



TOWN OF CLAYTON
F.Y. 09-10 BUDGET DOCUMENT
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Town of Clayton

FY 09-10 Operating Budget Message

Introduction

The average citizen cannot listen to the radio or tune into the local TV news show without being hit in the face with the reality of the national economy. The current state of the economy impacts on every business sector and all levels of government. We, here in the Town of Clayton, have seen some substantial changes in the economy that have caused us to step back and reconsider how we are doing business, but to borrow a catch phrase, "We are not participating in this recession."

The Fiscal Year 2010 Town of Clayton Budget certainly reflects the changes in the national, state, and local economies in that it connects with a resource stream that is less vigorous than was the case just a couple of years ago. It takes a very austere approach to revenue forecasting, but at the same time it still reflects the progressive nature of the Council and the community. Both the General Fund and the Water Fund include small contractions as compared to prior year budgeted expenditures and the Electric Fund includes only a small amount of growth based on the increasing wholesale cost of energy that the Town has absorbed over the past year. The General Fund reduction is the second year in a row that budgeted expenditures have decreased in actual dollars.

Staffing levels and benefits have been impacted in this Budget by the recent slowdown in growth. The proposal includes some changes in those areas. The Town of Clayton realized over ten years of steady growth and so a staffing infrastructure has been built to accommodate that rapid rate of growth. The slowdown means that adjustments will have to be made, particularly in areas directly associated with growth, and those adjustments will be addressed herein below. Similarly the Town has dedicated itself to recruit and retain the highest quality of employees in a very competitive area. Past successes mean that we are well positioned to take a pause from the policies that have fostered a pro employee environment without significant risk of losses.

The staff of the Town of Clayton has worked diligently to produce a fiscal year budget proposal that is responsive to the times and responsible to the citizens and Council. It works within available resources without increases in fees, rates, or spending down of available fund balances. It includes sacrifices on the part of employees for the sake of the financial integrity of the Town, and it connects with the goals adopted by the Town Council. While no budget is perfect, it is safe to say that in the past decade no budget or other policy proposal has received the extent of forethought and review that has gone into the 2010 Budget proposal. While voluminous, it also provides a much greater level of detail and a clearer connection between resources and expenditures, programs and priorities, and the community and the Town.

Rates & Fees

During this time of personal financial uncertainty the citizens, the Council, and the staff have keen awareness that tax and fee increases create stress and hardship that are inconsistent with our longer term best interests. Therefore, we are very pleased to report that essentially no fees will be increased with the FY 2010 Budget except as stipulated by existing contract for solid waste handling (a mere two-tenths of one percent increase) and minor adjustments to certain program costs for out-of-town participants in selected recreational programs. In the interest of being financially responsible, and consistent with the goals adopted by the Council at their recent strategic planning retreat, we have included funding for extensive financial analysis of all Funds (General, Water/Sewer, and Electric) to determine how we may best operate within existing and future projected resources and/or to anticipate the tough choices and decisions that may confront us in future years as we evaluate trends in resources and expenses. However, to reiterate, the FY 2010 Budget does not propose changes to the tax rate, water and sewer rates, or electric rates.

Compensation & Benefits

The Town of Clayton has a track record of providing high quality, attractive benefits to all employees. The hard reality is that the current state of the economy does not support continuation of certain practices that have placed us, at other times, in an enviable position as compared to other employers. The FY 2010 Budget does not include funding for employee Cost of Living Adjustments (COLA) or the merit based evaluation program. We chose to focus use of our limited resources on maintaining our benefits package because it has been our experience that once a benefit package begins to be dismantled, it is seldom restored when financial conditions improve. We are very pleased to continue funding our supplemental retirement benefits at current levels and we have not modified our group health insurance program to shift cost to the employees. It has become an all too common practice to increase co-pays, deductibles, and maximum out-of-pocket expenses as a means to reduce health insurance premiums, but we have held tough and realized major success from our employee wellness initiatives. We will also continue to supplement the cost of dependent coverage or additional insurance products by maintaining the cafeteria plan allowance for all employees.

As mentioned above, the Town of Clayton Employee Wellness Program is paying dividends and will actually see a funding increase during this fiscal year. As an example of how the program is paying off, group health premiums initially included a 9.6% increase. That increase applied to both employee and dependent coverage and resulted from the Town being rated as part of a "pool" of similar sized employers. When we learned of the rating method we objected and challenged our provider to look at our individual history and the benefits of our wellness program. After extensive additional negotiations the provider agreed to weigh our own history more heavily in the analysis and the rerating resulted in a reduction in the amount of increase to 4.2% or approximately \$51,000 in savings this year alone. The wellness program will continue and will include incentives for participation.

Finally, another popular program, the employee longevity compensation award, will continue to be funded consistent with the existing policy and practices. Although it is very regrettable that no COLA or merit awards will be given this fiscal year, we understand from other agencies that this trend is widespread and that we are doing well to maintain our other benefits and compensation programs.

Personnel

In addition to freezing compensation (aside from adjustments related to successful completion of the new employee introductory period), the Town will hold certain positions vacant for the year, some vacant for a period of time, and some existing staff will experience a reduction in scheduled hours as a result of the slowdown in the economy and the directly related reductions in revenues associated therewith. The budget instructions provided to all staff included a general statement that no new employees may be requested for 2010 and this budget does not include any new positions for the first time in a decade of growth.

Aside from no new staff additions several currently vacant positions have not been budgeted during this year. These positions are Planner and Water Reclamation Plant Operator. Two existing Police Officer Positions and an Electric Instrumentation Control Specialist position will be held vacant for one quarter. One Meter Technician position will be vacant through retirement after the end of July and will not be funded thereafter. This staff reduction is made possible through the implementation during FY 2009 of the Automated Meter Reading program. Several staff members in multiple departments collaborated to make that program a success and we will all enjoy the savings.

Finally, and most unfortunately, the reduction in new construction and the very substantial reductions in building permit revenues necessitate changes in the Building Inspections Department. The entire staff of six including the Supervisor, four Inspectors, and an Administrative Support Specialist (Permits Technician) will be budgeted at eighty percent of normal hours or thirty-two hours per week. This change in status will not impact on their eligibility to participate in our benefits program including group health and retirement, but it will represent an equivalent reduction in compensation. Management will closely monitor building permit activity and the related revenues on a monthly basis to determine whether staffing hours can be expanded, but unless activity increases we cannot retain all existing staff on a forty hour per week basis. Inspections activities are at about one-quarter of their peak during the economic expansion and about forty percent of normal. Although staffing levels were examined in every operational area we do not propose additional reductions in staff allocation or schedule at this time.

We will, during the course of the year, consider staff additions that are one hundred percent grant funded, particularly if the grant proceeds cover multiple years. We expect to come forward with such proposals during the year as opportunities are identified.

Additional Points and Impacts

The economic slowdown has had some additional impacts on the budget. The Town utilizes a standard rotation for acquisition and replacement of all rolling stock. The rotation has been deferred for one year.

We regret that the budget includes very substantially reduced allocation for employee training. The Town staff has been very active in furthering their qualifications and readiness and in serving in leadership roles in their respective professional associations. Although this particular budget is

somewhat inconsistent with our past practices in these areas, the successes of the past allow us to take a bit of a hiatus from the customary vigorous advanced training practices and still maintain a high level of quality, professional performance.

One reduction, actually a deferral, that we have reluctantly included in the budget is the implementation of the after school program in the new community center. Because the budget was so tight and we were dedicated to maintaining our existing services at current levels we have chosen to defer establishment of the after school program at the community center until fall of 2010. All other programs provided for at the new facility have been included in this proposal.

Nearly every capital project has been deferred, with some very noteworthy exceptions. Funding as necessary for the design of a new Law Enforcement Center (\$400,000) has been included in the Law Enforcement, Administration Budget. This project had been shelved; however, an opportunity for low interest, long term loan funding through the USDA was identified and is currently being pursued. This project is past due in relation to both needs and capital planning, but has been delayed due to a lack of adequate resources. The USDA source makes the project feasible and attractive at this time.

In May of 2008 Town of Clayton citizens voted overwhelmingly in favor of two bond initiatives: three million dollars for street improvements and four million dollars for investment in recreation facilities. The 2010 budget includes funding for implementation of those programs including debt service for the pending bond sale and \$200,000 in operating revenues for design and permitting of the East Clayton Community Park project.

Finally, no budget message would be complete without mention of the long pending Downtown Lot Project. A financed allocation of \$350,000 has been included with the related debt service (\$36,000) for completion of this project. Should the Council seek to tweak the design this funding level would still be adequate to the purpose of improving the lot with desired amenities, public facilities, aesthetic enhancements, and art elements. Although the larger economy is contracting, the Downtown economy has never been more vigorous and the time is right for the Town to take advantage of this vitality and shore-up those businesses, employers, and landlords that have invested in this essential hub of our community.

Budget Format and Content

The Council will immediately notice that the budget document takes on a very different format this year as compared to prior years. Implementation of the new, comprehensive municipal software system that was funded beginning in FY 2008 facilitates a far superior end product. The document is longer, but do not interpret that to indicate it is more complicated. The document includes substantially more detail for those who are interested and the structure of the budget includes some additional Divisions, or functional operations, that have been split out from other departmental activities as a means to better track program cost. Due to implementation of the new system historic data is not included; however, very substantially more data regarding the current year budget is included in the form of comments and transactions throughout the document. As the system is implemented on a multiyear basis historic data will be available in ways that are far superior to the past budget format.

Conclusion

While we apologize for the length of the budget document, we are proud to present to you a proposal that in the best of times should meet your expectations, but given current events should leave you extremely pleased. This budget seeks to meet or exceed all stated Council expectations for the future, to provide services that are equivalent or superior to prior years, and it does so through the innovation, initiative and sacrifice of the staff who constructed it. The Town of Clayton is well served by an experienced and professional group of workers, supervisors, and Department Heads who took to heart the task of providing a frugal but responsive budget within available resources.

Finally, and most of all, we the Town Staff express our appreciation for the many years of support and leadership provided by this and past Town Councils. These times challenge us all, but Together Everyone Achieves More.

Town of Clayton
Summary- All Funds (General & Combined Enterprise)

Report By Account Classification

Account Classification	2009 Amended Budget	2010 Departmental Request	2010 Manager Recommended
<u>10 - Governmental Funds</u>			
<u>11 - General fund</u>			
<u>Revenues</u>			
Ad Valorem - Ad Valorem	7,256,129.00	7,914,440.00	7,917,040.00
St Shared - State Shared Revenues	3,328,163.00	3,198,428.00	3,608,428.00
Intgvtl - Intergovernmental	1,307,000.00	1,441,013.00	1,210,869.00
Permits - Permits and Fees	765,140.00	1,008,000.00	506,150.00
Sales - Sales and Services	1,426,000.00	1,443,256.00	1,456,200.00
Grants - Grants and Donations	312,420.00	374,195.00	237,195.00
OFS - Other Financing Sources	0.00	0.00	0.00
Misc - Miscellaneous	1,903,642.00	226,976.00	1,232,759.00
<u>Expenditures</u>			
Salaries - Personnel - Salaries	6,761,937.00	0.00	7,032,673.53
Benefits - Personnel - Benefits	2,065,407.00	0.00	2,069,155.36
Contract Serv - Contractual Services	1,713,971.00	1,377,679.00	1,895,072.00
Op Exp - Operating Expenses	4,085,734.00	3,945,963.00	3,795,488.85
Prgms - Programs	370,263.00	349,990.00	326,641.00
Sp App - Special Appropriations	136,991.00	77,500.00	96,500.00
Debt Service - Debt Service	1,750,851.00	1,604,769.00	2,101,273.00
Cap Outlay - Capital Outlay	1,593,650.00	4,548,411.00	1,138,074.00
Misc - Miscellaneous	(2,180,310.00)	0.00	(2,286,236.00)
Revenue Total:	<u>\$16,298,494.00</u>	<u>\$15,606,308.00</u>	<u>\$16,168,641.00</u>
Expenditure Total:	<u>\$16,298,494.00</u>	<u>\$11,904,312.00</u>	<u>\$16,168,641.74</u>
11 - General fund Net Total	\$0.00	\$3,701,996.00	(\$0.74)
Revenue Total:	<u>\$16,298,494.00</u>	<u>\$15,606,308.00</u>	<u>\$16,168,641.00</u>
Expenditure Total:	<u>\$16,298,494.00</u>	<u>\$11,904,312.00</u>	<u>\$16,168,641.74</u>
10 - Governmental Funds Net Total	\$0.00	\$3,701,996.00	(\$0.74)

20 - Proprietary funds

21 - Enterprise funds

Revenues

Permits - Permits and Fees	709,000.00	73,950.00	523,200.00
Sales - Sales and Services	17,968,500.00	0.00	19,055,965.00
Grants - Grants and Donations	0.00	0.00	0.00

Town of Clayton
Summary- All Funds (General & Combined Enterprise)

Report By Account Classification

Account Classification	2009 Amended Budget	2010 Departmental Request	2010 Manager Recommended
OFS - Other Financing Sources	1,379,875.00	0.00	630,000.00
Misc - Miscellaneous	1,583,043.00	11,000.00	618,649.00
<u>Expenditures</u>			
Salaries - Personnel - Salaries	1,238,806.00	0.00	1,189,439.01
Benefits - Personnel - Benefits	404,151.00	0.00	368,580.25
Contract Serv - Contractual Services	1,257,004.00	1,327,067.00	664,501.00
Op Exp - Operating Expenses	1,597,564.00	1,689,582.00	1,556,797.54
Prgms - Programs	10,192,150.00	10,966,600.00	11,033,600.00
Sp App - Special Appropriations	16,000.00	0.00	3,000.00
Debt Service - Debt Service	2,281,366.00	425,087.00	2,373,794.00
Cap Outlay - Capital Outlay	1,895,100.00	3,174,465.00	731,000.00
Misc - Miscellaneous	2,758,277.00	347,850.00	2,907,102.00
Revenue Total:	<u>\$21,640,418.00</u>	<u>\$84,950.00</u>	<u>\$20,827,814.00</u>
Expenditure Total:	<u>\$21,640,418.00</u>	<u>\$17,930,651.00</u>	<u>\$20,827,813.80</u>
21 - Enterprise funds Net Total	\$0.00	(\$17,845,701.00)	\$0.20
Revenue Total:	<u>\$21,640,418.00</u>	<u>\$84,950.00</u>	<u>\$20,827,814.00</u>
Expenditure Total:	<u>\$21,640,418.00</u>	<u>\$17,930,651.00</u>	<u>\$20,827,813.80</u>
20 - Proprietary funds Net Total	\$0.00	(\$17,845,701.00)	\$0.20
Revenue Grand Totals:	<u>\$37,938,912.00</u>	<u>\$15,691,258.00</u>	<u>\$36,996,455.00</u>
Expenditure Grand Totals:	<u>\$37,938,912.00</u>	<u>\$29,834,963.00</u>	<u>\$36,996,455.54</u>
Net Grand Totals:	<u>\$0.00</u>	<u>(\$14,143,705.00)</u>	<u>(\$0.54)</u>

Town of Clayton
General Fund Summary

Report By Account Classification

Account Classification	2009 Adopted Budget	2009 Amended Budget	2009 Estimated Amount	2010 Manager Recommended
10 - Governmental Funds				
Revenues				
Ad Valorem - Ad Valorem	7,256,129.00	7,256,129.00	7,264,653.00	7,917,040.00
St Shared - State Shared Revenues	3,328,163.00	3,328,163.00	3,565,307.00	3,608,428.00
Intgovtl - Intergovernmental	1,307,000.00	1,307,000.00	1,287,000.00	1,210,869.00
Permits - Permits and Fees	749,600.00	765,140.00	556,958.00	506,150.00
Sales - Sales and Services	1,426,000.00	1,426,000.00	1,400,544.00	1,456,200.00
Grants - Grants and Donations	312,420.00	312,420.00	234,824.00	237,195.00
OFS - Other Financing Sources	0.00	0.00	0.00	0.00
Misc - Miscellaneous	1,903,642.00	1,903,642.00	1,045,531.00	1,232,759.00
Expenditures				
Salaries - Personnel - Salaries	6,751,833.00	6,761,937.00	6,685,972.00	7,032,673.53
Benefits - Personnel - Benefits	2,075,511.00	2,065,407.00	2,014,447.00	2,069,155.36
Contract Serv - Contractual Services	1,713,971.00	1,713,971.00	1,664,382.00	1,895,072.00
Op Exp - Operating Expenses	4,070,194.00	4,085,734.00	3,723,420.00	3,795,488.85
Prgms - Programs	370,263.00	370,263.00	306,750.00	326,641.00
Sp App - Special Appropriations	136,991.00	136,991.00	140,323.00	96,500.00
Debt Service - Debt Service	1,750,851.00	1,750,851.00	1,699,021.00	2,101,273.00
Cap Outlay - Capital Outlay	1,593,650.00	1,593,650.00	1,803,352.00	1,138,074.00
Misc - Miscellaneous	(2,180,310.00)	(2,180,310.00)	(2,180,310.00)	(2,286,236.00)
Revenue Total:	<u>\$16,282,954.00</u>	<u>\$16,298,494.00</u>	<u>\$15,354,817.00</u>	<u>\$16,168,641.00</u>
Expenditure Total:	<u>\$16,282,954.00</u>	<u>\$16,298,494.00</u>	<u>\$15,857,357.00</u>	<u>\$16,168,641.74</u>
10 - Governmental Funds Net Total	\$0.00	\$0.00	(\$502,540.00)	(\$0.74)
Revenue Grand Totals:	<u>\$16,282,954.00</u>	<u>\$16,298,494.00</u>	<u>\$15,354,817.00</u>	<u>\$16,168,641.00</u>
Expenditure Grand Totals:	<u>\$16,282,954.00</u>	<u>\$16,298,494.00</u>	<u>\$15,857,357.00</u>	<u>\$16,168,641.74</u>
Net Grand Totals:	\$0.00	\$0.00	(\$502,540.00)	(\$0.74)

Town of Clayton
General Fund Summary by Organization

Summary

	2009 Amended Budget	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Fund: 100 General Fund				
Expenditures				
100-40-00 - General Fund,General Government,Non-departmental	\$86,951.00	\$86,951.00	(\$12,924.00)	\$52,192.00
Division Total: Non-departmental	\$86,951.00	\$86,951.00	(\$12,924.00)	\$52,192.00
100-40-01 - General Fund,General Government,Legislative	\$109,833.00	\$55,120.00	\$47,130.00	\$69,857.34
Division Total: Legislative	\$109,833.00	\$55,120.00	\$47,130.00	\$69,857.34
100-40-02 - General Fund,General Government,Administration	\$512,624.00	\$458,410.00	\$84,852.00	\$275,334.61
100-40-02-01 - General Fund,General Government,Administration,Clayton Center	\$196,211.00	\$179,500.00	\$287,107.00	\$243,304.00
Sub Department Total: Clayton Center	\$196,211.00	\$179,500.00	\$287,107.00	\$243,304.00
100-40-02-02 - General Fund,General Government,Administration,Annex Building	\$17,100.00	\$13,900.00	\$20,672.00	\$20,672.00
Sub Department Total: Annex Building	\$17,100.00	\$13,900.00	\$20,672.00	\$20,672.00
Division Total: Administration	\$725,935.00	\$651,810.00	\$392,631.00	\$539,310.61
100-40-04 - General Fund,General Government,Human Resources	\$340,493.00	\$322,755.00	\$263,600.00	\$160,825.06
Division Total: Human Resources	\$340,493.00	\$322,755.00	\$263,600.00	\$160,825.06
100-40-06 - General Fund,General Government,Legal	\$92,820.00	\$151,145.00	\$99,900.00	\$93,500.00
Division Total: Legal	\$92,820.00	\$151,145.00	\$99,900.00	\$93,500.00
100-40-95 - General Fund,General Government,Capital Outlay	\$28,500.00	\$0.00	\$0.00	\$0.00
Division Total: Capital Outlay	\$28,500.00	\$0.00	\$0.00	\$0.00
100-40-99 - General Fund,General Government,Special Appropriations	\$77,191.00	\$80,523.00	\$80,000.00	\$39,700.00
Division Total: Special Appropriations	\$77,191.00	\$80,523.00	\$80,000.00	\$39,700.00
Department Total: General Government	\$1,461,723.00	\$1,348,304.00	\$870,337.00	\$955,385.01

Town of Clayton

General Fund Summary by Organization

Summary

	2009 Amended Budget	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
100-41-02 - General Fund,Financial Services,Administration	\$298,362.00	\$336,383.00	\$79,000.00	\$321,401.56
Division Total: Administration	\$298,362.00	\$336,383.00	\$79,000.00	\$321,401.56
100-41-05 - General Fund,Financial Services,Information Services	\$467,238.00	\$466,276.00	\$362,574.00	\$432,377.69
Division Total: Information Services	\$467,238.00	\$466,276.00	\$362,574.00	\$432,377.69
100-41-10 - General Fund,Financial Services,Purchasing and Warehousing	\$6,950.00	\$15,047.00	\$26,000.00	\$59,112.52
Division Total: Purchasing and Warehousing	\$6,950.00	\$15,047.00	\$26,000.00	\$59,112.52
100-41-11 - General Fund,Financial Services,Customer Service and Collections	\$47,737.00	\$54,373.00	\$221,154.00	\$67,053.76
Division Total: Customer Service and Collections	\$47,737.00	\$54,373.00	\$221,154.00	\$67,053.76
100-41-12 - General Fund,Financial Services,Meter Reading and Technicians	\$17,100.00	\$17,561.00	\$20,544.00	\$1.00
Division Total: Meter Reading and Technicians	\$17,100.00	\$17,561.00	\$20,544.00	\$1.00
100-41-95 - General Fund,Financial Services,Capital Outlay	\$83,250.00	\$248,250.00	\$8,000.00	\$20,666.00
Division Total: Capital Outlay	\$83,250.00	\$248,250.00	\$8,000.00	\$20,666.00
Department Total: Financial Services	\$920,637.00	\$1,137,890.00	\$717,272.00	\$900,612.53
100-42-02 - General Fund,Community Development Services,Administration	\$415,162.00	\$314,505.00	\$75,132.00	\$228,744.73
Division Total: Administration	\$415,162.00	\$314,505.00	\$75,132.00	\$228,744.73
100-42-15 - General Fund,Community Development Services,Planning	\$0.00	\$0.00	\$1,250.00	\$102,737.71
Division Total: Planning	\$0.00	\$0.00	\$1,250.00	\$102,737.71
100-42-16 - General Fund,Community Development Services,Code Enforcement	\$0.00	\$1,200.00	\$5,150.00	\$120,500.25
Division Total: Code Enforcement	\$0.00	\$1,200.00	\$5,150.00	\$120,500.25
100-42-17 - General Fund,Community Development Services,Downtown and Economic Developmen	\$176,095.00	\$167,308.00	\$81,316.00	\$145,422.96

Town of Clayton

General Fund Summary by Organization

Summary

	2009 Amended Budget	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division Total: Downtown and Economic Developmen	\$176,095.00	\$167,308.00	\$81,316.00	\$145,422.96
100-42-20 - General Fund,Community Development Services,Building Inspections	\$514,727.00	\$472,623.00	\$48,500.00	\$375,974.67
Division Total: Building Inspections	\$514,727.00	\$472,623.00	\$48,500.00	\$375,974.67
100-42-95 - General Fund,Community Development Services,Capital Outlay	\$106,200.00	\$0.00	\$42,939.00	\$457,600.00
Division Total: Capital Outlay	\$106,200.00	\$0.00	\$42,939.00	\$457,600.00
Department Total: Community Development Services	\$1,212,184.00	\$955,636.00	\$254,287.00	\$1,430,980.32
100-50-02 - General Fund,Law Enforcement,Administration	\$347,785.00	\$356,937.00	\$96,226.00	\$812,029.00
100-50-02-40 - General Fund,Law Enforcement,Administration,Law Enforcement Center	\$22,815.00	\$29,500.00	\$27,340.00	\$40,634.00
Sub Department Total: Law Enforcement Center	\$22,815.00	\$29,500.00	\$27,340.00	\$40,634.00
Division Total: Administration	\$370,600.00	\$386,437.00	\$123,566.00	\$852,663.00
100-50-30 - General Fund,Law Enforcement,Investigations	\$615,007.00	\$675,533.00	\$80,586.00	\$629,513.75
Division Total: Investigations	\$615,007.00	\$675,533.00	\$80,586.00	\$629,513.75
100-50-31 - General Fund,Law Enforcement,Patrol Operations	\$1,620,677.00	\$1,849,448.00	\$184,961.00	\$1,797,692.13
Division Total: Patrol Operations	\$1,620,677.00	\$1,849,448.00	\$184,961.00	\$1,797,692.13
100-50-32 - General Fund,Law Enforcement,Special Operations	\$806,867.00	\$377,180.00	\$105,350.00	\$640,847.18
Division Total: Special Operations	\$806,867.00	\$377,180.00	\$105,350.00	\$640,847.18
100-50-95 - General Fund,Law Enforcement,Capital Outlay	\$184,000.00	\$184,000.00	\$622,440.00	\$28,500.00
Division Total: Capital Outlay	\$184,000.00	\$184,000.00	\$622,440.00	\$28,500.00
Department Total: Law Enforcement	\$3,597,151.00	\$3,472,598.00	\$1,116,903.00	\$3,949,216.06
100-52-02 - General Fund,Fire Protection,Administration	\$374,008.00	\$689,106.00	\$436,136.00	\$606,549.47

Town of Clayton

General Fund Summary by Organization

Summary

	2009 Amended Budget	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division Total: Administration	\$374,008.00	\$689,106.00	\$436,136.00	\$606,549.47
100-52-40 - General Fund,Fire Protection,Operations	\$1,393,991.00	\$1,017,794.00	\$280,240.00	\$929,543.46
100-52-40-30 - General Fund,Fire Protection,Operations,Station One	\$5,000.00	\$27,500.00	\$29,500.00	\$32,096.00
Sub Department Total: Station One	\$5,000.00	\$27,500.00	\$29,500.00	\$32,096.00
100-52-40-31 - General Fund,Fire Protection,Operations,Station Two	\$2,000.00	\$20,685.00	\$26,585.00	\$27,975.00
Sub Department Total: Station Two	\$2,000.00	\$20,685.00	\$26,585.00	\$27,975.00
Division Total: Operations	\$1,400,991.00	\$1,065,979.00	\$336,325.00	\$989,614.46
100-52-95 - General Fund,Fire Protection,Capital Outlay	\$346,000.00	\$349,952.00	\$0.00	\$0.00
Division Total: Capital Outlay	\$346,000.00	\$349,952.00	\$0.00	\$0.00
Department Total: Fire Protection	\$2,120,999.00	\$2,105,037.00	\$772,461.00	\$1,596,163.93
100-55-02 - General Fund,Public Works,Administration	\$360,689.00	\$340,220.00	\$56,735.00	\$159,538.12
100-55-02-20 - General Fund,Public Works,Administration,Operations Center	\$9,499.00	\$6,414.00	\$502,622.00	\$17,510.00
Sub Department Total: Operations Center	\$9,499.00	\$6,414.00	\$502,622.00	\$17,510.00
Division Total: Administration	\$370,188.00	\$346,634.00	\$559,357.00	\$177,048.12
100-55-51 - General Fund,Public Works,Engineering Operations	\$0.00	\$1,004.00	\$10,117.00	\$122,664.50
Division Total: Engineering Operations	\$0.00	\$1,004.00	\$10,117.00	\$122,664.50
100-55-52 - General Fund,Public Works,Property Maintenance Operations	\$538,618.00	\$521,751.00	\$223,601.00	\$556,721.24
Division Total: Property Maintenance Operations	\$538,618.00	\$521,751.00	\$223,601.00	\$556,721.24
100-55-53 - General Fund,Public Works,Vehicle Maintenance	\$114,004.00	\$116,286.00	\$32,810.00	\$154,212.63
Division Total: Vehicle Maintenance	\$114,004.00	\$116,286.00	\$32,810.00	\$154,212.63
100-55-55 - General Fund,Public Works,Streets Operations	\$1,070,809.00	\$1,050,846.00	\$844,692.00	\$1,104,749.43

Town of Clayton
General Fund Summary by Organization

Summary

	2009 Amended Budget	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division Total: Streets Operations	\$1,070,809.00	\$1,050,846.00	\$844,692.00	\$1,104,749.43
100-55-59 - General Fund,Public Works,Sanitation	\$1,088,500.00	\$1,148,000.00	\$1,130,202.00	\$1,103,986.00
Division Total: Sanitation	\$1,088,500.00	\$1,148,000.00	\$1,130,202.00	\$1,103,986.00
100-55-95 - General Fund,Public Works,Capital Outlay	\$107,800.00	\$431,725.00	\$245,000.00	\$0.00
Division Total: Capital Outlay	\$107,800.00	\$431,725.00	\$245,000.00	\$0.00
Department Total: Public Works	\$3,289,919.00	\$3,616,246.00	\$3,045,779.00	\$3,219,381.92
100-60-02 - General Fund,Parks & Recreational Services,Administration	\$333,371.00	\$267,711.00	\$61,081.00	\$473,345.58
100-60-02-50 - General Fund,Parks & Recreational Services,Administration,Community Center	\$0.00	\$0.00	\$163,690.00	\$113,365.00
Sub Department Total: Community Center	\$0.00	\$0.00	\$163,690.00	\$113,365.00
100-60-02-51 - General Fund,Parks & Recreational Services,Administration,Civitan Building	\$0.00	\$0.00	\$5,200.00	\$5,200.00
Sub Department Total: Civitan Building	\$0.00	\$0.00	\$5,200.00	\$5,200.00
Division Total: Administration	\$333,371.00	\$267,711.00	\$229,971.00	\$591,910.58
100-60-70 - General Fund,Parks & Recreational Services,Youth Athletics	\$283,511.00	\$248,455.00	\$137,682.00	\$245,550.65
Division Total: Youth Athletics	\$283,511.00	\$248,455.00	\$137,682.00	\$245,550.65
100-60-71 - General Fund,Parks & Recreational Services,Adult Athletics	\$0.00	\$3,300.00	\$29,400.00	\$35,586.00
Division Total: Adult Athletics	\$0.00	\$3,300.00	\$29,400.00	\$35,586.00
100-60-73 - General Fund,Parks & Recreational Services,Programs and Classes	\$254,136.00	\$171,106.00	\$137,854.00	\$254,448.07
Division Total: Programs and Classes	\$254,136.00	\$171,106.00	\$137,854.00	\$254,448.07
100-60-74 - General Fund,Parks & Recreational Services,Parks Facilities Maintenance	\$173,320.00	\$158,087.00	\$82,370.00	\$195,871.60
Division Total: Parks Facilities Maintenance	\$173,320.00	\$158,087.00	\$82,370.00	\$195,871.60

Town of Clayton

General Fund Summary by Organization

Summary

	2009 Amended Budget	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
100-60-95 - General Fund,Parks & Recreational Services,Capital Outlay	\$78,000.00	\$0.00	\$2,192,300.00	\$58,750.00
Division Total: Capital Outlay	\$78,000.00	\$0.00	\$2,192,300.00	\$58,750.00
Department Total: Parks & Recreational Services	\$1,122,338.00	\$848,659.00	\$2,809,577.00	\$1,382,116.90
100-65-02 - General Fund,Cultural and Performing Arts,Administration	\$432,361.00	\$433,344.00	\$195,150.00	\$476,650.02
Division Total: Administration	\$432,361.00	\$433,344.00	\$195,150.00	\$476,650.02
100-65-95 - General Fund,Cultural and Performing Arts,Capital Outlay	\$15,500.00	\$19,725.00	\$410,000.00	\$0.00
Division Total: Capital Outlay	\$15,500.00	\$19,725.00	\$410,000.00	\$0.00
Department Total: Cultural and Performing Arts	\$447,861.00	\$453,069.00	\$605,150.00	\$476,650.02
100-68-02 - General Fund,Library Operations,Administration	\$387,645.00	\$393,701.00	\$89,757.00	\$411,692.05
100-68-02-03 - General Fund,Library Operations,Administration,Hocutt Ellington Library	\$66,190.00	\$56,200.00	\$18,020.00	\$19,051.00
Sub Department Total: Hocutt Ellington Library	\$66,190.00	\$56,200.00	\$18,020.00	\$19,051.00
Division Total: Administration	\$453,835.00	\$449,901.00	\$107,777.00	\$430,743.05
100-68-95 - General Fund,Library Operations,Capital Outlay	\$150,000.00	\$0.00	\$0.00	\$0.00
Division Total: Capital Outlay	\$150,000.00	\$0.00	\$0.00	\$0.00
Department Total: Library Operations	\$603,835.00	\$449,901.00	\$107,777.00	\$430,743.05
100-90-00 - General Fund,Debt Service,Non-departmental	\$1,521,847.00	\$1,470,017.00	\$1,604,769.00	\$1,827,392.00
Division Total: Non-departmental	\$1,521,847.00	\$1,470,017.00	\$1,604,769.00	\$1,827,392.00
Department Total: Debt Service	\$1,521,847.00	\$1,470,017.00	\$1,604,769.00	\$1,827,392.00
Fund Total: General Fund	(\$16,298,494.00)	(\$15,857,357.00)	(\$11,904,312.00)	(\$16,168,641.74)
Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Expenditure Grand Totals:	\$16,298,494.00	\$15,857,357.00	\$11,904,312.00	\$16,168,641.74

Town of Clayton

General Fund Summary by Organization

Summary

Net Grand Totals:

(\$16,298,494.00) (\$15,857,357.00) (\$11,904,312.00) (\$16,168,641.74)

Town of Clayton
Water & Sewer Fund Summary

Report By Account Classification

Account Classification	2009 Adopted Budget	2009 Amended Budget	2009 Estimated Amount	2010 Manager Recommended
<u>20 - Proprietary funds</u>				
<u>Revenues</u>				
Permits - Permits and Fees	339,000.00	339,000.00	279,497.00	255,200.00
Sales - Sales and Services	6,980,000.00	6,980,000.00	6,552,000.00	7,035,223.00
Grants - Grants and Donations	0.00	0.00	0.00	0.00
OFS - Other Financing Sources	1,379,875.00	1,379,875.00	643,000.00	630,000.00
Misc - Miscellaneous	911,000.00	911,000.00	688,026.00	431,000.00
<u>Expenditures</u>				
Salaries - Personnel - Salaries	673,730.00	673,730.00	575,690.00	645,652.59
Benefits - Personnel - Benefits	234,443.00	234,443.00	200,306.00	212,629.71
Contract Serv - Contractual Services	982,504.00	982,504.00	769,876.00	529,801.00
Op Exp - Operating Expenses	1,189,424.00	1,189,424.00	1,246,676.00	1,213,774.31
Prgms - Programs	1,868,400.00	1,868,400.00	1,865,000.00	1,903,600.00
Sp App - Special Appropriations	6,000.00	6,000.00	5,000.00	0.00
Debt Service - Debt Service	1,745,215.00	1,745,215.00	1,791,203.00	1,948,707.00
Cap Outlay - Capital Outlay	1,604,100.00	1,604,100.00	1,971,369.00	680,000.00
Misc - Miscellaneous	1,306,059.00	1,306,059.00	1,306,059.00	1,217,258.00
Revenue Total:	<u>\$9,609,875.00</u>	<u>\$9,609,875.00</u>	<u>\$8,162,523.00</u>	<u>\$8,351,423.00</u>
Expenditure Total:	<u>\$9,609,875.00</u>	<u>\$9,609,875.00</u>	<u>\$9,731,179.00</u>	<u>\$8,351,422.61</u>
20 - Proprietary funds Net Total	\$0.00	\$0.00	(\$1,568,656.00)	\$0.39
Revenue Grand Totals:	<u>\$9,609,875.00</u>	<u>\$9,609,875.00</u>	<u>\$8,162,523.00</u>	<u>\$8,351,423.00</u>
Expenditure Grand Totals:	<u>\$9,609,875.00</u>	<u>\$9,609,875.00</u>	<u>\$9,731,179.00</u>	<u>\$8,351,422.61</u>
Net Grand Totals:	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$1,568,656.00)</u>	<u>\$0.39</u>

Town of Clayton
Water & Sewer Fund Summary By Organization

Summary

	2009 Adopted Budget	2009 Amended Budget	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Fund: 300 Water and Sewer Fund					
Revenue					
300 - Water and Sewer Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
300-56-00 - Water and Sewer Fund,Water Sewer Enterprise,Non-departmental	\$9,609,875.00	\$9,609,875.00	\$8,162,523.00	\$52,200.00	\$8,351,423.00
Division Total: Non-departmental	\$9,609,875.00	\$9,609,875.00	\$8,162,523.00	\$52,200.00	\$8,351,423.00
300-56-60 - Water and Sewer Fund,Water Sewer Enterprise,Operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department Total: Water Sewer Enterprise	\$9,609,875.00	\$9,609,875.00	\$8,162,523.00	\$52,200.00	\$8,351,423.00
Revenue Totals	\$9,609,875.00	\$9,609,875.00	\$8,162,523.00	\$52,200.00	\$8,351,423.00
Expenditures					
300 - Water and Sewer Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
300-56-00 - Water and Sewer Fund,Water Sewer Enterprise,Non-departmental	\$308,500.00	\$308,500.00	\$302,000.00	\$0.00	(\$2,587.00)
Division Total: Non-departmental	\$308,500.00	\$308,500.00	\$302,000.00	\$0.00	(\$2,587.00)
300-56-60 - Water and Sewer Fund,Water Sewer Enterprise,Operations	\$2,628,599.00	\$2,628,599.00	\$2,526,466.00	\$2,637,909.00	\$2,485,938.41
Division Total: Operations	\$2,628,599.00	\$2,628,599.00	\$2,526,466.00	\$2,637,909.00	\$2,485,938.41
300-56-61 - Water and Sewer Fund,Water Sewer Enterprise,Preventive Maintenance	\$546,928.00	\$546,928.00	\$568,991.00	\$574,145.00	\$615,775.90
Division Total: Preventive Maintenance	\$546,928.00	\$546,928.00	\$568,991.00	\$574,145.00	\$615,775.90
300-56-63 - Water and Sewer Fund,Water Sewer Enterprise,Wastewater Treatment Plant	\$1,470,474.00	\$1,470,474.00	\$1,265,091.00	\$1,058,848.00	\$1,406,330.30
Division Total: Wastewater Treatment Plant	\$1,470,474.00	\$1,470,474.00	\$1,265,091.00	\$1,058,848.00	\$1,406,330.30
300-56-90 - Water and Sewer Fund,Water Sewer Enterprise,Debt Service	\$1,745,215.00	\$1,745,215.00	\$1,791,203.00	\$0.00	\$1,948,707.00
Division Total: Debt Service	\$1,745,215.00	\$1,745,215.00	\$1,791,203.00	\$0.00	\$1,948,707.00
300-56-95 - Water and Sewer Fund,Water Sewer Enterprise,Capital Outlay	\$1,604,100.00	\$1,604,100.00	\$1,971,369.00	\$2,535,265.00	\$680,000.00

Town of Clayton

Water & Sewer Fund Summary By Organization

Summary

	2009 Adopted Budget	2009 Amended Budget	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division Total: Capital Outlay	\$1,604,100.00	\$1,604,100.00	\$1,971,369.00	\$2,535,265.00	\$680,000.00
300-56-97 - Water and Sewer Fund,Water Sewer Enterprise,Inter-departmental	\$1,306,059.00	\$1,306,059.00	\$1,306,059.00	\$0.00	\$1,217,258.00
Division Total: Inter-departmental	\$1,306,059.00	\$1,306,059.00	\$1,306,059.00	\$0.00	\$1,217,258.00
Department Total: Water Sewer Enterprise	\$9,609,875.00	\$9,609,875.00	\$9,731,179.00	\$6,806,167.00	\$8,351,422.61
Revenue Totals:	\$9,609,875.00	\$9,609,875.00	\$8,162,523.00	\$52,200.00	\$8,351,423.00
Expenditure Totals	\$9,609,875.00	\$9,609,875.00	\$9,731,179.00	\$6,806,167.00	\$8,351,422.61
Fund Total: Water and Sewer Fund	\$0.00	\$0.00	(\$1,568,656.00)	(\$6,753,967.00)	\$0.39
Revenue Grand Totals:	\$9,609,875.00	\$9,609,875.00	\$8,162,523.00	\$52,200.00	\$8,351,423.00
Expenditure Grand Totals:	\$9,609,875.00	\$9,609,875.00	\$9,731,179.00	\$6,806,167.00	\$8,351,422.61
Net Grand Totals:	\$0.00	\$0.00	(\$1,568,656.00)	(\$6,753,967.00)	\$0.39

Town of Clayton
Electric Fund Summary

Report By Account Classification

Account Classification	2009 Adopted Budget	2009 Amended Budget	2009 Estimated Amount	2010 Manager Recommended
<u>20 - Proprietary funds</u>				
<u>Revenues</u>				
Permits - Permits and Fees	370,000.00	370,000.00	272,459.00	268,000.00
Sales - Sales and Services	10,988,500.00	10,988,500.00	11,760,000.00	12,020,742.00
Grants - Grants and Donations	0.00	0.00	0.00	0.00
Misc - Miscellaneous	672,043.00	672,043.00	250,399.00	187,649.00
<u>Expenditures</u>				
Salaries - Personnel - Salaries	565,076.00	565,076.00	542,000.00	543,786.42
Benefits - Personnel - Benefits	169,708.00	169,708.00	167,278.00	155,950.54
Contract Serv - Contractual Services	274,500.00	274,500.00	121,325.00	134,700.00
Op Exp - Operating Expenses	408,140.00	408,140.00	420,778.00	343,023.23
Prgms - Programs	8,323,750.00	8,323,750.00	9,034,000.00	9,130,000.00
Sp App - Special Appropriations	10,000.00	10,000.00	10,000.00	3,000.00
Debt Service - Debt Service	536,151.00	536,151.00	536,151.00	425,087.00
Cap Outlay - Capital Outlay	291,000.00	291,000.00	270,000.00	51,000.00
Misc - Miscellaneous	1,452,218.00	1,452,218.00	1,213,251.00	1,689,844.00
Revenue Total:	<u>\$12,030,543.00</u>	<u>\$12,030,543.00</u>	<u>\$12,282,858.00</u>	<u>\$12,476,391.00</u>
Expenditure Total:	<u>\$12,030,543.00</u>	<u>\$12,030,543.00</u>	<u>\$12,314,783.00</u>	<u>\$12,476,391.19</u>
20 - Proprietary funds Net Total	\$0.00	\$0.00	(\$31,925.00)	(\$0.19)
Revenue Grand Totals:	<u>\$12,030,543.00</u>	<u>\$12,030,543.00</u>	<u>\$12,282,858.00</u>	<u>\$12,476,391.00</u>
Expenditure Grand Totals:	<u>\$12,030,543.00</u>	<u>\$12,030,543.00</u>	<u>\$12,314,783.00</u>	<u>\$12,476,391.19</u>
Net Grand Totals:	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$31,925.00)</u>	<u>(\$0.19)</u>

Town of Clayton
Electric Fund Summary By Organization

Summary

	2009 Adopted Budget	2009 Amended Budget	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Fund: 310 Electric Fund					
Revenue					
310-57-00 - Electric Fund,Electric Enterprise,Non-departmental	\$12,030,543.00	\$12,030,543.00	\$12,282,858.00	\$32,750.00	\$12,476,391.00
Division Total: Non-departmental	\$12,030,543.00	\$12,030,543.00	\$12,282,858.00	\$32,750.00	\$12,476,391.00
Department Total: Electric Enterprise	\$12,030,543.00	\$12,030,543.00	\$12,282,858.00	\$32,750.00	\$12,476,391.00
Revenue Totals	\$12,030,543.00	\$12,030,543.00	\$12,282,858.00	\$32,750.00	\$12,476,391.00
Expenditures					
310-57-00 - Electric Fund,Electric Enterprise,Non-departmental	\$24,000.00	\$24,000.00	\$22,000.00	\$0.00	\$413.00
Division Total: Non-departmental	\$24,000.00	\$24,000.00	\$22,000.00	\$0.00	\$413.00
310-57-02 - Electric Fund,Electric Enterprise,Administration	\$0.00	\$4,000.00	\$5,225.00	\$20,060.00	\$233,394.12
Division Total: Administration	\$0.00	\$4,000.00	\$5,225.00	\$20,060.00	\$233,394.12
310-57-65 - Electric Fund,Electric Enterprise,Operations	\$9,966,141.00	\$9,962,141.00	\$10,268,156.00	\$9,692,287.00	\$10,349,653.07
Division Total: Operations	\$9,966,141.00	\$9,962,141.00	\$10,268,156.00	\$9,692,287.00	\$10,349,653.07
310-57-90 - Electric Fund,Electric Enterprise,Debt Service	\$536,151.00	\$536,151.00	\$536,151.00	\$425,087.00	\$425,087.00
Division Total: Debt Service	\$536,151.00	\$536,151.00	\$536,151.00	\$425,087.00	\$425,087.00
310-57-95 - Electric Fund,Electric Enterprise,Capital Outlay	\$291,000.00	\$291,000.00	\$270,000.00	\$639,200.00	\$51,000.00
Division Total: Capital Outlay	\$291,000.00	\$291,000.00	\$270,000.00	\$639,200.00	\$51,000.00
310-57-97 - Electric Fund,Electric Enterprise,Inter-departmental	\$1,213,251.00	\$1,213,251.00	\$1,213,251.00	\$347,850.00	\$1,416,844.00
Division Total: Inter-departmental	\$1,213,251.00	\$1,213,251.00	\$1,213,251.00	\$347,850.00	\$1,416,844.00
Department Total: Electric Enterprise	\$12,030,543.00	\$12,030,543.00	\$12,314,783.00	\$11,124,484.00	\$12,476,391.19
Revenue Totals:	\$12,030,543.00	\$12,030,543.00	\$12,282,858.00	\$32,750.00	\$12,476,391.00

Town of Clayton

Electric Fund Summary By Organization

Summary

	2009 Adopted Budget	2009 Amended Budget	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Expenditure Totals	\$12,030,543.00	\$12,030,543.00	\$12,314,783.00	\$11,124,484.00	\$12,476,391.19
Fund Total: Electric Fund	\$0.00	\$0.00	(\$31,925.00)	(\$11,091,734.00)	(\$0.19)
Revenue Grand Totals:	\$12,030,543.00	\$12,030,543.00	\$12,282,858.00	\$32,750.00	\$12,476,391.00
Expenditure Grand Totals:	\$12,030,543.00	\$12,030,543.00	\$12,314,783.00	\$11,124,484.00	\$12,476,391.19
Net Grand Totals:	\$0.00	\$0.00	(\$31,925.00)	(\$11,091,734.00)	(\$0.19)

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: General Fund
Division: Revenues

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Fund: 100 - General Fund							
Revenue							
Department: 40 - General Government							
Division: 00 - Non-departmental							
Account Classification: Ad Valorem - Ad Valorem							
40.00	Ad Valorem Taxes - CY	\$6,581,129.00	\$6,601,743.92	\$6,601,000.00	\$7,214,540.00	\$7,214,540.00	
	Comment: Level			Comment			
		Departmental Request		Transaction amt and budget amount differ based on collection rate of 99%.			
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Personal Estimate			1.00	1181624	\$1,181,624.00
	Manager Recommended	Public Service			1.00	69792	\$69,792.00
	Manager Recommended	Real Estimate			1.00	6035997	\$6,035,997.00
		Total Manager Recommended					<u>\$7,287,413.00</u>
40.01	Ad Valorem Taxes - PY	\$14,000.00	\$9,932.53	\$12,000.00	\$1,400.00	\$14,000.00	
40.05	Ad Valorem Vehicle Taxes - CY	\$545,000.00	\$450,395.33	\$510,000.00	\$560,000.00	\$560,000.00	
	Comment: Level			Comment			
		Departmental Request		Value of 117,039, collection rate of 90%.			
40.06	Ad Valorem Vehicle Taxes - PY	\$45,000.00	\$55,817.95	\$58,346.00	\$55,000.00	\$45,000.00	
40.10	Ad Valorem Refunds Paid on Ad Valorem Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
40.15	Ad Valorem Penalties and Interest	\$14,000.00	\$18,388.21	\$19,000.00	\$19,000.00	\$19,000.00	
40.20	Ad Valorem Motor Vehicle Licenses	\$55,000.00	\$49,252.67	\$55,000.00	\$55,000.00	\$55,000.00	
40.30	Ad Valorem Dog Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
40.50	Ad Valorem PILOT	\$2,000.00	\$9,307.74	\$9,307.00	\$9,500.00	\$9,500.00	
Account Classification Total: Ad Valorem		\$7,256,129.00	\$7,194,838.35	\$7,264,653.00	\$7,914,440.00	\$7,917,040.00	
Account Classification: St Shared - State Shared Revenues							
41.00	State-Shared Revenue Sales Tax - Article 39 (1cent)	\$830,663.00	\$669,333.27	\$877,081.00	\$877,081.00	\$877,081.00	
41.01	State-Shared Revenue Sales Tax -Article 40 (1/2 cent)	\$519,000.00	\$454,277.56	\$585,471.00	\$592,789.00	\$592,789.00	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2010				2010 Manager Recommended
		2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	Departmental Request	
41.02	State-Shared Revenue Sales Tax -Article 42 (1/2 cent)	\$518,000.00	\$450,706.70	\$581,003.00	\$588,266.00	\$588,266.00
41.03	State-Shared Revenue Sales Tax - Article 44 (1/2 cent)	\$423,000.00	\$337,755.09	\$441,974.00	\$446,393.00	\$446,393.00
41.50	State-Shared Revenue Utilities Franchise Tax	\$570,000.00	\$266,618.17	\$574,000.00	\$586,000.00	\$586,000.00
41.51	State-Shared Revenue Telecommunications Tax	\$0.00	\$23,466.00	\$46,932.00	\$49,279.00	\$49,279.00
41.52	State-Shared Revenue Gasoline Tax Refund	\$0.00	\$4,315.46	\$2,000.00	\$1,500.00	\$1,500.00
41.54	State-Shared Revenue Beer and Wine Tax	\$52,500.00	\$0.00	\$56,000.00	\$57,120.00	\$57,120.00
Account Classification Total: State Shared		\$2,913,163.00	\$2,206,472.25	\$3,164,461.00	\$3,198,428.00	\$3,198,428.00
Account Classification: Intgovtl - Intergovernmental						
42.00	Intergovernmental ABC Revenue	\$48,000.00	\$44,263.58	\$48,000.00	\$48,000.00	\$48,000.00
42.10	Intergovernmental Franchise Tax Reimb - W/S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42.11	Intergovernmental Franchise Tax Reimb - Electric	\$306,000.00	\$280,500.00	\$306,000.00	\$315,000.00	\$315,000.00
42.15	Intergovernmental Support Services - WS Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42.16	Intergovernmental Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42.20	Intergovernmental PILOT - Water/Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42.21	Intergovernmental PILOT - Electric	\$33,000.00	\$30,250.00	\$33,000.00	\$32,850.00	\$32,850.00
Account Classification Total: Intergovernmental		\$387,000.00	\$355,013.58	\$387,000.00	\$395,850.00	\$395,850.00
Account Classification: Permits - Permits and Fees						
43.03	Permits and Fees Rental Income	\$0.00	\$1,150.00	\$11,000.00	\$0.00	\$0.00
43.04	Permits and Fees Lease Revenue	\$30,000.00	\$26,789.00	\$20,000.00	\$33,000.00	\$33,000.00
43.05	Permits and Fees Rental Car Revenue	\$4,000.00	\$904.65	\$1,000.00	\$1,000.00	\$1,000.00
43.80	Permits and Fees Damage Reimbursement	\$0.00	\$2,803.17	\$2,803.00	\$0.00	\$0.00
43.82	Permits and Fees Insurance Reimbursement	\$15,540.00	\$16,805.31	\$16,805.00	\$0.00	\$0.00
Account Classification Total: Permits and Fees		\$49,540.00	\$48,452.13	\$51,608.00	\$34,000.00	\$34,000.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Account Classification: Grants - Grants and Donations						
45.20	Grants and Donations Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Grants and Donations		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification: Misc - Miscellaneous						
48.11	Miscellaneous Collection Agency Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48.20	Miscellaneous Cable TV - Franchise Agreement	\$155,000.00	\$25,105.95	\$26,000.00	\$26,000.00	\$26,000.00
48.21	Miscellaneous Cable TV - State Allocation	\$0.00	\$78,869.54	\$156,000.00	\$157,500.00	\$157,500.00
48.30	Miscellaneous Cable TV Pole Usage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48.60	Miscellaneous Reimbursable Projects	\$150,000.00	\$170,850.00	\$170,850.00	\$0.00	\$0.00
48.71	Miscellaneous Sale of Scrap	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48.72	Miscellaneous Sale of Real Property	\$0.00	\$3,430.25	\$3,430.00	\$4,000.00	\$4,000.00
48.73	Miscellaneous Sale of Surplus Equipment	\$20,000.00	(\$78.13)	\$0.00	\$20,000.00	\$10,000.00
48.95	Miscellaneous Contract Service Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48.96	Miscellaneous Write Off of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48.97	Miscellaneous Miscellaneous	\$35,000.00	\$22,882.68	\$23,000.00	\$16,000.00	\$5,283.00
48.99	Miscellaneous Fund Balance Appropriated	\$29,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Miscellaneous		\$389,000.00	\$301,060.29	\$379,280.00	\$223,500.00	\$202,783.00
Division Total: Non-departmental		\$10,994,832.00	\$10,105,836.60	\$11,247,002.00	\$11,766,218.00	\$11,748,101.00
Division: 01 - Legislative						
Account Classification: Misc - Miscellaneous						
48.15	Miscellaneous Community Development Loan Repay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Legislative		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division: 04 - Human Resources						
Account Classification: Grants - Grants and Donations						

