	\$3,141.00	\$4,362.50	\$5,933.00
Total: Personnel - Salaries		\$175,967.00	\$171,081.00	\$169,781.00	\$138,453.42	\$228,751.83	\$226,721.39
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$2,100.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,200.00	\$1,200.00
51 10	Benefits FICA	\$13,623.00	\$13,225.00	\$12,943.00	\$10,730.77	\$17,377.03	\$17,273.32
51 11	Benefits Group Insurance - Health	\$16,352.00	\$12,358.00	\$13,279.00	\$10,507.02	\$18,987.27	\$10,261.62
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,053.00	\$953.00	\$934.00	\$736.96	\$1,174.28	\$1,171.57
51 20	Benefits Retirement - General Employees	\$11,296.00	\$10,950.00	\$10,951.00	\$8,850.54	\$13,787.00	\$12,950.84
51 30	Benefits 401K - General Employees	\$6,475.00	\$6,268.00	\$6,195.00	\$5,087.50	\$7,864.40	\$7,719.70
Total: Personnel - Benefits		\$50,899.00	\$45,554.00	\$46,102.00	\$37,712.79	\$60,389.98	\$50,577.05
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 10	Cont Serv Contracts and Agreements	\$2,636.00	\$2,480.00	\$2,480.00	\$1,735.59	\$3,937.12	\$21,463.21
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	EventPro Annual Support			1.00	1150.0000	\$1,150.00
	Manager Recommended	IRFFNC- Liquor Liability			1.00	705.0000	\$705.00
	Manager Recommended	LIens needed for TCC Paladian Shows			8.00	52.0000	\$416.00
	Manager Recommended	Web-site hosting			1.00	365.0000	\$365.00
	Total Manager Recommended						\$2,636.00
56 11	Cont Serv Contract Services	\$4,800.00	\$4,652.00	\$3,260.00	\$0.00	\$3,215.80	\$5,512.59

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Credit Card Processing Fees					1.00	4800.0000	\$4,800.00
	Total Manager Recommended							\$4,800.00

56 50 Cont Serv Equipment Rental \$1,800.00 \$1,000.00 \$1,000.00 \$475.00 \$250.00 \$467.93

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Backline for Series Performances					1.00	1800.0000	\$1,800.00
	Total Manager Recommended							\$1,800.00

56 51 Cont Serv Uniform Rental \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

Total: Contractual Services \$9,236.00 \$8,132.00 \$6,740.00 \$2,210.59 \$7,402.92 \$27,443.73

Operating Expenses

52 00 Op Exp Copy Expense \$0.00 \$100.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 01 Op Exp Postage and Shipping Expense \$3,030.00 \$2,620.00 \$1,650.00 \$834.49 \$846.80 \$412.14

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Brochures for Performance Series					2,000.00	0.4900	\$980.00
Manager Recommended	Misc Equipment					1.00	500.0000	\$500.00
Manager Recommended	Postcards for Performance Series and Conference					3,000.00	0.3000	\$900.00
Manager Recommended	Ticket Delivery, Contracts, General Posts,Shipping					1.00	650.0000	\$650.00
	Total Manager Recommended							\$3,030.00

52 15 Op Exp Telephone Exp - Buildings \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 16 Op Exp Telephone Exp - Mobile \$2,544.00 \$2,535.00 \$2,535.00 \$2,125.80 \$1,839.72 \$2,105.35

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	MP Clayton Center Director 919-369-6484					12.00	53.0000	\$636.00
Manager Recommended	MP Conference Center Coordinator 919-624-4466					12.00	53.0000	\$636.00
Manager Recommended	MP Facility Technician 919-625-0024					12.00	53.0000	\$636.00
Manager Recommended	MP Sr. Admin. Support Specialist 919-625-0526					12.00	53.0000	\$636.00

								<u>\$2,544.00</u>
52 25	Op Exp Advertising Expense	\$54,366.00	\$56,247.00	\$52,647.00	\$52,822.63	\$37,973.21	\$26,205.90	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Banners for front of Auditorium				2.00	500.0000	\$1,000.00
Manager Recommended	Boom Art Calendar Announcement				1.00	1425.0000	\$1,425.00
Manager Recommended	News and Observer Target ads				1.00	2300.0000	\$2,300.00
Manager Recommended	Patron Mail-Bulk e-mail service				1.00	1200.0000	\$1,200.00
Manager Recommended	Postcards for Series and Conference Center				2,000.00	0.1500	\$300.00
Manager Recommended	Season Brochure				1.00	4700.0000	\$4,700.00
Manager Recommended	TCC Website Redesign and Annual Maintenance				1.00	1500.0000	\$1,500.00
Manager Recommended	WKIX 102.9 FM Spots				5.00	1375.0000	\$6,875.00
Manager Recommended	WKJO 102.3				4.00	395.0000	\$1,580.00
Manager Recommended	WNCN Television and online				1.00	15000.0000	\$15,000.00
Manager Recommended	WRAL Online				1.00	6000.0000	\$6,000.00
Manager Recommended	WRAL Sponsored spots				2.00	1500.0000	\$3,000.00
Manager Recommended	WTSB 30 second spots-3 shows				3.00	800.0000	\$2,400.00
Manager Recommended	WUNC Sponsor Spots				7.00	948.0000	\$6,636.00

								<u>\$53,916.00</u>
52 26	Op Exp Training and Travel	\$2,700.00	\$7,350.00	\$4,500.00	\$4,747.59	\$1,405.12	\$1,344.40	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Block Booking and Arts Market				2.00	850.0000	\$1,700.00
Manager Recommended	Carolina Regional Ticketing Assoc Annual Meeting in NC				1.00	400.0000	\$400.00
Manager Recommended	NCPC annual meeting				1.00	600.0000	\$600.00

								<u>\$2,700.00</u>
52 27	Op Exp Local Mileage	\$985.00	\$1,242.00	\$450.00	\$254.52	\$539.27	\$707.73	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Cathy Marraccini-Ticketing Assoc. Annual Meeting				1.00	185.0000	\$185.00

Manager Recommended	Performing Arts Series transportation runner				1.00	500.0000	\$500.00
Manager Recommended	Scotty-, Arts Market				1.00	300.0000	\$300.00
Total Manager Recommended							\$985.00

52 35 Op Exp Maint and Repair - Equipment \$4,750.00 \$4,731.00 \$3,250.00 \$3,232.07 \$3,579.59 \$25.73

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Black Paint	1.00	125.0000	\$125.00
Manager Recommended	Installation of exterior letters and LED trough Light	1.00	400.0000	\$400.00
Manager Recommended	Lift for hanging banners	1.00	350.0000	\$350.00
Manager Recommended	Misc. Repairs	1.00	3500.0000	\$3,500.00
Manager Recommended	Piano Tuning	3.00	125.0000	\$375.00
Total Manager Recommended				\$4,750.00

52 60 Op Exp Equipment Purchase \$20,723.00 \$11,395.00 \$11,000.00 \$8,116.81 \$8,973.39 \$10,861.59

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Adapters	1.00	400.0000	\$400.00
Manager Recommended	Altman Spectra Cyc LED's	3.00	2248.0000	\$6,744.00
Manager Recommended	Chauvet Colorado LED Front of House	6.00	569.0000	\$3,414.00
Manager Recommended	Chauvet Truss Clamps	12.00	13.4900	\$161.88
Manager Recommended	LED exterior Overhang lighting trough 18 watts	2.00	150.0000	\$300.00
Manager Recommended	LED Flood Lights for Auditorium	2.00	135.0000	\$270.00
Manager Recommended	Lighting-Hanging Clamps	5.00	24.9500	\$125.00
Manager Recommended	Lighting-I-cue mirror accessory-moving light Prod. Adv.	4.00	742.0000	\$2,968.00
Manager Recommended	Misc. Equipment Replacement-stands, lamps, batteries	1.00	3750.0000	\$3,750.00
Manager Recommended	Mounting for posters	1.00	300.0000	\$300.00
Manager Recommended	Power supplies for I-cue Mirror	2.00	145.0000	\$290.00
Manager Recommended	Refurbished HP 1050 C Plotter	1.00	2000.0000	\$2,000.00
Total Manager Recommended				\$20,722.88

52 62 Op Exp Dues and Subscriptions \$1,515.00 \$2,116.00 \$1,745.00 \$1,320.75 \$1,353.08 \$2,595.42

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Arts North Carolina				1.00	120.0000	\$120.00
Manager Recommended	ASCAP-Music/Performance Lic.				1.00	345.0000	\$345.00
Manager Recommended	BMI-Music Liscencing				1.00	350.0000	\$350.00
Manager Recommended	Carolina Regional Ticketing Association				1.00	75.0000	\$75.00
Manager Recommended	NCPC				1.00	175.0000	\$175.00
Manager Recommended	Pollstar 1 year membership				1.00	450.0000	\$450.00
Total Manager Recommended							\$1,515.00

52 70 Op Exp Safety \$250.00 \$100.00 \$228.00 \$228.06 \$174.99 \$46.20

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Staff Training				5.00	50.0000	\$250.00
Total Manager Recommended							\$250.00

52 85 Op Exp Departmental Supplies \$6,475.00 \$5,500.00 \$5,500.00 \$3,591.26 \$4,294.44 \$5,772.90

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Artist Hospitality-plates, utensils, sharpies, linens				1.00	400.0000	\$400.00
Manager Recommended	Backstage/stage				1.00	2275.0000	\$2,275.00
Manager Recommended	Box Office-ticket stock envelopes				1.00	1200.0000	\$1,200.00
Manager Recommended	Front Office				1.00	2300.0000	\$2,300.00
Manager Recommended	Walker Hanging System				1.00	300.0000	\$300.00
Total Manager Recommended							\$6,475.00

53 00 Op Exp Insurance and Bonds \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

53 03 Op Exp Worker's Compensation Insurance \$1,816.00 \$3,471.00 \$3,176.00 \$3,175.43 \$3,860.70 \$3,858.25

53 99 Op Exp Miscellaneous Expense \$0.00 \$0.00 \$0.00 \$0.00 \$476.50 \$379.30

Total: Operating Expenses \$99,154.00 \$97,407.00 \$86,681.00 \$80,449.41 \$65,316.81 \$54,314.91

Programs

54 30 Programs Community Based Production \$3,500.00 \$3,500.00 \$1,712.00 \$1,830.78 \$0.00 \$0.00

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	School Show "Alexander's not going home". poss.2 shows					1.00	3500.0000	\$3,500.00
	Total Manager Recommended							\$3,500.00
54 31	Programs Professional Season	\$53,500.00	\$71,500.00	\$69,981.00	\$66,318.33	\$55,770.53	\$123,835.96	
	Budget Transactions:							
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	3 Redneck Tenors					1.00	12500.0000	\$12,500.00
Manager Recommended	Annie Mosses					1.00	9500.0000	\$9,500.00
Manager Recommended	Frank D'Ambrosio					1.00	6000.0000	\$6,000.00
Manager Recommended	Frank Vignola					1.00	6500.0000	\$6,500.00
Manager Recommended	Garrison Keillor					1.00	40000.0000	\$40,000.00
Manager Recommended	Garrison Keillor - DELETE					1.00	-40000.0000	(\$40,000.00)
Manager Recommended	Hospitality housing					5.00	1200.0000	\$6,000.00
Manager Recommended	Lee Roy Parnell					1.00	5500.0000	\$5,500.00
Manager Recommended	Mike Farris					1.00	7500.0000	\$7,500.00
	Total Manager Recommended							\$53,500.00
54 32	Programs Visual Arts Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
54 33	Programs Value Added Services - Beverages	\$0.00	\$0.00	\$0.00	\$0.00	\$448.06	\$732.03	
54 34	Programs Value Added Services - Linens	\$0.00	\$0.00	\$0.00	\$0.00	\$457.82	\$501.92	
54 35	Programs Value Added Services-Dance Floor	\$0.00	\$0.00	\$1,200.00	\$1,200.00	\$1,600.00	\$3,600.00	
<u>Total: Programs</u>		\$57,000.00	\$75,000.00	\$72,893.00	\$69,349.11	\$58,276.41	\$128,669.91	
Division Total: Administration		(\$392,256.00)	(\$397,174.00)	(\$382,197.00)	(\$328,175.32)	(\$420,137.95)	(\$487,726.99)	

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: General Government
Division: Clayton Center- Conference Center

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Conference Center Coordinator	14	1	2	1

Salient Policy Issues- (Summarized)

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	65	Cultural and Performing Arts					
Division	75	Facility Enterprises					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$46,405.00	\$44,558.00	\$44,738.00	\$35,955.10	\$0.00	\$0.00
50 02	Salaries Part-time	\$42,300.00	\$34,853.00	\$32,820.00	\$31,201.80	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$88,705.00	\$79,411.00	\$77,558.00	\$67,156.90	\$0.00	\$0.00
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$400.00	\$400.00	\$250.00	\$250.00	\$0.00	\$0.00
51 10	Benefits FICA	\$6,817.00	\$6,105.00	\$5,953.00	\$4,935.80	\$0.00	\$0.00
51 11	Benefits Group Insurance - Health	\$8,817.00	\$6,179.00	\$6,076.00	\$4,969.07	\$35.88	\$0.00
51 15	Benefits Life Insurance	\$312.00	\$0.00	\$275.00	\$216.17	\$1.56	\$0.00
51 20	Benefits Retirement - General Employees	\$3,281.00	\$3,179.00	\$3,163.00	\$2,525.19	\$16.85	\$0.00
51 30	Benefits 401K - General Employees	\$1,868.00	\$1,798.00	\$1,790.00	\$1,428.62	\$9.54	\$0.00
<u>Total: Personnel - Benefits</u>		\$21,495.00	\$17,661.00	\$17,507.00	\$14,324.85	\$63.83	\$0.00
<u>Contractual Services</u>							
56 10	Cont Serv Contracts and Agreements	\$1,976.00	\$1,664.00	\$1,664.00	\$1,327.05	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Base Weekly linen service-Alsco			52.00	38.0000	\$1,976.00
	Total Manager Recommended						\$1,976.00
56 11	Cont Serv Contract Services	\$0.00	\$7,250.00	\$930.00	\$930.50	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$1,976.00	\$8,914.00	\$2,594.00	\$2,257.55	\$0.00	\$0.00
<u>Operating Expenses</u>							
52 00	Op Exp Copy Expense	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$945.00	\$1,200.00	\$1,195.00	\$341.07	\$0.00	\$0.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount

Manager Recommended	Postage				500.00	0.4900	\$245.00
Manager Recommended	Shipping LED lights				1.00	100.0000	\$100.00
Manager Recommended	Shipping Mity Lite Chairs				1.00	400.0000	\$400.00
Manager Recommended	Shipping promotional supplies				1.00	200.0000	\$200.00
Total Manager Recommended							<u>\$945.00</u>

52 16	Op Exp Telephone Exp - Mobile	\$0.00	\$650.00	\$0.00	\$0.00	\$0.00	\$0.00
52 25	Op Exp Advertising Expense	\$43,772.00	\$45,420.00	\$42,220.00	\$38,031.98	\$0.00	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	New Conference Center Brochure				1.00	3000.0000	\$3,000.00
Manager Recommended	Perfect Wedding Guide show				1.00	550.0000	\$550.00
Manager Recommended	Promotional items i.e. pens, pads, giveaways				1.00	2500.0000	\$2,500.00
Manager Recommended	WNCN Television and online				1.00	15000.0000	\$15,000.00
Manager Recommended	WRAL Audience Network				1.00	12000.0000	\$12,000.00
Manager Recommended	WRAL Digital Elements...blogs, SEO, PPC's				1.00	10722.0000	\$10,722.00
Total Manager Recommended							<u>\$43,772.00</u>

52 26	Op Exp Training and Travel	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00
52 27	Op Exp Local Mileage	\$230.00	\$391.00	\$175.00	\$0.00	\$0.00	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Martha Vandergriff-trade show travel				1.00	230.0000	\$230.00
Total Manager Recommended							<u>\$230.00</u>

52 35	Op Exp Maint and Repair - Equipment	\$12,541.00	\$1,500.00	\$700.00	\$223.87	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Lamp replacement for projectors				1.00	800.0000	\$800.00
Manager Recommended	Replace carpet-ramp to box-office				1.00	8372.0000	\$8,372.00
Total Manager Recommended							<u>\$9,172.00</u>

52 60	Op Exp Equipment Purchase	\$16,789.00	\$23,257.00	\$23,257.00	\$21,996.78	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Altman Spectra LED				3.00	2248.0000	\$6,744.00
Manager Recommended	Audix Lectern Microphone -Council				1.00	350.0000	\$350.00
Manager Recommended	Banquet Chairs to replace originals				100.00	85.0000	\$8,500.00
Manager Recommended	Ice Bin Merchandise cooler				2.00	200.0000	\$400.00
Manager Recommended	Lined Galvanized beverage tubs				3.00	65.0000	\$195.00
Manager Recommended	Small Lecturn				1.00	600.0000	\$600.00
Total Manager Recommended							\$16,789.00

52 62	Op Exp Dues and Subscriptions	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	JCVB Hospitality Association				1.00	75.0000	\$75.00
Total Manager Recommended							\$75.00

52 85	Op Exp Departmental Supplies	\$0.00	\$800.00	\$400.00	\$152.44	\$0.00	\$0.00
53 02	Op Exp Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 03	Op Exp Worker's Compensation Insurance	\$1,671.00	\$2,083.00	\$0.00	\$0.00	\$0.00	\$0.00
53 99	Op Exp Miscellaneous Expense	\$500.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Operating Expenses</u>		\$76,523.00	\$77,101.00	\$67,947.00	\$60,746.14	\$0.00	\$0.00

Programs

54 33	Programs Value Added Services - Beverages	\$1,740.00	\$1,668.00	\$1,100.00	\$1,015.59	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Bottled water/sodas per bottle				1,200.00	0.8500	\$1,020.00
Manager Recommended	Coffe Service...per cup				1,200.00	0.6000	\$720.00
Total Manager Recommended							\$1,740.00

54 34	Programs Value Added Services - Linens	\$1,000.00	\$900.00	\$900.00	\$691.93	\$0.00	\$0.00
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Budget Transactions:

	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Client Linen Rental				500.00	2.0000	\$1,000.00
		Total Manager Recommended						\$1,000.00
54 35	Programs Value Added Services-Dance Floor	\$3,200.00	\$2,400.00	\$3,200.00	\$843.50	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Dance Floor rental				8.00	400.0000	\$3,200.00
		Total Manager Recommended						\$3,200.00
<u>Total: Programs</u>		\$5,940.00	\$4,968.00	\$5,200.00	\$2,551.02	\$0.00	\$0.00	
	<u>Miscellaneous</u>							
59 06	Misc Miscellaneous	\$2,500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	General Need				1.00	500.0000	\$500.00
	Manager Recommended	Host Clayton Wedding Network Membership Meeting				1.00	1500.0000	\$1,500.00
	Manager Recommended	Host Local Chamber Event				1.00	500.0000	\$500.00
		Total Manager Recommended						\$2,500.00
<u>Total: Miscellaneous</u>		\$2,500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	
Division Total: Facility Enterprises		(\$197,139.00)	(\$188,555.00)	(\$171,306.00)	(\$147,036.46)	(\$63.83)	\$0.00	

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	100	GF						
Department	65	Cultural and Performing Arts						
Division	95	Capital Outlay						
<u>Capital Outlay</u>								
58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$14,518.50	\$0.00	
58 50	Cap Out Capital Outlay	\$9,842.00	\$0.00	\$0.00	\$0.00	\$51,922.20	\$0.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Carpeting - ramp, vestibule and box office				1.00	9842.0000	\$9,842.00
	Total Manager Recommended							\$9,842.00
<u>Total: Capital Outlay</u>		\$9,842.00	\$0.00	\$0.00	\$0.00	\$66,440.70	\$0.00	
Division Total: Capital Outlay		(\$9,842.00)	\$0.00	\$0.00	\$0.00	(\$66,440.70)	\$0.00	
Department Total: Cultural and Performing Arts		(\$599,237.00)	(\$585,729.00)	(\$553,503.00)	(\$475,211.78)	(\$486,642.48)	(\$487,726.99)	

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Library

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Library Director	21	1	1	1
Sr. Library Assistant	11	2	1	1
Library Assistant	9	4	4	4
PT Reference Librarian		.5	.5	.5

Salient Policy Issues- (Summarized)

