

**TOWN OF CLAYTON
PROCLAIMING APRIL 24 – 30, 2011 AS
ADMINISTRATIVE PROFESSIONALS WEEK**

WHEREAS, Administrative Professionals Day/Week was originally organized in 1952 as “National Secretaries Week” by the National Secretaries Association (now known as the International Association of Administrative Professionals); and

WHEREAS, administrative professionals include those individuals who are responsible for administrative tasks and coordination of information in support of an office-related environment and who are dedicated to furthering their personal and professional growth in their chosen profession; and

WHEREAS, administrative professionals of the Town of Clayton serve tirelessly; and

WHEREAS, the administrative professionals work for the betterment and support of all staff serving the Town of Clayton; and

WHEREAS, the administrative professionals are the unsung office heroes.

NOW, THEREFORE, the honorable Mayor and Town Council of the Town of Clayton, North Carolina, do hereby proclaim April 24 - 30, 2011 as

ADMINISTRATIVE PROFESSIONALS WEEK

and urge our citizens recognize the many contributions of the administrative professionals.

DULY PROCLAIMED this 4th day of April 2011 while in regular session.

Jody L. McLeod,
Mayor