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
45.00	Grants and Donations Grant Funds - Employee Benefits	\$2,500.00	\$2,500.00	\$2,500.00	\$5,700.00	\$5,700.00
45.20	Grants and Donations Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Grants and Donations		\$2,500.00	\$2,500.00	\$2,500.00	\$5,700.00	\$5,700.00
Account Classification: Misc - Miscellaneous						
48.97	Miscellaneous Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Human Resources		\$2,500.00	\$2,500.00	\$2,500.00	\$5,700.00	\$5,700.00
Department Total: General Government		\$10,997,332.00	\$10,108,336.60	\$11,249,502.00	\$11,771,918.00	\$11,753,801.00
Department: 41 - Financial Services						
Division: 02 - Administration						
Account Classification: Permits - Permits and Fees						
43.41	Permits and Fees Alarm Response	\$18,000.00	\$17,400.00	\$18,000.00	\$0.00	\$18,000.00
43.51	Permits and Fees Cemetery Lots	\$40,000.00	\$49,840.00	\$50,000.00	\$0.00	\$42,000.00
Account Classification Total: Permits and Fees		\$58,000.00	\$67,240.00	\$68,000.00	\$0.00	\$60,000.00
Account Classification: Misc - Miscellaneous						
48.00	Miscellaneous Investment Earnings	\$233,570.00	\$87,984.03	\$200,000.00	\$0.00	\$180,000.00
48.05	Miscellaneous Finance Capital	\$654,000.00	\$0.00	\$432,000.00	\$0.00	\$350,000.00
48.10	Miscellaneous Debt Setoff Revenue	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00
Account Classification Total: Miscellaneous		\$889,570.00	\$87,984.03	\$634,000.00	\$0.00	\$532,000.00
Division Total: Administration		\$947,570.00	\$155,224.03	\$702,000.00	\$0.00	\$592,000.00
Division: 05 - Information Services						
Account Classification: Misc - Miscellaneous						
48.22	Miscellaneous Cable TV - PEG Channel	\$0.00	\$0.00	\$20,000.00	\$0.00	\$19,000.00
Account Classification Total: Miscellaneous		\$0.00	\$0.00	\$20,000.00	\$0.00	\$19,000.00
Division Total: Information Services		\$0.00	\$0.00	\$20,000.00	\$0.00	\$19,000.00
Division: 11 - Customer Service and Collections						
Account Classification: Permits - Permits and Fees						

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010		
					Departmental Request	2010 Manager Recommended	
43.00	Permits and Fees Privilege Licenses	\$62,000.00	\$24,001.71	\$55,000.00	\$25,000.00	\$53,000.00	
43.01	Permits and Fees Privilege License - PY	\$0.00	\$0.00	\$0.00	\$775.00	\$775.00	
43.20	Permits and Fees Late Fee Penalties	\$0.00	\$0.00	\$10,000.00	\$600,000.00	\$11,000.00	
Budget Transactions:							
43.74	Permits and Fees Connection Fees	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Averaged 50 connection fees per month			600.00	25	\$15,000.00
	Total Manager Recommended						\$15,000.00
Account Classification Total: Permits and Fees		\$62,000.00	\$24,001.71	\$65,000.00	\$640,775.00	\$64,775.00	
Account Classification: Misc - Miscellaneous							
48.97	Miscellaneous Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Division Total: Customer Service and Collections		\$62,000.00	\$24,001.71	\$65,000.00	\$640,775.00	\$64,775.00	
Department Total: Financial Services		\$1,009,570.00	\$179,225.74	\$787,000.00	\$640,775.00	\$675,775.00	
Department: 42 - Community Development Services							
Division: 02 - Administration							
Account Classification: Grants - Grants and Donations							
45.20	Grants and Donations Grant Funds - Miscellaneous	\$0.00	\$57,324.00	\$57,324.00	\$85,000.00	\$85,000.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	NCDWR Grant - MST development			1.00	75000	\$75,000.00
	Manager Recommended	Urban Forestry Grant			1.00	10000	\$10,000.00
	Total Manager Recommended						\$85,000.00
Account Classification Total: Grants and Donations		\$0.00	\$57,324.00	\$57,324.00	\$85,000.00	\$85,000.00	
Division Total: Administration		\$0.00	\$57,324.00	\$57,324.00	\$85,000.00	\$85,000.00	
Division: 15 - Planning							
Account Classification: Permits - Permits and Fees							

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
43.32	Permits and Fees Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43.33	Permits and Fees Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43.34	Reinspecion Fees Permits and Fees Zoning and Planning Fees	\$40,000.00	\$35,696.83	\$36,500.00	\$29,500.00	\$34,000.00
43.35	Permits and Fees Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43.38	Enforcement Fines Permits and Fees Tower Rental Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Comment: Level		Comment				
Departmental Request		Revenues are site plan fees, no escrow or monthly rentals included				
43.81	Permits and Fees Developer Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Permits and Fees		\$40,000.00	\$35,696.83	\$36,500.00	\$29,500.00	\$34,000.00
Division Total: Planning		\$40,000.00	\$35,696.83	\$36,500.00	\$29,500.00	\$34,000.00
Division: 20 - Building Inspections						
Account Classification: Permits - Permits and Fees						
43.30	Permits and Fees	\$3,000.00	\$1,000.00	\$1,000.00	\$0.00	\$1,200.00
43.31	Homeowner's Recovery Permits and Fees Minimum Housing Code	\$0.00	\$3,050.00	\$3,050.00	\$0.00	\$0.00
43.32	Permits and Fees Building	\$450,000.00	\$277,350.05	\$285,000.00	\$263,000.00	\$250,000.00
43.33	Permits and Fees Building	\$35,000.00	\$13,787.00	\$13,500.00	\$0.00	\$11,000.00
43.34	Reinspecion Fees Permits and Fees Zoning and Planning Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43.35	Permits and Fees Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43.36	Enforcement Fines Permits and Fees Building Inspections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Permits and Fees		\$488,000.00	\$295,187.05	\$302,550.00	\$263,000.00	\$262,200.00
Account Classification: Misc - Miscellaneous						
48.97	Miscellaneous Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Building Inspections		\$488,000.00	\$295,187.05	\$302,550.00	\$263,000.00	\$262,200.00
Department Total: Community Development		\$528,000.00	\$388,207.88	\$396,374.00	\$377,500.00	\$381,200.00
Department: 50 - Law Enforcement						

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 00 - Non-departmental							
Account Classification: Intgvtl - Intergovernmental							
42.50	Intergovernmental Drug Seizure Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Intergovernmental		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification: Permits - Permits and Fees							
43.40	Permits and Fees Court Fees	\$2,500.00	\$579.00	\$600.00	\$0.00	\$1,000.00	
43.42	Permits and Fees Fines & Citations - Parking	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Permits and Fees		\$2,500.00	\$579.00	\$600.00	\$0.00	\$1,000.00	
Account Classification: Grants - Grants and Donations							
45.10	Grants and Donations Grant Funds - Police	\$0.00	\$3,000.00	\$0.00	\$3,500.00	\$10,500.00	
Comment: Level		Comment					
Preliminary Review		Based on receipt of GCC grant. \$14,000 expenditure budgeted in equipment purchase admin. 25% match required.					
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Governor's Crime Commission Computer Grant				1.00	10500	\$10,500.00
Manager Recommended	Grant match				1.00	3500	\$3,500.00
Manager Recommended	Grant match - CUT				1.00	-3500	(\$3,500.00)
Total Manager Recommended							\$10,500.00
45.20	Grants and Donations Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
45.30	Grants and Donations Donations - Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
45.33	Grants and Donations Donations - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Grants and Donations		\$0.00	\$3,000.00	\$0.00	\$3,500.00	\$10,500.00	
Division Total: Non-departmental		\$2,500.00	\$3,579.00	\$600.00	\$3,500.00	\$11,500.00	
Department Total: Law Enforcement		\$2,500.00	\$3,579.00	\$600.00	\$3,500.00	\$11,500.00	
Department: 52 - Fire Protection							

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Account Classification: Intgovtl - Intergovernmental							
42.55	Intergovernmental Claytex Fire District Reimb	\$920,000.00	\$76,814.37	\$900,000.00	\$1,045,163.00	\$815,019.00	
		Comment: Level		Comment			
		Departmental Request		2008 Claytex Property Value \$1,071,961,238			
		Manager Review		Total Expenditures \$1,659,115			
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Claytex Fire Tax Valuation (Current Rate .000975)				1.00	1045162.2	\$1,045,162.20
Manager Recommended	Claytex Fire Tax Valuation - DELETE				1.00	-1045162.2	(\$1,045,162.20)
Manager Recommended	Claytex Reimbursement Chargeback				1.00	815019	\$815,019.00
Total Manager Recommended							\$815,019.00
Account Classification Total: Intergovernmental		\$920,000.00	\$76,814.37	\$900,000.00	\$1,045,163.00	\$815,019.00	
Account Classification: Permits - Permits and Fees							
43.45	Permits and Fees Fire Inspection Fees	\$5,100.00	\$7,135.00	\$7,200.00	\$3,700.00	\$6,000.00	
43.46	Permits and Fees Fire Reinspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Permits and Fees		\$5,100.00	\$7,135.00	\$7,200.00	\$3,700.00	\$6,000.00	
Account Classification: Grants - Grants and Donations							
45.11	Grants and Donations Grant Funds - Fire	\$134,920.00	\$0.00	\$0.00	\$76,995.00	\$76,995.00	
		Comment: Level		Comment			
		Departmental Request		Gail is checking to see if this is for SAFER Grants funds. Inquiry show budget est. \$134,920			
Revenues received from USFA to date are:							
6/22/08 to 9/21/08 \$37,043.20							
9/22/08 to 12/21/08 \$32,094.40							
45.20	Grants and Donations Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
45.31	Grants and Donations Donations - Fire	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	
		Comment: Level		Comment			

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
	Departmental Request			Per Nancy- Donations			
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Civitan Club Annual Donation			1.00	300	\$300.00
	Manager Recommended	Other Donations			1.00	1200	\$1,200.00
	Manager Recommended	Talecris Annual Est.			1.00	1500	\$1,500.00
		Total Manager Recommended					<u>\$3,000.00</u>
45.33	Grants and Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Donations - Miscellaneous						
	Account Classification Total: Grants and Donations	\$134,920.00	\$0.00	\$0.00	\$79,995.00	\$79,995.00	
	Account Classification: Misc - Miscellaneous						
48.25	Miscellaneous Hazmat	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Response Reimbursement						
48.26	Miscellaneous Fire - Special	\$0.00	\$4,659.04	\$4,659.00	\$3,476.00	\$3,476.00	
	Services						
48.27	Miscellaneous Fire District -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Other Funding						
48.97	Miscellaneous Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Account Classification Total: Miscellaneous	\$0.00	\$4,659.04	\$4,659.00	\$3,476.00	\$3,476.00	
	Division Total: Non-departmental	\$1,060,020.00	\$88,608.41	\$911,859.00	\$1,132,334.00	\$904,490.00	
	Department Total: Fire Protection	\$1,060,020.00	\$88,608.41	\$911,859.00	\$1,132,334.00	\$904,490.00	
	Department: 55 - Public Works						
	Division: 02 - Administration						
	Account Classification: Permits - Permits and Fees						
43.44	Permits and Fees Fines &	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Citations-Ord. Violation						
43.60	Permits and Fees Utility	\$20,000.00	\$14,635.75	\$15,000.00	\$8,000.00	\$8,000.00	
	Inspection Fees						
	Account Classification Total: Permits and Fees	\$20,000.00	\$14,635.75	\$15,000.00	\$8,000.00	\$8,000.00	
	Division Total: Administration	\$20,000.00	\$14,635.75	\$15,000.00	\$8,000.00	\$8,000.00	
	Division: 55 - Streets Operations						
	Account Classification: St Shared - State Shared Revenues						
41.53	State-Shared Revenue Powell	\$415,000.00	\$400,846.18	\$400,846.00	\$0.00	\$410,000.00	
	Bill						
	Account Classification Total: State Shared	\$415,000.00	\$400,846.18	\$400,846.00	\$0.00	\$410,000.00	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Account Classification: Permits - Permits and Fees						
43.20	Permits and Fees Late Fee Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43.50	Permits and Fees Utility Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43.52	Permits and Fees Street Inspection Fees	\$20,000.00	\$11,697.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Permits and Fees		\$20,000.00	\$11,697.00	\$0.00	\$0.00	\$0.00
Account Classification: OFS - Other Financing Sources						
49.50	Other Financing Sources Sidewalk Fee in Lieu	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Other Financing		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification: Misc - Miscellaneous						
48.98	Miscellaneous Powell Bill FB Appropriated	\$625,072.00	\$0.00	\$0.00	\$0.00	\$475,500.00
Budget Transactions:						
	Level	Transaction		Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Balance on FY Sts Project (Diff of Current Year Rev.)		1.00	15000	\$15,000.00
	Manager Recommended	Debt Service Bonds (P&I)		1.00	274500	\$274,500.00
	Manager Recommended	Drainage Project		1.00	89000	\$89,000.00
	Manager Recommended	M&R System		1.00	47000	\$47,000.00
	Manager Recommended	Prof. Services		1.00	15000	\$15,000.00
	Manager Recommended	Sidewalk Projects		1.00	35000	\$35,000.00
	Total Manager Recommended					\$475,500.00
Account Classification Total: Miscellaneous		\$625,072.00	\$0.00	\$0.00	\$0.00	\$475,500.00
Division Total: Streets Operations		\$1,060,072.00	\$412,543.18	\$400,846.00	\$0.00	\$885,500.00
Division: 59 - Sanitation						
Account Classification: Permits - Permits and Fees						
43.20	Permits and Fees Late Fee Penalties	\$10,000.00	\$13,022.83	\$0.00	\$0.00	\$0.00
Account Classification Total: Permits and Fees		\$10,000.00	\$13,022.83	\$0.00	\$0.00	\$0.00
Account Classification: Sales - Sales and Services						
44.00	Sales and Services Refuse Collection Fees	\$1,081,500.00	\$924,143.65	\$1,098,121.00	\$1,080,576.00	\$1,083,300.00
Budget Transactions:						

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010	2010 Manager Recommended			
					Departmental Request		Number of Units	Cost Per Unit	Total Amount
	Level						Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						12.00	284.6	\$3,415.20
	Manager Recommended						12.00	21971.12	\$263,653.44
	Manager Recommended						12.00	33592.44	\$403,109.28
	Manager Recommended						12.00	18147.64	\$217,771.68
	Manager Recommended						12.00	16279.12	\$195,349.44
	Total Manager Recommended								<u>\$1,083,299.04</u>
Account Classification Total: Sales and Services		\$1,081,500.00	\$924,143.65	\$1,098,121.00	\$1,080,576.00	\$1,083,300.00			
Division Total: Sanitation		\$1,091,500.00	\$937,166.48	\$1,098,121.00	\$1,080,576.00	\$1,083,300.00			
Department Total: Public Works		\$2,171,572.00	\$1,364,345.41	\$1,513,967.00	\$1,088,576.00	\$1,976,800.00			
Department: 60 - Parks & Recreational Services									
Division: 02 - Administration									
Account Classification: Sales - Sales and Services									
44.39	Sales and Services Recreation: Picnic Shelter Rent	\$4,000.00	\$2,486.00	\$3,200.00	\$1,800.00	\$4,000.00			
	Comment: Level								
	Departmental Request								This line item is primarily for rental of picnic shelters at Municipal and Community Park.
	Manager Review								EOY based on actual revenues to date.
Budget Transactions:									
	Level						Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						1.00	1800	\$1,800.00
	Manager Recommended						1.00	2200	\$2,200.00
	Total Manager Recommended								<u>\$4,000.00</u>
44.42	Sales and Services Clayton Community Center Rentals	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00			
Account Classification Total: Sales and Services		\$4,000.00	\$2,486.00	\$3,200.00	\$3,800.00	\$6,000.00			
Account Classification: Grants - Grants and Donations									
45.12	Grants and Donations Grant Funds - Recreation	\$25,000.00	\$3,132.30	\$25,000.00	\$50,000.00	\$25,000.00			
	Comment: Level								
	Departmental Request								We will request a 50/50 matching grant from Johnston County through their Recreation
Budget Transactions:									

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					1.00	25000	\$25,000.00
	County grant (50/50 match)							\$25,000.00
	Total Manager Recommended							\$25,000.00
45.32	Grants and Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
	Donations - Recreation							
	Account Classification Total: Grants and Donations	\$25,000.00	\$3,132.30	\$25,000.00	\$50,000.00	\$25,000.00		
	Account Classification: Misc - Miscellaneous							
48.97	Miscellaneous Miscellaneous	\$0.00	\$7,592.00	\$7,592.00	\$0.00	\$0.00		
	Account Classification Total: Miscellaneous	\$0.00	\$7,592.00	\$7,592.00	\$0.00	\$0.00		
	Division Total: Administration	\$29,000.00	\$13,210.30	\$35,792.00	\$53,800.00	\$31,000.00		
	Division: 70 - Youth Athletics							
	Account Classification: Permits - Permits and Fees							
43.06	Permits and Fees Facility Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$17,150.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Ballfield Rentals/Tournament Rentals				10.00	1000	\$10,000.00
	Manager Recommended	JUSA Facility Rental				2.00	3575	\$7,150.00
	Total Manager Recommended							\$17,150.00
43.90	Permits and Fees Recreation: Sponsor Fees	\$0.00	\$0.00	\$0.00	\$16,625.00	\$6,625.00		
	Account Classification Total: Permits and Fees	\$0.00	\$0.00	\$0.00	\$16,625.00	\$23,775.00		
	Account Classification: Sales - Sales and Services							
44.29	Sales and Services Out of Town Resident Surcharge	\$0.00	\$0.00	\$0.00	\$0.00	\$7,935.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Youth Participant Surcharge				529.00	15	\$7,935.00
	Total Manager Recommended							\$7,935.00
44.30	Sales and Services	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00		
	Recreation: Miscellaneous							
44.31	Sales and Services	\$3,500.00	\$1,682.77	\$3,200.00	\$6,600.00	\$3,400.00		
	Recreation: Concessions							
	Budget Transactions:							

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended			
	Level						Number of Units	Cost Per Unit	Total Amount
	Transaction								
	Manager Recommended						8.00	625	\$5,000.00
	Manager Recommended						8.00	-400	(\$3,200.00)
	Manager Recommended						8.00	200	\$1,600.00
	Total Manager Recommended								\$3,400.00
44.32	Sales and Services	\$45,000.00	\$2,641.00	\$40,000.00	\$7,820.00		\$10,980.00		
	Recreation: Athletics Res								
	Budget Transactions:								
	Level						Number of Units	Cost Per Unit	Total Amount
	Transaction								
	Manager Recommended						18.00	20	\$360.00
	Manager Recommended						40.00	20	\$800.00
	Manager Recommended						391.00	20	\$7,820.00
	Manager Recommended						100.00	20	\$2,000.00
	Total Manager Recommended								\$10,980.00
44.33	Sales and Services	\$7,500.00	\$3,680.00	\$3,800.00	\$29,095.00		\$21,970.00		
	Recreation: Athletics Non Res								
	Budget Transactions:								
	Level						Number of Units	Cost Per Unit	Total Amount
	Transaction								
	Manager Recommended						27.00	25	\$675.00
	Manager Recommended						27.00	5	\$135.00
	Manager Recommended						529.00	55	\$29,095.00
	Manager Recommended						529.00	-15	(\$7,935.00)
	Total Manager Recommended								\$21,970.00
44.38	Sales and Services	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
	Recreation: Special Projects								
	Comment:								
	Level								
	Transaction								
	Departmental Request				None Planned				
44.41	Sales and Services Participant Insurance	\$0.00	\$36,551.00	\$2,661.00	\$150.00		\$150.00		
	Budget Transactions:								
	Level						Number of Units	Cost Per Unit	Total Amount
	Transaction								
	Manager Recommended						25.00	6	\$150.00
	Total Manager Recommended								\$150.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended			
Account Classification Total: Sales and Services		\$68,000.00	\$44,554.77	\$49,661.00	\$43,665.00	\$44,435.00			
Division Total: Youth Athletics		\$68,000.00	\$44,554.77	\$49,661.00	\$60,290.00	\$68,210.00			
Division: 71 - Adult Athletics									
Account Classification: Permits - Permits and Fees									
43.06	Permits and Fees Facility Rental Level	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00			
	Transaction					Number of Units	Cost Per Unit	Total Amount	
43.90	Permits and Fees Recreation: Sponsor Fees	\$0.00	\$0.00	\$0.00	\$400.00	\$0.00			
Account Classification Total: Permits and Fees		\$0.00	\$0.00	\$0.00	\$400.00	\$400.00			
Account Classification: Sales - Sales and Services									
44.29	Sales and Services Out of Town Resident Surcharge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
44.30	Sales and Services	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00			
44.31	Recreation: Miscellaneous Sales and Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
	Recreation: Concessions								
	Comment: Level								
	Departmental Request								Comment
44.32	Sales and Services Recreation: Athletics Res	\$0.00	\$0.00	\$0.00	\$0.00	\$11,410.00			
	Budget Transactions:								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended								
	Adult Softball - Tournament					16.00	100	\$1,600.00	
	Manager Recommended								
	Adult Softball-Regular Season					17.00	450	\$7,650.00	
	Manager Recommended								
	Adult Volleyball					6.00	360	\$2,160.00	
	Total Manager Recommended							\$11,410.00	
44.33	Sales and Services Recreation: Athletics Non Res	\$0.00	\$0.00	\$0.00	\$1,230.00	\$1,590.00			
	Budget Transactions:								
	Level					Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended								
	Adult Softball Non-res. Participants					123.00	10	\$1,230.00	
	Manager Recommended								
	Adult Volleyball Non-res Part.					36.00	10	\$360.00	
	Total Manager Recommended							\$1,590.00	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
44.38	Sales and Services Recreation: Special Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Comment: Level						
	Departmental Request				None		
44.41	Sales and Services Participant Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Comment: Level						
	Departmental Request				No participant insurance is offered for Adults		
Account Classification Total: Sales and Services		\$0.00	\$10.00	\$0.00	\$1,230.00	\$13,000.00	
Division Total: Adult Athletics		\$0.00	\$10.00	\$0.00	\$1,630.00	\$13,400.00	
Division: 73 - Programs and Classes							
Account Classification: Sales - Sales and Services							
44.34	Sales and Services Recreation: Senior Trips	\$30,500.00	\$0.00	\$0.00	\$29,000.00	\$13,000.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Day trips			4.00	2000	\$8,000.00
	Manager Recommended	Multi-Day trips			2.00	8000	\$16,000.00
	Manager Recommended	Multi-Day trips - CUT			2.00	-8000	(\$16,000.00)
	Manager Recommended	Overnight trips			2.00	2500	\$5,000.00
	Total Manager Recommended						\$13,000.00
44.35	Sales and Services Recreation: Youth Council Trips	\$1,000.00	\$7,631.00	\$4,376.00	\$4,000.00	\$4,000.00	
	Comment: Level						
	Departmental Request				Revenue brought in to offset youth council trips and events		
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Clayton Youth Council weekend trips and projects			10.00	100	\$1,000.00
	Manager Recommended	State Youth Council			5.00	600	\$3,000.00
	Total Manager Recommended						\$4,000.00
44.36	Sales and Services Recreation: Programs Res	\$26,000.00	\$15,335.25	\$0.00	\$27,825.00	\$27,605.00	
	Comment: Level						
	Departmental Request				Resident participant fees for special events, programs, and classes		

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Budget Transactions:						
	Level					
	Transaction				Number of Units	Cost Per Unit
						Total Amount
	Manager Recommended				15.00	90
	Pottery					\$1,350.00
	Manager Recommended				9.00	10
	Smart Spending workshop					\$90.00
	Manager Recommended				1.00	2700
	Special Events: Halloween, Road Race & new events					\$2,700.00
	Manager Recommended				20.00	240
	Summer Playground Program					\$4,800.00
	Manager Recommended				44.00	30
	Tae Kwon Do Classes					\$1,320.00
	Manager Recommended				58.00	45
	Tai Chi Classes					\$2,610.00
	Manager Recommended				37.00	35
	Tennis Classes					\$1,295.00
	Manager Recommended				112.00	120
	Yoga - 10 week sessions					\$13,440.00
	Total Manager Recommended					\$27,605.00
44.37	Sales and Services	\$0.00	\$0.00	\$0.00	\$28,160.00	\$29,860.00
	Recreation: Programs Non Res					

Comment: Level Comment

Departmental Request Non resident participant fee for classes, programs and special events.

Budget Transactions:						
	Level					
	Transaction				Number of Units	Cost Per Unit
						Total Amount
	Manager Recommended				25.00	95
	Pottery Classes					\$2,375.00
	Manager Recommended				25.00	5
	Pottery Classes - INCREASE registration fee					\$125.00
	Manager Recommended				11.00	15
	Smart Spending Class					\$165.00
	Manager Recommended				20.00	480
	Summer Playground Program					\$9,600.00
	Manager Recommended				76.00	35
	Tae Kwon Do					\$2,660.00
	Manager Recommended				92.00	125
	Yoga - 10 week sessions					\$11,500.00
	Manager Recommended				4.00	-2760
	Yoga - 10 week sessions - CUT					(\$11,040.00)
	Manager Recommended				92.00	5
	Yoga - 10 week sessions - INCREASE registration fee					\$460.00
	Manager Recommended				76.00	5
	Tae Kwon Do - INCREASE registration fee					\$380.00
	Manager Recommended				12.00	50
	Tai Chi Class					\$600.00
	Manager Recommended				12.00	5
	Tai Chi Class - INCREASE registration fee					\$60.00
	Manager Recommended				43.00	40
	Tennis Classes					\$1,720.00
	Manager Recommended				43.00	5
	Tennis Classes - INCREASE registraton fee					\$215.00
	Manager Recommended				4.00	2760
	Yoga - 10 week sessions					\$11,040.00
	Total Manager Recommended					\$29,860.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
44.38	Sales and Services	\$0.00	\$10,047.00	\$0.00	\$0.00	\$0.00
	Recreation: Special Projects					
44.40	Sales and Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Recreation: Trips - Misc					
44.42	Sales and Services Clayton	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Community Center Rentals					
Account Classification Total: Sales and Services		\$57,500.00	\$33,013.25	\$4,376.00	\$88,985.00	\$74,465.00
Division Total: Programs and Classes		\$57,500.00	\$33,013.25	\$4,376.00	\$88,985.00	\$74,465.00
Department Total: Parks & Recreational Services		\$154,500.00	\$90,788.32	\$89,829.00	\$204,705.00	\$187,075.00
Department: 65 - Cultural and Performing Arts						

Division: 02 - Administration

Account Classification: Sales - Sales and Services

44.43	Sales and Services Clayton	\$0.00	\$186.00	\$186.00	\$0.00	\$0.00	
	Center Merchandise Sales						
44.50	Sales and Services Clayton	\$120,000.00	\$106,092.52	\$110,000.00	\$130,000.00	\$130,000.00	
	Center Sales and Rentals						
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Rental Sales Revenue				1.00	130000	\$130,000.00
Total Manager Recommended							\$130,000.00

44.51	Sales and Services Clayton	\$0.00	(\$8,150.00)	\$0.00	\$0.00	\$0.00	
	Center Rental Deposits						
44.52	Sales and Services Cultural	\$95,000.00	\$135,283.49	\$135,000.00	\$95,000.00	\$105,000.00	
	Arts						
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Ticket and Series Related Revenue				1.00	95000	\$95,000.00
Total Manager Recommended							\$95,000.00

Account Classification Total: Sales and Services \$215,000.00 \$233,412.01 \$245,186.00 \$225,000.00 \$235,000.00

Account Classification: Grants - Grants and Donations

45.20	Grants and Donations Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$31,000.00	
	Funds - Miscellaneous						
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Cultural Arts Grant				1.00	25000	\$25,000.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended			
	Manager Recommended						1.00	6000	
	Mural Grant							\$6,000.00	
	Total Manager Recommended							\$31,000.00	
Account Classification Total: Grants and Donations		\$0.00	\$0.00	\$0.00	\$0.00	\$31,000.00			
Division Total: Administration		\$215,000.00	\$233,412.01	\$245,186.00	\$225,000.00	\$266,000.00			
Department Total: Cultural and Performing Arts		\$215,000.00	\$233,412.01	\$245,186.00	\$225,000.00	\$266,000.00			
Department: 68 - Library Operations									
Account Classification: Permits - Permits and Fees									
43.95	Permits and Fees Library Fees	\$10,000.00	\$10,099.03	\$10,500.00	\$12,000.00	\$12,000.00			
Budget Transactions:									
Level	Transaction						Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Library Fees						12.00	1000	\$12,000.00
	Total Manager Recommended								\$12,000.00
Account Classification Total: Permits and Fees		\$10,000.00	\$10,099.03	\$10,500.00	\$12,000.00	\$12,000.00			
Account Classification: Grants - Grants and Donations									
45.20	Grants and Donations Grant	\$0.00	\$1,950.00	\$0.00	\$0.00	\$0.00			
	Funds - Miscellaneous								
45.60	Grants and Donations	\$150,000.00	\$671.17	\$150,000.00	\$150,000.00	\$0.00			
	Donations - Library								
Budget Transactions:									
Level	Transaction						Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Friends of the Library - DEFER						1.00	-150000	(\$150,000.00)
Manager Recommended	Friends of the Library Donation for Computer Room Addition						1.00	150000	\$150,000.00
	Total Manager Recommended								(\$0.00)
Account Classification Total: Grants and Donations		\$150,000.00	\$2,621.17	\$150,000.00	\$150,000.00	\$0.00			
Division Total: Administration		\$160,000.00	\$12,720.20	\$160,500.00	\$162,000.00	\$12,000.00			
Department Total: Library Operations		\$160,000.00	\$12,720.20	\$160,500.00	\$162,000.00	\$12,000.00			
Revenue Totals		\$16,298,494.00	\$12,469,223.57	\$15,354,817.00	\$15,606,308.00	\$16,168,641.00			

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: General Fund
Division: Non Departmental

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Expenses							
Department: 40 - General Government							
Division: 00 - Non-departmental							
Account Classification: Op Exp - Operating Expenses							
53.00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	(\$12,924.00)	(\$36,812.00)	
Budget Transactions:							
	Level						
	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended				1.00	-12924	(\$12,924.00)
	IRFFNC- Incentive Credit						
	Manager Recommended				1.00	-23888	(\$23,888.00)
	Worker's Comp Incentive Credit						
	Total Manager Recommended						(\$36,812.00)
Account Classification Total: Operating Expenses		\$0.00	\$0.00	\$0.00	(\$12,924.00)	(\$36,812.00)	
Account Classification: Sp App - Special Appropriations							
55.00	Spec App Salary Reserve	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	
Account Classification Total: Special Appropriations		\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	
Account Classification: Debt Service - Debt Service							
57.50	Debt Service Reserve	\$36,951.00	\$0.00	\$36,951.00	\$0.00	\$39,004.00	
Account Classification Total: Debt Service		\$36,951.00	\$0.00	\$36,951.00	\$0.00	\$39,004.00	
Division Total: Non-departmental		\$86,951.00	\$0.00	\$86,951.00	(\$12,924.00)	\$52,192.00	

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: General Government
Division: Legislative

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 01 - Legislative						
Account Classification: Salaries - Personnel - Salaries						
50.06	Salaries: Council	\$39,774.00	\$36,919.00	\$39,774.00	\$0.00	\$39,384.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$15,249.84
Account Classification Total: Personnel - Salaries		\$39,774.00	\$36,919.00	\$39,774.00	\$0.00	\$54,633.84
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
51.10	Benefits FICA	\$3,100.00	\$3,676.59	\$3,500.00	\$0.00	\$4,202.43
51.11	Benefits Group Insurance - Health	\$36,194.00	\$31,196.79	\$34,000.00	\$0.00	\$22,403.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$941.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Personnel - Benefits		\$39,294.00	\$34,873.38	\$37,500.00	\$0.00	\$27,846.43
Account Classification: Contract Serv - Contractual Services						
56.50	Cont Serv Equipment Rental	\$0.00	\$7,452.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Contractual Services		\$0.00	\$7,452.00	\$0.00	\$0.00	\$0.00
Account Classification: Op Exp - Operating Expenses						
52.00	Op Exp Copy Expense	\$650.00	\$152.70	\$250.00	\$500.00	\$500.00
Comment: Level		Comment				
		Departmental Request		Local Government & Agenda Overview Brochures for inclusion in the new customer service packets, given to tour groups, and shared with the Chamber		
52.01	Op Exp Postage and Shipping Expense	\$600.00	\$0.00	\$0.00	\$450.00	\$450.00
Comment: Level		Comment				
		Departmental Request		Postage for agendas to presenters or opposition that have not provided an email address; mailings for annual Town Bds, annexation notifications to 18 agencies, and misc mailings of citizen requests, and mailing of minutes to ALP		
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.25	Op Exp Advertising Expense	\$0.00	\$381.60	\$125.00	\$400.00	\$400.00
Comment: Level		Comment				
		Departmental Request		Allows notice in the newspapers for the Town Boards and public comment -- items not mandated for		
52.26	Op Exp Training and Travel	\$15,320.00	\$4,908.03	\$11,000.00	\$14,930.00	\$13,762.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
	Comment: Level					
	Departmental Request					
						Comment Council Retreat w/Lyle Sumek = \$8800; Elected Officials and Staff attending Town Hall Day = \$250 (est for 10 persons); Attending the NCLM Town Hall Day in Raleigh = \$40.00 (est for 2 persons)
	Budget Transactions:					
	Level					
	Transaction				Number of Units	Cost Per Unit
						Total Amount
	Manager Recommended					
	Clayton Chamber Banquet, January 2010				6.00	25
	Manager Recommended				6.00	40
	Jo Co Quarterly Elected Officials Mtg					\$240.00
	Manager Recommended				2.00	-584
	NC Main Street Conference - CUT					(\$1,168.00)
	Manager Recommended				2.00	584
	NC Main Street Conference, january 2010					\$1,168.00
	Manager Recommended				1.00	811
	NCLM Annual Conference, Greenville, October 2009					\$811.00
	Manager Recommended				6.00	30
	NCLM Legislative Updates, Spring 2010					\$180.00
	Manager Recommended				3.00	1013.5
	New Mayor & Council Members, Wilmington, NC, Jan 2010					\$3,040.50
	Manager Recommended				1.00	9220
	Retreat with Lyle Sumek, Feb/March 2010					\$9,220.00
	Manager Recommended				3.00	40
	Town Hall Day, Raleigh Event					\$120.00
	Total Manager Recommended					\$13,761.50
52.27	Op Exp Local Mileage	\$300.00	\$0.00	\$0.00	\$450.00	\$450.00
	Budget Transactions:					
	Level					
	Transaction				Number of Units	Cost Per Unit
						Total Amount
	Manager Recommended					
	Admin Asst - agenda delivery, supply pick up for Council				1.00	300
	Manager Recommended				1.00	50
	Council					\$50.00
	Manager Recommended				1.00	100
	Town Clerk - BOE mtgs, ROD for annexations					\$100.00
	Total Manager Recommended					\$450.00
52.28	Op Exp Elections	\$29,705.00	\$6,759.61	\$6,760.00	\$15,200.00	\$15,200.00
52.60	Op Exp Equipment Purchase	\$4,000.00	\$609.80	\$3,855.00	\$9,300.00	\$4,900.00
	Comment: Level					
	Departmental Request					
						Comment Reserve lap top for a Council member
	Budget Transactions:					
	Level					
	Transaction				Number of Units	Cost Per Unit
						Total Amount
	Manager Recommended					
	Adobe Acrobat 9				6.00	450
	Manager Recommended				3.00	2200
	Laptops					\$6,600.00
	Manager Recommended				2.00	-2200
	Laptops-REDUCE					(\$4,400.00)
	Total Manager Recommended					\$4,900.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
52.62	Op Exp Dues and Subscriptions	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00
52.85	Op Exp Departmental Supplies	\$3,400.00	\$2,086.16	\$2,500.00	\$3,000.00	\$3,000.00

Comment: Level Comment

Departmental Request Retreat Supplies = \$365; Agenda Supplies = \$170; Town Hall Day stationery & supplies = \$100

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Batteries for Laser Pointers	1.00	20	\$20.00
Manager Recommended	Business Cards, after election	1.00	200	\$200.00
Manager Recommended	Flash Drives	2.00	25	\$50.00
Manager Recommended	Frames for Ceremonial Documents	12.00	17	\$204.00
Manager Recommended	Gold Foil Seals for Ceremonial Documents	1.00	20	\$20.00
Manager Recommended	Index Dividers for Agenda Packets, 5 sets of 8 tabs	11.00	30	\$330.00
Manager Recommended	Stationery, 24 lb acid free, for legal documents	2.00	35	\$70.00
Manager Recommended	Stationery, after election	1.00	500	\$500.00
Manager Recommended	Supplies for Council Retreat (notebooks, dividers, flip chart)	1.00	400	\$400.00
Manager Recommended	Laser Pointers for use in Chambers	3.00	25	\$75.00
Manager Recommended	Minute Book Paper	2.00	37	\$74.00
Manager Recommended	Minute Books, Wilson Jones, 395-11	9.00	100	\$900.00
Manager Recommended	Name Plates, after election	3.00	10	\$30.00
Manager Recommended	Name Tag, after election	3.00	10	\$30.00
Manager Recommended	Parchment / ceremonial paper for Town events	1.00	75	\$75.00
Total Manager Recommended				<u>\$2,978.00</u>

53.00	Op Exp Insurance and Bonds	\$21,834.00	\$0.00	\$0.00	\$0.00	\$26,484.00
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$193.07
53.80	Op Exp Vehicle Vanity Plates	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53.99	Op Exp Miscellaneous Expense	\$3,000.00	\$1,870.80	\$2,000.00	\$2,900.00	\$2,900.00

Comment: Level Comment

Departmental Request Council Portrait Est = \$700; Lapel Pins = \$700; Food Ex for Town Hall Day = \$600

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Appreciation Gifts for Service to the Town	12.00	30	\$360.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
	Manager Recommended					
	Council Portrait					1.00 700 \$700.00
	Manager Recommended					
	Gifts to Outgoing Council members					3.00 100 \$300.00
	Manager Recommended					
	Host Town Hall Day: Food, Invitations, Drinks for Social					1.00 700 \$700.00
	Manager Recommended					
	Organizational Reception (Food, Drink, Center Pc, Deco)					1.00 600 \$600.00
	Manager Recommended					
	Pencils for Youth Tour Groups					1.00 225 \$225.00
	Total Manager Recommended					<u>\$2,885.00</u>
Account Classification Total: Operating Expenses		\$79,409.00	\$16,768.70	\$26,490.00	\$47,130.00	\$68,239.07
Account Classification: Misc - Miscellaneous						
59.02	Misc Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59.05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59.98	Misc Support Services - W/S Fund	(\$30,831.00)	(\$28,261.75)	(\$30,831.00)	\$0.00	(\$30,905.00)
59.99	Misc Support Services - Electric Fund	(\$17,813.00)	(\$16,328.62)	(\$17,813.00)	\$0.00	(\$49,957.00)
Account Classification Total: Miscellaneous		(\$48,644.00)	(\$44,590.37)	(\$48,644.00)	\$0.00	(\$80,862.00)
Division Total: Legislative		\$109,833.00	\$51,422.71	\$55,120.00	\$47,130.00	\$69,857.34

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: General Government
 Division: Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Town Manager	N/A	1	1	1
Deputy Town Manager	29	1	1	1
Town Clerk	20	1	1	1
Sr. Admin. Support Spec.	14	1	1	1

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 02 - Administration							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$353,580.00	\$247,143.31	\$300,000.00	\$0.00	\$359,081.32	
	Comment: Level						
	Departmental Request				Understand that no new positions will be in the FY 10 budget. This is for consideration in the FY 11		
50.02	Salaries: Part-time	\$2,400.00	\$0.00	\$2,400.00	\$0.00	\$0.00	
50.04	Salaries: Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$2,906.88	
Account Classification Total: Personnel - Salaries		\$355,980.00	\$247,143.31	\$302,400.00	\$0.00	\$361,988.20	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$2,850.00	
51.10	Benefits FICA	\$27,250.00	\$17,277.26	\$21,000.00	\$0.00	\$27,590.00	
51.11	Benefits Group Insurance - Health	\$34,105.00	\$25,742.42	\$31,875.00	\$0.00	\$24,170.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$941.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,044.32	
51.20	Benefits Retirement - General Employees	\$17,657.00	\$12,185.15	\$15,151.00	\$0.00	\$17,603.89	
51.30	Benefits 401K - General Employees	\$14,239.00	\$9,967.95	\$12,339.00	\$0.00	\$14,311.72	
Account Classification Total: Personnel - Benefits		\$93,251.00	\$65,172.78	\$80,365.00	\$0.00	\$89,510.93	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$37,200.00	\$34,450.03	\$37,700.00	\$38,400.00	\$38,400.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Federal Express (Fed EX)			12.00	100	\$1,200.00
	Manager Recommended	Kemp Ward			12.00	3100	\$37,200.00
	Total Manager Recommended						\$38,400.00
56.10	Cont Serv Contracts and Agreements	\$4,000.00	\$9,517.75	\$10,000.00	\$0.00	\$4,000.00	
56.11	Cont Serv Contract Services	\$24,347.00	\$16,256.51	\$16,000.00	\$25,000.00	\$21,796.00	
	Budget Transactions:						

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended				
							Level	Transaction	Number of Units	Cost Per Unit
	Manager Recommended						1.00	262.5	\$262.50	
	Manager Recommended						1.00	195	\$195.00	
	Manager Recommended						1.00	-2000	(\$2,000.00)	
	Manager Recommended						1.00	8000	\$8,000.00	
	Manager Recommended						1.00	203	\$203.00	
	Manager Recommended						12.00	1150	\$13,800.00	
	Manager Recommended						1.00	-1150	(\$1,150.00)	
	Manager Recommended						13.00	85	\$1,105.00	
	Manager Recommended						1.00	900	\$900.00	
	Manager Recommended						1.00	480	\$480.00	
	Total Manager Recommended									\$21,795.50
56.40	Cont Serv Pre-employment Screening	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
56.50	Cont Serv Equipment Rental	\$17,000.00	\$6,043.33	\$9,000.00	\$0.00	\$8,692.00				
Account Classification Total: Contractual Services		\$82,547.00	\$66,267.62	\$72,700.00	\$63,400.00	\$72,888.00				
Account Classification: Op Exp - Operating Expenses										
52.00	Op Exp Copy Expense	\$650.00	\$0.00	\$400.00	\$0.00	\$400.00				
52.01	Op Exp Postage and Shipping Expense	\$10,500.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00				
52.15	Op Exp Telephone Exp - Buildings	\$15,100.00	\$12,416.85	\$13,000.00	\$0.00	\$0.00				
	Comment: Level									
	Manager Recommended								Telephone expense has been moved from departmental budgets to building budgets.	
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$2,994.86	\$3,300.00	\$0.00	\$2,640.00				
52.25	Op Exp Advertising Expense	\$0.00	\$385.00	\$0.00	\$0.00	\$200.00				
52.26	Op Exp Training and Travel	\$9,600.00	\$4,729.18	\$5,000.00	\$8,947.00	\$5,199.00				
52.27	Op Exp Local Mileage	\$4,800.00	\$3,947.70	\$4,000.00	\$600.00	\$4,700.00				
52.35	Op Exp Maint and Repair - Equipment	\$500.00	\$396.66	\$0.00	\$0.00	\$0.00				
52.60	Op Exp Equipment Purchase	\$6,000.00	\$1,643.53	\$4,135.00	\$4,045.00	\$1,845.00				
Budget Transactions:										
	Level						Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Adobe 9 Pro					2.00	450	\$900.00	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
	Manager Recommended					1.00	-2200	(\$2,200.00)
	Manager Recommended					1.00	2200	\$2,200.00
	Manager Recommended					1.00	150	\$150.00
	Manager Recommended					1.00	795	\$795.00
	Total Manager Recommended							\$1,845.00
52.62	Op Exp Dues and Subscriptions	\$23,000.00	\$21,709.80	\$22,000.00	\$7,860.00		\$29,759.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	1. (DTM) - NC City & County Manager's Association				1.00	175	\$175.00
	Manager Recommended	2. (DTM) - NCGFOA				1.00	185	\$185.00
	Manager Recommended	Admin & Financial Laws for Local Gov't in NC 09 Ed				1.00	125	\$125.00
	Manager Recommended	Chamber of Commerce				1.00	400	\$400.00
	Manager Recommended	Clayton News Star - subscription				1.00	27	\$27.00
	Manager Recommended	IIMC Annual Membership Fee				1.00	125	\$125.00
	Manager Recommended	Triangle Business Journal Subscription				1.00	88	\$88.00
	Manager Recommended	Triangle J Cable Consortium				1.00	6250	\$6,250.00
	Manager Recommended	Triangle J COG annual dues				1.00	4726	\$4,726.00
	Manager Recommended	NC Assoc of Municipal Clerks Annual Membership Fee				1.00	50	\$50.00
	Manager Recommended	NC GS, Volume 18				1.00	60	\$60.00
	Manager Recommended	NCCMA				1.00	210	\$210.00
	Manager Recommended	NCLM - Annual Membership				1.00	8522	\$8,522.00
	Manager Recommended	School of Government Annual Dues				1.00	1316	\$1,316.00
	Manager Recommended	Supplement to Town Code of Ordinances (Paper copy)				1.00	7500	\$7,500.00
	Total Manager Recommended							\$29,759.00
52.85	Op Exp Departmental Supplies	\$6,800.00	\$3,385.72	\$4,200.00	\$0.00		\$5,500.00	
53.00	Op Exp Insurance and Bonds	\$105,487.00	\$128,947.39	\$129,000.00	\$0.00		\$166,480.00	
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	IRFFNC- Auto Physical Damage				1.00	15705	\$15,705.00
	Manager Recommended	IRFFNC- Automobile Coverages				1.00	35779	\$35,779.00
	Manager Recommended	IRFFNC- Gen. Liability				1.00	47170	\$47,170.00
	Manager Recommended	IRFFNC- Inland Marine				1.00	7211	\$7,211.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended			
	Manager Recommended	IRFFNC- Property Coverages				1.00	60615	\$60,615.00	
	Total Manager Recommended								\$166,480.00
53.01	Op Exp Insurance Deductible	\$3,000.00	\$18,156.67	\$18,200.00	\$0.00	\$5,000.00			
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,298.48			
53.99	Op Exp Miscellaneous Expense	\$0.00	\$301.84	\$301.00	\$0.00	\$500.00			
Account Classification Total: Operating Expenses		\$185,437.00	\$199,015.20	\$207,536.00	\$21,452.00	\$227,521.48			
Account Classification: Misc - Miscellaneous									
59.05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
59.98	Misc Support Services - W/S Fund	(\$129,943.00)	(\$119,114.38)	(\$129,943.00)	\$0.00	(\$151,256.00)			
Budget Transactions:									
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Adjustment Reduction for WF				1.00	50000	\$50,000.00	
	Manager Recommended	Calculated Support Services				1.00	-201256	(\$201,256.00)	
	Total Manager Recommended								(\$151,256.00)
59.99	Misc Support Services - Electric Fund	(\$74,648.00)	(\$68,427.37)	(\$74,648.00)	\$0.00	(\$325,318.00)			
Account Classification Total: Miscellaneous		(\$204,591.00)	(\$187,541.75)	(\$204,591.00)	\$0.00	(\$476,574.00)			

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Sub Department: 01 - Clayton Center							
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$5,000.00	\$6,275.00	\$9,900.00	\$0.00	\$0.00	
56.10	Cont Serv Contracts and Agreements	\$16,051.00	\$10,883.15	\$16,000.00	\$16,051.00	\$16,051.00	
56.11	Cont Serv Contract Services	\$10,560.00	\$7,626.49	\$10,000.00	\$10,560.00	\$10,560.00	
Comment: Level				Comment			
		Departmental Request		Coates Lawn Care			
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Lawn care per month - Coats				12.00	880	\$10,560.00
Total Manager Recommended							\$10,560.00
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Contractual Services		\$31,611.00	\$24,784.64	\$35,900.00	\$26,611.00	\$26,611.00	
Account Classification: Op Exp - Operating Expenses							
52.10	Op Exp Utility Exp - Town Electricity	\$92,000.00	\$80,031.85	\$90,000.00	\$91,800.00	\$91,800.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Electricity per month				12.00	7650	\$91,800.00
Total Manager Recommended							\$91,800.00
52.11	Op Exp Utility Exp - Town W/S	\$0.00	\$6,488.42	\$9,500.00	\$9,600.00	\$9,600.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Water / sewer per month				12.00	800	\$9,600.00
Total Manager Recommended							\$9,600.00
52.12	Op Exp Utility Exp - Other	\$80,000.00	\$29,062.24	\$40,000.00	\$80,596.00	\$80,596.00	
Comment: Level				Comment			
		Preliminary Review		REVIEW TELEPHONE EXPENSE ALLOCATION. MAKE ADJUSTMENTS TO BUDGET GLOBALLY.			
Budget Transactions:							