1. Included in this year's budget is funding for some much needed furnishings updates to the Children's Library area. We are asking the Friends of the Library to provide a 50% funding match for this expenditure.
2. We have also included increased funding for book purchases, both traditional and eBooks, in order to respond to the needs and demands of our patrons.
3. Included in this year's budget, for the first time, is a membership to OCLC which is a national book sharing program. Membership in this was not available to us prior to disaffiliation.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	68	Library Operations					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$266,055.00	\$212,805.00	\$200,000.00	\$170,703.31	\$208,039.00	\$202,261.42
50 02	Salaries Part-time	\$44,974.00	\$37,000.00	\$37,000.00	\$25,036.55	\$31,276.50	\$26,014.31
50 021	Salaries Part-time w/Benefits	\$0.00	\$9,820.00	\$14,400.00	\$8,688.00	\$0.00	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$311,029.00	\$259,625.00	\$251,400.00	\$204,427.86	\$239,315.50	\$228,275.73
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$4,650.00	\$4,000.00	\$4,050.00	\$4,050.00	\$2,500.00	\$2,050.00
51 10	Benefits FICA	\$24,149.00	\$20,167.00	\$20,450.00	\$15,875.75	\$18,454.03	\$17,429.66
51 11	Benefits Group Insurance - Health	\$60,437.00	\$37,074.00	\$35,500.00	\$33,989.67	\$40,266.95	\$37,910.34
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,779.00	\$1,267.00	\$1,338.00	\$1,008.46	\$1,207.63	\$1,175.23
51 20	Benefits Retirement - General Employees	\$18,810.00	\$15,739.00	\$15,240.00	\$12,683.08	\$14,708.49	\$13,658.23
51 30	Benefits 401K - General Employees	\$10,826.00	\$8,673.00	\$8,380.00	\$6,983.16	\$8,457.54	\$8,172.39
<u>Total: Personnel - Benefits</u>		\$120,651.00	\$86,920.00	\$84,958.00	\$74,590.12	\$85,594.64	\$80,395.85
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 10	Cont Serv Contracts and Agreements	\$4,184.00	\$19,123.00	\$20,016.00	\$18,892.66	\$4,123.38	\$4,887.30
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Alarm system - annual monitoring			1.00	360.0000	\$360.00
	Manager Recommended	New Integrated Library Catalog System - ByWater Solutions			1.00	3300.0000	\$3,300.00
	Manager Recommended	New Libki Kiosk Managment System - ByWater Solutions			1.00	524.0000	\$524.00
	Total Manager Recommended						\$4,184.00
56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$5,693.00	\$5,556.00	\$5,874.00	\$5,410.19	\$5,093.00	\$5,602.30

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon Copiers (IRC2020 & IR1730iF) #001-0219668-014				12.00	463.0000	\$5,556.00
Manager Recommended	Canon copiers property tax				1.00	137.0000	\$137.00
Total Manager Recommended							\$5,693.00
<u>Total: Contractual Services</u>		\$9,877.00	\$24,679.00	\$25,890.00	\$24,302.85	\$9,216.38	\$10,489.60

Operating Expenses

52 00	Op Exp Copy Expense	\$780.00	\$600.00	\$750.00	\$541.17	\$621.86	\$371.82
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon Copier IR1730iF				12.00	40.0000	\$480.00
Manager Recommended	Canon Copier IRC2020				12.00	25.0000	\$300.00
Total Manager Recommended							\$780.00

52 01	Op Exp Postage and Shipping Expense	\$350.00	\$0.00	\$0.00	\$0.00	\$0.48	\$12.26
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52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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52 26	Op Exp Training and Travel	\$300.00	\$350.00	\$351.00	\$355.96	\$363.40	\$496.50
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	State Training Workshops				1.00	300.0000	\$300.00
Total Manager Recommended							\$300.00

52 27	Op Exp Local Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$77.62
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Workshops and local transportation				1.00	100.0000	\$100.00
Total Manager Recommended							\$100.00

52 35	Op Exp Maint and Repair - Equipment	\$1,000.00	\$1,000.00	\$0.00	\$311.25	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
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	Manager Recommended	Misc.				1.00	1000.0000	\$1,000.00
		Total Manager Recommended						\$1,000.00
52 36	Op Exp Maint and Repair - Vehicles	\$500.00	\$500.00	\$30.00	\$19.76	\$38.62	\$73.03	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc repairs on van				1.00	500.0000	\$500.00
		Total Manager Recommended						\$500.00
52 37	Op Exp Maint and Repair - Buildings	\$100.00	\$100.00	\$109.00	\$127.06	\$30.93	\$0.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc repair				1.00	100.0000	\$100.00
		Total Manager Recommended						\$100.00
52 52	Op Exp Fuel	\$100.00	\$300.00	\$150.00	\$0.00	\$148.20	\$194.17	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Fuel for new outreach services				1.00	100.0000	\$100.00
		Total Manager Recommended						\$100.00
52 60	Op Exp Equipment Purchase	\$18,250.00	\$2,839.00	\$1,485.00	\$1,736.31	\$976.98	\$5,441.17	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Classic Tri-Level Book Display (Solar Oak Finish)				3.00	1218.0500	\$3,654.15
	Manager Recommended	Furniture and furnishings for Director's Office				1.00	5000.0000	\$5,000.00
	Manager Recommended	Gressco Elephant Book Displayer (Children's Room)				1.00	2520.2500	\$2,520.25
	Manager Recommended	Half Round Sofa (Children's Room at Window)				2.00	873.8000	\$1,747.60
	Manager Recommended	Oak Armless Chairs (Maroon Fabric Seats)				10.00	190.4000	\$1,904.00
	Manager Recommended	Reading Tables (Solar Oak Finish)				2.00	729.3000	\$1,458.60
	Manager Recommended	Task Chair (for staff)				8.00	245.6500	\$1,965.20

								<u>\$18,249.80</u>
52 62	Op Exp Dues and Subscriptions	\$3,174.00	\$310.00	\$523.00	\$477.99	\$319.99	\$150.00	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	American Library Association				1.00	160.0000	\$160.00
Manager Recommended	MALiA membership: extensive discount w book vendor				1.00	150.0000	\$150.00
Manager Recommended	MeetUp Online Marketing of Library Events				4.00	45.0000	\$180.00
Manager Recommended	OCLC Membership (Interlibrary Loan)				1.00	2683.8000	\$2,683.80

Total Manager Recommended

\$3,173.80

52 85	Op Exp Departmental Supplies	\$12,999.00	\$8,132.00	\$7,000.00	\$6,726.90	\$6,265.19	\$5,399.39	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Book Processing (tape, labels, spine tape, covers)				12.00	200.0000	\$2,400.00
Manager Recommended	Contingent				1.00	1000.0000	\$1,000.00
Manager Recommended	Microfilm (ClaytonNewsStar processing)				1.00	171.0000	\$171.00
Manager Recommended	Paper				12.00	50.0000	\$600.00
Manager Recommended	Story Time Crafts				1.00	1000.0000	\$1,000.00
Manager Recommended	Thermal Paper (receipt printers)				1.00	178.0000	\$178.00
Manager Recommended	Toner cartridges (desktop for book labels)				5.00	40.0000	\$200.00
Manager Recommended	Town of Clayton Library Cards (ID Cards/Key Tag)				5,000.00	0.4600	\$2,300.00
Manager Recommended	Town of Clayton Library HEML Book Stickers				5,000.00	1.0300	\$5,150.00

Total Manager Recommended

\$12,999.00

53 03	Op Exp Worker's Compensation Insurance	\$555.00	\$947.00	\$527.00	\$526.25	\$639.81	\$714.19	
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53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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Total: Operating Expenses \$38,208.00 \$15,178.00 \$10,925.00 \$10,822.65 \$9,405.46 \$12,930.15

Programs

54 25	Programs Book Purchases	\$42,024.00	\$30,024.00	\$30,000.00	\$29,270.18	\$26,241.05	\$30,041.38	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	Baker & Taylor - includes MARC Records for cataloging				1.00	5000.0000	\$5,000.00
Manager Recommended	Gale (Large Print)				1.00	4738.0000	\$4,738.00
Manager Recommended	Grow collection for disaffiliation				1.00	6000.0000	\$6,000.00
Manager Recommended	Ingram Wholesale (Adult Fiction/Nonfiction)				1.00	11500.0000	\$11,500.00
Manager Recommended	Junior Library Guild (J-YA)				1.00	2786.0000	\$2,786.00
Manager Recommended	Overdrive - NEW eBook Platform				1.00	8000.0000	\$8,000.00
Manager Recommended	Penworthy - Children's Book Vendor				1.00	4000.0000	\$4,000.00
Total Manager Recommended							\$42,024.00

54 26 Programs Periodicals \$1,195.00 \$1,351.00 \$550.00 \$998.76 \$1,173.26 \$1,872.01

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Book Page				1.00	300.0000	\$300.00
Manager Recommended	COX Subscription Service				1.00	500.0000	\$500.00
Manager Recommended	NYTimes Weekend Ed.				1.00	395.0000	\$395.00
Total Manager Recommended							\$1,195.00

54 30 Programs Community Based Production \$1,600.00 \$1,200.00 \$1,400.00 \$1,400.00 \$0.00 \$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Children's Program Split with TCC (Program To Be Named)				1.00	1200.0000	\$1,200.00
Manager Recommended	Local Music Performer - Librarian from Wake Co.				2.00	200.0000	\$400.00
Total Manager Recommended							\$1,600.00

Total: Programs \$44,819.00 \$32,575.00 \$31,950.00 \$31,668.94 \$27,414.31 \$31,913.39

Sub Department 03 Hocutt Ellington Library

Contractual Services

56 10 Cont Serv Contracts and Agreements \$2,135.00 \$2,135.00 \$11,635.00 \$11,532.00 \$2,071.00 \$2,071.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Elevator inspection Dept of Labor				1.00	75.0000	\$75.00
Manager Recommended	Fire extinguisher service				1.00	40.0000	\$40.00
Manager Recommended	HVAC PM 8 units 2X per year				16.00	90.0000	\$1,440.00

	Manager Recommended	Pest control per month				12.00	35.0000	\$420.00
	Manager Recommended	Termite inspection contract per year				1.00	160.0000	\$160.00
	Total Manager Recommended							<u>\$2,135.00</u>

56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Total: Contractual Services \$2,135.00 \$2,135.00 \$11,635.00 \$11,532.00 \$2,071.00 \$2,071.00

Operating Expenses

52 10	Op Exp Utility Exp - Town Electricity	\$7,404.00	\$7,800.00	\$7,452.00	\$6,965.68	\$7,089.63	\$7,267.23	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	5 yr average					12.00	617.0000	\$7,404.00
Total Manager Recommended								<u>\$7,404.00</u>

52 11	Op Exp Utility Exp - Town W/S	\$828.00	\$960.00	\$844.00	\$707.52	\$737.68	\$721.40	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	5 yr avg w/s including irrigation					12.00	69.0000	\$828.00
Total Manager Recommended								<u>\$828.00</u>

52 12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$541.65	\$1,961.40	
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52 37	Op Exp Maint and Repair - Buildings	\$5,800.00	\$10,000.00	\$1,750.00	\$1,653.31	\$3,784.85	\$4,889.54	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Misc undesignated repairs (lump sum)					1.00	1800.0000	\$1,800.00
Manager Recommended	Paint interior of building					1.00	4000.0000	\$4,000.00
Total Manager Recommended								<u>\$5,800.00</u>

52 38	Op Exp Maint and Repair - Grounds	\$1,450.00	\$1,450.00	\$1,450.00	\$981.48	\$1,879.72	\$311.00	
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Irrigation system repair / maintenance					1.00	200.0000	\$200.00

	Manager Recommended	Mortar / sand / for brick work along Church St and repairs				1.00	500.0000	\$500.00
	Manager Recommended	Shrubs / flowers / beds / mulch lump sum				1.00	750.0000	\$750.00
	Total Manager Recommended							<u>\$1,450.00</u>
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39.99	
<u>Total: Operating Expenses</u>		\$15,482.00	\$20,210.00	\$11,496.00	\$10,307.99	\$14,033.53	\$15,190.56	
Sub Department Total: Hocutt Ellington Library		(\$17,617.00)	(\$22,345.00)	(\$23,131.00)	(\$21,839.99)	(\$16,104.53)	(\$17,261.56)	
Division Total: Administration		(\$542,201.00)	(\$441,322.00)	(\$428,254.00)	(\$367,652.41)	(\$387,050.82)	(\$381,266.28)	

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	68	Library Operations					
Division	95	Capital Outlay					
<u>Capital Outlay</u>							
58 00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 01	Cap Out Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58 50	Cap Out Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Capital Outlay</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department Total: Library Operations		(\$542,201.00)	(\$441,322.00)	(\$428,254.00)	(\$367,652.41)	(\$387,050.82)	(\$381,266.28)

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: General Fund
Division: Debt Service

Salient Policy Issues- (Summarized)

1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	100	GF					
Department	90	Debt Service					
Division	00	Non-departmental					
<u>Debt Service</u>							
57 00	Debt Service Installment Financing-Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 001	Debt Service FY 00-01 Gov Services Building	\$302,790.00	\$306,145.00	\$306,145.00	\$255,353.51	\$309,499.26	\$342,977.47
57 002	Debt Service FY 03-04 800 mHz Radio System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 003	Debt Service FY 03-04 Main Fire Station	\$114,713.00	\$118,375.00	\$118,375.00	\$98,896.35	\$122,066.34	\$125,758.13
57 004	Debt Service FY 05-06 Fire Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 005	Debt Service FY 05-06 Vehicle Finance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 006	Debt Service Rolling Stock #1	\$0.00	\$85,809.00	\$85,809.00	\$71,507.20	\$85,808.64	\$85,808.64
57 007	Debt Service FY 07-08 Real Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,923.50
57 008	Debt Service FY 07-08 Park Land Purchase	\$161,042.00	\$164,401.00	\$164,401.00	\$137,234.01	\$167,759.85	\$184,975.90
57 009	Debt Service FY 07-08 Fire Truck	\$47,758.00	\$47,758.00	\$47,758.00	\$39,798.40	\$47,758.08	\$47,758.08
57 01	Debt Service Installment Financing-Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 010	Debt Service FY 07-08 Technology	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$104,607.37
57 011	Debt Service Rolling Stock #2	\$85,224.00	\$113,656.00	\$113,656.00	\$94,713.70	\$113,656.44	\$28,414.11
57 012	Debt Service FY 09-10 USDA Comm Ctr Loan	\$293,600.00	\$293,600.00	\$293,600.00	\$293,600.00	\$293,600.00	\$293,600.00
57 013	Debt Service FY 08-09 Community Center	\$129,304.00	\$132,874.00	\$132,874.00	\$110,976.02	\$136,443.71	\$140,013.72
57 032	Debt Service Rolling Stock #4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 033	Debt Service FY 08-09 Real Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 035	Debt Service FY 09-10 Series 2009A Public Imp	\$195,313.00	\$199,062.00	\$199,062.00	\$199,062.50	\$202,812.50	\$206,562.50
57 036	Debt Service Rolling Stock #3	\$0.00	\$0.00	\$0.00	\$0.00	\$101,755.80	\$101,755.80
57 038	Debt Service Clayton Law Enforcement Center	\$363,682.00	\$322,746.00	\$322,746.00	\$322,746.15	\$378,560.00	\$270,722.00
57 039	Debt Service FY 11-12 Series 2012 Public Imp	\$169,800.00	\$170,570.00	\$170,570.00	\$170,570.00	\$171,200.00	\$166,232.28
57 10	Debt Service GO Bond - Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

57 11	Debt Service GO Bond - Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Debt Service		\$1,863,226.00	\$1,954,996.00	\$1,954,996.00	\$1,794,457.84	\$2,130,920.62	\$2,119,109.50
Miscellaneous							
59 98	Misc Support Services - W/S Fund	(\$50,061.00)	(\$50,427.00)	(\$50,427.00)	(\$42,022.50)	(\$50,768.93)	(\$98,596.98)
59 99	Misc Support Services - Electric Fund	(\$15,139.00)	(\$15,307.00)	(\$15,307.00)	(\$12,755.80)	(\$15,474.95)	(\$54,447.99)
Total: Miscellaneous		(\$65,200.00)	(\$65,734.00)	(\$65,734.00)	(\$54,778.30)	(\$66,243.88)	(\$153,044.97)
Division Total: Non-departmental		(\$1,798,026.00)	(\$1,889,262.00)	(\$1,889,262.00)	(\$1,739,679.54)	(\$2,064,676.74)	(\$1,966,064.53)
Department Total: Debt Service		(\$1,798,026.00)	(\$1,889,262.00)	(\$1,889,262.00)	(\$1,739,679.54)	(\$2,064,676.74)	(\$1,966,064.53)

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund Total: GF		(\$21,376,577.00)	(\$20,287,542.00)	(\$18,090,390.00)	(\$17,436,581.90)	(\$19,029,899.83)	(\$17,521,899.38)
Net Grand Totals:		(\$21,376,577.00)	(\$20,287,542.00)	(\$18,090,390.00)	(\$17,436,581.90)	(\$19,029,899.83)	(\$17,521,899.38)

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: Water/Sewer Fund
Division: Revenues

Salient Policy Issues- (Summarized)

1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	300	WSF						
<u>Permits and Fees</u>								
43 10	Per & Fees Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Permits and Fees</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department	56	Water Sewer Enterprise						
Division	00	Non-departmental						
<u>Permits and Fees</u>								
43 10	Per & Fees Assessments	\$5,925.00	\$5,926.00	\$11,172.00	\$11,172.40	\$20,141.05	\$0.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended		John Street Sewer Assessments				11.00	538.6700	\$5,925.00
Total Manager Recommended								\$5,925.00
43 20	Per & Fees Late Fee Penalties	\$55,000.00	\$47,000.00	\$55,000.00	\$46,826.53	\$47,356.19	\$54,220.16	
43 21	Per & Fees Past Due Penalty	\$71,000.00	\$71,000.00	\$71,000.00	\$52,110.71	\$69,331.95	\$72,567.39	
43 38	Per & Fees Tower Rental Fees	\$30,600.00	\$28,008.00	\$44,450.00	\$35,888.48	\$50,926.96	\$59,399.67	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended		T-Mobile				12.00	2550.0000	\$30,600.00
Total Manager Recommended								\$30,600.00
43 50	Per & Fees Utility Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
43 54	Per & Fees Reimbursement and User Surcharge	\$566,300.00	\$382,850.00	\$51,800.00	\$29,079.00	\$7,520.00	\$5,967.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended		Grifols Capital Recovery				12.00	12500.0000	\$150,000.00
Manager Recommended		Grifols pre-treatment sampling fee				12.00	2000.0000	\$24,000.00
Manager Recommended		Hi Strength S'crge (550K gpd @ \$1.95/1000)				360.00	1072.5000	\$386,100.00
Manager Recommended		Pre-treatment sampling fees				2.00	2600.0000	\$5,200.00
Manager Recommended		Reimbursement for pre-treatment advertising				1.00	1000.0000	\$1,000.00

Total Manager Recommended							\$566,300.00
43 56	Per & Fees Water Taps	\$13,100.00	\$13,550.00	\$13,000.00	\$12,000.00	\$12,813.80	\$16,338.54

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Town installed 2-inch	2.00	1200.0000	\$2,400.00
Manager Recommended	Town installed 3/4-inch	10.00	800.0000	\$8,000.00
Manager Recommended	Town installed irrigation split tap	12.00	225.0000	\$2,700.00
Total Manager Recommended				\$13,100.00

43 57	Per & Fees Water and Sewer Connections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 58	Per & Fees Water Conservation Fines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 59	Per & Fees Meter Fees	\$49,500.00	\$29,700.00	\$47,250.00	\$41,250.00	\$40,605.00	\$38,700.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Residential Water Meters-new construction	300.00	165.0000	\$49,500.00
Total Manager Recommended				\$49,500.00

43 60	Per & Fees Utility Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 61	Per & Fees Water/Sewer Enforcement Fines	\$0.00	\$0.00	\$100.00	\$100.00	\$400.00	\$150.00
43 65	Per & Fees Cut Seal Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 66	Per & Fees Meter Tampering Fee	\$2,000.00	\$1,500.00	\$2,100.00	\$2,100.00	\$3,565.00	\$1,300.00
43 72	Per & Fees Facility Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 74	Per & Fees Connection Fees	\$29,000.00	\$25,000.00	\$29,250.00	\$24,700.00	\$28,925.00	\$24,887.58
43 80	Per & Fees Damage Reimbursement	\$0.00	\$0.00	\$6,479.00	\$6,479.46	\$2,069.01	\$18,795.40
43 81	Per & Fees Developer Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 82	Per & Fees Insurance Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Total: Permits and Fees \$822,425.00 \$604,534.00 \$331,601.00 \$261,706.58 \$283,653.96 \$292,325.74

Sales and Services

44 05	Sales & Serv Sale of Water	\$4,382,044.00	\$4,275,291.00	\$4,330,000.00	\$3,636,189.67	\$4,075,420.44	\$4,077,101.58
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Base Tier Adjustment (\$0.15 per 1,000)					1.00	67434.0000	\$67,434.00
Manager Recommended	High Tier Adjustment (\$0.05 per 1,000)					1.00	19470.0000	\$19,470.00
Manager Recommended	Hospira Closure (CY 14 use)					1.00	-121460.0000	(\$121,460.00)
Manager Recommended	Sales Growth (2% as included in LWSP)					0.02	4330000.0000	\$86,600.00
Manager Recommended	Year-end estimate for FY 2014-15					1.00	4330000.0000	\$4,330,000.00
Total Manager Recommended								\$4,382,044.00

44 06	Sales & Serv Sale of Water - Riverwood	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
44 07	Sales & Serv Sale of Water Treatment	\$3,891,293.00	\$4,096,322.00	\$3,815,000.00	\$3,185,321.36	\$3,664,491.77	\$3,596,611.83	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Base Tier Adjustment (\$0.30 per 1,000)					1.00	135588.0000	\$135,588.00
Manager Recommended	High Tier Adjustment (\$0.09 per 1,000)					1.00	17662.0000	\$17,662.00
Manager Recommended	Hospira Closure (CY 14 use)					1.00	-134182.0000	(\$134,182.00)
Manager Recommended	Sales Growth (1.5%)					0.02	3815000.0000	\$57,225.00
Manager Recommended	Year-end Estimate for FY 2014-15					1.00	3815000.0000	\$3,815,000.00
Total Manager Recommended								\$3,891,293.00

44 08	Sales & Serv Sale of Water - Bulk	\$2,400.00	\$1,400.00	\$2,420.00	\$1,873.95	\$2,744.71	\$1,193.48	
<u>Total: Sales and Services</u>		\$8,275,737.00	\$8,373,013.00	\$8,147,420.00	\$6,823,384.98	\$7,742,656.92	\$7,674,906.89	