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended			
	Level						Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						1.00	1000	\$1,000.00
	Manager Recommended						12.00	1833	\$21,996.00
	Manager Recommended						12.00	4200	\$50,400.00
	Manager Recommended						12.00	600	\$7,200.00
	Total Manager Recommended								\$80,596.00
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00		\$11,274.00		
	Budget Transactions:								
	Level						Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						12.00	939.46	\$11,273.52
	Total Manager Recommended								\$11,273.52
52.37	Op Exp Maint and Repair - Buildings	\$38,000.00	\$45,921.41	\$50,000.00	\$72,500.00		\$62,500.00		
	Comment: Level								
	Preliminary Review								Need to add budget number for paint.
	Budget Transactions:								
	Level						Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						1.00	12000	\$12,000.00
	Manager Recommended						40.00	75	\$3,000.00
	Manager Recommended						1.00	25000	\$25,000.00
	Manager Recommended						1.00	35000	\$35,000.00
	Manager Recommended						1.00	-35000	(\$35,000.00)
	Manager Recommended						1.00	12000	\$12,000.00
	Manager Recommended						1.00	20000	\$20,000.00
	Manager Recommended						1.00	-12000	(\$12,000.00)
	Manager Recommended						1.00	2500	\$2,500.00
	Total Manager Recommended								\$62,500.00
52.38	Op Exp Maint and Repair - Grounds	\$2,000.00	\$1,032.98	\$2,000.00	\$2,000.00		\$2,000.00		
52.60	Op Exp Equipment Purchase	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00		\$2,500.00		
	Comment: Level								

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
	Departmental Request			2500 was estimated before the \$4135 estimate - \$6635. Replace laptop in Council Chambers =\$2500; Panasonic Scanner=\$985; and Printer for Town Clerk=\$650			
53.99	Op Exp Miscellaneous Expense	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	
Account Classification Total: Operating Expenses		\$215,000.00	\$162,536.90	\$194,500.00	\$258,996.00	\$260,770.00	
Account Classification: Cap Outlay - Capital Outlay							
58.00	Cap Out Capital Projects	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	
58.03	Cap Out Furniture Fixtures and Equipment	\$2,000.00	\$259.00	\$1,500.00	\$1,500.00	\$1,500.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	misc furniture / desks / chairs / tables			1.00	1500	\$1,500.00
	Total Manager Recommended						\$1,500.00
58.50	Cap Out Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Capital Outlay		\$37,000.00	\$259.00	\$36,500.00	\$1,500.00	\$1,500.00	
Account Classification: Misc - Miscellaneous							
59.98	Misc Support Services - W/S Fund	(\$52,440.00)	(\$48,070.00)	(\$52,440.00)	\$0.00	(\$23,988.00)	
59.99	Misc Support Services - Electric Fund	(\$34,960.00)	(\$32,046.63)	(\$34,960.00)	\$0.00	(\$21,589.00)	
Account Classification Total: Miscellaneous		(\$87,400.00)	(\$80,116.63)	(\$87,400.00)	\$0.00	(\$45,577.00)	
Sub Department Total: Clayton Center		\$196,211.00	\$107,463.91	\$179,500.00	\$287,107.00	\$243,304.00	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Sub Department: 02 - Annex Building							
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.10	Cont Serv Contracts and Agreements	\$1,280.00	\$524.50	\$1,000.00	\$1,312.00	\$1,312.00	
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Contractual Services		\$1,280.00	\$524.50	\$1,000.00	\$1,312.00	\$1,312.00	
Account Classification: Op Exp - Operating Expenses							
52.10	Op Exp Utility Exp - Town Electricity	\$12,000.00	\$7,406.88	\$10,000.00	\$10,800.00	\$10,800.00	
52.11	Op Exp Utility Exp - Town W/S	\$0.00	\$459.53	\$600.00	\$720.00	\$720.00	
52.12	Op Exp Utility Exp - Other	\$1,320.00	\$698.39	\$800.00	\$840.00	\$840.00	
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.37	Op Exp Maint and Repair - Buildings	\$2,000.00	\$676.54	\$1,000.00	\$6,500.00	\$6,500.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Paint / replace rotten windows / exterior				1.00	5000	\$5,000.00
Manager Recommended	undesignated repairs				1.00	1500	\$1,500.00
Total Manager Recommended							<u>\$6,500.00</u>
52.38	Op Exp Maint and Repair - Grounds	\$500.00	\$428.00	\$500.00	\$500.00	\$500.00	
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Operating Expenses		\$15,820.00	\$9,669.34	\$12,900.00	\$19,360.00	\$19,360.00	
Account Classification: Cap Outlay - Capital Outlay							
58.00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58.50	Cap Out Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Capital Outlay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification: Misc - Miscellaneous							
59.98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
59.99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Account Classification Total: Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Sub Department Total: Annex Building	\$17,100.00	\$10,193.84	\$13,900.00	\$20,672.00	\$20,672.00
	Division Total: Administration	\$725,935.00	\$507,714.91	\$651,810.00	\$392,631.00	\$539,310.61

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: General Government
 Division: Human Resources

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Human Resources Director	23	1	1	1
Safety Officer	19	1	1	1
Part Time Support Spec.	n/a	1	1	1

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 04 - Human Resources							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$115,937.00	\$95,250.34	\$115,000.00	\$0.00	\$105,056.16	
50.02	Salaries: Part-time	\$0.00	\$10,836.00	\$0.00	\$0.00	\$15,660.00	
50.04	Salaries: Overtime	\$0.00	\$154.04	\$0.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$1,565.28	
Account Classification Total: Personnel - Salaries		\$115,937.00	\$106,240.38	\$115,000.00	\$0.00	\$122,281.44	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$1,550.00	
51.10	Benefits FICA	\$8,869.00	\$8,451.82	\$9,600.00	\$0.00	\$9,310.48	
51.11	Benefits Group Insurance - Health	\$12,394.00	\$11,295.53	\$13,100.00	\$0.00	\$11,768.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$314.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$648.72	
51.20	Benefits Retirement - General Employees	\$6,048.00	\$4,920.60	\$6,072.00	\$0.00	\$5,170.66	
51.30	Benefits 401K - General Employees	\$4,877.00	\$4,038.15	\$4,600.00	\$0.00	\$4,203.76	
Account Classification Total: Personnel - Benefits		\$32,188.00	\$28,706.10	\$33,372.00	\$0.00	\$32,965.62	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$3,000.00	\$1,628.00	\$3,000.00	\$500.00	\$500.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Cavanaugh Consultants; Actuarial Studies				1.00	500	\$500.00
Total Manager Recommended							\$500.00
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	
56.11	Cont Serv Contract Services	\$12,350.00	\$2,759.16	\$12,350.00	\$8,750.00	\$8,750.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Cafeteria Plan Administration				12.00	300	\$3,600.00
Manager Recommended	COBRA Administration; notifications, etc				25.00	35	\$875.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
	Manager Recommended	EAP Program				171.00	30	\$5,130.00
		Total Manager Recommended						\$9,605.00
56.40	Cont Serv Pre-employment Screening	\$0.00	\$0.00	\$0.00	\$1,700.00	\$1,700.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Pre employment background checks				20.00	35	\$700.00
	Manager Recommended	Pre employment drug screens				20.00	50	\$1,000.00
		Total Manager Recommended						\$1,700.00
56.50	Cont Serv Equipment Rental	\$2,000.00	\$19.90	\$2,000.00	\$0.00	\$0.00		
	Account Classification Total: Contractual Services		\$17,350.00	\$4,407.06	\$17,350.00	\$11,250.00	\$11,250.00	
	Account Classification: Op Exp - Operating Expenses							
52.00	Op Exp Copy Expense	\$550.00	\$0.00	\$400.00	\$550.00	\$550.00		
52.01	Op Exp Postage and Shipping Expense	\$225.00	\$0.00	\$200.00	\$225.00	\$225.00		
52.15	Op Exp Telephone Exp - Buildings	\$3,500.00	\$2,818.38	\$3,500.00	\$1,560.00	\$0.00		
	Comment:	Level			Comment			
		Preliminary Review			Telephone expense moved to building budget.			
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$1,198.45	\$330.00	\$1,740.00	\$1,740.00		
52.25	Op Exp Advertising Expense	\$3,000.00	\$2,633.13	\$3,000.00	\$2,000.00	\$2,000.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Advertising				1.00	2000	\$2,000.00
		Total Manager Recommended						\$2,000.00
52.26	Op Exp Training and Travel	\$4,600.00	\$1,691.19	\$2,000.00	\$3,150.00	\$2,250.00		
52.27	Op Exp Local Mileage	\$300.00	\$246.52	\$200.00	\$200.00	\$200.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Local Mileage				1.00	200	\$200.00
		Total Manager Recommended						\$200.00
52.35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00		

Budget Worksheet Report

Account Number	Description	2010					
		2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	Departmental Request	2010 Manager Recommended	
52.36	Op Exp Maint and Repair - Vehicles	\$400.00	\$136.64	\$200.00	\$300.00	\$300.00	
	Total Manager Recommended					\$300.00	
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	
52.52	Op Exp Fuel	\$2,100.00	\$718.46	\$2,100.00	\$2,100.00	\$2,100.00	
52.60	Op Exp Equipment Purchase	\$2,300.00	\$2,083.37	\$2,300.00	\$3,200.00	\$3,200.00	
	Comment: Level			Comment			
	Departmental Request			Per Angela Tousey, current laptop is 5 years old and beginning to have some issues.			
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Laptop replacement for HR Director				1.00	2500	\$2,500.00
Manager Recommended	LED Stobes for Safety vehicle				1.00	550	\$550.00
Manager Recommended	Misc.				1.00	150	\$150.00
	Total Manager Recommended						\$3,200.00
52.61	Op Exp Uniform Cleaning	\$295.00	\$151.95	\$295.00	\$0.00	\$0.00	
52.62	Op Exp Dues and Subscriptions	\$1,840.00	\$1,952.76	\$2,000.00	\$1,725.00	\$1,725.00	
52.70	Op Exp Safety	\$6,450.00	\$6,747.39	\$6,450.00	\$5,550.00	\$5,550.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Drug and Alcohol Testing - random or post accident				4.00	1000	\$4,000.00
Manager Recommended	Hepatitis B Vaccines				12.00	50	\$600.00
Manager Recommended	OSHA Standard Training Materials				1.00	300	\$300.00
Manager Recommended	Safety awards				5.00	50	\$250.00
Manager Recommended	Training Videos/Materials				1.00	400	\$400.00
	Total Manager Recommended						\$5,550.00
52.72	Op Exp Uniform Purchase	\$0.00	\$0.00	\$0.00	\$360.00	\$360.00	
52.85	Op Exp Departmental Supplies	\$2,200.00	\$1,925.39	\$2,400.00	\$2,000.00	\$2,000.00	
53.00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.01	Op Exp Insurance Deductible	\$3,000.00	\$11,461.31	\$3,000.00	\$3,000.00	\$5,000.00	
53.02	Op Exp Unemployment Insurance	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	
	Comment: Level			Comment			
	Preliminary Review			Reduced EOY estimate to \$0 based on actual expenditures.			

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unemployment Insurance			1.00	10000	\$10,000.00
	Manager Recommended	Unemployment Insurance - CUT			1.00	-10000	(\$10,000.00)
	Total Manager Recommended						\$0.00
53.03	Op Exp Worker's Compensation Insurance	\$169,000.00	\$158,436.32	\$169,000.00	\$175,000.00	\$1,451.00	
	Comment: Level			Comment			
	Manager Recommended			Worker's Comp expense allocated to each departmental budget.			
53.05	Op Exp Employee In Service Training	\$2,000.00	\$871.30	\$1,000.00	\$2,000.00	\$0.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Employee Training			1.00	2000	\$2,000.00
	Manager Recommended	Employee Training - CUT			1.00	-2000	(\$2,000.00)
	Total Manager Recommended						\$0.00
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Operating Expenses		\$211,760.00	\$193,072.56	\$198,375.00	\$215,160.00	\$29,151.00	
Account Classification: Prgms - Programs							
54.13	Programs Programs	\$0.00	\$352.88	\$0.00	\$0.00	\$0.00	
54.15	Programs Special Events	\$4,000.00	\$2,216.97	\$4,000.00	\$4,200.00	\$2,100.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Annual Employee Banquet - Winter			1.00	2100	\$2,100.00
	Manager Recommended	Employee Summer Luncheon			1.00	2100	\$2,100.00
	Manager Recommended	Employee Summer Luncheon - CUT			1.00	-2100	(\$2,100.00)
	Total Manager Recommended						\$2,100.00
54.17	Programs Benefit Programs	\$11,850.00	\$10,226.16	\$11,850.00	\$9,350.00	\$7,601.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Administrative Support Specialist Day			15.00	30	\$450.00
	Manager Recommended	Drug Testing Incentives (more than 2x in fiscal year)			12.00	25	\$300.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended			
	Manager Recommended					Employee of the Year award including plaques	1.00	350	\$350.00
	Manager Recommended					Employee Recognition; retirements; weddings, births, etc	20.00	50	\$1,000.00
	Manager Recommended					Incentive program (certifications)	15.00	250	\$3,750.00
	Manager Recommended					Incentive program (certifications) - REDUCE	7.00	-250	(\$1,750.00)
	Manager Recommended					Misc.	1.00	200	\$200.00
	Manager Recommended					New Employee Orientation	7.00	60	\$420.00
	Manager Recommended					Service Awards	18.00	160	\$2,880.00
	Manager Recommended					Tuition Assistance - PLACEHOLDER	1.00	1	\$1.00
						Total Manager Recommended			<u>\$7,601.00</u>
54.18	Programs Employee Wellness	\$15,600.00	\$14,254.97	\$11,000.00	\$23,640.00	\$23,640.00			
	Comment:	Level		Comment					
		Preliminary Review		Reduced EOY to \$11K based on actual expenditures.					
	Budget Transactions:								
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
	Manager Recommended	Wellness Fair			1.00	1840	\$1,840.00		
	Manager Recommended	Wellness Initiatives; gym memberships, CBC, fitness			1.00	19000	\$19,000.00		
	Manager Recommended	Wellness Program; meetings, lunch n learns, pedometers			1.00	2800	\$2,800.00		
		Total Manager Recommended					<u>\$23,640.00</u>		
	Account Classification Total: Programs	\$31,450.00	\$27,050.98	\$26,850.00	\$37,190.00	\$33,341.00			
	Account Classification: Misc - Miscellaneous								
59.05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
59.98	Misc Support Services - W/S Fund	(\$41,673.00)	(\$38,200.25)	(\$41,673.00)	\$0.00	(\$42,918.00)			
59.99	Misc Support Services - Electric Fund	(\$26,519.00)	(\$24,309.12)	(\$26,519.00)	\$0.00	(\$25,246.00)			
	Account Classification Total: Miscellaneous	(\$68,192.00)	(\$62,509.37)	(\$68,192.00)	\$0.00	(\$68,164.00)			
	Division Total: Human Resources	\$340,493.00	\$296,967.71	\$322,755.00	\$263,600.00	\$160,825.06			

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: General Government
Division: Legal

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 06 - Legal							
Account Classification: Salaries - Personnel - Salaries							
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Personnel - Salaries		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification: Contract Serv - Contractual Services							
56.30	Cont Serv Legal Fees	\$0.00	\$7,039.99	\$7,040.00	\$0.00	\$0.00	
56.31	Cont Serv Retainer Fees	\$16,000.00	\$5,177.65	\$7,000.00	\$9,000.00	\$9,000.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Council Mtg Retainer Allowance (3 hrs @ 125 per)				24.00	375	\$9,000.00
Total Manager Recommended							\$9,000.00
56.32	Cont Serv Document Fees	\$500.00	\$1,769.00	\$785.00	\$900.00	\$900.00	
Comment: Level							
Departmental Request			Includes recordation of 1 SUP, 1 CUP, 2 PDD, 1 Annexation, 2 Condemnations, 24 cemetery deeds. Estimated for 1 annexation and 3 PD FY 10 request is for clerk and planning legal docs				
56.33	Cont Serv Miscellaneous Legal Fees	\$80,000.00	\$121,127.68	\$140,000.00	\$90,000.00	\$90,000.00	
Account Classification Total: Contractual Services		\$96,500.00	\$135,114.32	\$154,825.00	\$99,900.00	\$99,900.00	
Account Classification: Op Exp - Operating Expenses							
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Operating Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification: Misc - Miscellaneous							
59.98	Misc Support Services - W/S Fund	(\$2,400.00)	(\$2,200.00)	(\$2,400.00)	\$0.00	(\$4,000.00)	
59.99	Misc Support Services - Electric Fund	(\$1,280.00)	(\$1,173.37)	(\$1,280.00)	\$0.00	(\$2,400.00)	
Account Classification Total: Miscellaneous		(\$3,680.00)	(\$3,373.37)	(\$3,680.00)	\$0.00	(\$6,400.00)	
Division Total: Legal		\$92,820.00	\$131,740.95	\$151,145.00	\$99,900.00	\$93,500.00	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 95 - Capital Outlay						
Account Classification: Cap Outlay - Capital Outlay						
58.00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58.02	Cap Out Easement Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58.03	Cap Out Furniture Fixtures and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58.20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
58.50	Cap Out Capital Outlay	\$28,500.00	\$18,372.90	\$0.00	\$0.00	\$0.00
Account Classification Total: Capital Outlay		\$28,500.00	\$18,372.90	\$0.00	\$0.00	\$0.00
Account Classification: Misc - Miscellaneous						
59.98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59.99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Capital Outlay		\$28,500.00	\$18,372.90	\$0.00	\$0.00	\$0.00

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: General Government
Division: Special Appropriations

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended				
Division: 99 - Special Appropriations										
Account Classification: Op Exp - Operating Expenses										
53.23	Op Exp Citizen Boards	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00				
Budget Transactions:										
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount		
	Manager Recommended	Public Art Advisory Board General Admin Support				1.00	2500	\$2,500.00		
	Total Manager Recommended									\$2,500.00
Account Classification Total: Operating Expenses		\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00				
Account Classification: Sp App - Special Appropriations										
55.00	Spec App Salary Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
55.10	Spec App Civic Organization Support	\$81,000.00	\$87,323.11	\$90,323.00	\$31,000.00	\$0.00				
Budget Transactions:										
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount		
	Manager Recommended	Cultural Arts Grant				1.00	30000	\$30,000.00		
	Manager Recommended	Cultural Arts Grant (Adjustment to Prior Year)				1.00	-5000	(\$5,000.00)		
	Manager Recommended	Cultural Arts Grant (Move to 100-65-02-45 20)				1.00	-25000	(\$25,000.00)		
	Manager Recommended	Mural				1.00	6000	\$6,000.00		
	Manager Recommended	Mural (Move to 100-65-02-45 20)				1.00	-6000	(\$6,000.00)		
	Total Manager Recommended									\$0.00
55.20	Spec App Economic Development	\$5,991.00	\$0.00	\$0.00	\$6,500.00	\$6,500.00				
Budget Transactions:										
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount		
	Manager Recommended	Chamber Sponsorships				1.00	6500	\$6,500.00		
	Total Manager Recommended									\$6,500.00
55.30	Spec App Real Property Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
55.35	Spec App Cultural Arts	\$0.00	\$10,431.00	\$0.00	\$0.00	\$0.00				
55.40	Spec App Miscellaneous	\$0.00	\$0.00	\$0.00	\$40,000.00	\$40,000.00				
Budget Transactions:										
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount		

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
	Manager Recommended					1.00	25000	\$25,000.00
	Manager Recommended					1.00	15000	\$15,000.00
	Total Manager Recommended							<u>\$40,000.00</u>
Account Classification Total: Special Appropriations		\$86,991.00	\$97,754.11	\$90,323.00	\$77,500.00	\$46,500.00		
Account Classification: Misc - Miscellaneous								
59.98	Misc Support Services - W/S Fund	(\$4,900.00)	(\$4,491.63)	(\$4,900.00)	\$0.00	(\$4,650.00)		
59.99	Misc Support Services - Electric Fund	(\$4,900.00)	(\$4,491.63)	(\$4,900.00)	\$0.00	(\$4,650.00)		
Account Classification Total: Miscellaneous		(\$9,800.00)	(\$8,983.26)	(\$9,800.00)	\$0.00	(\$9,300.00)		
Division Total: Special Appropriations		\$77,191.00	\$88,770.85	\$80,523.00	\$80,000.00	\$39,700.00		
Department Total: General Government		\$1,461,723.00	\$1,094,990.03	\$1,348,304.00	\$870,337.00	\$955,385.01		

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Financial & Information Services
 Division: Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Finance Director	27	1	1	1
Accounting Supervisor	18	1	1	1
Sr. Accounting Technician	14	1	1	1
Accounting Technician	12	1	1	1

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Department: 41 - Financial Services						
Division: 02 - Administration						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$252,005.00	\$231,619.41	\$289,493.00	\$0.00	\$203,297.08
50.04	Salaries: Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Personnel - Salaries		\$252,005.00	\$231,619.41	\$289,493.00	\$0.00	\$203,297.08
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$1,600.00
51.10	Benefits FICA	\$19,278.00	\$18,012.38	\$22,500.00	\$0.00	\$15,376.30
51.11	Benefits Group Insurance - Health	\$39,243.00	\$29,017.02	\$37,704.00	\$0.00	\$26,144.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$1,255.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,254.96
51.20	Benefits Retirement - General Employees	\$12,500.00	\$11,452.22	\$14,200.00	\$0.00	\$9,810.15
51.30	Benefits 401K - General Employees	\$10,100.00	\$9,387.37	\$11,530.00	\$0.00	\$7,975.51
Account Classification Total: Personnel - Benefits		\$81,121.00	\$67,868.99	\$85,934.00	\$0.00	\$63,415.92
Account Classification: Contract Serv - Contractual Services						
56.00	Cont Serv Professional Services	\$33,000.00	\$49,234.27	\$50,134.00	\$42,100.00	\$157,100.00

Comment: Level

Comment

Preliminary Review

Need to add allowance for Retreat Items: Electric and W/S Financial Analysis.

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Auditing Services Provision - FY 08-09	1.00	35000	\$35,000.00
Manager Recommended	CAFR Printing Provision	1.00	1000	\$1,000.00
Manager Recommended	Contingency - 5%	1.00	2000	\$2,000.00
Manager Recommended	Davenport Financial Analysis (EF)	1.00	20000	\$20,000.00
Manager Recommended	Davenport Financial Analysis (GF)	1.00	35000	\$35,000.00
Manager Recommended	Davenport Financial Analysis (WF)	1.00	10000	\$10,000.00
Manager Recommended	Financial analysis for Electric - Davenport	1.00	15000	\$15,000.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
	Manager Recommended					1.00 35000 \$35,000.00
	Manager Recommended					4.00 900 \$3,600.00
	Manager Recommended					1.00 500 \$500.00
	Total Manager Recommended					<u>\$157,100.00</u>
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$6,800.00	\$12,000.00	\$12,000.00
	Comment: Level					Comment
	Departmental Request					FY 08-09 Funding opportunity for NIGP Code Based Inventory Numbering System created by deferral of \$8K Capital Outlay for high speed laser printer.

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Canon DR-9080C Scanner - Extended Warranty Renewal	1.00	1500	\$1,500.00
Manager Recommended	NIGP 5-Digit Annual License Fee Provision	1.00	500	\$500.00
Manager Recommended	NWS Training & Modules Provision	1.00	10000	\$10,000.00
	Total Manager Recommended			<u>\$12,000.00</u>
56.11	Cont Serv Contract Services			\$0.00
56.20	Cont Serv Tax Collection Service			\$139,909.00
56.50	Cont Serv Equipment Rental			\$0.00
Account Classification Total: Contractual Services				\$172,909.00
Account Classification: Op Exp - Operating Expenses				\$201,792.15

52.00	Op Exp Copy Expense	\$350.00	\$0.00	\$250.00	\$350.00	\$350.00
52.01	Op Exp Postage and Shipping Expense	\$2,500.00	\$56.38	\$2,500.00	\$2,500.00	\$2,500.00
52.15	Op Exp Telephone Exp - Buildings	\$6,000.00	\$3,126.36	\$3,746.00	\$5,100.00	\$0.00
	Comment: Level					Comment
	Preliminary Review					Telephone expense moved to building budget.

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency	1.00	300	\$300.00
Manager Recommended	Move to building budget	1.00	-5100	(\$5,100.00)
Manager Recommended	Staff Lines	12.00	400	\$4,800.00
	Total Manager Recommended			<u>(\$0.00)</u>

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$849.15	\$1,074.00	\$0.00	\$0.00	
	Comment: Level			Comment:			
	Departmental Request			FY 08-09 includes \$849 of expenditures recorded to 52 15, which will be reclassified to 52 16.			
52.26	Op Exp Training and Travel	\$19,150.00	\$3,721.22	\$8,037.00	\$4,500.00	\$2,100.00	
52.27	Op Exp Local Mileage	\$1,500.00	\$70.21	\$623.00	\$400.00	\$400.00	
52.35	Op Exp Maint and Repair - Equipment	\$3,250.00	\$718.91	\$1,219.00	\$1,500.00	\$1,500.00	
52.60	Op Exp Equipment Purchase	\$22,150.00	\$9,339.54	\$9,340.00	\$1,000.00	\$1,000.00	
52.62	Op Exp Dues and Subscriptions	\$1,505.00	\$165.00	\$465.00	\$1,000.00	\$1,000.00	
52.85	Op Exp Departmental Supplies	\$10,000.00	\$4,622.94	\$4,700.00	\$6,050.00	\$6,050.00	
53.00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$2,311.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	IRFFNC- Crime Coverages			1.00	2311	\$2,311.00
	Total Manager Recommended						\$2,311.00
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$723.56	
53.99	Op Exp Miscellaneous Expense	\$2,000.00	\$7,758.56	\$8,259.00	\$2,500.00	\$2,500.00	
	Account Classification Total: Operating Expenses	\$68,405.00	\$30,428.27	\$40,213.00	\$24,900.00	\$20,434.56	
	Account Classification: Misc - Miscellaneous						
59.05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
59.98	Misc Support Services - W/S Fund	(\$138,039.00)	(\$126,535.75)	(\$138,039.00)	\$0.00	(\$51,538.00)	
59.99	Misc Support Services - Electric Fund	(\$138,039.00)	(\$126,535.75)	(\$138,039.00)	\$0.00	(\$83,308.00)	
	Account Classification Total: Miscellaneous	(\$276,078.00)	(\$253,071.50)	(\$276,078.00)	\$0.00	(\$134,846.00)	
	Division Total: Administration	\$298,362.00	\$278,637.32	\$336,383.00	\$79,000.00	\$321,401.56	

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Financial & Information Services
 Division: Information Services

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Information Services Admin.	23	1	1	1
GIS Technician	17	1	1	1
Information Services Tech.	15	1	1	1

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 05 - Information Services						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$153,000.00	\$136,427.33	\$158,418.00	\$0.00	\$157,558.86
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$514.32
Account Classification Total: Personnel - Salaries		\$153,000.00	\$136,427.33	\$158,418.00	\$0.00	\$158,073.18
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$1,350.00
51.10	Benefits FICA	\$11,641.00	\$10,111.51	\$11,715.00	\$0.00	\$11,975.49
51.11	Benefits Group Insurance - Health	\$20,265.00	\$17,641.67	\$21,555.00	\$0.00	\$19,351.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$941.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$973.20
51.20	Benefits Retirement - General Employees	\$7,550.00	\$6,684.67	\$7,700.00	\$0.00	\$7,635.53
51.30	Benefits 401K - General Employees	\$6,100.00	\$5,473.51	\$6,260.00	\$0.00	\$6,207.83
Account Classification Total: Personnel - Benefits		\$45,556.00	\$39,911.36	\$47,230.00	\$0.00	\$48,434.05
Account Classification: Contract Serv - Contractual Services						
56.00	Cont Serv Professional Services	\$186,886.00	\$128,443.99	\$186,886.00	\$104,548.00	\$83,400.00
		Comment: Level		Comment		
		Departmental Request		VC3 Service will change to managed services which will cover servers and network systems(including VoIP). Tommy will cover PCs and other items not included in contract. Some database design will be required to help setup parcel management for New World Systems.		
		Preliminary Review		Angela will see alternative quote with NWN and Benchmark for IT services.		
56.10	Cont Serv Contracts and Agreements	\$54,262.00	\$56,176.87	\$56,177.00	\$79,262.00	\$103,031.00
		Comment: Level		Comment		
		Departmental Request		Apex, another New World Site, has opted for the ESRI EA as being the most economical for use with New World. This will allow for more of the engineers, planning, and other staff the ability to use any ESRI package that would otherwise be bought individually. That cost would exceed in the long run the cost incurred by the EA. Otherwise we will need to purchase at a cost of \$40,000 the GIS server software and allow for \$10,000 extra for the maintenance agreement.		
		Preliminary Review		Angela will review Microsoft agreement in attempt to reduce cost.		

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
Budget Transactions:								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	ESRI GIS EA Agreement				1.00	25000	\$25,000.00	
Manager Recommended	Microsoft EA Agreement				1.00	54262	\$54,262.00	
Manager Recommended	Phone System Maintenance - MOVED from 52 35				1.00	23769	\$23,769.00	
Total Manager Recommended								<u>\$103,031.00</u>
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Account Classification Total: Contractual Services		\$241,148.00	\$184,620.86	\$243,063.00	\$183,810.00	\$186,431.00		
Account Classification: Op Exp - Operating Expenses								
52.00	Op Exp Copy Expense	\$400.00	\$0.00	\$400.00	\$400.00	\$400.00		
52.01	Op Exp Postage and Shipping Expense	\$100.00	\$948.77	\$1,500.00	\$100.00	\$100.00		
52.15	Op Exp Telephone Exp - Buildings	\$36,658.00	\$34,439.14	\$34,439.00	\$64,968.00	\$61,368.00		
Budget Transactions:								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	Embarq Phone Service (distributed by KMaples)				12.00	300	\$3,600.00	
Manager Recommended	Embarq Phone Service - CUT (will redistribute)				12.00	-300	(\$3,600.00)	
Manager Recommended	Embarq Point to Point Connection Fiber				12.00	3315	\$39,780.00	
Manager Recommended	Time Warner Fiber to Internet				12.00	1799	\$21,588.00	
Total Manager Recommended								<u>\$61,368.00</u>
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$3,473.98	\$3,850.00	\$4,392.00	\$4,392.00		
52.26	Op Exp Training and Travel	\$18,000.00	\$4,245.04	\$5,000.00	\$15,000.00	\$15,000.00		
52.27	Op Exp Local Mileage	\$100.00	\$42.59	\$100.00	\$100.00	\$100.00		
52.35	Op Exp Maint and Repair - Equipment	\$47,964.00	\$22,560.83	\$47,964.00	\$57,169.00	\$19,420.00		
Budget Transactions:								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	Annual Maintenance of AV and Imaging Software				1.00	5500	\$5,500.00	
Manager Recommended	Annual Maintenance of Firewalls				1.00	2000	\$2,000.00	
Manager Recommended	Annual Maintenance of GIS Software				1.00	12000	\$12,000.00	
Manager Recommended	Annual Maintenance of GIS Software - DELETE (ESRI)				1.00	-12000	(\$12,000.00)	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
	Manager Recommended					
	Annual Maintenance of Misc Equipment				1.00	5280
	Manager Recommended					
	Annual maintenance of Phone System				1.00	23769
	Manager Recommended					
	Annual Maintenance of Phone System - MOVE to 56 10				1.00	-23769
	Manager Recommended					
	Domain Name Registration				1.00	700
	Manager Recommended					
	Misc Repair				1.00	7920
	Manager Recommended					
	Misc Repair-REDUCE by 25%				1.00	-1980
	Total Manager Recommended					<u>\$19,420.00</u>
52.60	Op Exp Equipment Purchase	\$36,700.00	\$34,151.29	\$36,700.00	\$23,235.00	\$14,600.00
	Comment: Level					
	Departmental Request					
						Time Server used to synchronize servers and workstations together. Current system does not keep time; software inadequacies. GPS software needed for use with New World Systems.
52.62	Op Exp Dues and Subscriptions	\$5,200.00	\$1,856.35	\$5,200.00	\$5,200.00	\$5,200.00
52.85	Op Exp Departmental Supplies	\$7,000.00	\$7,001.93	\$7,000.00	\$7,000.00	\$7,000.00
53.00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$563.46
53.99	Op Exp Miscellaneous Expense	\$1,200.00	\$923.90	\$1,200.00	\$1,200.00	\$1,200.00
	Account Classification Total: Operating Expenses	\$153,322.00	\$109,643.82	\$143,353.00	\$178,764.00	\$129,343.46
	Account Classification: Misc - Miscellaneous					
59.98	Misc Support Services - W/S Fund	(\$77,869.00)	(\$71,379.88)	(\$77,869.00)	\$0.00	(\$56,606.00)
59.99	Misc Support Services - Electric Fund	(\$47,919.00)	(\$43,925.75)	(\$47,919.00)	\$0.00	(\$33,298.00)
	Account Classification Total: Miscellaneous	(\$125,788.00)	(\$115,305.63)	(\$125,788.00)	\$0.00	(\$89,904.00)
	Division Total: Information Services	\$467,238.00	\$355,297.74	\$466,276.00	\$362,574.00	\$432,377.69

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Financial & Information Services
 Division: Purchasing-Warehousing

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Purchasing Agent	17	1	1	1
Warehouse Specialist	11	1	1	1

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 10 - Purchasing and Warehousing							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$0.00	\$30,573.83	\$0.00	\$0.00	\$79,797.10	
50.04	Salaries: Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$3,356.16	
Account Classification Total: Personnel - Salaries		\$0.00	\$30,573.83	\$0.00	\$0.00	\$83,153.26	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
51.10	Benefits FICA	\$0.00	\$2,373.97	\$0.00	\$0.00	\$6,239.90	
51.11	Benefits Group Insurance - Health	\$0.00	\$5,188.10	\$0.00	\$0.00	\$10,873.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$314.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$495.84	
51.20	Benefits Retirement - General	\$0.00	\$1,579.35	\$0.00	\$0.00	\$3,964.12	
51.30	Benefits 401K - General Employees	\$0.00	\$1,242.49	\$0.00	\$0.00	\$3,222.75	
Account Classification Total: Personnel - Benefits		\$0.00	\$10,383.91	\$0.00	\$0.00	\$26,109.61	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$350.00	\$350.00	
56.11	Cont Serv Contract Services	\$0.00	\$4,315.20	\$4,315.00	\$0.00	\$0.00	
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$4,800.00	\$4,800.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	CAT 924 (Lift Capacity >10,000 lbs.)				3.00	1600	\$4,800.00
Total Manager Recommended							\$4,800.00
56.51	Cont Serv Uniform Rental	\$0.00	\$965.39	\$1,185.00	\$1,000.00	\$1,000.00	
Account Classification Total: Contractual Services		\$0.00	\$5,280.59	\$5,500.00	\$6,150.00	\$6,150.00	
Account Classification: Op Exp - Operating Expenses							
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Budget Worksheet Report

Account Number	Description					2010	2010 Manager Recommended
		2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	Departmental Request		
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$527.92	\$831.00	\$900.00	\$900.00	
	Comment: Level			Comment			
	Departmental Request			FY 08-09 Budget resides in 100-41-02-52 15.			
52.26	Op Exp Training and Travel	\$0.00	\$450.00	\$1,250.00	\$2,500.00	\$0.00	
	Comment: Level			Comment			
	Departmental Request			FY 08-09 Budget resides in 100-41-02-52 26.			
	Preliminary Review	All training and travel items cut due to budgetary constraints.					
52.27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.35	Op Exp Maint and Repair - Equipment	\$0.00	\$319.33	\$919.00	\$1,000.00	\$1,000.00	
	Comment: Level			Comment			
	Departmental Request			FY 08-09 Budget resides in 100-41-02-52 35.			
52.36	Op Exp Maint and Repair - Vehicles	\$1,500.00	\$122.60	\$696.00	\$1,500.00	\$1,500.00	
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.52	Op Exp Fuel	\$1,250.00	\$828.73	\$1,250.00	\$1,200.00	\$1,200.00	
52.60	Op Exp Equipment Purchase	\$0.00	\$945.57	\$946.00	\$7,350.00	\$1,150.00	
	Budget Transactions:						
	Level	Transaction		Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	1,000 lb. Work Platform-Forklift		1.00	1150	\$1,150.00	
	Manager Recommended	20,000 lb. Dock Board - 60x72x10 (OPS Master Plan)		1.00	1800	\$1,800.00	
	Manager Recommended	Dock Board - DEFER		1.00	-1800	(\$1,800.00)	
	Manager Recommended	Inventory Rack & Stands - DEFER		1.00	-2400	(\$2,400.00)	
	Manager Recommended	Inventory Rack & Stands-Inventory Management (OPS Master		1.00	2400	\$2,400.00	
	Manager Recommended	Warehouse Multi-Shelf Rack Sys - DEFER		1.00	-2000	(\$2,000.00)	
	Manager Recommended	Warehouse Multi-Shelf Rack System (OPS Master Plan)		1.00	2000	\$2,000.00	
	Total Manager Recommended					<u>\$1,150.00</u>	
52.61	Op Exp Uniform Cleaning	\$3,425.00	\$122.90	\$375.00	\$900.00	\$900.00	
52.62	Op Exp Dues and Subscriptions	\$0.00	\$980.00	\$1,025.00	\$800.00	\$800.00	
	Comment: Level			Comment			

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Departmental Request		FY 08-09 Budget resides in 100-41-02-52 62.					
52.70	Op Exp Safety	\$775.00	\$119.99	\$650.00	\$700.00	\$700.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency				1.00	250	\$250.00
Manager Recommended	Inspections & Supplies				1.00	200	\$200.00
Manager Recommended	Safety Shoes				2.00	125	\$250.00
Total Manager Recommended							\$700.00
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.85	Op Exp Departmental Supplies	\$0.00	\$305.32	\$1,605.00	\$2,500.00	\$2,500.00	
Comment: Level							
Departmental Request		FY 08-09 Budget resides in 100-41-02-52 85.					
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Contingency				1.00	400	\$400.00
Manager Recommended	Fixed Asset Supplies				1.00	300	\$300.00
Manager Recommended	Office Supplies				1.00	800	\$800.00
Manager Recommended	Signs, Tags, Labels, and Marking				1.00	500	\$500.00
Manager Recommended	Surplus Property Supplies				1.00	500	\$500.00
Total Manager Recommended							\$2,500.00
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$972.65	
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	
Account Classification Total: Operating Expenses		\$6,950.00	\$4,722.36	\$9,547.00	\$19,850.00	\$12,122.65	
Account Classification: Misc - Miscellaneous							
59.98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	(\$26,151.00)	
59.99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	(\$42,272.00)	
Account Classification Total: Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	(\$68,423.00)	
Division Total: Purchasing and Warehousing		\$6,950.00	\$50,960.69	\$15,047.00	\$26,000.00	\$59,112.52	

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Financial & Information Services
 Division: Customer Service-Collections

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Customer Service Director	18	1	1	1
Utility Billing Specialist	13	1	1	1
Lead Customer Service Rep.	10	1	1	1
Customer Service Rep	10	4	4	4

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 11 - Customer Service and Collections							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$330,347.00	\$254,029.81	\$321,013.00	\$0.00	\$233,491.00	
50.04	Salaries: Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$623.76	
Account Classification Total: Personnel - Salaries		\$330,347.00	\$254,029.81	\$321,013.00	\$0.00	\$234,114.76	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$2,050.00	
51.01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.10	Benefits FICA	\$25,272.00	\$19,490.84	\$24,452.00	\$0.00	\$18,067.00	
51.11	Benefits Group Insurance - Health	\$64,738.00	\$47,021.24	\$61,822.00	\$0.00	\$45,440.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$2,196.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,378.00	
51.20	Benefits Retirement - General	\$16,385.00	\$12,606.99	\$0.00	\$0.00	\$11,464.00	
51.30	Benefits 401K - General Employees	\$13,214.00	\$10,351.80	\$0.00	\$0.00	\$9,340.00	
Account Classification Total: Personnel - Benefits		\$119,609.00	\$89,470.87	\$86,274.00	\$0.00	\$89,935.00	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$85,900.00	\$19,740.16	\$85,900.00	\$6,000.00	\$6,000.00	
56.10	Cont Serv Contracts and Agreements	\$0.00	\$50,560.00	\$50,560.00	\$135,474.00	\$87,884.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Bill printing				1.00	12000	\$12,000.00
Manager Recommended	Contract fee for ICS				12.00	1265	\$15,180.00
Manager Recommended	Contract fee for ICS - REDUCE 50%				6.00	-1265	(\$7,590.00)
Manager Recommended	Contract for BEN				1.00	299	\$299.00
Manager Recommended	Contract for copier				1.00	165	\$165.00
Manager Recommended	Credit card fees				1.00	40000	\$40,000.00
Manager Recommended	Credit card fees - CUT (Implement new program)				1.00	-40000	(\$40,000.00)
Manager Recommended	Lockbox fees with First Citizens				1.00	9600	\$9,600.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
	Manager Recommended					1.00	1350	\$1,350.00
	Manager Recommended					1.00	56880	\$56,880.00
	Total Manager Recommended							<u>\$87,884.00</u>
56.11	Cont Serv Contract Services	\$62,300.00	\$78,264.34	\$65,000.00	\$0.00	\$0.00		
56.50	Cont Serv Equipment Rental	\$500.00	\$180.00	\$180.00	\$180.00	\$180.00		
Account Classification Total: Contractual Services		\$148,700.00	\$148,744.50	\$201,640.00	\$141,654.00	\$94,064.00		
Account Classification: Op Exp - Operating Expenses								
52.00	Op Exp Copy Expense	\$500.00	\$52.00	\$52.00	\$500.00	\$500.00		
52.01	Op Exp Postage and Shipping Expense	\$40,000.00	\$47,964.13	\$40,000.00	\$40,000.00	\$40,000.00		
52.15	Op Exp Telephone Exp - Buildings	\$16,200.00	\$5,799.07	\$16,200.00	\$16,200.00	\$0.00		
Budget Transactions:								
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Move to building budget			1.00	-16200	(\$16,200.00)	
	Manager Recommended	Phone exp for office			1.00	16200	\$16,200.00	
	Total Manager Recommended						<u>(\$0.00)</u>	
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$776.27	\$413.00	\$300.00	\$300.00		
52.26	Op Exp Training and Travel	\$9,000.00	\$6,628.32	\$7,000.00	\$5,500.00	\$3,000.00		
52.27	Op Exp Local Mileage	\$500.00	\$587.26	\$600.00	\$500.00	\$500.00		
52.35	Op Exp Maint and Repair - Equipment	\$2,000.00	\$165.00	\$1,000.00	\$0.00	\$0.00		
52.60	Op Exp Equipment Purchase	\$13,100.00	\$4,757.79	\$13,100.00	\$0.00	\$0.00		
52.62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.85	Op Exp Departmental Supplies	\$16,025.00	\$11,866.73	\$16,025.00	\$15,500.00	\$15,500.00		
53.00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$706.00		
	Comment:	Level	Comment					
		Manager Review	Reduce to \$706 based on elimination of Administrative Assistant positon.					
53.99	Op Exp Miscellaneous Expense	\$2,700.00	\$3,006.30	\$2,000.00	\$1,000.00	\$1,000.00		
Budget Transactions:								

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended			
							Level	Transaction	Number of Units
	Manager Recommended						1.00	1000	\$1,000.00
	Total Manager Recommended								\$1,000.00
Account Classification Total: Operating Expenses		\$100,025.00	\$81,602.87	\$96,390.00	\$79,500.00	\$61,506.00			
Account Classification: Misc - Miscellaneous									
59.05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
59.98	Misc Support Services - W/S Fund	(\$344,706.00)	(\$315,742.32)	(\$344,706.00)	\$0.00	(\$217,140.00)			
59.99	Misc Support Services - Electric Fund	(\$306,238.00)	(\$280,718.02)	(\$306,238.00)	\$0.00	(\$195,426.00)			
Account Classification Total: Miscellaneous		(\$650,944.00)	(\$596,460.34)	(\$650,944.00)	\$0.00	(\$412,566.00)			
Division Total: Customer Service and Collections		\$47,737.00	(\$22,612.29)	\$54,373.00	\$221,154.00	\$67,053.76			

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Financial & Information Services
 Division: Meter Reading and Technicians

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Sr. Meter Technician	11	2	2	2
Meter Technician	9	2	2	2

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 12 - Meter Reading and Technicians							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$0.00	\$47,856.75	\$0.00	\$0.00	\$87,443.00	
50.04	Salaries: Overtime	\$0.00	\$47.26	\$0.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$8,098.00	
Account Classification Total: Personnel - Salaries		\$0.00	\$47,904.01	\$0.00	\$0.00	\$95,541.00	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	
51.01	Benefits Stand-by Pay	\$0.00	\$1,016.61	\$0.00	\$0.00	\$0.00	
51.10	Benefits FICA	\$0.00	\$4,007.24	\$30.00	\$0.00	\$7,309.00	
51.11	Benefits Group Insurance - Health	\$0.00	\$9,831.55	\$0.00	\$0.00	\$20,571.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$627.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$542.00	
51.20	Benefits Retirement - General	\$0.00	\$2,598.81	\$0.00	\$0.00	\$4,691.00	
51.30	Benefits 401K - General Employees	\$0.00	\$2,092.70	\$0.00	\$0.00	\$3,822.00	
Account Classification Total: Personnel - Benefits		\$0.00	\$19,546.91	\$30.00	\$0.00	\$37,862.00	
Account Classification: Contract Serv - Contractual Services							
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.51	Cont Serv Uniform Rental	\$0.00	\$2,764.92	\$0.00	\$0.00	\$0.00	
Account Classification Total: Contractual Services		\$0.00	\$2,764.92	\$0.00	\$0.00	\$0.00	
Account Classification: Op Exp - Operating Expenses							
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$400.00	\$900.00	\$900.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	3 nextel phones for 2-way communication with staff to field				1.00	900	\$900.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Total Manager Recommended							\$900.00
52.26	Op Exp Training and Travel	\$0.00	\$0.00	\$0.00	\$2,250.00	\$2,250.00	
52.27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.35	Op Exp Maint and Repair - Equipment	\$0.00	\$403.48	\$54.00	\$0.00	\$0.00	
52.36	Op Exp Maint and Repair - Vehicles	\$3,200.00	\$1,268.02	\$3,200.00	\$0.00	\$0.00	
52.50	Op Exp Automotive Supplies	\$0.00	\$1.99	\$2.00	\$2,400.00	\$2,400.00	
52.52	Op Exp Fuel	\$10,000.00	\$5,083.85	\$10,000.00	\$7,500.00	\$5,500.00	
52.60	Op Exp Equipment Purchase	\$0.00	\$777.04	\$256.00	\$0.00	\$0.00	
52.61	Op Exp Uniform Cleaning	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	
52.62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.70	Op Exp Safety	\$900.00	\$501.38	\$0.00	\$694.00	\$694.00	
52.71	Op Exp Protective Clothing	\$0.00	\$173.32	\$174.00	\$0.00	\$0.00	
52.80	Op Exp Tools	\$0.00	\$460.60	\$445.00	\$500.00	\$500.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,557.00	
Comment:		Level	Comment				
		Manager Review	Position budeting total = \$4,941. Reduce to \$3,557 to reflect 11/12 elimination of Tommy Smith position.				
53.99	Op Exp Miscellaneous Expense	\$0.00	\$294.34	\$0.00	\$3,300.00	\$3,300.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Maint agreement with Itron (MVRS & equipment)				1.00	3300	\$3,300.00
Total Manager Recommended							\$3,300.00
Account Classification Total: Operating Expenses		\$17,100.00	\$8,964.02	\$17,531.00	\$20,544.00	\$22,101.00	
Account Classification: Misc - Miscellaneous							
59.98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	(\$93,302.00)	
59.99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	(\$62,201.00)	
Account Classification Total: Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	(\$155,503.00)	
Division Total: Meter Reading and Technicians		\$17,100.00	\$79,179.86	\$17,561.00	\$20,544.00	\$1.00	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 95 - Capital Outlay							
Account Classification: Cap Outlay - Capital Outlay							
58.00	Cap Out Capital Projects	\$0.00	\$129,374.27	\$165,000.00	\$0.00	\$0.00	
	Comment: Level						
	Departmental Request					This end of year estimated expenditure relates to ongoing NWS implementation. This was budgeted for in the prior year. We will need to perform a budget amendment to bring forward funds that were unspent in FY 07-08. We will continue to have expenditures in FY 09-10 as well.	
58.01	Cap Out Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58.03	Cap Out Furniture Fixtures and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58.20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58.50	Cap Out Capital Outlay	\$83,250.00	\$44,740.09	\$83,250.00	\$8,000.00	\$36,600.00	
	Budget Transactions:						
	Level				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						
	High Speed Printer for Administration				1.00	8000	\$8,000.00
	Manager Recommended						
	High Speed Printer for Administration - REDUCE				1.00	-3300	(\$3,300.00)
	Manager Recommended						
	IT- PEG Channel/Cultural Arts Digital Media Manager (1/2				1.00	20000	\$20,000.00
	Manager Recommended						
	IT- PEG Channel/Cultural Arts Digital Media Mgr-DEFER				1.00	-20000	(\$20,000.00)
	Manager Recommended						
	IT-ArcGIS Server Software				1.00	40000	\$40,000.00
	Manager Recommended						
	IT-ArcGis Server Software - CUT (EA agreement)				1.00	-40000	(\$40,000.00)
	Manager Recommended						
	IT-Phone Messaging System				1.00	7000	\$7,000.00
	Manager Recommended						
	IT-Phone Messaging System - DEFER				1.00	-7000	(\$7,000.00)
	Manager Recommended						
	IT-Redundant Virtual Servers				2.00	25000	\$50,000.00
	Manager Recommended						
	IT-Redundant Virtual Servers-CUT 1				1.00	-25000	(\$25,000.00)
	Manager Recommended						
	IT-VC3 Support Device for Managed services				1.00	6900	\$6,900.00
	Total Manager Recommended						\$36,600.00
Account Classification Total: Capital Outlay		\$83,250.00	\$174,114.36	\$248,250.00	\$8,000.00	\$36,600.00	
Account Classification: Misc - Miscellaneous							
59.98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,090.00)	
59.99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	(\$9,844.00)	
Account Classification Total: Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	(\$15,934.00)	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division Total: Capital Outlay		\$83,250.00	\$174,114.36	\$248,250.00	\$8,000.00	\$20,666.00
Department Total: Financial Services		\$920,637.00	\$915,577.68	\$1,137,890.00	\$717,272.00	\$900,612.53

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Community Development
Division: Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Planning Director	27	1	1	1

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Department: 42 - Community Development Services						
Division: 02 - Administration						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$238,757.00	\$143,133.26	\$182,476.00	\$0.00	\$124,523.28
50.02	Salaries: Part-time	\$2,400.00	\$0.00	\$0.00	\$0.00	\$0.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Personnel - Salaries		\$241,157.00	\$143,133.26	\$182,476.00	\$0.00	\$124,523.28
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
51.10	Benefits FICA	\$20,000.00	\$11,179.87	\$14,006.00	\$0.00	\$9,493.72
51.11	Benefits Group Insurance - Health	\$30,840.00	\$16,352.67	\$23,600.00	\$0.00	\$6,536.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$314.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$771.12
51.20	Benefits Retirement - General Employees	\$11,842.00	\$7,181.56	\$9,000.00	\$0.00	\$6,076.12
51.30	Benefits 401K - General Employees	\$9,550.00	\$5,882.05	\$7,300.00	\$0.00	\$4,939.83
Account Classification Total: Personnel - Benefits		\$72,232.00	\$40,596.15	\$53,906.00	\$0.00	\$28,730.79
Account Classification: Contract Serv - Contractual Services						
56.00	Cont Serv Professional Services	\$30,000.00	\$7,597.94	\$20,000.00	\$20,000.00	\$29,000.00

Comment: Level

Comment

Departmental Request

TIA's are paid by applicants, some work done at request of Town

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Architectural Development Standards	1.00	20000	\$20,000.00
Manager Recommended	Legal Expenses	1.00	15000	\$15,000.00
Manager Recommended	Legal Expenses - CUT	1.00	-15000	(\$15,000.00)
Manager Recommended	Misc. Engineering/Design	1.00	5000	\$5,000.00
Manager Recommended	Miscellaneous Engineering/Design - CUT	1.00	-5000	(\$5,000.00)
Manager Recommended	Miscellaneous Engineering/Design/Legal	1.00	9000	\$9,000.00
Total Manager Recommended				<u>\$29,000.00</u>

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010		
					Departmental Request	2010 Manager Recommended	
56.10	Cont Serv Contracts and Agreements	\$5,632.00	\$0.00	\$5,632.00	\$5,632.00	\$1,400.00	
56.11	Cont Serv Contract Services	\$16,000.00	\$8,674.08	\$12,000.00	\$12,000.00	\$12,000.00	
Comment: Level		Comment					
		Departmental Request	Includes legal services?				
56.50	Cont Serv Equipment Rental	\$4,500.00	\$4,389.70	\$4,500.00	\$0.00	\$3,144.00	
56.51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Contractual Services		\$56,132.00	\$20,661.72	\$42,132.00	\$37,632.00	\$45,544.00	
Account Classification: Op Exp - Operating Expenses							
52.00	Op Exp Copy Expense	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.01	Op Exp Postage and Shipping Expense	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.15	Op Exp Telephone Exp - Buildings	\$4,500.00	\$3,126.36	\$4,500.00	\$8,800.00	\$0.00	
Comment: Level		Comment					
		Departmental Request	Includes all building telephone expenses less mobile costs				
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Move to building budget				-1.00	7200	(\$7,200.00)
Manager Recommended	Telephones for All CDS				12.00	600	\$7,200.00
Total Manager Recommended							(\$0.00)
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Comment: Level		Comment					
		Departmental Request	See Code Enforcement, Downtown Development, and Inspections				
52.25	Op Exp Advertising Expense	\$4,000.00	\$2,805.59	\$3,000.00	\$3,000.00	\$3,000.00	
Comment: Level		Comment					
		Departmental Request	Includes Planning				
		Preliminary Review	1/3 of this cost is attributable to Inspections.				
52.26	Op Exp Training and Travel	\$6,000.00	\$1,117.13	\$4,250.00	\$1,400.00	\$1,400.00	
Comment: Level		Comment					
		Departmental Request	Includes Planning				
52.27	Op Exp Local Mileage	\$5,000.00	\$2,200.00	\$4,200.00	\$600.00	\$2,400.00	
52.35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
52.36	Op Exp Maint and Repair - Vehicles	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level					
	Departmental Request				Should be chrgd to Code Enforcement	
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.52	Op Exp Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level					
	Departmental Request				No money budgeted here; primarily Code Enforcement and Inspections expense	
52.60	Op Exp Equipment Purchase	\$12,000.00	\$573.04	\$15,000.00	\$3,500.00	\$2,500.00
	Comment: Level					
	Departmental Request				Computers should be charged here. Clarification requested. 09-10 request is cash drawer and credit card processor, file cabinets (2), and laptop.	

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Filling cabinets	2.00	250	\$500.00
Manager Recommended	Laptop	1.00	2000	\$2,000.00
	Total Manager Recommended			\$2,500.00

52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.62	Op Exp Dues and Subscriptions	\$12,500.00	\$8,596.00	\$12,000.00	\$12,000.00	\$12,000.00
	Comment: Level					
	Departmental Request				Includes CAMPO dues	

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	CAMPO Dues	1.00	11000	\$11,000.00
Manager Recommended	NCAPA,AICP Dues	1.00	1000	\$1,000.00
	Total Manager Recommended			\$12,000.00

52.63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.70	Op Exp Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.85	Op Exp Departmental Supplies	\$4,750.00	\$442.28	\$3,500.00	\$4,000.00	\$4,000.00
	Comment: Level					
	Departmental Request				includes Planning and Code Enforcement.	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$446.66	
53.23	Op Exp Citizen Boards	\$3,400.00	\$2,052.27	\$2,600.00	\$3,200.00	\$3,200.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Appreciation Banquet for PB,BOA,DDA			1.00	2600	\$2,600.00
	Manager Recommended	Misc. Workshops, Seminars			3.00	200	\$600.00
	Total Manager Recommended						<u>\$3,200.00</u>
53.99	Op Exp Miscellaneous Expense	\$1,500.00	\$1,710.64	\$1,750.00	\$1,000.00	\$1,000.00	
Account Classification Total: Operating Expenses		\$60,450.00	\$22,623.31	\$50,800.00	\$37,500.00	\$29,946.66	
Account Classification: Misc - Miscellaneous							
59.05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
59.98	Misc Support Services - W/S Fund	(\$11,107.00)	(\$10,181.38)	(\$11,107.00)	\$0.00	\$0.00	
59.99	Misc Support Services - Electric Fund	(\$3,702.00)	(\$3,393.50)	(\$3,702.00)	\$0.00	\$0.00	
Account Classification Total: Miscellaneous		(\$14,809.00)	(\$13,574.88)	(\$14,809.00)	\$0.00	\$0.00	
Division Total: Administration		\$415,162.00	\$213,439.56	\$314,505.00	\$75,132.00	\$228,744.73	

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Community Development
 Division: Planning

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Admin Support Specialist	13	1	1	1
Planner	20	2	2	2

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 15 - Planning							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$0.00	\$63,116.29	\$0.00	\$0.00	\$49,570.00	
	Comment: Level			Comment:			
	Manager Review			Reduce by \$38,628. Vacant Planner position will not be filled.			
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$3,532.80	
Account Classification Total: Personnel - Salaries		\$0.00	\$63,116.29	\$0.00	\$0.00	\$53,102.80	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	
51.10	Benefits FICA	\$0.00	\$4,997.51	\$0.00	\$0.00	\$4,070.00	
	Comment: Level			Comment:			
	Manager Review			Reduce to \$4,070. Vacant Planner position will not be filled.			
51.11	Benefits Group Insurance - Health	\$0.00	\$7,419.31	\$0.00	\$0.00	\$6,537.00	
	Comment: Level			Comment:			
	Manager Review			Reduce to \$6,537 to reflect insurance for 1 planner position. Vacant planner position will not be filled.			
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$314.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$215.00	
	Comment: Level			Comment:			
	Manager Review			Reduce by \$91 to reflect unfilled Planner position.			
51.20	Benefits Retirement - General Employees	\$0.00	\$3,261.38	\$0.00	\$0.00	\$2,607.00	
	Comment: Level			Comment:			
	Manager Review			Reduce to \$2,607 based on vacant Planner position remaining vacant.			
51.30	Benefits 401K - General Employees	\$0.00	\$2,633.95	\$0.00	\$0.00	\$2,128.00	
Account Classification Total: Personnel - Benefits		\$0.00	\$18,312.15	\$0.00	\$0.00	\$15,971.00	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$0.00	\$3,715.00	\$0.00	\$0.00	\$30,000.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
	Manager Recommended						1.00
	Highway 70/70B Small Area Business Plan - Estimated						30000
	Total Manager Recommended						<u>\$30,000.00</u>
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Contractual Services		\$0.00	\$3,715.00	\$0.00	\$0.00	\$30,000.00	
Account Classification: Op Exp - Operating Expenses							
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.25	Op Exp Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.26	Op Exp Training and Travel	\$0.00	\$2,743.71	\$0.00	\$625.00	\$625.00	
52.27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$375.00	\$600.00	
52.35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.36	Op Exp Maint and Repair - Vehicles	\$0.00	\$356.10	\$0.00	\$0.00	\$0.00	
	Comment: Level						
	Departmental Request						This should be in Code Enforcement
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.52	Op Exp Fuel	\$0.00	\$182.64	\$0.00	\$0.00	\$0.00	
52.60	Op Exp Equipment Purchase	\$0.00	\$11,177.40	\$0.00	\$0.00	\$0.00	
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.62	Op Exp Dues and Subscriptions	\$0.00	\$715.00	\$0.00	\$250.00	\$250.00	
52.63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.70	Op Exp Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.85	Op Exp Departmental Supplies	\$0.00	\$2,444.36	\$0.00	\$0.00	\$0.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,188.91	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Operating Expenses		\$0.00	\$17,619.21	\$0.00	\$1,250.00	\$3,663.91
Division Total: Planning		\$0.00	\$102,762.65	\$0.00	\$1,250.00	\$102,737.71

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Community Development
Division: Code Enforcement

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Zoning Administration Officer	17	1	1	1

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 16 - Code Enforcement						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$0.00	\$45,041.03	\$0.00	\$0.00	\$90,291.38
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$3,540.48
Account Classification Total: Personnel - Salaries		\$0.00	\$45,041.03	\$0.00	\$0.00	\$93,831.86
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
51.10	Benefits FICA	\$0.00	\$3,535.58	\$0.00	\$0.00	\$7,001.06
51.11	Benefits Group Insurance - Health	\$0.00	\$5,100.60	\$0.00	\$0.00	\$4,405.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$551.04
51.20	Benefits Retirement - General Employees	\$0.00	\$2,308.74	\$0.00	\$0.00	\$4,473.04
51.30	Benefits 401K - General Employees	\$0.00	\$1,865.18	\$0.00	\$0.00	\$3,636.71
Account Classification Total: Personnel - Benefits		\$0.00	\$12,810.10	\$0.00	\$0.00	\$20,666.85
Account Classification: Contract Serv - Contractual Services						
56.00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Contractual Services		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification: Op Exp - Operating Expenses						
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
52.25	Op Exp Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.26	Op Exp Training and Travel	\$0.00	\$494.02	\$0.00	\$750.00	\$750.00	
	Budget Transactions:						
	Level						
	Transaction						
					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						
	CZO Course				1.00	650	\$650.00
	Manager Recommended						
	Misc. workshops				2.00	50	\$100.00
	Total Manager Recommended						<u>\$750.00</u>
52.27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	
52.35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.36	Op Exp Maint and Repair - Vehicles	\$0.00	\$343.37	\$0.00	\$1,500.00	\$0.00	
	Comment:						
	Level						
	Transaction						
	Preliminary Review						
	Moved to 52 50.						
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	
	Budget Transactions:						
	Level						
	Transaction						
					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						
	Miscellaneous automotive repairs-moved from 52 36				1.00	1500	\$1,500.00
	Total Manager Recommended						<u>\$1,500.00</u>
52.52	Op Exp Fuel	\$0.00	\$3,200.38	\$1,200.00	\$2,000.00	\$600.00	
	Budget Transactions:						
	Level						
	Transaction						
					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						
	3,120 miles per year				260.00	2.25	\$585.00
	Total Manager Recommended						<u>\$585.00</u>
52.60	Op Exp Equipment Purchase	\$0.00	\$3,914.13	\$0.00	\$0.00	\$0.00	
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	
52.63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.70	Op Exp Safety	\$0.00	\$6.99	\$0.00	\$250.00	\$250.00	
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.85	Op Exp Departmental Supplies	\$0.00	\$269.50	\$0.00	\$0.00	\$0.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,251.54	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
53.99	Op Exp Miscellaneous Expense	\$0.00	\$184.48	\$0.00	\$0.00	\$0.00
	Account Classification Total: Operating Expenses	\$0.00	\$8,412.87	\$1,200.00	\$5,150.00	\$6,001.54
	Division Total: Code Enforcement	\$0.00	\$66,264.00	\$1,200.00	\$5,150.00	\$120,500.25

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Community Development
Division: Downtown & Economic Development

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Downtown/ED Coordinator	20	1	1	1

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 17 - Downtown and Economic Developmen							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$52,962.00	\$47,461.26	\$54,536.00	\$0.00	\$55,260.49	
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Personnel - Salaries		\$52,962.00	\$47,461.26	\$54,536.00	\$0.00	\$55,260.49	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	
51.10	Benefits FICA	\$4,052.00	\$3,682.23	\$4,200.00	\$0.00	\$4,105.50	
51.11	Benefits Group Insurance - Health	\$7,223.00	\$5,956.09	\$6,972.00	\$0.00	\$6,536.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$314.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$342.72	
51.20	Benefits Retirement - General Employees	\$2,627.00	\$2,328.40	\$2,700.00	\$0.00	\$2,635.50	
51.30	Benefits 401K - General Employees	\$2,118.00	\$1,892.46	\$2,150.00	\$0.00	\$2,142.66	
Account Classification Total: Personnel - Benefits		\$16,020.00	\$13,859.18	\$16,022.00	\$0.00	\$16,176.38	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$0.00	\$12,267.25	\$10,000.00	\$10,000.00	\$10,000.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Downtown Master Plan/Streetscape Plan Update			1.00	10000	\$10,000.00
	Total Manager Recommended						\$10,000.00
56.10	Cont Serv Contracts and Aareements	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	
	Comment: Level			Comment:			
	Departmental Request			Final payment - Historic Districts			
56.11	Cont Serv Contract Services	\$14,000.00	\$2,360.20	\$13,000.00	\$6,400.00	\$3,400.00	
	Comment: Level			Comment:			
	Departmental Request			Renderings for facade improvements; streetscape design			
Budget Transactions:							

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010	2010 Manager Recommended	Number of Units	Cost Per Unit	Total Amount
					Departmental Request				
	Level								
	Transaction								
	Manager Recommended						1.00	-2500	(\$2,500.00)
	Design services - facade & design, renderings - CUT 50%						1.00	5000	\$5,000.00
	Manager Recommended						1.00	400	\$400.00
	Design services - facade & site design, renderings						1.00	1000	\$1,000.00
	Manager Recommended						1.00	-500	(\$500.00)
	Downtown Market Analysis, ESRI, local surveys								
	Manager Recommended								
	Downtown workshops, speakers, materials, marketing								
	Manager Recommended								
	Downtown workshops, speakers, materials, marketing CUT								
	Manager Recommended								
	Total Manager Recommended								\$3,400.00
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
56.51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
Account Classification Total: Contractual Services		\$17,000.00	\$14,627.45	\$26,000.00	\$16,400.00		\$13,400.00		
Account Classification: Op Exp - Operating Expenses									
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
52.15	Op Exp Telephone Exp - Buildings	\$2,000.00	\$0.00	\$0.00	\$0.00		\$0.00		
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$992.66	\$1,250.00	\$897.00		\$897.00		
52.25	Op Exp Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
52.26	Op Exp Training and Travel	\$10,250.00	\$2,848.44	\$4,500.00	\$3,319.00		\$1,669.00		
Budget Transactions:									
	Level								
	Transaction								
	Manager Recommended						4.00	150	\$600.00
	Downtown & Economic Development Workshops						4.00	-150	(\$600.00)
	Manager Recommended						4.00	-200	(\$800.00)
	Downtown & Economic Development Workshops - CUT						4.00	200	\$800.00
	Manager Recommended						3.00	273	\$819.00
	Field trips - committee visit NC towns - CUT						2.00	250	\$500.00
	Manager Recommended						1.00	-250	(\$250.00)
	Field Trips - Committee visit NC towns for specific lessons						4.00	150	\$600.00
	Manager Recommended								
	NC Main Street Conference - DDC, DDA Chair, MS Champ								
	Manager Recommended								
	NC Main Street Manager Meetings								
	Manager Recommended								
	NC Main Street Manager Meetings - CUT 1								
	Manager Recommended								
	NCDDA Board Meetings								
	Manager Recommended								
	Total Manager Recommended								\$1,669.00
52.27	Op Exp Local Mileage	\$600.00	\$549.04	\$600.00	\$750.00		\$750.00		
52.35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.36	Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.52	Op Exp Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$1,600.00	\$1,600.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Digital camera to record events and promote town				1.00	400	\$400.00
Manager Recommended	Identification Sign - Town Square				1.00	1200	\$1,200.00
	Total Manager Recommended						\$1,600.00
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.62	Op Exp Dues and Subscriptions	\$750.00	\$816.95	\$750.00	\$900.00	\$900.00	
52.63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.70	Op Exp Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.85	Op Exp Departmental Supplies	\$2,500.00	\$2,473.30	\$2,500.00	\$2,000.00	\$2,000.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,320.09	
53.23	Op Exp Citizen Boards	\$1,000.00	\$312.50	\$750.00	\$950.00	\$950.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	DDA Annual Community Awards/Recognition				1.00	300	\$300.00
Manager Recommended	NC Main Street Champion - certificate framing				1.00	150	\$150.00
Manager Recommended	Recognition for DDA Members at Planning Dinner				1.00	500	\$500.00
	Total Manager Recommended						\$950.00
53.99	Op Exp Miscellaneous Expense	\$1,000.00	\$821.17	\$1,000.00	\$2,000.00	\$1,000.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Media relations				1.00	1000	\$1,000.00
	Total Manager Recommended						\$1,000.00
Account Classification Total: Operating Expenses		\$18,100.00	\$8,814.06	\$11,350.00	\$12,416.00	\$11,086.09	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Account Classification: Prgms - Programs							
54.00	Programs Promotions	\$28,113.00	\$5,553.81	\$15,500.00	\$15,500.00	\$12,500.00	
	Comment: Level			Comment:			
	Departmental Request			Branded Merchandise could be licensed to DDA, Inc. as revenue source with a royalty paid to TOC			
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Branded "Think Clayton" Merchandise			1.00	3500	\$3,500.00
	Manager Recommended	Cooperative Marketing Campaign			1.00	6500	\$6,500.00
	Manager Recommended	Downtown Directory Contribution			1.00	500	\$500.00
	Manager Recommended	Marketing Plan Development & Partial Implementation			1.00	5000	\$5,000.00
	Manager Recommended	Marketing Plan Development & Partial Implementation - CUT			1.00	-5000	(\$5,000.00)
	Manager Recommended	Marketing Plan Implementation			1.00	2000	\$2,000.00
		Total Manager Recommended					\$12,500.00
54.01	Programs Facade Grants	\$20,000.00	\$15,396.02	\$20,000.00	\$15,000.00	\$15,000.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	5-6 facade projects			1.00	15000	\$15,000.00
		Total Manager Recommended					\$15,000.00
54.15	Programs Special Events	\$23,900.00	\$14,442.24	\$23,900.00	\$22,000.00	\$22,000.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Christmas Village & Tree Lighting			1.00	2500	\$2,500.00
	Manager Recommended	Millstock Music & Arts Faire			1.00	1000	\$1,000.00
	Manager Recommended	OktoberFest			1.00	1000	\$1,000.00
	Manager Recommended	Town Square Concert Series (music & stage expense)			5.00	3500	\$17,500.00
		Total Manager Recommended					\$22,000.00
Account Classification Total: Programs		\$72,013.00	\$35,392.07	\$59,400.00	\$52,500.00	\$49,500.00	
Division Total: Downtown and Economic		\$176,095.00	\$120,154.02	\$167,308.00	\$81,316.00	\$145,422.96	

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Community Development
 Division: Building Inspections

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Chief Code Enf. Official	23	1	1	1
Bldg. Code Enf. Officer	18-20	4	4	4
Admin Support Specialist	13	1	1	1

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 20 - Building Inspections						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$347,010.00	\$235,974.52	\$327,774.00	\$0.00	\$233,263.00
	Comment: Level			Comment:		
	Manager Review			Reduce by \$70,942 to reflect 20% reduction in work schedule for all staff. Original position budgeting total = \$304,205. New total = \$233,263.		
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$9,873.60
Account Classification Total: Personnel - Salaries		\$347,010.00	\$235,974.52	\$327,774.00	\$0.00	\$243,136.60
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00
51.10	Benefits FICA	\$26,546.00	\$19,042.05	\$26,000.00	\$0.00	\$18,868.00
	Comment: Level			Comment:		
	Manager Review			Reduce to \$18,868 based on 20% reduction in schedule for all staff. Original position budgeting total = \$23,550.		
51.11	Benefits Group Insurance - Health	\$37,329.00	\$24,328.70	\$35,149.00	\$0.00	\$32,242.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$1,255.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,542.72
51.20	Benefits Retirement - General Employees	\$17,212.00	\$11,790.65	\$16,100.00	\$0.00	\$11,938.00
	Comment: Level			Comment:		
	Manager Review			Reduce to \$11,938 based on 20% reduction in schedule for all staff. Original positoin budgeting total = \$14,974.		
51.30	Benefits 401K - General Employees	\$13,880.00	\$9,719.39	\$13,200.00	\$0.00	\$10,203.00
	Comment: Level			Comment:		
	Manager Review			Reduce to \$10,203 based on 20% reduction in schedule for all staff. Original position budgeting total = \$12,174.		
Account Classification Total: Personnel - Benefits		\$94,967.00	\$64,880.79	\$90,449.00	\$0.00	\$79,548.72
Account Classification: Contract Serv - Contractual Services						
56.00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.51	Cont Serv Uniform Rental	\$3,750.00	\$2,074.76	\$3,700.00	\$3,700.00	\$3,700.00	
Account Classification Total: Contractual Services		\$3,750.00	\$2,074.76	\$3,700.00	\$3,700.00	\$3,700.00	
Account Classification: Op Exp - Operating Expenses							
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.15	Op Exp Telephone Exp - Buildings	\$6,000.00	\$3,140.10	\$5,000.00	\$0.00	\$0.00	
Comment: Level		Comment					
		Departmental Request		All telephone expense - building in Administration			
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$1,465.00	\$1,800.00	\$700.00	\$1,209.00	
52.25	Op Exp Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.26	Op Exp Training and Travel	\$8,000.00	\$1,324.36	\$6,500.00	\$6,500.00	\$4,875.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Training & travel				1.00	6500	\$6,500.00
Manager Recommended	Training & travel - CUT 25%				1.00	-1625	(\$1,625.00)
Total Manager Recommended							\$4,875.00
52.27	Op Exp Local Mileage	\$1,200.00	\$0.00	\$200.00	\$300.00	\$300.00	
52.35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.36	Op Exp Maint and Repair - Vehicles	\$4,000.00	\$152.49	\$3,000.00	\$3,600.00	\$0.00	
Comment: Level		Comment					
		Preliminary Review		Move to 52 50.			
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$3,600.00	
Comment: Level		Comment					
		Preliminary Review		Move from 52 36.			
52.52	Op Exp Fuel	\$9,000.00	\$0.00	\$7,000.00	\$7,000.00	\$7,000.00	
Comment: Level		Comment					
		Departmental Request		No transactions shown. May be charging to Code Enforcement			

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
52.60	Op Exp Equipment Purchase	\$17,000.00	\$539.71	\$5,000.00	\$2,500.00	\$2,500.00
	Comment: Level					
	Departmental Request					
					Laptops for inspectors was included, not purchased. 09-10 one computer purchase	
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.62	Op Exp Dues and Subscriptions	\$3,000.00	\$175.00	\$2,500.00	\$2,500.00	\$2,500.00
52.63	Op Exp Permits and Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.70	Op Exp Safety	\$1,500.00	\$138.10	\$1,000.00	\$1,000.00	\$1,000.00
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.85	Op Exp Departmental Supplies	\$4,800.00	\$1,681.07	\$4,500.00	\$4,500.00	\$3,800.00
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,605.35
53.20	Op Exp Homeowner's Recovery Reimb	\$3,000.00	\$1,377.00	\$3,000.00	\$3,000.00	\$3,000.00
53.21	Op Exp Minimum Housing Code	\$10,000.00	\$3,050.00	\$10,000.00	\$12,000.00	\$12,000.00
53.99	Op Exp Miscellaneous Expense	\$1,500.00	\$117.00	\$1,200.00	\$1,200.00	\$1,200.00
Account Classification Total: Operating Expenses		\$69,000.00	\$13,159.83	\$50,700.00	\$44,800.00	\$49,589.35
Account Classification: Misc - Miscellaneous						
59.05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Building Inspections		\$514,727.00	\$316,089.90	\$472,623.00	\$48,500.00	\$375,974.67

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 95 - Capital Outlay							
Account Classification: Cap Outlay - Capital Outlay							
58.00	Cap Out Capital Projects	\$106,200.00	\$0.00	\$0.00	\$42,939.00	\$457,600.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Downtown - Sidewalk repair			1.00	15339	\$15,339.00
	Manager Recommended	Downtown - Wayfinding Signage			1.00	14100	\$14,100.00
	Manager Recommended	Downtown -US 70 Billboards			2.00	6750	\$13,500.00
	Manager Recommended	Downtown Sidewalk repair (moved to Sts.)			1.00	-15339	(\$15,339.00)
	Manager Recommended	Downtown- Parking Lot Project (Financed)			1.00	350000	\$350,000.00
	Manager Recommended	Downtown- Wayfinding Signage (Reduced)			1.00	-5000	(\$5,000.00)
	Manager Recommended	MST Development (Grant Supported)			1.00	75000	\$75,000.00
	Manager Recommended	Urban Forestry (Grant Supported)			1.00	10000	\$10,000.00
	Total Manager Recommended						<u>\$457,600.00</u>
58.50	Cap Out Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Capital Outlay		\$106,200.00	\$0.00	\$0.00	\$42,939.00	\$457,600.00	
Account Classification: Misc - Miscellaneous							
59.98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
59.99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Division Total: Capital Outlay		\$106,200.00	\$0.00	\$0.00	\$42,939.00	\$457,600.00	
Department Total: Community Development		\$1,212,184.00	\$818,710.13	\$955,636.00	\$254,287.00	\$1,430,980.32	

FY 2009 - 2010
Budget Proposal
Department Summary

Department: Law Enforcement
Division: Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Police Chief	28	1	1	1
Admin. Support Specialist	13	1	1	1
Customer Service Rep.	11	1	1	1

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Department: 50 - Law Enforcement							
Division: 02 - Administration							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$135,596.00	\$208,926.56	\$209,753.00	\$0.00	\$226,718.52	
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50.04	Salaries: Overtime	\$0.00	\$432.12	\$0.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$4,666.80	
Account Classification Total: Personnel - Salaries		\$135,596.00	\$209,358.68	\$209,753.00	\$0.00	\$231,385.32	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$1,850.00	
51.10	Benefits FICA	\$10,373.00	\$17,004.11	\$16,800.00	\$0.00	\$17,546.89	
51.11	Benefits Group Insurance - Health	\$12,509.00	\$26,738.94	\$35,150.00	\$0.00	\$17,838.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$627.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,309.92	
51.20	Benefits Retirement - General Employees	\$0.00	\$8,256.14	\$10,300.00	\$0.00	\$5,712.03	
51.21	Benefits Retirement - LEO Employees	\$6,726.00	\$4,213.36	\$8,500.00	\$0.00	\$4,734.89	
51.30	Benefits 401K - General Employees	\$0.00	\$1,832.57	\$0.00	\$0.00	\$4,643.66	
51.31	Benefits 401K -LEO Employees	\$5,424.00	\$4,969.16	\$0.00	\$0.00	\$4,871.36	
51.40	Benefits LEO Separation	\$10,000.00	\$8,586.59	\$0.00	\$0.00	\$0.00	
Account Classification Total: Personnel - Benefits		\$45,032.00	\$71,600.87	\$70,750.00	\$0.00	\$59,133.75	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$7,700.00	\$7,656.00	\$7,656.00	\$7,700.00	\$407,700.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	LE Center Design & Bid Services				1.00	400000	\$400,000.00
Manager Recommended	SR&S Police Attorneys				1.00	7700	\$7,700.00
Total Manager Recommended							<u>\$407,700.00</u>

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
56.10	Cont Serv Contracts and Agreements	\$8,815.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Comment: Level						
	Preliminary Review						
56.11	Cont Serv Contract Services	\$6,500.00	\$4,440.00	\$6,500.00	\$6,305.00	\$22,305.00	
	Comment: Level						
	Preliminary Review						
	Moved \$8,815 to 52 16 telephones mobile.						
	Moved \$8,815 from 56 10 contracts and agreements for end of year estimate.						
	Preliminary Review						
	\$16,000 moved from canine expense to contract services. Do not use canine expense line item.						
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Shelter Fees			1.00	16000	\$16,000.00
		Total Manager Recommended					\$16,000.00
56.40	Cont Serv Pre-employment Screening	\$2,000.00	\$1,700.00	\$1,700.00	\$1,940.00	\$1,940.00	
56.50	Cont Serv Equipment Rental	\$16,000.00	\$11,582.53	\$15,000.00	\$15,520.00	\$15,520.00	
56.51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.60	Cont Serv Johnston County 911	\$57,800.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Account Classification Total: Contractual Services	\$98,815.00	\$25,378.53	\$30,856.00	\$31,465.00	\$447,465.00	
	Account Classification: Op Exp - Operating Expenses						
52.00	Op Exp Copy Expense	\$100.00	\$0.00	\$100.00	\$97.00	\$97.00	
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.15	Op Exp Telephone Exp - Buildings	\$800.00	\$15,865.99	\$800.00	\$16,800.00	\$0.00	
	Comment: Level						
	Preliminary Review						
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$1,322.53	\$8,815.00	\$1,440.00	\$1,440.00	
	Comment: Level						
	Preliminary Review						
52.26	Op Exp Training and Travel	\$3,900.00	\$2,477.58	\$3,700.00	\$3,783.00	\$3,783.00	
52.27	Op Exp Local Mileage	\$50.00	\$0.00	\$50.00	\$48.00	\$48.00	
52.35	Op Exp Maint and Repair - Equipment	\$4,000.00	\$817.19	\$2,000.00	\$3,880.00	\$3,880.00	
52.36	Op Exp Maint and Repair - Vehicles	\$1,200.00	\$145.89	\$800.00	\$400.00	\$400.00	
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$764.00	\$764.00	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.52	Op Exp Fuel	\$3,000.00	\$915.56	\$2,000.00	\$2,910.00	\$2,910.00	
52.60	Op Exp Equipment Purchase	\$6,000.00	\$121.66	\$3,000.00	\$5,820.00	\$19,820.00	
Comment:		Level	Comment				
		Preliminary Review	Based on GCC grant of \$10,500 Will be cut if grant not received. 25% match expected.				
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Computers for Governor's Crime Commission Grant				1.00	14000	\$14,000.00
Total Manager Recommended							\$14,000.00
52.61	Op Exp Uniform Cleaning	\$200.00	\$87.02	\$150.00	\$194.00	\$194.00	
52.62	Op Exp Dues and Subscriptions	\$4,800.00	\$12,465.74	\$4,800.00	\$4,656.00	\$4,656.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	CALEA				1.00	4656	\$4,656.00
Total Manager Recommended							\$4,656.00
52.70	Op Exp Safety	\$1,500.00	\$291.42	\$1,000.00	\$1,455.00	\$1,455.00	
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.72	Op Exp Uniform Purchase	\$2,200.00	\$0.00	\$500.00	\$2,134.00	\$2,134.00	
52.85	Op Exp Departmental Supplies	\$4,000.00	\$3,206.54	\$4,000.00	\$3,880.00	\$3,880.00	
52.95	Op Exp Canine Expense	\$16,000.00	\$12,458.27	\$15,000.00	\$16,000.00	\$0.00	
Comment:		Level	Comment				
		Departmental Request	This account is for Animal Shelter fees regarding stray animals collected by Animal Control.				
		Preliminary Review	Moved to contract services. Do not use canine expense line item.				
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Moved to Contract Services				1.00	-16000	(\$16,000.00)
Total Manager Recommended							(\$16,000.00)
53.00	Op Exp Insurance and Bonds	\$0.00	\$21,729.00	\$0.00	\$0.00	\$23,312.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,771.93	
53.06	Op Exp Law Enforcement Insurance	\$21,729.00	\$0.00	\$0.00	\$0.00	\$0.00	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
	Comment: Level			Comment		
				small contingency		
Account Classification Total: Operating Expenses		\$69,479.00	\$71,904.39	\$46,715.00	\$64,761.00	\$74,044.93
Account Classification: Misc - Miscellaneous						
59.05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59.98	Misc Support Services - W/S Fund	(\$379.00)	(\$347.41)	(\$379.00)	\$0.00	\$0.00
59.99	Misc Support Services - Electric Fund	(\$758.00)	(\$694.87)	(\$758.00)	\$0.00	\$0.00
Account Classification Total: Miscellaneous		(\$1,137.00)	(\$1,042.28)	(\$1,137.00)	\$0.00	\$0.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Sub Department: 40 - Law Enforcement Center							
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.10	Cont Serv Contracts and Agreements	\$1,715.00	\$379.50	\$1,500.00	\$1,840.00	\$1,840.00	
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Contractual Services		\$1,715.00	\$379.50	\$1,500.00	\$1,840.00	\$1,840.00	
Account Classification: Op Exp - Operating Expenses							
52.10	Op Exp Utility Exp - Town Electricity	\$9,800.00	\$14,953.62	\$18,000.00	\$15,000.00	\$18,000.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Electricity - INCREASE based on current year actual				12.00	100	\$1,200.00
Manager Recommended	electricity for building per month				12.00	1400	\$16,800.00
Total Manager Recommended							\$18,000.00
52.11	Op Exp Utility Exp - Town W/S	\$0.00	\$1,042.25	\$1,200.00	\$1,200.00	\$1,200.00	
52.12	Op Exp Utility Exp - Other	\$3,800.00	\$1,291.19	\$1,800.00	\$1,800.00	\$1,800.00	
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$13,794.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Austin Acres				12.00	228.01	\$2,736.12
Manager Recommended	Landlines				12.00	921.44	\$11,057.28
Total Manager Recommended							\$13,793.40
52.37	Op Exp Maint and Repair - Buildings	\$6,000.00	\$5,258.92	\$5,500.00	\$6,000.00	\$2,500.00	
52.38	Op Exp Maint and Repair - Grounds	\$1,500.00	\$474.92	\$1,500.00	\$1,500.00	\$1,500.00	
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Operating Expenses		\$21,100.00	\$23,020.90	\$28,000.00	\$25,500.00	\$38,794.00	
Sub Department Total: Law Enforcement Center		\$22,815.00	\$23,400.40	\$29,500.00	\$27,340.00	\$40,634.00	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division Total: Administration		\$370,600.00	\$400,600.59	\$386,437.00	\$123,566.00	\$852,663.00

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Law Enforcement
 Division: Investigations

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Police Captain	22	1	1	1
Police Lieutenant	19	2	2	2
Police Investigators	17	5	5	5

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 30 - Investigations						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$404,167.00	\$386,786.04	\$446,868.00	\$0.00	\$398,912.44
50.02	Salaries: Part-time	\$10,104.00	\$0.00	\$0.00	\$0.00	\$0.00
50.04	Salaries: Overtime	\$0.00	\$7,231.81	\$7,000.00	\$0.00	\$0.00
50.11	Salaries Auxiliary Officers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$12,038.64
Account Classification Total: Personnel - Salaries		\$414,271.00	\$394,017.85	\$453,868.00	\$0.00	\$410,951.08
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$4,600.00
51.01	Benefits Stand-by Pay	\$0.00	\$8,667.89	\$10,000.00	\$0.00	\$0.00
51.10	Benefits FICA	\$32,334.00	\$32,129.71	\$37,000.00	\$0.00	\$30,963.26
51.11	Benefits Group Insurance - Health	\$49,578.00	\$46,567.71	\$55,000.00	\$0.00	\$44,706.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$1,568.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,454.72
51.21	Benefits Retirement - LEO	\$19,020.00	\$19,927.85	\$22,300.00	\$0.00	\$19,446.94
51.31	Benefits 401K -LEO Employees	\$21,134.00	\$21,052.14	\$24,100.00	\$0.00	\$20,007.32
51.40	Benefits LEO Separation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Personnel - Benefits		\$122,066.00	\$128,345.30	\$148,400.00	\$0.00	\$123,746.24
Account Classification: Contract Serv - Contractual Services						
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.11	Cont Serv Contract Services	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Contractual Services		\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification: Op Exp - Operating Expenses						
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.15	Op Exp Telephone Exp - Buildings	\$4,020.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$7,681.49	\$8,800.00	\$9,000.00	\$9,000.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	ISD Cell Phones				8.00	562.5	\$4,500.00
Manager Recommended	Verizon Air Cards for ISD Computers				8.00	562.5	\$4,500.00
Total Manager Recommended							\$9,000.00
52.26	Op Exp Training and Travel	\$6,000.00	\$3,904.01	\$4,000.00	\$5,820.00	\$4,525.00	
52.27	Op Exp Local Mileage	\$100.00	\$1.00	\$1.00	\$97.00	\$97.00	
52.35	Op Exp Maint and Repair - Equipment	\$1,500.00	\$1,280.74	\$1,500.00	\$1,455.00	\$1,455.00	
52.36	Op Exp Maint and Repair - Vehicles	\$5,000.00	\$3,720.29	\$5,000.00	\$1,500.00	\$1,500.00	
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$3,350.00	\$3,350.00	
52.52	Op Exp Fuel	\$18,000.00	\$11,690.21	\$18,000.00	\$17,460.00	\$17,460.00	
52.60	Op Exp Equipment Purchase	\$6,500.00	\$4,122.66	\$4,500.00	\$9,300.00	\$9,300.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Replacement Computers per IT Dept.				3.00	3100	\$9,300.00
Total Manager Recommended							\$9,300.00
52.61	Op Exp Uniform Cleaning	\$3,500.00	\$1,923.34	\$3,500.00	\$3,395.00	\$3,395.00	
52.62	Op Exp Dues and Subscriptions	\$350.00	\$45.00	\$45.00	\$340.00	\$340.00	
52.70	Op Exp Safety	\$1,000.00	\$684.68	\$700.00	\$500.00	\$500.00	
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$1,400.00	\$1,950.00	
Comment:		Level	Comment				
		Preliminary Review	Based on discussions in budget meeting, add two units (Linder, Kilpatrick, Barnes)				
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	ABA Kevlar, Body Armor				1.00	650	\$650.00
Manager Recommended	ABA Kevlar, Body Armor - Add 2 units				2.00	650	\$1,300.00
Total Manager Recommended							\$1,950.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010	
					Departmental Request	2010 Manager Recommended
52.72	Op Exp Uniform Purchase	\$9,200.00	\$8,392.93	\$9,200.00	\$8,924.00	\$8,924.00
52.85	Op Exp Departmental Supplies	\$5,500.00	\$4,705.33	\$5,000.00	\$5,335.00	\$5,335.00
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$14,975.43
53.26	Op Exp Special Programs	\$5,000.00	\$4,464.65	\$5,000.00	\$4,850.00	\$4,850.00
53.27	Op Exp Law Enforcement - Special Ops	\$8,000.00	\$8,000.00	\$8,000.00	\$7,760.00	\$7,760.00
Comment: Level		Comment				
		Departmental Request	DRUG Buy & Informant Pay Money			
53.99	Op Exp Miscellaneous Expense	\$0.00	\$18.64	\$19.00	\$100.00	\$100.00
Account Classification Total: Operating Expenses		\$73,670.00	\$60,634.97	\$73,265.00	\$80,586.00	\$94,816.43
Account Classification: Misc - Miscellaneous						
59.05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Investigations		\$615,007.00	\$582,998.12	\$675,533.00	\$80,586.00	\$629,513.75

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Law Enforcement
 Division: Patrol

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Police Captain	22	1	1	1
Police Lieutenant	19	4	4	4
Police Sergeant	17	4	4	4
Police Officer	16	16	16	16

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 31 - Patrol Operations						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$1,073,948.00	\$1,124,030.89	\$1,264,265.00	\$0.00	\$1,164,851.74
50.02	Salaries: Part-time	\$2,200.00	\$2,533.75	\$0.00	\$0.00	\$3,315.00
50.04	Salaries: Overtime	\$8,000.00	\$24,516.12	\$25,000.00	\$0.00	\$0.00
50.11	Salaries Auxiliary Officers	\$0.00	\$135.00	\$0.00	\$0.00	\$0.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$23,817.12
Account Classification Total: Personnel - Salaries		\$1,084,148.00	\$1,151,215.76	\$1,289,265.00	\$0.00	\$1,191,983.86
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$7,300.00
51.10	Benefits FICA	\$83,305.00	\$87,371.55	\$98,300.00	\$0.00	\$91,659.56
51.11	Benefits Group Insurance - Health	\$161,550.00	\$159,268.51	\$196,752.00	\$0.00	\$160,603.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$6,587.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,525.84
51.21	Benefits Retirement - LEO	\$49,000.00	\$56,814.08	\$61,634.00	\$0.00	\$57,736.24
51.31	Benefits 401K -LEO Employees	\$54,447.00	\$56,739.67	\$64,000.00	\$0.00	\$50,154.10
51.40	Benefits LEO Separation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Personnel - Benefits		\$348,302.00	\$360,193.81	\$420,686.00	\$0.00	\$380,565.74
Account Classification: Contract Serv - Contractual Services						
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Contractual Services		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification: Op Exp - Operating Expenses						
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.15	Op Exp Telephone Exp - Buildings	\$24,080.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$6,836.24	\$0.00	\$24,081.00	\$24,081.00	
52.26	Op Exp Training and Travel	\$6,500.00	\$571.10	\$2,000.00	\$6,300.00	\$6,300.00	
	Comment: Level			Comment:			
	Preliminary Review			No out of state training. All overnight training will be reviewed.			
52.27	Op Exp Local Mileage	\$250.00	\$0.00	\$100.00	\$242.00	\$242.00	
52.35	Op Exp Maint and Repair - Equipment	\$6,000.00	\$5,100.91	\$6,000.00	\$5,820.00	\$5,820.00	
52.36	Op Exp Maint and Repair - Vehicles	\$17,000.00	\$11,986.48	\$17,000.00	\$7,490.00	\$4,000.00	
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$9,000.00	\$12,500.00	
52.52	Op Exp Fuel	\$80,000.00	\$41,577.40	\$60,000.00	\$77,600.00	\$73,440.00	
52.60	Op Exp Equipment Purchase	\$16,147.00	\$13,538.13	\$16,147.00	\$17,025.00	\$17,025.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Laptop Computers			3.00	3100	\$9,300.00
	Manager Recommended	Patrol Rifles			2.00	2150	\$4,300.00
	Manager Recommended	Tire deflation device (Sstop Sticks)			8.00	428.12	\$3,424.96
	Total Manager Recommended						<u>\$17,024.96</u>
52.61	Op Exp Uniform Cleaning	\$5,250.00	\$3,885.68	\$5,250.00	\$5,093.00	\$5,093.00	
52.62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	
52.70	Op Exp Safety	\$4,500.00	\$1,759.69	\$4,500.00	\$4,365.00	\$4,365.00	
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.72	Op Exp Uniform Purchase	\$20,000.00	\$12,785.58	\$20,000.00	\$19,400.00	\$19,400.00	
52.85	Op Exp Departmental Supplies	\$4,000.00	\$3,301.66	\$4,000.00	\$3,880.00	\$3,880.00	
52.95	Op Exp Canine Expense	\$4,500.00	\$1,059.78	\$4,500.00	\$4,365.00	\$4,365.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$44,331.53	
53.25	Op Exp Boarding Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	
	Comment: Level			Comment:			
	Departmental Request			small contingency			
Account Classification Total: Operating Expenses		\$188,227.00	\$102,402.65	\$139,497.00	\$184,961.00	\$225,142.53	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Account Classification: Misc - Miscellaneous						
59.05	Misc Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Patrol Operations		\$1,620,677.00	\$1,613,812.22	\$1,849,448.00	\$184,961.00	\$1,797,692.13

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Law Enforcement
 Division: Special Services

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Police Captain	22	1	1	1
Police Lieutenant	19	1	1	1
Police Sergeant	17	1	1	1
Police Officer	16	5	5	5
Investigative Support Spec.	17	1	1	1
Environmental Complaint Inv.	12	2	2	2

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 32 - Special Operations						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$525,928.00	\$109,335.29	\$225,000.00	\$0.00	\$395,305.95
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50.04	Salaries: Overtime	\$5,000.00	\$2,028.52	\$2,500.00	\$0.00	\$0.00
50.11	Salaries Auxiliary Officers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$11,511.60
Account Classification Total: Personnel - Salaries		\$530,928.00	\$111,363.81	\$227,500.00	\$0.00	\$406,817.55
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$4,200.00
51.10	Benefits FICA	\$40,616.00	\$8,516.80	\$17,000.00	\$0.00	\$31,189.38
51.11	Benefits Group Insurance - Health	\$78,559.00	\$15,453.42	\$36,000.00	\$0.00	\$51,505.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$1,882.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,436.24
51.20	Benefits Retirement - General Employees	\$0.00	\$789.47	\$1,000.00	\$0.00	\$1,996.68
51.21	Benefits Retirement - LEO Employees	\$23,892.00	\$4,944.47	\$7,000.00	\$0.00	\$17,638.24
51.30	Benefits 401K - General Employees	\$0.00	\$641.63	\$900.00	\$0.00	\$1,623.25
51.31	Benefits 401K -LEO Employees	\$26,546.00	\$4,510.01	\$5,000.00	\$0.00	\$15,907.38
51.40	Benefits LEO Separation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Personnel - Benefits		\$169,613.00	\$34,855.80	\$66,900.00	\$0.00	\$128,378.17
Account Classification: Contract Serv - Contractual Services						
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.50	Cont Serv Equipment Rental	\$13,780.00	\$10,760.12	\$13,780.00	\$13,780.00	\$13,780.00
		Comment:	Level	Comment		
			Preliminary Review	Motorcycle lease agreements. (2 units)		
56.51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Contractual Services		\$13,780.00	\$10,760.12	\$13,780.00	\$13,780.00	\$13,780.00
Account Classification: Op Exp - Operating Expenses						

Budget Worksheet Report

Account Number	Description				2010	2010 Manager Recommended	
		2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	Departmental Request		
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.15	Op Exp Telephone Exp - Buildings	\$10,000.00	\$0.00	\$0.00	\$1,400.00	\$0.00	
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$4,859.47	\$0.00	\$9,700.00	\$9,000.00	
		Comment: Level		Comment			
		Preliminary Review		Includes expense for 5 air cards.			
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Air Cards				7.00	771.42	\$5,399.94
Manager Recommended	Nextels				5.00	720	\$3,600.00
		Total Manager Recommended					<u>\$8,999.94</u>
52.26	Op Exp Training and Travel	\$5,000.00	\$3,915.23	\$5,000.00	\$4,850.00	\$4,850.00	
52.27	Op Exp Local Mileage	\$250.00	\$0.00	\$0.00	\$242.00	\$242.00	
52.35	Op Exp Maint and Repair - Equipment	\$1,500.00	\$328.85	\$1,500.00	\$1,455.00	\$1,455.00	
52.36	Op Exp Maint and Repair - Vehicles	\$7,000.00	\$4,751.44	\$5,000.00	\$3,395.00	\$3,395.00	
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$3,395.00	\$3,395.00	
52.52	Op Exp Fuel	\$31,104.00	\$9,737.38	\$23,000.00	\$30,171.00	\$18,000.00	
52.60	Op Exp Equipment Purchase	\$14,128.00	\$7,790.94	\$14,000.00	\$13,705.00	\$13,705.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Crime scene supplies				1.00	4405	\$4,405.00
Manager Recommended	Laptop computers (review this purchase)				3.00	3100	\$9,300.00
		Total Manager Recommended					<u>\$13,705.00</u>
52.61	Op Exp Uniform Cleaning	\$3,064.00	\$1,426.56	\$3,000.00	\$2,972.00	\$2,972.00	
52.62	Op Exp Dues and Subscriptions	\$0.00	\$391.70	\$0.00	\$300.00	\$300.00	
52.70	Op Exp Safety	\$3,000.00	\$259.94	\$1,000.00	\$2,910.00	\$960.00	
		Comment: Level		Comment			
		Preliminary Review		Move \$1,950 to protective clothing for 3 sets of body armor.			
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$1,950.00	
		Comment: Level		Comment			

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
	Preliminary Review			Transferred \$1,950 from safety for 3 sets of body armor.			
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	ABA Kevlar, Body Armor			3.00	650	\$1,950.00
	Total Manager Recommended						\$1,950.00
52.72	Op Exp Uniform Purchase	\$6,000.00	\$4,146.23	\$5,000.00	\$5,820.00	\$5,820.00	
52.85	Op Exp Departmental Supplies	\$11,000.00	\$6,043.81	\$11,000.00	\$10,670.00	\$10,670.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$14,572.46	
53.26	Op Exp Special Programs	\$500.00	\$391.41	\$500.00	\$485.00	\$485.00	
53.27	Op Exp Law Enforcement - Special Ops	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	
Account Classification Total: Operating Expenses		\$92,546.00	\$44,042.96	\$69,000.00	\$91,570.00	\$91,871.46	
Division Total: Special Operations		\$806,867.00	\$201,022.69	\$377,180.00	\$105,350.00	\$640,847.18	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 95 - Capital Outlay							
Account Classification: Cap Outlay - Capital Outlay							
58.00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$355,440.00	\$0.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Clayton Law Enforcement Center			1.00	355440	\$355,440.00
	Manager Recommended	Clayton LE Center (Design moved to Prof. Service)			1.00	-355440	(\$355,440.00)
	Total Manager Recommended						\$0.00
58.03	Cap Out Furniture Fixtures and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58.20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58.50	Cap Out Capital Outlay	\$184,000.00	\$162,553.00	\$184,000.00	\$267,000.00	\$28,500.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Admin Services Division Vehicle			1.00	35000	\$35,000.00
	Manager Recommended	Admin Services Division Vehicle - CUT			1.00	-35000	(\$35,000.00)
	Manager Recommended	Investigative Services Division Vehicles			2.00	28500	\$57,000.00
	Manager Recommended	Investigative Services Division Vehicles - CUT 1			1.00	-28500	(\$28,500.00)
	Manager Recommended	Patrol Vehicles			5.00	35000	\$175,000.00
	Manager Recommended	Patrol Vehicles - CUT			5.00	-35000	(\$175,000.00)
	Total Manager Recommended						\$28,500.00
Account Classification Total: Capital Outlay		\$184,000.00	\$162,553.00	\$184,000.00	\$622,440.00	\$28,500.00	
Division Total: Capital Outlay		\$184,000.00	\$162,553.00	\$184,000.00	\$622,440.00	\$28,500.00	
Department Total: Law Enforcement		\$3,597,151.00	\$2,960,986.62	\$3,472,598.00	\$1,116,903.00	\$3,949,216.06	