Grants and Donations

45 20	Grants & Don Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Grants and Donations</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Other Financing Sources

48 05	Misc Finance Capital	\$0.00	\$2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49 00	Other Fin Scs Nutrient Offset Fee - Raleigh	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49 01	Other Fin Scs Nutrient Offset Fee - Town	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49 05	Other Fin Scs Water Capacity Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49 06	Other Fin Scs Sewer Capacity Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49 07	Other Fin Scs Water Acreage	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Fees

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Fiscal Year Sts Project (Water Line Replacements)				1.00	40000.0000	\$40,000.00
Total Manager Recommended							\$40,000.00

49 08	Other Fin Scs Sewer Acreage Fees	\$325,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Glen Laurel #1 Bypass pump				1.00	120000.0000	\$120,000.00
Manager Recommended	Glen Laurel #2 Bypass pump				1.00	75000.0000	\$75,000.00
Manager Recommended	Portable 480 volt generator				1.00	100000.0000	\$100,000.00
Manager Recommended	Rollingwood Easement Acquisition				1.00	30000.0000	\$30,000.00
Total Manager Recommended							\$325,000.00

49 85	Other Fin Scs Due from Capital Project Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$747,004.26	\$0.00
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<u>Total: Other Financing Sources</u>	\$365,000.00	\$2.00	\$0.00	\$0.00	\$0.00	\$747,004.26	\$0.00
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Miscellaneous

48 00	Misc Investment Earnings	\$2,535.00	\$2,775.00	\$1,650.00	\$1,331.62	\$2,542.92	\$2,683.21
48 10	Misc Debt Setoff Revenue	\$10,000.00	\$14,500.00	\$8,000.00	\$7,226.17	\$15,463.18	\$18,965.18
48 60	Misc Reimbursable Projects	\$0.00	\$39,000.00	\$4,148.00	\$4,148.36	\$3,759.00	\$778.65
48 71	Misc Sale of Scrap	\$0.00	\$0.00	\$0.00	\$0.00	\$446.60	\$2,391.54
48 72	Misc Sale of Real Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 73	Misc Sale of Surplus Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$214.85	\$1,526.25
48 76	Misc Transfer-Sam's Branch Sewer Proj	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 77	Misc Transfer-WWTP Upgrade Phase I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 97	Misc Miscellaneous	\$0.00	\$825.00	\$4,119.00	\$4,119.00	\$1,225.82	\$290.81
<u>Total: Miscellaneous</u>	\$12,535.00	\$57,100.00	\$17,917.00	\$16,825.15	\$23,652.37	\$26,635.64	

Fund Balance and Capital Reserve

48 99	Misc Fund Balance Appropriated	\$620,852.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	CMMS System				1.00	250000.0000	\$250,000.00
Manager Recommended	Fund Balance Appropriated Misc				1.00	19153.0000	\$19,153.00
Manager Recommended	Service Line Camera				1.00	25000.0000	\$25,000.00
Manager Recommended	Vactor Pmt				1.00	56530.0000	\$56,530.00
Manager Recommended	Vehicle Replacement Plan (Capital Outlay)				1.00	112710.0000	\$112,710.00
Manager Recommended	Warehouse Project				1.00	9600.0000	\$9,600.00
Manager Recommended	Wheel Loader Purchase				1.00	84500.0000	\$84,500.00
Manager Recommended	WWTP Bldg Maint Projects				1.00	63359.0000	\$63,359.00
Total Manager Recommended							\$620,852.00
Total: Fund Balance and Capital Reserve	\$620,852.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Non-departmental	\$10,096,549.00	\$9,034,649.00	\$8,496,938.00	\$7,101,916.71	\$8,796,967.51	\$7,993,868.27	
60	Operations						
<u>Miscellaneous</u>							
48 11	Misc Collection Agency Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department Total: Water Sewer Enterprise	\$10,096,549.00	\$9,034,649.00	\$8,496,938.00	\$7,101,916.71	\$8,796,967.51	\$7,993,868.27	
Fund Total: WSF	\$10,096,549.00	\$9,034,649.00	\$8,496,938.00	\$7,101,916.71	\$8,796,967.51	\$7,993,868.27	
Net Grand Totals:	\$10,096,549.00	\$9,034,649.00	\$8,496,938.00	\$7,101,916.71	\$8,796,967.51	\$7,993,868.27	

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	300	WSF					
<u>Operating Expenses</u>							
52 38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Operating Expenses</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Capital Outlay</u>							
58 98	Cap Out Capital Asset Contra	\$0.00	\$0.00	\$0.00	\$0.00	(\$940,166.71)	(\$2,113,200.02)
<u>Total: Capital Outlay</u>		\$0.00	\$0.00	\$0.00	\$0.00	(\$940,166.71)	(\$2,113,200.02)
<u>Miscellaneous</u>							
59 49	Misc Capital Asset Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: Water/Sewer Fund
Division: Non-Departmental

Salient Policy Issues- (Summarized)

1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	00	Non-departmental						
<u>Personnel - Benefits</u>								
51 10	Benefits FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51 25	Benefits Retirement - OPEB	\$0.00	\$0.00	\$0.00	\$0.00	\$7,635.00	\$16,699.00	
<u>Total: Personnel - Benefits</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$7,635.00	\$16,699.00	
<u>Contractual Services</u>								
56 00	Cont Serv Professional Services	\$25,000.00	\$57,728.00	\$57,000.00	\$47,892.07	\$44,432.29	\$78,345.32	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Meter Location Study with Jo Co (1/2 share allowance)				1.00	25000.0000	\$25,000.00
	Total Manager Recommended						\$25,000.00	
56 30	Cont Serv Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 80	Cont Serv Johnston County Treatment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 99	Cont Serv Reimbursement Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Contractual Services</u>		\$25,000.00	\$57,728.00	\$57,000.00	\$47,892.07	\$44,432.29	\$78,345.32	
<u>Operating Expenses</u>								
53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 02	Op Exp Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 03	Op Exp Worker's Compensation Insurance	\$0.00	(\$10,781.00)	\$0.00	(\$3,839.29)	(\$3,919.90)	(\$2,997.81)	
<u>Total: Operating Expenses</u>		\$0.00	(\$10,781.00)	\$0.00	(\$3,839.29)	(\$3,919.90)	(\$2,997.81)	
<u>Programs</u>								
54 40	Programs Water Capacity Allocation	\$0.00	\$0.00	\$0.00	\$0.00	\$620,750.00	\$0.00	
54 50	Programs Purchase for Resale	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Programs</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$620,750.00	\$0.00	
<u>Special Appropriations</u>								
55 00	Spec App Salary Reserve	\$5,500.00	\$0.00	\$0.00	\$0.00	\$3,450.00	\$0.00	

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	One Percent Merit Pool					1.00	5500.0000	\$5,500.00
Total Manager Recommended								\$5,500.00
55 30	Spec App Real Property Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Special Appropriations</u>		\$5,500.00	\$0.00	\$0.00	\$0.00	\$3,450.00	\$0.00	
<u>Miscellaneous</u>								
59 00	Misc Depreciation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$753,177.50	\$743,624.35	
59 03	Misc Amortization Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$180,000.00	\$180,000.00	
59 06	Misc Miscellaneous	\$0.00	\$57,204.00	\$0.00	\$0.00	\$0.00	\$0.00	
59 23	Misc Transfer to Capital Project Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$685,692.00	
59 94	Misc Employee Share Health Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$342.02)	
<u>Total: Miscellaneous</u>		\$0.00	\$57,204.00	\$0.00	\$0.00	\$933,177.50	\$1,608,974.33	
Division Total: Non-departmental		(\$30,500.00)	(\$104,151.00)	(\$57,000.00)	(\$44,052.78)	(\$1,605,524.89)	(\$1,701,020.84)	

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Public Works – Water & Sewer Operations

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Utility Service Superintendent	22→24	1	1	1
Utility Maint. Supervisor	18→19	1	1	1
Utility Maint. Mechanic	11→13	6	6	6

Salient Policy Issues- (Summarized)

- 1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	60	Operations						
<u>Personnel - Salaries</u>								
50 00	Salaries Full-time	\$357,394.00	\$318,211.00	\$310,800.00	\$250,444.92	\$247,688.46	\$247,940.19	
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50 04	Salaries Overtime	\$2,925.00	\$3,000.00	\$3,000.00	\$1,546.88	\$1,618.13	\$2,938.67	
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel - Salaries</u>		\$360,319.00	\$321,211.00	\$313,800.00	\$251,991.80	\$249,306.59	\$250,878.86	
<u>Personnel - Benefits</u>								
51 00	Benefits Longevity	\$6,100.00	\$5,200.00	\$5,300.00	\$5,300.00	\$2,800.00	\$2,550.00	
51 01	Benefits Stand-by Pay	\$4,836.00	\$4,000.00	\$4,000.00	\$3,971.99	\$3,607.75	\$3,683.96	
51 10	Benefits FICA	\$28,402.00	\$25,277.00	\$24,718.00	\$18,544.66	\$17,782.92	\$18,019.35	
51 11	Benefits Group Insurance - Health	\$61,562.00	\$48,917.00	\$47,250.00	\$36,959.30	\$35,437.09	\$37,079.64	
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51 15	Benefits Life Insurance	\$2,394.00	\$2,007.00	\$1,927.00	\$1,508.98	\$1,539.89	\$1,515.55	
51 20	Benefits Retirement - General Employees	\$25,815.00	\$22,993.00	\$22,469.00	\$18,096.48	\$18,009.96	\$17,177.72	
51 30	Benefits 401K - General Employees	\$14,850.00	\$13,216.00	\$12,712.00	\$10,450.38	\$10,373.46	\$10,278.09	
<u>Total: Personnel - Benefits</u>		\$143,959.00	\$121,610.00	\$118,376.00	\$94,831.79	\$89,551.07	\$90,304.31	
<u>Contractual Services</u>								
56 00	Cont Serv Professional Services	\$50,000.00	\$122,426.00	\$347,530.00	\$288,727.02	\$30,756.50	\$52,054.24	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Water/Sewer Needs Asses. Update (2 yr. split)				1.00	50000.0000	\$50,000.00
	Total Manager Recommended							\$50,000.00
56 10	Cont Serv Contracts and Agreements	\$597.00	\$0.00	\$1,620.00	\$1,276.19	\$170,451.02	\$170,335.92	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount

Manager Recommended	Pagers (5 employees x 12 months)				60.00	9.9500	\$597.00
Total Manager Recommended							\$597.00

56 11

Cont Serv Contract Services	\$17,539.00	\$24,023.00	\$20,000.00	\$19,495.00	\$15,516.96	\$10,571.91	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual CCR prep (2 systems)	2.00	2600.0000	\$5,200.00
Manager Recommended	Bacteria sampling-15/mth Clayton, and 2/mth North	204.00	22.0000	\$4,488.00
Manager Recommended	Bacteria Sampling-Customer request	15.00	45.0000	\$675.00
Manager Recommended	HAA5 sampling- 4/Qtr Clayton, and 2/Qtr North	24.00	154.0000	\$3,696.00
Manager Recommended	HPC sampling	30.00	30.0000	\$900.00
Manager Recommended	Pb & CU Sampling-20/3 yrs Clayton North (2015)	20.00	35.0000	\$700.00
Manager Recommended	Quarterly Water Quality Sampling	4.00	140.0000	\$560.00
Manager Recommended	TTHM sampling- 4/Qtr Clayton, and 2/Qtr North	24.00	55.0000	\$1,320.00
Total Manager Recommended				\$17,539.00

56 50

Cont Serv Equipment Rental	\$1,020.00	\$1,020.00	\$1,150.00	\$978.64	\$457.50	\$0.00	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon Plotter (50% share with EF)	12.00	85.0000	\$1,020.00
Total Manager Recommended				\$1,020.00

56 51

Cont Serv Uniform Rental	\$5,083.00	\$4,486.00	\$4,486.00	\$3,800.28	\$3,835.99	\$3,391.30	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Alex Vargas	52.00	11.4600	\$595.92
Manager Recommended	Brent Baker	52.00	10.8800	\$566.00
Manager Recommended	Byron Poelman	52.00	10.7100	\$557.00
Manager Recommended	DEFE charge	52.00	2.8900	\$150.00
Manager Recommended	Jonathan Ray	52.00	10.8800	\$566.00
Manager Recommended	Misc. garment replacement charges	1.00	150.0000	\$150.00
Manager Recommended	Rod Harrison	52.00	11.4600	\$596.00
Manager Recommended	Scott Goeller	52.00	11.4600	\$596.00

Manager Recommended	Soil Locker (1)					52.00	2.4200	\$126.00
Manager Recommended	Stephen Norris					52.00	11.6300	\$605.00
Manager Recommended	Travis Jessup					52.00	11.0500	\$575.00

Total Manager Recommended \$5,082.92

Total: Contractual Services \$74,239.00 \$151,955.00 \$374,786.00 \$314,277.13 \$221,017.97 \$236,353.37

Operating Expenses

52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$1,800.00	\$2,094.00	\$1,000.00	\$267.37	\$1,716.30	\$42.96	

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	CCR shipping (from Contract Services)	2.00	50.0000	\$100.00
Manager Recommended	Equipment service/repair shipping lump sum	1.00	1500.0000	\$1,500.00
Manager Recommended	Water system certified mailings lump sum	1.00	200.0000	\$200.00
Total Manager Recommended				\$1,800.00

52 10	Op Exp Utility Exp - Town Electricity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 11	Op Exp Utility Exp - Town W/S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$4,201.00	\$3,108.00	\$3,108.00	\$1,986.42	\$3,479.39	\$3,556.40	

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AC Crew Leader (New)	12.00	38.0100	\$456.12
Manager Recommended	AC Service Truck 919-441-1057	12.00	38.0100	\$456.00
Manager Recommended	AC Service Truck 919-441-1820	12.00	38.0100	\$456.12
Manager Recommended	AC Supervisor 919-576-4717	12.00	38.0100	\$456.00
Manager Recommended	AC Utility Service Superintendent 919-604-6301	12.00	38.0100	\$456.00
Manager Recommended	MP Crew Leader (New)	12.00	53.0000	\$636.00
Manager Recommended	MP Utility Maintenance Superintendent 919-291-9479	12.00	53.0000	\$636.00
Manager Recommended	MP Utility Maintenance Supervisor 919-427-1290	12.00	27.0000	\$324.00
Manager Recommended	MP Water On Call 919-427-1287	12.00	27.0000	\$324.00

								\$4,200.24
52 17	Op Exp Telephone Exp - Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 25	Op Exp Advertising Expense	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$18.26	\$33.20	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Misc. advertising for positions				1.00	1000.0000	\$1,000.00
	Total Manager Recommended						\$1,000.00

52 26	Op Exp Training and Travel	\$3,235.00	\$4,578.00	\$2,500.00	\$1,365.00	\$2,300.00	\$1,380.00	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Continuing Ed class (5 employees) 1 ea per year				5.00	75.0000	\$375.00
Manager Recommended	Dist/Coll School/Exam (5 employees)				5.00	300.0000	\$1,500.00
Manager Recommended	Supervisor , CEU's				2.00	300.0000	\$600.00
Manager Recommended	Travel meal expense (6 employees) 1 ea per year				6.00	10.0000	\$60.00
Manager Recommended	Utility Service Superintendent (Adv dist&coll, MT4, AWWA conf.)				1.00	700.0000	\$700.00
	Total Manager Recommended						\$3,235.00

52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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52 35	Op Exp Maint and Repair - Equipment	\$10,950.00	\$8,400.00	\$5,500.00	\$3,316.69	\$9,951.01	\$7,427.00	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Adjustment based on trend and history				1.00	-2000.0000	(\$2,000.00)
Manager Recommended	Unit #800, Back Hoe, Clock reading 4941				300.00	15.0000	\$4,500.00
Manager Recommended	Unit #801, Counterweight				1.00	1300.0000	\$1,300.00
Manager Recommended	Unit #801, Excavator, Clock Reading 76				200.00	10.0000	\$2,000.00
Manager Recommended	Unit #803, Generator, No clock				1.00	50.0000	\$50.00
Manager Recommended	Unit #804, Jet Trailer, Clock reading 1879				40.00	10.0000	\$400.00
Manager Recommended	Unit #805, Air Compressor, Clock reading 274				20.00	10.0000	\$200.00
Manager Recommended	Unit #807, Tamp, No clock				1.00	100.0000	\$100.00
Manager Recommended	Unit #808, Trailer, replace decking FY14				1.00	500.0000	\$500.00

Manager Recommended	Unit #809, Generator, No clock	1.00	50.0000	\$50.00
Manager Recommended	Unit #810, Confined Space Trailer/equip.	1.00	50.0000	\$50.00
Manager Recommended	Unit #811, Cyclops/Rover Cameras & Trailer	1.00	2000.0000	\$2,000.00
Manager Recommended	Unit #812, Shoring Trailer	1.00	50.0000	\$50.00
Manager Recommended	Unit #813, Dual Axle Trailer	1.00	50.0000	\$50.00
Manager Recommended	Unit #814, Tench Compactor, Clock reading 43	50.00	10.0000	\$500.00
Manager Recommended	Unit #815, Rover X Camera & Trailer	1.00	1000.0000	\$1,000.00
Manager Recommended	Unit #816, Excavator Trailer	1.00	200.0000	\$200.00

Total Manager Recommended \$10,950.00

52 36 Op Exp Maint and Repair - Vehicles \$14,925.00 \$7,300.00 \$7,000.00 \$5,189.80 \$4,877.60 \$3,564.86

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Trailer Rehab	1.00	5000.0000	\$5,000.00
Manager Recommended	Unit #4, Odometer 47157	3,000.00	0.1000	\$300.00
Manager Recommended	Unit #80, Odometer 98281	13,000.00	0.1500	\$1,950.00
Manager Recommended	Unit #81, Odometer 122279, Replace	10,000.00	0.1000	\$1,000.00
Manager Recommended	Unit #82, Odometer 79347	5,500.00	0.1000	\$550.00
Manager Recommended	Unit #83, Odometer 84209	13,000.00	0.1000	\$1,300.00
Manager Recommended	Unit #84, Odometer 17566	2,000.00	0.5000	\$1,000.00
Manager Recommended	Unit #84, Replace bedliner	1.00	2500.0000	\$2,500.00
Manager Recommended	Unit #85, Odometer 1851	2,000.00	0.1000	\$200.00
Manager Recommended	Unit #9077, Odometer 110546	7,500.00	0.1500	\$1,125.00

Total Manager Recommended \$14,925.00

52 37 Op Exp Maint and Repair - Buildings \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 39 Op Exp Maint and Repair - System \$309,000.00 \$329,000.00 \$267,900.00 \$168,555.33 \$121,331.93 \$144,767.33

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Concrete/Asphalt repairs due to utility work	1.00	10000.0000	\$10,000.00
Manager Recommended	Emergency system repairs	4.00	40000.0000	\$160,000.00
Manager Recommended	Fire Hydrant/Valve Replacement Program	6.00	6500.0000	\$39,000.00

	Manager Recommended	Parts/Material Purchase				1.00	100000.0000	\$100,000.00
	Total Manager Recommended							\$309,000.00
52 40	Op Exp Maint and Repair - Lift Stations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$286.28	
52 41	Op Exp Maint and Repair - Elevated Tank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52 50	Op Exp Contracted Vehicle Service	\$1,400.00	\$1,200.00	\$1,200.00	\$1,015.08	\$1,305.57	\$0.00	

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	7 Units, Estimate	7.00	200.0000	\$1,400.00
Total Manager Recommended				\$1,400.00

52 52	Op Exp Fuel	\$17,084.00	\$19,423.00	\$14,000.00	\$11,342.77	\$16,659.60	\$16,064.71	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unit #4 3,000 miles @ 10.51 mpg	285.00	2.0200	\$575.70
Manager Recommended	Unit #80 11,000 miles @ 11.47 mpg	959.00	2.0200	\$1,937.18
Manager Recommended	Unit #800 400 hours @ 1.0 gph	400.00	2.7400	\$1,096.00
Manager Recommended	Unit #804 40 hours @ 2 gph	60.00	2.7400	\$164.40
Manager Recommended	Unit #805 20 hours @ 2 gph	50.00	2.7400	\$137.00
Manager Recommended	Unit #81 14,000 @ 7.61 mpg	1,840.00	2.0200	\$3,716.80
Manager Recommended	Unit #814 100 hours @ 2 gph	18.00	2.7400	\$49.32
Manager Recommended	Unit #82 9,000 miles @ 11.29 mpg	797.00	2.0200	\$1,609.94
Manager Recommended	Unit #83 15,000miles @ 11.24 mpg	1,335.00	2.0200	\$2,696.70
Manager Recommended	Unit #84 4,500 miles @ 4.97 mpg	905.00	2.7400	\$2,479.70
Manager Recommended	Unit #85 2,000 miles @ 5 mpg	400.00	2.7400	\$1,096.00
Manager Recommended	Unit #9077 7,500 miles @ 9.9 mpg	755.00	2.0200	\$1,525.10
Total Manager Recommended				\$17,083.84

52 59	Op Exp Water Meters	\$53,200.00	\$50,200.00	\$71,820.00	\$57,430.78	\$72,782.71	\$77,169.79	
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	1" AMR Water Meter	10.00	295.0000	\$2,950.00