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Fire Protection
 Division: Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Fire Chief	27	1	1	1
Admin. Support Specialist	13	1	1	1
Fire Marshal	21	1	1	1
Fire Training/Safety Officer	22	1	1	1
Fire Lieutenant	18	1	1	1

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Department: 52 - Fire Protection							
Division: 02 - Administration							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$291,070.00	\$231,463.01	\$291,000.00	\$0.00	\$284,713.07	
	Comment: Level			Comment			
		Departmental Request		Fire Chief, Administrative Support Specialist, Fire Marshal, Training/Safety Officer			
50.02	Salaries: Part-time	\$0.00	\$94,620.45	\$0.00	\$0.00	\$0.00	
50.04	Salaries: Overtime	\$0.00	\$743.36	\$1,500.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$6,233.76	
Account Classification Total: Personnel - Salaries		\$291,070.00	\$326,826.82	\$292,500.00	\$0.00	\$290,946.83	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$2,850.00	
51.01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.10	Benefits FICA	\$23,000.00	\$25,521.80	\$23,000.00	\$0.00	\$22,001.73	
51.11	Benefits Group Insurance - Health	\$32,938.00	\$29,261.57	\$32,000.00	\$0.00	\$28,521.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$941.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,756.56	
51.20	Benefits Retirement - General Employees	\$15,000.00	\$11,522.50	\$15,000.00	\$0.00	\$14,010.15	
51.30	Benefits 401K - General Employees	\$12,000.00	\$9,435.32	\$12,000.00	\$0.00	\$11,390.20	
Account Classification Total: Personnel - Benefits		\$82,938.00	\$75,741.19	\$82,000.00	\$0.00	\$81,470.64	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$0.00	\$1,585.00	\$1,585.00	\$125,000.00	\$25,000.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Architect for Fire Station #3 Prog/Design - DEFER				1.00	-100000	(\$100,000.00)
Manager Recommended	Architect for Fire Station #3 Prog/Design Const. Drawing				1.00	100000	\$100,000.00
Manager Recommended	Architect for Training Fac. Prog/Design Master Plan Drawing				1.00	20000	\$20,000.00
Manager Recommended	Fire Station #3/Training Facility Soil Testing				1.00	5000	\$5,000.00
Total Manager Recommended							\$25,000.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
56.10	Cont Serv Contracts and Agreements	\$0.00	\$15,148.00	\$34,300.00	\$18,752.00	\$18,752.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Code Red Notification Service/Support 30,000 minutes			1.00	10000	\$10,000.00
	Manager Recommended	FireHouse Software Support			1.00	3630	\$3,630.00
	Manager Recommended	Google Earth Pro			1.00	400	\$400.00
	Manager Recommended	NIFIRS Software Support			1.00	750	\$750.00
	Manager Recommended	Simplex Fire Alarm Monitoring/Service			1.00	1368	\$1,368.00
	Manager Recommended	Xerox Copier Support/Service			12.00	217	\$2,604.00
		Total Manager Recommended					\$18,752.00
56.11	Cont Serv Contract Services	\$0.00	\$93,203.18	\$120,000.00	\$145,000.00	\$105,000.00	
	Comment:	Level		Comment			
		Departmental Request		3/20/09 Beth is cal. the RAC/Riverwalk tax values. for ALFD contract.			
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Archer Lodge Fire Service Agreement (est.)			1.00	145000	\$145,000.00
	Manager Recommended	Archer Lodge Fire Service Agreement - REDUCE			1.00	-40000	(\$40,000.00)
		Total Manager Recommended					\$105,000.00
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Account Classification Total: Contractual Services	\$0.00	\$109,936.18	\$155,885.00	\$288,752.00	\$148,752.00	
	Account Classification: Op Exp - Operating Expenses						
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$350.00	\$350.00	\$350.00	
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$39.72	\$350.00	\$350.00	\$350.00	
	Comment:	Level		Comment			
		Departmental Request		\$350 Postage was in Telephone and postage in previous years.			
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	postage and stamps			350.00	1	\$350.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.72	Op Exp Uniform Purchase	\$0.00	\$2,600.40	\$5,500.00	\$0.00	\$0.00	
52.85	Op Exp Departmental Supplies	\$0.00	\$8,328.14	\$10,000.00	\$2,100.00	\$2,100.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Office Supplies				1.00	2100	\$2,100.00
	Total Manager Recommended						\$2,100.00
53.00	Op Exp Insurance and Bonds	\$0.00	\$26,670.00	\$26,296.00	\$28,500.00	\$28,500.00	
	Comment: Level				Departmental Request		Comment
							VFIS Coverage for Buildings, Vehicles, Portable Equipment, General Liability, Medical Malpractice, Pollution, Management Liability, Directors/Officers Errors and Omissions, Discrimination, Harassment and Umbrella Policy
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	VFIS Insurance Policy Renewal				1.00	28500	\$28,500.00
	Total Manager Recommended						\$28,500.00
53.01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$48,000.00	\$55,000.00	\$15,166.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Workers Comp - CUT				1.00	-55000	(\$55,000.00)
Manager Recommended	Workers Comp. Firefighters/Administrative Support Specialist				1.00	55000	\$55,000.00
	Total Manager Recommended						(\$0.00)
53.07	Op Exp Other Benefits	\$0.00	\$1,972.65	\$1,500.00	\$2,500.00	\$2,500.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual Awards Banquet				1.00	2500	\$2,500.00
	Total Manager Recommended						\$2,500.00
53.28	Op Exp Fire Prevention	\$0.00	\$723.76	\$475.00	\$9,500.00	\$1,500.00	
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Operating Expenses		\$0.00	\$74,120.35	\$158,721.00	\$147,384.00	\$85,380.00	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division Total: Administration		\$374,008.00	\$586,624.54	\$689,106.00	\$436,136.00	\$606,549.47

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Fire Protection
 Division: Operations

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Fire Equipment Operator	16	4	4	4
Firefighter	13	3	3	3
Firefighter FTE	13	3	3	3

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 40 - Operations						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$261,540.00	\$205,705.76	\$304,610.00	\$0.00	\$250,619.22
	Comment: Level			Comment:		
	Departmental Request			1 Lieutenant, 4 Fire Equipment Operators, 3 Firefighters, 3 FTE Firefighter (Rotating Slots),		
50.02	Salaries: Part-time	\$334,552.00	\$169,877.93	\$334,552.00	\$0.00	\$301,750.00
	Comment: Level			Comment:		
	Departmental Request			55 PTOC (Part -Time on Call) Firefighter Add Spreadsheet to include incidents, duty shifts, training, certification training, PTOC coverage for FT comp time staffing to reduce OT		
50.04	Salaries: Overtime	\$4,500.00	\$6,305.04	\$6,000.00	\$0.00	\$0.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$2,352.24
Account Classification Total: Personnel - Salaries		\$600,592.00	\$381,888.73	\$645,162.00	\$0.00	\$554,721.46
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00
51.01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51.10	Benefits FICA	\$45,059.00	\$29,565.36	\$48,219.00	\$0.00	\$42,310.00
51.11	Benefits Group Insurance - Health	\$67,758.00	\$39,105.01	\$55,696.00	\$0.00	\$44,576.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$2,196.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,334.40
51.20	Benefits Retirement - General Employees	\$15,760.00	\$10,518.41	\$14,887.00	\$0.00	\$12,387.01
51.30	Benefits 401K - General Employees	\$12,807.00	\$8,564.19	\$15,880.00	\$0.00	\$10,070.59
Account Classification Total: Personnel - Benefits		\$141,384.00	\$87,752.97	\$134,682.00	\$0.00	\$113,574.00
Account Classification: Contract Serv - Contractual Services						
56.00	Cont Serv Professional Services	\$5,000.00	\$452.50	\$500.00	\$0.00	\$0.00
56.10	Cont Serv Contracts and Agreements	\$30,000.00	\$10,136.37	\$8,000.00	\$16,006.00	\$14,406.00
56.11	Cont Serv Contract Services	\$142,000.00	\$3,359.17	\$960.00	\$0.00	\$0.00
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$450.00	\$450.00
56.51	Cont Serv Uniform Rental	\$0.00	\$493.46	\$0.00	\$0.00	\$0.00
56.70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Account Classification Total: Contractual Services		\$177,000.00	\$14,441.50	\$9,460.00	\$16,456.00	\$14,856.00	
Account Classification: Op Exp - Operating Expenses							
52.00	Op Exp Copy Expense	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.10	Op Exp Utility Exp - Town Electricity	\$13,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.12	Op Exp Utility Exp - Other	\$8,300.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.15	Op Exp Telephone Exp - Buildings	\$26,500.00	\$544.01	\$0.00	\$0.00	\$0.00	
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$9,731.89	\$14,400.00	\$16,611.00	\$16,036.00	
Comment:		Level	Comment				
		Departmental Request	National Network alpha pagers for fire department staff. Alternate/backup to the Motorola Fire Pagers.				
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	National Network Alpha Pagers Base Plan				65.00	119.4	\$7,761.00
Manager Recommended	National Network Pager Protection				65.00	30	\$1,950.00
Manager Recommended	Verizon Wireless Air Cards				12.00	575	\$6,900.00
Manager Recommended	Verizon Wireless Air Cards - REDUCE				1.00	-575	(\$575.00)
	Total Manager Recommended						\$16,036.00
52.26	Op Exp Training and Travel	\$12,700.00	\$3,996.00	\$1,000.00	\$3,910.00	\$3,910.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Diesel Fuel for Live Fire Exercises				400.00	4	\$1,600.00
Manager Recommended	LP Gas for Live Fire Exercises				500.00	2.22	\$1,110.00
Manager Recommended	Smoke Machine Fluid				1.00	1200	\$1,200.00
	Total Manager Recommended						\$3,910.00
52.27	Op Exp Local Mileage	\$5,300.00	\$6,000.00	\$4,800.00	\$5,600.00	\$5,600.00	
52.35	Op Exp Maint and Repair - Equipment	\$22,500.00	\$8,973.73	\$18,500.00	\$13,785.00	\$13,785.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AED Adult Pad Replacements Engines/Town Center				6.00	50	\$300.00

Budget Worksheet Report

Account Number	Description				2010		
		2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	Departmental Request	2010 Manager Recommended	
	Manager Recommended		AED Ped Pad Replacements Engines/Town Center		6.00	110	\$660.00
	Manager Recommended		Battery Operated Tool Repair		1.00	300	\$300.00
	Manager Recommended		Contingency Equipment Repairs		1.00	500	\$500.00
	Manager Recommended		Fire Extinguisher Refill		25.00	24	\$600.00
	Manager Recommended		Fire Helmet/Goggle Repair		1.00	200	\$200.00
	Manager Recommended		Nozzle Repair Kits		1.00	200	\$200.00
	Manager Recommended		SCBA Repair		1.00	3000	\$3,000.00
	Manager Recommended		Service Test/Hydrant Gauges-Calibrating & Repair		10.00	40	\$400.00
	Manager Recommended		Streamlight Flashlight Repair		1.00	275	\$275.00
	Manager Recommended		Ice Machine Filters		2.00	300	\$600.00
	Manager Recommended		Medical Jump Bag Supplies		1.00	400	\$400.00
	Manager Recommended		Minitor Pager Repair		1.00	1100	\$1,100.00
	Manager Recommended		Mobile Radios/Intercom		10.00	100	\$1,000.00
	Manager Recommended		Multi Gas Meters-Calibration Gas		3.00	250	\$750.00
	Manager Recommended		Multi Gas Meters-Sensors		20.00	175	\$3,500.00
			Total Manager Recommended				<u>\$13,785.00</u>
52.36	Op Exp Maint and Repair - Vehicles	\$40,000.00	\$21,518.41	\$26,000.00	\$25,150.00	\$14,500.00	

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual P&M Pumps Service	5.00	400	\$2,000.00
Manager Recommended	Annual P&M Pumps Service - MOVE to automotive supplies	5.00	-400	(\$2,000.00)
Manager Recommended	Annual Rear End Service	2.00	200	\$400.00
Manager Recommended	Annual Rear End Service - MOVE to automotive supplies	2.00	-200	(\$400.00)
Manager Recommended	Annual Transmission Service	2.00	750	\$1,500.00
Manager Recommended	Battery Replacement	1.00	2250	\$2,250.00
Manager Recommended	P&M Vehicle Service-OPS CTR.	12.00	500	\$6,000.00
Manager Recommended	Tire Replacement/Alignment	1.00	3500	\$3,500.00
Manager Recommended	Battery Replacement - MOVE to automotive supplies	1.00	-2250	(\$2,250.00)
Manager Recommended	Brakes	1.00	1500	\$1,500.00
Manager Recommended	Contingency Maint. & Repair Vehicles	1.00	2000	\$2,000.00
Manager Recommended	Fire Pump Valve Repair Kits	10.00	100	\$1,000.00
Manager Recommended	Misc. Vehicles Repair (reserve)	1.00	5000	\$5,000.00
Manager Recommended	P&M Vehicle Service - MOVE to automotive supplies	12.00	-500	(\$6,000.00)

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Total Manager Recommended							\$14,500.00
52.38	Op Exp Maint and Repair - Grounds	\$2,800.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$10,650.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Annual P&M Pumps Service - MOVED from M&R Equip				5.00	400	\$2,000.00
Manager Recommended	Annual Rear End Service - MOVED from M&R Equip				2.00	200	\$400.00
Manager Recommended	Battery Replacement - MOVED from M&R Equip				1.00	2250	\$2,250.00
Manager Recommended	P&M Vehicle Service - MOVED from M&R Equip				12.00	500	\$6,000.00
Total Manager Recommended							\$10,650.00
52.52	Op Exp Fuel	\$28,125.00	\$7,789.24	\$16,500.00	\$26,400.00	\$20,000.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	E1,E2,E3,E4,E5,R1,FS1,B3,B2,T2 Diesel Fuel				4,800.00	4	\$19,200.00
Manager Recommended	E1,E2,E3,E4,E5,R1,FS1,B3,B2,T2 Diesel Fuel-REDUCE				4,800.00	-0.75	(\$3,600.00)
Manager Recommended	Manager Round Down				1.00	-1000	(\$1,000.00)
Manager Recommended	U1,T4,Car 20, Ant. E1, Generators, Saws, Misc Gas -				2,400.00	-0.75	(\$1,800.00)
Manager Recommended	U1,T4,Car 20, Ant. E1,Generators, Saws, Misc. Gas Powered				2,400.00	3	\$7,200.00
Total Manager Recommended							\$20,000.00
52.60	Op Exp Equipment Purchase	\$77,000.00	\$42,555.34	\$68,000.00	\$67,345.00	\$49,445.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Akron 5" Piston Intake Valve Replacement				1.00	1200	\$1,200.00
Manager Recommended	Akron Nozzle Replacement				1.00	2000	\$2,000.00
Manager Recommended	Akron Nozzle Replacement - DEFER				1.00	-2000	(\$2,000.00)
Manager Recommended	Contingenct Tools/Equipment				1.00	5000	\$5,000.00
Manager Recommended	Contingency Tools/Equipment - REDUCE				1.00	-2000	(\$2,000.00)
Manager Recommended	Fire Hose Replacement 1",13/4",21/2",5" and Booster				1.00	4000	\$4,000.00
Manager Recommended	Thermal Imaging Camera - DEFER				1.00	-12000	(\$12,000.00)
Manager Recommended	Portable Radio Straps & Cases				2.00	80	\$160.00
Manager Recommended	Rescue Equipment Rotation/Replacement				1.00	2500	\$2,500.00
Manager Recommended	Salvage Covers 12 X 18				3.00	400	\$1,200.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
	Manager Recommended					3.00	5500	\$16,500.00
	Manager Recommended					3.00	700	\$2,100.00
	Manager Recommended					1.00	12000	\$12,000.00
	Manager Recommended					2.00	4000	\$8,000.00
	Manager Recommended					3.00	3100	\$9,300.00
	Manager Recommended					7.00	380	\$2,660.00
	Manager Recommended					5.00	-380	(\$1,900.00)
	Manager Recommended					1.00	125	\$125.00
	Manager Recommended					5.00	120	\$600.00
	Total Manager Recommended							<u>\$49,445.00</u>
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$750.00	\$940.00	\$940.00		
52.62	Op Exp Dues and Subscriptions	\$16,700.00	\$7,786.00	\$7,800.00	\$0.00	\$0.00		
52.70	Op Exp Safety	\$33,240.00	\$9,129.60	\$10,240.00	\$24,680.00	\$24,680.00		
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					20.00	24	\$480.00
	Manager Recommended					70.00	270	\$18,900.00
	Manager Recommended					10.00	35	\$350.00
	Manager Recommended					1.00	3000	\$3,000.00
	Manager Recommended					10.00	75	\$750.00
	Manager Recommended					3.00	400	\$1,200.00
	Total Manager Recommended							<u>\$24,680.00</u>
52.71	Op Exp Protective Clothing	\$45,000.00	\$33,078.43	\$30,000.00	\$35,380.00	\$14,980.00		
52.72	Op Exp Uniform Purchase	\$28,500.00	\$20,822.28	\$19,000.00	\$29,503.00	\$23,943.00		
52.85	Op Exp Departmental Supplies	\$24,000.00	\$5,116.74	\$10,500.00	\$14,480.00	\$14,480.00		
53.00	Op Exp Insurance and Bonds	\$84,000.00	\$1,150.00	\$0.00	\$0.00	\$0.00		
53.01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$33,443.00		
53.07	Op Exp Other Benefits	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00		
53.26	Op Exp Special Programs	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00		
53.28	Op Exp Fire Prevention	\$1,500.00	\$709.20	\$1,000.00	\$0.00	\$0.00		

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Operating Expenses		\$475,015.00	\$178,900.87	\$228,490.00	\$263,784.00	\$246,392.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Sub Department: 30 - Station One						
Account Classification: Contract Serv - Contractual Services						
56.70	Cont Serv Contract Services - Grounds	\$0.00	\$3,160.00	\$7,500.00	\$5,840.00	\$5,840.00
Account Classification Total: Contractual Services		\$0.00	\$3,160.00	\$7,500.00	\$5,840.00	\$5,840.00
Account Classification: Op Exp - Operating Expenses						
52.10	Op Exp Utility Exp - Town Electricity	\$0.00	\$5,632.40	\$8,500.00	\$6,960.00	\$6,960.00
Comment: Level		Comment				
Departmental Request		Approved FY 08-09 Budget was \$8,500 for electric, water and sewer. Based off of previous years information provided by Finance Office.				
52.11	Op Exp Utility Exp - Town W/S	\$0.00	\$2,536.76	\$0.00	\$3,600.00	\$3,600.00
52.12	Op Exp Utility Exp - Other	\$0.00	\$966.68	\$6,500.00	\$6,600.00	\$6,600.00
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$2,596.00
52.37	Op Exp Maint and Repair - Buildings	\$5,000.00	\$1,351.57	\$5,000.00	\$5,000.00	\$5,000.00
52.38	Op Exp Maint and Repair - Grounds	\$0.00	\$1,805.00	\$0.00	\$1,500.00	\$1,500.00
Account Classification Total: Operating Expenses		\$5,000.00	\$12,292.41	\$20,000.00	\$23,660.00	\$26,256.00
Sub Department Total: Station One		\$5,000.00	\$15,452.41	\$27,500.00	\$29,500.00	\$32,096.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Sub Department: 31 - Station Two						
Account Classification: Contract Serv - Contractual Services						
56.70	Cont Serv Contract Services - Grounds	\$0.00	\$4,935.00	\$9,585.00	\$9,585.00	\$9,585.00
Account Classification Total: Contractual Services		\$0.00	\$4,935.00	\$9,585.00	\$9,585.00	\$9,585.00
Account Classification: Op Exp - Operating Expenses						
52.10	Op Exp Utility Exp - Town Electricity	\$0.00	\$3,255.99	\$4,500.00	\$3,960.00	\$3,960.00
52.11	Op Exp Utility Exp - Town W/S	\$0.00	\$2,997.99	\$0.00	\$4,440.00	\$4,440.00
52.12	Op Exp Utility Exp - Other	\$0.00	\$1,610.78	\$1,800.00	\$2,100.00	\$2,100.00
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$1,390.00
52.37	Op Exp Maint and Repair - Buildings	\$2,000.00	\$639.77	\$2,000.00	\$5,000.00	\$5,000.00
52.38	Op Exp Maint and Repair - Grounds	\$0.00	\$5,962.94	\$2,800.00	\$1,500.00	\$1,500.00
Account Classification Total: Operating Expenses		\$2,000.00	\$14,467.47	\$11,100.00	\$17,000.00	\$18,390.00
Sub Department Total: Station Two		\$2,000.00	\$19,402.47	\$20,685.00	\$26,585.00	\$27,975.00
Division Total: Operations		\$1,400,991.00	\$697,838.95	\$1,065,979.00	\$336,325.00	\$989,614.46

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 95 - Capital Outlay							
Account Classification: Cap Outlay - Capital Outlay							
58.00	Cap Out Capital Projects	\$175,000.00	\$4,846.75	\$155,156.00	\$0.00	\$0.00	
58.01	Cap Out Construction	\$0.00	\$31,296.25	\$31,296.00	\$0.00	\$0.00	
58.03	Cap Out Furniture Fixtures and Equipment	\$0.00	\$88.94	\$0.00	\$0.00	\$0.00	
58.20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58.50	Cap Out Capital Outlay	\$171,000.00	\$131,570.67	\$163,500.00	\$0.00	\$0.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Engine 3 Replacement (Deferred FY 08-09)				1.00	475000	\$475,000.00
Manager Recommended	Engine 3 Replacement - Defer FY 09-10				1.00	-475000	(\$475,000.00)
	Total Manager Recommended						\$0.00
Account Classification Total: Capital Outlay		\$346,000.00	\$167,802.61	\$349,952.00	\$0.00	\$0.00	
Division Total: Capital Outlay		\$346,000.00	\$167,802.61	\$349,952.00	\$0.00	\$0.00	
Department Total: Fire Protection		\$2,120,999.00	\$1,452,266.10	\$2,105,037.00	\$772,461.00	\$1,596,163.93	

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Public Works
 Division: Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Public Works Director	23	1	1	1
Sr. Admin. Support Spec.	14	1	1	1
Customer Service Rep.	10	1	1	1
Sts. & Prop. Maint. Superint.	20	1	1	1

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Department: 55 - Public Works							
Division: 02 - Administration							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$348,575.00	\$256,779.35	\$333,500.00	\$0.00	\$213,674.04	
50.02	Salaries: Part-time	\$0.00	\$1,515.42	\$1,280.00	\$0.00	\$7,800.00	
50.04	Salaries: Overtime	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$9,399.36	
Account Classification Total: Personnel - Salaries		\$349,575.00	\$258,294.77	\$334,780.00	\$0.00	\$230,873.40	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$1,487.50	
51.01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.10	Benefits FICA	\$26,704.00	\$19,134.58	\$26,000.00	\$0.00	\$19,072.00	
51.11	Benefits Group Insurance - Health	\$46,150.00	\$28,691.38	\$43,000.00	\$0.00	\$20,402.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$627.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,316.16	
51.20	Benefits Retirement - General Employees	\$17,314.00	\$12,032.27	\$16,200.00	\$0.00	\$10,849.50	
51.30	Benefits 401K - General Employees	\$13,963.00	\$9,826.36	\$13,500.00	\$0.00	\$8,821.07	
Account Classification Total: Personnel - Benefits		\$104,131.00	\$69,684.59	\$98,700.00	\$0.00	\$62,575.23	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$38,000.00	\$2,012.50	\$38,000.00	\$18,750.00	\$18,750.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Completion of Standards/Specifications			1.00	15000	\$15,000.00
	Manager Recommended	Completion of Standards/Specifications CD			1.00	3750	\$3,750.00
	Total Manager Recommended						\$18,750.00
56.10	Cont Serv Contracts and Agreements	\$4,180.00	\$1,130.00	\$4,310.00	\$4,440.00	\$4,440.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
	Manager Recommended					1.00	1300 \$1,300.00
	Manager Recommended					1.00	1000 \$1,000.00
	Manager Recommended					1.00	1000 \$1,000.00
	Manager Recommended					12.00	95 \$1,140.00
	Total Manager Recommended						<u>\$4,440.00</u>
56.11	Cont Serv Contract Services	\$418.00	\$517.00	\$600.00	\$1,200.00	\$1,200.00	
	Budget Transactions:						
	Level					Number of Units	Cost Per Unit Total Amount
	Manager Recommended					12.00	100 \$1,200.00
	Transaction						<u>\$1,200.00</u>
	Total Manager Recommended						<u>\$1,200.00</u>
56.40	Cont Serv Pre-employment Screening	\$1,000.00	\$89.80	\$500.00	\$250.00	\$250.00	
56.50	Cont Serv Equipment Rental	\$17,336.00	\$16,211.65	\$20,000.00	\$8,538.00	\$8,538.00	
56.51	Cont Serv Uniform Rental	\$1,872.00	\$1,052.93	\$1,200.00	\$416.00	\$416.00	
56.70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.71	Cont Serv Communication Maint Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Account Classification Total: Contractual Services	\$62,806.00	\$21,013.88	\$64,610.00	\$33,594.00	\$33,594.00	
	Account Classification: Op Exp - Operating Expenses						
52.00	Op Exp Copy Expense	\$0.00	\$37.50	\$100.00	\$0.00	\$0.00	
52.01	Op Exp Postage and Shipping Expense	\$200.00	\$0.00	\$0.00	\$200.00	\$200.00	
52.15	Op Exp Telephone Exp - Buildings	\$11,680.00	\$9,108.80	\$11,680.00	\$7,500.00	\$0.00	
	Budget Transactions:						
	Level					Number of Units	Cost Per Unit Total Amount
	Manager Recommended					1.00	-7500 (\$7,500.00)
	Transaction					12.00	625 \$7,500.00
	Total Manager Recommended						<u>(\$0.00)</u>
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$103.98	\$0.00	\$1,860.00	\$1,860.00	
52.26	Op Exp Training and Travel	\$3,030.00	\$1,028.77	\$2,000.00	\$1,296.00	\$1,296.00	
52.27	Op Exp Local Mileage	\$385.00	\$513.42	\$580.00	\$550.00	\$550.00	
52.35	Op Exp Maint and Repair - Equipment	\$650.00	\$748.42	\$1,100.00	\$1,075.00	\$1,075.00	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.36	Op Exp Maint and Repair - Vehicles	\$1,500.00	\$195.31	\$1,000.00	\$440.00	\$440.00	
52.37	Op Exp Maint and Repair - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.38	Op Exp Maint and Repair - Grounds	\$0.00	\$38.29	\$40.00	\$0.00	\$0.00	
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.52	Op Exp Fuel	\$3,468.00	\$1,231.77	\$3,000.00	\$735.00	\$601.00	
Comment: Level		Comment					
		Departmental Request		Unit #38 2008 Chevy 1500 4wd p/u			
52.60	Op Exp Equipment Purchase	\$8,420.00	\$6,708.47	\$8,420.00	\$3,150.00	\$3,150.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Replacement computer - Desktop				1.00	2500	\$2,500.00
Manager Recommended	Replacement mobile phone				2.00	200	\$400.00
Manager Recommended	Replacement radio				1.00	250	\$250.00
Total Manager Recommended							<u>\$3,150.00</u>
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.62	Op Exp Dues and Subscriptions	\$937.00	\$548.00	\$937.00	\$355.00	\$355.00	
52.70	Op Exp Safety	\$2,175.00	\$121.95	\$1,000.00	\$580.00	\$580.00	
52.71	Op Exp Protective Clothing	\$0.00	\$40.56	\$41.00	\$400.00	\$400.00	
Comment: Level		Comment					
		Departmental Request		Increase boot allowance from \$125 to \$150			
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Employee PPE				2.00	125	\$250.00
Manager Recommended	Safety Boots				1.00	150	\$150.00
Total Manager Recommended							<u>\$400.00</u>
52.85	Op Exp Departmental Supplies	\$4,500.00	\$4,609.57	\$5,000.00	\$5,000.00	\$5,000.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,061.49	
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Operating Expenses		\$36,945.00	\$25,034.81	\$34,898.00	\$23,141.00	\$21,568.49	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Account Classification: Misc - Miscellaneous						
59.98	Misc Support Services - W/S Fund	(\$133,867.00)	(\$122,711.38)	(\$133,867.00)	\$0.00	(\$137,508.00)
59.99	Misc Support Services - Electric Fund	(\$58,901.00)	(\$53,992.62)	(\$58,901.00)	\$0.00	(\$51,565.00)
Account Classification Total: Miscellaneous		(\$192,768.00)	(\$176,704.00)	(\$192,768.00)	\$0.00	(\$189,073.00)

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Sub Department: 20 - Operations Center							
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.10	Cont Serv Contracts and Agreements	\$6,840.00	\$3,255.68	\$5,000.00	\$6,410.00	\$6,410.00	
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Contractual Services		\$6,840.00	\$3,255.68	\$5,000.00	\$6,410.00	\$6,410.00	
Account Classification: Op Exp - Operating Expenses							
52.10	Op Exp Utility Exp - Town Electricity	\$17,325.00	\$15,764.78	\$17,000.00	\$21,000.00	\$19,000.00	
52.11	Op Exp Utility Exp - Town W/S	\$0.00	\$1,143.51	\$1,200.00	\$1,440.00	\$1,440.00	
52.12	Op Exp Utility Exp - Other	\$6,420.00	\$3,663.11	\$4,000.00	\$4,600.00	\$4,600.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	LP fuel for warehouse				1.00	2500	\$2,500.00
Manager Recommended	Natural gas for generator shop per month				12.00	175	\$2,100.00
Total Manager Recommended							\$4,600.00
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$5,511.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Landlines				12.00	459.25	\$5,511.00
Total Manager Recommended							\$5,511.00
52.37	Op Exp Maint and Repair - Buildings	\$8,000.00	\$3,788.40	\$8,000.00	\$5,000.00	\$5,000.00	
52.38	Op Exp Maint and Repair - Grounds	\$800.00	\$1,147.98	\$800.00	\$1,100.00	\$1,100.00	
53.99	Op Exp Miscellaneous Expense	\$600.00	\$900.00	\$900.00	\$840.00	\$840.00	
Account Classification Total: Operating Expenses		\$33,145.00	\$26,407.78	\$31,900.00	\$33,980.00	\$37,491.00	
Account Classification: Cap Outlay - Capital Outlay							

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010		
					Departmental Request	2010 Manager Recommended	
58.20	Cap Out Buiding Improvements	\$20,000.00	\$0.00	\$20,000.00	\$462,232.00	\$6,124.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	OPS Master Plan 1a (Perimeter Fence)			1.00	43700	\$43,700.00
	Manager Recommended	OPS Master Plan 1g-DEFER			1.00	-42320	(\$42,320.00)
	Manager Recommended	OPS Master Plan 1h (Warehouse Heat)			1.00	6124	\$6,124.00
	Manager Recommended	OPS Master Plan 1i (Stone Laydown Areas)			1.00	28635	\$28,635.00
	Manager Recommended	OPS Master Plan 1i-DEFER			1.00	-28635	(\$28,635.00)
	Manager Recommended	OPS Master Plan 1j (Warehouse Mods)			1.00	28750	\$28,750.00
	Manager Recommended	OPS Master Plan 1j-DEFER			1.00	-28750	(\$28,750.00)
	Manager Recommended	OPS Master Plan 1d-DEFER			1.00	-35938	(\$35,938.00)
	Manager Recommended	OPS Master Plan 1e (Load Dock & Parking)			1.00	113620	\$113,620.00
	Manager Recommended	OPS Master Plan 1e-DEFER			1.00	-113620	(\$113,620.00)
	Manager Recommended	OPS Master Plan 1f (Equipment Shelter Heat)			1.00	5020	\$5,020.00
	Manager Recommended	OPS Master Plan 1f-DEFER			1.00	-5020	(\$5,020.00)
	Manager Recommended	OPS Master Plan 1g (Balance of Site Paving)			1.00	42320	\$42,320.00
	Manager Recommended	OPS Master Plan 1a-DEFER			1.00	-43700	(\$43,700.00)
	Manager Recommended	OPS Master Plan 1b (D/W Hwy 42 - Barber Mill)			1.00	100625	\$100,625.00
	Manager Recommended	OPS Master Plan 1b-DEFER			1.00	-100625	(\$100,625.00)
	Manager Recommended	OPS Master Plan 1c (Front Parking Lot Addn)			1.00	57500	\$57,500.00
	Manager Recommended	OPS Master Plan 1c-DEFER			1.00	-57500	(\$57,500.00)
	Manager Recommended	OPS Master Plan 1d (Storm Water/Drainage)			1.00	35938	\$35,938.00
	Total Manager Recommended						\$6,124.00
Account Classification Total: Capital Outlay		\$20,000.00	\$0.00	\$20,000.00	\$462,232.00	\$6,124.00	
Account Classification: Misc - Miscellaneous							
59.98	Misc Support Services - W/S Fund	(\$27,185.00)	(\$24,919.62)	(\$27,185.00)	\$0.00	(\$17,508.00)	
59.99	Misc Support Services - Electric Fund	(\$23,301.00)	(\$21,359.25)	(\$23,301.00)	\$0.00	(\$15,007.00)	
Account Classification Total: Miscellaneous		(\$50,486.00)	(\$46,278.87)	(\$50,486.00)	\$0.00	(\$32,515.00)	
Sub Department Total: Operations Center		\$9,499.00	(\$16,615.41)	\$6,414.00	\$502,622.00	\$17,510.00	
Division Total: Administration		\$370,188.00	\$180,708.64	\$346,634.00	\$559,357.00	\$177,048.12	

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Public Works
 Division: Engineering Operations

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Town Engineer	25	1	1	1
Engineering Tech.	18	1	1	1
Construction Inspector	18	1	1	1

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 51 - Engineering Operations							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$0.00	\$56,987.68	\$0.00	\$0.00	\$149,104.72	
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50.04	Salaries: Overtime	\$0.00	\$135.75	\$200.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$4,923.36	
Account Classification Total: Personnel - Salaries		\$0.00	\$57,123.43	\$200.00	\$0.00	\$154,028.08	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	
51.01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.10	Benefits FICA	\$0.00	\$4,493.48	\$0.00	\$0.00	\$11,614.85	
51.11	Benefits Group Insurance - Health	\$0.00	\$7,773.16	\$0.00	\$0.00	\$16,913.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$340.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$924.24	
51.20	Benefits Retirement - General	\$0.00	\$2,986.47	\$0.00	\$0.00	\$7,435.31	
51.30	Benefits 401K - General Employees	\$0.00	\$2,366.69	\$0.00	\$0.00	\$6,045.15	
Account Classification Total: Personnel - Benefits		\$0.00	\$17,619.80	\$0.00	\$0.00	\$43,972.55	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$624.00	\$624.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Uniform rental 1 employee (per week)				52.00	12	\$624.00
	Total Manager Recommended						\$624.00
56.70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
56.71	Cont Serv Communication Maint Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Contractual Services		\$0.00	\$0.00	\$0.00	\$624.00	\$624.00	
Account Classification: Op Exp - Operating Expenses							
52.00	Op Exp Copy Expense	\$0.00	\$26.00	\$33.00	\$0.00	\$0.00	
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$2,040.00	\$2,040.00	
52.26	Op Exp Training and Travel	\$0.00	\$285.00	\$500.00	\$1,400.00	\$1,400.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Const Insp CEU				1.00	500	\$500.00
Manager Recommended	Engr Tech GIS classes				2.00	300	\$600.00
Manager Recommended	Town Engr 50% PDH				1.00	300	\$300.00
Total Manager Recommended							<u>\$1,400.00</u>
52.27	Op Exp Local Mileage	\$0.00	\$66.00	\$0.00	\$0.00	\$0.00	
52.35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$750.00	\$750.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Maintain 1 handheld radio (charger, battery)				1.00	75	\$75.00
Manager Recommended	Maintain 3 Computers				3.00	150	\$450.00
Manager Recommended	Maintain mobile phone (charger, battery)				3.00	75	\$225.00
Total Manager Recommended							<u>\$750.00</u>
52.36	Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$1,001.00	\$1,001.00	
52.38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.52	Op Exp Fuel	\$0.00	\$0.00	\$0.00	\$2,008.00	\$1,643.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
	Manager Recommended	Unit #3 5,500 miles @ 10 mpg				550.00	2.75 \$1,512.50	
	Manager Recommended	Unit #14 3,600 miles @ 20 mpg				180.00	2.75 \$495.00	
	Manager Recommended	Unit #14 3,600 miles @ 20mpg-REDUCE				180.00	-0.5 (\$90.00)	
	Manager Recommended	Unit #3 5,500 miles @ 10 mpg				550.00	-0.5 (\$275.00)	
	Total Manager Recommended							\$1,642.50
52.60	Op Exp Equipment Purchase	\$0.00	\$187.48	\$96.00	\$450.00	\$450.00		
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Replacement mobile phone			1.00	200	\$200.00	
	Manager Recommended	Replacement radio			1.00	250	\$250.00	
	Total Manager Recommended						\$450.00	
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$315.00	\$315.00		
	Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	Manager Recommended	Const Insp certification renewal			1.00	90	\$90.00	
	Manager Recommended	Town Engr Professional membership			1.00	225	\$225.00	
	Total Manager Recommended						\$315.00	
52.70	Op Exp Safety	\$0.00	\$182.05	\$0.00	\$504.00	\$504.00		
52.71	Op Exp Protective Clothing	\$0.00	\$23.18	\$175.00	\$825.00	\$825.00		
52.85	Op Exp Departmental Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,734.87		
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
	Account Classification Total: Operating Expenses	\$0.00	\$769.71	\$804.00	\$9,493.00	\$12,862.87		
	Account Classification: Misc - Miscellaneous							
59.98	Misc Support Services - W/S Fund	\$0.00	\$0.00	\$0.00	\$0.00	(\$84,594.00)		
59.99	Misc Support Services - Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,229.00)		
	Account Classification Total: Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	(\$88,823.00)		
	Division Total: Engineering Operations	\$0.00	\$75,512.94	\$1,004.00	\$10,117.00	\$122,664.50		

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Public Works
 Division: Property Maintenance

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Prop. Maint. Supervisor	17	1	1	1
Prop. Maint. Technician	11	2	2	2
Prop. Maint. Worker	8	4	4	4
Custodian	6	4	4	4

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 52 - Property Maintenance Operations						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$304,263.00	\$258,598.20	\$300,000.00	\$0.00	\$331,620.34
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50.04	Salaries: Overtime	\$2,420.00	\$392.97	\$1,000.00	\$0.00	\$0.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$16,200.48
Account Classification Total: Personnel - Salaries		\$306,683.00	\$258,991.17	\$301,000.00	\$0.00	\$347,820.82
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$4,250.00
51.01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51.10	Benefits FICA	\$23,400.00	\$21,257.86	\$23,000.00	\$0.00	\$26,104.21
51.11	Benefits Group Insurance - Health	\$65,170.00	\$55,516.92	\$60,000.00	\$0.00	\$61,712.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$2,196.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,897.92
51.20	Benefits Retirement - General	\$15,175.00	\$13,708.58	\$15,000.00	\$0.00	\$16,640.23
51.30	Benefits 401K - General Employees	\$12,235.00	\$13,006.28	\$12,000.00	\$0.00	\$12,484.94
Account Classification Total: Personnel - Benefits		\$115,980.00	\$103,489.64	\$110,000.00	\$0.00	\$125,285.30
Account Classification: Contract Serv - Contractual Services						
56.00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$7,500.00	\$0.00
Budget Transactions:						
	Level	Transaction		Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Expand Forest Hills - survey services lump sum		1.00	7500	\$7,500.00
	Manager Recommended	Expand Forest Hills - survey services lump sum - CUT		1.00	-7500	(\$7,500.00)
	Total Manager Recommended					<u>\$0.00</u>
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.11	Cont Serv Contract Services	\$131,700.00	\$92,298.62	\$130,000.00	\$0.00	\$0.00
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$600.00	\$600.00
56.51	Cont Serv Uniform Rental	\$7,594.00	\$5,870.27	\$7,000.00	\$8,372.00	\$8,372.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
56.70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$131,691.00	\$94,568.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Bed mulching			2.00	6000	\$12,000.00
	Manager Recommended	Fertilization / pre-emerge / weed control			3.00	9841	\$29,523.00
	Manager Recommended	Fertilization/pre-emerge/weed control - CUT			3.00	-9841	(\$29,523.00)
	Manager Recommended	Monthly mowing & clean-up			12.00	6464	\$77,568.00
	Manager Recommended	Overseed with rye			1.00	7600	\$7,600.00
	Manager Recommended	Overseed with rye - CUT			1.00	-7600	(\$7,600.00)
	Manager Recommended	Shrub & tree replacement			20.00	250	\$5,000.00
	Total Manager Recommended						\$94,568.00
Account Classification Total: Contractual Services		\$139,294.00	\$98,168.89	\$137,000.00	\$148,163.00	\$103,540.00	
Account Classification: Op Exp - Operating Expenses							
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$420.00	\$420.00	
	Comment:	Level		Comment			
		Departmental Request		1 cell phone			
52.26	Op Exp Training and Travel	\$2,640.00	\$1,324.99	\$2,000.00	\$2,530.00	\$1,265.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Continuing Ed class (11 employees) - REDUCE to 1 ea per			11.00	-100	(\$1,100.00)
	Manager Recommended	Continuing Ed class (11 employees) 2 ea per year			22.00	100	\$2,200.00
	Manager Recommended	Travel meal expense (11 employees) - REDUCE to 1 ea per			11.00	-15	(\$165.00)
	Manager Recommended	Travel meal expense (11 employees) 2 ea per year			22.00	15	\$330.00
	Total Manager Recommended						\$1,265.00
52.27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.30	Op Exp Maint and Repair - Signage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
52.31	Op Exp Maint and Repair - Cemeteries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.32	Op Exp Maint and Repair - Town Square	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.33	Op Exp Maint and Repair-Prop Damage	\$0.00	\$12.28	\$0.00	\$0.00	\$0.00
52.35	Op Exp Maint and Repair - Equipment	\$7,000.00	\$4,115.91	\$6,000.00	\$8,213.00	\$8,213.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unit #614 - 85 hrs per year	85.00	12.5	\$1,062.50
Manager Recommended	Unit #615 - 150 hrs per year	150.00	10	\$1,500.00
Manager Recommended	Unit #616 - 120 hrs per year	120.00	10	\$1,200.00
Manager Recommended	Unit #630 - 15 hrs per year	15.00	15	\$225.00
Manager Recommended	Unit #650 - 40 hrs per year	40.00	20	\$800.00
Manager Recommended	Unit #651 - 40 hrs per year	40.00	10	\$400.00
Manager Recommended	Equipment trailers (4 each) - amount per year each	4.00	150	\$600.00
Manager Recommended	Unit #601 - 40 hrs per year	40.00	20	\$800.00
Manager Recommended	Unit #602 - 45 hrs per year	45.00	5	\$225.00
Manager Recommended	Unit #603 - 90 hrs per year	90.00	10	\$900.00
Manager Recommended	Unit #613 - 40 hrs per year	40.00	12.5	\$500.00
Total Manager Recommended				<u>\$8,212.50</u>

52.36	Op Exp Maint and Repair - Vehicles	\$4,900.00	\$2,926.68	\$4,000.00	\$5,198.00	\$5,198.00
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Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unit #63	10,000.00	0.11	\$1,100.00
Manager Recommended	Unit #64	4,500.00	0.11	\$495.00
Manager Recommended	Unit #66	12,000.00	0.11	\$1,320.00
Manager Recommended	Unit #67	2,500.00	0.35	\$875.00
Manager Recommended	New van for PM techs	3,600.00	0.11	\$396.00
Manager Recommended	Unit #60	3,100.00	0.11	\$341.00
Manager Recommended	Unit #61	1,100.00	0.11	\$121.00
Manager Recommended	Unit #62	5,000.00	0.11	\$550.00
Total Manager Recommended				<u>\$5,198.00</u>

Budget Worksheet Report

Account Number	Description				2010	2010 Manager Recommended	
		2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	Departmental Request		
52.37	Op Exp Maint and Repair - Buildings	\$3,500.00	\$2,096.59	\$3,500.00	\$3,500.00	\$3,500.00	
52.38	Op Exp Maint and Repair - Grounds	\$26,540.00	\$25,644.69	\$28,000.00	\$10,400.00	\$10,400.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Beautification @ Cemeteries			4.00	100	\$400.00
	Manager Recommended	Beautification @ Town Sq mulch 2 x year / \$300 load			2.00	1800	\$3,600.00
	Manager Recommended	Beautification @ Town Square flowers 2 x year			2.00	600	\$1,200.00
	Manager Recommended	Beautification @ Welcome signs 2 x year / flowers			2.00	600	\$1,200.00
	Manager Recommended	Beautification @ Welcome signs mulch 2 x year \$300 load			2.00	600	\$1,200.00
	Manager Recommended	Beautification materials / bulbs / etc			1.00	1500	\$1,500.00
	Manager Recommended	Irrigation sys maint / Town Sq. / Welc signs / heads			3.00	100	\$300.00
	Manager Recommended	Misc. shrub / plant / tree replacement / damaged - dead			1.00	1000	\$1,000.00
	Manager Recommended	Misc. shrub/plant/tree replacement-MANAGER ADD			1.00	1000	\$1,000.00
	Total Manager Recommended						\$11,400.00
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	
52.51	Op Exp Fleet Reimbursable	\$0.00	\$11,197.99	\$200.00	\$0.00	\$0.00	
52.52	Op Exp Fuel	\$18,000.00	\$8,404.47	\$14,000.00	\$15,140.00	\$12,410.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Equipment 575 hours @ 2 gph			1,150.00	2.75	\$3,162.50
	Manager Recommended	Equipment 575 hours @ 2 gph - REDUCE			1,150.00	-0.5	(\$575.00)
	Manager Recommended	New van for PM techs 3,600 miles - REDUCE			240.00	-0.5	(\$120.00)
	Manager Recommended	New van for PM techs 3,600 miles @ 15 mpg			240.00	2.75	\$660.00
	Manager Recommended	Unit #60 3,100 miles @ 10 mpg			310.00	2.75	\$852.50
	Manager Recommended	Unit #67 2,500 miles			500.00	-0.5	(\$250.00)
	Manager Recommended	Unit #67 2,500 miles @ 5 mpg diesel			500.00	3	\$1,500.00
	Manager Recommended	Unit #60, 61,62,63,64,66 - REDUCE			3,570.00	-0.5	(\$1,785.00)
	Manager Recommended	Unit #61 1,100 miles @ 10 mpg			110.00	2.75	\$302.50
	Manager Recommended	Unit #62 5,000 miles @ 10 mpg			500.00	2.75	\$1,375.00
	Manager Recommended	Unit #63 10,000 miles @ 10 mpg			1,000.00	2.75	\$2,750.00
	Manager Recommended	Unit #64 4,500 miles @ 10 mpg			450.00	2.75	\$1,237.50
	Manager Recommended	Unit #66 12,000 miles @ 10 mpg			1,200.00	2.75	\$3,300.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Total Manager Recommended							\$12,410.00
52.60	Op Exp Equipment Purchase	\$4,770.00	\$2,811.39	\$4,770.00	\$2,800.00	\$2,800.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Replace string trimmer				1.00	350	\$350.00
Manager Recommended	Various hand tools / rakes / shovels				1.00	1000	\$1,000.00
Manager Recommended	Auger replacement				1.00	300	\$300.00
Manager Recommended	Electrical / HVAC / tester / tools / misc				1.00	500	\$500.00
Manager Recommended	Replace hand held radio				1.00	350	\$350.00
Manager Recommended	Replace NEXTEL				2.00	150	\$300.00
Total Manager Recommended							\$2,800.00
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.70	Op Exp Safety	\$3,350.00	\$2,072.52	\$3,350.00	\$1,962.00	\$1,962.00	
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$3,025.00	\$3,025.00	
52.80	Op Exp Tools	\$0.00	\$470.00	\$470.00	\$0.00	\$0.00	
52.81	Op Exp Chemicals	\$10,250.00	\$10,631.70	\$10,250.00	\$10,250.00	\$10,250.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Mosquito program chemical (gallons)				275.00	30	\$8,250.00
Manager Recommended	Town applied herbicides (lump sum)				1.00	2000	\$2,000.00
Total Manager Recommended							\$10,250.00
52.85	Op Exp Departmental Supplies	\$14,000.00	\$14,992.55	\$14,000.00	\$12,000.00	\$12,000.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Town Bldg (except CCC) custodial supplies-lump sum				1.00	12000	\$12,000.00
Total Manager Recommended							\$12,000.00
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$14,673.12	
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Operating Expenses		\$94,950.00	\$86,701.76	\$92,040.00	\$75,438.00	\$86,116.12	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Account Classification: Misc - Miscellaneous						
59.98	Misc Support Services - W/S Fund	(\$109,527.00)	(\$100,399.74)	(\$109,527.00)	\$0.00	(\$99,414.00)
59.99	Misc Support Services - Electric Fund	(\$8,762.00)	(\$8,031.87)	(\$8,762.00)	\$0.00	(\$6,627.00)
Account Classification Total: Miscellaneous		(\$118,289.00)	(\$108,431.61)	(\$118,289.00)	\$0.00	(\$106,041.00)
Division Total: Property Maintenance Operations		\$538,618.00	\$438,919.85	\$521,751.00	\$223,601.00	\$556,721.24

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Public Works
Division: Vehicle Maintenance

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Fleet Service Supervisor	16	1	1	1
Equipment Service Mechanic	11	2	2	2

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 53 - Vehicle Maintenance						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$118,135.00	\$105,603.23	\$122,500.00	\$0.00	\$119,961.86
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50.04	Salaries: Overtime	\$500.00	\$126.80	\$250.00	\$0.00	\$0.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Personnel - Salaries		\$118,635.00	\$105,730.03	\$122,750.00	\$0.00	\$119,961.86
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$2,100.00
51.01	Benefits Stand-by Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51.10	Benefits FICA	\$9,053.00	\$7,567.71	\$9,100.00	\$0.00	\$9,056.47
51.11	Benefits Group Insurance - Health	\$20,153.00	\$18,108.08	\$20,400.00	\$0.00	\$19,608.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$941.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$734.40
51.20	Benefits Retirement - General	\$5,869.00	\$5,098.61	\$5,900.00	\$0.00	\$5,721.10
51.30	Benefits 401K - General Employees	\$4,733.00	\$4,229.17	\$4,850.00	\$0.00	\$4,651.41
Account Classification Total: Personnel - Benefits		\$39,808.00	\$35,003.57	\$40,250.00	\$0.00	\$42,812.38
Account Classification: Contract Serv - Contractual Services						
56.00	Cont Serv Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.10	Cont Serv Contracts and Agreements	\$3,750.00	\$871.85	\$3,750.00	\$3,250.00	\$3,250.00
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$450.00	\$450.00
56.51	Cont Serv Uniform Rental	\$2,600.00	\$2,196.58	\$2,600.00	\$2,504.00	\$2,504.00
56.70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.71	Cont Serv Communication Maint Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Contractual Services		\$6,350.00	\$3,068.43	\$6,350.00	\$6,204.00	\$6,204.00
Account Classification: Op Exp - Operating Expenses						
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.15	Op Exp Telephone Exp - Buildings	\$1,100.00	\$0.00	\$0.00	\$1,100.00	\$0.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Moved to building budget			1.00	-1100	(\$1,100.00)
	Manager Recommended	Telephone Exp Building			2.00	550	\$1,100.00
	Total Manager Recommended						(\$0.00)
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$360.00	\$360.00	
52.26	Op Exp Training and Travel	\$750.00	\$110.00	\$500.00	\$465.00	\$465.00	
52.27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.35	Op Exp Maint and Repair - Equipment	\$4,650.00	\$1,883.20	\$3,500.00	\$4,450.00	\$4,450.00	
52.36	Op Exp Maint and Repair - Vehicles	\$1,250.00	\$378.72	\$750.00	\$2,244.00	\$2,244.00	
52.38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.50	Op Exp Automotive Supplies	\$2,000.00	\$200.01	\$1,200.00	\$0.00	\$0.00	
52.51	Op Exp Fleet Reimbursable	\$3,500.00	\$18,254.52	\$3,500.00	\$3,500.00	\$3,500.00	
52.52	Op Exp Fuel	\$0.00	\$1,641.72	\$2,200.00	\$1,650.00	\$1,350.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unit # 11,12,13,19 - REDUCE			600.00	-0.5	(\$300.00)
	Manager Recommended	Unit #11 3,000 VM miles @ 10 mpg (5,700 miles others)			300.00	2.75	\$825.00
	Manager Recommended	Unit #12 1,000 miles @ 10 mpg			100.00	2.75	\$275.00
	Manager Recommended	Unit #13 1,500 VM miles @ 15 mpg (6,000 miles others)			100.00	2.75	\$275.00
	Manager Recommended	Unit #19 1,000 miles @ 10 mpg			100.00	2.75	\$275.00
	Total Manager Recommended						\$1,350.00
52.60	Op Exp Equipment Purchase	\$9,570.00	\$5,545.16	\$9,570.00	\$8,458.00	\$3,008.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	HP Printer/scanner with fax - CUT			1.00	-650	(\$650.00)
	Manager Recommended	Lincoln 20-Gallon pressurized oil lift drain			1.00	519	\$519.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
	Manager Recommended						
	Low profile transfer tanker for large trucks, backhoes, & tracto				1.00	569	\$569.00
	Manager Recommended						
	Plasma Cutter				1.00	3200	\$3,200.00
	Manager Recommended						
	Plasma Cutter - CUT				1.00	-3200	(\$3,200.00)
	Manager Recommended						
	Rearend lube pump for 5 gallon pail				1.00	120	\$120.00
	Manager Recommended						
	10 Ton floor Jack				1.00	1150	\$1,150.00
	Manager Recommended						
	Dell 755 desktop computer				1.00	1600	\$1,600.00
	Manager Recommended						
	Dell 755 desktop computer 1				1.00	-1600	(\$1,600.00)
	Manager Recommended						
	Fuel system journal printer				1.00	650	\$650.00
	Manager Recommended						
	HP Printer/scanner with fax				1.00	650	\$650.00
	Total Manager Recommended						<u>\$3,008.00</u>
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.70	Op Exp Safety	\$875.00	\$307.81	\$700.00	\$604.00	\$604.00	
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$825.00	\$825.00	
52.85	Op Exp Departmental Supplies	\$3,000.00	\$1,234.86	\$2,500.00	\$2,950.00	\$2,950.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,794.39	
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Operating Expenses		\$26,695.00	\$29,556.00	\$24,420.00	\$26,606.00	\$24,550.39	
Account Classification: Misc - Miscellaneous							
59.98	Misc Support Services - W/S Fund	(\$38,242.00)	(\$35,055.13)	(\$38,242.00)	\$0.00	(\$22,056.00)	
59.99	Misc Support Services - Electric Fund	(\$39,242.00)	(\$35,971.87)	(\$39,242.00)	\$0.00	(\$17,260.00)	
Account Classification Total: Miscellaneous		(\$77,484.00)	(\$71,027.00)	(\$77,484.00)	\$0.00	(\$39,316.00)	
Division Total: Vehicle Maintenance		\$114,004.00	\$102,331.03	\$116,286.00	\$32,810.00	\$154,212.63	

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Public Works
 Division: Streets Operation

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Street Maint. Supervisor	17	1	1	1
Street Maint. Crew Leader	13	2	2	2
Street Maint. Worker	9	4	4	4

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 55 - Streets Operations							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$221,820.00	\$190,127.27	\$227,138.00	\$0.00	\$231,615.58	
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50.04	Salaries: Overtime	\$4,032.00	\$1,620.50	\$2,500.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$6,033.60	
Account Classification Total: Personnel - Salaries		\$225,852.00	\$191,747.77	\$229,638.00	\$0.00	\$237,649.18	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$1,350.00	
51.01	Benefits Stand-by Pay	\$0.00	\$556.24	\$0.00	\$0.00	\$0.00	
51.10	Benefits FICA	\$17,200.00	\$14,269.02	\$17,136.00	\$0.00	\$17,721.09	
51.11	Benefits Group Insurance - Health	\$45,731.00	\$37,830.65	\$47,046.00	\$0.00	\$41,901.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$2,196.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,426.56	
51.20	Benefits Retirement - General	\$11,126.00	\$9,663.71	\$11,400.00	\$0.00	\$11,330.52	
51.30	Benefits 401K - General Employees	\$8,973.00	\$7,895.82	\$9,300.00	\$0.00	\$9,211.65	
Account Classification Total: Personnel - Benefits		\$83,030.00	\$70,215.44	\$84,882.00	\$0.00	\$85,136.82	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$200,000.00	\$114,129.24	\$85,000.00	\$15,000.00	\$15,000.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Remainder of street project			1.00	15000	\$15,000.00
	Total Manager Recommended						\$15,000.00
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.50	Cont Serv Equipment Rental	\$4,200.00	\$715.00	\$1,500.00	\$4,650.00	\$4,650.00	
	Comment: Level						Comment

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
	Departmental Request						
					Last year DOT supplied us with 2 message boards. If they do not supply them again this year we will need to rent 2 boards to put on Main St. for the parade. We also rented one for the water shut off in Riverwood. I would like to continue to have \$ reserved for emergencies.		
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Alpha numeric pager (3 employees) amt per month			36.00	12.5	\$450.00
	Manager Recommended	Rental / roadside message boards 6 x \$700 week			1.00	4200	\$4,200.00
		Total Manager Recommended					<u>\$4,650.00</u>
56.51	Cont Serv Uniform Rental	\$5,109.00	\$3,431.78	\$5,000.00	\$4,160.00	\$4,160.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Uniform rental 7 employees (per week)			52.00	80	\$4,160.00
		Total Manager Recommended					<u>\$4,160.00</u>
56.70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.71	Cont Serv Communication Maint Contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Account Classification Total: Contractual Services	\$209,309.00	\$118,276.02	\$91,500.00	\$23,810.00	\$23,810.00	
	Account Classification: Op Exp - Operating Expenses						
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.12	Op Exp Utility Exp - Other	\$17,705.00	\$0.00	\$17,705.00	\$72,862.00	\$41,266.00	
	Comment: Level				Comment		
		Departmental Request			1,099 fixtures, avg 232 watts, 12 hour burn,		
		Preliminary Review			Chargeback of Gen Fund to Elec Fund.		
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Town lights Kwh used - MANAGER REDUCE to \$35,410			1.00	-31596	(\$31,596.00)
	Manager Recommended	Town lights Kwh used at \$0.06			1,116,760.00	0.06	\$67,005.60
	Manager Recommended	Town lights new bulb (1/3 of total count)			366.00	10	\$3,660.00
	Manager Recommended	Town lights new photo cell (1/3 of total count)			366.00	6	\$2,196.00
		Total Manager Recommended					<u>\$41,265.60</u>

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.13	Op Exp Street Lights - Rental	\$40,250.00	\$33,170.24	\$35,908.00	\$32,742.00	\$32,742.00	
	Comment: Level				Comment:		
	Departmental Request				217 lamps/poles in PEC served areas except for RWAC		
	Manager Review				Corresponding expenditure in the Electric Fund Non Departmental Budget.		
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Hwy 70 meter per month			12.00	170	\$2,040.00
	Manager Recommended	Moss Crk S/D 7 @ \$2.58 pole / \$9.21 light per month			84.00	11.79	\$990.36
	Manager Recommended	Unknown 156 @ \$2.58 pole/\$9.21 light per month			1,872.00	11.79	\$22,070.88
	Manager Recommended	Garrison S/D 28 @ \$2.58 pole/\$9.21 light per month			336.00	11.79	\$3,961.44
	Manager Recommended	Glen Haven S/D 26 @ \$2.58 pole/\$9.21 light per month			312.00	11.79	\$3,678.48
		Total Manager Recommended					\$32,741.16
52.14	Op Exp Street Lights - Special	\$24,000.00	\$33,606.17	\$37,000.00	\$40,800.00	\$40,800.00	
	Comment: Level				Comment:		
	Departmental Request				Previously unbilled lights have been added (as of 03/2009 per Ronnie Wood), the current bill for RWAC is \$3,400 per month		
	Preliminary Review				Manager revised from \$24K to \$37K for EOY estimate.		
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Riverwood LLC lights / per month			12.00	3400	\$40,800.00
		Total Manager Recommended					\$40,800.00
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$1,260.00	\$1,260.00	
52.26	Op Exp Training and Travel	\$1,680.00	\$1,187.99	\$1,680.00	\$1,700.00	\$1,700.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	ITRE Road Scholar 7 employees x 2 classes			14.00	100	\$1,400.00
	Manager Recommended	Pesticide Cert 3 (new) employees			3.00	50	\$150.00
	Manager Recommended	Pesticide Cert CEU 3 employees			3.00	50	\$150.00
		Total Manager Recommended					\$1,700.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.35	Op Exp Maint and Repair - Equipment	\$14,000.00	\$13,279.83	\$12,000.00	\$15,175.00	\$15,175.00	
Comment: Level		Comment					
		Departmental Request		Unit #300 1997 CAT Backhoe 436 C			
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unit # 300 370 hrs / year				370.00	12.5	\$4,625.00
Manager Recommended	Unit # 302 40 hrs / year				40.00	5	\$200.00
Manager Recommended	Unit # 370 350 hrs / year / brushes / gutter broom				350.00	15	\$5,250.00
Manager Recommended	Unit # 371 300 hrs/ year - leaf truck - ODB				300.00	15	\$4,500.00
Manager Recommended	Unit # 607 40 hrs / year				20.00	5	\$100.00
Manager Recommended	Unit # 652 225 hrs / year				100.00	5	\$500.00
Total Manager Recommended							\$15,175.00
52.36	Op Exp Maint and Repair - Vehicles	\$5,100.00	\$4,737.91	\$5,100.00	\$5,435.00	\$5,435.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Unit # 30 - 5,000 miles/ year				5,000.00	0.11	\$550.00
Manager Recommended	Unit # 31 - 3,800 miles / year				3,800.00	0.35	\$1,330.00
Manager Recommended	Unit # 32 - 2,500 miles/ year				2,500.00	0.35	\$875.00
Manager Recommended	Unit # 33 - 5,000 miles / year				5,000.00	0.11	\$550.00
Manager Recommended	Unit # 34 - 8,000 miles / year				8,000.00	0.11	\$880.00
Manager Recommended	Unit # 36 - 2,500 miles / year				2,500.00	0.25	\$625.00
Manager Recommended	Unit # 37 - 2,500 miles / year				2,500.00	0.25	\$625.00
Total Manager Recommended							\$5,435.00
52.38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.39	Op Exp Maint and Repair - System	\$25,000.00	\$33,170.21	\$25,000.00	\$47,000.00	\$47,000.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Repair of asphalt after water / sewer repairs				1.00	10000	\$10,000.00
Manager Recommended	Repair of sidewalks after water/sewer repairs				1.00	10000	\$10,000.00

Budget Worksheet Report

Account Number	Description				2010			
		2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	Departmental Request	2010 Manager Recommended		
	Manager Recommended	Stone / easement work / asphalt-concrete base				1.00	12000	\$12,000.00
	Manager Recommended	Street repairs / potholes / sinkholes / general				1.00	15000	\$15,000.00
	Total Manager Recommended							<u>\$47,000.00</u>
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00		
52.52	Op Exp Fuel	\$22,000.00	\$15,624.52	\$20,000.00	\$17,970.00	\$17,970.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Unit # 36 2,500 miles @ 10 mpg				250.00	2.75	\$687.50
	Manager Recommended	Unit # 37 2,500 miles @ 10 mpg				250.00	2.75	\$687.50
	Manager Recommended	Unit # 370 450 hours @ 2 gph				900.00	3	\$2,700.00
	Manager Recommended	Unit # 371 350 hours @ 2 gph				700.00	3	\$2,100.00
	Manager Recommended	Unit # 300 370 hours @ 2 gph				740.00	3	\$2,220.00
	Manager Recommended	Unit # 302 50 hours @ 1 gph				50.00	2.75	\$137.50
	Manager Recommended	Unit # 31 4,000 miles @ 10 mpg				400.00	2.75	\$1,100.00
	Manager Recommended	Unit # 32 2,500 miles @ 10 mpg				250.00	2.75	\$687.50
	Manager Recommended	Unit # 33 5,000 miles @ 10 mpg				500.00	2.75	\$1,375.00
	Manager Recommended	Unit # 34 8,000 miles @ 10 mpg				800.00	2.75	\$2,200.00
	Manager Recommended	Equipment 450 hours @ 2 gph				900.00	3	\$2,700.00
	Manager Recommended	Unit # 30 5,000 miles @ 10 mpg				500.00	2.75	\$1,375.00
	Total Manager Recommended							<u>\$17,970.00</u>
52.60	Op Exp Equipment Purchase	\$7,150.00	\$5,728.93	\$7,150.00	\$2,650.00	\$2,650.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Replace back pack blower				1.00	650	\$650.00
	Manager Recommended	Replace chain saw				1.00	300	\$300.00
	Manager Recommended	Replacement Nextel				2.00	150	\$300.00
	Manager Recommended	Replacement radio				1.00	250	\$250.00
	Manager Recommended	String Trimmer				1.00	350	\$350.00
	Manager Recommended	Undesignated hand/power tools				1.00	800	\$800.00
	Total Manager Recommended							<u>\$2,650.00</u>
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		

Budget Worksheet Report

Account Number	Description				2010	2010 Manager Recommended
		2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	Departmental Request	
52.70	Op Exp Safety	\$2,400.00	\$718.31	\$2,400.00	\$1,208.00	\$1,208.00
52.71	Op Exp Protective Clothing	\$0.00	\$124.99	\$150.00	\$1,925.00	\$1,925.00
52.85	Op Exp Departmental Supplies	\$6,000.00	\$5,614.24	\$6,000.00	\$8,055.00	\$8,055.00
52.86	Op Exp System Maintenance	\$0.00	\$2,124.33	\$2,200.00	\$0.00	\$0.00
Comment: Level		Comment				
Departmental Request		See Line # 52 39 Maint & Repair Sys				
52.90	Op Exp Regulatory Signs	\$8,100.00	\$16,571.72	\$16,500.00	\$8,100.00	\$8,100.00
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$15,405.43
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Operating Expenses		\$173,385.00	\$165,659.39	\$189,793.00	\$256,882.00	\$240,691.43
Account Classification: Cap Outlay - Capital Outlay						
58.10	Cap Out Sidewalk Repair and Improvements	\$0.00	\$0.00	\$0.00	\$50,000.00	\$35,000.00
Comment: Level		Comment				
Departmental Request		I would like to be pro-active in repairing sidewalks rather than fix them after someone falls. I have identified numerous areas that need repaired. We can do these in-house to keep the				
Budget Transactions:						
Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Repair Downtown Sidewalks			1.00	15000	\$15,000.00
Manager Recommended	Repair Misc. sidewalks - MANAGER REDUCE by \$30K			1.00	-30000	(\$30,000.00)
Manager Recommended	Repair Misc. sidewalks in Town / remove trip hazards			1.00	50000	\$50,000.00
Total Manager Recommended						\$35,000.00
58.11	Cap Out Drainage Repair and Improvements	\$110,000.00	\$171,221.80	\$172,000.00	\$89,000.00	\$89,000.00
Comment: Level		Comment				
Departmental Request		Finish remainder of Johnson Drive Drainage Project / run storm lines - build 2 junction boxes - tie into existing newly constructed lines on both sides - cross sewer line - etc Per John McCullen				
Budget Transactions:						
Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Complete remainder of Johnson Drive Project			1.00	89000	\$89,000.00
Total Manager Recommended						\$89,000.00
58.12	Cap Out Street Repair and Improvements	\$327,400.00	\$311.40	\$327,000.00	\$425,000.00	\$425,000.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Comment:		Level	Comment				
		Departmental Request	Price per John McCullen - remainder of Street project				
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Continuation of Streets Project (Span FY)				1.00	425000	\$425,000.00
Total Manager Recommended							\$425,000.00
58.13	Cap Out System Maintenance	\$0.00	\$0.00	\$14,200.00	\$0.00	\$0.00	
Account Classification Total: Capital Outlay		\$437,400.00	\$171,533.20	\$513,200.00	\$564,000.00	\$549,000.00	
Account Classification: Misc - Miscellaneous							
59.98	Misc Support Services - W/S Fund	(\$51,704.00)	(\$47,395.37)	(\$51,704.00)	\$0.00	(\$26,282.00)	
59.99	Misc Support Services - Electric Fund	(\$6,463.00)	(\$5,924.38)	(\$6,463.00)	\$0.00	(\$5,256.00)	
Account Classification Total: Miscellaneous		(\$58,167.00)	(\$53,319.75)	(\$58,167.00)	\$0.00	(\$31,538.00)	
Division Total: Streets Operations		\$1,070,809.00	\$664,112.07	\$1,050,846.00	\$844,692.00	\$1,104,749.43	

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Public Works
Division: Sanitation

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 59 - Sanitation							
Account Classification: Salaries - Personnel - Salaries							
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Personnel - Salaries		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification: Benefits - Personnel - Benefits							
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Personnel - Benefits		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification: Op Exp - Operating Expenses							
52.43	Op Exp Yard Waste Disposal	\$190,000.00	\$168,317.94	\$182,000.00	\$196,308.00	\$195,350.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Yard waste disposal 5,692 accts @ \$2.86 per month				12.00	16279.12	\$195,349.44
Manager Recommended	CPI factor 2.5% lump sum				1.00	4788	\$4,788.00
Manager Recommended	CPI factor 2.5% lump sum (correction)				1.00	-4788	(\$4,788.00)
Total Manager Recommended							\$195,349.44
52.44	Op Exp Clean-Up Activity	\$17,000.00	\$18,461.82	\$21,200.00	\$21,300.00	\$21,300.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Clean-up per month no party responsible				12.00	1775	\$21,300.00
Total Manager Recommended							\$21,300.00
53.40	Op Exp Landfill Fees	\$1,500.00	\$2,315.86	\$2,800.00	\$2,000.00	\$217,772.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Landfill fees (WM- 5,516 accts @ \$3.29 per)				12.00	18147.64	\$217,771.68
Manager Recommended	Tip fees (other than Waste Management) lump sum				1.00	2000	\$2,000.00
Manager Recommended	Tip fees (other than WM) moved to Misc.				1.00	-2000	(\$2,000.00)
Total Manager Recommended							\$217,771.68
53.41	Op Exp Trash Hauling Fees	\$620,000.00	\$627,887.65	\$684,000.00	\$645,406.00	\$403,110.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
	Manager Recommended	Collection 5,516 accts @ \$6.09 per month				12.00	33592.44	\$403,109.28
	Total Manager Recommended							\$403,109.28
53.42	Op Exp Recycling Fees	\$260,000.00	\$236,426.05	\$258,000.00	\$265,188.00	\$263,654.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Recycle 5,692 accts @ \$3.86 per month				12.00	21971.12	\$263,653.44
	Total Manager Recommended							\$263,653.44
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$2,800.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc. Lanfill (Not WM)				1.00	2800	\$2,800.00
	Total Manager Recommended							\$2,800.00
Account Classification Total: Operating Expenses		\$1,088,500.00	\$1,053,409.32	\$1,148,000.00	\$1,130,202.00	\$1,103,986.00		
Division Total: Sanitation		\$1,088,500.00	\$1,053,409.32	\$1,148,000.00	\$1,130,202.00	\$1,103,986.00		

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 95 - Capital Outlay							
Account Classification: Cap Outlay - Capital Outlay							
58.00	Cap Out Capital Projects	\$0.00	\$307,772.84	\$323,925.00	\$0.00	\$0.00	
58.20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58.50	Cap Out Capital Outlay	\$107,800.00	\$54,206.08	\$107,800.00	\$245,000.00	\$0.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	PW VM Work Order Software (Manager +)			1.00	7500	\$7,500.00
	Manager Recommended	PW VM Work Order Software (Manager +) - CUT(purchased)			1.00	-7500	(\$7,500.00)
	Manager Recommended	PW VM Building Addition			1.00	189000	\$189,000.00
	Manager Recommended	PW VM Building Addition - CUT			1.00	-189000	(\$189,000.00)
	Manager Recommended	PW VM Wireless Truck Lift			1.00	48500	\$48,500.00
	Manager Recommended	PW VM Wireless Truck Lift - CUT			1.00	-48500	(\$48,500.00)
	Total Manager Recommended						<u>\$0.00</u>
Account Classification Total: Capital Outlay		\$107,800.00	\$361,978.92	\$431,725.00	\$245,000.00	\$0.00	
Division Total: Capital Outlay		\$107,800.00	\$361,978.92	\$431,725.00	\$245,000.00	\$0.00	
Department Total: Public Works		\$3,289,919.00	\$2,876,972.77	\$3,616,246.00	\$3,045,779.00	\$3,219,381.92	

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Parks & Recreation
 Division: Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Recreation Director	24	1	1	1
Recreation Center Supervisor	18	1	1	1
Admin. Support Specialist	13	1	1	1

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Department: 60 - Parks & Recreational Services						
Division: 02 - Administration						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$146,182.00	\$106,017.30	\$126,000.00	\$0.00	\$176,367.10
50.02	Salaries: Part-time	\$4,320.00	\$0.00	\$0.00	\$0.00	\$4,800.00
		Comment: Level		Comment		
		Departmental Request		Salary for one intern in sports management to assist with athletics		
50.04	Salaries: Overtime	\$200.00	\$12.00	\$0.00	\$0.00	\$0.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$2,972.64
Account Classification Total: Personnel - Salaries		\$150,702.00	\$106,029.30	\$126,000.00	\$0.00	\$184,139.74
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$1,750.00
51.10	Benefits FICA	\$11,550.00	\$7,532.06	\$9,650.00	\$0.00	\$13,984.49
51.11	Benefits Group Insurance - Health	\$16,350.00	\$12,061.95	\$15,207.00	\$0.00	\$17,601.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$627.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,077.36
51.20	Benefits Retirement - General Employees	\$7,265.00	\$5,114.55	\$6,000.00	\$0.00	\$8,671.68
51.30	Benefits 401K - General Employees	\$5,860.00	\$4,227.98	\$5,000.00	\$0.00	\$7,050.18
Account Classification Total: Personnel - Benefits		\$41,025.00	\$28,936.54	\$35,857.00	\$0.00	\$50,761.71
Account Classification: Contract Serv - Contractual Services						
56.00	Cont Serv Professional Services	\$40,000.00	\$28,848.39	\$40,000.00	\$30,000.00	\$210,000.00
Budget Transactions:						
	Level	Transaction		Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	GL Road Park Design and Permitting		1.00	180000	\$180,000.00
	Manager Recommended	Misc. Design and Permitting Work		1.00	20000	\$20,000.00
	Manager Recommended	All-Star Design		1.00	10000	\$10,000.00
	Total Manager Recommended					\$210,000.00
56.10	Cont Serv Contracts and Agreements	\$5,000.00	\$4,956.07	\$5,000.00	\$0.00	\$5,500.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Contractual Services		\$45,000.00	\$33,804.46	\$45,000.00	\$30,000.00	\$215,500.00	
Account Classification: Op Exp - Operating Expenses							
52.00	Op Exp Copy Expense	\$100.00	\$0.00	\$50.00	\$100.00	\$100.00	
Comment: Level		Comment					
		Departmental Request		Expense for use of copy machine at Town Hall			
52.01	Op Exp Postage and Shipping Expense	\$3,000.00	\$0.00	\$3,000.00	\$1,500.00	\$1,500.00	
Comment: Level		Comment					
		Departmental Request		Cost of postage			
52.10	Op Exp Utility Exp - Town Electricity	\$28,016.00	\$2,838.03	\$11,600.00	\$0.00	\$0.00	
Comment: Level		Comment					
		Departmental Request		Requests moved to 100-60-02-50 and 100-60-02-51			
52.11	Op Exp Utility Exp - Town W/S	\$0.00	\$1,302.34	\$1,548.00	\$0.00	\$0.00	
Comment: Level		Comment					
		Departmental Request		Requests moved to 100-60-02-50 and 100-60-02-51			
52.12	Op Exp Utility Exp - Other	\$1,548.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.15	Op Exp Telephone Exp - Buildings	\$29,250.00	\$7,728.75	\$10,000.00	\$11,700.00	\$0.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Civitan Building				2.00	850	\$1,700.00
Manager Recommended	Community Center phone est.				7.00	1428	\$9,996.00
Manager Recommended	Move to building budget				1.00	-11696	(\$11,696.00)
Total Manager Recommended							\$0.00
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$2,165.18	\$2,316.00	\$474.00	\$474.00	
52.26	Op Exp Training and Travel	\$4,400.00	\$3,390.74	\$3,400.00	\$2,930.00	\$2,930.00	
52.27	Op Exp Local Mileage	\$100.00	\$0.00	\$50.00	\$50.00	\$50.00	
52.35	Op Exp Maint and Repair - Equipment	\$150.00	\$530.50	\$150.00	\$150.00	\$150.00	
52.36	Op Exp Maint and Repair - Vehicles	\$800.00	\$126.73	\$800.00	\$400.00	\$400.00	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.37	Op Exp Maint and Repair - Buildings	\$1,500.00	\$0.00	\$500.00	\$0.00	\$0.00	
	Comment: Level			Comment			
	Departmental Request			See 100-50-02-50-5237and 100-50-02-51-5237			
52.42	Op Exp Park Beautification	\$10,000.00	\$7,813.53	\$10,000.00	\$0.00	\$0.00	
	Comment: Level			Comment			
	Departmental Request			Expenses for landscaping supplies, tree planting, and park signage. Items placed in Maintenance budget			
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	
52.52	Op Exp Fuel	\$1,000.00	\$279.10	\$600.00	\$1,000.00	\$900.00	
52.60	Op Exp Equipment Purchase	\$4,700.00	\$4,936.00	\$5,000.00	\$0.00	\$1,200.00	
	Comment: Level			Comment			
	Departmental Request			See 100-60-02-50-5260			
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Chairmat - moved from building maint				2.00	75	\$150.00
Manager Recommended	Cordless drill/saw/light kit-moved from building maint				1.00	300	\$300.00
Manager Recommended	Microwave-moved from building maint-but reduced				1.00	150	\$150.00
Manager Recommended	Refrigerator-moved from building maint-but reduced				1.00	600	\$600.00
	Total Manager Recommended						\$1,200.00
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.62	Op Exp Dues and Subscriptions	\$880.00	\$787.00	\$800.00	\$777.00	\$777.00	
	Comment: Level			Comment			
	Departmental Request			Expenses for dues, memberships and subscriptions.			
52.70	Op Exp Safety	\$300.00	\$330.16	\$140.00	\$300.00	\$300.00	
52.85	Op Exp Departmental Supplies	\$10,800.00	\$5,823.89	\$10,800.00	\$11,400.00	\$8,900.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,963.13	
53.99	Op Exp Miscellaneous Expense	\$100.00	\$51.20	\$100.00	\$100.00	\$100.00	
Account Classification Total: Operating Expenses		\$96,644.00	\$38,103.15	\$60,854.00	\$31,081.00	\$22,944.13	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Sub Department: 50 - Community Center							
Account Classification: Contract Serv - Contractual Services							
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$6,340.00	\$840.00	
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Contractual Services		\$0.00	\$0.00	\$0.00	\$6,340.00	\$840.00	
Account Classification: Op Exp - Operating Expenses							
52.10	Op Exp Utility Exp - Town Electricity	\$0.00	\$0.00	\$0.00	\$96,000.00	\$55,000.00	
Comment: Level		Comment					
		Departmental Request		Electricity for Community Center			
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Estimated electricity - MANAGER REDUCE				1.00	-41000	(\$41,000.00)
Manager Recommended	Estimated electricity usage per month				12.00	8000	\$96,000.00
Total Manager Recommended							\$55,000.00
52.11	Op Exp Utility Exp - Town W/S	\$0.00	\$0.00	\$0.00	\$12,000.00	\$4,800.00	
Comment: Level		Comment					
		Departmental Request		Water/Sewer for Community Center			
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	water / sewage per month				12.00	1000	\$12,000.00
Manager Recommended	Water/Sewage - MANAGER REDUCE				1.00	-7200	(\$7,200.00)
Total Manager Recommended							\$4,800.00
52.12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$10,800.00	\$10,800.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Gas for boilers per month				12.00	900	\$10,800.00
Total Manager Recommended							\$10,800.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010	2010 Manager Recommended			
					Departmental Request		Number of Units	Cost Per Unit	Total Amount
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$8,225.00			
	Budget Transactions:								
	Level	Transaction					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Landlines					12.00	685.38	\$8,224.56
	Total Manager Recommended								\$8,224.56
52.37	Op Exp Maint and Repair - Buildings	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00			
52.38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00			
52.60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$20,350.00	\$17,500.00			
	Comment:	Level		Comment					
		Departmental Request		Equipment purchases for Community Center					
	Budget Transactions:								
	Level	Transaction					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Refrigerator - MOVE to REC ADMIN					1.00	-1000	(\$1,000.00)
	Manager Recommended	Speaker Phone					1.00	500	\$500.00
	Manager Recommended	Speaker Phone - CUT					1.00	-500	(\$500.00)
	Manager Recommended	vacuum cleaner					2.00	500	\$1,000.00
	Manager Recommended	Vacuum cleaner - REDUCE					1.00	-500	(\$500.00)
	Manager Recommended	Filing Cabinet					1.00	500	\$500.00
	Manager Recommended	Literature Rack					1.00	200	\$200.00
	Manager Recommended	Literature rack - CUT					1.00	-200	(\$200.00)
	Manager Recommended	microwave					1.00	200	\$200.00
	Manager Recommended	Microwave - MOVE to REC ADMIN					1.00	-200	(\$200.00)
	Manager Recommended	refridgerator					1.00	1000	\$1,000.00
	Manager Recommended	40' rubber tire manlift - change bulbs / clean windows					1.00	15000	\$15,000.00
	Manager Recommended	buffer					1.00	1500	\$1,500.00
	Manager Recommended	Chairmat					2.00	75	\$150.00
	Manager Recommended	Chairmat - MOVE to REC ADMIN					2.00	-75	(\$150.00)
	Manager Recommended	cordless drill/ saw/ light kit					1.00	300	\$300.00
	Manager Recommended	Cordless drill/saw/light kit - MOVE to REC ADMIN					1.00	-300	(\$300.00)
	Total Manager Recommended								\$17,500.00
52.85	Op Exp Departmental Supplies	\$0.00	\$0.00	\$0.00	\$14,200.00	\$12,200.00			

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Comment: Level		Comment					
Departmental Request		Supplies for the Community Center					
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	brooms / mops / dusters / buckets/ etc				1.00	300	\$300.00
Manager Recommended	custodian cart with accessories				2.00	300	\$600.00
Manager Recommended	paper towels/ toilet paper/ hand towels/ tissues/etc				1.00	8000	\$8,000.00
Manager Recommended	filters / HVAC - 40 filters / 3 months / 16 x 25 x 2				2.00	1000	\$2,000.00
Manager Recommended	garbage cans - gym/ offices/ kids area/ pottery/ etc				10.00	25	\$250.00
Manager Recommended	ladder / clean windows - change bulbs				2.00	400	\$800.00
Manager Recommended	light bulbs/ ballasts - misc. supplies				1.00	2000	\$2,000.00
Manager Recommended	misc. hand tools - hammer/screwdriver/wrench				1.00	250	\$250.00
Manager Recommended	Paper towels, etc - REDUCE				1.00	-2000	(\$2,000.00)
Total Manager Recommended							\$12,200.00
Account Classification Total: Operating Expenses		\$0.00	\$0.00	\$0.00	\$157,350.00	\$112,525.00	
Sub Department Total: Community Center		\$0.00	\$0.00	\$0.00	\$163,690.00	\$113,365.00	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Sub Department: 51 - Civitan Building						
Account Classification: Contract Serv - Contractual Services						
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Contractual Services		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification: Op Exp - Operating Expenses						
52.10	Op Exp Utility Exp - Town Electricity	\$0.00	\$0.00	\$0.00	\$3,600.00	\$3,600.00
52.11	Op Exp Utility Exp - Town W/S	\$0.00	\$0.00	\$0.00	\$1,600.00	\$1,600.00
52.12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.37	Op Exp Maint and Repair - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Operating Expenses		\$0.00	\$0.00	\$0.00	\$5,200.00	\$5,200.00
Sub Department Total: Civitan Building		\$0.00	\$0.00	\$0.00	\$5,200.00	\$5,200.00

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Parks & Recreation
Division: Youth Athletics

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Athletic Program Supervisor	17	1	1	1

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division Total: Administration		\$333,371.00	\$206,873.45	\$267,711.00	\$229,971.00	\$591,910.58	
Division: 70 - Youth Athletics							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$44,396.00	\$39,829.46	\$46,166.00	\$0.00	\$45,414.00	
50.02	Salaries: Part-time	\$45,000.00	\$26,906.48	\$45,000.00	\$0.00	\$45,000.00	
Comment: Level		Comment					
		Departmental Request	Amount needed for rest of 2009 baseball(umpires)part-time staff at new recreation center and baseball/softball facilities.				
50.04	Salaries: Overtime	\$500.00	\$220.69	\$0.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$4,570.08	
Account Classification Total: Personnel - Salaries		\$89,896.00	\$66,956.63	\$91,166.00	\$0.00	\$94,984.08	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	
51.10	Benefits FICA	\$6,500.00	\$5,449.21	\$7,659.00	\$0.00	\$7,183.48	
51.11	Benefits Group Insurance - Health	\$6,735.00	\$4,712.11	\$5,667.00	\$0.00	\$3,730.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$281.52	
51.20	Benefits Retirement - General Employees	\$2,230.00	\$2,136.52	\$2,400.00	\$0.00	\$2,381.44	
51.30	Benefits 401K - General Employees	\$1,800.00	\$1,749.41	\$3,250.00	\$0.00	\$1,936.14	
Account Classification Total: Personnel - Benefits		\$17,265.00	\$14,047.25	\$18,976.00	\$0.00	\$16,012.58	
Account Classification: Contract Serv - Contractual Services							
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.11	Cont Serv Contract Services	\$37,000.00	\$18,806.25	\$37,000.00	\$34,100.00	\$38,680.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Assist Basketball Clinics, Camps, &				1.00	4000	\$4,000.00
Manager Recommended	Background Checks on coaches				100.00	20	\$2,000.00
Manager Recommended	Concession Health Inspections				2.00	50	\$100.00
Manager Recommended	Quickscores website(scores and schedules)				1.00	2000	\$2,000.00
Manager Recommended	Ump/Ref Basketball (7-8) Officials (Triangle Officials)				64.00	30	\$1,920.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
	Manager Recommended					410.00
	Manager Recommended					170.00
	Manager Recommended					1.00
	Manager Recommended					1.00
	Total Manager Recommended					26000
						26000
						\$20,500.00
						\$8,160.00
						(\$26,000.00)
						\$26,000.00
						\$38,680.00
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Contractual Services		\$37,000.00	\$18,806.25	\$37,000.00	\$34,100.00	\$38,680.00
Account Classification: Op Exp - Operating Expenses						
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level					
	Departmental Request					
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level					
	Departmental Request					
52.10	Op Exp Utility Exp - Town Electricity	\$55,000.00	\$18,024.61	\$21,000.00	\$30,000.00	\$24,996.00
	Comment: Level					
	Departmental Request					
	Manager Review					
	Budget Transactions:					
	Level				Number of Units	Cost Per Unit
	Transaction					Total Amount
	Manager Recommended				12.00	2500
	Manager Recommended				12.00	-417
	Total Manager Recommended					\$24,996.00
52.11	Op Exp Utility Exp - Town W/S	\$35,000.00	\$24,574.45	\$32,000.00	\$40,000.00	\$34,000.00
	Comment: Level					
	Departmental Request					
	Budget Transactions:					
	Level				Number of Units	Cost Per Unit
	Transaction					Total Amount
	Manager Recommended				12.00	3333.33
	Manager Recommended				12.00	-500
	Total Manager Recommended					\$33,999.96

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010		
					Departmental Request	2010 Manager Recommended	
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$434.00	\$434.00	
52.26	Op Exp Training and Travel	\$1,200.00	\$891.47	\$1,100.00	\$800.00	\$800.00	
52.27	Op Exp Local Mileage	\$200.00	\$18.70	\$100.00	\$100.00	\$100.00	
Comment: Level		Comment					
		Departmental Request	Mileage for local youth meetings				
52.35	Op Exp Maint and Repair - Equipment	\$0.00	\$239.48	(\$240.00)	\$0.00	\$0.00	
52.36	Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.52	Op Exp Fuel	\$0.00	\$144.51	\$145.00	\$0.00	\$0.00	
52.60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.62	Op Exp Dues and Subscriptions	\$1,200.00	\$1,095.00	\$1,100.00	\$1,200.00	\$1,200.00	
52.70	Op Exp Safety	\$1,500.00	\$232.25	\$1,000.00	\$800.00	\$800.00	
52.85	Op Exp Departmental Supplies	\$45,000.00	\$31,849.09	\$45,000.00	\$29,998.00	\$29,998.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Youth Baseball/Softball Equipment				45.00	355.5	\$15,997.50
Manager Recommended	Youth Basketball Equipment				50.00	200	\$10,000.00
Manager Recommended	Youth Soccer/Fall Softball Equipment				28.00	142.85	\$3,999.80
Total Manager Recommended							<u>\$29,997.30</u>
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$3,295.99	
53.04	Op Exp Participant Insurance	\$250.00	\$12.00	\$108.00	\$150.00	\$150.00	
53.26	Op Exp Special Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	
Account Classification Total: Operating Expenses		\$139,350.00	\$77,081.56	\$101,313.00	\$103,582.00	\$95,873.99	
Division Total: Youth Athletics		\$283,511.00	\$176,891.69	\$248,455.00	\$137,682.00	\$245,550.65	

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Parks & Recreation
Division: Adult Athletics

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 71 - Adult Athletics						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$14,200.00
50.04	Salaries: Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Personnel - Salaries		\$0.00	\$0.00	\$0.00	\$0.00	\$14,200.00
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51.10	Benefits FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$1,086.00
51.11	Benefits Group Insurance - Health	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51.20	Benefits Retirement - General	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51.30	Benefits 401K - General Employees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Personnel - Benefits		\$0.00	\$0.00	\$0.00	\$0.00	\$1,086.00
Account Classification: Contract Serv - Contractual Services						
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.11	Cont Serv Contract Services	\$0.00	\$1,315.50	\$3,300.00	\$19,000.00	\$11,900.00

Comment: Level

Comment

Departmental Request

This amount is used for Adult Softball umpires & Adult Basketball/Volleyball.

Manager Review

Increased EOY based on anticipated expenditures.

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Adult Softball Umpires-Regular Season (10 games)	170.00	50	\$8,500.00
Manager Recommended	Adult Softball Umpires-Tournament	14.00	50	\$700.00
Manager Recommended	Adult Umpires/Referees	1.00	19000	\$19,000.00
Manager Recommended	Adult Umpires/Referees - REDISTRIBUTE	1.00	-19000	(\$19,000.00)
Manager Recommended	Volleyball Official (1/game/\$30 per game/90 games)	90.00	30	\$2,700.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Total Manager Recommended						<u>\$11,900.00</u>
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Contractual Services		\$0.00	\$1,315.50	\$3,300.00	\$19,000.00	\$11,900.00
Account Classification: Op Exp - Operating Expenses						
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.10	Op Exp Utility Exp - Town Electricity	\$0.00	\$4,997.75	\$0.00	\$0.00	\$0.00
52.11	Op Exp Utility Exp - Town W/S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.26	Op Exp Training and Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.36	Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.52	Op Exp Fuel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.60	Op Exp Equipment Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.70	Op Exp Safety	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00
52.85	Op Exp Departmental Supplies	\$0.00	\$0.00	\$0.00	\$10,000.00	\$8,000.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Adult Exercise Class(Volleyball, Basketball, etc.) at Rec. Ctr.	1.00	1000	\$1,000.00
Manager Recommended	Adult Softball (Softballs/Scorebooks) - REDUCE	1.00	-2000	(\$2,000.00)
Manager Recommended	Adult Softball(Softballs/Scorebooks)	1.00	9000	\$9,000.00
Total Manager Recommended				<u>\$8,000.00</u>

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
53.04	Op Exp Participant Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level			Comment:		
	Departmental Request			See Youth Athletics Budget.		
53.26	Op Exp Special Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level			Comment:		
	Departmental Request			Not Needed at this time		
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Comment: Level			Comment:		
	Departmental Request			See Youth Athletics Budget		
Account Classification Total: Operating Expenses		\$0.00	\$4,997.75	\$0.00	\$10,400.00	\$8,400.00
Division Total: Adult Athletics		\$0.00	\$6,313.25	\$3,300.00	\$29,400.00	\$35,586.00

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Parks & Recreation
Division: Programs & Classes

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Rec. Program Coordinator	17	1	1	1

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 73 - Programs and Classes						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$37,370.00	\$48,307.05	\$55,951.00	\$0.00	\$39,755.52
50.02	Salaries: Part-time	\$62,456.00	\$37,505.25	\$23,150.00	\$0.00	\$79,228.00
	Comment: Level			Comment		
		Departmental Request		Community Center Staff, Summer Staff & The Clayton Center Staff		
50.04	Salaries: Overtime	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Personnel - Salaries		\$101,826.00	\$85,812.30	\$79,101.00	\$0.00	\$118,983.52
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
51.10	Benefits FICA	\$5,750.00	\$6,914.64	\$9,050.00	\$0.00	\$9,016.67
51.11	Benefits Group Insurance - Health	\$4,440.00	\$5,170.44	\$6,050.00	\$0.00	\$6,536.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$314.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51.20	Benefits Retirement - General	\$1,895.00	\$2,471.78	\$2,810.00	\$0.00	\$1,956.93
51.30	Benefits 401K - General Employees	\$1,530.00	\$2,034.03	\$2,300.00	\$0.00	\$0.00
Account Classification Total: Personnel - Benefits		\$13,615.00	\$16,590.89	\$20,210.00	\$0.00	\$17,923.60
Account Classification: Contract Serv - Contractual Services						
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.50	Cont Serv Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Contractual Services		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification: Op Exp - Operating Expenses						
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$864.00	\$864.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.26	Op Exp Training and Travel	\$3,750.00	\$2,428.24	\$3,000.00	\$3,650.00	\$3,650.00	
	Manager Review			Increased EOY based on YTD actual.			
Budget Transactions:							
	Level				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended				2.00	150	\$300.00
	Manager Recommended				2.00	175	\$350.00
	Manager Recommended				2.00	800	\$1,600.00
	Manager Recommended				2.00	700	\$1,400.00
	Total Manager Recommended						<u>\$3,650.00</u>
52.27	Op Exp Local Mileage	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.35	Op Exp Maint and Repair - Equipment	\$500.00	\$199.96	\$300.00	\$500.00	\$500.00	
52.36	Op Exp Maint and Repair - Vehicles	\$560.00	\$155.88	\$500.00	\$560.00	\$560.00	
52.38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$1,200.00	\$250.00	
52.52	Op Exp Fuel	\$1,500.00	\$1,019.32	\$600.00	\$0.00	\$0.00	
52.60	Op Exp Equipment Purchase	\$16,430.00	\$1,753.27	\$9,600.00	\$13,530.00	\$7,530.00	
Budget Transactions:							
	Level				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended				1.00	1200	\$1,200.00
	Manager Recommended				5.00	50	\$250.00
	Manager Recommended				1.00	2200	\$2,200.00
	Manager Recommended				5.00	135	\$675.00
	Manager Recommended				1.00	-3000	(\$3,000.00)
	Manager Recommended				1.00	-3000	(\$3,000.00)
	Manager Recommended				1.00	3000	\$3,000.00
	Manager Recommended				1.00	3000	\$3,000.00
	Manager Recommended				6.00	205	\$1,230.00
	Manager Recommended				1.00	1700	\$1,700.00
	Manager Recommended				5.00	55	\$275.00
	Total Manager Recommended						<u>\$7,530.00</u>
52.62	Op Exp Dues and Subscriptions	\$735.00	\$55.00	\$55.00	\$730.00	\$730.00	

Budget Worksheet Report

Account Number	Description				2010	2010 Manager Recommended	
		2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	Departmental Request		
52.70	Op Exp Safety	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	
52.85	Op Exp Departmental Supplies	\$3,000.00	\$71.10	\$1,500.00	\$3,000.00	\$9,000.00	
Comment: Level		Comment					
		Departmental Request		Supplies for Department			
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	General departmental supplies memory cards, general items,				1.00	1250	\$1,250.00
Manager Recommended	General Items such as books, crayons, games, puzzles, etc.				1.00	3000	\$3,000.00
Manager Recommended	General items: markers, paint, scissors, brushes, glue, etc.				1.00	3000	\$3,000.00
Manager Recommended	Photo paper and printing ink				20.00	50	\$1,000.00
Manager Recommended	Staff apparel				50.00	15	\$750.00
	Total Manager Recommended						\$9,000.00
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,136.95	
Comment: Level		Comment					
		Departmental Request		See Admin Line Item			
53.04	Op Exp Participant Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.26	Op Exp Special Programs	\$18,720.00	\$9,310.11	\$9,240.00	\$22,220.00	\$15,220.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Additional Programs for new Community Center				1.00	1500	\$1,500.00
Manager Recommended	Bingo				24.00	30	\$720.00
Manager Recommended	Clayton Youth Council				1.00	7000	\$7,000.00
Manager Recommended	Clayton Youth Council - CUT DUPLICATE				1.00	-7000	(\$7,000.00)
Manager Recommended	Special Needs Camp				1.00	6000	\$6,000.00
Manager Recommended	Summer Playground Program				1.00	7000	\$7,000.00
	Total Manager Recommended						\$15,220.00
53.99	Op Exp Miscellaneous Expense	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Operating Expenses		\$45,395.00	\$14,992.88	\$24,795.00	\$46,554.00	\$42,740.95	
Account Classification: Prgms - Programs							
54.10	Programs Senior Citizens Travel	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$27,000.00	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Budget Transactions:							
	Level						
	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						
	Buses for multi-day trips				2.00	4000	\$8,000.00
	Manager Recommended				2.00	-4000	(\$8,000.00)
	Buses for multi-day trips - CUT				6.00	2500	\$15,000.00
	Manager Recommended				2.00	3500	\$7,000.00
	Buses for overnight and day trips				2.00	-3500	(\$7,000.00)
	Manager Recommended				6.00	2000	\$12,000.00
	Multi-day trips						
	Multi-day trips - CUT						
	Overnight and day trips						
	Total Manager Recommended						\$27,000.00
54.11	Programs Trips	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00	
54.12	Programs Classes	\$5,000.00	\$2,253.48	\$2,500.00	\$5,000.00	\$5,000.00	
Budget Transactions:							
	Level						
	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						
	Art Classes				2.00	200	\$400.00
	Manager Recommended				5.00	500	\$2,500.00
	Exercise/Dance Classes				3.00	700	\$2,100.00
	Manager Recommended						
	Pottery Classes						
	Total Manager Recommended						\$5,000.00
54.14	Programs Youth Council	\$7,000.00	\$3,700.58	\$3,700.00	\$7,000.00	\$7,000.00	
Budget Transactions:							
	Level						
	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						
	CYC weekend trips, special events and projects				8.00	375	\$3,000.00
	Manager Recommended				5.00	800	\$4,000.00
	State Youth Council Conferences						
	Total Manager Recommended						\$7,000.00
54.15	Programs Special Events	\$38,800.00	\$38,036.57	\$38,800.00	\$36,800.00	\$35,300.00	
Budget Transactions:							
	Level						
	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						
	Easter Egg Hunt				1.00	1800	\$1,800.00
	Manager Recommended				1.00	3000	\$3,000.00
	Grand Opening of the new Community Center				1.00	2000	\$2,000.00
	Manager Recommended				1.00	1000	\$1,000.00
	Halloween Kids Ride				1.00	20000	\$20,000.00
	Manager Recommended				1.00	-1500	(\$1,500.00)
	Halloween Parade						
	July 4th Celebration						
	New Events such as Dances, etc. - CUT						

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
	Manager Recommended					
	New Events such as Dances, Winter Festivals, etc.				1.00	1500 \$1,500.00
	Manager Recommended					
	Road Race				1.00	2000 \$2,000.00
	Manager Recommended					
	Santa's Workshop				1.00	2000 \$2,000.00
	Manager Recommended					
	Senior Games Bocce Tournament				1.00	3500 \$3,500.00
	Total Manager Recommended					<u>\$35,300.00</u>
54.16	Programs Miscellaneous	\$0.00	\$1,879.17	\$2,000.00	\$0.00	\$0.00
	Programs					
	Account Classification Total: Programs	\$93,300.00	\$45,869.80	\$47,000.00	\$91,300.00	\$74,800.00
	Division Total: Programs and Classes	\$254,136.00	\$163,265.87	\$171,106.00	\$137,854.00	\$254,448.07

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Parks & Recreation
 Division: Facilities & Maintenance

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Park Maintenance Tech.	11	1	1	1
Park Maintenance Worker	8	1	1	1