Manager Recommended	2" AMR Water Meter				5.00	1490.0000	\$7,450.00
Manager Recommended	5/8 x 3/4" AMR Water Meter				40.00	165.0000	\$6,600.00
Manager Recommended	Large Meter replacement				1.00	6500.0000	\$6,500.00
Manager Recommended	New development				180.00	165.0000	\$29,700.00
Total Manager Recommended							<u>\$53,200.00</u>

52 60 Op Exp Equipment Purchase \$8,030.00 \$4,800.00 \$7,360.00 \$7,063.06 \$4,284.78 \$4,842.04

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	3/4 HP 1.5" discharge stainless sump pump				1.00	1150.0000	\$1,150.00
Manager Recommended	Honda portable gas generator 1600W				1.00	1360.0000	\$1,360.00
Manager Recommended	Pressure washer Briggs & Stratton 2500 PSI				1.00	470.0000	\$470.00
Manager Recommended	Replacement Mobile Phone				2.00	150.0000	\$300.00
Manager Recommended	Replacement Tablet				1.00	700.0000	\$700.00
Manager Recommended	Replacement two-way radio				1.00	250.0000	\$250.00
Manager Recommended	Stihl Cutquick TS 420 pavement saw				1.00	1200.0000	\$1,200.00
Manager Recommended	Wacker Jumping Jack				1.00	2600.0000	\$2,600.00
Total Manager Recommended							<u>\$8,030.00</u>

52 61 Op Exp Uniform Cleaning \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 62 Op Exp Dues and Subscriptions \$1,725.00 \$1,425.00 \$1,075.00 \$401.00 \$883.00 \$580.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Individual NC AWWA Membership Dues				1.00	76.0000	\$76.00
Manager Recommended	Individual WEF Membership Dues				1.00	475.0000	\$475.00
Manager Recommended	NC AWWA Membership Dues				1.00	325.0000	\$325.00
Manager Recommended	USC Cross Connection Control Membership				1.00	350.0000	\$350.00
Manager Recommended	WaterISAC National Water System Security Membership				1.00	499.0000	\$499.00
Total Manager Recommended							<u>\$1,725.00</u>

52 63 Op Exp Permits and Fees \$7,695.00 \$7,495.00 \$7,495.00 \$5,438.00 \$5,300.00 \$5,192.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	Class A CDL, Renewal, Travis J.	1.00	150.0000	\$150.00
Manager Recommended	Clayton Distribution System Permit	1.00	2600.0000	\$2,600.00
Manager Recommended	Clayton North Distribution System Permit	1.00	850.0000	\$850.00
Manager Recommended	Collection System Certificate Renewals	7.00	50.0000	\$350.00
Manager Recommended	Collection System Permit	1.00	1310.0000	\$1,310.00
Manager Recommended	Distribution System Certificate Renewals	11.00	35.0000	\$385.00
Manager Recommended	Maintenance Technologist Certificate Renewal	1.00	50.0000	\$50.00
Manager Recommended	NOV-NOI - DENR	1.00	2000.0000	\$2,000.00

Total Manager Recommended \$7,695.00

52 70 Op Exp Safety \$3,276.00 \$2,876.00 \$2,500.00 \$2,151.56 \$2,628.07 \$1,298.40

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Deep Woods OFF, insect repellent	12.00	4.5000	\$54.00
Manager Recommended	Hand Sanitizer	30.00	2.0000	\$60.00
Manager Recommended	Safety Incentive Meals - 3 each for 8 employees	24.00	13.0000	\$312.00
Manager Recommended	Safety training - 3 each for 7 employees	21.00	50.0000	\$1,050.00
Manager Recommended	Vehicle 1st Aid kit & fire ext svc - 8 units	8.00	25.0000	\$200.00
Manager Recommended	Work Zone and Traffic Control equipment	1.00	1600.0000	\$1,600.00

Total Manager Recommended \$3,276.00

52 71 Op Exp Protective Clothing \$3,035.00 \$3,210.00 \$1,900.00 \$1,331.92 \$1,222.06 \$879.16

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Employee PPE (gloves, glasses, shields, tyvek suits, etc.)	7.00	100.0000	\$700.00
Manager Recommended	Hip Boot, Replacements	4.00	100.0000	\$400.00
Manager Recommended	Rain Suits	6.00	60.0000	\$360.00
Manager Recommended	Safety boots	7.00	175.0000	\$1,225.00
Manager Recommended	Safety Green Tee shirts, 5 each- 7 employees	35.00	10.0000	\$350.00

Total Manager Recommended \$3,035.00

52 80 Op Exp Tools \$1,690.00 \$1,100.00 \$1,400.00 \$1,224.92 \$1,065.26 \$961.02

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	Dewalt Hammerdrill and Impact driver combo kit				1.00	400.0000	\$400.00
Manager Recommended	Replacement tools for two pick up trucks				3.00	100.0000	\$300.00
Manager Recommended	Replacement tools for two service trucks				2.00	400.0000	\$800.00
Manager Recommended	Trumbull Thru bolt wrech set				1.00	190.0000	\$190.00
Total Manager Recommended							\$1,690.00

52 81	Op Exp Chemicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 82	Op Exp Lab Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 85	Op Exp Departmental Supplies	\$3,506.00	\$3,506.00	\$3,500.00	\$2,523.12	\$3,501.23	\$3,713.27

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Batteries				30.00	2.0000	\$60.00
Manager Recommended	Green, Blue and White Marking Paint				220.00	3.5000	\$770.00
Manager Recommended	Micro Flex latex Gloves				72.00	12.0000	\$864.00
Manager Recommended	Misc. Supplies				1.00	1500.0000	\$1,500.00
Manager Recommended	Wiper Towels				48.00	6.5000	\$312.00
Total Manager Recommended							\$3,506.00

53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 03	Op Exp Worker's Compensation Insurance	\$7,311.00	\$11,830.00	\$5,980.00	\$5,979.22	\$7,269.55	\$6,935.27
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total: Operating Expenses		\$453,063.00	\$462,545.00	\$405,238.00	\$276,582.04	\$260,576.32	\$278,693.69

Programs

54 50	Programs Purchase for Resale	\$1,831,345.00	\$1,910,270.00	\$1,818,264.00	\$1,369,647.94	\$1,706,433.74	\$1,670,058.50
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	2% Consumption Growth (per LWSP)				17,222.00	2.1500	\$37,027.30
Manager Recommended	Est. Consump. FY 14-15				861,117.00	2.1500	\$1,851,401.55
Manager Recommended	Hospira Closure (CY 14 use)				-26,551.00	2.1500	(\$57,084.65)
Total Manager Recommended							\$1,831,344.20

Total: Programs

\$1,831,345.00 \$1,910,270.00 \$1,818,264.00 \$1,369,647.94 \$1,706,433.74 \$1,670,058.50

Division Total: Operations

(\$2,862,925.00) (\$2,967,591.00) (\$3,030,464.00) (\$2,307,330.70) (\$2,526,885.69) (\$2,526,288.73)

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Public Works – Preventative Maintenance

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Utility Maint. Supervisor	18→19	1	1	1
Utility Maint. Mechanic	11→13	2	3	3
Instrumentation Control Tech.	17	1	1	1
FOG Technician	15	0	1	0

Salient Policy Issues- (Summarized)

1. Addition of additional Maintenance Mechanic position.
2. Major project for installation of back-up pumps at two lift stations. (Capital Outlay)
3. Addition of leased Jet-Vac unit. (Capital Outlay)
4. Additional portable generator. (Capital Outlay)

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	61	Preventive Maintenance					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$198,407.00	\$150,566.00	\$156,859.00	\$124,852.36	\$170,572.22	\$150,051.05
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$2,843.00	\$2,400.00	\$1,200.00	\$799.20	\$1,585.87	\$1,522.54
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$201,250.00	\$152,966.00	\$158,059.00	\$125,651.56	\$172,158.09	\$151,573.59
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$1,300.00	\$1,100.00	\$900.00	\$900.00	\$1,400.00	\$1,300.00
51 01	Benefits Stand-by Pay	\$4,700.00	\$3,500.00	\$3,000.00	\$1,736.99	\$3,685.56	\$3,189.22
51 10	Benefits FICA	\$15,854.00	\$12,054.00	\$12,390.00	\$8,883.27	\$13,058.86	\$11,654.30
51 11	Benefits Group Insurance - Health	\$37,675.00	\$24,716.00	\$24,274.00	\$19,129.24	\$24,919.13	\$21,678.47
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 15	Benefits Life Insurance	\$1,337.00	\$796.00	\$950.00	\$746.67	\$1,023.31	\$919.33
51 20	Benefits Retirement - General Employees	\$14,559.00	\$11,090.00	\$11,387.00	\$8,979.03	\$12,432.22	\$10,451.81
51 30	Benefits 401K - General Employees	\$8,290.00	\$6,302.00	\$6,442.00	\$5,115.97	\$7,133.73	\$6,242.38
<u>Total: Personnel - Benefits</u>		\$83,715.00	\$59,558.00	\$59,343.00	\$45,491.17	\$63,652.81	\$55,435.51
<u>Contractual Services</u>							
56 00	Cont Serv Professional Services	\$77,750.00	\$61,350.00	\$10,000.00	\$3,200.00	\$1,050.00	\$72,023.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	300-56-95-58-31 Projects			195,000.00	0.1500	\$29,250.00
	Manager Recommended	Sewer System Feasibility Study			1.00	48500.0000	\$48,500.00
	Total Manager Recommended						\$77,750.00
56 10	Cont Serv Contracts and Agreements	\$78,918.00	\$40,648.00	\$41,513.00	\$36,947.37	\$37,884.47	\$52,832.96
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount

Manager Recommended	By-Pass Pump PM				2.00	500.0000	\$1,000.00
Manager Recommended	FS #2 Tank Maintenance				1.00	21022.0000	\$21,022.00
Manager Recommended	Generator PM Contract				11.00	750.0000	\$8,250.00
Manager Recommended	Load Bank Generators				11.00	1188.7600	\$13,076.00
Manager Recommended	Pagers (3 employees x 12 months)				36.00	19.9500	\$718.20
Manager Recommended	Shotwell Road Tank Maintenance				1.00	14611.2400	\$14,611.24
Manager Recommended	Wilson Street Tank Maintenance				1.00	20240.5100	\$20,240.51
Total Manager Recommended							<u>\$78,917.95</u>

56 11 Cont Serv Contract Services \$36,970.00 \$36,970.00 \$34,000.00 \$28,744.38 \$23,664.51 \$15,939.45

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Jet Vac debris box disposal				7.00	450.0000	\$3,150.00
Manager Recommended	Large water meter testing for 2"-10" sizes				20.00	450.0000	\$9,000.00
Manager Recommended	Root Control per foot				5,000.00	2.5000	\$12,500.00
Manager Recommended	SCADA Maintenance Contract				1.00	5000.0000	\$5,000.00
Manager Recommended	US Dept. Agriculture Beaver Control				12.00	60.0000	\$720.00
Manager Recommended	Vegetation control on sewer easements per 100 sq ft.				6,000.00	1.1000	\$6,600.00
Total Manager Recommended							<u>\$36,970.00</u>

56 50 Cont Serv Equipment Rental \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

56 51 Cont Serv Uniform Rental \$3,925.00 \$2,793.00 \$2,400.00 \$2,087.89 \$2,888.53 \$2,129.09

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	DEFE Charge				52.00	2.8900	\$150.00
Manager Recommended	James Blalock, FR rated clothes				52.00	16.2900	\$847.00
Manager Recommended	Kenny Hales				52.00	10.8800	\$565.76
Manager Recommended	Misc garment replacement charges				1.00	150.0000	\$150.00
Manager Recommended	New Employee(2)				104.00	10.8800	\$1,132.00
Manager Recommended	Tim Callihan				52.00	10.8800	\$565.76
Manager Recommended	Will Simmons				52.00	9.8800	\$514.00
Total Manager Recommended							<u>\$3,924.52</u>

<u>Total: Contractual Services</u>	\$197,563.00	\$141,761.00	\$87,913.00	\$70,979.64	\$65,487.51	\$142,924.50
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Operating Expenses

52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$4,583.00	\$3,700.00	\$2,805.00	\$1,043.70	\$885.16	\$53.12

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Backflow 1st Class Mailing	1,200.00	0.4900	\$588.00
Manager Recommended	Equipment repair/service shipping lump sum	1.00	2000.0000	\$2,000.00
Manager Recommended	FOG 1st Class Mailing	500.00	0.4900	\$245.00
Manager Recommended	FOG Public Education Mailing	2.00	875.0000	\$1,750.00
	Total Manager Recommended			\$4,583.00

52 10	Op Exp Utility Exp - Town Electricity	\$35,520.00	\$34,068.00	\$34,068.00	\$28,642.68	\$32,098.17	\$29,725.14
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Cycle 5 billings per month \$2819 x 5%	12.00	2960.0000	\$35,520.00
	Total Manager Recommended			\$35,520.00

52 11	Op Exp Utility Exp - Town W/S	\$3,540.00	\$3,540.00	\$3,300.00	\$2,665.91	\$3,341.60	\$7,739.54
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Cycle 5 billings washdown water at LS \$295	12.00	295.0000	\$3,540.00
	Total Manager Recommended			\$3,540.00

52 12	Op Exp Utility Exp - Other	\$29,986.00	\$30,360.00	\$28,000.00	\$22,163.19	\$29,053.76	\$25,253.43
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Colonial Carton, Duke Energy	12.00	55.0000	\$660.00
Manager Recommended	Glen Haven, Duke Energy	12.00	500.0000	\$6,000.00
Manager Recommended	JMH, Duke Energy	12.00	135.0000	\$1,620.00
Manager Recommended	LP fuel for perm generator 4 units @ 36 hrs @ 2 gph	288.00	1.2000	\$345.60

Manager Recommended	NRL S #1, JC Utilities	12.00	20.0000	\$240.00
Manager Recommended	NRLS #1 & #2, Duke Energy	12.00	1075.0000	\$12,900.00
Manager Recommended	Powhatan Elementary, Duke Energy	12.00	100.0000	\$1,200.00
Manager Recommended	Powhatan Elementary, Piedmont Natural Gas	12.00	30.0000	\$360.00
Manager Recommended	S. Tech, Duke Energy	12.00	180.0000	\$2,160.00
Manager Recommended	Shotwell Elevated Tank, Duke Energy	12.00	60.0000	\$720.00
Manager Recommended	Wal-Mart, Duke Energy	12.00	215.0000	\$2,580.00
Manager Recommended	Wynston, Duke Energy	12.00	100.0000	\$1,200.00

Total Manager Recommended \$29,985.60

52 15 Op Exp Telephone Exp - Buildings \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 16 Op Exp Telephone Exp - Mobile \$4,150.00 \$4,154.00 \$4,154.00 \$1,856.60 \$3,515.47 \$1,709.37

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AC Instr Control Tech 919-800-9249	12.00	38.0100	\$456.00
Manager Recommended	AC Service Truck 919-605-6498	12.00	38.0100	\$456.00
Manager Recommended	AC Supervisor 919-606-5883	12.00	38.0100	\$456.00
Manager Recommended	Emergency Cellular AutoDialer, Pre-Paid Quarterly	4.00	40.0000	\$160.00
Manager Recommended	MP Instr Control Tech 919-538-3320	12.00	27.0000	\$324.00
Manager Recommended	MP Utility Maintenance Supervisor 919-669-4891	12.00	27.0000	\$324.00
Manager Recommended	National Network 1 pager, 4 phones, 2 email, IWARN & Group	12.00	162.0000	\$1,944.00
Manager Recommended	National Network annual protection plan	1.00	30.0000	\$30.00

Total Manager Recommended \$4,150.00

52 17 Op Exp Telephone Exp - Utilities \$1,389.00 \$2,778.00 \$3,115.00 \$2,216.46 \$15,067.89 \$15,960.40

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Forest Glen 919-359-9610	6.00	43.3500	\$260.10
Manager Recommended	FS#2 919-553-2597	6.00	56.9200	\$341.52
Manager Recommended	NRLS #2 919-553-7619	6.00	44.4700	\$266.82
Manager Recommended	Rollingwood #1 919-550-2860	6.00	43.3500	\$260.10
Manager Recommended	Rollingwood #2 919-550-7099	6.00	43.3500	\$260.10

									\$1,388.64
52 25	Op Exp Advertising Expense	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	2 New positions requested				2.00	600.0000	\$1,200.00

									\$1,200.00
52 26	Op Exp Training and Travel	\$2,750.00	\$2,570.00	\$2,570.00	\$2,103.00	\$2,055.00	\$1,400.00		

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Continuing Ed classes (4 employees) 1 each per year				4.00	75.0000	\$300.00
Manager Recommended	Control Tech, MT 4/Electric Control Training				2.00	300.0000	\$600.00
Manager Recommended	Dist/Coll School/Exam- (2 new employees)				4.00	300.0000	\$1,200.00
Manager Recommended	Supervisor, Conference/CEU's/MT4				2.00	300.0000	\$600.00
Manager Recommended	Travel meal expense (5 employees)1 each per year				5.00	10.0000	\$50.00

									\$2,750.00
52 27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		

52 35	Op Exp Maint and Repair - Equipment	\$9,000.00	\$13,700.00	\$4,780.00	\$2,201.73	\$6,157.30	\$11,676.08		
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Adj for new equipment & history				1.00	-7000.0000	(\$7,000.00)
Manager Recommended	Back Flow Test Kit Certification/Repairs				1.00	200.0000	\$200.00
Manager Recommended	Confined Space Equipment, Recertification/Service				1.00	500.0000	\$500.00
Manager Recommended	MX4 Ventis, ISC Air Monitor, Calibration/Service				1.00	400.0000	\$400.00
Manager Recommended	Smoke Testing Equipment				1.00	50.0000	\$50.00
Manager Recommended	Unit #702, Hours 293				35.00	10.0000	\$350.00
Manager Recommended	Unit #705, Hours 269				35.00	10.0000	\$350.00
Manager Recommended	Unit #708, Hours 4497				35.00	10.0000	\$350.00
Manager Recommended	Unit #709, Hours 307				40.00	10.0000	\$400.00
Manager Recommended	Unit #710, Hours 134				20.00	10.0000	\$200.00
Manager Recommended	Unit #711, Hours 484				60.00	10.0000	\$600.00

Manager Recommended	Unit #712, Hours 257, Replace with UTV				30.00	10.0000	\$300.00
Manager Recommended	Unit #713, trailer				1.00	100.0000	\$100.00
Manager Recommended	Unit #74 High Pressure hose replacement				1.00	2200.0000	\$2,200.00
Manager Recommended	Unit #74, Hours , Blower, Hyd.,Transfer Case Service				1.00	10000.0000	\$10,000.00
Total Manager Recommended							\$9,000.00

52 36 Op Exp Maint and Repair - Vehicles \$4,820.00 \$5,720.00 \$5,200.00 \$5,357.73 \$4,865.06 \$2,393.59

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unit #72, Mileage 72379	7,500.00	0.1000	\$750.00
Manager Recommended	Unit #73, Mileage 31631	300.00	0.5000	\$150.00
Manager Recommended	Unit #74, Mileage 53535	5,000.00	0.2500	\$1,250.00
Manager Recommended	Unit #75, Mileage 84948	2,000.00	0.3500	\$700.00
Manager Recommended	Unit #76, Mileage 56060	8,000.00	0.1000	\$800.00
Manager Recommended	Unit #77, Mileage 400	9,000.00	0.1300	\$1,170.00
Total Manager Recommended				\$4,820.00

52 37 Op Exp Maint and Repair - Buildings \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 39 Op Exp Maint and Repair - System \$28,000.00 \$20,000.00 \$20,000.00 \$14,457.55 \$9,320.93 \$11,617.53

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Auto Flushers(Permanent Install)	5.00	2600.0000	\$13,000.00
Manager Recommended	Easement & outfall repairs (Equip rental, stone)	1.00	15000.0000	\$15,000.00
Total Manager Recommended				\$28,000.00

52 40 Op Exp Maint and Repair - Lift Stations \$171,500.00 \$168,500.00 \$170,000.00 \$145,498.02 \$135,413.07 \$139,392.54

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Control panel repairs	15.00	1000.0000	\$15,000.00
Manager Recommended	Existing pump overhaul/repair	8.00	6000.0000	\$48,000.00
Manager Recommended	Floats, relays, breakers, starters, fuses	1.00	15000.0000	\$15,000.00
Manager Recommended	Spare Pumps (small HP)	3.00	4500.0000	\$13,500.00

	Manager Recommended	Undesignated repairs lump sum				1.00	80000.0000	\$80,000.00
	Total Manager Recommended							\$171,500.00

52 41	Op Exp Maint and Repair - Elevated Tank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 50	Op Exp Contracted Vehicle Service	\$4,000.00	\$3,600.00	\$2,500.00	\$415.93	\$997.91	\$23,197.75

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Pick Up trucks	4.00	250.0000	\$1,000.00
Manager Recommended	Vactor Truck	1.00	1500.0000	\$1,500.00
Manager Recommended	Vactor Truck, Annual Operational Inspection	1.00	1500.0000	\$1,500.00
Total Manager Recommended				\$4,000.00

52 52	Op Exp Fuel	\$13,212.00	\$18,709.00	\$14,302.00	\$10,967.69	\$15,711.74	\$18,778.54
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Permanent Generators 12 units @ 36 hrs @ 2 gph	864.00	2.7400	\$2,367.36
Manager Recommended	Portable powered equipment	50.00	2.0200	\$101.00
Manager Recommended	Unit #702 35 hrs @ 2 gph	70.00	2.7400	\$191.80
Manager Recommended	Unit #705 35 hrs @ 2 gph	70.00	2.7400	\$191.80
Manager Recommended	Unit #708 35 hrs @ 2 gph	70.00	2.7400	\$191.80
Manager Recommended	Unit #709 40 hrs @ 2 gph	80.00	2.7400	\$219.20
Manager Recommended	Unit #710 20 hrs @ 2 gph	40.00	2.7400	\$109.60
Manager Recommended	Unit #711 60 hrs @ 2 gph	120.00	2.7400	\$328.80
Manager Recommended	Unit #712 30 hrs @ 2 gph	60.00	2.7400	\$164.40
Manager Recommended	Unit #72 7,500 miles @ 9.1 mpg	830.00	2.0200	\$1,676.60
Manager Recommended	Unit #73 300 miles @ 3.9 mpg	100.00	2.7400	\$274.00
Manager Recommended	Unit #74 5,000 miles @ 5.7 mpg	900.00	2.7400	\$2,466.00
Manager Recommended	Unit #75 2,000 miles @ 11.7 mpg	190.00	2.0200	\$383.80
Manager Recommended	Unit #76 8,000 miles @ 7.8 mpg	1,050.00	2.0200	\$2,121.00
Manager Recommended	Unit #77 9,000 miles @ 8.2 mpg	1,200.00	2.0200	\$2,424.00
Total Manager Recommended				\$13,211.16

52 60	Op Exp Equipment Purchase	\$4,900.00	\$4,050.00	\$560.00	\$808.15	\$4,620.98	\$1,356.45
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	20 volt Dewalt 4 tool kit					1.00	400.0000	\$400.00
Manager Recommended	Air Compressor for Unit #77, gas powered					1.00	2500.0000	\$2,500.00
Manager Recommended	Fiberglass Ladder, 28ft, Type 1A					1.00	350.0000	\$350.00
Manager Recommended	Lite Box for Trucks					2.00	300.0000	\$600.00
Manager Recommended	Replacement chemical pump					1.00	500.0000	\$500.00
Manager Recommended	Replacement mobile phone					2.00	150.0000	\$300.00
Manager Recommended	Replacement two way radio					1.00	250.0000	\$250.00
Total Manager Recommended								\$4,900.00

52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 63	Op Exp Permits and Fees	\$600.00	\$410.00	\$340.00	\$340.00	\$360.00	\$360.00	\$360.00

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Collection System Certificate Renewals					4.00	50.0000	\$200.00
Manager Recommended	Distribution System Certificate Renewals					8.00	35.0000	\$280.00
Manager Recommended	Maintenance Technologist Certificate Renewal					2.00	60.0000	\$120.00
Total Manager Recommended								\$600.00

52 70	Op Exp Safety	\$1,432.00	\$1,218.00	\$600.00	\$545.46	\$1,418.69	\$566.42	\$566.42
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Deep Woods OFF, insect repellent					12.00	4.5000	\$54.00
Manager Recommended	Hand Sanitizer					72.00	2.0000	\$144.00
Manager Recommended	Safety incentive meals - 3 each for 6 employees					18.00	13.0000	\$234.00
Manager Recommended	Safety training - 3 each for 5 employees					15.00	50.0000	\$750.00
Manager Recommended	Vehicle 1st Aid Kit & fire ext svc - 9 units					10.00	25.0000	\$250.00
Total Manager Recommended								\$1,432.00

52 71	Op Exp Protective Clothing	\$2,710.00	\$2,240.00	\$1,965.00	\$1,309.81	\$1,932.71	\$827.69	\$827.69
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Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
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Level

Manager Recommended	Employee PPE				4.00	100.0000	\$400.00
Manager Recommended	New Employee PPE				2.00	360.0000	\$720.00
Manager Recommended	Rain Suits				4.00	60.0000	\$240.00
Manager Recommended	Safety boots				6.00	175.0000	\$1,050.00
Manager Recommended	Safety Green Tee shirts, 5 each- 6 employees				30.00	10.0000	\$300.00
Total Manager Recommended							\$2,710.00

52 80

Op Exp Tools	\$1,500.00	\$1,500.00	\$1,100.00	\$987.25	\$977.98	\$994.77
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Replacement tools for two service trucks				3.00	500.0000	\$1,500.00
Total Manager Recommended							\$1,500.00

52 81

Op Exp Chemicals	\$101,314.00	\$107,658.00	\$75,000.00	\$69,555.36	\$71,038.72	\$88,139.71
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Bioxide 71, Arbors L.S.				6,000.00	2.4400	\$14,640.00
Manager Recommended	Bioxide 71, Cobblestone #2 L.S.				6,000.00	2.4400	\$14,640.00
Manager Recommended	Bioxide 71, Glen Laurel #2 & 3 L.S.				7,000.00	2.4400	\$17,080.00
Manager Recommended	Bioxide 71, JMH L.S.				5,000.00	2.4400	\$12,200.00
Manager Recommended	Bioxide 71, NRLS #2/Clayton Raleigh				9,600.00	2.4400	\$23,424.00
Manager Recommended	Bioxide 71, Summerlyn L.S.				7,000.00	2.4400	\$17,080.00
Manager Recommended	Contain fire ants, Vegetation Control				30.00	25.0000	\$750.00
Manager Recommended	Persnickity Ox pellets				10.00	150.0000	\$1,500.00
Total Manager Recommended							\$101,314.00

52 82

Op Exp Lab Supplies	\$0.00	\$0.00	\$0.00	\$1,163.00	\$0.00	\$0.00
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52 85

Op Exp Departmental Supplies	\$3,545.00	\$3,532.00	\$3,500.00	\$3,621.26	\$3,020.21	\$2,782.27
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Batteries				30.00	2.0000	\$60.00

	Manager Recommended	Micro Flex Latex gloves				180.00	12.0000	\$2,160.00
	Manager Recommended	Misc. Supplies				1.00	1000.0000	\$1,000.00
	Manager Recommended	Wiper towels per box				50.00	6.5000	\$325.00
	Total Manager Recommended							<u>\$3,545.00</u>
53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 03	Op Exp Worker's Compensation Insurance	\$4,546.00	\$5,640.00	\$4,306.00	\$4,305.23	\$5,234.31	\$3,401.00	
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Operating Expenses</u>		\$434,197.00	\$437,647.00	\$382,165.00	\$322,225.71	\$347,086.66	\$387,325.34	
Division Total: Preventive Maintenance		(\$916,725.00)	(\$791,932.00)	(\$687,480.00)	(\$564,348.08)	(\$648,385.07)	(\$737,258.94)	

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Public Works – WWTP

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
WWTP Superintendent	23→24	1	1	1
Wastewater Treatment Ops.	15-16→15-17	4	4	4
Lab Analyst	14→18	1	1	1

Salient Policy Issues- (Summarized)

1. Roof replacement for lab building.
2. Install nitrogen removal control updates.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	300	WSF						
Department	56	Water Sewer Enterprise						
Division	63	Wastewater Treatment Plant						
<u>Personnel - Salaries</u>								
50 00	Salaries Full-time	\$283,111.00	\$259,463.00	\$272,360.00	\$218,827.77	\$236,041.11	\$237,421.80	
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50 04	Salaries Overtime	\$2,997.00	\$3,060.00	\$0.00	\$0.00	\$0.00	\$106.26	
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel - Salaries</u>		\$286,108.00	\$262,523.00	\$272,360.00	\$218,827.77	\$236,041.11	\$237,528.06	
<u>Personnel - Benefits</u>								
51 00	Benefits Longevity	\$4,300.00	\$3,900.00	\$3,900.00	\$3,900.00	\$2,950.00	\$2,850.00	
51 01	Benefits Stand-by Pay	\$9,213.00	\$9,100.00	\$8,000.00	\$7,230.91	\$8,551.77	\$8,965.58	
51 10	Benefits FICA	\$22,921.00	\$21,078.00	\$21,746.00	\$17,404.65	\$18,433.94	\$18,537.51	
51 11	Benefits Group Insurance - Health	\$37,675.00	\$30,895.00	\$24,584.00	\$19,413.91	\$24,238.11	\$25,606.38	
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51 15	Benefits Life Insurance	\$1,896.00	\$1,645.00	\$1,654.00	\$1,301.49	\$1,424.28	\$1,450.08	
51 20	Benefits Retirement - General Employees	\$20,880.00	\$18,937.00	\$19,821.00	\$15,982.43	\$17,292.66	\$16,647.29	
51 30	Benefits 401K - General Employees	\$11,984.00	\$10,870.00	\$11,215.00	\$9,198.37	\$9,923.75	\$9,973.66	
<u>Total: Personnel - Benefits</u>		\$108,869.00	\$96,425.00	\$90,920.00	\$74,431.76	\$82,814.51	\$84,030.50	
<u>Contractual Services</u>								
56 00	Cont Serv Professional Services	\$53,000.00	\$73,000.00	\$70,000.00	\$78,468.60	\$38,948.86	\$82,940.54	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Biosolids - quarterly and annual reporting				1.00	8000.0000	\$8,000.00
	Manager Recommended	Holding tank two recycle pump design				1.00	15000.0000	\$15,000.00
	Manager Recommended	Misc. engineering service				1.00	30000.0000	\$30,000.00
	Total Manager Recommended							\$53,000.00
56 10	Cont Serv Contracts and Agreements	\$50,905.00	\$39,950.00	\$33,925.00	\$29,890.56	\$36,941.73	\$29,137.40	
Budget Transactions:								

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Air conditioning and heating maintenace contract				2.00	175.0000	\$350.00
Manager Recommended	Biotriad vapor phase odor equipment lease				2.00	4400.0000	\$8,800.00
Manager Recommended	Bldg Alarm System Monitoring				1.00	420.0000	\$420.00
Manager Recommended	Generator #1 & #2 PM 2X per year				6.00	1250.0000	\$7,500.00
Manager Recommended	Hach service agreement				1.00	14335.0000	\$14,335.00
Manager Recommended	Raleigh connection fee				12.00	1375.0000	\$16,500.00
Manager Recommended	RICE Monitoring Contract				1.00	3000.0000	\$3,000.00
Total Manager Recommended							\$50,905.00

56 11

Cont Serv Contract Services	\$54,500.00	\$49,290.00	\$26,435.00	\$15,385.38	\$29,971.27	\$29,407.57
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contract lab				12.00	2000.0000	\$24,000.00
Manager Recommended	Contract lab - Grifols pretreatment sampling				12.00	2000.0000	\$24,000.00
Manager Recommended	Industrial samples (reimbursed)				2.00	2350.0000	\$4,700.00
Manager Recommended	Sludge Samples				1.00	1800.0000	\$1,800.00
Total Manager Recommended							\$54,500.00

56 50

Cont Serv Equipment Rental	\$611.00	\$600.00	\$627.00	\$576.96	\$550.00	\$668.84
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon Copier - #001-0219668-011				12.00	50.0000	\$600.00
Manager Recommended	Canon copier property tax				1.00	11.0000	\$11.00
Total Manager Recommended							\$611.00

56 51

Cont Serv Uniform Rental	\$3,406.00	\$3,536.00	\$3,246.00	\$2,512.92	\$2,622.52	\$2,531.65
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Uniform rental 5 employees (per week)				52.00	63.0000	\$3,276.00
Manager Recommended	wipe rags (per week)				26.00	5.0000	\$130.00
Total Manager Recommended							\$3,406.00

56 80	Cont Serv Johnston County Treatment	\$1,090,500.00	\$840,795.00	\$375,000.00	\$293,850.56	\$369,728.65	\$290,768.60
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Grifols Capital Recovery				12.00	12500.0000	\$150,000.00
Manager Recommended	Hi Strength S'crg (550K gpd @ \$1.90/1000)				360.00	1045.0000	\$376,200.00
Manager Recommended	Treatment charge to Jo Co (550K gpd @ \$1.93/1000)				360.00	1061.5000	\$382,140.00
Manager Recommended	Xmsn charge to Jo Co. (550K gpd @ \$0.92/1000)				360.00	506.0000	\$182,160.00
Total Manager Recommended							\$1,090,500.00

<u>Total: Contractual Services</u>	\$1,252,922.00	\$1,007,171.00	\$509,233.00	\$420,684.98	\$478,763.03	\$435,454.60
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Operating Expenses

52 00	Op Exp Copy Expense	\$220.00	\$280.00	\$120.00	\$39.88	\$28.85	\$79.69
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon Copier - copy expense				12.00	10.0000	\$120.00
Manager Recommended	Toner supplies				2.00	50.0000	\$100.00
Total Manager Recommended							\$220.00

52 01	Op Exp Postage and Shipping Expense	\$544.00	\$544.00	\$350.00	\$592.89	\$419.55	\$200.13
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Certified mail lump sum				12.00	12.0000	\$144.00
Manager Recommended	UPS & FedEx shipping lump sum				1.00	400.0000	\$400.00
Total Manager Recommended							\$544.00

52 10	Op Exp Utility Exp - Town Electricity	\$235,000.00	\$252,000.00	\$265,000.00	\$215,671.64	\$253,601.04	\$241,436.03
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52 11	Op Exp Utility Exp - Town W/S	\$2,400.00	\$4,500.00	\$2,200.00	\$1,458.64	\$4,306.56	\$1,686.52
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	4 yr avg Monthly potable water charge				12.00	200.0000	\$2,400.00
Total Manager Recommended							\$2,400.00

52 12 Op Exp Utility Exp - Other \$23,120.00 \$31,500.00 \$21,000.00 \$15,857.63 \$26,028.70 \$18,687.82

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Generator #1 200 hrs @ 15 gph - diesel	3,000.00	2.7400	\$8,220.00
Manager Recommended	Generator #2 200 hrs @ 25 gph - diesel	5,000.00	2.7400	\$13,700.00
Manager Recommended	LP for lab bldg heat	1,000.00	1.2000	\$1,200.00
Total Manager Recommended				\$23,120.00

52 15 Op Exp Telephone Exp - Buildings \$0.00 \$0.00 \$0.00 \$110.71 \$7,232.01 \$9,399.59

52 16 Op Exp Telephone Exp - Mobile \$1,542.00 \$1,234.00 \$1,234.00 \$532.22 \$721.94 \$802.72

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Misc. mobile phone supplies & repairs.	2.00	75.0000	\$150.00
Manager Recommended	MP WWTP On Call 919-414-2033	12.00	27.0000	\$324.00
Manager Recommended	MP WWTP Superintendent 919-669-4889	12.00	53.0000	\$636.00
Manager Recommended	Pager monthly lease	36.00	12.0000	\$432.00
Total Manager Recommended				\$1,542.00

52 17 Op Exp Telephone Exp - Utilities \$540.00 \$540.00 \$485.00 \$396.05 \$527.91 \$520.78

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	WWTP autodialer line 919-553-1920	12.00	45.0000	\$540.00
Total Manager Recommended				\$540.00

52 25 Op Exp Advertising Expense \$1,000.00 \$1,000.00 \$40.00 \$38.18 \$0.00 \$0.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Advertisement expense for pretreatment program-REIMBURSABLE	1.00	1000.0000	\$1,000.00
Total Manager Recommended				\$1,000.00

52 26 Op Exp Training and Travel \$2,190.00 \$1,990.00 \$2,050.00 \$1,276.31 \$962.00 \$1,802.50

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Certification class registration	2.00	320.0000	\$640.00
Manager Recommended	Continuing ed class (5 employess) 2 ea per year	10.00	65.0000	\$650.00
Manager Recommended	Pretreatment Conference	2.00	450.0000	\$900.00
Total Manager Recommended				\$2,190.00

52 27

Op Exp Local Mileage	\$290.00	\$280.00	\$200.00	\$55.66	\$0.00	\$268.94
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Reimb use	500.00	0.5800	\$290.00
Total Manager Recommended				\$290.00

52 35

Op Exp Maint and Repair - Equipment	\$127,700.00	\$125,900.00	\$125,500.00	\$115,436.88	\$168,983.31	\$110,582.75
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Aeration basin maint.	2.00	2350.0000	\$4,700.00
Manager Recommended	Air compressor 25 hours	25.00	10.0000	\$250.00
Manager Recommended	Barscreen brush replacement	2.00	2800.0000	\$5,600.00
Manager Recommended	Clarifier Brush Maint.	2.00	2500.0000	\$5,000.00
Manager Recommended	Clarifier maint.	2.00	1800.0000	\$3,600.00
Manager Recommended	Effluent & Influent sampler maintenance	1.00	3000.0000	\$3,000.00
Manager Recommended	Effluent pump rebuild	1.00	15750.0000	\$15,750.00
Manager Recommended	Filter maint.	1.00	15000.0000	\$15,000.00
Manager Recommended	Flowmeter cal. & maint.	3.00	1250.0000	\$3,750.00
Manager Recommended	Fork lift 40 hours	40.00	20.0000	\$800.00
Manager Recommended	Generator spare parts	1.00	1000.0000	\$1,000.00
Manager Recommended	Hydrant Flushing Mechanism	1.00	1450.0000	\$1,450.00
Manager Recommended	Influent Pump Station Maint	2.00	10000.0000	\$20,000.00
Manager Recommended	Oil supplies	1.00	2200.0000	\$2,200.00
Manager Recommended	Reclaim water pump system maint.	2.00	1500.0000	\$3,000.00
Manager Recommended	Return sludge repair and maintenace	3.00	4000.0000	\$12,000.00

Manager Recommended	Sludge Holding Tank Aerator rebuild					1.00	7000.0000	\$7,000.00
Manager Recommended	Sludge holding tank maint. blowers					3.00	750.0000	\$2,250.00
Manager Recommended	Sludge thickener					2.00	1000.0000	\$2,000.00
Manager Recommended	Underdrain Guide Rails					1.00	3000.0000	\$3,000.00
Manager Recommended	Unit #740 40 hours					40.00	15.0000	\$600.00
Manager Recommended	UV Bulb replacement					250.00	25.0000	\$6,250.00
Manager Recommended	UV Control maintenance					1.00	4000.0000	\$4,000.00
Manager Recommended	UV Sleeve replacement					250.00	22.0000	\$5,500.00

Total Manager Recommended \$127,700.00

52 36 Op Exp Maint and Repair - Vehicles \$1,750.00 \$2,250.00 \$1,500.00 \$788.44 \$1,573.99 \$1,069.25

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unit 70 2006 Chevy P/U					5,000.00	0.1500	\$750.00
Manager Recommended	Unit 71 2000 Chevy P/U					4,000.00	0.2500	\$1,000.00
Total Manager Recommended								<u>\$1,750.00</u>

52 37 Op Exp Maint and Repair - Buildings \$65,659.00 \$2,300.00 \$2,250.00 \$1,734.59 \$1,202.32 \$2,058.69

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Filter Cover Surface Coating					1.00	51359.0000	\$51,359.00
Manager Recommended	Roof Replacement					1.00	12000.0000	\$12,000.00
Manager Recommended	Undesignated bldg repairs on-site lump sum					1.00	2300.0000	\$2,300.00
Total Manager Recommended								<u>\$65,659.00</u>

52 38 Op Exp Maint and Repair - Grounds \$2,000.00 \$3,700.00 \$3,500.00 \$490.45 \$1,133.22 \$4,721.54

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Landscape supplies					1.00	1000.0000	\$1,000.00
Manager Recommended	Road patching by Streets Dept.					1.00	1000.0000	\$1,000.00
Total Manager Recommended								<u>\$2,000.00</u>

52 40 Op Exp Maint and Repair - Lift Stations \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 41	Op Exp Maint and Repair - Elevated Tank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 50	Op Exp Contracted Vehicle Service	\$500.00	\$300.00	\$336.00	\$115.85	\$0.00	\$109.50
52 52	Op Exp Fuel	\$3,116.00	\$4,067.00	\$2,841.00	\$2,002.14	\$5,095.95	\$2,532.63

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Misc equipment 200 hrs @ 1 gph	200.00	2.0200	\$404.00
Manager Recommended	Unit #70 8,400 miles @ 13.35 mpg	800.00	2.0200	\$1,616.00
Manager Recommended	Unit #71 3,900 miles @ 12.84 mpg	420.00	2.0200	\$848.40
Manager Recommended	Unit #740 25 hours @ 2 gph	50.00	2.4500	\$122.50
Manager Recommended	Unit 714 Forklift propane	5.00	25.0000	\$125.00
Total Manager Recommended				\$3,115.90

52 60	Op Exp Equipment Purchase	\$0.00	\$12,000.00	\$10,500.00	\$4,481.15	\$6,152.55	\$6,948.61
52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 62	Op Exp Dues and Subscriptions	\$5,725.00	\$5,700.00	\$5,500.00	\$901.00	\$4,087.25	\$3,408.68

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AWWA WEA Subscription	1.00	125.0000	\$125.00
Manager Recommended	LNBA & NRCA dues	1.00	4700.0000	\$4,700.00
Manager Recommended	NCRWA Association	1.00	700.0000	\$700.00
Manager Recommended	Pretreatment Consortium	2.00	50.0000	\$100.00
Manager Recommended	Water Operators Assoc.	1.00	100.0000	\$100.00
Total Manager Recommended				\$5,725.00

52 63	Op Exp Permits and Fees	\$12,000.00	\$10,000.00	\$10,901.00	\$11,001.42	\$7,240.00	\$7,095.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	NCDENR permits renewal lump sum	1.00	12000.0000	\$12,000.00
Total Manager Recommended				\$12,000.00