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 74 - Parks Facilities Maintenance						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$60,329.00	\$57,861.82	\$66,707.00	\$0.00	\$63,070.14
50.02	Salaries: Part-time	\$16,000.00	\$17,140.40	\$16,000.00	\$0.00	\$19,808.00
50.04	Salaries: Overtime	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Personnel - Salaries		\$76,529.00	\$75,002.22	\$82,707.00	\$0.00	\$82,878.14
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
51.10	Benefits FICA	\$5,790.00	\$5,237.28	\$6,000.00	\$0.00	\$6,207.61
51.11	Benefits Group Insurance - Health	\$13,374.00	\$11,167.04	\$13,900.00	\$0.00	\$13,072.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$627.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$214.32
51.20	Benefits Retirement - General Employees	\$3,754.00	\$2,513.76	\$3,010.00	\$0.00	\$4,025.24
51.30	Benefits 401K - General Employees	\$3,028.00	\$2,051.54	\$3,000.00	\$0.00	\$1,354.06
Account Classification Total: Personnel - Benefits		\$25,946.00	\$20,969.62	\$25,910.00	\$0.00	\$25,700.23
Account Classification: Contract Serv - Contractual Services						
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$6,040.00	\$6,040.00
56.11	Cont Serv Contract Services	\$5,000.00	\$5,189.71	\$4,500.00	\$1,050.00	\$1,050.00
56.70	Cont Serv Contract Services - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Contractual Services		\$5,000.00	\$5,189.71	\$4,500.00	\$7,090.00	\$7,090.00
Account Classification: Op Exp - Operating Expenses						
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$1,344.00	\$1,344.00
52.26	Op Exp Training and Travel	\$1,080.00	\$90.00	\$200.00	\$1,080.00	\$1,080.00
52.27	Op Exp Local Mileage	\$250.00	\$0.00	\$50.00	\$250.00	\$250.00
52.34	Op Exp Maint. and Repair - Facilities	\$30,000.00	\$15,382.78	\$19,000.00	\$4,900.00	\$4,900.00
Budget Transactions:						

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010	2010 Manager Recommended			
					Departmental Request		Number of Units	Cost Per Unit	Total Amount
	Level						Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						1.00	900	\$900.00
	Manager Recommended						1.00	1000	\$1,000.00
	Manager Recommended						1.00	3000	\$3,000.00
	Total Manager Recommended								\$4,900.00
52.35	Op Exp Maint and Repair - Equipment	\$4,000.00	\$2,825.65	\$2,400.00	\$4,001.00	\$4,001.00			
52.36	Op Exp Maint and Repair - Vehicles	\$2,000.00	\$1,162.05	\$950.00	\$1,000.00	\$1,000.00			
52.38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$21,800.00	\$26,800.00			
	Budget Transactions:								
	Level						Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						5.00	600	\$3,000.00
	Manager Recommended						5.00	340	\$1,700.00
	Manager Recommended						5.00	600	\$3,000.00
	Manager Recommended						5.00	340	\$1,700.00
	Manager Recommended						3.00	1000	\$3,000.00
	Manager Recommended						12.00	100	\$1,200.00
	Manager Recommended						1.00	3000	\$3,000.00
	Manager Recommended						1.00	1000	\$1,000.00
	Manager Recommended						1.00	1500	\$1,500.00
	Manager Recommended						1.00	1000	\$1,000.00
	Manager Recommended						1.00	5000	\$5,000.00
	Manager Recommended						5.00	340	\$1,700.00
	Total Manager Recommended								\$26,800.00
52.42	Op Exp Park Beautification	\$0.00	\$0.00	\$0.00	\$6,100.00	\$7,300.00			
	Budget Transactions:								
	Level						Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						1.00	2000	\$2,000.00
	Manager Recommended						1.00	2000	\$2,000.00
	Manager Recommended						1.00	1200	\$1,200.00
	Manager Recommended						1.00	1200	\$1,200.00
	Manager Recommended						1.00	900	\$900.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Total Manager Recommended							<u>\$7,300.00</u>
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	
52.52	Op Exp Fuel	\$6,000.00	\$4,530.10	\$6,000.00	\$7,500.00	\$6,875.00	
52.60	Op Exp Equipment Purchase	\$6,000.00	\$1,865.27	\$1,800.00	\$5,500.00	\$2,000.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Flat Trailer				1.00	3500	\$3,500.00
Manager Recommended	Flat Trailer - CUT				1.00	-3500	(\$3,500.00)
Manager Recommended	Park and Playgound equipment				2.00	1000	\$2,000.00
Total Manager Recommended							<u>\$2,000.00</u>
52.62	Op Exp Dues and Subscriptions	\$515.00	\$110.00	\$220.00	\$515.00	\$515.00	
52.70	Op Exp Safety	\$0.00	\$0.00	\$0.00	\$225.00	\$225.00	
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$565.00	\$565.00	
Comment: Level Departmental Request Items used in my demanding work areas with hazardous equipment.							
52.80	Op Exp Tools	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	
52.81	Op Exp Chemicals	\$0.00	\$0.00	\$0.00	\$4,500.00	\$4,500.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Chemicals (grass, weeds, ants etc.)				1.00	1500	\$1,500.00
Manager Recommended	Fertilizer				1.00	3000	\$3,000.00
Total Manager Recommended							<u>\$4,500.00</u>
52.85	Op Exp Departmental Supplies	\$16,000.00	\$7,172.68	\$14,350.00	\$13,000.00	\$13,000.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,848.23	
Account Classification Total: Operating Expenses		\$65,845.00	\$33,138.53	\$44,970.00	\$75,280.00	\$80,203.23	
Division Total: Parks Facilities Maintenance		\$173,320.00	\$134,300.08	\$158,087.00	\$82,370.00	\$195,871.60	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 95 - Capital Outlay							
Account Classification: Cap Outlay - Capital Outlay							
58.00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$2,100,000.00	\$0.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Phase One - CUT (will be special project budget			1.00	-2100000	(\$2,100,000.00)
	Manager Recommended	Phase One elements at the park on Glen Laurel Rd.			1.00	2100000	\$2,100,000.00
	Total Manager Recommended						(\$0.00)
58.20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58.50	Cap Out Capital Outlay	\$78,000.00	\$61,853.64	\$0.00	\$92,300.00	\$58,750.00	
	Comment: Level		Comment				
		Departmental Request		match for county grant			
		Manager Review		Larry will provide alternative cost on mower.			
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Dog Park Beginning Construction			1.00	31000	\$31,000.00
	Manager Recommended	Dog Park Beginning Construction - DEFER			1.00	-31000	(\$31,000.00)
	Manager Recommended	Light Volleyball Courts (County grant)			1.00	15000	\$15,000.00
	Manager Recommended	Mower			1.00	8750	\$8,750.00
	Manager Recommended	Playground equipment at Center (County grant)			1.00	30000	\$30,000.00
	Manager Recommended	Repairs to equipment and trails (County grant)			1.00	5000	\$5,000.00
	Manager Recommended	Zero Turn Mower			1.00	11300	\$11,300.00
	Manager Recommended	Zero Turn Mower (replaced with smaller model)			1.00	-11300	(\$11,300.00)
	Total Manager Recommended						\$58,750.00
Account Classification Total: Capital Outlay		\$78,000.00	\$61,853.64	\$0.00	\$2,192,300.00	\$58,750.00	
Division Total: Capital Outlay		\$78,000.00	\$61,853.64	\$0.00	\$2,192,300.00	\$58,750.00	
Department Total: Parks & Recreational Services		\$1,122,338.00	\$749,497.98	\$848,659.00	\$2,809,577.00	\$1,382,116.90	

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Cultural and Performing Arts
 Division: Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Clayton Center Director	24	1	1	1
Facility Technician	13	1	1	1
Admin Support Specialist	13	1	1	1
Conference Center Coordinator	14	1	1	1

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Department: 65 - Cultural and Performing Arts						
Division: 02 - Administration						
Account Classification: Salaries - Personnel - Salaries						
50.00	Salaries: Full-time	\$149,602.00	\$127,913.10	\$154,762.00	\$0.00	\$178,798.32
50.02	Salaries: Part-time	\$25,000.00	\$19,254.75	\$22,000.00	\$0.00	\$32,000.00
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$14,220.00
Account Classification Total: Personnel - Salaries		\$174,602.00	\$147,167.85	\$176,762.00	\$0.00	\$225,018.32
Account Classification: Benefits - Personnel - Benefits						
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
51.10	Benefits FICA	\$13,357.00	\$11,991.04	\$13,500.00	\$0.00	\$16,920.56
51.11	Benefits Group Insurance - Health	\$21,293.00	\$15,816.74	\$20,122.00	\$0.00	\$17,471.00
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$314.00
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,107.84
51.20	Benefits Retirement - General Employees	\$7,420.00	\$6,740.51	\$7,820.00	\$0.00	\$10,859.35
51.30	Benefits 401K - General Employees	\$5,984.00	\$5,476.01	\$6,350.00	\$0.00	\$7,551.26
Account Classification Total: Personnel - Benefits		\$48,054.00	\$40,024.30	\$47,792.00	\$0.00	\$54,624.01
Account Classification: Contract Serv - Contractual Services						
56.00	Cont Serv Professional Services	\$2,500.00	\$1,120.64	\$2,500.00	\$2,500.00	\$2,500.00
56.10	Cont Serv Contracts and Agreements	\$23,200.00	\$20,098.98	\$23,200.00	\$23,200.00	\$23,905.00
Budget Transactions:						
	Level	Transaction		Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Annual Service Maintenance Agreement-Technical		1.00	20000	\$20,000.00
	Manager Recommended	Email Marketing Management		1.00	700	\$700.00
	Manager Recommended	EventPro Annual Support		1.00	1000	\$1,000.00
	Manager Recommended	IRFFNC- Liquor Liability		1.00	705	\$705.00
	Manager Recommended	Stage Llife Annual PM		1.00	1500	\$1,500.00
	Total Manager Recommended					<u>\$23,905.00</u>
56.11	Cont Serv Contract Services	\$1,250.00	\$0.00	\$1,250.00	\$1,300.00	\$1,300.00
56.50	Cont Serv Equipment Rental	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Misc. Rentals				1.00	1000	\$1,000.00
		Total Manager Recommended						\$1,000.00
56.51	Cont Serv Uniform Rental	\$750.00	\$0.00	\$750.00	\$750.00	\$750.00		
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Uniforms				1.00	750	\$750.00
		Total Manager Recommended						\$750.00
Account Classification Total: Contractual Services		\$28,700.00	\$21,219.62	\$27,700.00	\$28,750.00	\$29,455.00		
Account Classification: Op Exp - Operating Expenses								
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.15	Op Exp Telephone Exp - Buildings	\$2,500.00	\$3,126.36	\$0.00	\$3,500.00	\$0.00		
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Move to building budget				1.00	-3500	(\$3,500.00)
	Manager Recommended	Phone				1.00	3500	\$3,500.00
		Total Manager Recommended						(\$0.00)
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$2,108.64	\$2,300.00	\$2,000.00	\$2,000.00		
52.25	Op Exp Advertising Expense	\$20,950.00	\$18,153.14	\$20,950.00	\$18,000.00	\$18,000.00		
52.26	Op Exp Training and Travel	\$4,000.00	\$3,408.98	\$4,000.00	\$4,000.00	\$4,000.00		
	Comment: Level							
		Preliminary Review						Heidi will provide more detail.
52.27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.35	Op Exp Maint and Repair - Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.60	Op Exp Equipment Purchase	\$20,200.00	\$15,051.68	\$20,200.00	\$10,900.00	\$8,900.00		
Budget Transactions:								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
	Manager Recommended Auditorium Supplies (bulbs, batteries, hammers, clamps)				1.00	2000 \$2,000.00
	Manager Recommended Auditorium Supplies - MOVE to 52 85				1.00	-2000 (\$2,000.00)
	Manager Recommended Commercial Fridge				1.00	3200 \$3,200.00
	Manager Recommended Misc. Equipment Replacement				1.00	5000 \$5,000.00
	Manager Recommended Replacement Mics				2.00	250 \$500.00
	Manager Recommended Utility Cart				1.00	200 \$200.00
	Total Manager Recommended					<u>\$8,900.00</u>
52.62	Op Exp Dues and Subscriptions	\$1,855.00	\$1,858.83	\$2,140.00	\$1,500.00	\$1,500.00
52.85	Op Exp Departmental Supplies	\$6,000.00	\$5,932.25	\$6,000.00	\$6,000.00	\$8,000.00
Budget Transactions:						
Level	Transaction				Number of Units	Cost Per Unit Total Amount
Manager Recommended	Auditorium Supplies - MOVED from 52 60				1.00	2000 \$2,000.00
Manager Recommended	Department Supplies				1.00	6000 \$6,000.00
	Total Manager Recommended					<u>\$8,000.00</u>
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,652.69
53.99	Op Exp Miscellaneous Expense	\$500.00	\$10.66	\$500.00	\$500.00	\$500.00
Account Classification Total: Operating Expenses		\$56,005.00	\$49,650.54	\$56,090.00	\$46,400.00	\$47,552.69
Account Classification: Prgms - Programs						
54.30	Programs Community Based Production	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
54.31	Programs Professional Season	\$125,000.00	\$125,034.67	\$125,000.00	\$120,000.00	\$120,000.00
Budget Transactions:						
Level	Transaction				Number of Units	Cost Per Unit Total Amount
Manager Recommended	Palladian Series and Bonus Shows				1.00	120000 \$120,000.00
	Total Manager Recommended					<u>\$120,000.00</u>
54.32	Programs Visual Arts Support	\$0.00	\$218.55	\$0.00	\$0.00	\$0.00
Account Classification Total: Programs		\$125,000.00	\$125,253.22	\$125,000.00	\$120,000.00	\$120,000.00
Division Total: Administration		\$432,361.00	\$383,315.53	\$433,344.00	\$195,150.00	\$476,650.02

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 95 - Capital Outlay							
Account Classification: Cap Outlay - Capital Outlay							
58.00	Cap Out Capital Projects	\$5,000.00	\$11,725.00	\$11,725.00	\$390,000.00	\$0.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Executive Conference Room			1.00	140000	\$140,000.00
	Manager Recommended	Executive Conference Room - CUT			1.00	-140000	(\$140,000.00)
	Manager Recommended	Public Art Project - CUT (Will be part of capital project budget			1.00	-250000	(\$250,000.00)
	Manager Recommended	Public Art Project Glen Laurel Park			1.00	250000	\$250,000.00
	Total Manager Recommended						(\$0.00)
58.50	Cap Out Capital Outlay	\$10,500.00	\$0.00	\$8,000.00	\$20,000.00	\$0.00	
	Comment: Level		Comment				
		Preliminary Review		Cost shared 50/50 with IT.			
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Digital Media Manager			1.00	20000	\$20,000.00
	Manager Recommended	Digital Media Manager - DEFER			1.00	-20000	(\$20,000.00)
	Total Manager Recommended						\$0.00
Account Classification Total: Capital Outlay		\$15,500.00	\$11,725.00	\$19,725.00	\$410,000.00	\$0.00	
Division Total: Capital Outlay		\$15,500.00	\$11,725.00	\$19,725.00	\$410,000.00	\$0.00	
Department Total: Cultural and Performing Arts		\$447,861.00	\$395,040.53	\$453,069.00	\$605,150.00	\$476,650.02	

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Library
 Division: Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Library Director	21	1	1	1
Sr. Library Assistant	11	2	2	2
Library Assistant	9	3	3	3
PT Reference Librarian		.5	.5	.5

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Department: 68 - Library Operations							
Division: 02 - Administration							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$200,860.00	\$174,315.56	\$202,936.00	\$0.00	\$206,862.66	
50.02	Salaries: Part-time	\$22,000.00	\$29,480.39	\$30,000.00	\$0.00	\$41,698.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$3,831.84	
Account Classification Total: Personnel - Salaries		\$222,860.00	\$203,795.95	\$232,936.00	\$0.00	\$252,392.50	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$2,200.00	
51.10	Benefits FICA	\$17,000.00	\$15,879.07	\$18,500.00	\$0.00	\$19,109.90	
51.11	Benefits Group Insurance - Health	\$37,960.00	\$33,640.17	\$39,550.00	\$0.00	\$36,779.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$1,568.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,199.76	
51.20	Benefits Retirement - General Employees	\$9,970.00	\$8,629.57	\$10,620.00	\$0.00	\$10,130.55	
51.30	Benefits 401K - General Employees	\$8,050.00	\$7,100.69	\$8,700.00	\$0.00	\$8,235.90	
Account Classification Total: Personnel - Benefits		\$72,980.00	\$65,249.50	\$77,370.00	\$0.00	\$79,223.11	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$5,000.00	\$240.00	\$250.00	\$5,000.00	\$0.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Architectural Fees for Library Addition			1.00	5000	\$5,000.00
	Manager Recommended	Architectural Fees for Library Addition - DEFER			1.00	-5000	(\$5,000.00)
	Total Manager Recommended						\$0.00
56.10	Cont Serv Contracts and Agreements	\$0.00	\$7,841.19	\$8,775.00	\$12,937.00	\$12,937.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Alarm system			1.00	240	\$240.00
	Manager Recommended	Coeco Copier Lease			12.00	666.37	\$7,996.44

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
	Manager Recommended	Coeco Copier Property Tax				1.00 1000 \$1,000.00	
	Manager Recommended	Laserfiche contract				1.00 3200 \$3,200.00	
	Manager Recommended	Laserfiche upgrade fee				1.00 500 \$500.00	
	Total Manager Recommended					\$12,936.44	
56.11	Cont Serv Contract Services	\$1,035.00	\$2,937.52	\$3,000.00	\$0.00	\$0.00	
	Comment: Level		Comment				
	Preliminary Review		Revised EOY to \$3,000 based on actual expenditures.				
Account Classification Total: Contractual Services		\$6,035.00	\$11,018.71	\$12,025.00	\$17,937.00	\$12,937.00	
Account Classification: Op Exp - Operating Expenses							
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.01	Op Exp Postage and Shipping	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	
52.15	Op Exp Telephone Exp - Buildings	\$5,000.00	\$1,242.94	\$1,500.00	\$1,800.00	\$0.00	
	Comment: Level		Comment				
	Preliminary Review		Revised EOY down to \$1,500				
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Monthly telephone expense				12.00	150	\$1,800.00
Manager Recommended	Move to building budget				1.00	-1800	(\$1,800.00)
	Total Manager Recommended						\$0.00
52.26	Op Exp Training and Travel	\$1,500.00	\$0.00	\$0.00	\$500.00	\$500.00	
52.27	Op Exp Local Mileage	\$1,500.00	\$1,066.76	\$1,500.00	\$2,000.00	\$2,000.00	
52.35	Op Exp Maint and Repair - Equipment	\$7,500.00	\$1,488.92	\$2,200.00	\$1,500.00	\$1,500.00	
52.37	Op Exp Maint and Repair - Buildings	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.60	Op Exp Equipment Purchase	\$7,070.00	\$5,819.60	\$7,070.00	\$3,240.00	\$3,240.00	
	Comment: Level		Comment				
	Preliminary Review		Will do budget amendment for \$1,950 to reflect receipt of Gates Foundation grant funds.				
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	HP ProLiant Athion Server				1.00	739.77	\$739.77
Manager Recommended	Single aisle security sytem for reference room				1.00	2500	\$2,500.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Total Manager Recommended							<u>\$3,239.77</u>
52.62	Op Exp Dues and Subscriptions	\$0.00	\$889.00	\$900.00	\$500.00	\$500.00	
52.85	Op Exp Departmental Supplies	\$9,700.00	\$6,579.93	\$9,700.00	\$10,780.00	\$7,000.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$899.44	
53.99	Op Exp Miscellaneous Expense	\$0.00	\$30.00	\$0.00	\$500.00	\$500.00	
Account Classification Total: Operating Expenses		\$37,270.00	\$17,117.15	\$22,870.00	\$22,820.00	\$18,139.44	
Account Classification: Prgms - Programs							
54.25	Programs Book Purchases	\$46,000.00	\$45,534.71	\$46,000.00	\$46,000.00	\$46,000.00	
54.26	Programs Periodicals	\$2,500.00	\$2,510.47	\$2,500.00	\$3,000.00	\$3,000.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Book Page			1.00	384	\$384.00
	Manager Recommended	Contingency			1.00	500	\$500.00
	Manager Recommended	Cox - magazine subscriptions			1.00	1366.99	\$1,366.99
	Manager Recommended	Library Journal			1.00	105.5	\$105.50
	Manager Recommended	News and Observer			1.00	91	\$91.00
	Manager Recommended	USA Today/Publisher's Weekly			1.00	403.99	\$403.99
Total Manager Recommended							<u>\$2,851.48</u>
Account Classification Total: Programs		\$48,500.00	\$48,045.18	\$48,500.00	\$49,000.00	\$49,000.00	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Sub Department: 03 - Hocutt Ellington Library							
Account Classification: Contract Serv - Contractual Services							
56.10	Cont Serv Contracts and Agreements	\$2,400.00	\$358.00	\$1,200.00	\$2,020.00	\$2,020.00	
56.11	Cont Serv Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Contractual Services		\$2,400.00	\$358.00	\$1,200.00	\$2,020.00	\$2,020.00	
Account Classification: Op Exp - Operating Expenses							
52.10	Op Exp Utility Exp - Town Electricity	\$11,450.00	\$6,461.27	\$8,000.00	\$8,400.00	\$8,400.00	
52.11	Op Exp Utility Exp - Town W/S	\$0.00	\$461.85	\$500.00	\$600.00	\$600.00	
52.12	Op Exp Utility Exp - Other	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$1,031.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Landlines				12.00	85.86	\$1,030.32
Total Manager Recommended							\$1,030.32
52.37	Op Exp Maint and Repair - Buildings	\$45,000.00	\$36,143.56	\$40,000.00	\$4,000.00	\$4,000.00	
52.38	Op Exp Maint and Repair - Grounds	\$6,500.00	\$2,475.90	\$6,500.00	\$3,000.00	\$3,000.00	
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Operating Expenses		\$63,790.00	\$45,542.58	\$55,000.00	\$16,000.00	\$17,031.00	
Sub Department Total: Hocutt Ellington Library		\$66,190.00	\$45,900.58	\$56,200.00	\$18,020.00	\$19,051.00	
Division Total: Administration		\$453,835.00	\$391,127.07	\$449,901.00	\$107,777.00	\$430,743.05	

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 95 - Capital Outlay							
Account Classification: Cap Outlay - Capital Outlay							
58.00	Cap Out Capital Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58.01	Cap Out Construction	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Computer Room Addition			1.00	150000	\$150,000.00
	Manager Recommended	Computer Room Addition - DEFER			1.00	-150000	(\$150,000.00)
	Total Manager Recommended						\$0.00
58.50	Cap Out Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Capital Outlay		\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
Division Total: Capital Outlay		\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department Total: Library Operations		\$603,835.00	\$391,127.07	\$449,901.00	\$107,777.00	\$430,743.05	

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: General Fund
Division: Debt Service

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Department: 90 - Debt Service						
Division: 00 - Non-departmental						
Account Classification: Debt Service - Debt Service						
57.00	Debt Service Installment Financing-Principal	\$0.00	(\$8,333.33)	\$0.00	\$0.00	\$0.00
57.001	Debt Service FY 00-01 Gov Services Building	\$401,801.00	\$302,407.51	\$401,801.00	\$390,531.00	\$390,531.00
57.002	Debt Service FY 03-04 800 mHz Radio System	\$47,882.00	\$47,825.44	\$47,825.00	\$0.00	\$0.00
57.003	Debt Service FY 03-04 Main Fire Station	\$140,525.00	\$105,666.20	\$140,525.00	\$136,833.00	\$136,833.00
57.004	Debt Service FY 05-06 Fire Truck	\$72,448.00	\$60,373.20	\$72,448.00	\$72,448.00	\$72,448.00
57.005	Debt Service FY 05-06 Vehicle Finance	\$86,916.00	\$86,916.42	\$86,916.00	\$0.00	\$0.00
57.006	Debt Service FY 06-07 Rolling Stock	\$122,017.00	\$91,512.54	\$122,017.00	\$37,066.00	\$37,066.00
57.007	Debt Service FY 07-08 Real Property	\$135,063.00	\$101,703.39	\$135,063.00	\$130,731.00	\$130,731.00
57.008	Debt Service FY 07-08 Park Land Purchase	\$214,341.00	\$160,516.66	\$213,341.00	\$207,895.00	\$207,895.00
57.009	Debt Service FY 07-08 Fire Truck	\$47,758.00	\$35,818.56	\$47,758.00	\$47,758.00	\$47,758.00
57.01	Debt Service Installment Financing-Interest	\$0.00	(\$4,462.49)	\$0.00	\$0.00	\$0.00
57.010	Debt Service FY 07-08 Technology	\$179,327.00	\$134,495.37	\$179,327.00	\$179,327.00	\$179,327.00
57.011	Debt Service FY 07-08 Rolling Stock	\$101,519.00	\$76,139.37	\$101,519.00	\$101,519.00	\$101,519.00
57.012	Debt Service FY 07-08 CC Construction Loan	\$100,000.00	\$32,225.08	\$50,000.00	\$0.00	\$0.00
57.013	Debt Service FY 08-09 Community Center	\$0.00	\$25,591.64	\$51,035.00	\$150,724.00	\$150,724.00
57.032	Debt Service FY 08-09 Rolling Stock	\$51,020.00	\$0.00	\$12,495.00	\$149,937.00	\$149,937.00
57.033	Debt Service FY 08-09 Real Property	\$13,283.00	\$0.00	\$0.00	\$0.00	\$0.00
57.10	Debt Service GO Bond - Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00
		Comment:	Level	Comment		

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
	Preliminary Review					
					This debt service is based on a maturity schedule provided by LGC. The interest rate assumed is 4.5%. The actual interest rate will be determined on June 16, 2009.	
57.11	Debt Service GO Bond - Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$207,500.00
	Comment: Level					Comment
	Preliminary Review					
					Debt service is based on estimate provided by LGC. actual debt service will be determined on sale date of June 16, 2009.	
	Manager Review					
					Reduced to \$207,500 based on anticipated reduction of interest rate to 4.15%.	
Account Classification Total: Debt Service		\$1,713,900.00	\$1,248,395.56	\$1,662,070.00	\$1,604,769.00	\$2,062,269.00
Account Classification: Misc - Miscellaneous						
59.98	Misc Support Services - W/S Fund	(\$111,247.00)	(\$101,976.50)	(\$111,247.00)	\$0.00	(\$121,344.00)
59.99	Misc Support Services - Electric Fund	(\$80,806.00)	(\$74,072.06)	(\$80,806.00)	\$0.00	(\$113,533.00)
Account Classification Total: Miscellaneous		(\$192,053.00)	(\$176,048.56)	(\$192,053.00)	\$0.00	(\$234,877.00)
Division Total: Non-departmental		\$1,521,847.00	\$1,072,347.00	\$1,470,017.00	\$1,604,769.00	\$1,827,392.00
Department Total: Debt Service		\$1,521,847.00	\$1,072,347.00	\$1,470,017.00	\$1,604,769.00	\$1,827,392.00

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Revenue Totals:		\$16,298,494.00	\$12,469,223.57	\$15,354,817.00	\$15,606,308.00	\$16,168,641.00
Expense Totals		\$16,298,494.00	\$12,727,515.91	\$15,857,357.00	\$11,904,312.00	\$16,168,641.74
Fund Total: General Fund		\$0.00	(\$258,292.34)	(\$502,540.00)	\$3,701,996.00	(\$0.74)

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Water / Sewer Fund
Division: Revenues

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Fund: 300 - Water and Sewer Fund							
Revenue							
Account Classification: Permits - Permits and Fees							
43.10	Permits and Fees Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Permits and Fees		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department: 56 - Water Sewer Enterprise							
Division: 00 - Non-departmental							
Account Classification: Permits - Permits and Fees							
43.20	Permits and Fees Late Fee Penalties	\$50,000.00	\$47,577.94	\$60,000.00	\$52,200.00	\$55,000.00	
		Comment:	Level	Comment			
		Departmental Request		Monthly Average \$4,350 x 12			
43.38	Permits and Fees Tower Rental Fees	\$40,000.00	\$36,642.51	\$40,000.00	\$0.00	\$43,200.00	
43.50	Permits and Fees Utility Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
43.54	Permits and Fees Reimbursement and User Surcharges	\$12,000.00	\$5,485.00	\$5,485.00	\$0.00	\$7,000.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Pre-treatment sampling fees				4.00	2600	\$10,400.00
Total Manager Recommended							\$10,400.00
43.56	Permits and Fees Water Taps	\$12,000.00	\$6,475.00	\$7,000.00	\$0.00	\$7,000.00	
43.57	Permits and Fees Water and Sewer Connections	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00
43.58	Permits and Fees Water Conservation Fines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43.59	Permits and Fees Meter Fees	\$60,000.00	\$22,396.07	\$23,000.00	\$0.00	\$18,000.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Residential Water Meters-new construction				60.00	165	\$9,900.00
Total Manager Recommended							\$9,900.00
43.60	Permits and Fees Utility Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
43.61	Permits and Fees Water/Sewer Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43.72	Fines Permits and Fees Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43.74	Fees Permits and Fees Connection	\$0.00	\$0.00	\$142,000.00	\$0.00	\$125,000.00
43.80	Fees Permits and Fees Damage	\$0.00	\$2,012.50	\$2,012.00	\$0.00	\$0.00
43.81	Reimbursement Permits and Fees Developer	\$165,000.00	\$63,700.00	\$0.00	\$0.00	\$0.00
43.82	Reimbursement Permits and Fees Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Account Classification Total: Permits and Fees	\$339,000.00	\$184,314.02	\$279,497.00	\$52,200.00	\$255,200.00
	Account Classification: Sales - Sales and Services					
44.05	Sales and Services Sale of Water	\$3,475,000.00	\$2,490,583.95	\$3,350,000.00	\$0.00	\$3,540,611.00
44.06	Sales and Services Sale of Water - Riverwood	\$0.00	\$247,663.48	\$0.00	\$0.00	\$0.00
44.07	Sales and Services Sale of Water Treatment	\$3,500,000.00	\$2,594,428.92	\$3,200,000.00	\$0.00	\$3,490,612.00
44.08	Sales and Services Sale of Water - Bulk	\$5,000.00	\$700.32	\$2,000.00	\$0.00	\$4,000.00
	Account Classification Total: Sales and Services	\$6,980,000.00	\$5,333,376.67	\$6,552,000.00	\$0.00	\$7,035,223.00
	Account Classification: Grants - Grants and Donations					
45.20	Grants and Donations Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Account Classification Total: Grants and Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Account Classification: OFS - Other Financing Sources					
49.00	Other Financing Sources Nutrient Offset Fee - Raleigh	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49.01	Other Financing Sources Nutrient Offset Fee - Town	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49.05	Other Financing Sources Water Capacity Fees	\$205,000.00	\$42,969.60	\$205,000.00	\$0.00	\$0.00
49.06	Other Financing Sources Sewer Capacity Fees	\$275,000.00	\$0.00	\$0.00	\$0.00	\$0.00
49.07	Other Financing Sources Water Acreage Fees	\$622,275.00	\$78,000.00	\$78,000.00	\$0.00	\$480,000.00

Comment: Level

Comment

Preliminary Review

Pritchard Road master meter relocation.

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
	Manager Recommended					1.00	\$180,000.00	
	16" Water Line (Town Share)							
	Manager Recommended					1.00	\$100,000.00	
	Amelia Ch. Road Meter Relocation							
	Manager Recommended					1.00	\$50,000.00	
	Barber Mill Road Meter Relocation							
	Manager Recommended					1.00	\$150,000.00	
	Water Capital Improvements							
	Total Manager Recommended						<u>\$480,000.00</u>	
49.08	Other Financing Sources	\$277,600.00	\$360,000.00	\$360,000.00	\$0.00	\$150,000.00		
	Sewer Acreage Fees							
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	Manager Recommended					1.00	150000	\$150,000.00
	Sewer Capital Improvements							
	Total Manager Recommended							<u>\$150,000.00</u>
Account Classification Total: Other Financing		\$1,379,875.00	\$480,969.60	\$643,000.00	\$0.00	\$630,000.00		
Account Classification: Misc - Miscellaneous								
48.00	Miscellaneous Investment	\$50,000.00	\$7,156.28	\$30,000.00	\$0.00	\$35,000.00		
	Earnings							
48.05	Miscellaneous Finance Capital	\$843,000.00	\$0.00	\$650,000.00	\$0.00	\$200,000.00		
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	Manager Recommended					1.00	200000	\$200,000.00
	AMR Conversion Phase II							
	Total Manager Recommended							<u>\$200,000.00</u>
48.10	Miscellaneous Debt Setoff	\$12,000.00	\$1,072.02	\$7,000.00	\$0.00	\$9,000.00		
	Revenue							
48.60	Miscellaneous Reimbursable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
	Projects							
48.71	Miscellaneous Sale of Scrap	\$1,000.00	\$20.00	\$20.00	\$0.00	\$5,000.00		
48.72	Miscellaneous Sale of Real	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
	Property							
48.97	Miscellaneous Miscellaneous	\$5,000.00	\$1,006.64	\$1,006.00	\$0.00	\$2,000.00		
48.99	Miscellaneous Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$180,000.00		
	Appropriated							
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Transaction							
	Manager Recommended					1.00	180000	\$180,000.00
	Carry Forward- Jo. Co. Contribution on 16" W.L.							
	Total Manager Recommended							<u>\$180,000.00</u>
Account Classification Total: Miscellaneous		\$911,000.00	\$9,254.94	\$688,026.00	\$0.00	\$431,000.00		
Division Total: Non-departmental		\$9,609,875.00	\$6,007,915.23	\$8,162,523.00	\$52,200.00	\$8,351,423.00		

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 60 - Operations						
Account Classification: Misc - Miscellaneous						
48.11	Miscellaneous Collection Agency Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Miscellaneous		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division Total: Operations		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department Total: Water Sewer Enterprise		\$9,609,875.00	\$6,007,915.23	\$8,162,523.00	\$52,200.00	\$8,351,423.00
Revenue Totals		\$9,609,875.00	\$6,007,915.23	\$8,162,523.00	\$52,200.00	\$8,351,423.00

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Water / Sewer Fund
Division: Non Departmental

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Expenses							
Account Classification: Op Exp - Operating Expenses							
52.38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Operating Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Department: 56 - Water Sewer Enterprise							
Division: 00 - Non-departmental							
Account Classification: Contract Serv - Contractual Services							
56.30	Cont Serv Legal Fees	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.80	Cont Serv Johnston County Treatment	\$275,000.00	\$0.00	\$275,000.00	\$0.00	\$0.00	
Account Classification Total: Contractual Services		\$280,000.00	\$0.00	\$275,000.00	\$0.00	\$0.00	
Account Classification: Op Exp - Operating Expenses							
53.00	Op Exp Insurance and Bonds	\$22,000.00	\$22,000.00	\$22,000.00	\$0.00	\$0.00	
53.01	Op Exp Insurance Deductible	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.02	Op Exp Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,587.00)	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Worker's Compensation Incentive Credit				1.00	-2587	(\$2,587.00)
Total Manager Recommended							(\$2,587.00)
Account Classification Total: Operating Expenses		\$22,500.00	\$22,000.00	\$22,000.00	\$0.00	(\$2,587.00)	
Account Classification: Sp App - Special Appropriations							
55.00	Spec App Salary Reserve	\$6,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	
55.30	Spec App Real Property Purchase	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Special Appropriations		\$6,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	
Division Total: Non-departmental		\$308,500.00	\$22,000.00	\$302,000.00	\$0.00	(\$2,587.00)	

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Public Works
 Division: Water & Sewer Operations

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Utility Service Superintendent	21	1	1	1
Utility Maint. Supervisor	18	1	1	1
Utility Maint. Mechanic	11	4	4	4

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 60 - Operations							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$240,130.00	\$162,791.34	\$205,608.00	\$0.00	\$245,398.40	
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50.04	Salaries: Overtime	\$5,200.00	\$610.15	\$1,500.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$313.92	
Account Classification Total: Personnel - Salaries		\$245,330.00	\$163,401.49	\$207,108.00	\$0.00	\$245,712.32	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$2,600.00	
51.01	Benefits Stand-by Pay	\$5,000.00	\$3,724.93	\$4,150.00	\$0.00	\$0.00	
51.10	Benefits FICA	\$19,106.00	\$12,086.86	\$16,000.00	\$0.00	\$18,580.54	
51.11	Benefits Group Insurance - Health	\$40,318.00	\$25,715.21	\$34,000.00	\$0.00	\$39,059.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$1,882.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,291.68	
51.20	Benefits Retirement - General Employees	\$12,387.00	\$8,105.83	\$10,500.00	\$0.00	\$11,874.39	
51.30	Benefits 401K - General Employees	\$9,990.00	\$6,694.35	\$8,550.00	\$0.00	\$8,154.10	
Account Classification Total: Personnel - Benefits		\$86,801.00	\$56,327.18	\$73,200.00	\$0.00	\$83,441.71	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$222,390.00	\$139,432.54	\$222,390.00	\$514,134.00	\$105,150.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Capital Sewerline Improvements 15% fee				483,960.00	0.15	\$72,594.00
Manager Recommended	Capital Sewerline Improvements 15% fee - REDUCE to				333,960.00	-0.15	(\$50,094.00)
Manager Recommended	Capital Waterline Improvements 15% fee				442,600.00	0.15	\$66,390.00
Manager Recommended	Capital Waterline Improvements 15% fee-REDUCE to				292,600.00	-0.15	(\$43,890.00)
Manager Recommended	Elevated Water Tank (CIP)				372,000.00	0.15	\$55,800.00
Manager Recommended	Elevated Water Tank (CIP)-MOVE to capital project fund				372,000.00	-0.15	(\$55,800.00)
Manager Recommended	Water/Sewer Needs Asses. Update (CIP)				1.00	90000	\$90,000.00
Manager Recommended	Water/Sewer Needs Asses. Update (CIP)-CUT				1.00	-90000	(\$90,000.00)
Manager Recommended	Water/Sewer Specs and details Update				1.00	10000	\$10,000.00
Manager Recommended	GPS/GIS Annual Updates, Field work				150.00	89	\$13,350.00
Manager Recommended	GPS/GIS Annual Updates, Office work				200.00	70	\$14,000.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
	Manager Recommended		Hwy 70 16" Line Construction Admin-6% fee			180,000.00	0.06 \$10,800.00	
	Manager Recommended		I & I Study (FY 08-09 CIP)			1.00	180000 \$180,000.00	
	Manager Recommended		I & I Study (FY 08-09 CIP) - CUT			1.00	-180000 (\$180,000.00)	
	Manager Recommended		IDSE Reporting (Multi-Year Contract) (CIP)			1.00	12000 \$12,000.00	
	Total Manager Recommended							<u>\$105,150.00</u>
56.10	Cont Serv Contracts and Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
56.11	Cont Serv Contract Services	\$31,475.00	\$15,551.60	\$20,000.00	\$16,235.00	\$16,235.00		
56.50	Cont Serv Equipment Rental	\$500.00	(\$163,592.58)	\$0.00	\$1,614.00	\$1,614.00		
56.51	Cont Serv Uniform Rental	\$3,744.00	\$1,997.47	\$2,500.00	\$3,224.00	\$3,224.00		
Account Classification Total: Contractual Services		\$258,109.00	(\$6,610.97)	\$244,890.00	\$535,207.00	\$126,223.00		
Account Classification: Op Exp - Operating Expenses								
52.00	Op Exp Copy Expense	\$0.00	\$37.50	\$38.00	\$0.00	\$0.00		
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$34.34	\$35.00	\$2,000.00	\$2,000.00		
52.10	Op Exp Utility Exp - Town Electricity	\$0.00	(\$51.00)	\$0.00	\$0.00	\$0.00		
52.11	Op Exp Utility Exp - Town W/S	\$0.00	\$2,244.10	\$0.00	\$0.00	\$0.00		
52.12	Op Exp Utility Exp - Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$3,180.00	\$3,180.00		
52.17	Op Exp Telephone Exp - Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.25	Op Exp Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.26	Op Exp Training and Travel	\$5,235.00	\$1,779.46	\$2,500.00	\$4,400.00	\$4,400.00		
52.27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00		
52.35	Op Exp Maint and Repair - Equipment	\$6,000.00	\$2,983.42	\$3,000.00	\$5,650.00	\$5,650.00		
52.36	Op Exp Maint and Repair - Vehicles	\$4,250.00	\$2,458.45	\$4,000.00	\$4,805.00	\$4,805.00		
52.37	Op Exp Maint and Repair - Buildings	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00		
52.39	Op Exp Maint and Repair - System	\$239,300.00	\$122,945.10	\$215,000.00	\$278,000.00	\$228,000.00		
Budget Transactions:								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Manager Recommended	Parts/Material Purchase				1.00	100000	\$100,000.00	
Manager Recommended	Parts/Material Purchase-REDUCE				1.00	-50000	(\$50,000.00)	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
	Manager Recommended					1.00	\$100,000.00	
	Manager Recommended					12.00	\$78,000.00	
	Total Manager Recommended						\$228,000.00	
52.40	Op Exp Maint and Repair - Lift Stations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.41	Op Exp Maint and Repair - Elevated Tank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.52	Op Exp Fuel	\$17,419.00	\$7,425.14	\$12,000.00	\$13,245.00	\$10,875.00		
52.59	Op Exp Water Meters	\$72,075.00	\$56,298.61	\$72,075.00	\$72,075.00	\$39,075.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	1" AMR Badger M-70 Water Meter				15.00	245	\$3,675.00
	Manager Recommended	2" AMR Badger Recordall Water Meter				6.00	1400	\$8,400.00
	Manager Recommended	5/8 x 3/4" AMR Badger M-25 Water Meter				400.00	150	\$60,000.00
	Manager Recommended	5/8 x 3/4" AMR Badger M-25 Water Meter-REDUCE				220.00	-150	(\$33,000.00)
	Total Manager Recommended							\$39,075.00
52.60	Op Exp Equipment Purchase	\$5,650.00	\$209.75	\$4,000.00	\$6,750.00	\$6,750.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Dell E6400 Semi Rugged Laptop				1.00	3100	\$3,100.00
	Manager Recommended	Replacement Mobile Phone				2.00	150	\$300.00
	Manager Recommended	Replacement two-way radio				1.00	350	\$350.00
	Manager Recommended	Shelving for Equipment Storage				2.00	1500	\$3,000.00
	Total Manager Recommended							\$6,750.00
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$375.00	\$375.00		
52.63	Op Exp Permits and Fees	\$0.00	\$2,871.28	\$2,871.00	\$4,490.00	\$8,490.00		
	Budget Transactions:							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Collection System Permit				1.00	1310	\$1,310.00
	Manager Recommended	Distribution System Permit				1.00	2600	\$2,600.00
	Manager Recommended	Notice - DENR				1.00	4000	\$4,000.00
	Manager Recommended	Sewer Certificate Renewals				6.00	50	\$300.00
	Manager Recommended	Water Certificate Renewals				8.00	35	\$280.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Total Manager Recommended							<u>\$8,490.00</u>
52.70	Op Exp Safety	\$2,930.00	\$745.23	\$1,700.00	\$1,482.00	\$1,482.00	
52.71	Op Exp Protective Clothing	\$0.00	\$38.76	\$39.00	\$1,650.00	\$1,650.00	
52.80	Op Exp Tools	\$0.00	\$76.01	\$10.00	\$500.00	\$500.00	
52.81	Op Exp Chemicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.82	Op Exp Lab Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.85	Op Exp Departmental Supplies	\$5,500.00	\$1,492.55	\$2,500.00	\$4,000.00	\$4,000.00	
53.00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$9,229.38	
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Operating Expenses		\$358,359.00	\$203,088.70	\$321,268.00	\$402,702.00	\$330,561.38	
Account Classification: Prgms - Programs							
54.50	Programs Purchase for Resale	\$1,680,000.00	\$1,360,700.58	\$1,680,000.00	\$1,700,000.00	\$1,700,000.00	
Account Classification Total: Programs		\$1,680,000.00	\$1,360,700.58	\$1,680,000.00	\$1,700,000.00	\$1,700,000.00	
Division Total: Operations		\$2,628,599.00	\$1,776,906.98	\$2,526,466.00	\$2,637,909.00	\$2,485,938.41	

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Public Works
Division: Water & Sewer Preventative Maintenance

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Utility Maint. Supervisor	18	1	1	1
Utility Maint. Mechanic	11	2	2	2

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 61 - Preventive Maintenance							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$107,585.00	\$71,825.08	\$87,000.00	\$0.00	\$106,622.15	
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50.04	Salaries: Overtime	\$3,480.00	\$1,603.60	\$2,500.00	\$0.00	\$0.00	
Comment: Level		Comment					
		Departmental Request	\$3,150 requested for \$26.25 x 3 employees x 40 hours				
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$1,156.80	
Account Classification Total: Personnel - Salaries		\$111,065.00	\$73,428.68	\$89,500.00	\$0.00	\$107,778.95	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$950.00	
51.01	Benefits Stand-by Pay	\$2,372.00	\$1,892.44	\$2,500.00	\$0.00	\$0.00	
Comment: Level		Comment					
		Departmental Request	\$2,800 requested for \$17.50 x 8 hrs x 20 weeks. Add Will Simmons and James Roberson to the on-call schedule before June 30, 2009				
51.10	Benefits FICA	\$8,235.00	\$5,983.26	\$7,000.00	\$0.00	\$8,064.06	
51.11	Benefits Group Insurance - Health	\$19,005.00	\$10,398.94	\$14,200.00	\$0.00	\$19,030.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$941.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$654.96	
51.20	Benefits Retirement - General	\$5,340.00	\$3,755.07	\$4,410.00	\$0.00	\$5,139.79	
51.30	Benefits 401K - General Employees	\$4,305.00	\$3,082.48	\$3,596.00	\$0.00	\$4,178.41	
Account Classification Total: Personnel - Benefits		\$39,257.00	\$25,112.19	\$31,706.00	\$0.00	\$38,958.22	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$42,750.00	\$922.46	\$0.00	\$137,382.00	\$64,800.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Abandon Animal Hospital L.S.				151,008.00	0.15	\$22,651.20
Manager Recommended	Abandon Animal Hospital L.S.- CUT (duplicate)				151,008.00	-0.15	(\$22,651.20)
Manager Recommended	Abandon Cobblesone #2 L.S. - CUT (duplicate)				157,872.00	-0.15	(\$23,680.80)
Manager Recommended	Abandon Cobblestone #2 L.S.				157,872.00	0.15	\$23,680.80
Manager Recommended	Replace Rollingwood #2				175,000.00	0.15	\$26,250.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
	Manager Recommended					175,000.00	-0.15	(\$26,250.00)
	Manager Recommended					432,000.00	0.15	\$64,800.00
	Total Manager Recommended							\$64,800.00
56.10	Cont Serv Contracts and Agreements	\$4,000.00	\$0.00	\$4,000.00	\$6,000.00	\$6,000.00		
56.11	Cont Serv Contract Services	\$32,215.00	\$8,986.27	\$32,215.00	\$42,420.00	\$42,420.00		
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					24.00	400	\$9,600.00
	Manager Recommended					20.00	400	\$8,000.00
	Manager Recommended					4,000.00	2.5	\$10,000.00
	Manager Recommended					2.00	3500	\$7,000.00
	Manager Recommended					29.00	80	\$2,320.00
	Manager Recommended					5,000.00	1.1	\$5,500.00
	Total Manager Recommended							\$42,420.00
56.50	Cont Serv Equipment Rental	\$2,600.00	\$2,151.00	\$2,151.00	\$3,050.00	\$3,050.00		
56.51	Cont Serv Uniform Rental	\$2,184.00	\$840.77	\$1,500.00	\$1,820.00	\$1,820.00		
	Account Classification Total: Contractual Services	\$83,749.00	\$12,900.50	\$39,866.00	\$190,672.00	\$118,090.00		
	Account Classification: Op Exp - Operating Expenses							
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00		
52.10	Op Exp Utility Exp - Town Electricity	\$24,150.00	\$26,274.27	\$31,000.00	\$34,200.00	\$34,200.00		
52.11	Op Exp Utility Exp - Town W/S	\$24,756.00	\$0.00	\$5,000.00	\$4,800.00	\$4,800.00		
52.12	Op Exp Utility Exp - Other	\$0.00	\$17,858.93	\$18,800.00	\$23,340.00	\$23,340.00		
	Budget Transactions:							
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					12.00	55	\$660.00
	Manager Recommended					12.00	375	\$4,500.00
	Manager Recommended					216.00	2.5	\$540.00
	Manager Recommended					12.00	15	\$180.00
	Manager Recommended					12.00	950	\$11,400.00
	Manager Recommended					12.00	15	\$180.00
	Manager Recommended					12.00	25	\$300.00
	Manager Recommended					12.00	115	\$1,380.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
	Manager Recommended					12.00
	Shotwell Elevated Tank, Progress Energy					65
	Manager Recommended					12.00
	Wal-Mart, Progress Energy					145
	Manager Recommended					12.00
	Wynston, JC Utilities					15
	Manager Recommended					12.00
	Wynston, Progress Energy					125
	Total Manager Recommended					<u>\$23,340.00</u>
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$3,960.00	\$3,960.00
52.17	Op Exp Telephone Exp - Utilities	\$14,712.00	\$14,990.44	\$18,420.00	\$17,400.00	\$17,400.00
	Comment: Level			Comment:		
	Departmental Request			29 dialers X \$50 per month		

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	LS dialer phone lines (29 each) amt per month	348.00	50	\$17,400.00
	Total Manager Recommended			<u>\$17,400.00</u>

52.25	Op Exp Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.26	Op Exp Training and Travel	\$1,998.00	\$758.42	\$875.00	\$1,752.00	\$1,752.00
	Comment: Level			Comment:		
	Departmental Request			Will Simmons-\$180.00 for Coll II school, \$75.00 for Exam. Misc. CUE training-\$180.00		

52.27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$110.00	\$110.00
52.35	Op Exp Maint and Repair - Equipment	\$3,250.00	\$13,117.21	\$18,000.00	\$4,330.00	\$4,330.00
52.36	Op Exp Maint and Repair - Vehicles	\$2,000.00	\$2,645.87	\$1,800.00	\$3,913.00	\$3,913.00
52.37	Op Exp Maint and Repair - Buildings	\$500.00	\$0.00	\$0.00	\$500.00	\$500.00
52.39	Op Exp Maint and Repair - System	\$53,810.00	\$15,406.14	\$53,810.00	\$50,000.00	\$20,000.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Easement & outfall repairs - grading & access	1.00	50000	\$50,000.00
Manager Recommended	Easement & outfall repairs- grading (Reduction)	1.00	-30000	(\$30,000.00)
	Total Manager Recommended			<u>\$20,000.00</u>

52.40	Op Exp Maint and Repair - Lift Stations	\$90,000.00	\$131,511.55	\$150,000.00	\$100,000.00	\$100,000.00
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Budget Transactions:

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	Number of Units	Cost Per Unit	Total Amount
	Level								
	Transaction								
	Manager Recommended						14.00	1000	\$14,000.00
	Manager Recommended						14.00	3000	\$42,000.00
	Manager Recommended						1.00	15000	\$15,000.00
	Manager Recommended						1.00	2500	\$2,500.00
	Manager Recommended						1.00	3000	\$3,000.00
	Manager Recommended						1.00	3500	\$3,500.00
	Manager Recommended						1.00	20000	\$20,000.00
	Total Manager Recommended								\$100,000.00
52.41	Op Exp Maint and Repair - Elevated Tank	\$24,159.00	\$24,159.00	\$24,159.00	\$26,126.00	\$26,126.00			
	Budget Transactions:								
	Level								
	Transaction								
	Manager Recommended						1.00	11048	\$11,048.00
	Manager Recommended						1.00	15077.65	\$15,077.65
	Total Manager Recommended								\$26,125.65
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
52.52	Op Exp Fuel	\$14,998.00	\$8,223.91	\$14,998.00	\$12,768.00	\$10,738.00			
52.60	Op Exp Equipment Purchase	\$5,350.00	\$2,464.32	\$4,700.00	\$14,890.00	\$10,390.00			
	Budget Transactions:								
	Level								
	Transaction								
	Manager Recommended						1.00	655	\$655.00
	Manager Recommended						3.00	940	\$2,820.00
	Manager Recommended						3.00	255	\$765.00
	Manager Recommended						1.00	300	\$300.00
	Manager Recommended						1.00	800	\$800.00
	Manager Recommended						1.00	800	\$800.00
	Manager Recommended						1.00	3100	\$3,100.00
	Manager Recommended						1.00	500	\$500.00
	Manager Recommended						2.00	150	\$300.00
	Manager Recommended						1.00	350	\$350.00
	Manager Recommended						1.00	4500	\$4,500.00
	Manager Recommended						1.00	-4500	(\$4,500.00)
	Total Manager Recommended								\$10,390.00
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$660.00	\$660.00	
	Budget Transactions:						
	Level				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended				1.00	660	\$660.00
	NCRWA Dues						\$660.00
	Total Manager Recommended						\$660.00
52.63	Op Exp Permits and Fees	\$0.00	\$8,356.73	\$8,357.00	\$325.00	\$325.00	
52.70	Op Exp Safety	\$1,790.00	\$806.20	\$1,000.00	\$1,095.00	\$1,095.00	
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$960.00	\$960.00	
52.80	Op Exp Tools	\$0.00	\$409.99	\$0.00	\$0.00	\$0.00	
52.81	Op Exp Chemicals	\$50,384.00	\$64,289.08	\$56,000.00	\$78,800.00	\$78,800.00	
	Budget Transactions:						
	Level				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended				6,000.00	2.6	\$15,600.00
	Bioxide w/ AQ, Cobblestone #2 L.S.						\$15,600.00
	Manager Recommended				6,000.00	2.6	\$15,600.00
	Bioxide w/ AQ, Glen Laurel #2 L.S.						\$15,600.00
	Manager Recommended				10,000.00	2.6	\$26,000.00
	Bioxide w/ AQ, Summerlyn L.S.						\$26,000.00
	Manager Recommended				4.00	750	\$3,000.00
	Bison Degreaser, 55 gal drum						\$3,000.00
	Manager Recommended				12.00	1500	\$18,000.00
	Deodorant Blocks, 3 stations x \$500/mth						\$18,000.00
	Manager Recommended				4.00	150	\$600.00
	Persnickity Ox pellets						\$600.00
	Total Manager Recommended						\$78,800.00
52.82	Op Exp Lab Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.85	Op Exp Departmental Supplies	\$1,000.00	\$1,915.72	\$1,000.00	\$1,544.00	\$1,544.00	
53.00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$4,005.73	
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Account Classification Total: Operating Expenses	\$312,857.00	\$333,187.78	\$407,919.00	\$383,473.00	\$350,948.73	
	Division Total: Preventive Maintenance	\$546,928.00	\$444,629.15	\$568,991.00	\$574,145.00	\$615,775.90	

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Public Works
 Division: WWTP

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
WWTP Superintendent	23	1	1	1
Wastewater Treatment Ops.	13-15	4	4	4
Lab Analyst	14	1	1	1
Instrumentation Control Tech.	17	1	1	1

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 63 - Wastewater Treatment Plant							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$311,335.00	\$218,035.00	\$276,582.00	\$0.00	\$286,211.00	
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50.04	Salaries: Overtime	\$6,000.00	\$1,711.25	\$2,500.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$5,950.32	
Account Classification Total: Personnel - Salaries		\$317,335.00	\$219,746.25	\$279,082.00	\$0.00	\$292,161.32	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$2,700.00	
51.01	Benefits Stand-by Pay	\$9,700.00	\$6,056.77	\$8,500.00	\$0.00	\$0.00	
51.10	Benefits FICA	\$24,250.00	\$17,275.02	\$22,400.00	\$0.00	\$22,327.00	
		Comment: Level	Comment:				
		Manager Review	Reduce to \$22,327 based on 25% reduction in ICT position and elimination of WWTP Operator position.				
51.11	Benefits Group Insurance - Health	\$46,030.00	\$28,040.43	\$38,000.00	\$0.00	\$33,380.00	
		Comment: Level	Comment:				
		Manager Review	Reduce by \$8,562 based on 25% reduction in ICT position and elimination of WWTP Operator position.				
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$2,196.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$1,389.00	
		Comment: Level	Comment:				
		Manager Review	Reduced by \$129 due to 25% reduction in ICT position and elimination of WWTP Operator position.				
51.20	Benefits Retirement - General Employees	\$15,725.00	\$11,278.27	\$14,500.00	\$0.00	\$16,789.78	
		Comment: Level	Comment:				
		Manager Review	Reduced to \$14,053 based on 25% reduction in ICT position and elimination of WWTP Operator position.				
51.30	Benefits 401K - General Employees	\$12,680.00	\$9,211.03	\$12,000.00	\$0.00	\$11,448.00	
Account Classification Total: Personnel - Benefits		\$108,385.00	\$71,861.52	\$95,400.00	\$0.00	\$90,229.78	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$45,000.00	\$56,747.02	\$65,000.00	\$100,000.00	\$100,000.00	
		Comment: Level	Comment:				
		Departmental Request	Overage due to CHM2 Hill Study				
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Engineering services for influent station rehab.				1.00	20000	20,000.00

Town of Clayton

Budget Worksheet Report

Account Number	Description					2010		
		2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	Departmental Request	2010 Manager Recommended		
	Manager Recommended					1.00	15000	\$15,000.00
	Manager Recommended					1.00	15000	\$15,000.00
	Manager Recommended					1.00	25000	\$25,000.00
	Manager Recommended					1.00	25000	\$25,000.00
	Total Manager Recommended							<u>\$100,000.00</u>
56.10	Cont Serv Contracts and Agreements	\$12,000.00	\$8,491.80	\$12,000.00	\$33,024.00		\$33,024.00	
	Budget Transactions:							
	Level		Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended		Generator #1 & #2 PM 2X per year			4.00	2000	\$8,000.00
	Manager Recommended		Hinsilblon vapor phase odor equipment lease			2.00	7000	\$14,000.00
	Manager Recommended		Raleigh connection fee			12.00	918.6	\$11,023.20
	Total Manager Recommended							<u>\$33,023.20</u>
56.11	Cont Serv Contract Services	\$39,650.00	\$41,047.94	\$39,650.00	\$29,400.00		\$29,400.00	
56.50	Cont Serv Equipment Rental	\$720.00	\$731.48	\$770.00	\$750.00		\$750.00	
56.51	Cont Serv Uniform Rental	\$3,276.00	\$2,397.92	\$2,700.00	\$2,314.00		\$2,314.00	
56.80	Cont Serv Johnston County Treatment	\$260,000.00	\$71,216.61	\$90,000.00	\$144,000.00		\$120,000.00	
	Account Classification Total: Contractual Services	\$360,646.00	\$180,632.77	\$210,120.00	\$309,488.00		\$285,488.00	
	Account Classification: Op Exp - Operating Expenses							
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$16.80	\$8.00	\$750.00		\$750.00	
	Budget Transactions:							
	Level		Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended		Certified mailins lump sum			1.00	500	\$500.00
	Manager Recommended		UPS & FedEx shipping lump sum			1.00	250	\$250.00
	Total Manager Recommended							<u>\$750.00</u>
52.10	Op Exp Utility Exp - Town Electricity	\$264,000.00	\$237,997.18	\$280,000.00	\$294,600.00		\$277,000.00	
52.11	Op Exp Utility Exp - Town W/S	\$1,700.00	\$1,758.12	\$1,759.00	\$0.00		\$0.00	
	Comment: Level							
			Departmental Request					Small overage due to increased propane prices in 2008.
52.12	Op Exp Utility Exp - Other	\$31,920.00	\$12,429.21	\$25,000.00	\$34,500.00		\$34,500.00	
52.15	Op Exp Telephone Exp - Buildings	\$4,500.00	\$2,323.83	\$4,000.00	\$4,080.00		\$3,347.00	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$0.00	\$1,632.00	\$1,632.00	
52.17	Op Exp Telephone Exp - Utilities	\$0.00	\$1,729.29	\$0.00	\$0.00	\$16,344.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Lift Stations				12.00	1361.96	\$16,343.52
Total Manager Recommended							\$16,343.52
52.25	Op Exp Advertising Expense	\$1,000.00	\$0.00	\$500.00	\$1,000.00	\$1,000.00	
52.26	Op Exp Training and Travel	\$2,250.00	\$1,272.10	\$1,500.00	\$1,620.00	\$1,620.00	
52.27	Op Exp Local Mileage	\$500.00	\$47.97	\$200.00	\$440.00	\$440.00	
52.35	Op Exp Maint and Repair - Equipment	\$94,000.00	\$82,317.72	\$94,000.00	\$89,350.00	\$89,350.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Aeration basin maint.				2.00	1500	\$3,000.00
Manager Recommended	Air compressor 25 hours				25.00	10	\$250.00
Manager Recommended	Clarifier maint.				3.00	600	\$1,800.00
Manager Recommended	Effluent Pump Rebuild				1.00	15500	\$15,500.00
Manager Recommended	Filter maint.				2.00	10000	\$20,000.00
Manager Recommended	Flowmeter cal. & maint.				3.00	1000	\$3,000.00
Manager Recommended	Sludge thickener				1.00	750	\$750.00
Manager Recommended	Underdrain pump station control panel replacement				1.00	8000	\$8,000.00
Manager Recommended	Unit #740 40 hours				40.00	5	\$200.00
Manager Recommended	UV Bulb & Sleeve replacement				220.00	65	\$14,300.00
Manager Recommended	Fork lift 40 hours				40.00	10	\$400.00
Manager Recommended	Influent Pump Station Maint				1.00	10000	\$10,000.00
Manager Recommended	Oil supplies				1.00	1200	\$1,200.00
Manager Recommended	Reclaim water pump system maint.				2.00	1500	\$3,000.00
Manager Recommended	Return sludge waste pump replacement				1.00	6000	\$6,000.00
Manager Recommended	Sludge holding tank maint.				3.00	650	\$1,950.00
Total Manager Recommended							\$89,350.00
52.36	Op Exp Maint and Repair - Vehicles	\$1,500.00	\$983.02	\$1,250.00	\$1,650.00	\$1,650.00	
52.37	Op Exp Maint and Repair - Buildings	\$3,100.00	\$2,151.14	\$3,000.00	\$3,120.00	\$3,120.00	
52.38	Op Exp Maint and Repair - Grounds	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
52.40	Op Exp Maint and Repair - Lift Stations	\$1,000.00	\$1,049.07	\$1,000.00	\$0.00	\$0.00	
	Comment: Level						
	Departmental Request						
	Line items moved to 52-38						
52.41	Op Exp Maint and Repair - Elevated Tank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.52	Op Exp Fuel	\$6,488.00	\$1,531.78	\$2,600.00	\$4,805.00	\$4,805.00	
52.60	Op Exp Equipment Purchase	\$4,500.00	\$1,438.88	\$4,500.00	\$6,300.00	\$6,300.00	
	Budget Transactions:						
	Level				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						
	Hach Dissolved Oxygen Meter Luminescent				1.00	3800	\$3,800.00
	Manager Recommended						
	Replacement PC for operators				1.00	2500	\$2,500.00
	Total Manager Recommended						\$6,300.00
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.62	Op Exp Dues and Subscriptions	\$0.00	\$172.00	\$172.00	\$690.00	\$1,690.00	
52.63	Op Exp Permits and Fees	\$12,000.00	\$10,645.95	\$12,000.00	\$14,000.00	\$14,000.00	
	Budget Transactions:						
	Level				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						
	NCDENR discharge permit lump sum				1.00	14000	\$14,000.00
	Total Manager Recommended						\$14,000.00
52.70	Op Exp Safety	\$3,800.00	\$2,364.71	\$3,500.00	\$1,223.00	\$1,223.00	
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$2,100.00	\$2,100.00	
52.80	Op Exp Tools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.81	Op Exp Chemicals	\$38,400.00	\$30,775.85	\$36,000.00	\$37,125.00	\$37,125.00	
	Budget Transactions:						
	Level				Number of Units	Cost Per Unit	Total Amount
	Manager Recommended						
	Alum sulfate tanker				2.00	5500	\$11,000.00
	Manager Recommended						
	Chlorine tablets 50 # pails (re-use system)				25.00	85	\$2,125.00
	Manager Recommended						
	Polymer				5.00	4800	\$24,000.00
	Total Manager Recommended						\$37,125.00
52.82	Op Exp Lab Supplies	\$18,500.00	\$16,987.45	\$18,500.00	\$18,905.00	\$18,905.00	
52.85	Op Exp Departmental Supplies	\$6,550.00	\$3,999.79	\$6,000.00	\$4,870.00	\$4,870.00	
53.00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	248

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$10,080.20
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Operating Expenses		\$495,708.00	\$411,991.86	\$495,489.00	\$525,760.00	\$534,851.20
Account Classification: Prgms - Programs						
54.43	Programs Liquid Sludge Disposal	\$188,400.00	\$150,376.00	\$185,000.00	\$223,600.00	\$203,600.00
Account Classification Total: Programs		\$188,400.00	\$150,376.00	\$185,000.00	\$223,600.00	\$203,600.00
Division Total: Wastewater Treatment Plant		\$1,470,474.00	\$1,034,608.40	\$1,265,091.00	\$1,058,848.00	\$1,406,330.30

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Water / Sewer Fund
Division: Debt Service

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 90 - Debt Service						
Account Classification: Op Exp - Operating Expenses						
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Operating Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification: Debt Service - Debt Service						
57.00	Debt Service Installment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57.01	Financing-Principal Debt Service Installment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57.014	Financing-Interest Debt Service FY 03-04	\$150,710.00	\$40,710.00	\$150,710.00	\$0.00	\$149,220.00
57.015	Refunding Bond (GO) Debt Service FY 03-04 Sewer State Bond Loan	\$23,164.00	\$23,164.00	\$23,164.00	\$0.00	\$22,557.00
57.016	Debt Service FY 98-99 Sewer Revolving Loan	\$68,668.00	\$68,667.97	\$68,668.00	\$0.00	\$67,154.00
57.017	Debt Service FY 97-98 Sewer Revolving Loan	\$271,493.00	\$271,493.46	\$271,493.00	\$0.00	\$265,121.00
57.018	Debt Service FY 07-08 Sewer Revolving Loan	\$342,164.00	\$342,163.80	\$342,164.00	\$0.00	\$336,399.00
57.019	Debt Service FY 07-08 Sewer Revolving Loan	\$256,118.00	\$256,117.81	\$256,118.00	\$0.00	\$251,820.00
57.02	Debt Service Revolving Loan - Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57.020	Debt Service FY 05-06 Sewer Jet Vac	\$49,396.00	\$41,163.70	\$49,396.00	\$0.00	\$49,396.00
57.021	Debt Service FY 05-06 Nitrogen Financing	\$237,993.00	\$179,196.11	\$237,993.00	\$0.00	\$230,512.00
57.022	Debt Service FY 06-07 Rolling Stock	\$27,506.00	\$20,629.44	\$27,506.00	\$0.00	\$8,356.00
57.023	Debt Service FY 07-08 ECIA Phase I	\$90,799.00	\$68,372.03	\$90,799.00	\$0.00	\$87,887.00
57.024	Debt Service FY 07-08 ECIA Phase II	\$133,482.00	\$100,395.00	\$133,482.00	\$0.00	\$130,458.00
57.025	Debt Service FY 08-09 Sam's Branch Outfall	\$0.00	\$87,500.89	\$124,595.00	\$0.00	\$145,942.00
57.03	Debt Service Revolving Loan - Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57.030	Debt Service FY 08-09 AMR Project	\$93,722.00	\$0.00	\$10,557.00	\$0.00	\$149,185.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Manager Recommended	AMR 08-09	1.00	126685	\$126,685.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
	Manager Recommended	AMR 09-10 (P= \$200,000, N=59, i=4.25)				6.00	3750	\$22,500.00
	Total Manager Recommended							<u>\$149,185.00</u>
57.031	Debt Service FY 08-09 WWTP Generator	\$0.00	\$0.00	\$4,558.00	\$0.00	\$54,700.00		
57.10	Debt Service GO Bond - Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
57.11	Debt Service GO Bond - Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Account Classification Total: Debt Service		\$1,745,215.00	\$1,499,574.21	\$1,791,203.00	\$0.00	\$1,948,707.00		
Division Total: Debt Service		\$1,745,215.00	\$1,499,574.21	\$1,791,203.00	\$0.00	\$1,948,707.00		

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 95 - Capital Outlay							
Account Classification: Cap Outlay - Capital Outlay							
58.00	Cap Out Capital Projects	\$503,000.00	\$271,992.73	\$413,045.00	\$865,000.00	\$200,000.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	AMR Conversion Project			1,000.00	200	\$200,000.00
	Manager Recommended	Carry over of Generator Replacement Project			1.00	143000	\$143,000.00
	Manager Recommended	Carry over of Generator Replacement Project - CUT			1.00	-143000	(\$143,000.00)
	Manager Recommended	SCADA System at stations (CIP)			30.00	14400	\$432,000.00
	Manager Recommended	SCADA System at stations (CIP)-DEFER 1 year			30.00	-14400	(\$432,000.00)
	Manager Recommended	Water/Sewer Needs Asses. Update (CIP)			1.00	90000	\$90,000.00
	Manager Recommended	Water/Sewer Needs Asses. Update (CIP) - CUT			1.00	-90000	(\$90,000.00)
		Total Manager Recommended					\$200,000.00
58.01	Cap Out Construction	\$0.00	\$0.00	\$0.00	\$372,000.00	\$0.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Elevated Storage Tank (CIP) Multi Year			1.00	372000	\$372,000.00
	Manager Recommended	Elevated Storage Tank (CIP) Multi Year - MOVE to capital			1.00	-372000	(\$372,000.00)
		Total Manager Recommended					\$0.00
58.02	Cap Out Easement Acquisition	\$0.00	\$49.00	\$49.00	\$0.00	\$0.00	
58.03	Cap Out Furniture Fixtures and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58.13	Cap Out System Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58.20	Cap Out Buiding Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58.21	Cap Out Site Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
58.30	Cap Out Water Line Improvements	\$592,600.00	\$71,793.00	\$592,600.00	\$442,600.00	\$330,000.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Amelia Church Rd & NC 42 W Meter Relocation			1.00	100000	\$100,000.00
	Manager Recommended	Barber Mill Rd. Meter Relocation			1.00	50000	\$50,000.00
	Manager Recommended	Maplewood Cemetery W/L			1.00	112600	\$112,600.00
	Manager Recommended	Maplewood Cemetery W/L - CUT			1.00	-112600	(\$112,600.00)
	Manager Recommended	US 70 Hwy Bus 16" W/L Extension (span FY)			1.00	180000	\$180,000.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
	Total Manager Recommended						<u>\$330,000.00</u>
58.31	Cap Out Sewer Line Improvements	\$502,500.00	\$643,063.12	\$959,675.00	\$713,880.00	\$150,000.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Back Up pump Glen Laurel #1			1.00	90000	\$90,000.00
	Manager Recommended	Manhole Rehab Project			30.00	2000	\$60,000.00
	Manager Recommended	Rehab Flamingo (CIP 07-08)			1.00	80000	\$80,000.00
	Manager Recommended	Rehab Flamingo (CIP 07-08) - CUT			1.00	-80000	(\$80,000.00)
	Manager Recommended	Rollingwood L/S (FY 07-08 rollover) - CUT			1.00	-175000	(\$175,000.00)
	Manager Recommended	Rollingwood L/S (FY07-08 rollover)			1.00	175000	\$175,000.00
	Manager Recommended	Abandon Animal Hopsital (CIP08-09)			1.00	151008	\$151,008.00
	Manager Recommended	Abandon Animal Hospital (CIP 08-09) - CUT			1.00	-151008	(\$151,008.00)
	Manager Recommended	Abandon Cobblestone #1 L/S (CIP 09-10) - CUT			1.00	-157872	(\$157,872.00)
	Manager Recommended	Abandon Cobblestone #1 L/S (CIP09-10)			1.00	157872	\$157,872.00
	Total Manager Recommended						<u>\$150,000.00</u>
58.50	Cap Out Capital Outlay	\$6,000.00	\$0.00	\$6,000.00	\$141,785.00	\$0.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Shoring Equipment Trailer (span FY)			1.00	7500	\$7,500.00
	Manager Recommended	Shoring Equipment Trailer (span FY) - purchased in FY 08-09			1.00	-7500	(\$7,500.00)
	Manager Recommended	Replace BackHoe (CIP)			1.00	134285	\$134,285.00
	Manager Recommended	Replace Backhoe (CIP) - DEFER			1.00	-134285	(\$134,285.00)
	Total Manager Recommended						<u>\$0.00</u>
Account Classification Total: Capital Outlay		\$1,604,100.00	\$986,897.85	\$1,971,369.00	\$2,535,265.00	\$680,000.00	
Division Total: Capital Outlay		\$1,604,100.00	\$986,897.85	\$1,971,369.00	\$2,535,265.00	\$680,000.00	

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Water / Sewer Fund
Division: Interdepartmental

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 97 - Inter-departmental							
Account Classification: Misc - Miscellaneous							
59.97	Misc Support Services - General Fund	\$1,306,059.00	\$1,088,382.62	\$1,306,059.00	\$0.00	\$1,217,258.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Adjustment for Reduction			1.00	-50000	(\$50,000.00)
	Manager Recommended	Calculated Support Services			1.00	1267258	\$1,267,258.00
	Total Manager Recommended					<u>\$1,217,258.00</u>	
Account Classification Total: Miscellaneous		\$1,306,059.00	\$1,088,382.62	\$1,306,059.00	\$0.00	\$1,217,258.00	
Division Total: Inter-departmental		\$1,306,059.00	\$1,088,382.62	\$1,306,059.00	\$0.00	\$1,217,258.00	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010	
					Departmental Request	2010 Manager Recommended
Department Total: Water Sewer Enterprise		\$9,609,875.00	\$6,852,999.21	\$9,731,179.00	\$6,806,167.00	\$8,351,422.61
Revenue Totals:		\$9,609,875.00	\$6,007,915.23	\$8,162,523.00	\$52,200.00	\$8,351,423.00
Expense Totals		\$9,609,875.00	\$6,852,999.21	\$9,731,179.00	\$6,806,167.00	\$8,351,422.61
Fund Total: Water and Sewer Fund		\$0.00	(\$845,083.98)	(\$1,568,656.00)	(\$6,753,967.00)	\$0.39

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Electric Fund
Division: Revenues

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Fund: 310 - Electric Fund							
Revenue							
Department: 57 - Electric Enterprise							
Division: 00 - Non-departmental							
Account Classification: Permits - Permits and Fees							
43.20	Permits and Fees Late Fee	\$100,000.00	\$129,084.45	\$130,000.00	\$0.00	\$130,000.00	
	Penalties						
43.59	Permits and Fees Meter Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
43.60	Permits and Fees Utility	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Inspection Fees						
43.71	Permits and Fees	\$60,000.00	\$23,442.18	\$25,000.00	\$18,750.00	\$25,000.00	
	Underground Electric Fees						
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Due to slow economy I predict 50 new service installations				50.00	375	\$18,750.00
	Total Manager Recommended						\$18,750.00
43.72	Permits and Fees Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Fees						
43.74	Permits and Fees Connection	\$210,000.00	\$244,760.64	\$116,000.00	\$0.00	\$110,000.00	
	Fees						
43.80	Permits and Fees Damage	\$0.00	\$1,459.23	\$1,459.00	\$3,000.00	\$3,000.00	
	Reimbursement						
43.81	Permits and Fees Developer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Reimbursement						
43.82	Permits and Fees Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Reimbursement						
Account Classification Total: Permits and Fees		\$370,000.00	\$398,746.50	\$272,459.00	\$21,750.00	\$268,000.00	
Account Classification: Sales - Sales and Services							
44.15	Sales and Services Sale of Electricity	\$10,250,000.00	\$9,502,502.55	\$10,980,000.00	\$0.00	\$11,140,000.00	
44.16	Sales and Services Sale of Electricity - Gen Fund	\$166,000.00	\$154,172.57	\$170,000.00	\$0.00	\$242,742.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	General Fund Electric Sales - General				1.00	210000	\$210,000.00
Manager Recommended	General Fund Street Lights				1.00	32742	\$32,742.00
	Total Manager Recommended						\$242,742.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
44.17	Sales and Services Sale of Electricity - W/S Fund	\$265,000.00	\$264,220.45	\$300,000.00	\$0.00	\$320,000.00	
44.18	Sales and Services Sales Tax - Electricity	\$307,500.00	\$267,954.67	\$310,000.00	\$0.00	\$318,000.00	
Account Classification Total: Sales and Services		\$10,988,500.00	\$10,188,850.24	\$11,760,000.00	\$0.00	\$12,020,742.00	
Account Classification: Grants - Grants and Donations							
45.20	Grants and Donations Grant Funds - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Grants and Donations		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification: Misc - Miscellaneous							
48.00	Miscellaneous Investment Earnings	\$140,000.00	\$22,806.72	\$46,000.00	\$0.00	\$50,000.00	
48.05	Miscellaneous Finance Capital	\$209,000.00	\$0.00	\$179,000.00	\$0.00	\$0.00	
48.10	Miscellaneous Debt Setoff Revenue	\$30,000.00	\$2,251.24	\$10,000.00	\$0.00	\$12,000.00	
48.11	Miscellaneous Collection Agency Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
48.31	Miscellaneous Line Extension - Internal Serv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
48.60	Miscellaneous Reimbursable Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
48.71	Miscellaneous Sale of Scrap	\$0.00	\$2,288.38	\$2,288.00	\$5,000.00	\$5,000.00	
48.72	Miscellaneous Sale of Real Property	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
48.73	Miscellaneous Sale of Surplus Equipment	\$10,000.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Sale surplus 3500 Ditch Witch Trencher				1.00	3000	\$3,000.00
Manager Recommended	Sale surplus F150 pick- up truck				1.00	3000	\$3,000.00
Total Manager Recommended							\$6,000.00
48.91	Miscellaneous Transfer from Reserve Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$104,649.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Rate Stabilization Fund				1.00	104649	\$104,649.00
Total Manager Recommended							\$104,649.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010	
					Departmental Request	2010 Manager Recommended
48.94	Miscellaneous Conservation Program Repayments	\$0.00	\$2,111.12	\$2,111.00	\$0.00	\$0.00
48.97	Miscellaneous Miscellaneous	\$26,000.00	\$10,502.28	\$11,000.00	\$0.00	\$10,000.00
48.99	Miscellaneous Fund Balance Appropriated	\$257,043.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Miscellaneous		\$672,043.00	\$39,959.74	\$250,399.00	\$11,000.00	\$187,649.00
Division Total: Non-departmental		\$12,030,543.00	\$10,627,556.48	\$12,282,858.00	\$32,750.00	\$12,476,391.00
Department Total: Electric Enterprise		\$12,030,543.00	\$10,627,556.48	\$12,282,858.00	\$32,750.00	\$12,476,391.00
Revenue Totals		\$12,030,543.00	\$10,627,556.48	\$12,282,858.00	\$32,750.00	\$12,476,391.00

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Electric Fund
Division: Non Departmental

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Expenses							
Department: 57 - Electric Enterprise							
Division: 00 - Non-departmental							
Account Classification: Contract Serv - Contractual Services							
56.30	Cont Serv Legal Fees	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.31	Cont Serv Retainer Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.32	Cont Serv Document Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.33	Cont Serv Miscellaneous Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification Total: Contractual Services		\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
Account Classification: Op Exp - Operating Expenses							
53.00	Op Exp Insurance and Bonds	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	\$0.00	
53.01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,587.00)	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Worker's Compensation Incentive Credit				1.00	-2587	(\$2,587.00)
Total Manager Recommended							(\$2,587.00)
Account Classification Total: Operating Expenses		\$12,000.00	\$12,000.00	\$12,000.00	\$0.00	(\$2,587.00)	
Account Classification: Sp App - Special Appropriations							
55.00	Spec App Salary Reserve	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$3,000.00	
Account Classification Total: Special Appropriations		\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$3,000.00	
Division Total: Non-departmental		\$24,000.00	\$12,000.00	\$22,000.00	\$0.00	\$413.00	

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Electric
 Division: Administration

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Electric Systems Director	24	1	1	1
Energy Services Technician	19	1	1	1
Admin. Support Specialist	n/a	.5	.5	.5

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
56.41	Cont Serv Contract Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
56.50	Cont Serv Equipment Rental	\$0.00	\$1,148.60	\$1,300.00	\$0.00	\$0.00
56.51	Cont Serv Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Contractual Services		\$0.00	\$3,555.70	\$2,325.00	\$1,000.00	\$1,000.00
Account Classification: Op Exp - Operating Expenses						
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
		Comment: Level		Comment		
		Preliminary Review		Moved from Operations budget.		
52.13	Op Exp Street Lights - Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Comment: Level		Comment		
		Preliminary Review		Street light expense charged to general fund.		
52.14	Op Exp Street Lights - Special	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.15	Op Exp Telephone Exp - Buildings	\$0.00	\$1,007.32	\$0.00	\$0.00	\$0.00
		Comment: Level		Comment		
		Preliminary Review		Moved from Operations budget.		
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$4,543.03	\$0.00	\$1,860.00	\$1,860.00
52.25	Op Exp Advertising Expense	\$4,000.00	\$386.00	\$0.00	\$3,100.00	\$2,100.00
52.26	Op Exp Training and Travel	\$0.00	(\$6.00)	\$0.00	\$2,100.00	\$1,400.00
52.27	Op Exp Local Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.35	Op Exp Maint and Repair - Equipment	\$0.00	\$156.84	\$0.00	\$0.00	\$0.00
52.36	Op Exp Maint and Repair - Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.39	Op Exp Maint and Repair - System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.50	Op Exp Automotive Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.52	Op Exp Fuel	\$0.00	\$105.00	\$0.00	\$0.00	\$0.00
52.60	Op Exp Equipment Purchase	\$0.00	\$2,189.36	\$2,200.00	\$0.00	\$0.00
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
52.62	Op Exp Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$10,000.00	\$8,500.00

Budget Transactions:

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
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Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended		
	Manager Recommended					1.00	8500	\$8,500.00
	To cover ElectriCities annual dues							
	Total Manager Recommended							<u>\$8,500.00</u>
52.70	Op Exp Safety	\$0.00	\$121.16	\$0.00	\$1,000.00	\$1,000.00		
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
52.80	Op Exp Tools	\$0.00	\$43.99	\$0.00	\$0.00	\$0.00		
52.85	Op Exp Departmental Supplies	\$0.00	\$2,055.26	\$700.00	\$1,000.00	\$1,000.00		
53.00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
53.01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00		
53.02	Op Exp Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$6,786.54		
53.05	Op Exp Employee In Service Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
53.99	Op Exp Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Account Classification Total: Operating Expenses		\$4,000.00	\$10,601.96	\$2,900.00	\$19,060.00	\$25,846.54		
Account Classification: Prgms - Programs								
54.50	Programs Purchase for Resale	\$0.00	\$669.47	\$0.00	\$0.00	\$0.00		
54.55	Programs Load Control Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
54.56	Programs Electric Conservation Program	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00		
Budget Transactions:								
	Level					Number of Units	Cost Per Unit	Total Amount
	Manager Recommended					6.00	1000	\$6,000.00
	Manager Recommended					1.00	-4000	(\$4,000.00)
	Manager Recommended					1.00	10000	\$10,000.00
	Total Manager Recommended							<u>\$12,000.00</u>
Account Classification Total: Programs		\$0.00	\$669.47	\$0.00	\$0.00	\$12,000.00		
Account Classification: Sp App - Special Appropriations								
55.00	Spec App Salary Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Account Classification Total: Special Appropriations		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Division Total: Administration		\$4,000.00	\$87,574.76	\$5,225.00	\$20,060.00	\$233,394.12		

Town of Clayton
 FY 2009 - 2010
 Budget Proposal
 Department Summary

Department: Electric
 Division: Operations

Personnel Allotment-

<u>Position Titles</u>	<u>Grade</u>	<u>Actual FY 08-09</u>	<u>Requested FY 09-10</u>	<u>Recommended FY 09-10</u>
Electric System Supervisor	20	1	1	1
Sr. Electric Line Technician	18	3	3	3
Electric Line Technician	14	4	4	4

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 65 - Operations							
Account Classification: Salaries - Personnel - Salaries							
50.00	Salaries: Full-time	\$530,076.00	\$432,272.28	\$534,000.00	\$0.00	\$383,048.98	
50.02	Salaries: Part-time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50.04	Salaries: Overtime	\$35,000.00	\$4,399.69	\$8,000.00	\$0.00	\$0.00	
50.50	Salaries Cashout	\$0.00	\$0.00	\$0.00	\$0.00	\$1,574.64	
Account Classification Total: Personnel - Salaries		\$565,076.00	\$436,671.97	\$542,000.00	\$0.00	\$384,623.62	
Account Classification: Benefits - Personnel - Benefits							
51.00	Benefits Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$3,700.00	
51.01	Benefits Stand-by Pay	\$9,000.00	\$8,089.87	\$9,500.00	\$0.00	\$0.00	
51.10	Benefits FICA	\$43,920.00	\$34,076.77	\$43,000.00	\$0.00	\$28,962.39	
51.11	Benefits Group Insurance - Health	\$65,350.00	\$23,606.46	\$65,000.00	\$0.00	\$51,458.00	
51.12	Benefits Group Insurance - Dental	\$0.00	\$0.00	\$0.00	\$0.00	\$2,509.00	
51.15	Benefits Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$2,093.52	
51.20	Benefits Retirement - General Employees	\$28,475.00	\$22,079.52	\$27,378.00	\$0.00	\$18,530.62	
51.30	Benefits 401K - General Employees	\$22,963.00	\$18,080.92	\$22,400.00	\$0.00	\$13,312.23	
Account Classification Total: Personnel - Benefits		\$169,708.00	\$105,933.54	\$167,278.00	\$0.00	\$120,565.76	
Account Classification: Contract Serv - Contractual Services							
56.00	Cont Serv Professional Services	\$195,000.00	\$33,453.75	\$50,000.00	\$100,000.00	\$55,000.00	
Budget Transactions:							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Funds for consulting engineer - REDUCE - remove substation			1.00	-45000	(\$45,000.00)
	Manager Recommended	Funds for consulting engineer to perform various projects			1.00	100000	\$100,000.00
	Total Manager Recommended						\$55,000.00
56.01	Cont Serv Design Services	\$0.00	\$0.00	\$0.00	\$50,000.00	\$0.00	
	Comment: Level	Comment					
		Preliminary Review		Manager - CUT substation design work.			
56.10	Cont Serv Contracts and Agreements	\$0.00	\$456.00	\$0.00	\$1,500.00	\$1,500.00	
56.11	Cont Serv Contract Services	\$50,000.00	\$54,000.46	\$55,000.00	\$116,000.00	\$54,000.00	
	Comment: Level	Comment					

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
	Departmental Request					Maitenance tree trimming increased in order to tim a larger area this budget year, Perform meter testing,	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Funds for consultant to acquire cable path easements				1.00	50000	\$50,000.00
Manager Recommended	Funds for consultant to acquire easements - CUT				1.00	-50000	(\$50,000.00)
Manager Recommended	Maintenance tree trimming				16.00	3000	\$48,000.00
Manager Recommended	Perform annual infrared scanning				1.00	2000	\$2,000.00
Manager Recommended	Perform annual meter testing				1.00	4000	\$4,000.00
Manager Recommended	Perform PM on substation - CUT (also in sys maint.)				6.00	-2000	(\$12,000.00)
Manager Recommended	Perform PM on substation regulators & reclosers				6.00	2000	\$12,000.00
	Total Manager Recommended						\$54,000.00
56.30	Cont Serv Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.40	Cont Serv Pre-employment Screening	\$500.00	\$0.00	\$0.00	\$200.00	\$200.00	
56.41	Cont Serv Contract Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
56.50	Cont Serv Equipment Rental	\$15,000.00	\$150.00	\$2,000.00	\$11,000.00	\$11,000.00	
56.51	Cont Serv Uniform Rental	\$12,000.00	\$9,085.57	\$12,000.00	\$12,000.00	\$12,000.00	
Account Classification Total: Contractual Services		\$272,500.00	\$97,145.78	\$119,000.00	\$290,700.00	\$133,700.00	
Account Classification: Op Exp - Operating Expenses							
52.00	Op Exp Copy Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.01	Op Exp Postage and Shipping Expense	\$0.00	\$10.29	\$13.00	\$200.00	\$0.00	
52.13	Op Exp Street Lights - Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.14	Op Exp Street Lights - Special	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.15	Op Exp Telephone Exp - Buildings	\$5,840.00	\$0.00	\$0.00	\$2,000.00	\$0.00	
	Comment: Level						Comment
	Departmental Request						To help cover the cost of telephone service at op center
	Preliminary Review						Moved to administration budget.
52.16	Op Exp Telephone Exp - Mobile	\$0.00	\$0.00	\$5,365.00	\$3,312.00	\$3,312.00	
52.25	Op Exp Advertising Expense	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	
52.26	Op Exp Training and Travel	\$5,000.00	\$3,616.06	\$4,000.00	\$3,000.00	\$3,000.00	
52.27	Op Exp Local Mileage	\$500.00	\$126.95	\$500.00	\$500.00	\$500.00	
52.35	Op Exp Maint and Repair - Equipment	\$25,000.00	\$14,266.67	\$25,000.00	\$30,000.00	\$10,000.00	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
	Manager Recommended						
	Two four drawer file cabinets for crew leaders				2.00	200 \$400.00	
	Total Manager Recommended					\$6,725.00	
52.61	Op Exp Uniform Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
52.62	Op Exp Dues and Subscriptions	\$8,000.00	\$8,244.00	\$9,000.00	\$0.00	\$0.00	
	Comment: Level						
	Departmental Request						
	Amount for ElectriCities annual dues moved to Electric Administrative budget						
52.70	Op Exp Safety	\$12,000.00	\$7,558.54	\$12,000.00	\$13,350.00	\$13,350.00	
	Comment: Level						
	Departmental Request						
	Preliminary Review						
	Various safety items, equipment and training						
	Manager may reduce.						
	Budget Transactions:						
	Level				Number of Units	Cost Per Unit	Total Amount
	Transaction						
	Manager Recommended				4.00	600	\$2,400.00
	Dielectric testing of boom trucks and hot sticks						
	Manager Recommended				1.00	1000	\$1,000.00
	Eye/ear protection, glasses, faces shields goggles & plugs						
	Manager Recommended				1.00	2000	\$2,000.00
	Other safety activities and training						
	Manager Recommended				1.00	3350	\$3,350.00
	Safety equipment like traffic cones, vests, flags & stands						
	Manager Recommended				8.00	200	\$1,600.00
	Safety foot ware						
	Manager Recommended				1.00	3000	\$3,000.00
	Testing rubber goods (Annual cost)						
	Total Manager Recommended						\$13,350.00
52.71	Op Exp Protective Clothing	\$0.00	\$0.00	\$0.00	\$5,000.00	\$3,000.00	
52.80	Op Exp Tools	\$6,000.00	\$5,672.30	\$6,000.00	\$9,200.00	\$9,200.00	
	Budget Transactions:						
	Level				Number of Units	Cost Per Unit	Total Amount
	Transaction						
	Manager Recommended				1.00	3000	\$3,000.00
	Hand tools(wrenches, screw drivers, shovels, and such						
	Manager Recommended				2.00	1500	\$3,000.00
	Battery operated press tools						
	Manager Recommended				8.00	400	\$3,200.00
	Climbing equipment (buck squeeze assembly)						
	Total Manager Recommended						\$9,200.00
52.85	Op Exp Departmental Supplies	\$85,000.00	\$75,286.55	\$85,000.00	\$95,000.00	\$85,000.00	
53.00	Op Exp Insurance and Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.01	Op Exp Insurance Deductible	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.02	Op Exp Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
53.03	Op Exp Worker's Compensation Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$17,036.69	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
53.05	Op Exp Employee In Service Training	\$8,000.00	\$4,403.70	\$8,000.00	\$8,100.00	\$8,100.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Lineman Career Development Program Participates			4.00	1500	\$6,000.00
	Manager Recommended	Refresher courses for other employees			3.00	700	\$2,100.00
		Total Manager Recommended					\$8,100.00
53.99	Op Exp Miscellaneous Expense	\$1,000.00	\$11,500.00	\$10,000.00	\$10,000.00	\$1,000.00	
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Claims or other needs			4.00	1000	\$4,000.00
	Manager Recommended	Claims or Other needs - MOVE \$3K to ADMIN			3.00	-1000	(\$3,000.00)
	Manager Recommended	Energy Assistance			6.00	1000	\$6,000.00
	Manager Recommended	Energy Assistance - MOVE TO ADMIN			6.00	-1000	(\$6,000.00)
		Total Manager Recommended					\$1,000.00
Account Classification Total: Operating Expenses		\$392,140.00	\$342,745.90	\$405,878.00	\$358,587.00	\$319,763.69	
Account Classification: Prgms - Programs							
54.50	Programs Purchase for Resale	\$8,250,000.00	\$6,873,148.44	\$9,000,000.00	\$9,000,000.00	\$9,100,000.00	
	Comment:	Level	Comment				
		Preliminary Review	Steve will make final decision on budget number.				
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount
	Manager Recommended	Estimated cost for power purchased from power agency			1.00	9100000	\$9,100,000.00
		Total Manager Recommended					\$9,100,000.00
54.55	Programs Load Control Expense	\$73,750.00	\$10,960.75	\$34,000.00	\$43,000.00	\$18,000.00	
	Comment:	Level	Comment				
		Departmental Request	Just ordered 150 more LM Switches @125.00. Should have more installations before July 09. With the slow down in the economy i do not anticipate needing to order any more swithces until about this time next year. We will continue installing the ones we sign up.				
		Preliminary Review	Per Manager - REDUCE EOY to \$34,000.				
	Budget Transactions:						
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
	Manager Recommended					
	Cover costs for conservation program - MOVE TO ADMIN				1.00	-25000 (\$25,000.00)
	Manager Recommended					
	Cover costs to develop stronger conservation program				1.00	25000 \$25,000.00
	Manager Recommended					
	Installation of new switches				100.00	150 \$15,000.00
	Manager Recommended					
	Maintenance/replacement of existing switches				20.00	150 \$3,000.00
	Total Manager Recommended					<u>\$18,000.00</u>
Account Classification Total: Programs		\$8,323,750.00	\$6,884,109.19	\$9,034,000.00	\$9,043,000.00	\$9,118,000.00
Account Classification: Sp App - Special Appropriations						
55.00	Spec App Salary Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Special Appropriations		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification: Misc - Miscellaneous						
59.26	Misc Transfer to Rate Stabilization F	\$0.00	\$84,503.04	\$0.00	\$0.00	\$0.00
59.50	Misc Salex Tax to State - Electric	\$238,967.00	\$227,478.60	\$0.00	\$0.00	\$273,000.00
Account Classification Total: Miscellaneous		\$238,967.00	\$311,981.64	\$0.00	\$0.00	\$273,000.00
Division Total: Operations		\$9,962,141.00	\$8,178,588.02	\$10,268,156.00	\$9,692,287.00	\$10,349,653.07

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Electric Fund
Division: Debt Service

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 90 - Debt Service						
Account Classification: Debt Service - Debt Service						
57.00	Debt Service Installment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57.01	Financing-Principal Debt Service Installment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57.026	Financing-Interest Debt Service FY 04-05 System	\$79,214.00	\$59,595.74	\$79,214.00	\$12,970.00	\$12,970.00
57.027	Expansion Debt Service FY 06-07 Bucket	\$49,364.00	\$37,022.76	\$49,364.00	\$14,996.00	\$14,996.00
57.028	Truck Debt Service FY 07-08 System	\$137,333.00	\$103,412.61	\$137,333.00	\$132,929.00	\$132,929.00
57.029	Expansion Debt Service FY 07-08	\$270,240.00	\$15,120.00	\$270,240.00	\$264,192.00	\$264,192.00
57.10	Revenue Bond Debt Service GO Bond -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
57.11	Principal Debt Service GO Bond -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Interest					
Account Classification Total: Debt Service		\$536,151.00	\$215,151.11	\$536,151.00	\$425,087.00	\$425,087.00
Division Total: Debt Service		\$536,151.00	\$215,151.11	\$536,151.00	\$425,087.00	\$425,087.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended	
Division: 95 - Capital Outlay							
Account Classification: Cap Outlay - Capital Outlay							
58.00	Cap Out Capital Projects	\$261,000.00	\$173,941.00	\$200,000.00	\$359,200.00	\$0.00	
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Labor for meter change out - CUT (consolidated into one line)				2,000.00	-15	(\$30,000.00)
Manager Recommended	Woods of Glen Laurel - MOVE to 661 Fund				1.00	-40000	(\$40,000.00)
Manager Recommended	Woods of Glen Laurel S/D - REDUCE (for daycare only)				1.00	-62600	(\$62,600.00)
Manager Recommended	Woods of Glen Laurel Subdivision (lots)				57.00	1800	\$102,600.00
Manager Recommended	Continue electric meter change out - REVISED				1.00	76725	\$76,725.00
Manager Recommended	East Community Park St Lighting - CUT (cap proj budget)				18.00	-1666.66	(\$29,999.88)
Manager Recommended	East Community Park St. Lighting (Glen Laurel Road)				18.00	1666.66	\$29,999.88
Manager Recommended	Extend 750 UG circuit from Lafoy - CUT				1.00	-21400	(\$21,400.00)
Manager Recommended	Extend 750 UG circuit from Lafoy through Woods G L				1.00	21400	\$21,400.00
Manager Recommended	Labor for meter change out				2,000.00	15	\$30,000.00
Manager Recommended	Clayton Green Apartments - CUT				80.00	-437.5	(\$35,000.00)
Manager Recommended	Contingency for meter change out (15 %)				1.00	22200	\$22,200.00
Manager Recommended	Contingency for meter change out - CUT (consolidated one				1.00	-22200	(\$22,200.00)
Manager Recommended	Continue electric meter change out				2,000.00	59	\$118,000.00
Manager Recommended	Continue electric meter change out - CUT				2,000.00	-59	(\$118,000.00)
Manager Recommended	Continue electric meter change out - MOVE to 661 Fund				1.00	-76725	(\$76,725.00)
Manager Recommended	Clayton Green Apartments				80.00	437.5	\$35,000.00
	Total Manager Recommended						(\$0.00)
58.01	Cap Out Construction	\$0.00	\$95,385.00	\$40,000.00	\$0.00	\$0.00	
58.02	Cap Out Easement Acquisition	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	
Comment:							
Level	Transaction						
	Departmental Request						Possible easement acquisition for down town cable path between Main and First Streets from N. Smith St. to N. Robertson St.
Budget Transactions:							
Level	Transaction				Number of Units	Cost Per Unit	Total Amount
Manager Recommended	Possible acquisitions in down town area				20,000.00	1	\$20,000.00
	Total Manager Recommended						\$20,000.00
58.13	Cap Out System Maintenance	\$0.00	\$0.00	\$8,000.00	\$185,000.00	\$0.00	

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
	Comment: Level					
	Preliminary Review					
						Comment: Manager may DEFER West Circuit project.
	Budget Transactions:					
	Level					
	Transaction					
	Number of Units					
	Cost Per Unit					
	Total Amount					
	Manager Recommended					
	Material & lab. to replace ug facilities in Walden Woods				1.00	50000
	Manager Recommended				1.00	20000
	Material to re-conductor .8 mile of West Circuit				1.00	-185000
	Manager Recommended				1.00	80000
	MOVE all items to 661 Fund				1.00	35000
	Manager Recommended				1.00	80000
	Labor to reconductor .8 mile of West Circuit				1.00	35000
	Manager Recommended				1.00	35000
	Material & lab. to convert Clemons Forest to 23 KV (includes				1.00	35000
	Total Manager Recommended					(\$0.00)
58.50	Cap Out Capital Outlay	\$30,000.00	\$11,448.20	\$22,000.00	\$75,000.00	\$31,000.00
	Comment: Level					
	Departmental Request					
						Comment: With increased use of ug cable in conduit it has become necessary to have a pulling rig with a head small enough to get into thght places like transformer compartments and still strong pulling capacity.
	Budget Transactions:					
	Level					
	Transaction					
	Number of Units					
	Cost Per Unit					
	Total Amount					
	Manager Recommended					
	Purchase one Mantis Cable Puller Model 8890				1.00	9000
	Manager Recommended				3.00	22000
	Purchase three substation voltage regulators				3.00	22000
	Manager Recommended				2.00	-22000
	Purchase three substation voltage regulators - CUT 2				2.00	-22000
	Total Manager Recommended					\$31,000.00
	Account Classification Total: Capital Outlay	\$291,000.00	\$280,774.20	\$270,000.00	\$639,200.00	\$51,000.00
	Division Total: Capital Outlay	\$291,000.00	\$280,774.20	\$270,000.00	\$639,200.00	\$51,000.00

Town of Clayton
FY 2009 - 2010
Budget Proposal
Department Summary

Department: Electric Fund
Division: Interdepartmental

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010 Departmental Request	2010 Manager Recommended
Division: 97 - Inter-departmental						
Account Classification: Misc - Miscellaneous						
59.95	Misc Franchise Tax Reimbursement	\$306,000.00	\$280,500.00	\$306,000.00	\$315,000.00	\$315,000.00
59.96	Misc Payments in Lieu of Taxes	\$33,000.00	\$30,250.00	\$33,000.00	\$32,850.00	\$32,850.00
59.97	Misc Support Services - General Fund	\$874,251.00	\$801,396.68	\$874,251.00	\$0.00	\$1,068,994.00
Account Classification Total: Miscellaneous		\$1,213,251.00	\$1,112,146.68	\$1,213,251.00	\$347,850.00	\$1,416,844.00
Division Total: Inter-departmental		\$1,213,251.00	\$1,112,146.68	\$1,213,251.00	\$347,850.00	\$1,416,844.00

Town of Clayton

Budget Worksheet Report

Account Number	Description	2009 Amended Budget	2009 Actual Amount	2009 Estimated Amount	2010	
					Departmental Request	2010 Manager Recommended
Department Total: Electric Enterprise		\$12,030,543.00	\$9,886,234.77	\$12,314,783.00	\$11,124,484.00	\$12,476,391.19
Revenue Totals:		\$12,030,543.00	\$10,627,556.48	\$12,282,858.00	\$32,750.00	\$12,476,391.00
Expense Totals		\$12,030,543.00	\$9,886,234.77	\$12,314,783.00	\$11,124,484.00	\$12,476,391.19
Fund Total: Electric Fund		\$0.00	\$741,321.71	(\$31,925.00)	(\$11,091,734.00)	(\$0.19)
Revenue Grand Totals:		\$37,938,912.00	\$29,105,652.65	\$35,800,198.00	\$15,714,571.00	\$36,996,455.00
Expense Grand Totals:		\$37,938,912.00	\$29,466,749.89	\$37,903,319.00	\$29,858,276.00	\$36,996,455.54
Net Grand Totals:		\$0.00	(\$361,097.24)	(\$2,103,121.00)	(\$14,143,705.00)	(\$0.54)