52 70	Op Exp Safety	\$1,548.00	\$1,573.00	\$1,550.00	\$1,993.17	\$4,425.56	\$598.08
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Building Fire ext. service				7.00	50.0000	\$350.00
Manager Recommended	Safety incentive meals - 3 each for 7 employees				21.00	13.0000	\$273.00
Manager Recommended	Safety training - 2 each for 5 employees				15.00	50.0000	\$750.00
Manager Recommended	Vehicle & building first aid kit supplies - 7 units				7.00	25.0000	\$175.00
Total Manager Recommended							\$1,548.00

52 71 Op Exp Protective Clothing \$1,200.00 \$1,200.00 \$1,000.00 \$730.69 \$751.79 \$351.44

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Employee PPE				5.00	100.0000	\$500.00
Manager Recommended	Safety boots				4.00	175.0000	\$700.00
Total Manager Recommended							\$1,200.00

52 80 Op Exp Tools \$300.00 \$300.00 \$200.00 \$72.96 \$228.94 \$199.99

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Tool replacement				1.00	300.0000	\$300.00
Total Manager Recommended							\$300.00

52 81 Op Exp Chemicals \$40,120.00 \$32,940.00 \$31,000.00 \$21,913.52 \$23,059.39 \$25,904.90

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Alum Sulfate				22.00	200.0000	\$4,400.00
Manager Recommended	Chlorine tablets 50 # pails (re-use system)				10.00	132.0000	\$1,320.00
Manager Recommended	Polymer				4.00	3600.0000	\$14,400.00
Manager Recommended	Scrubber media replacement (est with smoothing)				1.00	20000.0000	\$20,000.00
Total Manager Recommended							\$40,120.00

52 82 Op Exp Lab Supplies \$20,100.00 \$22,800.00 \$20,229.00 \$19,189.65 \$17,560.13 \$19,000.66

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	Ammonia-N					1.00	930.0000	\$930.00
Manager Recommended	BOD Supplies					1.00	4220.0000	\$4,220.00
Manager Recommended	Conductivity testing					1.00	130.0000	\$130.00
Manager Recommended	DI water system maintenance					2.00	600.0000	\$1,200.00
Manager Recommended	Drinking Water Testing Supplies					1.00	2500.0000	\$2,500.00
Manager Recommended	Equipment repair and calibration					1.00	2500.0000	\$2,500.00
Manager Recommended	Fecal Supplies					1.00	3500.0000	\$3,500.00
Manager Recommended	Misc. Supplies					1.00	1000.0000	\$1,000.00
Manager Recommended	pH probes					2.00	235.0000	\$470.00
Manager Recommended	pH supplies lab & field					1.00	1650.0000	\$1,650.00
Manager Recommended	Sample bottles					1.00	750.0000	\$750.00
Manager Recommended	TSS supplies					1.00	1250.0000	\$1,250.00

Total Manager Recommended \$20,100.00

52 85 Op Exp Departmental Supplies \$2,910.00 \$3,030.00 \$2,825.00 \$2,557.54 \$3,379.09 \$3,105.33

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	LNBA meeting catering					1.00	450.0000	\$450.00
Manager Recommended	Misc hardware supplies					12.00	175.0000	\$2,100.00
Manager Recommended	Office supplies					12.00	30.0000	\$360.00
Total Manager Recommended								\$2,910.00

53 00 Op Exp Insurance and Bonds \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

53 01 Op Exp Insurance Deductible \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

53 03 Op Exp Worker's Compensation Insurance \$6,283.00 \$9,865.00 \$6,219.00 \$6,218.53 \$7,560.51 \$8,942.20

53 99 Op Exp Miscellaneous Expense \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

Total: Operating Expenses \$557,757.00 \$531,793.00 \$518,530.00 \$425,657.79 \$546,262.56 \$471,513.97

Programs

54 43 Programs Liquid Sludge Disposal \$247,800.00 \$226,800.00 \$222,500.00 \$200,707.40 \$223,935.72 \$232,663.55

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Bio-solids land application (per gallon)					2,800,000.00	0.0400	\$112,000.00

Manager Recommended	Biosolids to Johnston County or Dewatering Contingency				140.00	850.0000	\$119,000.00
Manager Recommended	Stabilization chemicals				6.00	2800.0000	\$16,800.00
	Total Manager Recommended						<u>\$247,800.00</u>
<u>Total: Programs</u>		\$247,800.00	\$226,800.00	\$222,500.00	\$200,707.40	\$223,935.72	\$232,663.55
Division Total: Wastewater Treatment Plant		(\$2,453,456.00)	(\$2,124,712.00)	(\$1,613,543.00)	(\$1,340,309.70)	(\$1,567,816.93)	(\$1,461,190.68)

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: Water/Sewer Fund
Division: Debt Service

Salient Policy Issues- (Summarized)

1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	90	Debt Service					
<u>Operating Expenses</u>							
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Operating Expenses</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Debt Service</u>							
57 00	Debt Service Installment Financing-Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 01	Debt Service Installment Financing-Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 014	Debt Service FY 03-04 Refunding Bond (GO)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 015	Debt Service FY 03-04 Sewer State Bond Loan	\$18,914.00	\$19,521.00	\$19,521.00	\$19,521.34	\$2,428.44	\$3,035.56
57 016	Debt Service FY 98-99 Sewer Revolving Loan	\$58,072.00	\$59,586.00	\$59,586.00	\$59,585.75	\$9,082.22	\$10,595.92
57 017	Debt Service FY 97-98 Sewer Revolving Loan	\$226,884.00	\$233,257.00	\$233,257.00	\$233,256.82	\$19,118.32	\$25,491.10
57 018	Debt Service FY 07-08 Sewer Revolving Loan	\$296,803.00	\$302,473.00	\$302,473.00	\$302,472.57	\$51,024.90	\$56,694.32
57 019	Debt Service FY 07-08 Sewer Revolving Loan	\$229,140.00	\$232,920.00	\$232,920.00	\$232,920.00	\$56,700.00	\$60,480.00
57 02	Debt Service Revolving Loan - Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 020	Debt Service FY 05-06 Sewer Jet Vac	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 021	Debt Service FY 05-06 Nitrogen Financing	\$185,627.00	\$193,108.00	\$193,108.00	\$161,442.66	\$19,013.91	\$26,494.78
57 022	Debt Service FY 06-07 Rolling Stock	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 023	Debt Service FY 07-08 ECIA Phase I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.66
57 024	Debt Service FY 07-08 ECIA Phase II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,386.00
57 025	Debt Service FY 08-09 Sam's Branch Outfall	\$0.00	\$37,387.00	\$37,387.00	\$37,387.01	\$3,402.94	\$7,300.53
57 03	Debt Service Revolving Loan - Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 030	Debt Service FY 08-09 AMR Project	\$0.00	\$0.00	\$0.00	\$0.00	\$1,700.39	\$5,341.38
57 031	Debt Service FY 08-09 WWTP Generator	\$0.00	\$0.00	\$0.00	\$0.00	\$734.08	\$2,306.29
57 034	Debt Service FY 09-10 Series	\$0.00	\$0.00	\$0.00	\$0.00	\$2,080.00	\$5,050.00

	2009B Refunding						
57 035	Debt Service FY 09-10 Series 2009A Public Imp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 037	Debt Service Sewer Capacity - Johnston County	\$169,500.00	\$169,500.00	\$169,500.00	\$169,500.00	\$0.00	\$0.00
57 042	Debt Service System Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 043	Debt Service Elevated WaterStorage Tank RBAN	\$0.00	\$0.00	\$0.00	\$0.00	\$35,080.84	\$0.00
57 044	Debt Service USDA Revenue Bond - Water Tank	\$70,391.00	\$75,510.00	\$71,091.00	\$0.00	\$39,092.05	\$0.00
57 10	Debt Service GO Bond - Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 11	Debt Service GO Bond - Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Debt Service</u>	\$1,255,331.00	\$1,323,262.00	\$1,318,843.00	\$1,216,086.15	\$239,458.09	\$204,236.54
	Division Total: Debt Service	(\$1,255,331.00)	(\$1,323,262.00)	(\$1,318,843.00)	(\$1,216,086.15)	(\$239,458.09)	(\$204,236.54)

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: Water/Sewer Fund
Division: Capital Outlay

Salient Policy Issues- (Summarized)

1. Purchase of wheel loader for Operations crew.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount		
Fund	300	WSF							
Department	56	Water Sewer Enterprise							
Division	95	Capital Outlay							
<u>Capital Outlay</u>									
58 00	Cap Out Capital Projects	\$392,386.00	\$5,400.00	\$304,400.00	\$225,591.96	\$418,056.00	\$333.51		
Budget Transactions:									
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Computerized Maint Management Sys (CMMS) 1st yr				1.00	250000.0000	\$250,000.00	
	Manager Recommended	Fiber Project FS2				0.33	22380.0000	\$7,385.40	
	Total Manager Recommended								\$257,385.40
58 01	Cap Out Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
58 02	Cap Out Easement Acquisition	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	\$1,578.00	\$0.00		
Budget Transactions:									
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Rollingwood gravity sewer				12.00	2500.0000	\$30,000.00	
	Total Manager Recommended								\$30,000.00
58 03	Cap Out Furniture Fixtures and Equipment	\$9,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Budget Transactions:									
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Shelving for Warehouse				1.00	9600.0000	\$9,600.00	
	Total Manager Recommended								\$9,600.00
58 13	Cap Out System Maintenance	\$0.00	\$46,180.00	\$39,520.00	\$39,520.00	\$0.00	\$0.00		
58 20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
58 21	Cap Out Site Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
58 30	Cap Out Water Line Improvements	\$40,000.00	\$0.00	\$371,688.00	\$52,035.00	\$0.00	\$0.00		
Budget Transactions:									
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	

	Manager Recommended	FY 2015-16 Streets (168,450 + 25%)			1.00	40000.0000	\$40,000.00
	Total Manager Recommended						\$40,000.00
58 31	Cap Out Sewer Line Improvements	\$348,250.00	\$0.00	\$324,083.00	\$174,836.40	\$296,894.41	\$70,150.00
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	By-pass pump project connections only (CIP 09-10)			2.00	15000.0000	\$30,000.00
	Manager Recommended	FY 2015-16 Streets			1.00	40000.0000	\$40,000.00
	Manager Recommended	Glen Laurel #1, By-pass pump (FY12-13 CIP)			1.00	120000.0000	\$120,000.00
	Manager Recommended	Glen Laurel #2, By-pass pump			1.00	75000.0000	\$75,000.00
	Manager Recommended	Manhole Rehab Project (VF)			450.00	185.0000	\$83,250.00
	Total Manager Recommended						\$348,250.00
58 50	Cap Out Capital Outlay	\$318,740.00	\$339,200.00	\$326,543.00	\$326,355.58	\$137,525.00	\$50,712.20
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Backhoe Replacment (defer in favor of wheel loader)			1.00	-125000.0000	(\$125,000.00)
	Manager Recommended	CAT 420 4x4, Back Hoe, replace Unit #800 (VR Plan)			1.00	125000.0000	\$125,000.00
	Manager Recommended	CAT 908H2 Wheel Loader (FY14-15 CIP)			1.00	84500.0000	\$84,500.00
	Manager Recommended	F150 Regular Cab, 4x4, replace Unit # 71 (VR Plan)			1.00	27500.0000	\$27,500.00
	Manager Recommended	F250 Regular Cab, 4x4, replace Unit #75 (VR Plan)			1.00	37710.0000	\$37,710.00
	Manager Recommended	F350 Regular Cab, 4X4, replace Unit #81 (VR Plan)			1.00	47500.0000	\$47,500.00
	Manager Recommended	Portable 480 volt & 240 volt, 20kW generators (new)			1.00	30000.0000	\$30,000.00
	Manager Recommended	Service Line swr camera, replace Unit #811B (VR Plan)			1.00	25000.0000	\$25,000.00
	Manager Recommended	UTV for Outfall Insp & Maint, replace Unit #712			1.00	10000.0000	\$10,000.00
	Manager Recommended	Vactor 2100 Plus Annual Lease Payment (5 yr term)			1.00	56530.0000	\$56,530.00
	Total Manager Recommended						\$318,740.00
	Total: Capital Outlay	\$1,138,976.00	\$420,780.00	\$1,396,234.00	\$818,338.94	\$854,053.41	\$121,195.71
	Division Total: Capital Outlay	(\$1,138,976.00)	(\$420,780.00)	(\$1,396,234.00)	(\$818,338.94)	(\$854,053.41)	(\$121,195.71)

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: Water/Sewer Fund
Division: Interdepartmental

Salient Policy Issues- (Summarized)

1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	300	WSF					
Department	56	Water Sewer Enterprise					
Division	97	Inter-departmental					
	<u>Miscellaneous</u>						
59 97	Misc Support Services - General Fund	\$1,438,636.00	\$1,302,221.00	\$1,232,675.00	\$1,086,644.20	\$1,149,696.26	\$1,145,043.95
	<u>Total: Miscellaneous</u>	\$1,438,636.00	\$1,302,221.00	\$1,232,675.00	\$1,086,644.20	\$1,149,696.26	\$1,145,043.95
	Division Total: Inter-departmental	(\$1,438,636.00)	(\$1,302,221.00)	(\$1,232,675.00)	(\$1,086,644.20)	(\$1,149,696.26)	(\$1,145,043.95)
	Department Total: Water Sewer Enterprise	(\$10,096,549.00)	(\$9,034,649.00)	(\$9,336,239.00)	(\$7,377,110.55)	(\$8,591,820.34)	(\$7,896,235.39)

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund Total: WSF		(\$10,096,549.00)	(\$9,034,649.00)	(\$9,336,239.00)	(\$7,377,110.55)	(\$7,651,653.63)	(\$5,783,035.37)
Net Grand Totals:		(\$10,096,549.00)	(\$9,034,649.00)	(\$9,336,239.00)	(\$7,377,110.55)	(\$7,651,653.63)	(\$5,783,035.37)

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: Electric Fund
Division: Revenues

Salient Policy Issues- (Summarized)

1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	310	EF						
Revenue								
Department	57	Electric Enterprise						
Division	00	Non-departmental						
<u>Permits and Fees</u>								
43 20	Per & Fees Late Fee Penalties	\$110,000.00	\$115,000.00	\$105,642.00	\$92,890.52	\$111,627.66	\$110,880.27	
43 21	Per & Fees Past Due Penalty	\$80,000.00	\$80,000.00	\$82,000.00	\$83,940.57	\$90,867.94	\$94,107.18	
43 59	Per & Fees Meter Fees	\$11,250.00	\$9,000.00	\$9,917.00	\$7,930.00	\$6,890.00	\$19,500.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	New Meter Fees				150.00	75.0000	\$11,250.00
		Total Manager Recommended						\$11,250.00
43 60	Per & Fees Utility Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
43 65	Per & Fees Cut Seal Fee	\$3,000.00	\$4,000.00	\$2,200.00	\$2,135.00	\$2,700.00	\$1,450.00	
43 66	Per & Fees Meter Tampering Fee	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00	\$0.00	
43 70	Per & Fees Solar Application Fee	\$100.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	
43 71	Per & Fees Underground Electric Fees	\$56,250.00	\$45,000.00	\$50,000.00	\$46,500.00	\$40,500.00	\$52,875.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	New service installations				150.00	375.0000	\$56,250.00
		Total Manager Recommended						\$56,250.00
43 72	Per & Fees Facility Fees	\$0.00	\$0.00	\$62.00	\$62.00	\$4,492.10	\$403.00	
43 74	Per & Fees Connection Fees	\$34,000.00	\$22,000.00	\$34,000.00	\$30,129.50	\$26,667.80	\$21,234.50	
43 80	Per & Fees Damage Reimbursement	\$6,000.00	\$6,000.00	\$22,138.00	\$22,137.95	\$16,489.07	\$14,834.66	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Fees collected for damage by others to electric facilities				3.00	2000.0000	\$6,000.00

Total Manager Recommended								\$6,000.00
43 81	Per & Fees Developer Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 82	Per & Fees Insurance Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43 99	Per & Fees Returned Check Fees	\$12,000.00	\$9,500.00	\$13,000.00	\$11,762.59	\$12,030.00	\$9,344.38	

Budget Transactions:

Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	Returned Checks Fees			600.00	20.0000	\$12,000.00	
Total Manager Recommended							\$12,000.00

<u>Total: Permits and Fees</u>	\$312,600.00	\$290,900.00	\$319,159.00	\$297,688.13	\$312,264.57	\$325,028.99
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Sales and Services

44 15	Sales & Serv Sale of Electricity	\$11,700,000.00	\$11,606,000.00	\$11,720,000.00	\$10,171,247.50	\$11,431,752.34	\$11,137,794.57
44 16	Sales & Serv Sale of Electricity - Gen Fund	\$240,000.00	\$240,000.00	\$239,800.00	\$202,610.13	\$239,398.67	\$233,518.59
44 17	Sales & Serv Sale of Electricity - W/S Fund	\$273,000.00	\$295,000.00	\$272,800.00	\$227,364.93	\$284,844.60	\$270,288.97
44 18	Sales & Serv Sales Tax - Electricity	\$0.00	\$0.00	\$0.00	\$0.00	\$325,656.20	\$318,088.68
<u>Total: Sales and Services</u>	\$12,213,000.00	\$12,141,000.00	\$12,232,600.00	\$10,601,222.56	\$12,281,651.81	\$11,959,690.81	

Grants and Donations

45 20	Grants & Don Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Grants and Donations</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Other Financing Sources

48 05	Misc Finance Capital	\$967,000.00	\$828,936.00	\$511,000.00	\$0.00	\$0.00	\$386,499.00
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Budget Transactions:

Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Capital Outlay Projects (marked with F. + 10%)			1.00	3667000.0000	\$3,667,000.00
Manager Recommended	Reimburse Operating Fund for Substation Design			1.00	300000.0000	\$300,000.00
Manager Recommended	Substation Project - move to capital project fund			1.00	-3000000.0000	(\$3,000,000.00)

Total Manager Recommended							\$967,000.00
<u>Total: Other Financing Sources</u>	\$967,000.00	\$828,936.00	\$511,000.00	\$0.00	\$0.00	\$386,499.00	

Miscellaneous

48 00	Misc Investment Earnings	\$4,470.00	\$4,556.00	\$2,000.00	\$1,948.13	\$4,390.53	\$7,008.52
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48 10	Misc Debt Setoff Revenue	\$15,000.00	\$60,000.00	\$26,000.00	\$27,098.15	\$57,986.91	\$71,119.27
48 11	Misc Collection Agency Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 31	Misc Line Extension - Internal Serv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 60	Misc Reimbursable Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,918.09
48 71	Misc Sale of Scrap	\$4,000.00	\$4,000.00	\$4,518.00	\$4,518.31	\$7,761.32	\$2,735.75
48 72	Misc Sale of Real Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 73	Misc Sale of Surplus Equipment	\$0.00	\$0.00	\$11.00	\$11.00	\$75.00	\$5,355.75
48 91	Misc Transfer from Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48 94	Misc Conservation Program Repayments	\$5,000.00	\$5,000.00	\$4,665.00	\$4,083.03	\$12,383.04	\$6,366.44
48 97	Misc Miscellaneous	\$0.00	\$0.00	\$688.00	\$687.65	\$10,695.93	\$1,952.47
	<u>Total: Miscellaneous</u>	\$28,470.00	\$73,556.00	\$37,882.00	\$38,346.27	\$93,292.73	\$153,456.29
	<u>Fund Balance and Capital Reserve</u>						
48 99	Misc Fund Balance Appropriated	\$0.00	\$17,713.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>Total: Fund Balance and Capital Reserve</u>	\$0.00	\$17,713.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Non-departmental		\$13,521,070.00	\$13,352,105.00	\$13,100,641.00	\$10,937,256.96	\$12,687,209.11	\$12,824,675.09
Department Total: Electric Enterprise		\$13,521,070.00	\$13,352,105.00	\$13,100,641.00	\$10,937,256.96	\$12,687,209.11	\$12,824,675.09

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	310	EF					
Revenue Totals		\$13,521,070.00	\$13,352,105.00	\$13,100,641.00	\$10,937,256.96	\$12,687,209.11	\$12,824,675.09
Expenses							
<u>Capital Outlay</u>							
58 98	Cap Out Capital Asset Contra	\$0.00	\$0.00	\$0.00	\$0.00	(\$713,156.36)	(\$465,205.86)
<u>Total: Capital Outlay</u>		\$0.00	\$0.00	\$0.00	\$0.00	(\$713,156.36)	(\$465,205.86)
<u>Miscellaneous</u>							
59 49	Misc Capital Asset Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: Electric Fund
Division: Non-Departmental

Salient Policy Issues- (Summarized)

1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	310	EF						
Department	57	Electric Enterprise						
Division	00	Non-departmental						
<u>Personnel - Benefits</u>								
51 10	Benefits FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51 25	Benefits Retirement - OPEB	\$0.00	\$0.00	\$0.00	\$0.00	\$3,203.00	\$10,833.00	
<u>Total: Personnel - Benefits</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$3,203.00	\$10,833.00	
<u>Contractual Services</u>								
56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,953.59	
56 10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 30	Cont Serv Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 31	Cont Serv Retainer Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 32	Cont Serv Document Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56 33	Cont Serv Miscellaneous Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Contractual Services</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,953.59	
<u>Operating Expenses</u>								
53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53 01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$3,316.60	\$0.00	\$0.00	
53 03	Op Exp Worker's Compensation Insurance	\$0.00	(\$10,243.00)	\$0.00	(\$3,522.79)	(\$3,596.76)	(\$3,045.33)	
<u>Total: Operating Expenses</u>		\$0.00	(\$10,243.00)	\$0.00	(\$206.19)	(\$3,596.76)	(\$3,045.33)	
<u>Programs</u>								
54 40	Programs Water Capacity Allocation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
54 50	Programs Purchase for Resale	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Programs</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Special Appropriations</u>								
55 00	Spec App Salary Reserve	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$2,600.00	\$0.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	One Percent Merit Pool				1.00	5500.0000	\$5,500.00

		Total Manager Recommended						
<u>Total: Special Appropriations</u>		\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$2,600.00	\$0.00	\$5,500.00
<u>Miscellaneous</u>								
59 00	Misc Depreciation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$335,006.90	\$295,371.27	
59 94	Misc Employee Share Health Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$171.01)	
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$335,006.90	\$295,200.26	
Division Total: Non-departmental		\$5,500.00	(\$4,743.00)	\$0.00	(\$206.19)	\$337,213.14	\$326,941.52	

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Electric-Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Electric Systems Director	24→28	1	1	1
Energy Services Technician	19→20	1	1	1
Admin. Support Specialist	13	1	1	1

Salient Policy Issues- (Summarized)

- 1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	310	EF					
Department	57	Electric Enterprise					
Division	02	Administration					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$184,378.00	\$175,774.00	\$175,774.00	\$141,819.06	\$168,006.14	\$145,052.18
Position Transactions:							
	Level	Position		Type	Code		Total Amount
	Manager Recommended	5702011 - Administrative Assistant		Earnings			\$38,293.00
	Manager Recommended	5702800 - Energy Services Technician		Earnings			\$57,970.00
	Manager Recommended	5702910 - Electric System Director		Earnings			\$88,115.00
	Total Manager Recommended						\$184,378.00
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,184.00
50 04	Salaries Overtime	\$0.00	\$0.00	\$500.00	\$281.22	\$530.63	\$0.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,268.50
<u>Total: Personnel - Salaries</u>		\$184,378.00	\$175,774.00	\$176,274.00	\$142,100.28	\$168,536.77	\$149,504.68
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$1,700.00	\$1,600.00	\$1,400.00	\$1,400.00	\$700.00	\$1,100.00
Position Transactions:							
	Level	Position		Type	Code		Total Amount
	Manager Recommended	5702011 - Administrative Assistant		Earnings			\$400.00
	Manager Recommended	5702800 - Energy Services Technician		Earnings			\$200.00
	Manager Recommended	5702910 - Electric System Director		Earnings			\$1,100.00
	Total Manager Recommended						\$1,700.00
51 01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 10	Benefits FICA	\$14,235.00	\$13,569.00	\$13,593.00	\$10,840.15	\$12,796.41	\$11,400.42
Position Transactions:							
	Level	Position		Type	Code		Total Amount
	Manager Recommended	5702011 - Administrative Assistant		Tax	FICA - FICA		\$2,399.00
	Manager Recommended	5702011 - Administrative Assistant		Tax	MED - Medicare		\$561.00
	Manager Recommended	5702800 - Energy Services Technician		Tax	FICA - FICA		\$3,607.00
	Manager Recommended	5702800 - Energy Services Technician		Tax	MED - Medicare		\$843.00
	Manager Recommended	5702910 - Electric System Director		Tax	FICA - FICA		\$5,531.00

Manager Recommended	5702910 - Electric System Director			Tax		MED - Medicare	\$1,294.00
Total Manager Recommended							\$14,235.00

51 11	Benefits Group Insurance - Health	\$15,235.00	\$12,358.00	\$12,417.00	\$9,781.97	\$11,706.17	\$3,549.64
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Position Transactions:

Level	Position	Type	Code	Total Amount
Manager Recommended	5702011 - Administrative Assistant	Earnings		\$165.00
Manager Recommended	5702800 - Energy Services Technician	Benefit	PB Benefits - Position Budgeting Benefits All	\$7,535.00
Manager Recommended	5702910 - Electric System Director	Benefit	PB Benefits - Position Budgeting Benefits All	\$7,535.00
Total Manager Recommended				\$15,235.00

51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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51 15	Benefits Life Insurance	\$1,244.00	\$1,107.00	\$1,085.00	\$856.28	\$1,032.79	\$896.03
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Position Transactions:

Level	Position	Type	Code	Total Amount
Manager Recommended	5702011 - Administrative Assistant	Benefit	Life - Life Insurance	\$269.00
Manager Recommended	5702800 - Energy Services Technician	Benefit	Life - Life Insurance	\$385.00
Manager Recommended	5702910 - Electric System Director	Benefit	Life - Life Insurance	\$590.00
Total Manager Recommended				\$1,244.00

51 20	Benefits Retirement - General Employees	\$13,035.00	\$12,428.00	\$12,463.00	\$10,045.98	\$11,822.67	\$9,801.21
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Position Transactions:

Level	Position	Type	Code	Total Amount
Manager Recommended	5702011 - Administrative Assistant	Benefit	LGRS G - LGRS General Employees	\$2,707.00
Manager Recommended	5702800 - Energy Services Technician	Benefit	LGRS G - LGRS General Employees	\$4,098.00
Manager Recommended	5702910 - Electric System Director	Benefit	LGRS G - LGRS General Employees	\$6,230.00
Total Manager Recommended				\$13,035.00

51 30	Benefits 401K - General Employees	\$7,444.00	\$7,095.00	\$7,051.00	\$5,740.02	\$6,740.67	\$5,852.25
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Position Transactions:

Level	Position	Type	Code	Total Amount
Manager Recommended	5702011 - Administrative Assistant	Benefit	401K GEN - 401K General Employees	\$1,548.00
Manager Recommended	5702800 - Energy Services Technician	Benefit	401K GEN - 401K General Employees	\$2,327.00
Manager Recommended	5702910 - Electric System Director	Benefit	401K GEN - 401K General Employees	\$3,569.00
Total Manager Recommended				\$7,444.00

<u>Total: Personnel - Benefits</u>	\$52,893.00	\$48,157.00	\$48,009.00	\$38,664.40	\$44,798.71	\$32,599.55
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Contractual Services

56 00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 01	Cont Serv Design Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 10	Cont Serv Contracts and Agreements	\$2,520.00	\$2,124.00	\$2,124.00	\$1,980.00	\$1,884.00	\$1,641.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Temp Storage monthly cost - 2 buildings				12.00	210.0000	\$2,520.00
Total Manager Recommended							\$2,520.00

56 11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 30	Cont Serv Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 40	Cont Serv Pre-employment Screening	\$0.00	\$0.00	\$0.00	\$33.00	\$70.00	\$0.00
56 41	Cont Serv Contract Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Contractual Services</u>		\$2,520.00	\$2,124.00	\$2,124.00	\$2,013.00	\$1,954.00	\$1,641.00

Operating Expenses

52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$200.00	\$200.00	\$200.00	\$37.47	\$23.27	\$137.17

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Costs to ship/receive/insure ordered and or repaired items				5.00	40.0000	\$200.00
Total Manager Recommended							\$200.00

52 13	Op Exp Street Lights - Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 14	Op Exp Street Lights - Special	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$1,272.00	\$1,264.00	\$1,264.00	\$1,056.94	\$1,251.91	\$1,326.09

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	MP Electric System Director 919-538-2472				12.00	53.0000	\$636.00
Manager Recommended	MP Energy Service Technician 919-320-6523				12.00	53.0000	\$636.00
Total Manager Recommended							\$1,272.00

52 25

Op Exp Advertising Expense	\$750.00	\$750.00	\$750.00	\$400.00	\$400.00	\$400.00	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	Public Power Ad in the CC Play Bill				1.00	400.0000	\$400.00
Manager Recommended	Sponsorship of Parks & Rec. Little League teams				2.00	175.0000	\$350.00
Total Manager Recommended							\$750.00

52 26

Op Exp Training and Travel	\$1,900.00	\$2,950.00	\$2,950.00	\$1,687.28	\$2,483.64	\$1,074.43	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	ElectriCities Annual Conference- Myrtle Beach				1.00	1050.0000	\$1,050.00
Manager Recommended	NCEMPA Meetings in Raleigh & Wilson.. mileage				1.00	850.0000	\$850.00
Total Manager Recommended							\$1,900.00

52 27

Op Exp Local Mileage	\$200.00	\$750.00	\$200.00	\$0.00	\$0.00	\$31.92	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
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Manager Recommended	Possible use of POV when town vehicle unavailable				1.00	200.0000	\$200.00
Total Manager Recommended							\$200.00

52 35

Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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52 36

Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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52 39

Op Exp Maint and Repair - System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.28	
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52 50

Op Exp Contracted Vehicle Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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52 52

Op Exp Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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52 60

Op Exp Equipment Purchase	\$3,004.00	\$500.00	\$500.00	\$185.98	\$279.10	\$160.11	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
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Level

Manager Recommended	FLK-LENS/TELE2 & BOOK ITP				1.00	1337.9500	\$1,337.95
Manager Recommended	Workout Equipment/ Elec. part				1.00	1666.0000	\$1,666.00
Total Manager Recommended							\$3,003.95

52 61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 62	Op Exp Dues and Subscriptions	\$12,000.00	\$11,884.00	\$11,884.00	\$11,735.00	\$10,080.00	\$9,728.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	NCEMPA/ Electricities Dues Payable 2/1/2016				1.00	12000.0000	\$12,000.00
Total Manager Recommended							\$12,000.00

52 70	Op Exp Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 80	Op Exp Tools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 85	Op Exp Departmental Supplies	\$2,250.00	\$2,000.00	\$2,000.00	\$1,917.72	\$1,316.12	\$1,298.06

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Stationary & Plotter supplies for Admin. personnel				1.00	2250.0000	\$2,250.00
Total Manager Recommended							\$2,250.00

53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 02	Op Exp Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 03	Op Exp Worker's Compensation Insurance	\$3,452.00	\$6,439.00	\$3,900.00	\$3,900.19	\$4,741.85	\$5,506.88
53 05	Op Exp Employee In Service Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53 99	Op Exp Miscellaneous Expense	\$27,720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency				1.00	27720.0000	\$27,720.00

		Total Manager Recommended					\$27,720.00
<u>Total: Operating Expenses</u>		\$52,748.00	\$26,737.00	\$23,648.00	\$20,920.58	\$20,575.89	\$19,742.94
<u>Programs</u>							
54 50	Programs Purchase for Resale	\$15,000.00	\$15,000.00	\$15,000.00	\$7,077.67	\$14,653.45	\$15,770.77
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Monthly charge paid to The U S Department of Energy			12.00	1250.0000	\$15,000.00
		Total Manager Recommended					\$15,000.00
54 55	Programs Load Control Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
54 56	Programs Electric Conservation Program	\$12,000.00	\$12,000.00	\$12,000.00	\$3,500.00	\$15,275.00	\$7,000.00
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Energy Assistance Programs/ HVAC, WH, Etc.			1.00	12000.0000	\$12,000.00
		Total Manager Recommended					\$12,000.00
<u>Total: Programs</u>		\$27,000.00	\$27,000.00	\$27,000.00	\$10,577.67	\$29,928.45	\$22,770.77
<u>Special Appropriations</u>							
55 00	Spec App Salary Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Special Appropriations</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Administration		\$319,539.00	\$279,792.00	\$277,055.00	\$214,275.93	\$265,793.82	\$226,258.94

Town of Clayton
 FY 2015-2016
 Budget Proposal
 Department Summary

Department: General Government
 Division: Electric-Operations

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 14-15</u>	<u>Requested FY 15-16</u>	<u>Recommended FY 15-16</u>
Electric System Superintendent	22→23	1	1	1
Electric System Crew Leader	19→20	2	2	2
Sr. Electric Line Technician	18→19	3	2	2
Electric Line Technician	14→15	3	4	4

Salient Policy Issues- (Summarized)

- 1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	310	EF					
Department	57	Electric Enterprise					
Division	65	Operations					
<u>Personnel - Salaries</u>							
50 00	Salaries Full-time	\$444,558.00	\$388,504.00	\$388,850.00	\$312,178.66	\$372,780.97	\$383,236.59
Position Transactions:							
	Level	Position		Type	Code		Total Amount
	Manager Recommended	5765060 - Electric System Supervisor		Earnings			\$84,338.00
	Manager Recommended	5765100 - Electric Line Technician		Earnings			\$39,062.00
	Manager Recommended	5765101 - Electric Line Technician		Earnings			\$40,997.00
	Manager Recommended	5765102 - Electric Line Technician		Earnings			\$52,624.00
	Manager Recommended	5765103 - Electric Line Technician		Earnings			\$38,667.00
	Manager Recommended	5765104 - Electric Line Technician		Earnings			\$24,820.00
	Manager Recommended	5765250 - Sr. Electric Line Technician		Earnings			\$53,123.00
	Manager Recommended	5765260 - Electric System Crew Leader		Earnings			\$55,162.00
	Manager Recommended	5765261 - Electric System Crew Leader		Earnings			\$55,765.00
	Total Manager Recommended						\$444,558.00
50 02	Salaries Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 04	Salaries Overtime	\$10,725.00	\$10,002.00	\$10,500.00	\$10,161.16	\$9,337.01	\$6,337.97
Position Transactions:							
	Level	Position		Type	Code		Total Amount
	Manager Recommended	5765040 - Call & OT placeholder		Earnings			\$10,725.00
	Total Manager Recommended						\$10,725.00
50 50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Personnel - Salaries</u>		\$455,283.00	\$398,506.00	\$399,350.00	\$322,339.82	\$382,117.98	\$389,574.56
<u>Personnel - Benefits</u>							
51 00	Benefits Longevity	\$6,900.00	\$6,200.00	\$6,200.00	\$6,200.00	\$3,800.00	\$4,050.00
Position Transactions:							
	Level	Position		Type	Code		Total Amount
	Manager Recommended	5765060 - Electric System Supervisor		Earnings			\$1,800.00
	Manager Recommended	5765100 - Electric Line Technician		Earnings			\$200.00
	Manager Recommended	5765101 - Electric Line Technician		Earnings			\$700.00

Manager Recommended	5765102 - Electric Line Technician	Earnings	\$300.00
Manager Recommended	5765250 - Sr. Electric Line Technician	Earnings	\$1,400.00
Manager Recommended	5765260 - Electric System Crew Leader	Earnings	\$1,100.00
Manager Recommended	5765261 - Electric System Crew Leader	Earnings	\$1,400.00
Total Manager Recommended			<u>\$6,900.00</u>

51 01 Benefits Stand-by Pay \$10,010.00 \$10,000.00 \$8,500.00 \$7,523.13 \$8,976.44 \$9,168.33

Position Transactions:

Level	Position	Type	Code	Total Amount
Manager Recommended	5765040 - Call & OT placeholder	Earnings		\$10,010.00
Total Manager Recommended				<u>\$10,010.00</u>

51 10 Benefits FICA \$36,123.00 \$31,725.00 \$31,637.00 \$24,732.06 \$29,198.41 \$29,904.38

Position Transactions:

Level	Position	Type	Code	Total Amount
Manager Recommended	5765040 - Call & OT placeholder	Tax	FICA - FICA	\$1,286.00
Manager Recommended	5765040 - Call & OT placeholder	Tax	MED - Medicare	\$301.00
Manager Recommended	5765060 - Electric System Supervisor	Tax	FICA - FICA	\$5,341.00
Manager Recommended	5765060 - Electric System Supervisor	Tax	MED - Medicare	\$1,249.00
Manager Recommended	5765100 - Electric Line Technician	Tax	FICA - FICA	\$2,434.00
Manager Recommended	5765100 - Electric Line Technician	Tax	MED - Medicare	\$569.00
Manager Recommended	5765101 - Electric Line Technician	Tax	FICA - FICA	\$2,585.00
Manager Recommended	5765101 - Electric Line Technician	Tax	MED - Medicare	\$605.00
Manager Recommended	5765102 - Electric Line Technician	Tax	FICA - FICA	\$3,281.00
Manager Recommended	5765102 - Electric Line Technician	Tax	MED - Medicare	\$767.00
Manager Recommended	5765103 - Electric Line Technician	Tax	FICA - FICA	\$2,397.00
Manager Recommended	5765103 - Electric Line Technician	Tax	MED - Medicare	\$561.00
Manager Recommended	5765104 - Electric Line Technician	Tax	FICA - FICA	\$1,539.00
Manager Recommended	5765104 - Electric Line Technician	Tax	MED - Medicare	\$360.00
Manager Recommended	5765250 - Sr. Electric Line Technician	Tax	FICA - FICA	\$3,380.00
Manager Recommended	5765250 - Sr. Electric Line Technician	Tax	MED - Medicare	\$791.00
Manager Recommended	5765260 - Electric System Crew Leader	Tax	FICA - FICA	\$3,488.00
Manager Recommended	5765260 - Electric System Crew Leader	Tax	MED - Medicare	\$816.00
Manager Recommended	5765261 - Electric System Crew Leader	Tax	FICA - FICA	\$3,544.00
Manager Recommended	5765261 - Electric System Crew Leader	Tax	MED - Medicare	\$829.00

		Total Manager Recommended					\$36,123.00
51 11	Benefits Group Insurance - Health	\$66,899.00	\$49,432.00	\$47,152.00	\$38,484.27	\$45,941.94	\$47,867.53

Position Transactions:

Level	Position	Type	Code	Total Amount
Manager Recommended	5765060 - Electric System Supervisor	Benefit	PB Benefits - Position Budgeting Benefits All	\$7,535.00
Manager Recommended	5765100 - Electric Line Technician	Benefit	PB Benefits - Position Budgeting Benefits All	\$7,535.00
Manager Recommended	5765101 - Electric Line Technician	Benefit	PB Benefits - Position Budgeting Benefits All	\$7,535.00
Manager Recommended	5765102 - Electric Line Technician	Benefit	PB Benefits - Position Budgeting Benefits All	\$8,817.00
Manager Recommended	5765103 - Electric Line Technician	Benefit	PB Benefits - Position Budgeting Benefits All	\$7,535.00
Manager Recommended	5765104 - Electric Line Technician	Benefit	PB Benefits - Position Budgeting Benefits All	\$5,337.00
Manager Recommended	5765250 - Sr. Electric Line Technician	Benefit	PB Benefits - Position Budgeting Benefits All	\$7,535.00
Manager Recommended	5765260 - Electric System Crew Leader	Benefit	PB Benefits - Position Budgeting Benefits All	\$7,535.00
Manager Recommended	5765261 - Electric System Crew Leader	Benefit	PB Benefits - Position Budgeting Benefits All	\$7,535.00

		Total Manager Recommended					\$66,899.00
51 12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

51 15	Benefits Life Insurance	\$2,972.00	\$2,464.00	\$2,364.00	\$1,880.51	\$2,268.72	\$2,332.77
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Position Transactions:

Level	Position	Type	Code	Total Amount
Manager Recommended	5765060 - Electric System Supervisor	Benefit	Life - Life Insurance	\$564.00
Manager Recommended	5765100 - Electric Line Technician	Benefit	Life - Life Insurance	\$265.00
Manager Recommended	5765101 - Electric Line Technician	Benefit	Life - Life Insurance	\$272.00
Manager Recommended	5765102 - Electric Line Technician	Benefit	Life - Life Insurance	\$352.00
Manager Recommended	5765103 - Electric Line Technician	Benefit	PB Life - Position Budgeting Llife Insuranc	\$255.00
Manager Recommended	5765104 - Electric Line Technician	Benefit	PB Life - Position Budgeting Llife Insuranc	\$164.00
Manager Recommended	5765250 - Sr. Electric Line Technician	Benefit	Life - Life Insurance	\$358.00
Manager Recommended	5765260 - Electric System Crew Leader	Benefit	Life - Life Insurance	\$371.00
Manager Recommended	5765261 - Electric System Crew Leader	Benefit	Life - Life Insurance	\$371.00

		Total Manager Recommended					\$2,972.00
51 20	Benefits Retirement - General	\$32,898.00	\$28,881.00	\$28,800.00	\$23,321.28	\$27,650.26	\$26,944.53

Employees

Position Transactions:

Level	Position	Type	Code	Total Amount
Manager Recommended	5765040 - Call & OT placeholder	Benefit	PB LGRS Gen - Position Budgeting LGRS Gen	\$1,466.00
Manager Recommended	5765060 - Electric System Supervisor	Benefit	LGRS G - LGRS General Employees	\$5,963.00
Manager Recommended	5765100 - Electric Line Technician	Benefit	LGRS G - LGRS General Employees	\$2,762.00
Manager Recommended	5765101 - Electric Line Technician	Benefit	LGRS G - LGRS General Employees	\$2,898.00
Manager Recommended	5765102 - Electric Line Technician	Benefit	LGRS G - LGRS General Employees	\$3,721.00
Manager Recommended	5765103 - Electric Line Technician	Benefit	PB LGRS Gen - Position Budgeting LGRS Gen	\$2,734.00
Manager Recommended	5765104 - Electric Line Technician	Benefit	PB LGRS Gen - Position Budgeting LGRS Gen	\$1,755.00
Manager Recommended	5765250 - Sr. Electric Line Technician	Benefit	LGRS G - LGRS General Employees	\$3,756.00
Manager Recommended	5765260 - Electric System Crew Leader	Benefit	LGRS G - LGRS General Employees	\$3,900.00
Manager Recommended	5765261 - Electric System Crew Leader	Benefit	LGRS G - LGRS General Employees	\$3,943.00
Total Manager Recommended				\$32,898.00

51 30 Benefits 401K - General Employees \$18,889.00 \$16,587.00 \$16,295.00 \$13,442.39 \$15,876.02 \$16,111.42

Position Transactions:

Level	Position	Type	Code	Total Amount
Manager Recommended	5765040 - Call & OT placeholder	Benefit	PB 401k-G - Position Budgeting 401K Gen	\$829.00
Manager Recommended	5765060 - Electric System Supervisor	Benefit	401K GEN - 401K General Employees	\$3,446.00
Manager Recommended	5765100 - Electric Line Technician	Benefit	401K GEN - 401K General Employees	\$1,571.00
Manager Recommended	5765101 - Electric Line Technician	Benefit	401K GEN - 401K General Employees	\$1,668.00
Manager Recommended	5765102 - Electric Line Technician	Benefit	401K GEN - 401K General Employees	\$2,117.00
Manager Recommended	5765103 - Electric Line Technician	Benefit	PB 401k-G - Position Budgeting 401K Gen	\$1,547.00
Manager Recommended	5765104 - Electric Line Technician	Benefit	PB 401k-G - Position Budgeting 401K Gen	\$993.00
Manager Recommended	5765250 - Sr. Electric Line Technician	Benefit	401K GEN - 401K General Employees	\$2,181.00
Manager Recommended	5765260 - Electric System Crew Leader	Benefit	401K GEN - 401K General Employees	\$2,250.00
Manager Recommended	5765261 - Electric System Crew Leader	Benefit	401K GEN - 401K General Employees	\$2,287.00
Total Manager Recommended				\$18,889.00

Total: Personnel - Benefits \$174,691.00 \$145,289.00 \$140,948.00 \$115,583.64 \$133,711.79 \$136,378.96

Contractual Services

56 00 Cont Serv Professional Services \$400,000.00 \$120,000.00 \$107,500.00 \$54,531.50 \$27,845.53 \$27,663.36

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Engr. Consultant for New Northside Substation				1.00	300000.0000	\$300,000.00
Manager Recommended	Engr. Consultant, Elect. Design, Scada Support,				1.00	100000.0000	\$100,000.00
Total Manager Recommended							\$400,000.00
56 01	Cont Serv Design Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 10	Cont Serv Contracts and Agreements	\$1,406.00	\$2,249.00	\$1,136.00	\$1,177.35	\$1,769.75	\$1,586.40

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Iwarn Pager Agreement (7 pagers)				7.00	200.8000	\$1,405.60
Total Manager Recommended							\$1,405.60
56 11	Cont Serv Contract Services	\$91,592.00	\$98,092.00	\$107,893.00	\$107,344.94	\$55,273.69	\$47,488.72

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Maintenance tree trimming (per week)				1.00	85000.0000	\$85,000.00
Manager Recommended	NC One Call				12.00	91.0000	\$1,092.00
Manager Recommended	Perform annual meter testing				1.00	4000.0000	\$4,000.00
Manager Recommended	Substation & Pole Yard Vegetation Control				1.00	1500.0000	\$1,500.00
Total Manager Recommended							\$91,592.00
56 30	Cont Serv Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 40	Cont Serv Pre-employment Screening	\$100.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00
56 41	Cont Serv Contract Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56 50	Cont Serv Equipment Rental	\$2,020.00	\$4,020.00	\$2,020.00	\$978.63	\$964.50	\$200.00

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon Plotter (50% share with WS Fund)				12.00	85.0000	\$1,020.00
Manager Recommended	Contingency				1.00	1000.0000	\$1,000.00
Total Manager Recommended							\$2,020.00

56 51	Cont Serv Uniform Rental	\$12,012.00	\$10,034.00	\$10,034.00	\$7,729.11	\$8,687.98	\$8,772.95
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual funds to rent required FR/AF uniforms for crew				52.00	231.0000	\$12,012.00
Total Manager Recommended							\$12,012.00
<u>Total: Contractual Services</u>		\$507,130.00	\$234,495.00	\$228,683.00	\$171,761.53	\$94,541.45	\$85,711.43

Operating Expenses

52 00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 13	Op Exp Street Lights - Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 14	Op Exp Street Lights - Special	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 16	Op Exp Telephone Exp - Mobile	\$3,456.00	\$2,851.00	\$2,851.00	\$1,976.81	\$2,356.12	\$2,873.41

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AC Service Truck 919-621-7907				12.00	38.0100	\$456.00
Manager Recommended	AC Service Truck 919-800-9248				12.00	38.0100	\$456.00
Manager Recommended	MP Electric On Call 919-427-1288				12.00	53.0000	\$636.00
Manager Recommended	MP Electric System Crew Leader 919-901-3254				12.00	53.0000	\$636.00
Manager Recommended	MP Electric System Crew Leader 919-427-1289				12.00	53.0000	\$636.00
Manager Recommended	MP Electric System Supervisor 919-625-3674				12.00	53.0000	\$636.00
Total Manager Recommended							\$3,456.00

52 25	Op Exp Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52 26	Op Exp Training and Travel	\$1,650.00	\$1,650.00	\$1,650.00	\$783.66	\$2,530.66	\$1,222.71

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	1 employee to serve on NCAMES safety/training team				5.00	250.0000	\$1,250.00
Manager Recommended	CDL Reissuance				2.00	50.0000	\$100.00
Manager Recommended	Dept. of Labor				6.00	50.0000	\$300.00

									\$1,650.00
52 27	Op Exp Local Mileage	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00		

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	For reimbursement should use of POV be necessary				5.00	50.0000	\$250.00

								\$250.00
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52 35	Op Exp Maint and Repair - Equipment	\$8,000.00	\$13,378.00	\$15,158.00	\$15,266.90	\$5,121.11	\$14,509.86		
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency				1.00	8000.0000	\$8,000.00

								\$8,000.00
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52 36	Op Exp Maint and Repair - Vehicles	\$7,000.00	\$7,000.00	\$7,000.00	\$5,088.92	\$12,484.66	\$6,904.49		
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency				1.00	4625.0000	\$4,625.00
Manager Recommended	Diesel fuel additive for new line truck				1.00	375.0000	\$375.00
Manager Recommended	Hydraulic fluid for material handler				1.00	2000.0000	\$2,000.00

								\$7,000.00
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52 39	Op Exp Maint and Repair - System	\$137,000.00	\$120,000.00	\$145,000.00	\$117,966.96	\$184,468.01	\$168,793.65		
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Area and Street Light Maintenance				450.00	100.0000	\$45,000.00
Manager Recommended	Fault Indicator Installations, Cobblestone & Ellington				100.00	125.0000	\$12,500.00
Manager Recommended	Fault Indicator Project (defer 1 yr)				1.00	-12500.0000	(\$12,500.00)
Manager Recommended	Maint. work CHS, Backfeed Cable work				1.00	20000.0000	\$20,000.00
Manager Recommended	Misc. Maint. IR Scan repl. trans. and pads				1.00	20000.0000	\$20,000.00
Manager Recommended	Neuse River 500 yr facilities (charge to WSF Cap Proj.)				1.00	-12000.0000	(\$12,000.00)
Manager Recommended	Nuese River 500 Year Facilities Upgrade.. 750kva etc				1.00	12000.0000	\$12,000.00

Manager Recommended	Pole replacement					10.00	2500.0000	\$25,000.00
Manager Recommended	Subst. Reg. & Recloser Maint., South, West & Hwy 42					2.00	6000.0000	\$12,000.00
Manager Recommended	Substation Security Sys (defer 1 year)					1.00	-10000.0000	(\$10,000.00)
Manager Recommended	Substation Security System					1.00	10000.0000	\$10,000.00
Manager Recommended	UG Maintenance & Repair					30.00	500.0000	\$15,000.00
Total Manager Recommended								\$137,000.00

52 50 Op Exp Contracted Vehicle Service \$6,000.00 \$6,000.00 \$10,000.00 \$9,489.38 \$3,916.64 \$21,390.05

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Vehicle repair contingency					1.00	6000.0000	\$6,000.00
Total Manager Recommended								\$6,000.00

52 52 Op Exp Fuel \$23,004.00 \$26,343.00 \$22,000.00 \$15,018.66 \$24,833.92 \$23,932.47

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Gas & Diesel for 8 on rd. & 2 off rd. units+misc. mth. est.					12.00	1917.0000	\$23,004.00
Total Manager Recommended								\$23,004.00

52 58 Op Exp Electric Meters \$26,995.00 \$28,388.00 \$28,388.00 \$18,762.29 \$11,605.13 \$14,432.30

Budget Transactions:

Level	Transaction					Number of Units	Cost Per Unit	Total Amount
Manager Recommended	1 ph. 320 amp Demand w/ Ert, installs/replacements					15.00	360.0000	\$5,400.00
Manager Recommended	3 ph. meter w/erts and c.t. wiring,installs/replacemnts					30.00	350.0000	\$10,500.00
Manager Recommended	Class two house meters - new installations					150.00	67.2400	\$10,086.00
Manager Recommended	Class two house meters - replacements					15.00	67.2400	\$1,009.00
Total Manager Recommended								\$26,995.00

52 60 Op Exp Equipment Purchase \$0.00 \$13,006.00 \$9,044.00 \$9,044.20 \$0.00 \$4,707.34

52 61 Op Exp Uniform Cleaning \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 62 Op Exp Dues and Subscriptions \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

52 70 Op Exp Safety \$17,928.00 \$19,967.00 \$18,000.00 \$15,580.60 \$11,219.42 \$7,321.44

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Blanket Clamps xl & large	30.00	31.0000	\$930.00
Manager Recommended	Climbing and fall arrest equipment	1.00	2200.0000	\$2,200.00
Manager Recommended	Dielectric Testing Program	1.00	2700.0000	\$2,700.00
Manager Recommended	Gatorade "Case"	4.00	200.0000	\$800.00
Manager Recommended	High Voltage Glove Protectors	20.00	32.5000	\$650.00
Manager Recommended	LED Handlights	5.00	166.0000	\$830.00
Manager Recommended	Miscellaneous	1.00	1000.0000	\$1,000.00
Manager Recommended	OSHA Blankets & Hose Test	1.00	1200.0000	\$1,200.00
Manager Recommended	OSHA Rubber Glove Test	4.00	500.0000	\$2,000.00
Manager Recommended	Safety Cones	30.00	54.7500	\$1,643.00
Manager Recommended	Safety Harness	4.00	313.0000	\$1,252.00
Manager Recommended	Safety Signs	5.00	168.5000	\$842.50
Manager Recommended	Safety Stands	8.00	110.0000	\$880.00
Manager Recommended	Safety Training	1.00	1000.0000	\$1,000.00
Total Manager Recommended				\$17,927.50

52 71

Op Exp Protective Clothing	\$5,967.00	\$5,359.00	\$5,359.00	\$4,005.92	\$2,228.77	\$866.15
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	(FR) Bib Coveralls	1.00	211.2500	\$211.25
Manager Recommended	(FR) Knit Cap Head Covers	2.00	44.5000	\$89.00
Manager Recommended	(FR) Rain Suit Complete	5.00	104.0000	\$520.00
Manager Recommended	(FR) Extra Long Neck Sock	2.00	37.7500	\$75.50
Manager Recommended	Bullard Hardhat Inserts	10.00	11.2000	\$112.00
Manager Recommended	FR Pull Over Hoodies	2.00	368.1000	\$736.20
Manager Recommended	HI Vis Safety Vest	10.00	21.5000	\$215.00
Manager Recommended	Lineboots	8.00	225.0000	\$1,800.00
Manager Recommended	Regular Work Gloves	48.00	11.2500	\$540.00
Manager Recommended	Safety Glasses, dark & clear	96.00	7.0000	\$672.00
Manager Recommended	Seasonal Winter Gloves	12.00	53.0000	\$636.00
Manager Recommended	Storm Recognition Caps w/TOC emblem	12.00	30.0000	\$360.00

								\$5,966.95
52 80	Op Exp Tools	\$8,126.00	\$11,071.00	\$10,000.00	\$8,334.02	\$4,861.56	\$5,487.59	

Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	3 Phase Rotation Meters				2.00	296.0000	\$592.00
Manager Recommended	Chainsaw/Linetruck replacement				1.00	640.0000	\$640.00
Manager Recommended	Greenlee 7506 Knockout Punch Kit				1.00	2393.0000	\$2,393.00
Manager Recommended	Hardhat Lamps LED				7.00	73.5000	\$514.50
Manager Recommended	Highvoltage Telescopic Sticks				2.00	556.0000	\$1,112.00
Manager Recommended	Lineman Handlines				4.00	218.5000	\$874.00
Manager Recommended	Miscellaneous Tools				1.00	2000.0000	\$2,000.00

								\$8,125.50
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52 85	Op Exp Departmental Supplies	\$8,000.00	\$18,144.00	\$19,000.00	\$18,164.40	\$16,503.68	\$27,716.98	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Almetek & Warning Tags, Misc Hardware & equipment				1.00	8000.0000	\$8,000.00

								\$8,000.00
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52 87	Op Exp System Expansion	\$19,200.00	\$15,000.00	\$17,751.00	\$13,717.01	\$13,689.25	\$25,659.15	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	UG services, transformers, revenue based				120.00	160.0000	\$19,200.00

								\$19,200.00
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53 00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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53 01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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53 02	Op Exp Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
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53 03	Op Exp Worker's Compensation Insurance	\$11,069.00	\$17,912.00	\$11,243.00	\$11,242.34	\$13,668.46	\$14,077.22	
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53 05	Op Exp Employee In Service Training	\$11,550.00	\$5,820.00	\$5,491.00	\$5,157.24	\$5,585.03	\$3,447.28	
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Budget Transactions:

Level	Transaction				Number of Units	Cost Per Unit	Total Amount
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Level								
	Manager Recommended	Career Development				21.00	550.0000	\$11,550.00
	Total Manager Recommended							\$11,550.00
53 99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Operating Expenses</u>		\$295,195.00	\$312,139.00	\$328,185.00	\$269,599.31	\$315,072.42	\$343,342.09	
<u>Programs</u>								
54 50	Programs Purchase for Resale	\$9,750,000.00	\$9,750,000.00	\$9,700,000.00	\$7,300,419.01	\$9,761,677.36	\$9,521,256.50	
54 55	Programs Load Control Expense	\$41,916.00	\$41,916.00	\$51,916.00	\$43,485.00	\$52,274.91	\$52,766.03	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Contingency 10%				1.00	5075.0000	\$5,075.00
	Manager Recommended	LM Switches Replacement- Contract Support				125.00	125.0000	\$15,625.00
	Manager Recommended	Purch. of new LM switches per replacement program				30.00	132.6000	\$3,978.00
	Manager Recommended	Purchase of new LM switches-new customers				130.00	132.6000	\$17,238.00
	Total Manager Recommended							\$41,916.00
<u>Total: Programs</u>		\$9,791,916.00	\$9,791,916.00	\$9,751,916.00	\$7,343,904.01	\$9,813,952.27	\$9,574,022.53	
<u>Special Appropriations</u>								
55 00	Spec App Salary Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Special Appropriations</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Miscellaneous</u>								
59 26	Misc Transfer to Rate Stabilization F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
59 50	Misc Sales Tax to State - Electric	\$0.00	\$0.00	\$0.00	\$0.00	\$277,269.96	\$270,365.72	
<u>Total: Miscellaneous</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$277,269.96	\$270,365.72	
Division Total: Operations		\$11,224,215.00	\$10,882,345.00	\$10,849,082.00	\$8,223,188.31	\$11,016,665.87	\$10,799,395.29	

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: Electric Fund
Division: Debt Service

Salient Policy Issues- (Summarized)

1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Fund	310	EF					
Department	57	Electric Enterprise					
Division	90	Debt Service					
<u>Debt Service</u>							
57 00	Debt Service Installment Financing-Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 01	Debt Service Installment Financing-Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 026	Debt Service System Expansion II	\$112,420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 027	Debt Service FY 06-07 Bucket Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 028	Debt Service FY 07-08 System Expansion	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$91.77
57 029	Debt Service FY 07-08 Revenue Bond	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,048.00
57 040	Debt Service Rolling Stock Finance 2012-2013	\$81,031.00	\$81,031.00	\$81,031.00	\$67,525.90	\$4,052.76	\$1,159.41
57 041	Debt Service System Expansion-New Development	\$137,800.00	\$139,805.00	\$139,750.00	\$4,875.00	\$0.00	\$0.00
57 10	Debt Service GO Bond - Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57 11	Debt Service GO Bond - Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Total: Debt Service</u>		\$331,251.00	\$220,836.00	\$220,781.00	\$72,400.90	\$4,052.76	\$7,299.18
Division Total: Debt Service		\$331,251.00	\$220,836.00	\$220,781.00	\$72,400.90	\$4,052.76	\$7,299.18

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: Electric Fund
Division: Capital Outlay

Salient Policy Issues- (Summarized)

1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	310	EF						
Department	57	Electric Enterprise						
Division	95	Capital Outlay						
<u>Capital Outlay</u>								
58 00	Cap Out Capital Projects	\$665,815.00	\$953,936.00	\$821,131.00	\$490,163.23	\$654,638.36	\$72,365.52	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Ashcroft Ph.2@28lots, Ph.4@21lots, Ph.5@27lots (F)				76.00	1800.0000	\$136,800.00
	Manager Recommended	Bristol @ Cobblestone Phase 1 of 5.... 65 lots (F)				65.00	1800.0000	\$117,000.00
	Manager Recommended	Chandlers Ridge..Ph. 3 @ 39 lots (F)				39.00	1800.0000	\$70,200.00
	Manager Recommended	East Village SF Development..... 40 lots (F)				40.00	1800.0000	\$72,000.00
	Manager Recommended	Fiber Project FS2				0.33	22380.0000	\$7,385.40
	Manager Recommended	Glen Laurel (PH. 3 New Development) 44 lots (F)				44.00	1500.0000	\$66,000.00
	Manager Recommended	Magnolia Point .. 38 lots (F)				38.00	1905.0000	\$72,390.00
	Manager Recommended	Parkview Ph. 1..... 40 lots (F)				40.00	1800.0000	\$72,000.00
	Manager Recommended	Sheetz Project..TOC will recoupe \$27,840 of total				1.00	43666.0000	\$43,666.00
	Manager Recommended	Willow Park Project,Move existing feed to front property				1.00	8373.0000	\$8,373.00
	Total Manager Recommended							\$665,814.40
58 01	Cap Out Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58 02	Cap Out Easement Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58 13	Cap Out System Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58 50	Cap Out Capital Outlay	\$109,351.00	\$5,000.00	\$4,513.00	\$4,512.99	\$58,518.00	\$392,840.34	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	7573-ID/U12.. 3M Dynatel Fault & Locating Machine				1.00	6500.0000	\$6,500.00
	Manager Recommended	Chevrolet 350 diesel 4x4 Crew Truck				1.00	65000.0000	\$65,000.00
	Manager Recommended	Revolution PMI Voltage Recorder				1.00	7751.0000	\$7,751.00
	Manager Recommended	Warehouse improvements (shelving & pole shelter				1.00	30100.0000	\$30,100.00
	Total Manager Recommended							\$109,351.00
<u>Total: Capital Outlay</u>		\$775,166.00	\$958,936.00	\$825,644.00	\$494,676.22	\$713,156.36	\$465,205.86	

Division Total: Capital Outlay

\$775,166.00

\$958,936.00

\$825,644.00

\$494,676.22

\$713,156.36

\$465,205.86

Town of Clayton
FY 2015-2016
Budget Proposal
Department Summary

Department: Electric Fund
Division: Interdepartmental

Salient Policy Issues- (Summarized)

1.

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount	
Fund	310	EF						
Department	57	Electric Enterprise						
Division	97	Inter-departmental						
<u>Miscellaneous</u>								
59 95	Misc Franchise Tax Reimbursement	\$0.00	\$343,500.00	\$343,500.00	\$0.00	\$342,000.00	\$335,000.00	
59 96	Misc Payments in Lieu of Taxes	\$35,250.00	\$31,177.00	\$31,177.00	\$0.00	\$32,850.00	\$32,850.00	
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Property Tax on Assets				1.00	35250.0000	\$35,250.00
	Total Manager Recommended							\$35,250.00
59 97	Misc Support Services - General Fund	\$830,149.00	\$640,262.00	\$612,682.00	\$533,551.60	\$657,041.85	\$602,462.01	
<u>Total: Miscellaneous</u>		\$865,399.00	\$1,014,939.00	\$987,359.00	\$533,551.60	\$1,031,891.85	\$970,312.01	
Division Total: Inter-departmental		\$865,399.00	\$1,014,939.00	\$987,359.00	\$533,551.60	\$1,031,891.85	\$970,312.01	
Department Total: Electric Enterprise		\$13,521,070.00	\$13,352,105.00	\$13,159,921.00	\$9,537,886.77	\$13,368,773.80	\$12,795,412.80	

Account Number	Description	2016 Manager Recommended	2015 Amended Budget	2015 Estimated Amount	2015 Actual Amount	2014 Actual Amount	2013 Actual Amount
Revenue Totals:		\$13,521,070.00	\$13,352,105.00	\$13,100,641.00	\$10,937,256.96	\$12,687,209.11	\$12,824,675.09
Expense Totals		\$13,521,070.00	\$13,352,105.00	\$13,159,921.00	\$9,537,886.77	\$12,655,617.44	\$12,330,206.94
Fund Total: EF		\$0.00	\$0.00	(\$59,280.00)	\$1,399,370.19	\$31,591.67	\$494,468.15
Revenue Grand Totals:		\$13,521,070.00	\$13,352,105.00	\$13,100,641.00	\$10,937,256.96	\$12,687,209.11	\$12,824,675.09
Expense Grand Totals:		\$13,521,070.00	\$13,352,105.00	\$13,159,921.00	\$9,537,886.77	\$12,655,617.44	\$12,330,206.94
Net Grand Totals:		\$0.00	\$0.00	(\$59,280.00)	\$1,399,370.19	\$31,591.67	\$494,468.15